



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

1633 GARDEN HIGHWAY
SACRAMENTO, CA 95833

**FRIDAY, MAY 14, 2021
8:00 A.M.**

WEB & TELEPHONE MEETING ONLY

MODIFIED BROWN ACT REQUIREMENTS IN LIGHT OF COVID-19

In Compliance with CA Executive Orders N-25-20 and N-29-20 members of the Board of Trustees and members of the public will participate in this meeting by teleconference. The call-in information for the Board of Trustees and the public is as follows:

Join the meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/rd1000>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

Access Code: 539-716-757

If you don't already have the gotomeeting application downloaded, please allow yourself additional time prior to the meeting to install the free application on your computer, tablet or smartphone. The application is not required to participate via phone.

Any member of the public on the telephone may speak during Public Comment or may email public comments to kking@rd1000.org and comments will be read from each member of the public. During this period of modified Brown Act Requirements, the District will use best efforts to swiftly resolve requests for reasonable modifications or accommodations with individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt whatsoever in favor of accessibility. Requests for reasonable modifications under the ADA may be submitted to the email address noted above, or by phone directly to the District.

All items requiring a vote of the Board of Trustees will be performed as a roll call vote to ensure votes are heard and recorded correctly. In addition, the meeting will be recorded and participation in the meeting via gotomeeting and/or phone will serve as the participants acknowledgment and consent of recordation.

1. PRELIMINARY

- 1.1. Call Meeting to Order
- 1.2. Roll Call
- 1.3. Approval of Agenda
- 1.4. Pledge of Allegiance
- 1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

2. PRESENTATIONS

- 2.1. No Scheduled Presentations

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.

Public comments on agenda or non-agenda items during the Board of Trustees meeting are for the purpose of informing the Board to assist Trustees in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda unless the item meets stringent statutory requirements (see California Government Code Section 54954.2 (a)).

Public comments during Board meetings are not for question and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to any member of RD 1000 staff via e-mail, telephone, letter, or in-person at a time other than during a Board meeting.

4. INFORMATIONAL ITEMS

- 4.1. [GENERAL MANAGER'S REPORT: Update on activities since the April 2021 Board Meeting.](#)
- 4.2. [OPERATIONS MANAGER'S REPORT: Update on activities since the April 2021 Board Meeting.](#)
- 4.3. [DISTRICT COUNSEL'S REPORT: Update on activities since the April 2021 Board Meeting.](#)

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

- 5.1. [APPROVAL OF MINUTES: Approval of Minutes from April 9, 2021 Regular Board Meeting.](#)
- 5.2. [TREASURER'S REPORT: Approve Treasurer's Report for April 2021.](#)
- 5.3. [EXPENDITURE REPORT: Review and Accept Report for April 2021.](#)
- 5.4. [BUDGET TO ACTUAL REPORT: Review and Accept Report for April 2021.](#)

5.5. AUTHORIZATION TO SUBMIT GRANT APPLICATION: Review and Consider Adoption of Resolution No. 2021-05-01 Authorizing General Manager to Submit Application for Grant Funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2021/2022.

5.6. AUTHORIZATION TO EXECUTE FUNDING AGREEMENT: Review and Consider Adoption of Resolution No. 2021-05-02 Authorizing General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood Maintenance Assistance Program 2021/2022.

6. SCHEDULED ITEMS

6.1. FISCAL YEAR 2021/2022 DRAFT BUDGET: Review and Discuss Draft Budget for Fiscal Year 2021/2022.

7. BOARD OF TRUSTEE’S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Personnel Committee (Jones, Bains & Barandas) April 6, 2021
- Operations Committee (Bains, Barandas & Burns) April 14, 2021
- Finance Committee (Gilbert, Bains & Burns) April 22, 2021
- Personnel Committee (Jones, Bains & Barandas) May 4, 2021
- Executive Committee (Gilbert & Lee Reeder) May 5, 2021

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Legal Committee (Avdis, Barandas & Lee Reeder)
- Urbanization Committee (Lee Reeder, Avdis & Jones)

8. CLOSED SESSION

8.1. No Scheduled Closed Session Items.

9. ADJOURN



RECLAMATION DISTRICT 1000

DATE: MAY 14, 2021

AGENDA ITEM NO. 4.1

TITLE: General Manager's Report – May 2021

SUBJECT: Update on activities since the April 2021 Board of Trustees Meeting

EXECUTIVE SUMMARY:

This Staff Report is intended to report the noteworthy activities and events of the District. Noteworthy activity from April 2021 included continued coordination on Natomas Levee Improvement Project with the United States Army Corps of Engineers, SAFCA and others, and Fiscal Year 2021/2022 Budget Development. In summary, the District had a productive and successful month. Our key activities and achievements are presented below:

BACKGROUND:

1. Administration Services

a. Human Resources

- i. Nothing to Report.

b. Fiscal Year 2021-2022 Budget

- i. Budget Timeline: The intent of the schedule provided below is to outline the steps and milestones necessary to have a final budget ready for the Trustees to consider for adoption at the June 2021 scheduled Board Meeting.

- Personnel Committee (April 6, 2021) – Met and reviewed Staff's recommendation on Cost-of-Living Adjustments (COLA) and Salary Adjustments. See Agenda Item 7.1.1 for meeting minutes.
- Operations Committee (April 14, 2021) – Met and reviewed Staff's Budget assumptions for Operations & Maintenance (O&M) and Capital Improvement Program (CIP). See Agenda Item 7.1.1 for meeting minutes.
- Finance Committee (April 22, 2021) – Met and reviewed Draft Budget for FY 21/20. See Agenda Item 7.1.1 for meeting minutes.
- RD 1000 Board Meeting (May 14, 2021) - Present Draft Budget to Trustees for review and comment. Staff to receive comments from the Trustees and adjust as directed. See Agenda Item 6.1.
- RD 1000 Board Meeting (June 11, 2021) – Present Final Budget to Trustees for consideration of adoption.

c. Comprehensive Financial Plan

TITLE: General Manager's Report – May 2021

- i. Worked with NBS to prepare draft Comprehensive Financial Plan for review by Finance Committee. Draft report was presented to the Board in December 2020. Staff received comments and worked with NBS to revise the report. A final draft was presented to the Finance Committee on January 5, 2021.
 - ii. The Board of Trustees approved the Financial Plan at the January 2021 Regular Meeting and directed staff to work on developing a scope of work for Phase 2.
 - iii. The District worked with NBS to develop Phase 2 of the Financial Plan; the Board of Trustees approved the Professional Services Agreement (PSA) with NBS on March 12, 2021 for Phase 2.
 - iv. GM King executed the PSA with NBS on May 4, 2021.
- d. Indirect Cost Allocation Plan
- i. GM King issued a Request for Qualifications (RFQ) for an Indirect Cost Allocation Plan on March 31, 2021.
 - ii. The District is seeking a qualified financial consultant to develop the Plan, thereby ensuring the District is utilizing comprehensive indirect cost rates, and accurately accounting for the true cost of providing services to the District's partners and the public. The District's goal is to have a well-documented and defensible cost allocation plan; identifying overhead rates that can be used in the calculation of billable hourly rates for grants, and other District billings.
 - iii. Submittals are due May 14, 2021 at 4:00 pm. GM King will schedule a Finance Committee Meeting to review submittals and possibly schedule interviews between May 17 and May 28 per the RFQ.
 - iv. Following the Finance Committee Meeting and a recommendation from the Committee, Staff will return with a recommendation to award the contract at the June 2021, Board of Trustees Meeting.

2. District Operations

a. Routine Operations & Maintenance:

- i. District Crews continue to perform routine maintenance and operations of the District's infrastructure. See Agenda Item 4.2 for information regarding activities performed in April 2021.

3. Capital Improvement Projects

a. CIP Update

- i. District entered into Professional Services Agreement with KSN, Inc. on November 12, 2019. A kickoff meeting was held on December 2, 2019.
- ii. Condition Assessment and Facility Inventory finalized in December 2019.

TITLE: General Manager's Report – May 2021

- iii. KSN prepared Draft Final Report and presented the aforementioned report to the Board of Trustees on June 12, 2020.
- iv. On August 14, 2020, the Board of Trustees adopted the Capital Improvement Plan Update with minor revisions to the draft presented. The Final adopted CIP was provided to the Board on September 11, 2020.
- v. Staff met with KSN in April to discuss a Scope of Services for pre-engineering work for planned Capital Improvement Projects for Fiscal Year 2021/2022. Subject to Board approval of the FY 21/22 Budget in June 2021.

4. Natomas Levee Improvement Projects

a. Reach A

- i. The Corps completed the final construction plans for bid which includes the levee work and Plant 1B as the base contract with Plan 1A as an option pending resolution of right of way with State Lands Commission. State and SAFCA are working with the Corps to resolve some design details prior to construction.
- ii. SAFCA is working with Corps on a revised Take Letter to certify the final right of way by May 2021.
- iii. Contract award is still scheduled for September 2021 with cutoff wall and adjacent levee construction starting in spring 2022. The Corps anticipates three years to complete Reach A including Pump Plant 1A and 1B modifications.

b. Reach B

- i. Construction continues on Reach B including relocation of the Riverside Canal and replacement of other Natomas Water Company facilities and levee construction south of Powerline Road. Locating suitable borrow continues to be an issue—Corps is working with SAFCA/State to identify sources. Mailboxes along Garden Highway are being relocated to the waterside (residence side) of the levee.
- ii. Garden Highway will remain closed between San Juan Rd and Powerline Rd through November 1, 2021 to accommodate the outfall construction at Plant 3.
- iii. Bids were received for the project to close the I-5 window crossing the Sacramento River and the low bid is below the Government Estimate; contract award is May 7; construction should commence by June 1 and be complete by December 2021.

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c. Reach C

- i. The Reach C project is complete, and the District is providing the operation and maintenance.

d. Reach D

- i. The reconstruction of Pumping Plant 4 is scheduled to begin May 17, 2021; the District is working with the Corps and the contractor to resolve some issues with PG&E on the electrical service design to minimize disruption to our pumping capacity during flood season.
- ii. The Corps is working on the package to turn the previously completed levee improvements in Reach D over to the non-federal sponsors (and RD 1000) though the District has effectively taken over the O&M of the levee.

e. Reach E

- i. No change from April, the Corps continues working on 95% plans which are due in July. The current schedule is to award the contract in July 2022 (construction 2023 and 2024); though the team is looking to expedite the schedule to be completed in 2023.
- ii. SAFCA and State DWR continue working with the Corps to identify the necessary rights of way needed for construction with the goal of a ROW Take letter from the Corps by the end of May.

f. Reach F

- i. The Corps conducted a Value Engineering Study and shared the draft recommendations with the District/State/SAFCA with no critical errors identified. RD 1000 continued coordination with SAFCA, DWR and the Corps on a final design water surface profile as well as channel improvements south of Sankey Road to address potential overtopping during the 200-year flood.
- ii. The 65% plans are due in June 2021 and proposed schedule is unchanged with Contract Award in 2022 and construction in 2023 and 2024.

g. Reach G

- i. The Corps conducted a Value Engineering Study and shared the draft recommendations with the District/State/SAFCA with no critical errors identified. RD 1000 continued coordination with SAFCA, DWR and the Corps on a final design water surface profile as well as channel improvements south of Sankey Road to address potential overtopping during the 200-year flood.

TITLE: General Manager's Report – May 2021

- ii. The 65% plans are due in June 2021 and proposed schedule is unchanged with Contract Award in 2022 and construction in 2023 and 2024.
- h. Reach H
 - i. Construction activities commenced to complete construction on E. Levee Road, landside patrol road, retaining walls and remaining cut-off wall construction. SAFCA continues acquisition of rights needed to complete patrol road and fence relocations.
- i. Reach I
 - i. Construction of the cutoff wall has been completed and project finalization and turnover to SAFCA and the District is in progress.
 - ii. Design for the Reach I Contract 2 to construct a patrol / maintenance road and perform levee slope flattening being done by HDR Engineers with 95% Design due by the end of May. The Corps continues is coordination with SAFCA and the State on necessary ROW acquisition. Corps Public Affairs Office preparing flyer to be mailed to area residents in June. Contract for tree removal to be awarded September 2021 with work done between November and February with levee construction to commence in April 2022 if the ROW can be acquired.
- j. Other Projects
 - i. Plant 5 replacement—Design for Plant 5 replacement has been delayed to January 2022 due to lack of funding.
 - ii. Highway 99 –Design for the closure of the Highway 99 at the Natomas Cross Canal being negotiated with HDR Engineers to commence in late May 2021.

5. Miscellaneous

- a. DWR Flood Maintenance Assistance Program (FMAP)
 - i. District was notified by DWR of approval of FMAP funds for 2021/2022 District will receive \$792K in award in FY 2021/2022.
 - ii. General Manager King signed the FMAP 2021/2022 Funding Agreement and submitted to DWR on October 7.
 - iii. Funding Agreement for FY 2021/2022 was executed on March 23, 2021.
- b. Sacramento Area Flood Control Agency (SAFCA)
 - i. Board Meeting – April 15, 2021 (Attachment No. 1)
- c. System Wide Improvement Framework (SWIF)
 - i. The District submitted a revised SWIF to the Central Valley Flood

TITLE: General Manager's Report – May 2021

Protection Board and the United States Army Corps of Engineers on August 31, 2020, awaiting approval.

d. Natomas Basin Hydraulic Model

- i. Board of Trustees approved contract with CESI on October 9, 2020.
- ii. District held kick-off meeting on February 3, 2021.
- iii. GM King is coordinating with City and County on funding agreement. City approved the agreement in April 2021 and Sacramento County approved the agreement on May 4, 2021. GM King is working to collect signatures to execute the agreement and subsequently invoice the City and County respectively.
- iv. Project Schedule is provided in Attachment No. 2.

e. District Policies

- i. Staff has identified a number of District Policies that are due for an update. GM King will schedule a Legal Committee meeting in late May 2021, to review and discuss.

ATTACHMENTS:

1. SAFCA Board Meeting – April 15, 2021
2. Natomas Basin Hydraulic Model – Project Schedule

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 05/06/2021



Board of Directors Action Summary of April 15, 2021 - 3:00 PM

WEBEX MEETING

Directors/Alternates Present: Avdis, Conant, Desmond, Frost, Harris, Holloway, Jennings, Jones, Kennedy, Nottoli, Serna, Shah

Directors Absent: Ashby

ROLL CALL

PUBLIC COMMENTS

EXECUTIVE DIRECTOR'S REPORT

1. Information - Executive Director's Report for April 15, 2021 (Johnson)

CONSENT MATTERS

Motion By Director Nick Avdis, seconded by Director Mat Conant, to approve Resolution Nos: 2021-032; 2021-033; 2021-034; 2021-035; 2021-036; and 2021-037 of Consent Matters.

