



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

**FRIDAY, MAY 12, 2023
8:00 A.M.**

DISTRICT OFFICE

1633 GARDEN HIGHWAY
SACRAMENTO, CA 95833

Members of the public may participate in this meeting in person. Members of the public will have an opportunity to address the Board during Public Comment. Comments may also be emailed prior to the meeting to kking@rd1000.org.

1. PRELIMINARY

- 1.1. Call Meeting to Order
- 1.2. Roll Call
- 1.3. Approval of Agenda
- 1.4. Pledge of Allegiance
- 1.5. Conflict of Interest

2. PRESENTATIONS

No Scheduled Presentations

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.

Public comments on agenda or non-agenda items during the Board of Trustees meeting are for the purpose of informing the Board to assist Trustees in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda unless the item meets stringent statutory requirements (see California Government Code Section 54954.2 (a)).

Public comments during Board meetings are not for question and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to any member of RD 1000 staff via e-mail, telephone, letter, or in-person at a time other than during a Board meeting.

AGENDA

RD 1000 Board Meeting
May 12, 2023

4. INFORMATIONAL ITEMS

- 4.1. GENERAL MANAGER'S REPORT: Update on activities since the April 2023 Board Meeting.
- 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the April 2023 Board Meeting.
- 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the April 2023 Board Meeting.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from the April 14, 2023 Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for April 2023.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for April 2023.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for April 2023.

6. SCHEDULED ITEMS

- 6.1. FISCAL YEAR 2023/2024 DRAFT BUDGET: Review and Discuss Draft Budget for Fiscal Year 2023/2024.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Finance Committee (Gilbert, Bains, Perez) April 21, 2023
- Executive Committee (Lee Reeder & Gilbert) May 3, 2023

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Legal Committee
- Personnel Committee
- Operations Committee
- Urbanization Committee

8. CLOSED SESSION

- 8.1. PERSONNEL EVALUATION: Pursuant to Government Code § 54957, hold annual personnel evaluation of the General Manager. The Board will appraise and comment upon the performance of the General Manager.

9. RECONVENE TO OPEN SESSION

- 9.1. REPORT ON CLOSED SESSION: Discuss and take action on any changes in duties, compensation, or benefits for the General Manager.

10. ADJOURN



RECLAMATION DISTRICT 1000

DATE: MAY 12, 2023

AGENDA ITEM NO. 4.1

TITLE: General Manager's Report – May 2023

SUBJECT: Update on Activities Since the April 2023 Board of Trustees Meeting

EXECUTIVE SUMMARY:

This Staff Report is intended to report the noteworthy activities and events of the District. Noteworthy activities from April 2023 is provided below:

1. Administration Services

a. Human Resources

i. No Update.

b. Fiscal Year 2023-2024 Budget

i. Budget Timeline: The intent of the schedule provided below is to outline the steps and milestones necessary to have a final budget ready for the Trustees to consider for adoption at the June 2023 scheduled Board Meeting.

- **Personnel Committee** (April 5th) – Met and reviewed Staff's recommendation on Cost-of-Living Adjustments (COLA), Salary Adjustments, and Benefits including Retirement Contributions.
- **Operations Committee** (Week of April 11th) – Met and reviewed Budget assumptions for Operations & Maintenance (O&M) and Capital Improvement Program (CIP).
- **Finance Committee** (Week of April 17th) – Met and reviewed Draft Budget and Projected Cash Flow Analysis.
- **RD 1000 Board Meeting** (May 12, 2023) - Present Draft Budget to Trustees for review and comment. Staff to receive comments from the Trustees and adjust as directed.
- **RD 1000 Board Meeting** (June 16, 2023) – Present Final Budget to Trustees for consideration of adoption.

2. District Operations

a. Routine Operations & Maintenance:

i. District Crews continue to perform routine maintenance and operations of the District's infrastructure. See Agenda Item 4.2 for information regarding activities performed in April 2023.

TITLE: General Manager's Report – May 2023

b. Status Of District Pumping Plants

i. PUMPING PLANT #1A

- Fully Operational

ii. PUMPING PLANT #1B

- Fully Operational
- Emergency generator operational

iii. PUMPING PLANT #2

- Pump #1 MCC Cabinet failure. A meeting is scheduled for May 9 to discuss vendor proposal. Pump #2 operational.

iv. PUMPING PLANT #3

- Fully operational

v. PUMPING PLANT #4

- Pump testing complete. Still waiting for dual voltage switch gear and permanent power from PG&E. Temporary power for the motor heaters has been complete.

vi. PUMPING PLANT #5

- Fully operational

vii. PUMPING PLANT #6

- Pumps 1-3 fully operational. Diagnosis of pump #4 needs to be performed, motor will not turn.

viii. PUMPING PLANT #8

- Pumps #4 & #5 are non-operational due to shorted conductors from the motors to the MCC cabinets, repairs will be performed during the non-flood season. Pump #1 non-operational due to a bearing failure. The pump is currently under repairs, should be complete by June 1.

