



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES MEETING**

**FEBRUARY 11, 2022
MEETING MINUTES**

In compliance with CA Assembly Bill 361, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were Board President Thom Gilbert; Board Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Chris Burns; Debra G. Jones; and Co-General Counsel Scott Shapiro; Co-General Counsel Rebecca Smith; General Manager Kevin King; Operations Manager Gabriel Holleman, Administrative Services Manager Joleen Gutierrez, and Administrative Assistant Christina Forehand.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Thom Gilbert called the meeting to order at 8:00 am.

1.2. Roll Call

PRESENT: Trustee Thom Gilbert, Trustee Nick Avdis (departed the meeting at 8:25 am), Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

ABSENT: Trustee Elena Lee Reeder (arrived at meeting at 8:02 am)

1.3. Approval of Agenda

AYES: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns; Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ABSENT: None

ACTION: The February 11, 2022 Board Meeting Agenda is approved.

1.4. Pledge of Allegiance

Trustee Thom Gilbert led the Pledge of Allegiance.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

There were no conflicts of interest identified by the Trustees.

2. PRESENTATIONS

2.1. No Scheduled Presentations

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

There were no public comments made.

4. **INFORMATIONAL ITEMS**

4.1. GENERAL MANAGER'S REPORT: Update on activities since the January 2022 Board Meeting.

A copy of the General Manager's Report has been included in the Board packet. General Manager Kevin King provided a verbal report out on the following:

Garden Highway Encroachment Abatement

General Manager Kevin King stated the SWIF letter (notification of vegetation levee encroachments) was mailed on January 21 to roughly 100 property owners. A copy of the letter was included in the February 11 Board packet (see Item 4.1 Attachment No. 2). GM King made known that staff is working to educate property owners in violation of State and federal standards for flood protection. Staff is currently working with the State to accept some vegetation encroachments as long as we can see through the levees and meet the O/M manual standards. FMAP grant funding will be used to incentivize property owners to come into compliance. GM King reported that the District's website would be updated on February 22 or 23 for affected property owners to access SWIF related meeting materials and information.

CSDA Grant funding opportunities.

GM King would like to register with CSDA for upcoming grant funding opportunities. CSDA will then monitor for grant funding match opportunities.

State Trash Cleanup Grant

Applications were due 2/1; GM King reviewed the grant application package, however the District didn't have enough time to put together a through application prior to the submittal deadline. He noted that District trash issues directly related to the homeless population would have been excluded from this opportunity; knowing this, our application may not have been successful.

Cal-OES Grant Funding for Capital Improvement Work

GM King will work with KSN to submit a grant application next week to Cal-OES for capital improvement work. A Special Board meeting may be scheduled to authorize GM King to apply.

CSDA Leadership Conference for Board Members

GM King notified Trustees of this educational opportunity and announced a saving if three Trustees attended.

Misc. Questions by Trustees

Trustee Barandas asked if Trustees could attend the February 23 outreach meeting. GM King made known that Trustees are welcome to attend as observers only. GM King stated the community meeting would be recorded and shared with Trustees who cannot attend.

Trustee Avdis requested a trash cleanup in the drainage channel on the NEMDEC and requested the district work with other agencies to share costs for cleanup as much as possible. GM King acknowledged the request.

Hydraulic Model and Geotechnical Exploration

Trustee Burns inquired about page 9 - Hydraulic Model. GM King made known the city/county agreement has been fully executed, and city payment has been received. The county will be making payments over three years.

GM King made known he is working on a separate agreement with the city regarding geotechnical exploration. He is waiting to hear back from the city to see if this project can move forward.

GM King reported having a project team meeting with the city. He stated that he is still waiting to receive a project schedule and update from Tom Plumber with CESI.

Rosin Court

Legal counsel and GM King reviewed the city's lease agreement for Rosin Court. A revision with deal points was sent back to the city during the first week of February. When GM King hears back from the city, he will bring the matter back to the Board to approve, deny or continue to negotiate.

General Manager Evaluation

Trustee Debra G. Jones asked General Manager King to include last year's evaluation, job description, and the Board's goals and objectives for the performance period. GM King stated that Counsel Shapiro and Smith would send out the documents. In March's Closed Session Meeting, the Board can decide a path forward to evaluate further, if necessary.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the January 2022 Board Meeting.

A copy of the Operations Manager's Report has been included in the February 2022 Board packet. There were no questions or comments made.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the January 2022 Board Meeting.

Co-General Counsel Rebecca Smith gave a verbal preview of the District's upcoming Election of Trustees on November 8, 2022. The Election Timeline will be distributed to Trustees.

Trustee Debra G. Jones asked if the land use matters would go through the Urbanization Committee to review and make a recommendation to the Board. A committee meeting will be scheduled.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There is no discussion on these items before the Board votes on the motion, unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

FIRST/SECOND: Trustee Bains/Trustee Lee Reeder

AYES: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ABSENT: Trustee Nick Avdis

ACTION: Motion to approve Consent Calendar Items 5.1 – 5.9 is approved.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from January 14, 2022, Regular Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for January 2022.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for January 2022.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for January 2022.
- 5.5. ASSEMBLY BILL 361: Review and Consider Adoption of Resolution No. 2022-02-01 - Proclaiming a Local Emergency, Ratifying the Covid-19 State of Emergency, and Authorizing Remote Teleconference Meetings of Reclamation District No. 1000 Pursuant to The Ralph M. Brown Act.

Trustee Chris Burns asked if the District would shift back to in-person meetings when the Governor rescinds his order. Counsel Smith explained that a quorum is required at the District office. Remote locations (including residences) would need to be accessible to the public to come in and participate.
- 5.6. LOCAL HAZARD MITIGATION PLAN UPDATE: Review and Consider Adoption of Resolution No. 2022-02-02 – Adopting the Sacramento County Local Hazard Mitigation Plan Update.
- 5.7. WARRANT FOR FUND TRANSFER: Review and Consider Approval of Warrant for Transferring Funds between Investment Accounts.
- 5.8. RECEIVE AND FILE: Receive and File Sacramento County Annual Investment Policy of the Pooled Investment Fund – Calendar Year 2022.
- 5.9. ALTERATION & TEMPORARY USE AGREEMENT: Review and Consider Authorizing the General Manager to Execute an Alteration and Temporary Use Agreement with the Sacramento Area Flood Control Agency for District Facilities (Pumping Plants 1A & 1B).

6. SCHEDULED ITEMS

- 6.1. No Scheduled Items.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

- 7.1. BOARD ACTIVITY UPDATES:

- 7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Gilbert & Lee Reeder) February 3, 2022

- 7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Finance Committee (Gilbert, Bains & Burns)
- Legal Committee (Avdis, Barandas & Gilbert)
- Operations Committee (Bains, Barandas & Burns)
- Personnel Committee (Jones, Bains & Barandas)
- Urbanization Committee (Lee Reeder, Burns & Jones)

8. CLOSED SESSION

8.1. No Scheduled Closed Session Items.

9. ADJOURN

FIRST/SECOND: Trustee Burns/Trustee Jones

AYES: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ABSENT: Trustee Nick Avdis

ACTION: Motion to adjourn is approved. The meeting is adjourned.