AYES: Avdis, Conant, Desmond, Frost, Harris, Holloway, Jennings, Jones, Kennedy, Nottoli, Serna, Shah

NOES: (None)

ABSTAIN: (None)

ABSENT: Ashby
RECUSAL: (None)

2. Approving the Action Summary for March 18, 2021 (Russell)
3. Resolution No. 2021-032 - Authorizing the Executive Director to Execute Contract Change Order No. 1 to Contract No. 4471, with Sierra National Construction, Inc., for the North Area Levee Improvement Project (2019), Sacramento County, California (Ghelfi)
4. Resolution No. 2021-033 - Authorizing the Executive Director to Execute Amendment No. 4 to Contract No. 1371 with Mead & Hunt, Inc., for Engineering Design Services Related to the Natomas Basin Project (Bassett)
5. Resolution No. 2021-034 - Authorizing the Executive Director to Execute Amendment No. 1 to Contract No. 1518 with the United Auburn Indian Community to Provide Tribal Monitoring Services (Saucier)
6. Resolution No. 2021-035 - Authorizing the Executive Director to Execute a Consulting Services Contract with Sills Ag Consulting, Inc., for Agricultural Soils Consulting Services (Sorgen)
7. Resolution No. 2021-036 - Authorizing the Executive Director to Execute Amendment No. 6 to Contract No. 1115 with GEI Consultants, Inc., for Geotechnical Engineering, Environmental Compliance and Regulatory Permitting Services Related to the Natomas Levee Improvement Program (Bassett)
8. Resolution No. 2021-037 - Authorizing the Executive Director to Execute Amendment No. 4 to Contract No. 1369 with Psomas for Survey, Mapping, Right of Way Surveys, and Right of Way Engineering Services Related to the Natomas Levee Improvement Project (Bassett)

SEPARATE MATTERS

9. Public Hearing - Resolution of Necessity No. 2021-038 - Authorizing an Eminent Domain Action to Condemn Real Property Interests for the Reach A Component of Phase 4b of the American River Watershed Program, Natomas Levee Improvement Project - Fee Interest and Access Easement Acquisition Over

Portions of Sacramento County Assessor's Parcel Numbers 274-0260-045 and 274-0260-046 - Property Owners: Desmond E. Hutton and Mary E. Hutton, Trustees of the Trust of Desmond E. & Mary E. Hutton dated 3/21/91; and Sean Hutton (DeGroot)

Pursuant to Section 1245.240 of the Cal Code of Civil Procedure this Item requires a 2/3 or 9 Member Approval Vote to pass

Chairman Harris Opened the Public Hearing. A Presentation was made by Matt Degroot. Chairman Harris asked if the Property Owner was present and wished to comment, or whether a written comment had been submitted. No such comments were made. Chairman Harris asked if any member of the public would like to comment. No comments were received. Chairman Harris Closed the Public Hearing. Motion by Director Holloway and seconded by Director Desmond, to approve Resolution No: 2021-038.

AYES: Avdis, Conant, Desmond, Frost, Harris, Holloway, Jennings, Jones, Kennedy, Nottoli, Serna, Shah
NOES: (None)
ABSTAIN: (None)
ABSENT: Ashby
RECUSAL: (None)

10. Public Hearing - Resolutions of Necessity - Authorizing Eminent Domain Actions to Condemn Real Property Interests for the Reach H Component of Phase 4b of the American River Watershed Program, Natomas Levee Improvement Project - Fee Interest Acquisition of Portions of Several Sacramento County Assessor's Parcel Numbers (APNs) (DeGroot)

A. Resolution No. 2021-039 - APN 274-0173-040 and 274-0173-021 - Property Owner: Jose A. Enriquez

B. Resolution No. 2021-040 - APN 274-0173-026 - Property Owner: Mario M Fabian

C. Resolution No. 2021-041 - APN 274-0173-028 - Property Owner: Mayra D. Gutierrez

D. Resolution No. 2021-042 - APN 274-0173-038 - Property Owner: Maria A. Sanchez and Victor U. Sanchez

E. Resolution No. 2021-043 - APN 274-0173-024 - Property Owner: Linda Susan Martinez

F. Resolution No. 2021-044 - APN 274-0173-042 - Property Owner: Dennis J. Spanos and Rebecca L. Spanos, Co-Trustees of the Spanos Family Trust Dated

February 6, 2002; and Rogaciano M. Estrada, Jr., as Trustee of the Rogaciano M. Estrada, Jr. Family Trust Dated February 6, 2002

Pursuant to Section 1245.240 of the Cal Code of Civil Procedure this Item requires a 2/3 or 9 Member Approval Vote to pass

Chairman Harris Opened the Public Hearing. A Presentation was made by Matt Degroot. Chairman Harris asked if the Property Owner was present and wished to comment, or whether a written comment had been submitted. No such comments were made. Chairman Harris asked if any member of the public would like to comment. No comments were received. Motion by Director Conant and seconded by Director Jones, to approve Resolution Nos: 2021-039; 2021-040; 2021-041; 2021-042; 2021-043; and 2021-044.

AYES: Avdis, Conant, Desmond, Frost, Harris, Holloway, Jennings, Jones, Kennedy, Nottoli, Serna, Shah
NOES: (None)
ABSTAIN: (None)
ABSENT: Ashby
RECUSAL: (None)

RECIEVE AND FILE

11. Report of Construction Contract Change Orders Issued Under Delegated Authority for the Third Quarter, Fiscal Year 2020-21 (Goldberg)
12. Report of Insurance Claims Settled Under Delegated Authority for the Third Quarter, Fiscal Year 2020-21 (Goldberg)
13. Report of Professional Services Agreements Issued Under Delegated Authority for the Third Quarter, Fiscal Year 2020-21 (Goldberg)
14. Status Reports of Environmental Consulting Master Services Agreements for the Third Quarter, Fiscal Year 2020-21 (Goldberg)
15. Report of Real Property Transaction Where Just Compensation is Less than \$500,000 Executed Under Delegated Authority for the Third Quarter, Fiscal Year 2020-21 (Goldberg)

16. Status Reports of Right of Way Consulting Master Services Agreements for the Third Quarter, Fiscal Year 2020-21 (Goldberg)
17. Report of California Uniform Public Construction Cost Accounting Act (CUPCCAA) Contracts Issued Under Delegated Authority for the Third Quarter, Fiscal Year 2020-21 (Goldberg)
18. Status Reports of Flood Risk Management Planning Master Services Agreements for the Third Quarter, Fiscal Year 2020-21 (Goldberg)
19. Status Reports of Land Survey and Mapping Master Services Agreements for the Third Quarter, Fiscal Year 2020-21 (Goldberg)
20. Report of Real Property Transactions Where Just Compensation is More Than \$500,000 Up to \$1,000,000 Executed Under Delegated Authority During California Executive Order N-25-20 (Covid-19) for the Third Quarter, Fiscal Year 2020-21 (Goldberg)

ADJOURN

Respectfully submitted,
Lyndee Russell

RECLAMATION DISTRICT NO. 1000
PROPOSED SCHEDULE BASED ON OBTAINING THE GRANDPARK EXISTING CONDITION HYDROLOGIC AND HYDRAULIC MODEL
FEBRUARY 4, 2021

Subtasks	Estimated Duration	2021																								2022	
		Feb		Mar		Apr		May		Jun		July		Aug		Sept		Oct		Nov		Dec		Jan			
		1st	2nd	1st	2nd	1st	2nd	1st	2nd	1st	2nd	1st	2nd	1st	2nd	1st	2nd	1st	2nd	1st	2nd	1st	2nd				
I. Project Management																											
Project Management for Civil Solutions and GEI Consultants	12 Months																										
Kickoff Meeting; Additional Three Coordination Meetings		KO						★						★											★		
Purchase of Grandpark Hydrologic and Hydraulic Model																											
FEMA Coordination to Review Modeling and Mapping Approach (One Meeting)																											
FEMA Modeling/Mapping Coordination (Two Meetings)																											
Coordination with SAFCA/External Levee Certification and Sankey Rd. (One Meeting)																											
Coordination with City/City's Consultant/Internal Levee Certification Issues/ Revisions, Project Identification/ Certification Issues																											
IIA. Data Collection																											
Collect Record Drawings	2 Weeks																										
Pump Station Data	2 Weeks																										
IIB. Field Reconnaissance/Survey																											
Culvert/Bridge Data	2 Weeks																										
Survey (3-days)	2 Weeks																										
III. Hydrology																											
Model Development																											
Watershed Maps - Resolve Inconsistencies between City and RD-1000 watershed limits, GIS Layers	1 Week																										
Land Use Layer - Resolve Current Land Uses from Various Source GIS Data	1 Week																										
Resolve Infiltration Factors for Large Events to match RD-1000 Volumetrically	1 Week																										
Input Data into SACCALC Model	2 Weeks																										
Simulate and Review Results/ Documentation	4 Weeks																										
Peer Review	2 Weeks																										
Peer Review Responses	4 Weeks																										
IV. Hydraulics																											
Terrains -1D/2D Cut in Thalweg - 2D Areas - Identify rice checks, culverts which will not be modeled, Document and modify Terrain, Convert to HEC format.	2 Weeks																										
Draw Streams	1 Week																										
Draw and Re-cut Cross Sections	2 Weeks																										
Draw 2D Domains boundaries, create domains,	2 Weeks																										
Add Break Lines - Add Terrain based mesh improvements, resolve 8 side issues	2 Weeks																										
Input Culverts/Bridges And AS-Built data identified by agencies	2 Weeks																										
Internal/External Boundary Conditions (hydrology inflows, Sankey gap, etc.)	2 Weeks																										
Internal Pumps	2 Weeks																										
External Pumps	2 Weeks																										
Add Surveyed Levee Elevations	2 Weeks																										
RE-trace Weirs/Lateral Weirs into Domain.	2 Weeks																										
Apply Hydrology to HEC-RAS and Document	2 Weeks																										
cHECKRAS and Resolve Issues for FEMA Compliant	2 Weeks																										
Floodway Analysis	2 Weeks																										
Run and Debug Model Simulations	4 Weeks																										
Peer Review	4 Weeks																										
Model Calibration	4 Weeks																										
Respond to Peer Review and Agency Comments and Re-compute, and Re-debug as needed.	4 Weeks																										
V. Mapping																											
Draft Work Map (No. of Panels)	2 Months																										
FEMA LOMR Panels	4 Weeks																										
Organize FEMA Files	4 Weeks																										
FEMA Profiles	4 Weeks																										
Peer Review	4 Weeks																										
Final Maps	6 Weeks																										
VI. TSDN Documentation																											
Draft Report	6 Weeks																										
Peer Review	4 Weeks																										
Final Report	6 Weeks																										



RECLAMATION DISTRICT 1000

DATE: May 14, 2021

AGENDA ITEM NO. 4.2

TITLE: Operations Manager's Report – May 2021

SUBJECT: Update on Activities Since the April 2021 Board of Trustees Meeting

EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board and serve as the official record of the activities the District's field staff engaged in for the month of April 2021. As well as provide information regarding District facility use and local weather impacts on District facilities and river levels. Noteworthy activities include landside and water side levee mowing along the outer perimeter of the District. Tree trimming and removal along the West Drain and the M16 ditch. Worked with NMWD to replace a defective culvert pipe at the R Drain. Working with staff related to the implementation of Dossier (Fleet Management Software). A joint annual Operations and Maintenance schedule has been developed in conjunction the Natomas Mutual Water Company.

The Operations Manager's report was created to provide monthly updates to the Board of Trustees on field related activities within the District boundaries, as well as provide a historical record. This allows for the District and the public an opportunity to refer back to data trends over time regarding the weather impact on District facilities, crew activities, and local river and canal conditions as well as general District activities from month to month.

RECOMMENDATION:

There are no staff recommendations, the information provided is strictly informational.

ATTACHMENTS:

1. Operations Manager's Report Data Sheet

STAFF RESPONSIBLE FOR REPORT:



Gabriel J. Holleman, Operations Manager

Date: 05/03/2021



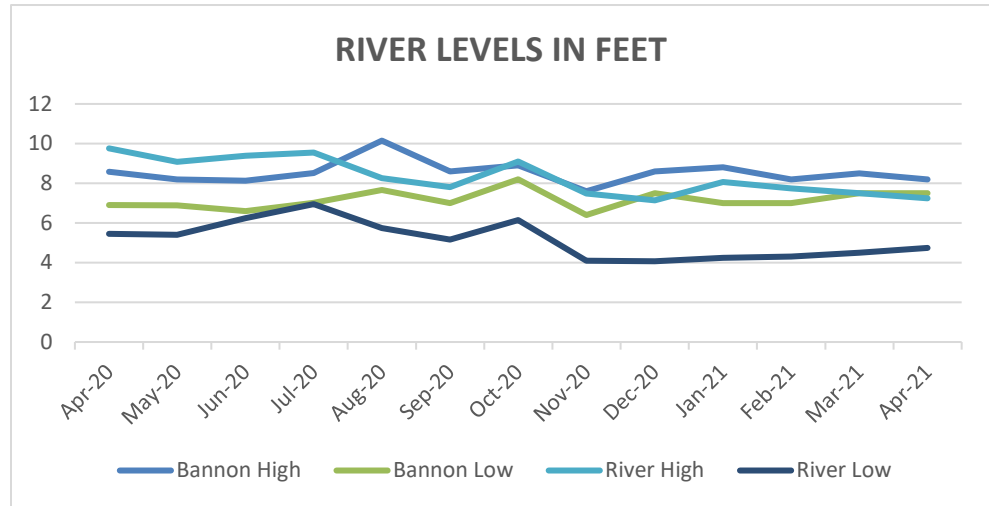
Kevin L. King, General Manager

Date: 05/06/2021



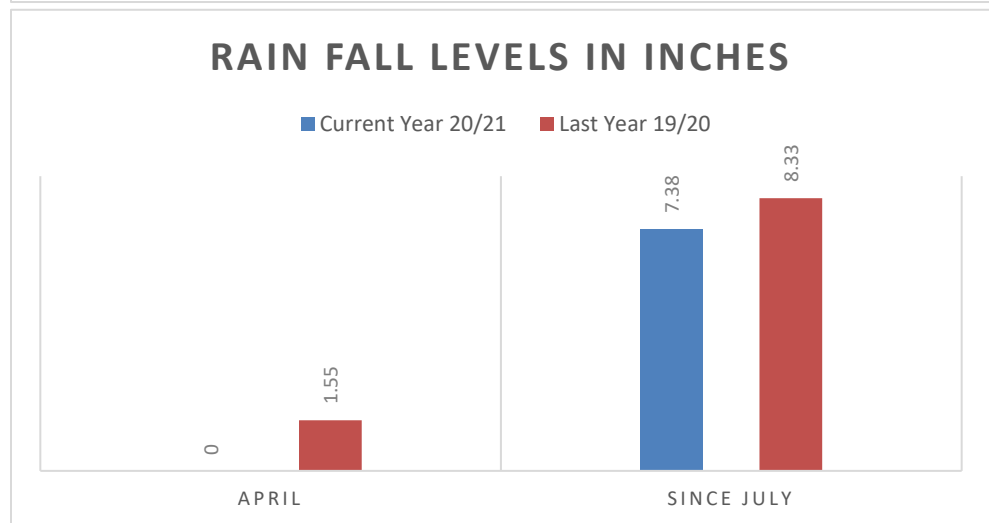
Operations Manager's Report April 2021

River Levels:
Bannon H: 8.2'
 L: 7.5'
River H: 7.25'
 L: 4.75'



Rain Fall Totals:
 April 2021
 Rain Totals = .0"

Rain Totals Since
 July 1, 2020 = 7.38"



Safety Topics for the Month of April

- Personal Protective Equipment – Hard Hat Dos & Don'ts.
- Personal Protective Equipment – Eye Protection.
- Personal Protective Equipment – Hazard Assessments.
- Personal Protective Equipment – Hand Protection/Chemicals.

District Requests Received

The District received multiple requests related to trash, debris and abandoned vehicles along District facilities. Staff and local law enforcement were deployed to remove these items within District boundaries.

The chart below represents various activities the field crew spent their time working on during the Month of April, 2021.

