



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES MEETING**

**SEPTEMBER 10, 2021
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20, members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were Board President Thom Gilbert; Board Vice President Elena Lee Reeder; Trustee Nick Avdis; Trustee Tom Barandas; Trustee Debra G. Jones; Trustee Chris Burns; General Manager Kevin King; Co-General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; Operations Manager Gabriel Holleman; and Administrative Assistant Christina Forehand.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Thom Gilbert called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll and established a quorum.

PRESENT: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

ABSENT: Trustee Jag Bains

1.3. Approval of Agenda

MOVED/SECONDED: Trustee Burns/Trustee Avdis

AYES: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ABSENT: Trustee Jag Bains

MOTION: Motion to approve September 10, 2021, Board Meeting Agenda is approved.

1.4. Pledge of Allegiance

Trustee Chris Burns led the Pledge of Allegiance.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

There were no conflicts identified by the Trustees.

2. PRESENTATIONS

2.1. No Scheduled Presentations

There were no presentations scheduled.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

Michael Kevin Mcrae, addressed the Board and introduced himself as a Garden Highway resident for 25 years and a stakeholder with a degree in Plant Science and Agronomy. Mr. Mcrae sat on the Natomas Basin Conservancy Board for ten years.

As a management practice, he proposed maintaining RD1000 interior canals to serve our flood-control mission, if possible, to preserve native trees on one side of the canal (Valley Oak, Cottonwood, Ash, or Elder) instead of clearing all vegetation on both sides.

This practice would allow the creation of a forested habitat suitable for animals that depend on it. Mr. Mcrae states that 95% of the valley floor has been reduced by native vegetation. RD1000 as a large land manager could have a tangible impact on maintaining local native animal populations by preserving the habitat they need. Mr. Mcrae understands conveyance structures and how RD1000 must keep them free, so in high water events, they serve their purpose; however, he is not convinced there is a conflict and wonders if the District has a policy to the contrary.

There were no other comments made.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the August 2021 Board Meeting.

General Manager Kevin King shared the NLIP and project schedules may be delayed partially due to SAFCA, and the CORPS attempts to locate borrow material (AKA fill dirt).

Trustee Chris Burns asked if the District is still active in CSDA's Legislative Committee as several bills would impact the District. GM King relies on Dane Wadle at CSDA to request the District's endorsement. GM King is open to adding legislation to his GM report in the future. GM King also made known some of the District policies he is updating (See Item 6.1). There is a process for endorsing legislative work that would allow some authority without waiting for formal Board action as we currently do.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the August 2021 Board Meeting.

General Manager Kevin King shared photos of trash clean-ups with volunteers, trash rack repairs/lower guide replacement at Plant 8, and aquatic vegetation application.

Operations Manager Gabe Holleman provided a verbal report on aquatic vegetation water treatments performed by Water Works to reduce the overgrowth of primrose throughout district canals. The District has spent \$54k on the Primrose treatments. In October 2021, aquatic vegetation treatments will continue to reduce Coontail (aquatic plants).

Trustee Nick Avdis commented on public commenter Mcrae that his points are well received. In the past, the Board has discussed tree plantings, and he believes it is a worthwhile issue for the Operations Committee to discuss further and for the public to react to when we roll out a fee proposal.

Trustee Debra G. Jones offered that when the Operations Committee meets to discuss this issue, she would like to see a collaboration with the Tree Foundation. GM King will add this item to his Work Plan as an initial discussion and assign a priority.

Trustee Chris Burns would like to develop and adopt a policy first before meeting with a non-governmental agency (NGO) to pay for the trees. Trustee Burns inquired about emergency tree trimming that we paid for, but there has been no mention of it in previous Operation Manager's reports. Ops Manager Holleman explained that tree limbs fell near the District's mechanic's shop due to wind storms. Eliminating the potential for damage to the District's mechanic shop, the tree has been removed.

Trustee Chris Burns made known two separate fires near our transformers (located behind Boat Works). He is adamant about clearing vegetation near transformers to reduce the potential for fires and impacts on the transformer. GM King stated the Ops Manager Holleman would add vegetation removal in this area to his worklist. Ops Manager Holleman will also coordinate vegetation removal in this area with SMUD.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the August 2021 Board Meeting.

Co-Counsel Scott Shapiro provided a verbal report of his activities during August 2021.

