

**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
SACRAMENTO, CA  
November 9, 2018  
8:00 A.M.  
AGENDA  
1633 Garden Highway  
Sacramento, CA 95833**

Any documents related to agenda items that are made available to the Board before the meeting will be available for review by the public at: 1633 Garden Highway, Sacramento, CA 95833

**CALL TO ORDER**

**SET THE AGENDA**

*OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO DIRECTLY ADDRESS THE BOARD ON SUBJECT MATTER NOT ON THE AGENDA WITHIN THE JURISDICTION OF THE BOARD.  
(Limit: 3 minutes per person)*

**ITEMS SCHEDULED FOR ACTION**

1. APPROVAL OF THE MINUTES OF THE BOARD OF TRUSTEES (Action)
  - A. Regular Meeting – October 12, 2018
  
2. ADMINISTRATIVE ITEMS
  - A. Treasurer’s Report for October 2018
  - B. Expenditure Report for October 2018
  - C. Budget to Actual Report
  
3. COMMITTEE REPORTS (Information)
  - A. SAFCA Representatives
  - B. Personnel Committee (10/19)
  - C. Executive Committee Meeting (10/31)
  - D. Legal Committee (11/2)
  - E. Urbanization Committee (11/8)
  
4. BOARD BUSINESS (Action/Information)
  - A. Presentation on Sacramento Weir and Yolo Bypass Project and other Regional Flood Control Issues by Gary Bardini SAFCA Director of Planning (Information)
  
  - B. Greenbriar Development Project—Proposed Drainage easements for District (Information)

C. Amend District Anti-Nepotism Policy (Action)

**ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

5. GENERAL MANAGER'S REPORT

- A. Regional Flood Control Issues
- B. Update on Corps of Engineers Natomas Levee Project
- C. Flood Season Outlook and Preparations
- D. SCADA Contract Update
- E. Homeless camps floodways
- F. Natomas Development projects
- G. District Audit Status
- H. Encroachment Permits Endorsed
- I. V Drain Update
- J. District December Board meeting date and time
- K. Grand Jury review of RD1000

6. PUBLIC OUTREACH REPORT – K. Pardieck

7. DISTRICT COUNSEL'S REPORT

8. SUPERINTENDENT'S REPORT

9. Correspondence/News/Information

10. Closed Session

PUBLIC EMPLOYMENT  
Title: General Manager

11. ADJOURN

**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES  
ACTION SUMMARY  
SACRAMENTO, CA  
October 12, 2018  
8:00 A.M.  
1633 Garden Highway  
Sacramento, CA 95833**

Trustees Present: Smith, Barandas, Harris, Christophel, Gilbert, Burns, Avdis

President Smith presided at the meeting.

Public Comments: There were no public comments

Agenda changes: Item 4C was removed from the agenda; Item 4A changed from informational to an action item

**1. Approval of the Minutes of the Board of Trustees**

Minor edits were accepted. Trustee Burns motioned to approve the minutes, seconded by Trustee Gilbert, and carried by a unanimous vote.

**2. Administrative Items**

A. Treasurer's Report for September 2018

Checking:	\$ 124,350.09
Money Market:	\$ 150,000.00
County Treasurer:	\$ 2,079,461.99
LAIF:	\$ 3,009,528.23
City Pool A:	\$ 2,059,781.64

All Treasurer's reports were included in the board packet. ASM Gutierrez announced that she will request a warrant in the amount of \$1 million from the District's O/M Fund held by the County Treasurer. Five Trustees will sign off on the warrant. A motion was made by Trustee Harris to approve the Treasurer's Report with minor edits, seconded by Trustee Burns, all in favor, motion carries.

**3. Committee Reports**

A. SACFA

Trustee Barandas provided the SAFCA update. He reported that Congress passed the 2019 Corps budget which included funding for the Natomas levee project; the 2018 Water Resources Development Act was approved, though there are no Sacramento projects in the bill; several rule changes to the Endangered Species Act are being proposed by the administration and expects a year of litigation before changes are finalized.

He reported on the status of the various Corps Natomas Levee Project contracts including work starting in Reach D along the Natomas Cross Canal; Reach I, along the American River where the contractor is

waiting for a pipe for the city water supply, then work will begin; real estate issues on Garden Highway are affecting ingress and egress access due to the levee project's right of way needs at the tow of the levee. A temporary immediate solution is in place; however, a longer-term solution will need to be determined. America River Common features – erosion work along the American River is scheduled to begin in 2020, seepage work in the Pocket Area will begin next year, there is no construction or start date assigned for the actual widening of Sacramento Weir. Trustee Avdis asked about right of way along Reach I. Staff reported the state is the lead; however, SAFCA has taken responsibility for the homes that need alternative access when the ramps to Garden Highway are closed. Reach B right of way acquisitions along the Sacramento River may be difficult. GM Devereux said SAFCA is taking the lead on this issue.

#### **B. Special Board Meeting**

A Special Board and Executive Committee meeting was held on October 3, 2018 to set the Board agenda. The committee met to set the October Board meeting agenda. The Committee discussed ASM Gutierrez requesting \$1 million from the District's Sacramento County Treasury Fund to replenish its O/M Fund in anticipation of O/M budgeted expenses. Trustee Burns provided an update on the September Urbanization Committee meeting. The Committee discussed the District's upcoming insurance renewal and talked about the GM recruitment selection process; revisited Plant 1 transformer power options and whether a decision still needs to be made by the Board. Last item discussed was an issue regarding a culvert drainage pipe that was removed 18 years ago from landowner Bob Leal's property. Staff will research the issue to see if there are still outstanding issues to address or whether this issue has already been resolved. A copy of the meeting minutes was included in the Board Packet.

#### **C. Urbanization Committee Meeting**

Trustee Burns reported that an Urbanization Committee was held on September 19, 2018. GM Devereux talked about the system-wide improvement framework (SWIF) and impacts on existing and future waterside encroachments as well as proposed levee setbacks in areas of new development. The Committee will need to examine justification for the additional setbacks which may lead to a Board policy in the future to determine levee, easement and canal policies. Trustee Avdis would like to better understand the policy or process as he is concerned that the land will become an attractive nuisance. This topic will be discussed at the November 8 Urbanization Committee meeting. Trustee Harris inquired about the off-duty patrols. GM is working with the Sacramento Police Department Impact Team concerning patrols. GM is also in discussion with Pride Industries concerning potential assistance with garbage clean up and light vegetation removal. The District may cost share with American River to meet Pride's full-time work requirement.