RD 1000 Field Crew	*Field Hours Worked	Activity
	27	Ditch Maintenance
	40	Pumping Plant Maintenance
	56	Tree Trimming/Removal
	78	Garbage
	154	Equipment Repair
	573	Mowing

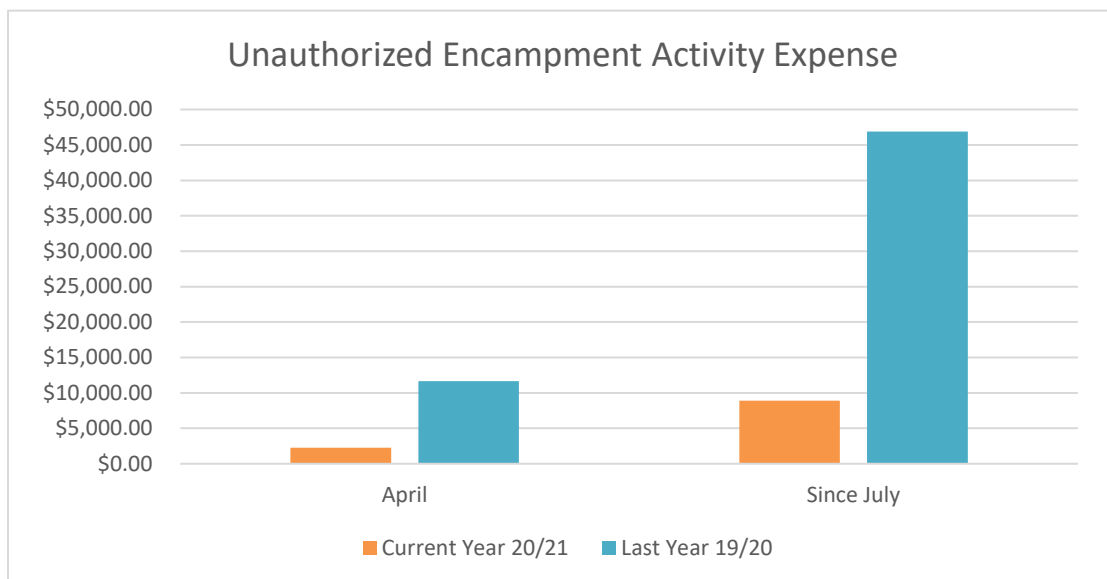
**Hours worked do not include the Operations Manager's time.*

Pumping

No District pumping plants were active in the month of April.

Unauthorized Encampment Activity During the month of April, the District spent a total of 32 hours related to unauthorized encampment activities for a total cost to the District of \$2,273. This total includes labor, equipment costs, materials and dump fees.

Unauthorized Encampment Activity – Year to Date This fiscal year to date the District spent a total of 126 crew hours on unauthorized encampments for a total cost to the District of \$8,889. This total includes labor, equipment costs, materials and dump fees.





RECLAMATION DISTRICT 1000

DATE: MAY 14, 2021

AGENDA ITEM NO. 4.3

TITLE: District Counsel's Report – May 2021

SUBJECT: Update on Activities Since the April 2021 Board of Trustees Meeting

EXECUTIVE SUMMARY:

Reclamation District 1000's (RD 1000; District) General Counsel, Rebecca Smith and/or Scott Shapiro to provide verbal report of work performed during the month of April 2021.

ATTACHMENTS:

None

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 05/06/2021



RECLAMATION DISTRICT 1000

DATE: MAY 14, 2021

AGENDA ITEM NO. 5.1

TITLE: Approval of Minutes

SUBJECT: Approval of Minutes from April 9, 2021 Regular Board Meeting

EXECUTIVE SUMMARY:

This staff report is intended to serve as the official record of the Board of Trustees' monthly meetings. This document details meeting participants, proof of items discussed, summaries of board meeting discussion, and actions taken by the Board. Staff recommends Board approval of meeting minutes (Attachment No. 1) from the April 9, 2021, Regular Board Meeting.

BACKGROUND:

The Ralph M. Brown Act (Gov. Code §54950 et seq.) governs meetings by public commissions, boards and councils, and public agencies in California. The Act facilitates public transparency and public participation in local government decisions. The Act also contains specific exemptions from the open meeting requirements where governmental agencies have a demonstrated need for confidentiality. To further comply with transparency, Reclamation District No. 1000 documents meetings of the Board of Trustees through Board Minutes.

RECOMMENDATION:

Staff recommends the Board approve the Minutes from the April 9, 2021, Regular Board Meeting.

ATTACHMENTS:

1. April 9, 2021, Board Meeting Minutes

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Service Manager

Date: 05/04/2021



Kevin L. King, General Manager

Date: 05/05/2021



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

**FRIDAY, APRIL 9, 2021
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were: Board President Thom Gilbert; Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains; Trustee Tom Barandas; Trustee Debra G. Jones; Appointed Trustee Chris Burns; General Manager Kevin King; Co-General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; Operations Manager Gabriel Holleman; and Administrative Assistant Christina Forehand attended the meeting.

1. PRELIMINARY

1.1. Call Meeting to Order

The meeting was called to order by Board President Thom Gilbert.

1.2. Roll Call

ASM Gutierrez called the roll and established a quorum.

1.3. Approval of Agenda

Motion/Second: Trustee Nick Avdis/Trustee Debra G. Jones

Ayes: Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Gilbert, Trustee Debra G. Jones, Trustee Lee Reeder

Noes: None

Action: The April 9, 2021 Board meeting agenda is approved.

1.4. Pledge of Allegiance

The Pledge was led by Trustee Thom Gilbert.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

There were no conflicts of interest identified by the Trustees.

2. PRESENTATIONS

2.1. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION: Presentation by CSDA's Dane Wadlé.

CSDA's Senior Public Affairs Field Coordinator Dane Wadlé presented a legislative update touching upon the \$26 Billion American Rescue Plan Act, the coalition behind it, and advocacy efforts to secure some of the funding for special districts.

On the federal level, Mr. Wadlé discussed the comeback of Community Project Funds, better known as earmarks for infrastructure, innovation, and investment. Each member of congress can request funding for up to ten shovel-ready projects for the entire fiscal year. The process is competitive, and Dane encouraged the District to consider the opportunity within the next week and get involved in the process.

Mr. Wadlé provided an update on AB 361 (Rivas): a CSDA Call to Action. The bill would allow public agencies to continue to conduct remote meetings in the event of a state or local emergency. To ensure and preserve transparency, opposition to AB 361 proposed the following bill amendments: 1) the Board would have to revisit its decision every 30 days. 2) There must be an opportunity for the public to make real-time comments. 3) The Board would need to refrain from taking any action on items in any meeting with a broadcast disruption.

As a legal update, Mr. Wadlé informed the Board of a recent Supreme Court decision *Kaanaana v. Barret Business Services*, where the court's ruling potentially broadens the scope of work included under "public works," which could qualify for prevailing wage for some special districts. The legislature will take a look at this decision to provide clarity and guidance under this decision.

Trustee Lee Reeder inquired about the opposition to AB 361 and also thanked Mr. Wadlé for his efforts and representation on AB 1958 last year.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

There were no public comments.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the March 2021 Board Meeting.

A copy of the General Manager's Report for April 2021 was included in the Board packet. General Manager King discussed and answered questions related to the following items:

Urbanization Committee Meeting

General Manager Kevin King informed Trustees that beginning with the April 9 Board Meeting, Board Meetings will be posted online per the Urbanization Committee unanimously recommended that staff post Board meetings. Staff will begin posting video meetings from GoToMeeting, starting with the District's 4/9/21 Board meeting.

Budget Prep

GM King stated the Personnel Committee met on 4/6/21 to review personnel budget assumptions, and the Committee supported his budget draft assumptions. The April 6 Personnel Committee meeting minutes will be available in the May 2021 Board Meeting packet.

Hydraulic Model

Trustee Avdis inquired about the status of the Hydraulic Model, wanting to know where the consultant is at in terms of percentage of completion, and requested information about the funding agreement. GM King will follow up with the City staff to see if the Council approved funding. He will also prepare a project schedule to share at a future Board meeting to understand project milestones.

FMAP

Staff have ordered two pieces of equipment and submitted an advance payment request to the state for approximately \$781K. GM King will soon prepare our scope of service and RFP for vegetation management work.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the March 2021 Board Meeting.

The Operation Manager's Report was included in the April 2021 Board packet for review. There were no questions or comments made.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the March 2021 Board Meeting.

General Counsel Scott Shapiro provided a verbal update of his work since the March 2021 Board Meeting. He spent time supporting the Board in the general manager's annual performance evaluation.

Counsel Shapiro shared information about a prevailing wage case that Downey Brand is actively tracking. Trustee Avdis requested a memo, and Counsel Shapiro agreed to provide case information to the District's Legal Committee for review and share with other Board members.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

Motion/Second: Trustee Nick Avdis/Trustee Thom Gilbert

Ayes: Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Thom Gilbert, Trustee Debra G. Jones, Trustee Elena Lee Reeder

Noes: None

Action: Motion to approve Consent Calendar Items 5.1, 5.2, 5.3, 5.4 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from March 12, 2021, Regular Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for March 2021.

5.3. EXPENDITURE REPORT: Review and Accept Report for March 2021.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for March 2021.

6. SCHEDULED ITEMS

6.1. APPOINTMENT OF TRUSTEE: Hold a Board of Trustees Appointment Proceeding for the Vacant Trustee Position and Adopt Resolution No. 2021-04-01 Appointing a New Trustee to Fulfill the Term of the Vacant Position.

General Manager Kevin King provided a summary of the trustee appointment process, deadlines, and required notice. He then offered an opportunity for public comments. There were none. Applicants for Appointment of Trustee Tom Smith and Chris Burns separately introduced themselves, provided an overview of their qualifications, and expressed reasons for desiring to represent the Natomas community and becoming a Board member.

Trustee Jones asked candidate Tom Smith about his experience in governance with a public agency. Mr. Smith described his experience as mainly limited to an advisory capacity, and he has not previously served on a government board. He stated he has experience working with governments, has provided many presentations, and shared that patience and listening skills are his strengths.

Trustee Lee Reeder declared, "The main responsibility of this job is oversight and transparency, and a huge part of that is holding staff accountable and addressing injustices." She asked Mr. Smith to share more information about a board he once served. Mr. Smith obliged Trustee Lee Reeder with a story about a fiscal allocation to specific programs where he had an opposing view concerning the funding. He made known that he wished to look out for everyone. Mr. Smith clarifies the District's primary goal is flood control, getting the levees reinforced, and is very interested in the internal drainage study.

Trustee Jones asked Chris Burns which RD1000 Board Committees he served on previously. He replied he served on the Urbanization Committee as Chair, Personnel Committee, and as a representative to SAFCA in late 2019-2020.

Trustee Gilbert opened the meeting for a motion to appoint one of the two applicants. Based on expertise, Trustee Gilbert motioned to appoint Tom Smith.

Motion/Second: Trustee Thom Gilbert/Trustee Tom Barandas

Ayes: Trustee Nick Avdis, Trustee Tom Barandas, Trustee Thom Gilbert

Noes: Trustee Jag Bain, Trustee Debra G. Jones, Trustee Elena Lee Reeder

Action: Motion fails.

Counsel Shapiro suggested possible next steps:

- Someone that voted no to make an alternate motion, that motion would be seconded, take roll call vote, and see if the Board could take action.

Trustee Elena Lee Reeder motioned to appoint Chris Burns.

Motion/Second: Trustee Elena Lee Reeder/Trustee Jag Bains

Ayes: Trustee Jag Bains, Trustee Debra G. Jones, Trustee Elena Lee Reeder

Noes: Trustee Nick Avdis, Trustee Tom Barandas, Trustee Thom Gilbert

Action: Motion fails.

Counsel Shapiro laid out several paths for the Board to consider:

- 1) Move on, not take action, and have the County Board of Supervisors appoint, which could mean the appointment of any candidate and not just the two applicants.
- 2) Schedule a Special Board Meeting where the conversation could continue. Counsel Shapiro advised against serial meetings and off-line discussions in-between sessions, leading to violations of The Brown Act.
- 3) Defer another vote until the end of the meeting.
- 4) Open the item back up for additional discussion.
- 5) Have a public discussion with the applicants present.

Trustee Avdis proposed further discussion amongst the Board. He added that he would like to add a technical perspective to the Board. Trustee Gilbert also shared his vote was driven for similar reasons. Trustee Jones expressed we still have technical expertise in-house and through the advisory of Paul Devereux. She shared that the governance experience that Mr. Burns brings could strengthen the District's governance. Trustee Bains shared that he sees the Board's primary function as governance and not technical expertise. He believes Chris Burns is ready to hit the ground running. Trustee Barandas shares the same arguments in favor of Mr. Smith and shared reasons for initially not favoring Chris Burns. He expressed he does not wish to send the decision to the Board of Supervisors.

Trustee Barandas motioned for Chris Burns to be appointed to fill the Board vacancy.

Motion/Second: Trustee Tom Barandas/Trustee Debra G. Jones

Ayes: Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Thom Gilbert, Trustee Debra G. Jones, Trustee Elena Lee Reeder

Noes: None

Action: Motion to appoint Chris Burns as Trustee is approved.

Mr. Smith extended congratulations to newly appointed Chris Burns and thanked the Board for their consideration. Board members individually thanked Mr. Smith for participating in the appointment process.

As a formality, Chris Burns read aloud the Oath of Office and was seated as a board member. Committee assignments will be forthcoming, and Mr. Burns is willing to serve where needed.

- 6.2. LETTER OF SUPPORT: Review and Consider Authorizing the General Manager to Submit a Letter of Support for AB 361 (Rivas) Brown Act: Remote Meetings During Emergencies.

GM King explained that Dane Wadlé from CSDA spoke about AB 361 (Rivas) earlier in the meeting, and he is requesting Board approval to submit a letter supporting AB 361.

Trustee Avdis motioned for approval.

Motion/Second: Trustee Nick Avdis/Trustee Elena Lee Reeder

Ayes: Trustee Nick Avdis, Trustee Jag Bains, Trustee Tom Barandas, Trustee Thom Gilbert, Trustee Debra G. Jones, Trustee Elena Lee Reeder, Trustee Chris Burns

Noes: None

Action: Motion to authorize the general manager to submit a letter of support for AB 361 (Rivas).

7. **BOARD OF TRUSTEE'S COMMENTS/REPORTS**

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Urbanization Committee (Lee-Reeder, Avdis & Jones) March 23, 2021
- Executive Committee (Gilbert & Lee Reeder) March 17 & 31, 2021
- Personnel Committee (Jones, Bains, & Barandas) April 6, 2021

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Finance Committee (Gilbert & Bains)
- Legal Committee (Avdis, Barandas & Lee Reeder)
- Operations Committee (Bains & Barandas)

8. **CLOSED SESSION**

- 8.1. PERSONNEL EVALUATION: Pursuant to Government Code § 54957, hold annual personnel evaluation of the General Manager. The Board will appraise and comment upon the performance of the General Manager.

9. **RECONVENE TO OPEN SESSION**

- 9.1. REPORT ON CLOSED SESSION: Discuss and take action on any changes in duties, compensation, or benefits for the General Manager.

Trustee Nick Avdis left the meeting during the closed session.

Counsel Shapiro reported the Trustees spent forty minutes providing an evaluation on General Manager Kevin King's performance which was very positive during the past year and discussed

how to give appropriate compensation to the general manager in light of that performance. The Board desires to provide a COLA increase for the general manager at the same percentage used for staff determined in March of 2021. The increase will be applied retroactively to the General Manager's employment contract date in February. In addition, the Board wanted to provide a one-time compensation adjustment of \$2,500 to the General Manager in light of his performance during a challenging year.

