



**Reclamation District No. 1000  
Board of Trustees Meeting**

1633 Garden Highway  
Sacramento, CA 95833

**November 8, 2019  
MEETING MINUTES**

The Reclamation District No. 1000 Board of Trustees met in regular session on this date at the District Office. Present were: Board President Jeff Smith; Vice President Tom Barandas; Trustee Fred Harris; Trustee David Christophel; Trustee Nick Avdis; Trustee Chris Burns; Trustee Thom Gilbert; General Manager Kevin King; General Counsel Jim Day; Administrative Services Manager Joleen Gutierrez; and Administrative Assistant Christina Forehand.

Also Present: Scott Brown from Larsen, Wurzel & Associates, Mark Rodgers from Wood Rodgers, Barry O'Regan from Kjeldsen, Sinnock & Neudeck, Inc.

**1. PRELIMINARY**

The meeting was called to order by Board President Jeff Smith.

After the Pledge of Allegiance, President Smith offered Trustees the opportunity to disclose any potential conflicts of interest for items listed on the agenda. Trustee Avdis recused himself from the discussion of Item 6.2.

**2. PRESENTATIONS**

There were no scheduled presentations.

**3. PUBLIC COMMENT**

Trustee Fred Harris stepped down from the dais for public comment and gave a farewell speech to the Board, congratulated newly elected Board members, made known he is proud of all the Board has accomplished together. He shared his hope for the Board's continued focus on Flood protection and O/M of its levees. Mr. Harris shared his experience with the election process and expressed his acceptance of the election outcome. He then shared his concern about interactions of other candidates and their meetings with a developer and asked the Board to investigate this issue further for any ethical violation before the Board approves a specific developer's bridge project. Mr. Harris left the meeting immediately following his comment.

#### 4. INFORMATIONAL ITEMS

- 4.1 General Manager's Report: GM King provided a written report of work performed during October 2019.

GM King announced the District has a grazing contractor performing vegetation management along Garden Highway funding through the 2019 FMAP Grant. The District also has Emerald Site Services working on mechanical vegetation removal along Garden Highway from Sankey Rd to Poweline Rd. The cleanup has improved visual access and physical access as well.

GM King made known SAFCA still has available tour dates to see several projects: Bryte Landfill and Mediation Project, Sacramento Weir and Bypass Expansion Project, Elkhorn Basin Levee Setback Project, and interior Drainage and Pump Station Project. Interested Trustees should see GM King for further scheduling.

- 4.2 Superintendent's Report: A written informational summary was provided to the Board in the November board packet.
- 4.3 District Counsel's Report: District Counsel Jim Day provided a verbal report of his activities during November 2019.

#### 5. CONSENT CALENDAR

*All Consent Calendar items are acted upon by one Motion. There were no items pulled for further discussion.*

**Moved/Seconded:** Trustee Avdis / Trustee Barandas

**Ayes:** Trustees Jeff Smith, Tom Barandas, Nick Avdis, Chris Burns, David Christophel, Thom Gilbert

**Noes:** None

**Absent:** Trustee Harris

**Action:** A motion passed to approve Consent Calendar Items 5.1, 5.2, 5.3, 5.4 in one motion.

- 5.1 Approval of Minutes from the October 11, 2019, Regular Board Meeting

**Action:** Approved Minutes from October 11, 2019, Board Meeting.

- 5.2 Treasurer's Report for October 2019.

**Action:** Approved Treasurer's Report for November 8, 2019.

- 5.3 Expenditure Report: Review and Accept Report for October 2019.

**Action:** Reviewed and Accepted Expenditure Report for October 2019.

#### 5.4 Budget to Actual Report: Review and Accept Report for October 2019.

**Action:** Reviewed and Accepted Budget to Actual Report for October 2019.

### 6. SCHEDULED ITEMS

#### 6.1 PROFESSIONAL SERVICES AGREEMENT: Review and Consider Authorizing the General Manager to Execute a Professional Services Agreement with Kjeldsen Sinnock Neudeck, Inc. for Capital Improvement Plan Update Project.

GM King made known KSN responded to our request for qualifications for the District's Capital Improvement Plan. The scope of services, fee schedule, and a draft professional services agreement attachments were included for review in the board packet. GM King asked the Board for authorization to execute the agreement with KSN, which is inclusive of one date change to Item 3, third condition. Barry O'Regan, Principal of KSN, was present for questions. Trustee Smith shared with the Board the Operations Committee is comfortable moving forward with the contract. Due to a misestimation, a budget amendment will be necessary to cover the additional \$100,000 proposed costs. Funds will be pulled from the Capital Improvement Budget to cover the difference.

There were no public comments.

**Moved/Seconded:** Trustee Christophel/ Trustee Burns

**Ayes:** Trustees Smith, Barandas, Avdis, Burns, Christophel, Gilbert

**Noes:** None

**Absent:** Trustee Harris

**Action:** A motion passed to authorize GM King to execute a professional Services Agreement with KSN, Inc. for the District's CIP update.

#### 6.2 DEVELOPMENT IMPACT FEE: Review and Consider Approval of Request from Greenbriar Developers to Defer Payment of Development Impact Fee.

GM King made known the developers of Greenbriar entered into a funding agreement in May 2017. The agreement exempted Greenbriar from the District's Development Fee, provided the developer pay a "Catch-Up Fee" associated with the former Community Facilities District No. 97-01 taxes levied against the lands within the North Natomas Community Plan. The developer requested to defer paying improvements and Catch-Up Fees until recordation of the first subdivision map or December 31, 2020. The reason for the change is to assist the developer with cash flow. The original agreement between the District, Greenbriar Project Owner, LP, and the City of Sacramento would be amended to defer the payment date. Mark Rodgers from Wood Rodgers discussed improvements that would benefit RD1000. Trustee Smith shared concerns about the location of power poles location and maintenance. Mark Rodgers assured Trustee Smith that the position of poles does not create a maintenance issue.

Trustee Barandas had a concern about time/value/money and better cash flow for the developer. GM King clarified that we would only delay any deposit of remaining Catch-Up Fee by a couple of months once the developer files subdivision maps, and the City settles the accounting. Trustee Christophel also shared concerns about there not being a clear explanation of the benefits to the District or the Developer. Trustee Burns explained there is no loss of interest because developer fees would sit in an escrow account held by the City of Sacramento.

There was no public comment.

**Moved/Seconded:** Trustee Burns/ Trustee Barandas

**Ayes:** Trustees Smith, Barandas, Burns, Christophel, Gilbert

**Noes:** None

**Abstain:** Trustee Avdis

**Absent:** Trustee Harris

**Action:** A motion to accept an agreement to defer Greenbriar Developers payment of the Development Impact Fee.

## **7. BOARD OF TRUSTEE'S COMMENTS**

### 7.1 Board Activity Updates:

#### 7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Operations Committee (Smith, Barandas, & Christophel) October 25, 2019
- Executive Committee Meeting (Smith & Barandas) October 30, 2019

A summary of Committee Meeting Minutes was included for review in the November 8, 2019 board packet.

#### 7.1.2 RD 1000 Committees No Meetings Since Last Board Meeting

- Legal Committee (Avdis, Barandas, & Harris)
- Finance Committee (Gilbert, Harris, & Smith)
- Personnel Committee (Harris, Burns, Christophel)
- Urbanization Committee (Burns, Gilbert, & were)

#### 7.1.3 Trustee's Comments/Reports

## **8. CLOSED SESSION**

No scheduled Closed Session items.

## **9. ADJOURN**

Meeting adjourned.