### **4. Board Business**

#### **A. Insurance Renewal**

This item was changed to an action item. GM Devereux explained the differences between the two insurance proposals – Water Plus and Cal-Mutual (a new pooled product being offered to Special Districts). Both proposals provide similar coverage, the Cal-Mutual proposal has a lower annual premium and offers a \$7 million increase in liability coverage. The District would have reinsurance through both policies. Staff recommends staying with Water Plus due to concerns of shared risk with like reclamation districts. The District may consider Cal-Mutual in the future. Staff recommends that the District remain with its current policy Water Plus. A copy of insurance proposals was included in the Board packet.

Trustee Christophel made a motion to approve staff's recommendation to remain with its current Water Plus policy, seconded by Trustee Barandas, by unanimous vote, motion carries.

**B. Steve Yeager update on Corps Natomas Project**

Steve Yeager handed out a document with updates on the Corps Natomas Levee Project schedule. Reach I, a partial Notice to Proceed was issued for the Seepage blanket @ I-5 to be completed by December 2018, and Spring 2019 start for the Cutoff Wall. A major issue will be traffic control with a one lane closure on Garden Highway. The City and Caltrans are coordinating final traffic plan details. The Corps is expected to mail out an informational notice of lane closures and impacts at Reach I. Trustee Burns shared concern about not having a District public outreach plan on this issue. To alleviate his concern, GM Devereux suggested that once the Corps' letter is received, the District could help distribute it to specific community groups to help get the word out.

Reach I, contract 2, is not scheduled due to tree trimming concerns/commercial property access easements; difficulty negotiating is anticipated. Reach H, construction is anticipated in Spring 2019. There are right of way and encroachment issues to resolve. Reach D, work is moving forward but at Plant 4 there are timing and endangered species issues to resolve. Because of these issues, work will likely begin in May 2019 on the Plant 4 reconstruction which creates a potential issue for Plant 4 to not be in operation for next flood season.

**C. Greenbriar development- Accept Drain Easement; grant easements SMUD and City of Sacramento**

Item 4C was pulled from the meeting agenda.

**D. Chris Burns' report on CSDA Conference**

Trustee Chris Burns provided an update on his recent attendance at CSDA's Annual Conference. He shared learning about GM hiring, evaluation and termination practices. He became informed of the number one general liability issue that special districts face - tree liability. He suggested the District pay close attention to this in the event new trees are planted. A general Board discussion ensued about "recreational trails" and additional immunity. The District's Legal Committee will further discuss this issue as appropriate.

**5. General Manager's Report**

- A. On the state level SAFCA is working with DWR to continue a positive funding relationship. He noted Congress has passed three consecutive Water Resource Development Acts in the even years consistent with past practice. Congresswoman Doris Matsui is scheduling a groundbreaking event for the Natomas Project. GM Devereux will inform Trustees of actual event details when they are received for possible participation. The Corps continues to have difficulty with its resource management. SAFCA has contracts in place for the Corps to use, but the Corps is resisting this assistance. The Corps reached out to its districts nationally for assistance and did not receive a single response. Trustee Jeff Smith expressed concern over contracts evaporating because they are not being used and consultants may have other projects.
- B. GM Devereux reported that in anticipation of flood season, staff is in prep mode and will attend a training on November 8. A local Sacramento County pre-flood season coordination meeting is

scheduled on October 30. We are still looking at a 75% chance of an El Nino – equal chance of wet/dry. The District had a recent levee inspection by DWR and staff is conducting levee encroachment inspections; we will conduct testing of pump plants. Outreach efforts are underway, staff is updating emergency contacts and making other preparations in anticipation of flood season.

- C. Scott Brown from Larsen Wurzel provided a SCADA update. He reported progress is being made on all the electrical equipment; however, he is working out a solution to an issue with proposed radio frequency to be used. He reported a change order will be necessary to proceed with the FCC License authorized under GM’s Change Order authority. SCADA plant work will be completed in November and communications work would follow later. Communications will not be functional until late in the winter flood season.
- D. GM recruitment closes on October 12. GM Devereux asked the Board about their engagement in the process. The Board revealed it is still interested in reviewing all applicants. Next month Bob Murray from Bob Murray and Associates, will recommend the top candidates in closed session and candidates will be interviewed at a subsequent special Board meeting. If additional candidates are selected by the Board, they will be interviewed. Board members will be responsible for their participation in reviewing candidate application materials. Selection of the new GM will likely be announced at the December board meeting.
- E. Consultant Scott Brown from Larsen Wurzel and Associates provided an update on the Plant 1 transformer issue. He reiterated options were 4 single phase transformers, one 3 phase transformer or explore an option with higher voltage. SMUD has determined it is not possible to install a 3-phase transformer due to the physical location of Plant 1. SMUD is looking into a higher voltage option, but it is not clear when SMUD will have information. Scott Brown recommends the District move forward with 4 single phase transformers. A spare would be held at SMUD’s yard. Rule 2 charges could increase by \$1200. ASM Gutierrez will schedule an Operations Committee to discuss this issue further. The Committee will have a recommendation to the Board in December.

6. Public Outreach Update

Outreach consultant Karen Pardieck advised of upcoming River Oaks Community and Gardenland meetings scheduled on November 7 and 8 where GM Devereux will provide a brief flood season update. Karen is working with the GM on placing our current District Newsletter in N Magazine. She continues to work on organizing 6 years of her public outreach files in chronological order, by topic.

7. District Counsel’s Report

Counsel Jim Day provided a verbal update of his work during the month of September 2018.

8. Superintendent’s Report

A copy of the Superintendent’s report was included in the October Board packet.

9. Correspondence/New/Information

None.

10. Closed Session

The Board authorized GM Devereux to proceed with negotiations regarding purchase of parcel under consideration.

11. Adjournment

**TREASURER'S REPORT  
SUMMARIES & RECOMMENDATIONS  
November 9, 2018  
AGENDA ITEM 2**

**SUBJECT: ADMINISTRATIVE ITEMS (Action)**

- A) Treasurer's Report  
The Treasurers' Report for October 2018 is enclosed for your review
- B) Expenditure Report  
The Expenditure report for the month of October 2018 is enclosed for your review
- C) Budget to Actual Report

**RECOMMENDATION:**

- A) Review and approve the Treasurers' Report.
- B) Signing of the Expenditure Reports is Board approval of the Expenditure Report.



