

RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES  
ACTION SUMMARY  
SACRAMENTO, CA  
March 9, 2018  
8:00 A.M.  
1633 Garden Highway  
Sacramento, CA 95833

Trustees Present: Christophel, Barandas, Harris, Smith, Avdis, Burns, Gilbert

President Smith presided at the meeting.

Agenda Changes: Trustee Gilbert requested an opportunity to speak about the District's audit progress and to provide an update about his CSDA Annual Conference attendance in 2017. It was noted that Trustee Gilbert would be allowed to speak just before Board Business.

**1. Approval of the Minutes – March 9, 2018**

It was moved by Trustee Harris to adopt the minutes of February 9, 2018 without changes. The motion was seconded by Trustee Smith, and carried by a unanimous vote.

**2. Administrative Items**

A. Treasurer's Report for February 2018

Checking:	\$ 19,574.65
Money Market:	\$ 818,317.61
County Treasurer:	\$ 1,968,592.01
LAIF:	\$ 1,741,724.18
City Pool A:	\$ 2,025,027.83

Trustee Harris made a motion to approve the Treasurer's Report as presented, seconded by Trustee Barandas, by a unanimous vote, motion carries.

**3. COMMITTEE REPORTS**

**A. SAFCA Representatives**

Trustee Barandas provided updates on the Corps Natomas Levee Project - Reach I contract 1 was not awarded; Reach H award was protested; Reach D may soon be awarded. He also shared that SAFCA is in the running for an American Society of Civil Engineers award for its Folsom Dam project and that SAFCA has purchased a vacant lot in Little Pocket as part of their flood protection project for that area. He discussed the Sacramento Weir widening project noting SAFCA's mediation to consolidate reclamation districts in Yolo County to simplify levee maintenance for the Weir project. A brief federal budget update was also provided.

**B. Executive Committee**

The Executive Committee met on February 28, 2018. In attendance were Trustees Tom Barandas, Jeff Smith, Chris Burns and GM Devereux. Trustee Fred Harris did not attend. Topics discussed were the Asset Management Roadmap, erosion site along the Garden Highway levee, the status of transformer repairs at Plant 1, succession planning efforts for the general manager position, and discussion about preparing a Statement of Qualifications to obtain the services of an environmental consultant, as the previous contracted biologist has retired.

**C. Trustee Thom Gilbert gave a report on District Finance and CSDA Conference**

Trustee Gilbert reported he met with District contracted auditor this month to discuss audit status and remaining items necessary to complete the draft audit. He explained the audit is running late this year, due to reporting changes required under GASB. He is confident the audit will be completed by June 1.

In September 2017 Trustee Gilbert attended CSDA Conference. Total cost was \$1,215 to attend the event. He expressed the conference provided valuable information and suggested this opportunity be offered to other board members this year should funding be available. President Smith asked about CSDA training and certification programs. GM Devereux agreed to put together a list of offerings at CSDA and report back to the Board in April.

**4. BOARD BUSINESS**

**A. Briefing by Natomas Central Mutual Water Company Manager on Activities and Projects of the Water Company**

GM Devereux introduced Brett Gray, General Manager for NMCWC. Mr. Gray spoke about our partnership in the Basin and wanted Board members to better understand who NCMWC is and how they are collaborating with RD 1000. He provided extensive information of NCMWC's operations, leadership, field crew, projects they are working on, goals, and how operations integrate with our District. Mr. Gray is very optimistic about the potential to share information with RD 1000 through use of SCADA. After questions from the Trustees, they thanked Mr. Gray for attending the meeting and looked forward to continued cooperation between our respective organizations

**B. Adopt Resolution No. 2018-3-1 Recognizing Jay Hendricks Upon His Retirement from the District with 20 Years of Service**

GM Devereux made known the recent retirement of a field Operations Specialist II Jay Hendricks. For 20 years he served the District, residents, property owners, businesses and farmers and he was recognized for his distinguished service with a letter of recognition signed by the Board of Trustees. A motion was made by Trustee Avdis to approve Resolution 2018-3-1, seconded by Trustee Christophel, by unanimous vote, motion carries.

**C. Adopt Resolution No. 2018-3-2 Recognizing District Superintendent Don Caldwell for 25 Years of Service to the District**

GM Devereux recognized District Superintendent publicly for his distinguished 25 years of service to the District. Several Trustees individually acknowledged and thanked Superintendent Caldwell for his service to the District, particularly during the large flood events. A motion was made by Trustee Avdis to adopt Resolution 2018-3-2 recognizing Superintendent Caldwell for his service, seconded by Trustee Christophel, by unanimous vote, motion carries.

**D. Attached Resolution (CalOES Form 130) Designating the District General Manager and District Administrative Service Manager as Authorized Agents for the purposes of obtaining Federal and State Financial Disaster Assistance.**

GM explained this action is required to continue actions and claims for FEMA Disaster assistance. Our previous designation on file has expired, therefore it is necessary to submit an updated resolution. GM recommends Board approval designating the District's General Manager and Administrative Service Manager as authorized agents for FEMA disaster assistance claims. A motion was made by Trustee Avdis to approve CalOES 130 Resolution, seconded by Trustee Christophel, by unanimous vote, motion carries.

