



**Reclamation District No. 1000
Board of Trustees Meeting**

1633 Garden Highway
Sacramento, CA 95833

**JANUARY 10, 2020
MEETING MINUTES**

The Reclamation District No. 1000 Board of Trustees met in regular session on January 10, 2020 at the District Office. Present were: Board President Jeff Smith; Vice President Chris Burns; Trustee Nick Avdis; Trustee Jag Bains; Trustee David Christophel; Trustee Thom Gilbert; Trustee Elena Lee Reeder; General Manager Kevin King; Co-General Counsel Rebecca Smith; Administrative Services Manager Joleen Gutierrez; District Superintendent Don Caldwell and Administrative Assistant Christina Forehand.

Also, Present: Scott Brown from Larsen, Wurzel & Associates, and Co-General Counsel Scott Shapiro from Downey Brand LLC.

1. PRELIMINARY

1.1 Call Meeting to Order

The meeting was called to order by Board President Jeff Smith.

1.2 Roll Call

Present: Trustees David Christophel, Jag Bains, Elena Lee Reeder, Jeff Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert.

Absent: None.

1.3 Approval of the Agenda

A motion was made by Trustee Nick Avdis to approve the Agenda, seconded by Trustee David Christophel, all in favor, and motion is approved.

MOVED/SECONDED: Trustee Nick Avdis/Trustee David Christophel

AYES: Trustees Thom Gilbert, Chris Burns, Nick Avdis, Jeff Smith, Elena Lee Reeder, Jag Bains, David Christophel

NOES: None.

ACTION: A motion to approve the January 10, 2020 Board meeting agenda passed.

1.4 Pledge of Allegiance

All stand and recite the Pledge of Allegiance.

1.5 Conflict of Interest

No conflicts were identified.

2. PRESENTATIONS

There were no scheduled presentations.

3. PUBLIC COMMENT

No public comments were made.

4. INFORMATIONAL ITEMS

4.1 GENERAL MANAGER'S REPORT: Update on activities since the December 2019 Board Meeting.

The General Manager's written report was included in the January 10, 2020 board packet for review.

General Manager, Kevin King, gave a verbal update of activities and events of the District during December 2019. He made known the close-out for the 2019 FMAP Grant is in progress; and announced his signing of the 2020 FMAP Grant Agreement with plans to share a fully executed copy of the Agreement with the Board in February. He reminded the Board of their advance authorization to sign the 2020 FMAP Agreement in August 2019.

GM King reported he would have an update in February concerning the reintroduction of AB 137 (Cooper) that should happen on January 16. Currently, Assemblymember Jim Cooper is seeking potential bill co-authors.

4.2 SUPERINTENDENT'S REPORT: Update on activities since the December 2019 Board Meeting

A written informational summary was provided to the Board in the January 10, 2020 board packet.

Trustee Burns requested to have annual year to date costs of homeless encampments in addition to monthly activity and associated costs. Staff will include year to date running totals into monthly Superintendent Reports.

Trustee Avdis asked about the SCADA system. GM King believes the failure of the automated startup to be an isolated incident. TESCO has rewired the pumping plants; the configuration issue is corrected, and the system should not trip off while in auto mode function. The alarm system should be functional and should notify if the system

is not functioning in automated mode. Consultant Scott Brown from Larsen & Wurzel Associates, also provided a detailed explanation of the SCADA system issue and resolution. Trustee Smith would like to ensure the future bandwidth needs of the SCADA system are considered as he anticipates future needs (video) may be required.

4.3 DISTRICT COUNSEL'S REPORT: Update on District Legal activities since the December 2019 Board Meeting

District Co-General Counsel Rebecca Smith, of Downey Brand LLC attended her first board meeting with the District. After a brief introduction, the Board determined general counsel will provide monthly reports of time spent on district/related activities. The Board also invited Counsel Smith to share best practices as well as other important information as it becomes known.

GM King made known he intends to work with counsel to address the District's election process resulting from SB 415 (Hueso), the Voter Participation Rights Act.

5. CONSENT CALENDAR

All Consent Calendar items are considered routine, and the Board adopts them in one Motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

There were no items pulled for further discussion.

MOVED/SECONDED: Trustee David Christophel / Trustee Elena Lee Reeder

AYES: Trustees Jeff Smith, Chris Burns, Nick Avdis, Elena Lee Reeder, Jag Bains, David Christophel, Thom Gilbert

NOES: None

ACTION: A motion to approve Consent Calendar Items 5.1, 5.2, 5.3, 5.4 in one motion with recommended minor typographical changes to Items 5.1, and page 1 of 7.11 passed.