Reclamation District 1000  
Treasurer's Report  
October 2018

Treasurer's Report for October 2018

<b>October 2018</b>		
Total Funds		7,364,636.28
Bank of the West - Checking		115,629.07
Bank of the West - Money Market		218,423.27
Sacramento County Treasurer		2,094,736.99
State Treasurer - Local Agency Investment Fund		2,876,065.31
City of Sacramento - Pool A		2,059,781.64

<b>October 2018 - Operations and Maintenance Cash Flow</b>			
<b>Beginning Balance</b>			2,219,087.08
	Income	Expense	
Current Month's Receipts	41,035.25		41,035.25
Transfer from money market account	350,000.00		350,000.00
Accounts Payable*		(327,579.32)	(327,579.32)
Payroll		(72,176.95)	(72,176.95)
<b>Ending Balance</b>			2,210,366.06

\*See Attached Check Register

Current months receipts are made up of the following:

The Notomas Basis Conservancy	4,500.00
Regional Sanitation District	19,567.60
Rental income from Sacramento City Fire	4,967.65
Proceeds from sale of 1980 Bailey Side Dump	12,000.00
	<hr/>
	<u>41,035.25</u>

Reclamation District No. 1000  
Transactions by Account  
As of October 31, 2018

Type	Date	Name	Memo	Debit	Credit	Balance
Cash and Investments						124,350.09
1010.00 - Bank of the West Checking Acct						124,350.09
Bill Pmt -Check	10/02/2018	Airgas NCN			351.90	123,998.19
Bill Pmt -Check	10/02/2018	Brookman Protection Services, Inc.			7,800.00	116,198.19
Bill Pmt -Check	10/02/2018	Chris Burns			1,565.08	114,633.11
Bill Pmt -Check	10/02/2018	Holt of California			506.00	114,127.11
Bill Pmt -Check	10/02/2018	MWI Pumps			15,977.84	98,149.27
Bill Pmt -Check	10/02/2018	Neat Freak Clean, LLC			280.00	97,869.27
Bill Pmt -Check	10/02/2018	Smile Business Products			235.76	97,633.51
Bill Pmt -Check	10/02/2018	US Bank Corp			1,210.30	96,423.21
Bill Pmt -Check	10/02/2018	Valley Hydraulics & Machine, Inc.			742.12	95,681.09
General Journal	10/03/2018		10/3/18 payroll		25,953.73	69,727.36
General Journal	10/03/2018		10/3/18 payroll		10,864.66	58,862.70
General Journal	10/03/2018		10/3/18 payroll		93.60	58,769.10
General Journal	10/03/2018		10/3/18 payroll, ck # 10025		586.60	58,182.50
General Journal	10/03/2018		10/3/18 payroll, ck # 10026		207.79	57,974.71
Transfer	10/09/2018		Funds Transfer	150,000.00		207,974.71
General Journal	10/09/2018	The Notomas Basin Conservancy	Q3 2018 security reimbursement	4,500.00		212,474.71
Check	10/10/2018	Cal Pers			8,032.26	204,442.45
Bill Pmt -Check	10/10/2018	PG&E			9.30	204,433.15
Bill Pmt -Check	10/10/2018	City of Sacramento			4.38	204,428.77
Check	10/10/2018	ACWA JPIA			1,639.09	202,789.68
Bill Pmt -Check	10/10/2018	AT&T			261.01	202,528.67
Bill Pmt -Check	10/10/2018	Core Logic Information Solutions, Inc.			250.00	202,278.67
Bill Pmt -Check	10/10/2018	Cropper Accountancy Corp			7,000.00	195,278.67
Bill Pmt -Check	10/10/2018	Department of Pesticide Regulations			60.00	195,218.67
Bill Pmt -Check	10/10/2018	Kleinfelder, Inc.			670.90	194,547.77
Bill Pmt -Check	10/10/2018	Signature Graphics			127.19	194,420.58
Bill Pmt -Check	10/10/2018	Steve Yaeger Consulting			1,374.00	193,046.58
Bill Pmt -Check	10/10/2018	Terrapin Technology Group			287.94	192,758.64
Bill Pmt -Check	10/10/2018	Umberto Gutierrez			150.00	192,608.64
Check	10/10/2018	Yolo County Treasurer			2,592.20	190,016.44
Bill Pmt -Check	10/10/2018	Department of Pesticide Regulations			60.00	189,956.44
Bill Pmt -Check	10/10/2018	Mead & Hunt			10,485.15	179,471.29
Bill Pmt -Check	10/11/2018	Berkshire Hathaway Homestate Companies			2,600.72	176,870.57
Bill Pmt -Check	10/11/2018	Napa Auto Parts			138.54	176,732.03
Bill Pmt -Check	10/11/2018	Waste Management of Sacramento			427.07	176,304.96
General Journal	10/16/2018	City of Sacramento	Q2 FY 19 rental from Sac City Fire	4,967.65		181,272.61
Check	10/17/2018	Cal Pers			700.00	180,572.61
Check	10/17/2018	Cal Pers			7,271.37	173,301.24
Check	10/17/2018	Cal Pers			1,690.93	171,610.31
Check	10/17/2018	Cal Pers			1,319.73	170,290.58
Bill Pmt -Check	10/17/2018	A T.E.E.M. Electrical Engineering, Inc.			620.00	169,670.58
Bill Pmt -Check	10/17/2018	Ronald Peterson			150.00	169,520.58
Check	10/17/2018	ACWA			11,550.00	157,970.58
Bill Pmt -Check	10/17/2018	Bartel Associates,LLC			1,699.00	156,271.58
Bill Pmt -Check	10/17/2018	Blankinship & Associates, Inc.			1,305.49	154,966.09
Bill Pmt -Check	10/17/2018	CA Special Districts Association			6,740.00	148,226.09
Bill Pmt -Check	10/17/2018	Carson Landscape Industries			615.00	147,611.09
Bill Pmt -Check	10/17/2018	Chavez, Silva & Company			3,995.00	143,616.09
Bill Pmt -Check	10/17/2018	Day Carter & Murphy LLP			7,838.00	135,778.09
Bill Pmt -Check	10/17/2018	Great America Financial Services			304.85	135,473.24
Bill Pmt -Check	10/17/2018	Interstate Oil Company			3,639.72	131,833.52
Bill Pmt -Check	10/17/2018	N Communications, Inc.			2,800.00	129,033.52
Bill Pmt -Check	10/17/2018	Norstar Industries, Inc.			65.33	128,968.19
Bill Pmt -Check	10/17/2018	SGS Colusa			136.00	128,832.19
Bill Pmt -Check	10/17/2018	Streamline			200.00	128,632.19
Bill Pmt -Check	10/17/2018	Valley Tire Center, Inc.			1,843.48	126,788.71
Bill Pmt -Check	10/18/2018	PG&E			238.08	126,550.63