Moved/Seconded: Trustee Thom Gilbert/Trustee Jag Bains

Ayes: Trustee Jag Bains, Trustee Tom Barandas, Trustee Tom Gilbert, Trustee Debra G. Jones, Trustee Elena Lee Reeder, Trustee Chris Burns

Noes: None

Absent: Trustee Nick Avdis

Action: Motion to provide General Manager Kevin King with a COLA increase at the same percentage used for staff as determined in March 2021, retroactively to his employment contract date in February, and one-time compensation adjustment of \$2,500 is approved.

10. ADJOURN

Moved/Seconded: Trustee Debra G. Jones/Trustee Elena Lee Reeder

Ayes: Trustee Jag Bains, Trustee Tom Barandas, Trustee Tom Gilbert, Trustee Debra G. Jones, Trustee Elena Lee Reeder, Trustee Chris Burns

Noes: None

Absent: Trustee Nick Avdis

Action: The meeting is adjourned.



RECLAMATION DISTRICT 1000

DATE: MAY 14, 2021

AGENDA ITEM NO. 5.2

TITLE: Treasurer's Report

SUBJECT: Approve Treasurer's Report for April 2021

EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board of the current total funds in the District's checking and money market accounts, Sacramento County Treasurer Fund, State Treasurer Local Agency Investment Fund (LAIF), and the City of Sacramento Pooled Investment Fund.

The Staff Report attachment provides the monthly beginning and ending balances of its Operations and Maintenance cash flow. The report considers the current month's receipts, fund to fund transfers, accounts payable, and payroll. Noteworthy fund and cash flow items during April 2021 are featured in the attached Treasurer's Report.

The District maintains funds in the California State Controller Local Agency Investment Fund (LAIF), the Sacramento County Treasurer, and Bank of the West. The District's primary source of income is property assessments. Assessments are collected through respective Sacramento and Sutter County tax bills.

Annually, the Board of Trustees approves a Resolution designating officers and signatories to the Operations and Maintenance Fund held by the Sacramento County Treasurer. The District's Financial Reserve Policy guides current, future, and unexpected funding requirements. The District's Investment Policy guides investments made by the District of any surplus or reserve funds it may have.

RECOMMENDATION:

Staff recommends the Board approve the April 2021 Treasurer's Report.

ATTACHMENTS:

- 1. Treasurer's Report April 2021

STAFF RESPONSIBLE FOR REPORT:



 Joleen Gutierrez, Administrative Services Manager

Date: 05/04/2021



 Kevin L. King, General Manager

Date: 05/05/2021

Reclamation District 1000
Treasurer's Report
April 2021

Treasurer's Report for April 2021

April 2021		Ending Balance @ 4/30/21
Total Funds at 4/30/21		8,236,988.88
Bank of the West - Checking*		214,839.97
Bank of the West - Money Market		400,653.50
Bank of the West FMAP		7,697.20
Sacramento County Treasurer		4,666,011.21
State Treasurer - Local Agency Investment Fund		789,933.13
City of Sacramento - Pool A		2,157,853.87

Included in O&M cash flow below
Included in O&M cash flow below

April 2021 - Operations and Maintenance Cash Flow	Money Market	Operating Checking *	Combined O&M
Beginning Balance at 4/1/21	300,653.50	243,241.50	543,895.00
Transfers from money market to operating account	(200,000.00)	200,000.00	-
Transfers from LAIF to money market account	300,000.00	-	300,000.00
Current months receipts	-	48,040.22	48,040.22
Accounts Payable*	-	(179,650.91)	(179,650.91)
Payroll	-	(96,790.84)	(96,790.84)
Ending Balance at 4/30/21	400,653.50	214,839.97	615,493.47

*See Attached Check Register

Current months receipts are made up of the following:

Transfer from FMAP account	24,678.79
Refund of bank fee from Bank of the West	40.00
Rebate from 3 Kenworth purchases	750.00
Refund from OHC of California	48.00
Proceeds from Sacramento County DWR	22,523.43
	<u>48,040.22</u>



RECLAMATION DISTRICT 1000

DATE: MAY 14, 2021

AGENDA ITEM NO. 5.3

TITLE: Expenditure Report

SUBJECT: Review and Accept Report for April 2021

EXECUTIVE SUMMARY:

This Staff Report serves to advise the Board of monthly expenditures and explain any expenses outside of the usual course of business. Staff recommends the Board review and accept the Expenditure Report for April 2021.

Expenses

The Administrative Services Manager reviews and the General Manager approves expenditures. This activity is disclosed monthly as an attachment to this staff report. The Expenditure Report (Attachment 1) reveals two items of note, \$24,678.79 funds returned to California Department of Water Resources (DWR) for unspent grant funding, and \$11,085.00 to Placer Electric for exterior retrofit lighting (a safety improvement).

RECOMMENDATION:

Staff recommends the Board review and accept the Expenditure Report for April 2021.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

1. April 2021 Expenditure Report
2. Financial Expense Comparison Summary

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 05/04/2021



Kevin L. King, General Manager

Date: 05/05/2021

April 2021 Expenditure Report

Type	Date	Num	Name	Memo	Amount	Balance
Cash and Investments						243,241.50
1010.00 - Bank of the West Checking Acct						243,241.50
Bill Pmt			Brookman Protection Services, Inc.	Inv 21-029	-9,600.00	233,641.50
-Check	04/01/2021	50472	Department of Water Resources	Contract 4600013669	-24,678.79	208,962.71
General Journal	04/01/2021		Bank of the West	Bank fee refund	40.00	209,002.71
General Journal	04/01/2021		Bank of the West	Bank fees	-40.00	208,962.71
General Journal	04/05/2021			4/5/21 payroll	-15,415.04	193,547.67
General Journal	04/05/2021			4/5/21 payroll	-34,399.51	159,148.16
Check	04/05/2021	EFT	Cal Pers		-914.09	158,234.07
Check	04/05/2021	EFT	Cal Pers		-350.00	157,884.07
Transfer	04/06/2021			Funds Transfer	200,000.00	357,884.07
Transfer	04/06/2021			Funds Transfer	24,678.79	382,562.86
General Journal	04/06/2021		Occupational Health Centers of CA	Refund from OHC of California	48.00	382,610.86
Payment	04/06/2021		Sacramento County DWR		22,523.43	405,134.29
Bill Pmt			ACWA JPIA	Inv 0665343	-1,699.97	403,434.32
-Check	04/07/2021	50474	Airgas NCN	Inv 9978863000	-388.51	403,045.81
Bill Pmt			Cintas		-1,269.11	401,776.70
-Check	04/07/2021	50475	Contour Sierra Aebi, LLC	Inv 3899	-444.26	401,332.44
Bill Pmt			Department of Motor Vehicles	VIN: 478TE1518XA100866	-54.00	401,278.44
-Check	04/07/2021	50476	Holt of California	Inv 010982394	-83.10	401,195.34
Bill Pmt			Interstate Oil Company	Inv 555252	-2,453.57	398,741.77
-Check	04/07/2021	50477	Jani-King	Inv 04210152	-325.00	398,416.77
Bill Pmt			Murray Trailers	10% Quote 21-087	-11,584.00	386,832.77
-Check	04/07/2021	50478	Replicon	Inv 85992	-2,961.00	383,871.77
Bill Pmt			Steve Yaeger Consulting	Inv 2021-3	-3,420.00	380,451.77
-Check	04/07/2021	50479	Streamline	Inv A14C0AB6-0005	-200.00	380,251.77
Bill Pmt			ULine	Inv 132052233	-228.65	380,023.12
-Check	04/07/2021	50480	Valley Tire Center, Inc.	Inv 76305	-30.98	379,992.14
Bill Pmt			Valley Truck & Tractor Company	Inv 1066475	-2,883.41	377,108.73
-Check	04/07/2021	50481	Yolo County Public Works	Account 000051	-1,586.10	375,522.63
Bill Pmt			Department of Motor Vehicles	VIN: 1HFVE04M8H4100037	-54.00	375,468.63
-Check	04/07/2021	50482	Berkshire Hathaway Homestate Companies	REWC122900	-2,114.44	373,354.19
Bill Pmt			City of Sacramento	Acct 7029676079	-4.65	373,349.54
-Check	04/07/2021	9748594130	Comcast	Acct 8155600381146169	-220.01	373,129.53
Check	04/09/2021	EFT	ADP		-94.97	373,034.56
Bill Pmt			PG&E		-567.56	372,467.00
-Check	04/13/2021	4020140211	Waste Management of Sacramento		-562.46	371,904.54
Bill Pmt						
-Check	04/13/2021	80028508905				

Bill Pmt							
-Check	04/13/2021	50491	AT&T	Inv 16259512		-350.44	371,554.10
Bill Pmt							
-Check	04/13/2021	50492	Carson Landscape Industries			-1,245.00	370,309.10
Bill Pmt			County of Sacramento -				
-Check	04/13/2021	50493	Municipal Servces	Inv 63931		-127.20	370,181.90
Bill Pmt							
-Check	04/13/2021	50494	Dossier Systems	Inv 49085		-5,289.00	364,892.90
Bill Pmt							
-Check	04/13/2021	50495	Downey Brand LLP			-7,833.06	357,059.84
Bill Pmt			Green Light Termite and				
-Check	04/13/2021	50496	Pest	Inv 011081093		-75.00	356,984.84
Bill Pmt							
-Check	04/13/2021	50497	Placer Electric, Inc.	Inv 21009-6067		-11,085.00	345,899.84
Bill Pmt			Terrapin Technology				
-Check	04/13/2021	50498	Group	Inv 21-0430		-1,522.99	344,376.85
Bill Pmt							
-Check	04/13/2021	50499	US Bank Corp	Acct ending 4049		-2,548.26	341,828.59
Check	04/16/2021	EFT	Cal Pers			-350.00	341,478.59
General							
Journal	04/19/2021			4/20/21 payroll		-31,727.28	309,751.31
General							
Journal	04/19/2021			4/20/21 payroll		-15,249.01	294,502.30
Bill Pmt							
-Check	04/20/2021	1001836134	Cal Pers	May 2021		-18,145.04	276,357.26
Bill Pmt							
-Check	04/20/2021	11050817847	City of Sacramento	Acct 2007844000		-162.77	276,194.49
Bill Pmt							
-Check	04/20/2021	11008228443	PG&E	Acct 7682608878-3		-87.77	276,106.72
Bill Pmt							
-Check	04/20/2021	12041087089	The Home Depot			-431.19	275,675.53
Bill Pmt							
-Check	04/20/2021	11050831738	City of Sacramento	Acct 5450844000		-56.77	275,618.76
Bill Pmt							
-Check	04/20/2021	50500	Capitol Enquiry, Inc.	Inv 81493		-44.68	275,574.08
Bill Pmt			Chavez Accountancy				
-Check	04/20/2021	50501	Corporation	Inv 4571		-1,572.50	274,001.58
Bill Pmt							
-Check	04/20/2021	50502	Contour Sierra Aebi, LLC	Inv 3908		-500.34	273,501.24
Bill Pmt							
-Check	04/20/2021	50503	Interstate Oil Company	Inv 550409		-1,538.12	271,963.12
Bill Pmt							
-Check	04/20/2021	50504	J&J Truck Repair	Inv 57426		-660.00	271,303.12
Bill Pmt							
-Check	04/20/2021	50505	Kimball Midwest	Inv 8795147		-5,218.56	266,084.56
Bill Pmt			Miles Treaster &				
-Check	04/20/2021	50506	Associates	Inv 44568		-823.71	265,260.85
Bill Pmt							
-Check	04/20/2021	50507	The Sacramento Bee	Inv 14896		-302.56	264,958.29
Bill Pmt							
-Check	04/20/2021	50508	Tri-C Manufacturing, Inc.	Inv 135948		-1,350.00	263,608.29
Bill Pmt							
-Check	04/20/2021	50509	ULine	Inv 132291361		-69.81	263,538.48
Check	04/20/2021	EFT	Bank of the West			-20.00	263,518.48
General							
Journal	04/23/2021			Rebate from Allison Transmission for 3		750.00	264,268.48
Bill Pmt				Kenworths purchased			
-Check	04/23/2021		Verizon	QuickBooks generated zero amount		0.00	264,268.48
Check	04/27/2021	EFT	Cal Pers	transaction for bill payment stub			
Check	04/27/2021	EFT	Cal Pers			-6,465.45	257,803.03
Check	04/27/2021	EFT	Cal Pers			-4,634.44	253,168.59
Check	04/27/2021	EFT	Cal Pers			-3,122.20	250,046.39
Bill Pmt				QuickBooks generated zero amount			
-Check	04/27/2021		Cal Pers	transaction for bill payment stub		0.00	250,046.39
Bill Pmt							
-Check	04/28/2021	04282021	Alhambra & Sierra Springs	Inv 6169212042321		-67.68	249,978.71
Bill Pmt							
-Check	04/28/2021	50510	Bode & Bode	Inv 81332		-726.23	249,252.48
Bill Pmt							
-Check	04/28/2021	50511	Cintas	Inv 5059758656		-32.77	249,219.71
Bill Pmt			City of Sacramento -				
-Check	04/28/2021	50512	Revenue Division	Inv YCTYMC00400		-1,412.00	247,807.71
Bill Pmt			Larsen Wurzel &				
-Check	04/28/2021	50513	Associates	Inv 1707000-0321		-229.00	247,578.71

Bill Pmt							
-Check	04/28/2021	50514	MBK Engineers	Inv 21-03-4170.3	-345.00	247,233.71	
Bill Pmt			Miles Treaster &				
-Check	04/28/2021	50515	Associates	Quote 111411	-5,219.03	242,014.68	
Bill Pmt							
-Check	04/28/2021	50516	Smile Business Products	Inv 944483	-145.68	241,869.00	
Bill Pmt							
-Check	04/28/2021	50517	SMUD	Acct 7000000317	-26,760.92	215,108.08	
Check	04/28/2021	1117824415	Verizon		-268.11	214,839.97	
					-28,401.53	214,839.97	
					-28,401.53	214,839.97	
					-28,401.53	214,839.97	

Activity Summary

Transfers from money market account	200,000.00
Transfer from FMAP account	24,678.79
Refund of bank fee	40.00
Rebate from 3 Kenworth purchases	750.00
Refund from OHC of California	48.00
Proceeds from Sacramento County DWR	22,523.43
Payroll disbursements	-96,790.84
Accounts payable disbursements	-179,650.91
Net activity	-28,401.53