5.1 Approval of Minutes from the December 13, 2019, Regular Board Meeting

ACTION: Approved Minutes from December 13, 2019, Board Meeting.

5.2 Treasurer's Report for December 2019.

ACTION: Approved Treasurer's Report for December 2019.

5.3 Expenditure Report: Review and Accept Report for December 2019.

ACTION: Reviewed and Accepted Expenditure Report for December 2019.

5.4 Budget to Actual Report: Review and Accept Report for December 2019.

ACTION: Reviewed and Accepted Budget to Actual Report for December 2019.

6. SCHEDULED ITEMS

6.1 ANNUAL BANKING AUTHORIZATION (SACRAMENTO COUNTY): Review and Consider Adoption of Resolution No. 2020-01-01 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds held by Sacramento County Treasurer.

The Annual Banking Authorization Resolution is used to authorize District signatories. The prepared Resolution No. 2020-01-01 removes former Trustees and adds new Trustee signatories.

There were no public comments.

MOVED/SECONDED: Trustee Nick Avdis/Trustee Chris Burns

AYES: Trustees Thom Gilbert, Chris Burns, Nick Avdis, Jeff Smith, Elena Lee Reeder, Jag Bains, David Christophel

NOES: None.

ACTION: A motion to approve Resolution No. 220-01-01 to include updated Trustees names is adopted.

6.2 SACRAMENTO LOCAL AGENCY FORMATION COMMISSION: Review and Consider Selection of Alternate Special District Commissioner for Sacramento Local Agency Formation Commission (Run-off Election)

GM King explained Sacramento Local Agency Formation Commission (LAFCo) recently had an election for Special Commissioner and Alternate Special Commissioner. There is a 3-way tie for Alternate Commissioner. The District's previously nominated alternate has been elected as Commissioner; therefore, the District has an opportunity to select a new alternate commissioner to be elected. All candidate statements were provided in the January 10, 2019 Board Packet for review. The Board collectively decided to support Charlea R. Moore as Alternate Commissioner.

There were no public comments.

MOVED/SECONDED: Trustee Nick Avdis/ Elena Lee Reeder

AYES: Trustees Thom Gilbert, Chris Burns, Nick Avdis, Jeff Smith, Elena Lee Reeder, Jag Bains, David Christophel

NOES: None

ACTION: A motion to select candidate Charlea R. Moore as the Special District LAFCo Alternate Commissioner is approved.

6.3 2020 COMMITTEE ASSIGNMENTS: Review and Consider Approval of Trustee Committee Assignments for 2020.

Trustee Smith handed out a draft list of District committee assignment recommendations and shared his reasoning behind committee assignments. Trustee incumbents would have a chair position, and each Trustee would serve on a

committee that reviews the District budget, new Trustees would not serve on the same committees to benefit from the guidance of Trustee incumbents. Trustee Burns disagreed with automatic incumbent committee chair assignments. Trustee Avdis reminded Trustees they are still able to attend *any* meeting. Trustee Burns requested to have staff notify all Trustees of all committee meetings.

The following Committee assignments have been made:

Executive Committee: Jeff Smith, President and Chris Burns, Vice President

Finance Committee: Thom Gilbert, Chair; Jeff Smith and Jag Bains

Legal Committee: Nick Avdis, Chair; Jag Bains and David Christophel

Operations Committee: Jeff Smith, Chair; Elena Lee Reeder, David Christophel

Personnel Committee: David Christophel, Chair; Chris Burns, Nick Avdis

Urbanization Committee: Elena Lee Reeder, Chair; Chris Burns and Thom Gilbert

The Board also discussed appointing District representatives to the Sacramento Area Flood Control Agency (SAFCA). After a brief discussion, the Board determined Trustee Avdis and Trustee Burns should continue to be representatives on SAFCA's Board of Directors. Trustees Bains and Lee Reeder will serve as alternate representatives.

There were no public comments.

MOVED/SECONDED: Trustee Nick Avdis/ Trustee Jag Bains

AYES: Trustees Thom Gilbert, Chris Burns, Nick Avdis, Jeff Smith, Elena Lee Reeder, Jag Bains, David Christophel

NOES: None

ACTION: A motion to approve 2020 District Committee assignments and SACFA representatives is approved.

7. BOARD OF TRUSTEE'S COMMENTS

7.1 Board Activity Updates:

7. 1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Smith & Burns) January 3, 2020: A summary of Committee meeting Minutes was included for review in the January 10, 2020 board packet.

8. CLOSED SESSION

No scheduled Closed Session items.

9. ADJOURN

Meeting adjourned.