**Reclamation District No. 1000**  
**Transactions by Account**  
As of October 31, 2018

Type	Date	Name	Memo	Debit	Credit	Balance
Bill Pmt -Check	10/18/2018	PG&E			34.19	126,516.44
Bill Pmt -Check	10/18/2018	Cal Pers			14,825.00	111,691.44
General Journal	10/19/2018		10/19/18 payroll		23,866.39	87,825.05
General Journal	10/19/2018		10/19/18 payroll		10,523.93	77,301.12
General Journal	10/19/2018		10/19/18 payroll		80.25	77,220.87
Bill Pmt -Check	10/19/2018	Alhambra & Sierra Springs			41.11	77,179.76
Transfer	10/24/2018		Funds Transfer	200,000.00		277,179.76
Bill Pmt -Check	10/24/2018	Bob Murray & Associates			4,276.30	272,903.46
Bill Pmt -Check	10/24/2018	City of Sacramento			1,339.00	271,564.46
Bill Pmt -Check	10/24/2018	ECS Imaging, Inc.			1,090.00	270,474.46
Bill Pmt -Check	10/24/2018	Grainger, Inc.			409.43	270,065.03
Bill Pmt -Check	10/24/2018	Karen Pardieck			1,800.00	268,265.03
Bill Pmt -Check	10/24/2018	Larsen Wurzel & Associates			10,743.27	257,521.76
Bill Pmt -Check	10/24/2018	Michael Rhoads			150.00	257,371.76
Bill Pmt -Check	10/24/2018	Nordic Industries, Inc.			664.68	256,707.08
Bill Pmt -Check	10/24/2018	Sacramento LAFCO			602.00	256,105.08
Bill Pmt -Check	10/24/2018	Taylor Tikalsky			150.00	255,955.08
Bill Pmt -Check	10/24/2018	PG&E			35.60	255,919.48
Check	10/24/2018	Stratton Agency, Inc.			109,902.00	146,017.48
Bill Pmt -Check	10/24/2018	SMUD			56,783.51	89,233.97
Bill Pmt -Check	10/24/2018	Paul Devereux			172.50	89,061.47
General Journal	10/24/2018	Regional Sanitation District	Collection from Regional Sanitation Dist	19,567.60		108,629.07
General Journal	10/24/2018		Proceeds from sale of 1980 Bailey Side Dump	12,000.00		120,629.07
Check	10/25/2018	Sacramento County			5,000.00	115,629.07
				<u>391,035.25</u>	<u>399,756.27</u>	<u>115,629.07</u>
Total 1010.00 - Bank of the West Checking Acct						
Total Cash and Investments						
<b>TOTAL</b>				<u><b>391,035.25</b></u>	<u><b>399,756.27</b></u>	<u><b>115,629.07</b></u>

Reclamation District No. 1000  
 Budget to Actual Comparison  
 July 1, 2018 to October 31, 2018 (Four Months Ending of Fiscal 2019)

	Year to Date July 1, 2018 to October 31, 2018	Budget	Percent of Budget
<b>Operation &amp; Maintenance Income</b>			
Property Assessments	81	2,250,000	0.00%
Rents	9,935	20,000	49.68%
Interest Income	28,256	50,000	56.51%
SAFCA - O/M Assessment	-	1,400,000	0.00%
Misc Income	37	-	Not Budgeted
Gain on Capital Asset Disposal	6,400	-	Not Budgeted
<b>Total</b>	<b>44,709</b>	<b>3,720,000</b>	1.20%
<b>Restricted Fund</b>			
Metro Airpark Groundwater Pumping	-	22,000	0.00%
<b>Total Combined Income</b>	<b>44,709</b>	<b>3,742,000</b>	<b>1.19%</b>
<b>Operations and Maintenance - Expense</b>			
<b>Administration</b>			
Government Fees/Permits	2,467	12,000	20.56%
Legal	23,380	100,000	23.38%
Liability/Auto Insurance	108,208	110,000	98.37%
Office Supplies	1,753	5,500	31.87%
Computer Costs	9,155	17,000	53.85%
Accounting/Audit	18,074	45,000	40.16%
Admin. Services	7,449	17,000	43.82%
Utilities (Phone/Water/Sewer)	5,103	22,000	23.20%
Mit. Land Expenses	2,592	3,000	86.40%
Administrative Consultants	21,219	52,000	40.81%
Assessment/Property Taxes (SAFCA - CAD)	505	6,350	7.95%
Admin - Misc./Other Expenses	2,008	5,000	40.16%
Memberships	31,014	30,000	103.38%
Office Maintenance & Repair	3,725	24,000	15.52%
Payroll Service	593	3,000	19.77%
Public Relations	11,894	40,000	29.74%
Small Office & Computer Equipment	-	5,000	0.00%
<b>Sub Total</b>	<b>249,139</b>	<b>496,850</b>	<b>50.14%</b>
<b>Personnel/Labor</b>			
Wages	256,825	1,000,000	25.68%
Group Insurance	37,439	130,000	28.80%
Worker's Compensation Insurance	16,627	40,000	41.57%
OPEB - ARC	28,493	28,000	101.76%
Dental/Vision/Life	8,195	26,000	31.52%
Payroll Taxes	19,137	77,500	24.69%
Pension	51,629	165,000	31.29%
Continuing Education	1,664	15,000	11.09%
Trustee Fees	7,650	39,000	19.62%
<b>Sub Total</b>	<b>427,659</b>	<b>1,520,500</b>	<b>28.13%</b>