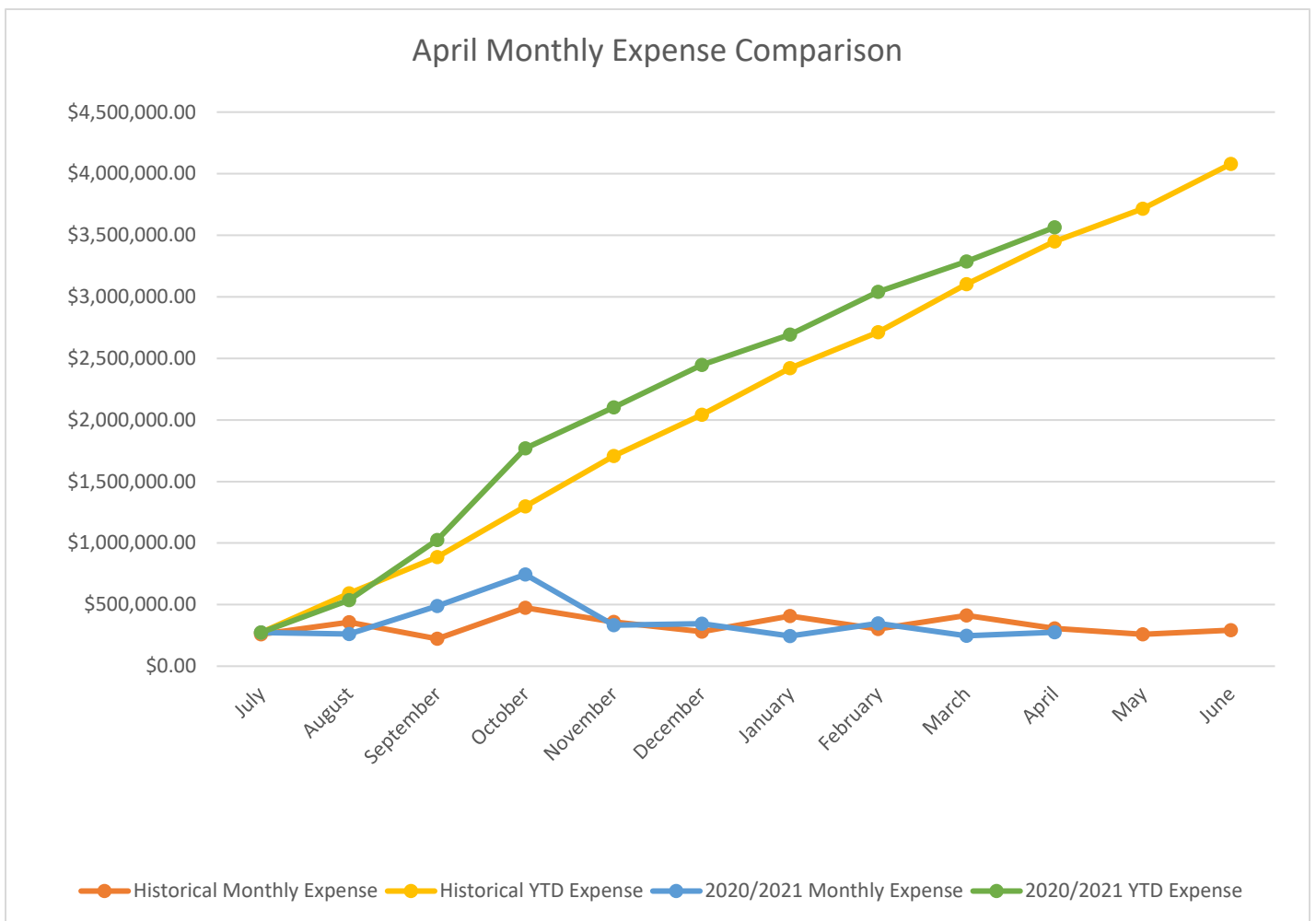
Current to Historical Expense Comparison

Month over Month Current to Historical Comparison (blue to orange)

The graph below compares current fiscal year monthly expenses from April 2021 to average historical monthly expense trends for the last four fiscal years. The District’s April expenses for this fiscal year are slightly lower than previous fiscal years.

Annual Cumulative Comparison Year-To-Date (yellow and green)

As of April 30, 2021, the District’s cumulative year-to-date expenses are trending slightly higher for the fiscal year. The increase is directly attributable to the District’s annual insurance liability premium, FMAP expenses, and yearly herbicide purchases. Income and reimbursements have not been considered in this expense comparison chart (i.e., FMAP Grant).





RECLAMATION DISTRICT 1000

DATE: MAY 14, 2021

AGENDA ITEM NO. 5.4

TITLE: Budget to Actual Report

SUBJECT: Review and Accept Report for April 2021

EXECUTIVE SUMMARY:

This Staff Report is intended to provide a monthly budgetary snapshot of how well the District meets its set budget goals for the fiscal year. The monthly Budget to Actual Report contains a three-column presentation of actual expenditures, budgeted expenditures, and the Budget percentage. Each line item compares budgeted amounts against actual to date expenses. Significant budgeted line item variances (if any) will be explained in the Executive Summary of this report.

Attachment 1 provides a year-to-date report for the month ending April 30, 2021. The report reveals the District is at or below expected budget totals for the April month-end. Other line items near or over 100% of the Budget have been discussed in previous meetings and are annual expenses.

BACKGROUND:

The Board of Trustees adopts a budget annually in June. District staff prepares the Budget, which presents the current year's Budget versus expenditures and a proposed budget for the upcoming fiscal year.

Three Board committees review the draft budget before being presented to the Board for adoption in June. The Personnel Committee reviews the wage and benefits portion of the Budget. The Operations Committee reviews the Capital expenditures Budget. After the two committees review and make recommendations to the Budget, the final draft is prepared for the Finance Committee to consider. After review by the Finance Committee, the final Proposed Budget is presented to the entire Board for adoption at a regular Board meeting.

RECOMMENDATION:

Staff recommends the Board review and accept the Budget to Actual Report for April 2021.

ATTACHMENTS:

1. Budget to Actual Report April 2021

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 05/04/2021



Kevin L. King, General Manager

Date: 05/05/2021

Reclamation District No. 1000
Budget to Actual Comparison
July 1, 2020 to April 30, 2021 (Ten Months Ending of Fiscal 2021)

	Year to Date July 1, 2020 to April 30, 2021	Budget	Percent of Budget
Operation & Maintenance Income			
Property Assessments	1,278,577	2,250,000	56.83%
Rents	16,507	30,000	55.02%
Interest Income	36,784	95,000	38.72%
SAFCA - O/M Assessment	-	1,400,000	0.00%
Misc Income	1,405,183	1,400,000	100.37%
FMAP Grant	611,721	601,337	101.73%
Annuitant Trust Reimbursement	-	70,000	0.00%
Security Patrol Reimbursement	39,100	45,000	86.89%
Total	3,387,872	5,891,337	57.51%
Restricted Fund			
Metro Airpark Groundwater Pumping	22,523	25,000	90.09%
Total Combined Income	3,410,395	5,916,337	57.64%
Administration, Operations and Maintenance - Expenses			
Administration			
Government Fees/Permits	5,013	12,500	40.10%
Legal	52,507	97,000	54.13%
Liability/Auto Insurance	139,330	150,000	92.89%
Office Supplies	2,768	5,500	50.33%
Computer Costs	23,583	24,000	98.26%
Accounting/Audit	35,157	47,050	74.72%
Admin. Services	9,409	17,000	55.35%
Utilities (Phone/Water/Sewer)	12,399	23,700	52.32%
Mit. Land Expenses	4,847	6,200	78.18%
Administrative Consultants	44,118	128,000	34.47%
Assessment/Property Taxes (SAFCA - CAD)	8,027	8,000	100.34%
Admin - Misc./Other Expenses	1,497	8,250	18.15%
Memberships	33,080	40,800	81.08%
Office Maintenance & Repair	12,950	27,000	47.96%
Payroll Service	2,618	6,000	43.63%
Public Relations	8,243	45,000	18.32%
Small Office & Computer Equipment	4,655	12,000	38.79%
Election	102,090	39,000	261.77%
Conference/Travel/Professional Development	292	20,500	1.42%
Sub Total	502,583	717,500	70.05%
Personnel/Labor			
Wages	857,913	1,309,658	65.51%
Group Insurance	102,856	130,000	79.12%
Worker's Compensation Insurance	26,980	30,000	89.93%
OPEB - ARC	-	-	Not Budgeted
Dental/Vision/Life	19,475	25,887	75.23%
Payroll Taxes	63,967	91,000	70.29%
Pension	165,176	201,148	82.12%
Continuing Education	621	5,000	12.42%
Trustee Fees	26,325	40,000	65.81%
Annuitant Health Care	68,187	91,032	74.90%

Sub Total	1,331,500	1,923,725	69.21%
Operations			
Power	313,048	500,000	62.61%
Supplies/Materials	30,941	25,000	123.76%
Herbicide	111,908	120,000	93.26%
Fuel	27,149	50,000	54.30%
Field Services	25,205	63,100	39.94%
Field Operations Consultants	8,730	20,000	43.65%
Equipment Rental	100	5,000	2.00%
Refuse Collection	11,402	30,000	38.01%
Equipment Repair/Service	1,859	16,000	11.62%
Equipment Parts/Supplies	38,741	60,000	64.57%
Facility Repairs	50,963	211,000	24.15%
Shop Equipment (not vehicles)	-	5,000	0.00%
Field Equipment	2,925	14,000	20.89%
Misc/Other 2	380	500	76.00%
Utilities - Field	8,125	11,500	70.65%
Government Fees/Permits - Field	8,899	12,000	74.16%
FEMA Permits	-	1,500	0.00%
Sub Total	640,375	1,144,600	55.95%
Equipment			
Equipment	-	-	Not Budgeted
Sub Total	-	-	
Consulting/Contracts/Memberships			
Engineering/Technical Consultants	159,710	375,000	42.59%
Security Patrol	73,200	80,000	91.50%
Temporary Admin	14,250	15,000	95.00%
Sub Total	247,160	470,000	52.59%
FMAP Expenditures			
LOI/SWIF (Consultants)	34,960	-	Not Budgeted
Equipment	426,561	381,337	111.86%
Operations & Maintenance (Field)	159,199	220,000	72.36%
Administrative	-	-	Not Budgeted
Sub Total	620,720	601,337	103.22%
Total A, O & M Expenses	3,342,338	4,857,162	68.81%
Capital Expenses			
Capital Office Upgrades	5,219	20,000	26.10%
Capital RE Acquisition	-	50,000	0.00%
Capital Office Facility Repair	14,623	30,000	48.74%
Capital Facilities (including SCADA)	34,287	2,700,000	1.27%
Sub Total	54,129	2,800,000	1.93%
Total All Expenditures	3,396,467	7,657,162	44.36%



RECLAMATION DISTRICT 1000

DATE: MAY 14, 2021

AGENDA ITEM NO. 5.5

TITLE: Authorization to Submit Grant Application

SUBJECT: Review and Consider Adoption of Resolution No. 2021-05-01: Authorizing the General Manager to Submit Application for Grant Funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2021/2022.

EXECUTIVE SUMMARY:

Reclamation District 1000 (District; RD 1000) has identified a funding opportunity through the State of California Department of Water Resources (DWR) under the Flood Maintenance Assistance Program (FMAP) for 2021/2022. The FMAP program provides State funds for eligible maintenance activities to Local Maintaining Agencies, like RD 1000. The program was started to help ensure that State Plan of Flood Control facilities are properly maintained and have sufficient resources, including funding, to meet applicable federal regulations and Operation and Maintenance (O&M) manual requirements. The District has previously accepted funds under an FMAP funding agreement with DWR, for 2018/2019, 2019/2020 and 2020/2021. The District desires to apply for another grant in 2021/2022 for identified maintenance needs.

Staff recommends the Board review and consider adoption of Resolution No. 2021-05-01 Authorizing the General Manager to Submit Application for Grant Funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2021/2022.

RECOMMENDATION:

Staff recommends the Board review and consider adoption of Resolution No. 2021-05-01 Authorizing the General Manager to to Submit Application for Grant Funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2021/2022.

FINANCIAL IMPACT:

Up to \$500,000 in grant revenue in Fiscal Year 2021/2022.

ATTACHMENTS:

1. Resolution No. 2021-05-01: Authorizing the General Manager to Submit Application for Grant Funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2021/2022.

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 05/06/2021



RECLAMATION DISTRICT NO. 1000
RESOLUTION NO. 2021-05-01

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000
AUTHORIZING THE GENERAL MANAGER TO SUBMIT APPLICATION FOR GRANT FUNDING
WITH STATE OF CALIFORNIA DEPARTMENT OF WATER RESOURCES –
FLOOD MAINTENANCE ASSISTANCE PROGRAM 2021/2022**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 14th day of May 2021, the following resolution was approved and adopted:

WHEREAS, the Board of Trustees (“Board”) of Reclamation District No. 1000 (“District”) is a reclamation district created by act of the legislature of the State of California, approved April 8, 1911; and,

WHEREAS, the District has a progressive history of providing flood protection and maintaining the District’s levee system; and,

WHEREAS, the District has identified certain maintenance and equipment needs that further the goals and objectives of the District; and,

WHEREAS, the District has identified potential funding through the California Department of Water Resources (“DWR”) Flood Maintenance Assistance Program funds under Budget Act of 2018 (Stats. 2018, Ch. 29, Item 3860-001-0001); and,

WHEREAS, the Board desires to authorize the District General Manager to submit an application for funding through DWR.

NOW THEREFORE BE IT RESOLVED THAT: the Board of Trustees of Reclamation District No. 1000 hereby authorize the General Manager to submit an application for grant funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2021/2022.

ON A MOTION BY Trustee _____, seconded by Trustee _____,
the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation
District No. 1000, this 14th day of May 2021, by the following vote, to wit:

AYES: Trustees:
NOES: Trustees:
ABSTAIN: Trustees:
RECUSE: Trustees:
ABSENT: Trustees:

Thomas M. Gilbert
President, Board of Trustees
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing
Resolution 2021-05-01 was duly adopted by the Board of Trustees of Reclamation District No.
1000 at the regular meeting held on the 14th of May 2021 and made a part of the minutes thereof.

Joleen Gutierrez, District Secretary



RECLAMATION DISTRICT 1000

DATE: MAY 14, 2021

AGENDA ITEM NO. 5.6

TITLE: Authorization to Execute Funding Agreement

SUBJECT: Review and Consider Adoption of Resolution No. 2021-05-02 Authorizing General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood Maintenance Assistance Program

EXECUTIVE SUMMARY:

Reclamation District 1000 (District; RD 1000) will submit a grant application to the California Department of Water Resources (DWR) under the Flood Maintenance Assistance Program (FMAP) on prior to May 31, 2021. The FMAP program provides State funds for eligible maintenance activities to Local Maintaining Agencies, like RD 1000. The program was started to help ensure that State Plan of Flood Control facilities are properly maintained and have sufficient resources, including funding, to meet applicable federal regulations and Operation and Maintenance (O&M) manual requirements.

Staff recommends the Board review and consider adoption of Resolution No. 2021-05-02 Authorizing the General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood Maintenance Assistance Program.

RECOMMENDATION:

Staff recommends the Board review and consider adoption of Resolution No. 2020-04-02 Authorizing the General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood Maintenance Assistance Program 2021/2022.

FINANCIAL IMPACT:

Up to \$500,000 in grant revenue in Fiscal Year 2021/2022.

ATTACHMENTS:

1. Resolution No. 2021-05-02: Authorizing the General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood Maintenance Assistance Program 2021/2022.

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 05/06/2021



RECLAMATION DISTRICT NO. 1000
RESOLUTION NO. 2021-05-02

A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000
AUTHORIZING THE GENERAL MANAGER TO EXECUTE FUNDING AGREEMENT
WITH STATE OF CALIFORNIA DEPARTMENT OF WATER RESOURCES –
FLOOD MAINTENANCE ASSISTANCE PROGRAM 2021/2022

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 14th day of May 2021, the following resolution was approved and adopted:

WHEREAS, the Board of Trustees (“Board”) of Reclamation District No. 1000 (“District”) is a reclamation district created by act of the legislature of the State of California, approved April 8, 1911; and,

WHEREAS, the District is a California Public Agency with responsibility for flood maintenance and land use authority of the Project facilities; and

WHEREAS, the District has a progressive history of providing flood protection and maintaining the District’s levee system; and,

WHEREAS, the District has identified certain maintenance and equipment needs that further the goals and objectives of the District; and,

WHEREAS, the District has applied for California Department of Water Resources (“DWR”) Flood Maintenance Assistance Program funds under Budget Act of 2018 (Stats. 2018, Ch. 29, Item 3860-001-0001); and,

WHEREAS, the Board desires to authorize the District General Manager to execute a Funding Agreement and any amendments thereto with DWR for the 2021/2022 Flood Maintenance Assistance Program; and

WHEREAS, the District acknowledges that it must submit a new operations, maintenance, repair, rehabilitation, and replacement agreement with the Central Valley Flood Protection Board prior to the receipt of Flood Maintenance Assistance Program funds and desires to authorize the General Manager to execute said agreement.