3. Capital Improvement Projects

a. CIP Update

- i. KSN has prepared a preliminary design report Pumping Plant #8. A comprehensive review has been completed, will hold a meeting to discuss upcoming steps to finalize the design report.

4. Development Project Updates

- a. MAP
 - i. Met with Sacramento County regarding the proposed comments. Modeling was incomplete with regards to improvements south of I-5. All modeling supports the need for installing the new pump in spare bay at Plant 3 (spare bay previously financed by MAP). Additional meetings forthcoming.
- b. Greenbriar
 - i. Greenbriar – Final reimbursement costs to RD1000 has been determined.
- c. Upper West Side
 - i. Updated drainage study has been reviewed; comments provided on 4/25.
 - ii. The primary need is to establish equivalency to existing condition results from prior modeling.
 - iii. Financing plan review comments provided.
- d. City of Sacramento Discharge Pipes
 - i. Sac City has discontinued work at Sump 58 (Lower NEMDC).
- e. Sutter Pointe
 - i. Completed Sewer main crossing. Prepared letter to USACE levee drawing information to designer.
 - ii. Provided review comments related to updated drainage pump station on 4/24. A majority of the comments have been addressed.
 - iii. Provided review comments on drainage features and pump outfall on 4/24.
- f. Misc. Caltrans
 - i. Coordinating efforts ongoing with the planned work at San Juan (EDC).
- g. Anton Dev Co Fong Ranch Road
 - i. Preliminary land use plan provided. Concerns about the layout that encroaches on the levee and required setbacks. Bridge is no longer being considered. City Parks and Rec plans for Fong Ranch Park reviewed related to area north of B Drain. Drainage comments provided.
- h. Panhandle
 - i. Drainage study is under reviewed. Mass Grading plans received, met with designer to present offsite drainage handling through the project.
- i. Northpointe Industrial Park
 - i. Provided feedback to designer on 4/19.

TITLE: General Manager's Report – May 2023

- j. Ninos Parkway Trail – B Drain
 - i. City of Sacramento is not requiring bridge raise. The District is currently preparing an encroachment permit. City of Sacramento plans to use storage/detention and pumping limits to avoid issues with lack of freeboard on B Drain levees.
- k. 920 San Juan Road
 - i. Reviewing NOI. Drainage study requested.
- l. North Lake Development
 - i. Drawings currently under review.
- m. MAP Schnitzer
 - i. Meeting scheduled to review M-7 drainage canal piping. Piping of drain was rejected by RD 1000. County wants to avoid ditch crossing, may require culvert extension.
- n. Airport South Industrial
 - i. Wood Rodgers provided responses to our comments on the drainage study, still working on setback requirements.
- o. Russel at Truxel Apartments (Fong Ranch Road)
 - i. Submitted comments to developer 08/17/2023.

5. General Engineering Updates

- a. Basin-wide Hydraulic Model
 - i. Reviewed draft work maps and provided comments. Flood plan limits are generally less with new 2D maps. There are a number of isolated areas that could be removed at City/County options.
 - ii. Currently checking culvert sizes in model and updating for completed Greenbriar work. Expect updated model and maps mid-May. Need to schedule meetings with City/Counties on mapping requirements.
- b. Facility Mapping Tool
 - i. Working with M&H to complete field mapping tool (GIS)
- c. PGCC Culvert Video Inspections
 - i. Working with M&H to perform.
- d. Howsley Bridge
 - i. No further action at this time. Reach E plans have been coordinated with future work. Conditional permit endorsement provided to the CVFPB.
- e. USACE O&M Manual
 - i. The O&M manual was adopted at the April 28, 2023 CVFPB meeting.

6. Natomas Levee Improvement Projects

The Corps continues to work with the State and SAFCA on borrow for the project. Sites being studied and tested include the Sacramento Regional Sanitation District treatment plant stockpile; Port of West Sacramento; and the Brookfield property in Sutter County adjacent to the PGCC south of Howsley Road. The Corps is evaluating needs for each Reach and available sources to minimize delays and maximize efficiency.