<b>Operations</b>			
Power	112,139	500,000	22.43%
Supplies/Materials	3,928	22,000	17.85%
Herbicide	6,842	115,000	5.95%
Fuel	14,216	65,000	21.87%
Field Services	4,361	142,000	3.07%
Field Operations Consultants	3,649	20,000	18.25%
Equipment Rental	-	10,000	0.00%
Refuse Collection	2,491	25,000	9.96%
Equipment Repair/Service	168	22,000	0.76%
Equipment Parts/Supplies	23,720	60,000	39.53%
Facility Repairs	665	273,000	0.24%
Shop Equipment (not vehicles)	409	9,000	4.54%
Field Equipment	-	8,000	0.00%
Misc/Other 2	567	-	Not Budgeted
<b>Sub Total</b>	<b>173,155</b>	<b>1,271,000</b>	<b>13.62%</b>
<b>Equipment</b>			
Equipment	146,908	150,000	97.94%
<b>Sub Total</b>	<b>146,908</b>	<b>150,000</b>	<b>97.94%</b>
<b>Consulting/Contracts/Memberships</b>			
Engineering/Technical Consultants	54,079	250,000	21.63%
Security Patrol	19,200	80,000	24.00%
<b>Sub Total</b>	<b>73,279</b>	<b>330,000</b>	<b>22.21%</b>
<b>Total O &amp; M Expenses</b>	<b>1,070,140</b>	<b>3,768,350</b>	<b>28.40%</b>
<b>Capital Expenses</b>			
Capital Office Upgrades	14,907	15,000	99.38%
Capital RE Acquisition	5,500	120,000	4.58%
Capital Office Facility Repair	-	30,000	0.00%
Document Management	2,522	8,800	28.66%
Capital Facilities	19,206	715,000	2.69%
<b>Sub Total</b>	<b>42,135</b>	<b>888,800</b>	<b>4.74%</b>
<b>Total All Expenditures</b>	<b>1,112,275</b>	<b>4,657,150</b>	<b>23.88%</b>

**STAFF  
SUMMARIES & RECOMMENDATIONS  
NOVEMBER 9, 2018  
AGENDA ITEM 3**

**SUBJECT:** Committee Reports (Information)

- A. SAFCA Representatives – verbal report
- B. Personnel Committee (10/19)
- C. Executive Committee (10/31)
- D. Legal Committee (11/2)
- E. Urbanization Committee (11/8)

Personnel Committee Minutes  
October 19, 2018

The Personnel Committee met on October 19; in attendance was Trustees Fred Harris, and Chris Burns; Trustee David Christophel participated by phone. Staff in attendance was General Manager (GM) Devereux. Admin Service Manager Gutierrez joined at the end of the meeting to discuss the CalPERS issue for the ASM position.

GM Devereux reviewed the status of resolving the ASM position's retirement benefits between the 2%@55 formula presumed when Joleen Gutierrez was hired and the actual 2%@60 formula that applies per CalPERS. The District would like to compensate Ms. Gutierrez for the reduction in benefit. GM Devereux noted the impact is dependent on age of retirement and assumed investment rate of return for the additional compensation. Staff is recommending we use 55 as the assumed retirement age and a rate of return of 5.25% as fair and reasonable based on discussions with Ms. Gutierrez. The Committee asked staff to determine if the additional compensation calculation by the actuarial includes a partial employee share. At the end of the meeting, Ms. Gutierrez joined and Chair Harris reconfirmed the intent to resolve the additional retirement compensation issue in a fair and equitable manner.

The Committee then reviewed the District's anti-nepotism policy and potential modifications prepared by District HR Counsel J. Jenness. After discussion, the Committee directed staff to prepare a revised policy based on the draft which prohibits the hiring of relatives but potentially allows continued employment for those that become related on the job subject to an appropriate management plan. The Committee also wants to keep the current language to monitor situations where employees are engaged in activities outside of work.

Next, the Committee discussed the status of the GM recruitment effort. After discussion, the Committee agreed the list of candidates and their resumes/applications would be made available to Trustees at the District office but would not be electronically transmitted to insure the confidentiality of the process. In addition, any contact with candidates would be made by the search firm through Bob Murray.

The Committee then discussed the adopted salary range for the Admin Assistant position and the current incumbent's salary that is about 5% above the range. GM Devereux noted the position has taken on additional financial and accounting duties that would justify a higher salary range. Trustee Burns suggested we create an Admin Assistant II category that reflects the duties currently being done by the Admin Assistant and creating a second salary range. GM Devereux will work with our HR consultant Kathleen Grace to create the new position and salary schedule.

Finally, the Committee reviewed the status of the GM Desk Procedure manual. A copy of the index of responsibilities and tasks was provided to the Committee members for their review. The work is ongoing with HR consultant K. Grace

There being no further business to discuss, the meeting was adjourned.

## Executive Committee Minutes

October 31, 2018

In attendance were Trustees Jeff Smith and Tom Barandas and GM Devereux; Trustee Fred Harris participated via conference call

There were no members of the public present and therefore no public comments.

GM Devereux reviewed the draft agenda for the November 9 meeting. Tom Barandas reported SAFCA was having their Executive Committee on Thursday so he should have information to report. GM Devereux stated SAFCA's Director of Planning Gary Bardini will brief the Board on the proposed Sacramento Weir and Bypass improvement project. There is only one action item as GM Devereux wanted to preserve time for the closed session item where the Board will select the list of candidates to interview for the District's General Manager position. Trustee Smith asked when the new GM would be appointed and when the transfer would be effective. GM Devereux indicated he hoped a new GM would be appointed at the December meeting with employment starting soon after the new year at which time the position would transfer to the appointed candidate.

The Committee also discussed recent developments with the homeless camps and debris in the floodway; District preparations for flood season; potential culvert replacements in the V Drain and scheduling the December Board meeting.

There being no further business, the meeting was adjourned.



## Legal Committee Meeting Minutes

November 2, 2018

The Legal Committee met on November 2, 2018. In attendance were Trustees Nick Avdis, Fred Harris and Tom Barandas. Staff in attendance were GM Devereux and District Counsel Jim Day. First item was discussion of a succession plan for current District Counsel. Mr. Day told the Committee he intends to continue serving as District Counsel through 2019. He intends to have his colleague Josh Baker become more involved in District activities over the next year as a potential successor to him as District Counsel. The Board will have to decide about future District Counsel representation as the date gets closer.

GM Devereux then provided the Committee an update on some existing private improvements that are encroaching into the District's right of way and interfere with construction of the proposed Corps of Engineer levee improvements along the Natomas East Main Drain Canal (NEMDC). Most of the encroachments are fences, though a few accessory structures also conflict. He will be sending out letters to the property owners advising them of the unauthorized encroachments and the need to modify or relocate them for the project. The Committee also discussed several existing landside driveway ramps along Garden Highway that will be removed by a future phase of the levee improvements and a determination will need to be made about replacement after the project.