NOW THEREFORE BE IT RESOLVED THAT: the Board of Trustees of Reclamation District No. 1000 hereby authorize the General Manager to execute a Funding Agreement and accept funds pursuant and subject to all of the terms and provisions of the Safe Drinking Water, water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006, and Disaster Preparedness and Flood Prevention Bond Act of 2006.

BE IT FURTHER RESOLVED THAT: the Board of Trustees of Reclamation District No. 1000 hereby authorize the General Manager to prepare the necessary data, make investigations, and take other such actions as necessary and appropriate to obtain funding for the 2021/2022 Flood Maintenance Assistance Program.

BE IT FURTHER RESOLVED THAT: the Board of Trustees of Reclamation District No. 1000 hereby authorize and directs the General Manager to execute a an operation, maintenance, repair, rehabilitation, and replacement agreement with the Central Valley Flood Protection Board, or successor thereto.

ON A MOTION BY Trustee _____, seconded by Trustee _____, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 14th day of May 2021, by the following vote, to wit:

AYES: Trustees:
NOES: Trustees:
ABSTAIN: Trustees:
RECUSE: Trustees:
ABSENT: Trustees:

Thomas M. Gilbert
President, Board of Trustees
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2021-05-02 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 14th of May 2021 and made a part of the minutes thereof.

Joleen Gutierrez, District Secretary



RECLAMATION DISTRICT 1000

DATE: MAY 14, 2021

AGENDA ITEM NO. 6.1

TITLE: Fiscal Year 2021/2022 Draft Budget

SUBJECT: Review and Discuss Draft Budget for Fiscal Year 2021/2022

EXECUTIVE SUMMARY:

The Board of Trustees of Reclamation District 1000 (RD 1000; District) annually adopted a budget. Staff has prepared a Draft Budget for Fiscal Year 2021/2022 (Attachment No. 1). Staff requests the Board review the draft budget and provide feedback. Staff will make any necessary adjustments based on Board discussion and will return to the Board for approval of the Final Budget during the June 2021 Board of Trustees meeting.

RECOMMENDATION:

None.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

1. Reclamation District 1000 – Fiscal Year 2021/2022 Draft Budget

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 05/06/2021

**RECLAMATION
DISTRICT
NO. 1000**

**FISCAL YEAR
2021/2022
DRAFT
BUDGET**



ADOPTED JUNE XX, 2021
RESOLUTION NO. xxxx-xx-xx
EFFECTIVE XXXX X, XXXX



Fiscal Year 2021/2022 Draft Budget

Reclamation District No. 1000 – Draft Budget (FY21/22)

TRUSTEES

THOMAS M. GILBERT – BOARD PRESIDENT

ELENA LEE REEDER – BOARD VICE PRESIDENT

NICK AVDIS – TRUSTEE

JAG BAINS – TRUSTEE

TOM BARANDAS – TRUSTEE

CHRIS BURNS – TRUSTEE

DEBRA JONES – TRUSTEE

OFFICERS

KEVIN L. KING – GENERAL MANAGER

JOLEEN GUTIERREZ – BOARD SECRETARY/TREASURER

DOWNEY BRAND, LLP - ATTORNEYS

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Introduction

General

Reclamation District No. 1000 (RD1000; District) was organized on April 8, 1911, under the California Flood Control Act of 1911. The District's affairs are governed by a seven-member Board of Trustees. At the time of formation, the District embarked on the largest privately funded reclamation project in the United States. What was accomplished by the District in the twentieth century was truly remarkable. Today, the District's perimeter levee system consists of 42.6 miles of project levees encircling the District's 55,000 acres. The District also operates and maintains an interior drainage system consisting of 30 miles of main drainage canals, approximately 150 miles of drainage ditches and eight pumping stations. The drainage system collects agricultural tailwater, stormwater and drainage and delivers them to the pumping plants for disposal in the adjacent rivers and creeks.

RD 1000 perimeter levees are undergoing the largest rehabilitation since their original construction over a hundred years ago. The \$1.7 billion Natomas Levee Improvement Project (NLIP) which began in 2007 and will continue through 2025, will provide the Natomas Basin with two-hundred-year flood protection when complete.

As the District moves into its second century, its public safety mission remains its first commitment. The District's sole purpose and function is to monitor, operate, and maintain the levees and flood control infrastructure protecting the more than one hundred thousand people in the Natomas Basin, ensuring that the system is ready for the next one hundred years.

Mission Statement

Reclamation District No. 1000's mission is flood protection for the Natomas Basin providing for the public's health and safety by operating and maintaining the levees, and the District's canals and pump stations in a safe, efficient and responsible manner.

Responsibility Statement

On behalf of and in communication with the residents of the Natomas Basin, the District meets its flood protection Mission by operating and maintaining:

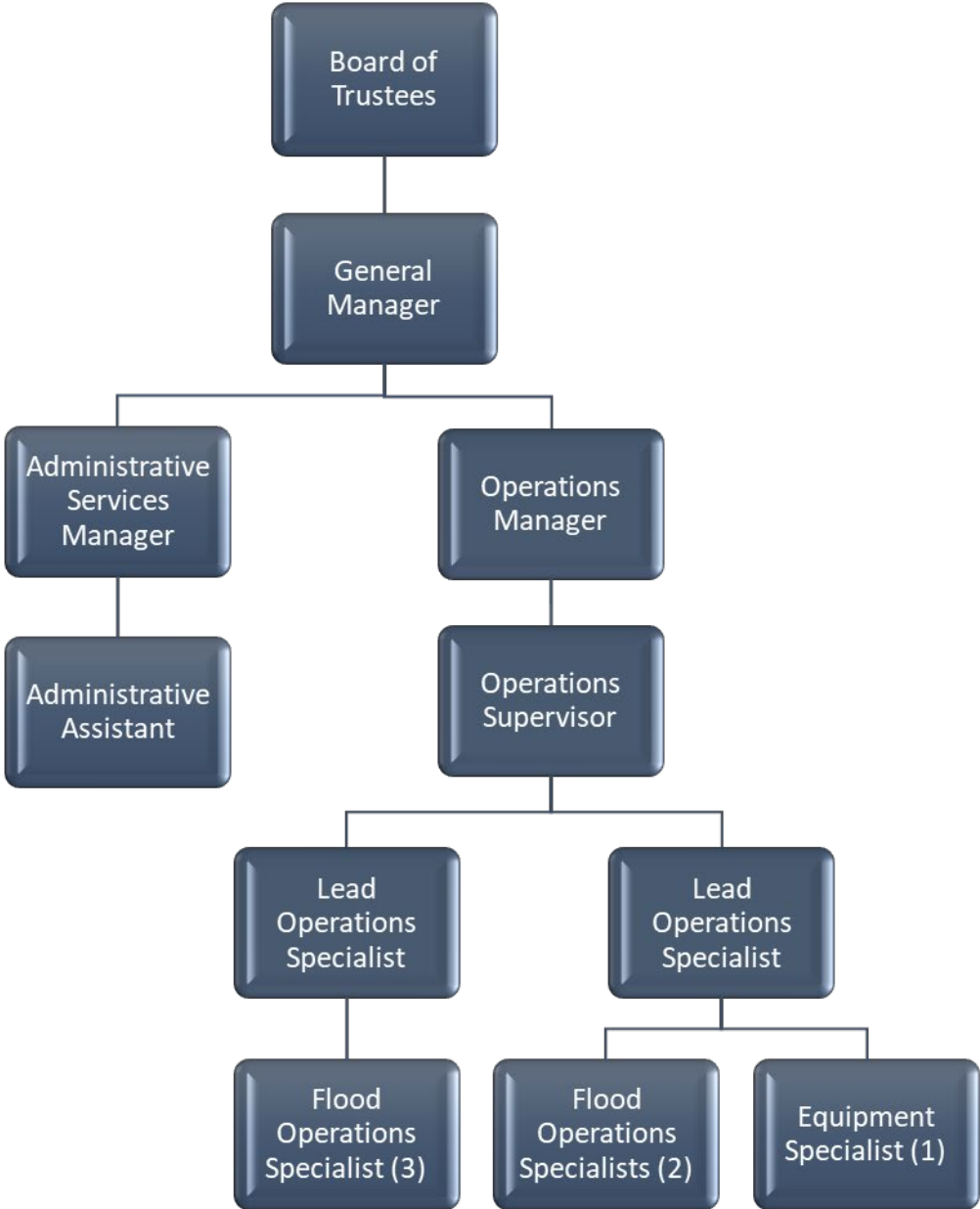
- The perimeter levee system to prevent exterior floodwaters from entering the Natomas Basin.
- The District's interior canal system to collect the stormwater runoff and agricultural drainage from within the Natomas Basin.
- The District's pump stations to safely discharge interior stormwater and agricultural drainage out of the Natomas Basin.

Vision Statement

In meeting its flood protection Mission, the District shall also:

- Carry out its responsibilities in a safe, professional, and accountable manner that adheres to the principles of good governance and transparency being sensitive to community interests and the environment.
- Continuously identify and implement operational, maintenance, structural and non-structural improvements that reduce flood risks in the Natomas Basin.
- Cooperate with private entities and public agencies (including the Corps of Engineers and the State Central Valley Flood Protection Board) with whom the District shares responsibilities, common goals, and objectives for flood protection in the Natomas Basin.
- Educate the public about the risks of flooding in the Natomas Basin and the District's efforts to minimize those risks.

RECLAMATION DISTRICT NO. 1000 ORGANIZATIONAL CHART



Budget Summary (FY 2021/2022)

Executive Summary

The Fiscal Year 2021/2022 Budget for Reclamation District No. 1000 was prepared by General Manager, Kevin L. King. The budget, while unbalanced, in terms of expenditures in excess of projected revenue, was prepared in order to accomplish the goals and objectives of the District. The Fiscal Year 2021/2022 Budget is reflective of the District’s focus to catch up on deferred maintenance, and planning for implementation of capital infrastructure improvements.

The Fiscal Year 2021/2022 Budget is highlighted by expenditures aimed at positioning the District for sustained financial stability, long-term infrastructure reliability and identification of projects/policies required for further evolution of the organization. Specifically, the District intends to analyze current and future revenues through Phase 2 of the Comprehensive Financial Plan, pre-engineering work for a portion of the District’s Capital Improvement Plan, and work to establish an administrative overhead rate to ensure the District is recovering indirect costs while performing reimbursable work.

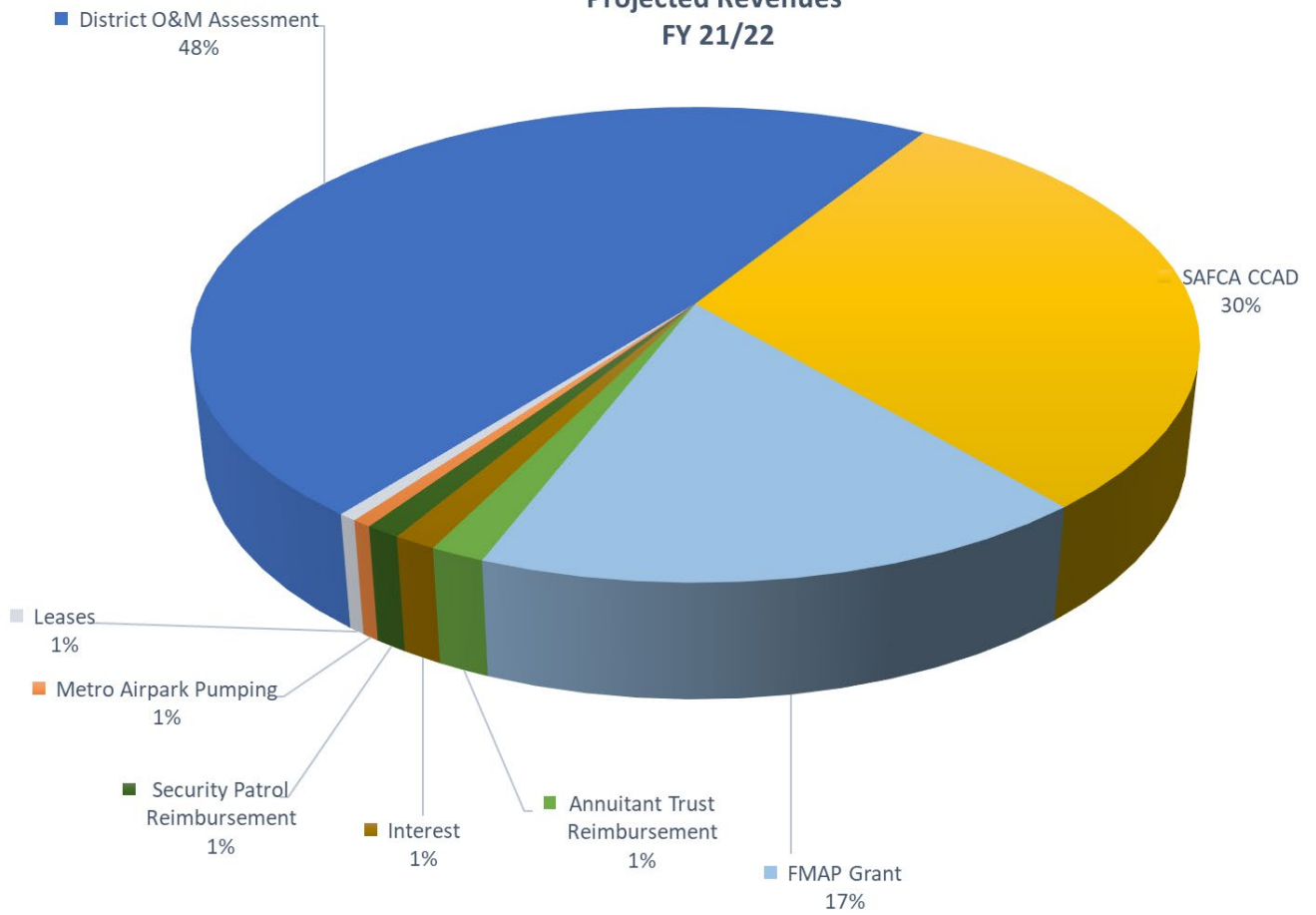
BUDGET SUMMARY FY 2021/2022	Adopted Budget FY 20/21	Estimate YE FY 20/21	Budget FY 21/22	Variance Budget FY 21/22 v. Budget FY 20/21 (over)/under
Total Revenues	5,916,337	5,808,763	4,661,000	1,255,337
Total All Expenditures	7,494,067	3,727,685	7,000,251	(493,816)
Net Expense to Revenue	(1,577,730)	2,081,078	(2,339,251)	761,521

Revenues

The District received approximately \$1.4M more in revenues in Fiscal Year 2020/2021 than in historical budgets. The additional revenue received was from Development Impact Fees. The one-time money is not anticipated in Fiscal Year 2021/2022.