The Corps completed their flood risk assessment for the remaining contracts in Reach E, F, G, Pump Plant 5, Highway 99 and Reach I contract 2.

a. Reach A

- i. The Contract was awarded in September 2021 to Ahtna-Great Lakes (joint venture) for the base contract levee work. Construction has commenced, which will last for three years.
- ii. Modifications to Plant 1B and 1A have been included in the project. The contract includes the provisions in the agreement between the District and SAFCA to ensure Plant 1A and 1B are operational during the flood season throughout the project and partial operation of Plant 1B during the irrigation season for rice drainage.
- iii. SAFCA/State continue coordinating with the Corps on SMUD, AT&T and PGE relocations which are underway. The team is also working with the City of Sacramento on waterline and service connections along Garden Highway.

b. Reach B

- i. Construction continued on Reach B including relocation of the Riverside Canal and replacement of other Natomas Water Company facilities. The Corps is currently acquiring borrow material from the Port of Sacramento, which is needed for the landside seepage berm.
- ii. Outfall, discharge pipes, pumps and electrical replacement have been completed. O&M training and official pump testing is complete.
- iii. Construction at the I-5 window crossing the Sacramento River south of Bayou Road which began in 2021 is essentially complete with a punch list of final items needed to close out the project this spring as site conditions allow.

c. Reach C

- i. The Reach C project is complete, and the District is providing the operation and maintenance.

d. Reach D

- i. The reconstruction of Pumping Plant 4, discharge pipes and outfall structure is substantially complete. The plant will be non-operational this

TITLE: General Manager's Report – May 2023

flood season as the electrical protection equipment delivery is scheduled for October 2023. Temporary power installation for pump motor heaters is complete.

- ii. The Corps is working on the package to turn the previously completed levee improvements in Reach D over to the non-federal sponsors (and RD 1000) though the District has effectively taken over the O&M of the levee.
- e. Reach E
 - i. The plans and specifications for this reach are complete. Construction is expected to begin this month. The Corps expect to issue an NTP in early May. This project has an expected duration of 2 years.
 - ii. SAFCA has acquired all the right of way for construction and utility relocations and has physical possession of the property. This includes the Brookfield property which could yield sufficient borrow for the remainder of the Natomas project. SAFCA is coordinating with PG&E for the relocation of the utility poles this spring.
- f. Reach F
 - i. The Corps is working with the State, SAFCA and RD 1000 to closeout comments from the 95% and 100 % design. Final plans and specifications are to be completed by May 2023. The Corps has an issue with their internal review process which could delay the final design.
 - ii. Critical issues include right of way acquisition (some which require relocations); relocation of existing WAPA tower (lead time for relocation more than a year); utility relocations and borrow source.
 - iii. The contract for tree removal within the levee footprint is schedule for award in October 2023 with work complete by February 2024. ward is Levee construction award is scheduled for November 2024 with construction in 2025 and 2026.
- g. Reach G
 - i. See notes above for Reach F as Reaches F and G are combined into a single design and construction contract.
- h. Reach H
 - i. Construction at Reach H continues, including fence relocations, landside lower patrol road and I-80 berm. SAFCA continues acquisition of rights needed to complete patrol road and fence relocations. This project will continue through 2023 as these contract modifications are negotiated and rights of way acquired.

TITLE: General Manager's Report – May 2023

i. Reach I

- i. Construction of the cutoff wall has been completed and project finalization and turnover to SAFCA and the District is in progress. A final construction report has been submitted for SAFCA and the District to review.
- ii. Design for the Reach I Contract 2 to construct a patrol / maintenance road and perform levee slope flattening has been completed. SAFCA is working on real estate acquisition and coordination with utilities for relocation. All tree removal has been completed. The levee construction is scheduled to be performed in 2023.

j. Other Projects

- i. Plant 5 replacement—The Corps has awarded the design contract to the Stantec/Kleinfelder team. The new pumping plant will be located approximately 400 feet east from the current location. Design team meetings take occur bi-weekly. The current schedule is for construction in 2024.
- ii. Highway 99 Window – HDR Engineers are doing the design for the closure of the Highway 99 crossing gap at the Natomas Cross Canal. The 100% plans were submitted and reviewed by the design team in October with no significant issues identified. Caltrans is now engaged with the project and provided their comments on the proposed lane closures to allow the cutoff wall constructed across the travel lanes but concur in general with the proposal. The schedule has shifted for Caltrans review with scheduled award in November 2023 and construction in 2024.