GM Devereux then updated the Committee on the status of the erosion site at 7907 Garden Highway. There has been no further erosion over the summer and he has heard the owner is looking to sell the property as-is. Staff believes the primary responsibility for the site is with the owner and the State. He has responded to several inquiries about developing an adjacent parcel to the north. He has referred prospective buyers to hire a professional engineer to provide assistance on how the erosion could be stabilized.

Finally, GM Devereux noted there may need to be some clarifications for the District Board of Trustees' election process prior to the 2019 election.

There being no further business to conduct, the Committee was adjourned.

**STAFF  
SUMMARIES & RECOMMENDATIONS  
NOVEMBER 9, 2018  
AGENDA ITEM 4A**

**SUBJECT:** Presentation on Sacramento Weir and Yolo Bypass Project and other Regional Flood Control Issues by Gary Bardini SAFCA Director of Planning (Information)

**STAFF  
SUMMARIES & RECOMMENDATIONS  
NOVEMBER 9, 2018  
AGENDA ITEM 4B**

**SUBJECT:** Greenbriar Development Project- Proposed Drainage easements for District  
(Information)

Item No. 4B  
Greenbriar Development Project City of Sacramento  
Proposed Easements

Background and Information

Greenbriar Property Owner LP is proposing to develop the property located north and west of the intersection of Interstate 5 and Highway 99 in the City of Sacramento known as the Greenbriar project. The owner has worked with the District on a drainage masterplan and development agreement to fund improvements to District facilities and provide additional compensation to mitigate the impacts of their project on the District's interior drainage facilities. These have been memorialized in the Funding Agreement by and between the City of Sacramento, Greenbriar and RD1000 approved by the Board in March 2017.

District staff has been working with representatives of the Greenbriar project on various easements and other rights of way issues associated with development of the site. We are still negotiating the final terms for the easements which will be brought to the Board for action at a future meeting. However, staff is providing some additional background and information on the proposed easements for the Board's review and discussion prior to final action.

Western Boundary

The District currently operates and maintains the Lone Tree Canal which abuts the proposed development. As part of the project, the canal will be widened with a 3 to 1 side slope on the east side per the District's standards which will improve our operations and maintenance. The developer will be granting an additional 50 to 70 foot drainage easement along the canal which will provide a location for disposal of sediment removed from the canal and will also provide a buffer between the urban development and canal which is considered GGS habitat. The Lone Tree Canal then runs south under I-5 through an existing box culvert and drains into the West Drain Canal.

Southern Boundary

The District operates and maintains a drainage canal that parallels I-5 and joins the Lone Tree Canal at the existing box culvert. The developer will grant an additional 35 foot easement adjacent to the District's existing 30 foot drainage easement along the area north of I-5 to accommodate improvements to and access along the drain. The District will share the additional easement area with SMUD who is constructing a new high voltage utility line in this area that will eventually serve Metro Air Park and Sacramento International Airport. The easement will also eventually include a City recreation trail (shared access road for District/SMUD). Staff is working with the developer, SMUD and City on the language for the easement area.

## Eastern Boundary

The District operates and maintains a small drainage ditch that runs along Highway 99. Staff has been working with the developer on additional drainage and access easements along this perimeter to facilitate our future operations and maintenance of this ditch.

The District is also working with the developer to quitclaim an existing drainage easement in favor of RD 1000 that will not be necessary once the site is developed and the urban drainage system constructed. The urban drainage system will be operated and maintained by the City of Sacramento. The urban drainage will be collected in a City operated detention basin and discharged into the District's canal system near the southern end of the project per the approved drainage plan.

**GREENBRIAR  
RECLAMATION DISTRICT 1000 (RD1000)  
EASEMENTS**

Below is a quick explanation of the Easement Exhibits generated for RD1000 to support the Greenbriar Project. Exhibit designations are directed by coordination with RD1000 and their agreement language.

Exhibit A: Easements being offered to RD1000.

- Facility Easement Area 1: Easement along the west and south sides of the project extending from Elkhorn Boulevard to an existing RD1000 easement to provide RD1000 with additional rights to maintain their existing and proposed facilities.
- Facility Easement Area 2: Easement along east side of the project that provides a connection between two existing RD1000 easements.
- Facility Easement Area 3: Easement along east side of the project that provides a connection between two existing RD1000 easements.
- Access Easement: Easement providing access to existing RD1000 easements from Elkhorn Boulevard.

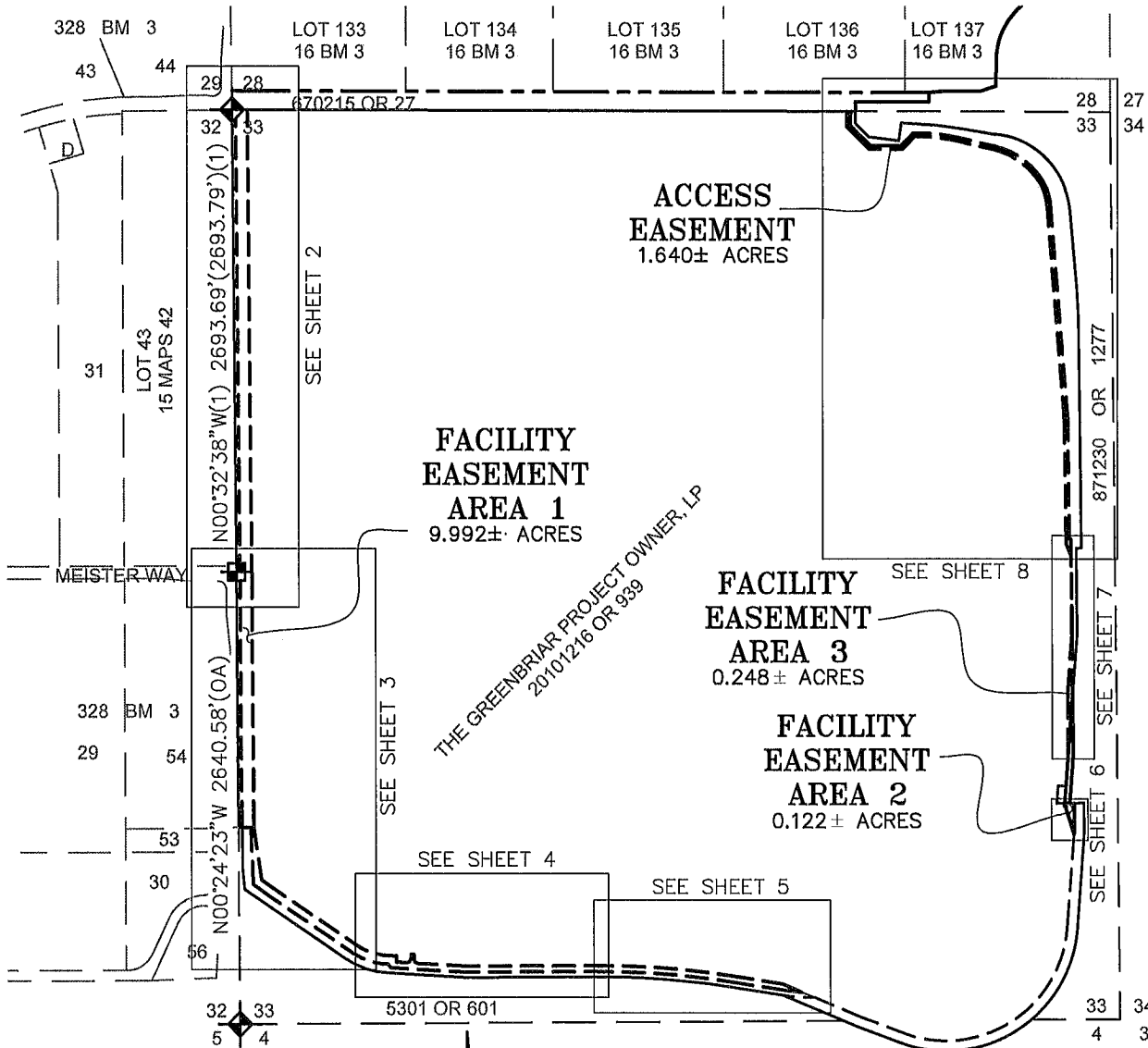
Quitclaim Deed: Document that will remove an existing RD1000 easement from the Greenbriar Project site.