**E. Approve District Asset Management Roadmap prepared by CH2M-Hill**

GM made known he would like Board approval of the Asset Management Roadmap. Affirming he is not locking in schedules or committing to associated costs for any Roadmap initiatives. He stated the Roadmap is simply to provide staff a focus and direction on key initiatives for the future. The roadmap serves mainly for planning purposes to determine priority projects and future budget planning. After lengthy discussion it was determined that if the board approves the Roadmap, the GM would come back to the Board with a prioritization list from the current list of asset management initiatives. Upon motion by Trustee Harris, the Board approved the Roadmap as is with its current list of initiatives, seconded by Trustee Avdis, by unanimous vote, motion carries.

**F. Nomination for California Special District Association (CSDA) Board of Directors**

GM Devereux shared a leadership opportunity at CSDA. They are calling for nominations for CSDA Board of Directors SEAT A. Trustee Burns expressed interest in the nomination. He shall confirm his interest to the GM or ASM prior to the April Board meeting for board action.

**G. Five Year Budget Projections and District Cash Flow Analysis**

GM Devereux introduced a newly developed visual budgeting dashboard tool which allows him to demonstrate various budget scenarios and project associated costs over a period of time. The dashboard will be especially helpful when the Board is determining its budget priorities. GM Devereux then visited several hypothetical scenarios for a real-time visual understanding of how the dashboard operates. The dashboard projects seven years of revenues/expenditures. The projections demonstrate a need to increase revenues through a potential assessment increase within the seven year period.

**5. GENERAL MANAGER'S REPORT**

**A. Regional Flood Control Issues**

Counsel Day provided this update the Board. He reports Yolo County and LAFCO recently conducted its 5 year municipal service review of special districts in Yolo County in which the review suggested that RD 537 and RD 900 be made subsidiary districts to the city of West Sacramento. The RD's do not support the action and believe their continued independent operations providing flood protection to the area is in the best interest of the public.

**B. Flood Season Update**

Already discussed. Nothing further to report.

**C. Update Corps Design Progress Natomas Levee Project**

Already discussed in SAFCA update. Nothing more to report.

**D. Update on erosion site at 7907 Garden Highway**

GM Devereux advised the Board the State Central Valley Flood Protection Board sent a Notice of Violation to the property owner at 7907 Garden Highway which stated the property owner must remedy the erosion at the site or potentially remove the house. There is a 30 day time period for the owner to develop a plan. Currently, the erosion is not encroached into the levee prism and therefore the Corps and State will not undertake emergency repairs. The District is cooperating with the State in developing a flood emergency response contingency plan for the site.

**E. Update on Plant 2 FEMA Disaster Assistance Grant Closeout (2006 Flood)**

GM reports that he still does not have final paperwork, but made known communication from FEMA indicate an approval in increased costs and we expect to receive a new PW soon.

**F. Structure encroachment 200 Cleveland Street – Proposed Fee Title Acquisition from Sacramento County (NEMDC)**

The County of Sacramento is on board with selling the property on the landside of the levee south of West El Camino to RD 1000. GM is working with SAFCA on an appraisal of the location and County on title. There's an existing flood control easement on the property and therefore has a low value. GM will work with SAFCA and Corps on any rights necessary for proposed levee work and create a new fence and lot line that could allow the existing house to remain.

**G. Operations, Maintenance, Rehabilitation, Repair and Replacement (OMRR&R) Discussions with State Central Valley Flood Protection Board**

GM Devereux explained the District and SAFCA originally signed an OMRR&R agreement in order to receive money from the state for the Natomas Levee Improvement Project thereby making the District and SAFCA responsible for levee operation, maintenance rehabilitation, repair and replacement. Now there is an effort by the local maintaining agencies like the District to transfer responsibility for rehabilitation and replacement of levee system to the State. GM describes the "rehabilitation and replacement" is not within our financial capability as it is a billion dollar project. He will continue to update the Board as process moves along.

**H. Statement of Qualifications (SOQ) for Environmental Consulting Services**

GM advised he is seeking SOQs from at least seven Environmental Consulting companies. Because our current consultant biologist, Miriam Green, is retiring, it is desirable to retain a new environmental consultant under a master service agreement to assist with environmental documentation relating to FEMA projects, permits for future capital projects and maintenance activities and a decision on the Natomas Basin HCP among others. GM will come back to the Board for approval of a selected environmental consultant. Trustees Christophel and Barandas agreed to assist with evaluation of SOQs review/interviews. Trustee Avdis may also be interested in assisting with this process.

**I. Encroachment Permits Endorsed**

No encroachment permits were endorsed in the month of February.

**J. Status of District Audit**

An audit update was provided by Trustee Gilbert. He conveyed a final draft will be ready for review by the Financial Committee in late March.

**6. PUBLIC OUTREACH UPDATE –K. Pardieck**

K. Pardieck reminded the Board about State of Natomas Luncheon – a District sponsored event. She advised Keller Williams Realty has requested GM Devereux speak with its 40 agents about flood plain issues; relayed recent District accolades by members of the public; and made known she is preparing for her end of year retirement and is diligently packaging District outreach information for future use by staff.

**7. DISTRICT COUNSEL’S REPORT**

Counsel Jim Day reported on his activities for the month of February.

**8. SUPERINTENDENT’S REPORT**

The Superintendent’s Report was included in the February board packet.

**9. Correspondence/News/Information**

**None.**


**10. Closed Session**

Report of action taken in closed session:

The Board met in closed session to confer with its real property negotiator and gave purchase authority to its real property negotiator to purchase APN 35-080-015 in Sutter County.

**11. ADJOURN**

  
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President

  
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Secretary