



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES MEETING**

**April 17, 2020
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20 members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were: Board President Jeff Smith; Vice President Chris Burns; Trustee David Christophel; Trustee Jag Bains, Trustee Elena Lee Reeder; Trustee Nick Avdis; Trustee Thom Gilbert; General Manager Kevin King; Co-General Counsel Rebecca Smith; General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; District Superintendent Don Caldwell and Administrative Assistant Christina Forehand. District Engineering Consultant Scott Brown from Larsen Wurzel also attended the meeting.

1. PRELIMINARY

1.1. Call Meeting to Order

President Smith called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll.

1.3. Approval of Agenda

MOVED/SECONDED: Trustee Christophel/Trustee Avdis

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ABSTAIN: None.

ACTION: None.

1.4. Pledge of Allegiance

All recite the Pledge of Allegiance.

1.5. Conflict of Interest

Trustee Avdis identified a conflict with Item 6.3. He recused himself from the discussion and Board action.

2. PRESENTATIONS

2.1. No Presentations were scheduled.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

There were no public comments.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the March 2020 Board Meeting.

General Manager Kevin King provided a verbal overview of his activities during the month of March 2020. A written report was included in the April 17, 2020 Board packet.

4.2. SUPERINTENDENT’S REPORT: Update on activities since the March 2020 Board Meeting.

A copy of the Superintendent’s Report for March 2020 was included in the April 17, 2020 Board Packet. There were no comments or questions.

4.3. DISTRICT COUNSEL’S REPORT: Update on activities since the March 2020 Board Meeting.

Co-Counsel Rebecca Smith gave a verbal report of her District related activities during the month of March 2020. There were no comments or questions.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

Consent Calendar Items 5.1, 5.2, 5.3, 5.4, 5.5, and 5.6 were approved in one motion.

MOVED/SECONDED: Trustee Burns/Trustee Avdis

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ABSTAIN: None.

ACTION: A motion to approve Consent Calendar Items 5.1, 5.2, 5.3, 5.4, 5.5, and 5.6 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from March 13, 2020 Regular Board Meeting.

ACTION: Approved

5.2. TREASURER’S REPORT: Approve Treasurer’s Report for March 2020.

ACTION: Approved

5.3. EXPENDITURE REPORT: Review and Accept Report for March 2020.

ACTION: Approved

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for March 2020.

ACTION: Approved

5.5. AUTHORIZATION TO SUBMIT GRANT APPLICATION: Review and Consider Adoption of Resolution No. 2020-04-01 Authorizing General Manager to Submit Application for Grant Funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2020/2021.

ACTION: Approved

5.6. AUTHORIZATION TO EXECUTE FUNDING AGREEMENT: Review and Consider Adoption of Resolution No. 2020-04-02 Authorizing General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood Maintenance Assistance Program 2020/2021.

5.7. **ACTION: Approved.**

6. SCHEDULED ITEMS

6.1. WARRANT FOR FUND TRANSFER: Review and Consider Approval of Warrant for Transferring Funds between Investment Accounts.

MOVED/SECONDED: Trustee Burns/Trustee Smith

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ABSTAIN: None.

ACTION: A motion to approve warrant for transferring Funds between investment accounts is approved.

6.2. DISTRICT ELECTION & MODIFICATION OF TRUSTEES TERMS: Review and Consider Adoption of Resolution No. 2020-04-03 Adopting Election Procedures and Modifying Current Trustee Terms to Consolidate to State General Election Timeline.

Counsel Smith walked through the staff report and discussed the need for Resolution 2020-04-03 and consolidating the District's election with the statewide General Election. Robust Board discussion followed.

Trustee Burns asked if the County denies consolidation, could the District consolidate on their own? Counsel Smith explained that if denied, the District would proceed on an independent path moving up the election one year early.

Trustee Avdis inquired about any communication with CSDA, possible legislative relief, and what constitutes agricultural land use. General Manager King will revisit the Water Code and established County zoning for parcels. Trustee Burns added that the Assessment Roll may help determine parcel use.

There were no public comments.

MOVED/SECONDED: Trustee Bains/Trustee Lee Reeder

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

NOES: None.

ABSTAIN: None.

ACTION: A motion to adopt Resolution 2020-04-03 Adopting Election Procedures and Modifying Current Trustee Terms to Consolidate to State General Election Timeline is approved.

Counsel Smith advised to select the metric the District will use to identify agricultural use. General Manager King will then research and verify.

Counsel Scott Shapiro advised a Committee could also meet and make a determination on land use.

There were no public comments.

MOVED/SECONDED: Trustee Burns/Trustee Avdis

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis Trustee Burns, Trustee Gilbert

NOES: None.

ABSTAIN: None.

ACTION: Motion to direct the Legal Committee to make the evaluation required by Water Code Section 50780.18 and the Board will adopt the methodology endorsed by the Legal Committee is approved.

6.3. RATIFICATION OF FUNDING AGREEMENT: Review and Consider Ratification of Funding Agreement for Upper Westside Development Project Processing Funding Agreement.

Trustee Nick Avdis recused himself from Item 6.3 discussion and vote; his firm represents the property-owning group seeking entitlements with the County. Due to digital format of this meeting, Trustee Avdis turned off his video camera and listened in.

General Manager King provided an overview of the funding agreement. Trustee Smith inquired about rates. General Manager King made know overhead rates are subject to changed and the development group has been advised.

There were no public comments.

MOVED/SECONDED: Trustee Burns/Trustee Gilbert

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Burns, Trustee Gilbert

NOES: None.

ABSTAIN: None.

RECUSED: Trustee Avdis

ACTION: A motion to approve ratification of Funding Agreement for the Upper Westside Development Project Processing Funding Agreement.

6.4. FISCAL YEAR 2019/2020 BUDGET ADJUSTMENT: Review and Consider Budget Adjustment for Fiscal Year 2019/2020 for Purchase of Replacement Vehicles.

General Manager King made known the District has an opportunity to procure three additional trucks at 2019 fleet pricing. Generally, trucks are offered at \$500 over invoice.

Trustee Gilbert inquired about pricing and whether a consideration was made for a previous year model. Trustee Avdis stated the pricing seemed pretty good for the trucks. Trustee Smith added for maintenance and consistency he would support the purchase.

There were no public comments.

MOVED/SECONDED: Trustee Gilbert/Trustee Smith

AYES: Trustee Christophel, Trustee Bains, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Gilbert

NOES: None.

ABSTAIN: Trustee Burns

ACTION: A motion to approve a budget amendment for FY 2019/2020 to purchase three replacement vehicles is approved.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Operations Committee (Smith, Christophel & Lee Reeder) March 13, 2020
- Executive Committee (Smith & Burns) April 1, 2020
- Personnel Committee (Avdis, Burns & Christophel) April 10, 2020

8. CLOSED SESSION

No Closed Sessions Items.

9. ADJOURN

Meeting adjourned.