General Manager Kevin King added Co-Counsel Rebecca Smith has been working with the developer's counsel on purchasing Loan Tree Canal mitigation land and transfer language to take over the property. GM King will return to the Board about taking over the mitigation property

5. **CONSENT CALENDAR**

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

MOVED/SECONDED: Trustee Avdis/Trustee Burns

AYES: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ABSENT: Trustee Jag Bains

MOTION: Motion to approve Items 5.1 through 5.4 on the Consent Calendar is approved.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from August 9, 2021, Regular Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for August 2021.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for August 2021.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for August 2021.

6. SCHEDULED ITEMS

- 6.1. DISTRICT POLICY UPDATE: Review AND Discuss Draft Updated District Policies; General & Administrative Sections.

General Manager Kevin King introduced draft Administrative Policies that he prepared using CSDA's Policy Manual. He would like Trustees to begin review and provide comments back to him over the next 30 days.

General Manager Kevin King continues working on the remaining policy sections (3000 Personnel and 4000 Board) with plans to provide draft sets to the Board in October for their review and comments. He anticipates finalizing edits and combining all policies into one packet for approval in November.

Trustee Debra G. Jones inquired about the District's policy and process for creating policies. It is not clear whether the District even has a policy or formal process to develop new policies. Substantive issues should go to committees as appropriate. Depending on the subject matter, the various Committees should take on initial subject matter work of drafting policy for review by the entire Board. Trustee Burns Agrees.

General Manager Kevin King stated that his focus is to make policy updates using the CSDA policy template. Once the initial template sections have received Board approval, approved additional policies can be developed (i.e., Vegetation and Tree Policy, Homeless Encampments, Policy on Development, Levee Setback Policy).

Trustee Nick Avdis would like draft policies to come through the legal committee for discussion and a recommendation to the Board for adoption.

General Manager Kevin King would like all Trustees to review all draft sections, provide feedback, and then come to the Legal Committee to recommend the complete draft set.

Trustee Elena Lee Reeder asked for legal counsel clarification on Board Packet page 110, policy 2415.4. Counsel Shapiro believes the focus is on serial meetings and not violating the Brown Act.

Counsel provided examples of what would and would not constitute a serial meeting via social media. The Legal Committee will look closer at this item.

Trustee Chris Burns asked if we're going to map the new policies and existing policies. GM King replied he had not yet pulled the old policies into the new ones.

Trustee Debra G. Jones would like to address and develop policies for homelessness. Kevin will schedule an Urbanization Committee Meeting to address this issue.

GM Kevin will set up a Committee Meeting to develop policies on Homelessness and include them in the policy manual.

6.2. SACRAMENTO LOCAL AGENCY FORMATION COMMISSION: Nominations for Special District Representation.

No action was taken.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings from August 10, 2021 – September 1, 2021

- Urbanization Committee (Lee Reeder, Avdis & Jones) August 10, 2021
- Executive Committee (Gilbert & Lee Reeder) September 1, 2021

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Legal Committee (Avdis, Barandas & Lee Reeder)
- Finance Committee (Gilbert, Bains & Burns)
- Operations Committee (Bains, Barandas & Burns)
- Personnel Committee (Jones, Bains & Barandas)
- Urbanization Committee (Lee Reeder, Avdis & Jones)

8. CLOSED SESSION

8.1. PUBLIC EMPLOYEE EMPLOYMENT & CONTRACT (General Manager): Pursuant to Government Code § 54957.

Trustee Chris Burns inquired whether a Closed Session is appropriate. Counsel reported that Executive Committee determined that a Closed Session is appropriate.

9. RECONVENE TO OPEN SESSION

REPORT ON CLOSED SESSION: Discuss and take action on any changes in Employment Contract for the General Manager.

Co-Counsel Scott Shapiro reported out the Board met in Closed Session and is referring to the Personnel Committee to offer an extended contract of 3 years to the General Manager and for the Personnel Committee to negotiate that with the General Manager and bring back a final Agreement to the Board for consideration.

10. ADJOURN

MOVED/SECONDED: Trustee Jones /Trustee Avdis

AYES: Trustee Thom Gilbert, Trustee Elena Lee Reeder, Trustee Nick Avdis, Trustee Tom Barandas, Trustee Chris Burns, Trustee Debra G. Jones

NOES: None

ABSTAIN: None

ABSENT: Trustee Jag Bains

MOTION: Motion to adjourn the meeting is approved.