REVENUES	Adopted Budget FY 20/21	Estimate YE FY 20/21	Budget FY 21/22	Variance Budget FY 21/22 v. Budget FY 20/21 (over)/under
Revenues				
District O&M Assessment	2,250,000.00	2,250,000.00	2,250,000.00	0.00
SAFCA CCAD	1,400,000.00	1,400,000.00	1,400,000.00	0.00
Interest	95,000.00	40,521.08	55,000.00	40,000.00
Leases	30,000.00	20,633.18	24,000.00	6,000.00
Metro Airpark Pumping	25,000.00	22,523.43	25,000.00	0.00
FMAP Grant	601,337.00	636,400.00	792,000.00	(190,663.00)
FEMA/OES Disaster Reimbursement	0.00	0.00	0.00	0.00
Annuitant Trust Reimbursement	70,000.00	0.00	70,000.00	0.00
Security Patrol Reimbursement	45,000.00	36,437.50	45,000.00	0.00
Miscellaneous	1,400,000.00	1,402,247.53	0.00	1,400,000.00
Total Revenues	5,916,337.00	5,808,762.71	4,661,000.00	1,255,337.00

**Projected Revenues
FY 21/22**

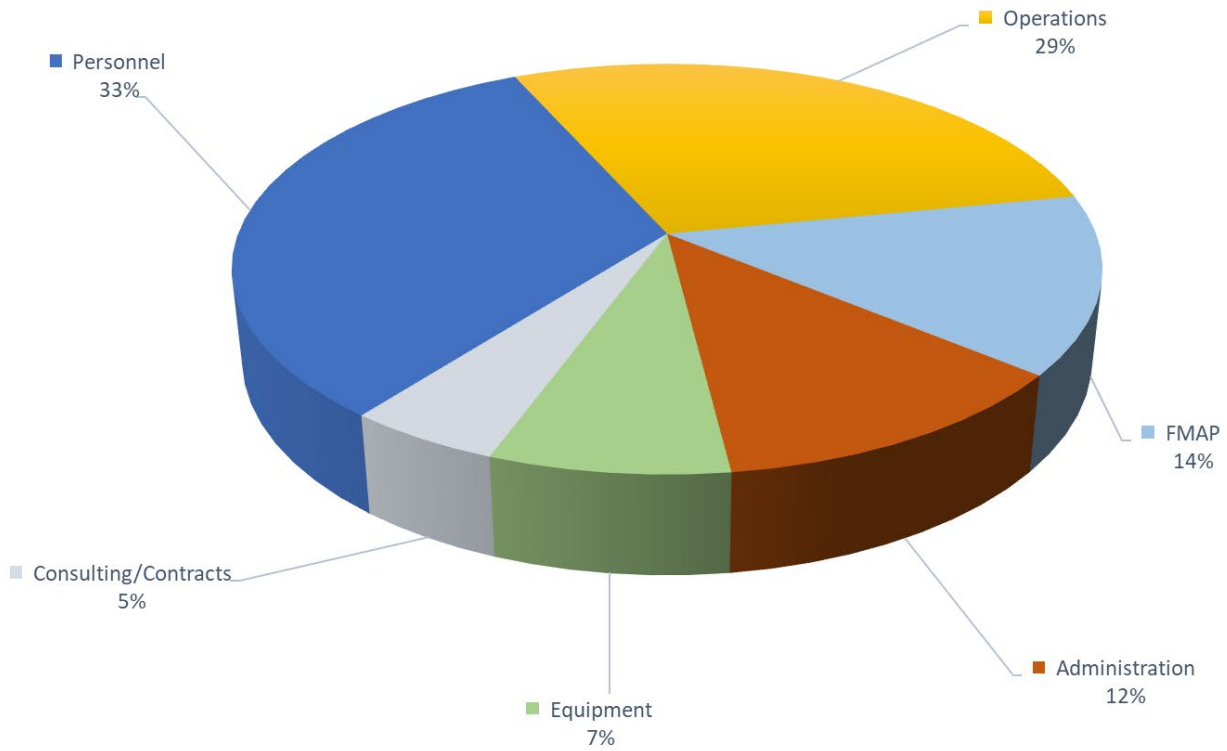


Operations & Maintenance Expenditures

The District anticipates approximately \$946K more in Operations and Maintenance expenditures in FY 21/22 compared to the FY 20/21 Budget.

OPERATIONS & MAINTENANCE EXPENDITURES	Adopted Budget FY 20/21	Estimate YE FY 20/21	Budget FY 21/22	Variance Budget FY 21/22 v. Budget FY 20/21 (over)/under
O&M Expenditures				
Personnel	1,763,630	1,433,249	1,856,351	(92,721)
Operations	1,144,600	726,361	1,616,000	(471,400)
Administration	714,500	521,100	668,400	46,100
FMAP	601,337	609,368	792,000	(190,663)
Consulting/Contracts	470,000	297,025	277,500	192,500
Equipment	0	0	430,000	(430,000)
Total O&M	4,694,067	3,587,103	5,640,251	(946,184)

**Projected Operations & Maintenance Expenditures
FY 21/22**



Personnel Expenditures

Personnel Expenditures	Adopted Budget FY 20/21	Estimate YE FY 20/21	Budget FY 21/22	Variance Budget FY 21/22 v. Budget FY 20/21 (over)/under
Personnel/Labor				
Wages	1,175,595.00	849,498.94	1,139,323.00	36,272.00
General Manager	197,724.00		206,041.00	
Project Manager/Engineer	25,281.00		25,281.00	
Operations Manager	95,000.00		139,656.00	
Admin Services Manager	101,785.00		104,625.00	
Operations Supervisor	121,875.00		100,971.00	
Lead Operations Specialist	94,508.00		157,559.00	
Flood Operations Specialist I/II	409,071.00		271,662.00	
Equipment Maintenance Specialist	74,665.00		77,781.00	
Administrative Assistant	55,686.00		55,747.00	
Trustee Compensation	40,000.00	27,281.25	35,000.00	5,000.00
Group Health Insurance	110,000.00	107,511.18	105,084.00	4,916.00
Annuitant Health Care	85,000.00	67,953.01	85,000.00	0.00
Dental/Vision/Life	25,887.00	20,093.44	23,000.00	2,887.00
Workers Compensation Insurance	30,000.00	28,438.95	31,000.00	(1,000.00)
OPEB - ARC	0.00	78,728.00	83,751.00	(83,751.00)
Continuing Education	5,000.00	776.25	5,000.00	0.00
Payroll Taxes	91,000.00	62,723.31	86,588.55	4,411.45
Pension	201,148.00	190,244.28	262,604.00	(61,456.00)
Employer Portion	86,148.00	75,244.28	100,264.00	(14,116.00)
Unfunded Liability	115,000.00	115,000.00	162,340.00	(47,340.00)
Personnel Subtotal	1,763,630.00	1,433,248.60	1,856,350.55	(92,720.55)

Major Personnel expenditure variations include:

- Wages (-\$36K) – Includes a 2.8% Cost of Living Adjustment, but a reduction in total wages is due to the retirement of the Superintendent in FY20/21.
- Pension (\$61K) – The increase includes an increase in pension expense for the District moving to a 10-year amortization schedule for the unfunded liability in addition to CalPERS underperforming in FY20/21.

Operations Expenditures

Operations Expenditures	Adopted Budget FY 20/21	Estimate YE FY 20/21	Budget FY 21/22	Variance Budget FY 21/22 v. Budget FY 20/21 (over)/under
Operations				
Consultants - Field Operations	20,000.00	9,837.18	20,000.00	0.00
NPDES Permitting Consultant	20,000.00	9,837.18	20,000.00	0.00
Equipment Parts/Supplies	60,000.00	37,500.00	60,000.00	0.00
Equipment Rental	5,000.00	0.00	5,000.00	0.00
Equipment Repairs/Service	16,000.00	1,427.15	15,000.00	1,000.00
Facility Repairs	211,000.00	142,435.76	527,000.00	(316,000.00)
Gates & Fences	5,000.00	84.58	5,000.00	0.00
Canal Erosion Program (RSP)	100,000.00	95,000.00	100,000.00	0.00
Access Road AB Program	50,000.00	0.00	50,000.00	0.00
Plant 1A Repairs	0.00	0.00	0.00	0.00
Plant 1B Repairs	0.00	5,697.60	170,000.00	(170,000.00)
Plant 2 Repairs	0.00	0.00	11,000.00	(11,000.00)
Plant 3 Repairs	10,000.00	12,785.75	78,000.00	(68,000.00)
Plant 4 Repairs	0.00	0.00	0.00	0.00
Plant 5 Repairs	0.00	5,385.75	0.00	0.00
Plant 6 Repairs	0.00	0.00	0.00	0.00
Plant 7 Repairs	0.00	0.00	0.00	0.00
Plant 8 Repairs	10,000.00	23,482.08	70,000.00	(60,000.00)
Corporation Yard	0.00	0.00	38,000.00	(38,000.00)
Miscellaneous	36,000.00	0.00	5,000.00	31,000.00
Field Equipment	14,000.00	5,100.00	20,000.00	(6,000.00)
Box Tarp for 10 Wheel Dump Truck 022	0.00	2,500.00	0.00	0.00
Air Compressor for Service Truck	0.00	2,600.00	0.00	0.00
Thumb Attachment for Excavator	5,000.00	0.00	15,000.00	(10,000.00)
Diesel Emission Fluid Storage Tank	6,000.00	0.00	0.00	6,000.00
Miscellaneous	3,000.00	0.00	5,000.00	(2,000.00)
Field Services	63,100.00	24,137.10	91,000.00	(27,900.00)
Vegetation Management	20,000.00	10,000.00	20,000.00	0.00
Tree Service	25,000.00	0.00	25,000.00	0.00
Pump Plant Meggar Testing	5,000.00	5,000.00	5,000.00	0.00
Sonitrol Security	6,000.00	4,937.96	32,000.00	(26,000.00)
Hazardous Waste Recycle	0.00	0.00	3,000.00	(3,000.00)
Tire Recycle	3,500.00	1,500.00	2,000.00	1,500.00
Backflow	500.00	500.00	500.00	0.00
Water Service	600.00	762.21	1,000.00	(400.00)
Miscellaneous	2,500.00	1,436.93	2,500.00	0.00
Fuel	50,000.00	28,946.25	40,000.00	10,000.00
Herbicides	120,000.00	131,876.48	240,000.00	(120,000.00)
Power	500,000.00	300,000.00	500,000.00	0.00
Refuse Collection	30,000.00	10,427.59	45,000.00	(15,000.00)

Operations Expenditures	Adopted Budget FY 20/21	Estimate YE FY 20/21	Budget FY 21/22	Variance Budget FY 21/22 v. Budget FY 20/21 (over)/under
Shop Equipment (Not Vehicles)	5,000.00	5,000.00	5,000.00	0.00
Supplies and Materials	25,000.00	16,084.18	25,000.00	0.00
Boot Allowance	3,000.00	1,500.00	3,000.00	0.00
Uniform Service	4,000.00	2,881.44	4,000.00	0.00
Miscellaneous	18,000.00	11,702.74	15,000.00	3,000.00
Utilities - Field	11,500.00	8,265.86	11,000.00	500.00
Sacramento County	3,500.00	568.50	3,500.00	0.00
City of Sacramento	2,000.00	1,615.30	2,000.00	0.00
Cell Phone Reimbursement	6,000.00	5,200.00	5,500.00	500.00
Copier Printer	0.00	882.06	2,000.00	(2,000.00)
Misc./Other - Field	500.00	425.00	500.00	0.00
Govt Fees/Permits - Field	12,000.00	4,898.75	10,000.00	2,000.00
FEMA Permits	1,500.00	0.00	1,500.00	0.00
Operations Subtotal	1,144,600.00	726,361.28	1,616,000.00	(471,400.00)

Major Operations expenditure variations include:

- Facility Repairs (\$316K) – The increase is due to identified facility repairs that were previously deferred. The majority of the facility repair expense in FY 21/22 is for trash rack chains and guides at the District’s Pumping Plants.
- Herbicides (\$120K) – The District has identified the need to increase the herbicide applications within the District to combat an exploding aquatic vegetation problem within the District’s conveyance system. Leading to the increase in the FY 21/22 Budget.

Administration Expenditures

Administration Expenditures	Adopted Budget FY 20/21	Estimate YE FY 20/21	Budget FY 21/22	Variance Budget FY 21/22 v. Budget FY 20/21 (over)/under
Administration				
Accounting/Audit	44,050.00	36,159.38	56,800.00	(12,750.00)
GASB Report	3,000.00	1,300.00	15,500.00	
Audit	16,000.00	15,800.00	15,200.00	
CPA - Consultant	24,000.00	18,009.38	25,000.00	
CalPERS (GASB)	1,050.00	1,050.00	1,100.00	
Administrative Consultants	128,000.00	44,140.03	114,500.00	13,500.00
Financial Plan/Study	58,000.00	24,777.50	49,500.00	
Total Compensation Survey	15,000.00	0.00	15,000.00	
Assessment Consulting	20,000.00	19,362.53	20,000.00	
Overhead Rate Study	25,000.00	0.00	25,000.00	
Miscellaneous	10,000.00	0.00	5,000.00	
Admin - Misc./Other Expenses	8,250.00	1,337.64	2,800.00	5,450.00
Bank Fees	250.00	312.50	300.00	
Business Expense	8,000.00	1,025.14	2,500.00	
Admin. Services	17,000.00	10,411.48	22,000.00	
Alarm/Security Office	4,000.00	6,279.86	7,500.00	
Copy/Print Services	2,000.00	0.00	2,000.00	
DOT/Screening	2,500.00	937.25	1,500.00	
Postage/Shipping	1,000.00	186.88	1,000.00	
Records/Retention Management	2,000.00	474.18	6,000.00	
Timekeeping	4,000.00	2,533.31	3,500.00	
Miscellaneous	1,500.00	0.00	500.00	
Computer Costs (Tech/Website/Software)	24,000.00	26,037.23	34,900.00	(10,900.00)
Software	9,000.00	10,651.00	15,000.00	
IT Support	12,000.00	13,136.23	17,500.00	
Website Support	3,000.00	2,250.00	2,400.00	
Govt Fees/Permits	12,500.00	4,501.23	12,500.00	0.00
City of Sacramento (Investment Pool)	6,000.00	3,513.75	4,000.00	
Sac County Treasury (Investment Pool)	5,000.00	0.00	20,000.00	
Police Alarm	50.00	0.00	200.00	
Miscellaneous	1,450.00	987.48	1,500.00	
Legal	97,000.00	53,343.03	65,000.00	32,000.00
Human Resources/Employment (Boutin Jones)	7,000.00	23,144.38	15,000.00	
General Counsel (Downey Brand)	85,000.00	30,198.65	45,000.00	
Other Legal Services	5,000.00	0.00	5,000.00	
Liab/Auto/Business Insurance	150,000.00	148,000.00	160,000.00	(10,000.00)
Stratton	150,000.00		160,000.00	
Memberships	40,800.00	33,079.50	39,700.00	1,100.00
ACWA	15,000.00	12,342.50	15,000.00	
CCVFCA	16,300.00	12,859.00	16,300.00	
Chamber of Commerce	300.00	225.00	250.00	
Costco	200.00	120.00	200.00	