**EXHIBIT 'B'**

PLAT TO ACCOMPANY  
DESCRIPTION

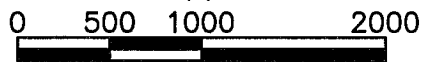
**GREENBRIAR  
RD 1000 EASEMENTS**

CITY OF SACRAMENTO  
COUNTY OF SACRAMENTO STATE OF CALIFORNIA



**LEGEND**

- P.O.B. POINT OF BEGINNING
- (R) RADIAL BEARING
- ◆ SECTION CORNER
- ⊕ SECTION QUARTER CORNER
- DIMENSION POINT



SCALE: 1" = 1000'



**WOOD RODGERS**

BUILDING RELATIONSHIPS ONE PROJECT AT A TIME

3301 C ST, BLDG. 100-B TEL 916.341.7760  
SACRAMENTO, CA 95816 FAX 916.341.7767

OCTOBER 16, 2018 1116.010 SHEET 1 OF 8

**STAFF  
SUMMARIES & RECOMMENDATIONS  
NOVEMBER 9, 2018  
AGENDA ITEM 4C**

**SUBJECT:** Amend District Anti-Nepotism Policy (Action)

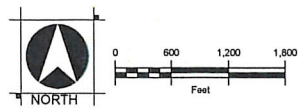
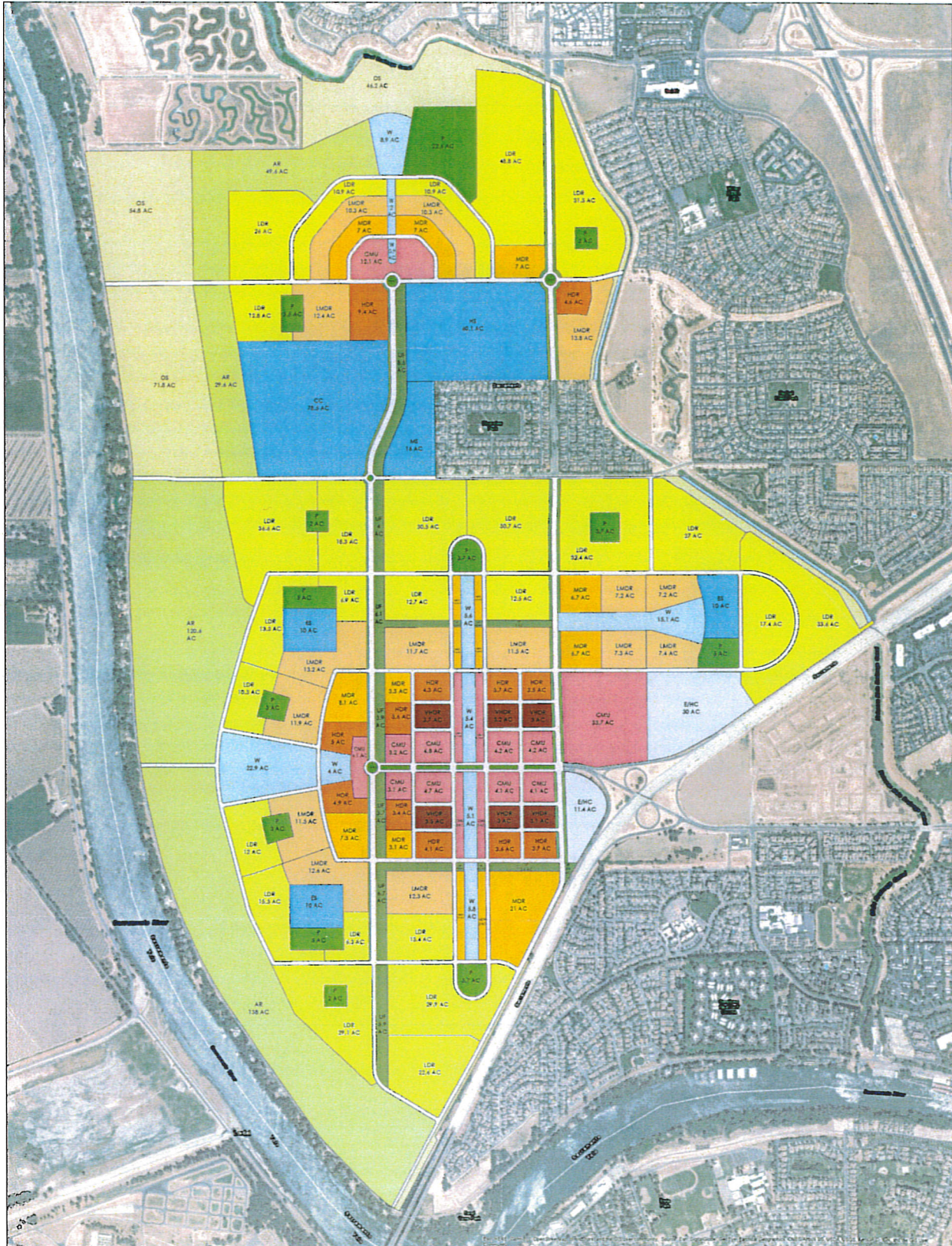