Administration Expenditures	Adopted Budget FY 20/21	Estimate YE FY 20/21	Budget FY 21/22	Variance Budget FY 21/22 v. Budget FY 20/21 (over)/under
CSDA	8,350.00	7,165.00	7,500.00	
Sacramento LAFCO	650.00	368.00	450.00	
Mitigation Land Expenses	6,200.00	4,847.00	5,300.00	900.00
Yolo County Treasurer	6,200.00	4,847.00	5,300.00	
Office Maintenance & Repair	27,000.00	17,193.75	31,500.00	(4,500.00)
Custodial Service	10,000.00	3,093.75	7,000.00	
HVAC Maintenance	3,000.00	0.00	6,000.00	
Landscaping	13,000.00	13,500.00	15,000.00	
Pest Control	1,000.00	600.00	1,500.00	
Miscellaneous	0.00	0.00	2,000.00	
Office Supplies	5,500.00	2,385.59	4,500.00	1,000.00
Payroll Services	6,000.00	2,092.35	4,500.00	1,500.00
Payroll Services	6,000.00	2,092.35	4,500.00	
Public Relations	45,000.00	8,331.94	49,000.00	(4,000.00)
Direct Outreach (Community Engagement)	18,000.00	3,081.58	18,000.00	
Consulting	25,000.00	0.00	25,000.00	
Subscriptions/Publications	2,000.00	5,250.36	6,000.00	
Small Office & Computer Equipment	12,000.00	5,819.36	10,000.00	2,000.00
Computer Equipment	2,000.00	0.00	2,500.00	
Miscellaneous Equipment	10,000.00	5,819.36	7,500.00	
Utilities (Phone/Water/Sewer/Internet)	23,700.00	13,003.75	16,400.00	7,300.00
Telephone	3,500.00	2,613.64	3,500.00	
Water (City of Sacramento)	2,800.00	535.94	700.00	
Internet	2,000.00	2,470.20	2,750.00	
Sewer (County of Sacramento)	2,800.00	568.50	750.00	
Phone System	5,200.00	830.73	1,500.00	
Copier/Printer	3,000.00	2,656.03	3,000.00	
Cellular Service	4,200.00	3,329.34	4,000.00	
Miscellaneous	200.00	(0.61)	200.00	
Election	39,000.00	102,089.98	10,000.00	29,000.00
Legal	35,000.00	82,417.83	10,000.00	
Publications/Notices	1,500.00	3,415.48	0.00	
Facility Rental	0.00	0.00	0.00	
Printing Services	500.00	117.45	0.00	
Temporary Staff	1,500.00	9,952.50	0.00	
Miscellaneous	500.00	6,186.72	0.00	
Assessment/Property Taxes	8,000.00	8,026.76	8,500.00	(500.00)
Conference/Travel/Professional Develop.	20,500.00	300.00	20,500.00	0.00
Conference (Exec Staff & Trustees)	8,500.00	0.00	8,500.00	
Travel (Exec Staff & Trustees)	12,000.00	300.00	12,000.00	
Admin Subtotal	714,500.00	521,099.97	668,400.00	46,100.00

Major Administration expenditure variations include:

- Election (-\$29K) – The District does not have a general election in FY 21/22, leading to the reduction in expenditures. However, the District will have some Election expense in FY 21/22 in preparation of a possible election in the fall of 2022.
- Legal (-\$32K) – The District budgeted \$85K in legal expenditures in FY 20/21 due to potential litigation. The threatened litigation has been resolved and is not anticipated in the FY 21/22 Budget.

Flood Maintenance Assistance Program

FMAP Expenditures	Adopted Budget FY 20/21	Estimate YE FY 20/21	Budget FY 21/22	Variance Budget FY 21/22 v. Budget FY 20/21 (over)/under
FMAP Grant				
LOI/SWIF	30,682.00	34,442.01	20,000.00	10,682.00
Equipment	350,655.00	415,727.02	601,000.00	(250,345.00)
(1) Kenworth T270 Dump Truck	84,400.00		0.00	
(1) Kenworth T270 Water Truck	87,650.00		0.00	
(1) Kenworth T800 Transport Truck	178,605.00		0.00	
(1) Lowboy Trailer	0.00		140,000.00	
(1) Caterpillar Backhoe (4x4)	0.00		127,500.00	
(1) Terramac RT14R Crawler Carrier Dump	0.00		333,500.00	
Operations & Maintenance	220,000.00	159,199.20	162,850.00	57,150.00
Vegetation Management	220,000.00	159,199.20	162,850.00	
Encroachment Enforcement	0.00	0.00	0.00	
Administrative	0.00	0.00	8,150.00	(8,150.00)
Administrative (5% of O&M Activities)	0.00	0.00	8,150.00	
FMAP Subtotal	601,337.00	609,368.23	792,000.00	(190,663.00)

Major Flood Maintenance Assistance Program Grant expenditure variations include:

- (\$792K) – offset by revenue from the grant.

Consulting /Contracts Expenditures

Consulting / Contracts Expenditures	Adopted Budget FY 20/21	Estimate YE FY 20/21	Budget FY 21/22	Variance Budget FY 21/22 v. Budget FY 20/21 (over)/under
Consulting/Contracts				
Technical Consultants	375,000.00	213,775.11	182,500.00	192,500.00
Land, Right of Way and Title Experts	5,000.00	0.00	5,000.00	
Geotechnical Consultants	60,000.00	0.00	5,000.00	
Specialized Flood Control Engineering	20,000.00	368.44	20,000.00	
General District Engineering	60,000.00	35,406.88	60,000.00	
Managerial Support	30,000.00	26,100.00	0.00	
Hydraulic Modeling - Update	200,000.00	150,000.00	87,000.00	
Hydraulic Modeling - Maintenance	0.00	681.05	1,500.00	
Development Impact Fee Support	0.00	1,218.75	4,000.00	
Security Patrol	80,000.00	69,000.00	80,000.00	0.00
Temporary Admin	15,000.00	14,250.00	15,000.00	0.00
Student Intern	15,000.00	14,250.00	15,000.00	
Consulting/Contracts Subtotal	470,000.00	297,025.11	277,500.00	192,500.00

Major Consulting/Contracts expenditure variations include:

- (-\$113K) – The RD 1000 Hydraulic Model Update was initiated in FY 20/21, with the majority of expenditures occurring prior to FY 21/22, the remain amount (\$87K) is budgeted for FY 21/22.
- (-\$30K) – Managerial Support has been reduced in the FY 21/22 budget due to the addition of the Operations Manager position in FY 20/21.
- (-\$55K) – Geotechnical Consultants has been reduced in the FY21/22 budget due to overbudgeting in FY 20/21. The District had anticipated the increased expense to resolve some issues along Garden Highway, however those projects never materialized and are not likely to be RD 1000’s responsibility moving forward.

Equipment Expenditures

Equipment Expenditures	Adopted Budget FY 20/21	Estimate YE FY 20/21	Budget FY 21/22	Variance Budget FY 21/22 v. Budget FY 20/21 (over)/under
Equipment				
Equipment	0	0.00	430,000.00	(430,000)
(1) 3/4 Ton 4x4 Pickup (Replacement)	0	0.00	50,000.00	(50,000)
(1) Service Truck (Replacement)	0	0.00	80,000.00	(80,000)
(1) Long Reach Excavator (Replacement)	0	0.00	300,000.00	(300,000)
Equipment Subtotal	0.00	0.00	430,000.00	(430,000.00)

Major Equipment expenditure variations include:

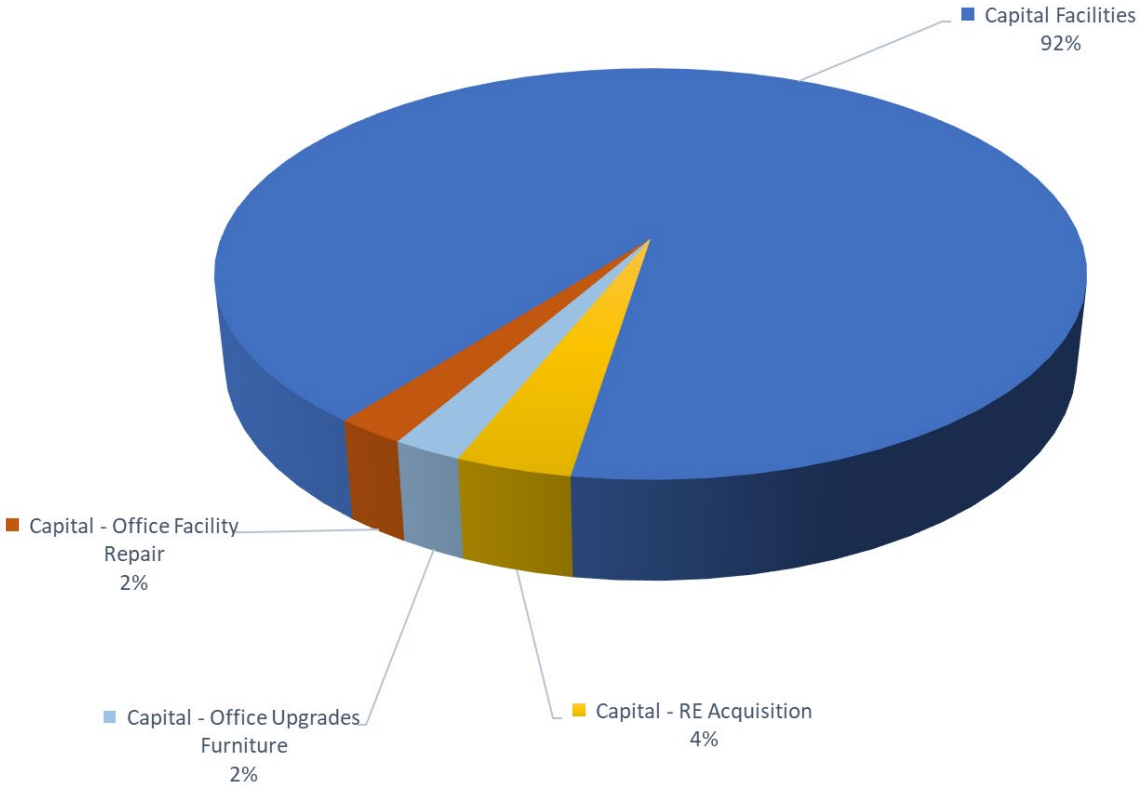
- (\$430K) – Increase in equipment replacement

Capital Expenditures

The District anticipates approximately \$1.4M less in Capital expenditures in FY 21/22 compared to the FY 20/21 Budget. The major difference is a reduction in pre-engineering work for projects identified in the District’s Capital Improvement Plan.

CAPITAL EXPENDITURES	Adopted Budget FY 20/21	Estimate YE FY 20/21	Budget FY 21/22	Variance Budget FY 21/22 v. Budget FY 20/21 (over)/under
Capital Expenditures				
Capital Facilities	2,700,000.00	138,609.50	1,250,000.00	1,450,000.00
Condition Assessment & Inspection Electrical	0.00	0.00	0.00	
Plant 1B Spare Transformer	200,000.00	0.00	250,000.00	
CIP Update	0.00	13,609.50	0.00	
2021/2022 Capital Projects (Project Design)	2,500,000.00	125,000.00	1,000,000.00	
Capital - Office Upgrades Furniture	20,000.00	0.00	30,000.00	(10,000.00)
Board Room	20,000.00	0.00	30,000.00	
Capital - RE Acquisition	50,000.00	0.00	50,000.00	0.00
Natomas Cross Canal	20,000.00	0.00	20,000.00	
NEMDC Parcels	30,000.00	0.00	30,000.00	
Capital - Office Facility Repair	30,000.00	1,972.23	30,000.00	0.00
Window Replacement, AV Equipment	30,000.00	1,972.23	30,000.00	
Total Capital Expenditures	2,800,000.00	140,581.73	1,360,000.00	1,440,000.00

**Projected Capital Expenditures
FY 21/22**





RECLAMATION DISTRICT 1000

DATE: MAY 14, 2021

AGENDA ITEM NO. 7.1.1

TITLE: Committee Meeting Minutes

SUBJECT: Committee Meeting Minutes since the March Board Meeting

EXECUTIVE SUMMARY:

Personnel Committee Meeting – April 6, 2021

A meeting of the Reclamation District No. 1000 Personnel Committee was held on Tuesday, April 6, 2021 at 3:30 p.m. via GoToMeeting and Conference Call. In attendance were Trustees Jones, Bains and Barandas. Staff in attendance were General Manager King and District Counsel Shapiro. Public attendees were Trustee Gilbert as an observer and no public comments were received.

GM King presented the Draft Fiscal Year 2021/2022 Personnel Budget to the Committee, noting that the Cost-of-Living Adjustment shown as 1.9% was based on February 2021 and the District historically uses the March numbers, which wouldn't be available until April 15, 2021. The Personnel Committee reviewed the budget and recommended moving forward with the assumptions contained in the Draft Personnel Budget.

With no further business on the Personnel Committee Agenda, the meeting adjourned at 3:50 p.m.

Operations Committee Meeting – April 14, 2021

A meeting of the Reclamation District No. 1000 Operations Committee was held on Wednesday, April 14, 2021 at 1:00 p.m. via GoToMeeting and Conference Call. In attendance were Trustees Bains, Barandas and Burns. Trustees Lee Reeder and Gilbert participated in the meeting, thereby creating a Special Board Meeting. Staff in attendance were General Manager King, and Operations Manager Holleman. No members of the public were present and therefore no public comments were made.

GM King presented the Draft Fiscal Year 2021/2022 Operations Budget to the Committee. GM King highlighted major differences in the Operations Budget from last year's budget. The Operations Committee reviewed the budget and recommended moving forward with the assumptions contained in the Draft Operations Budget.

With no further business on the Operations Committee Agenda, the meeting adjourned at 2:30 p.m.

TITLE: Committee Meeting Minutes

Finance Committee Meeting – April 22, 2021

A meeting of the Reclamation District No. 1000 Finance Committee was held on Wednesday, April 22, 2021 at 8:00 a.m. via GoToMeeting and Conference Call. In attendance were Trustees Gilbert, Bains, and Burns. Staff in attendance were General Manager King, Administrative Services Manager Gutierrez and Administrative Assistant Forehand. There were no members of the public present, therefore no public comments were received.

GM King presented the Draft Fiscal Year 2021/2022 Budget to the Committee. GM King highlighted major differences in the Draft Budget from last year's Adopted Budget. The Finance Committee reviewed the budget and recommended moving forward with the assumptions contained in the Draft Budget to present to the Board in draft form, for review and discussion at the May 2021 Board of Trustees Meeting.

With no further business on the Finance Committee Agenda, the meeting adjourned at 8:45 a.m.

Personnel Committee Meeting – April 6, 2021

A meeting of the Reclamation District No. 1000 Personnel Committee was held on Tuesday, May 4, 2021 at 3:00 p.m. via GoToMeeting and Conference Call. In attendance were Trustees Jones, Bains and Barandas. Staff in attendance was General Manager King. Public attendees were Trustee Gilbert as an observer and no public comments were received.

GM King presented an additional compensation idea for Staff to the Personnel Committee, as directed by the Board at the April Board of Trustees meeting. The Personnel Committee asked for a few more ideas and to schedule a future Personnel Committee Meeting for further discussion before making a recommendation to the Board. GM King will schedule a Personnel Committee meeting before the end of May 2021.

With no further business on the Personnel Committee Agenda, the meeting adjourned at 3:20 p.m.

Executive Committee Meeting – May 5, 2021

A meeting of the Reclamation District No. 1000 Executive Committee was held on Wednesday, May 5, 2021 at 8:00 a.m. via GoToMeeting and Conference Call. In attendance were Trustees Gilbert and Lee-Reeder. Staff in attendance was General Manager King. There were no members of the public present, therefore no public comments were received.

General Manager King presented the proposed agenda for the May 14, 2021 Board of Trustees meeting. The Committee reviewed the agenda and approved as presented, with no changes.

With no further business on the Executive Committee Agenda, meeting adjourned at 8:45 a.m.

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 05/06/2021