**STAFF  
SUMMARIES & RECOMMENDATIONS  
NOVEMBER 9, 2018  
AGENDA ITEM 5**

**SUBJECT:** General Manager's Report (Information/Discussion)

- A. Regional Flood Control Issues
- B. Update on Corps of Engineers Natomas Levee Project
- C. Flood Season Outlook and Preparations
- D. SCADA Contract Update
- E. Homeless camps floodways
- F. Natomas Development projects
- G. District Audit Status
- H. Encroachment Permits Endorsed
- I. V Drain Update
- J. District December Board meeting date and time
- K. Grand Jury review of RD1000

PRELIMINARY LAND USE PLAN  
**UPPER WESTSIDE**  
 SACRAMENTO COUNTY, CALIFORNIA  
 SEPTEMBER 2018



Though it could be described as a "B-" property, Hillcrest Apartments in Carmichael still drew multiple potential buyers and strong offers before it sold recently for \$9.5 million.

said his team brokered the sale recently of Hillcrest, a 77-unit Carmichael property, for \$9.5 million. While on the market, the property, which DeLoney described as B- in quality, still drew multiple offers and potential buyers. Shaffer, of Colliers, said he oversaw one property go into contract for sale a week after it was listed.

Competition for renters, in the form of new apartment developments, also isn't fazing buyers. Part of that may be because virtually all new projects are aimed at the lifestyle renter rather than workforce housing. But while they may be slowing rent increases, the new units aren't a big portion of the overall market, even though more proposals are popping up compared to a year ago.

"It's a drop in the bucket compared to the Salt

▶ ON THE MOVE



COURTESY THE BENDETTI COMPANY

Upgrades to 3689 Industrial Blvd. in West Sacramento will allow Goodwill to occupy 170,000 square feet of the 300,000-square-foot building.

## GOODWILL LEASING 170,000 SQUARE FEET IN WEST SAC BUILDING AFTER SALE

Normally, Goodwill Industries of the Sacramento Valley & Northern Nevada wouldn't look at a warehouse as a place to set up shop, said president/CEO Richard Abrusci. But by occupying 170,000 square feet of a 300,000-square-foot warehouse at 3689 Industrial Blvd. in West Sacramento, the nonprofit could have three operations under one roof. By the end of the first quarter of 2019, Goodwill will have relocated from its existing West Sacramento location at 3067 W.

**\$14.4M**

Price paid for the warehouse by The Bendetti Co., the landlord of the space.

**\$6M**

Amount spent on property improvements to lure more tenants to the space.

Capitol Ave. to Industrial, where retail, wholesale and warehouse divisions will all be based. "What it does is put in place a triad, if you will, of job training, retail and workforce development in one spot," Abrusci said. The property's landlord, The Bendetti Co., which bought the building in June for \$14.4 million, is spending up to \$6 million in property improvements and hopes to lure another tenant or two for the remaining 130,000 square feet available, said Bendetti chief financial officer Aaron Weaver.

IN THE WORKS

## NEW DEVELOPMENT PLAN FLOATED FOR UNINCORPORATED NATOMAS

**What:** Upper Westside Specific Plan for unincorporated part of Natomas

**Who:** Sacramento County planners reviewing a pre-application by Thomas Law Group on behalf of proponents

**Notable:** Within the next few months, proponents for a potential new development plan for 2,083 acres in North Natomas will learn whether it's worth proceeding with a formal application. Developing the Upper Westside, which would be west of the incorporated city of Sacramento and north of Interstate 80, would require adding the area to Sacramento County's urban services boundary and urban policy area. Details on what the development area would entail aren't yet available. However, the area would include land previously designated as the "boot precinct" that's been the subject of development proposals, though some have also suggested it should remain agricultural. Bob Thomas, a former Sacramento city manager who's worked as a development consultant in recent years, is said to be one of the proponents.

IN THE WORKS

**STAFF  
SUMMARIES & RECOMMENDATIONS  
NOVEMBER 9, 2018  
AGENDA ITEM 6**

**SUBJECT:** Public Outreach Update – K. Pardieck

**STAFF  
SUMMARIES & RECOMMENDATIONS  
NOVEMBER 9, 2018  
AGENDA ITEM 7**

**SUBJECT:** District Counsel's Report

This will be a verbal report by District Counsel Jim Day.

**STAFF  
SUMMARIES & RECOMMENDATIONS  
NOVEMBER 9, 2018  
AGENDA ITEM 8**

**SUBJECT:** Superintendent's Report

**To:** Trustees of Reclamation District No. 1000

**From:** Superintendent Don Caldwell

**Date:** November 1, 2018

**Re:** Report of activities within the District during the month of October 2018

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The chart below represents the various activities the field crew spent their time working on during the month of October 2018.

RD 1000 Field Crew	*Field Hours Worked	Activity
	84	Plant Maintenance
	37	Grounds
	57.5	Levee Maintenance
	0	Pump Maintenance
	48	Ditch Maintenance
	0	Fence Repair
	83.5	Garbage
	273	Weed Control
	64	Mowing
	0	Upper GGS
	156	Equipment Repairs

*\*Days worked do not include: sick, vacation, holiday or Superintendent's time*

**Bannon** H: 8.45'  
L: 7.77'

**River** H: 8.85'  
L: 5.61'

**Rain totals**

Rain totals for the month of October were 1.72"  
Rain totals since July 1st were 1.72"

**Pumping**

The district did some pumping for late rice water releases

Pumping Plant	Pump	Hours and A/F
<b>Plant 8</b>	Pump # 1	7.8 hours and 81.9 A/F
	Pump # 3	171.2 hours and 650.56 A/F

**Safety topics for the month of October:** Employee Use of Proper Safety Equipment

**STAFF  
SUMMARIES & RECOMMENDATIONS  
November 9, 2018  
AGENDA ITEM 9**

**SUBJECT:** Correspondence/News/Information



**STAFF  
SUMMARIES & RECOMMENDATIONS  
NOVEMBER 9, 2018  
AGENDA ITEM 10**

**SUBJECT: Closed Session**

PUBLIC EMPLOYMENT  
Title: General Manager