7. Miscellaneous

a. Sacramento Area Flood Control Agency (SAFCA)

- i. Board Meeting – April 20, 2023 (Attachment No. 1)

ATTACHMENTS:

- 1. SAFCA Board Meeting – April 20, 2023

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 05/05/2023



**Board of
Directors
Action
Summary of
April 20, 2023 -
3:00 PM**

WEBEX MEETING

Directors/Alternates Present: Avdis, Bains, Conant, Frost, Holloway, Hume, Jennings, Kaplan, Kennedy, Nava, and Olmstead

Directors Absent: Shah and Talamantes

ROLL CALL

PUBLIC COMMENTS - were received from: Mark Berry, John Hallissy, John Hodgson, Michael Lopez, Brian Manning, Roger Orton, and Jenny Prioriello

CONSENT MATTERS

Motion by Director Conant and seconded by Director Frost, approving Resolution Nos: 2023-024; 2023-025; 2023-026; 2023-027; 2023-028, 2023-029 and 2023-030 of Consent Matters

AYES: Avdis, Bains, Conant, Frost, Holloway, Hume, Jennings, Kaplan, Kennedy, Nava, Olmstead

NOES: (None)
ABSTAIN: (None)
ABSENT: Shah and Talamantes
RECUSAL: (None)

1. Approving the Action Summary for March 16, 2023
2. Resolution No. 2023-024 - Extending the Executive Director's Delegated Authority Related to Real Estate Transactions
3. Resolution No. 2023-025 - Authorizing the Executive Director to Execute Amendment No. 5 to the Voluntary Cleanup Agreement with the State of California Department of Toxic Substances Control Related to the Bryte Landfill Remediation Project
4. Resolution No. 2023-026 - Authorizing the Executive Director to Execute Amendment No. 2 to Contract No. 1516 with Rio Linda & Elverta Recreation and Park District for Property Management Activities
5. Resolution No. 2023-027 - Authorizing the Executive Director to Execute A Consulting Services Contract with Sills Ag Consulting, Inc. for Agricultural Soils Consulting Services
6. Resolution No. 2023-028 - Authorizing the Executive Director to Execute Amendment No. 2 to Contract No. 1562 with T&R Riparian Restore for Landscape Maintenance Services Required for Habitat Mitigation Sites Located in Sacramento and Sutter Counties
7. Resolution No. 2023-029 - Authorizing the Executive Director to Execute an Oversight Cost Reimbursement Account Agreement with the State of California Central Valley Regional Water Quality Control Board Related to Mitigation Property in the Lower American River Parkway Acquired by SAFCA
8. Resolution No. 2023-030 - Authorizing the Executive Director to Execute Amendment No. 6 to Contract No. 1422 with Gualco Consulting for Local Government Relations, Community Outreach, and Right of Way Support Activities Related to the American River Common Features 2016 Project

CLOSED SESSION

Government Code Section 54956.8 - Conference with Real Property Negotiators.

Property: 8665 River Road, Sacramento CA 95832

Sacramento County APN: 119-0020-052

Agency Negotiators: Richard M. Johnson, Jason D. Campbell, Pete Ghelfi, Jeremy D. Goldberg, Matt DeGroot

Negotiating Party: Jack Broadbent on behalf of the Broadbent Family Trust

Under Negotiation: Price and terms of payment

Nothing to report at this time

Government Code Section 54956.8 - Conference with Real Property Negotiators.

Property: 7851 E. Levee Road, Elverta CA 95626

Sacramento County APN: 201-0190-007

Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot

Negotiating Party: Richard L. Driggs and Dana A. Meyer on behalf of the Driggs Trust

Under Negotiation: Price and terms of payment

Nothing to report at this time

Government Code Section 54956.8 - Conference with Real Property Negotiators.

Property: 5421 East Levee Road, Sacramento CA 95835

Sacramento County APN: 226-0020-003

Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot

Negotiating Party: Brian Manning, Esq. on behalf of Joseph and Jennifer Prioriello

Under Negotiation: Price and terms of payment

Director Avdis recused himself during open session and left the room prior to the discussion of this Item, stating that he owns property in the proximity of this parcel.

Director Avdis did not receive the briefing materials related to this item.

Nothing to Report at this time

Government Code Section 54956.8 - Conference with Real Property Negotiators.

Property: 5525 East Levee Road, Sacramento CA 95835

Sacramento County APN: 226-0010-004

Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot

Negotiating Party: Terry Horst

Under Negotiation: Price and terms of payment

Director Avdis recused himself during open session and left the room prior to the discussion of this Item, stating that he owns property in the proximity of this parcel.

Director Avdis did not receive the briefing materials related to this item.

Nothing to Report at this time

Government Code Section 54956.8 - Conference with Real Property Negotiators.

Property: 6301 East Levee Road, Rio Linda CA 95673

Sacramento County APN: 201-0320-025

Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot

Negotiating Party: Brian Manning, Esq. on behalf of the Alice Krumenacher Trust and the Marie Krumenacher Trust

Under Negotiation: Price and terms of payment

Nothing to Report at this time

Government Code Section 54956.9(d)(2) - Conference with Legal Counsel - Anticipated Litigation

Number of Cases: 1

Motion by Director Kennedy and seconded by Director Avdis, the Board voted to approve Staff's recommendation to delegate authority to the Executive Director to execute a Settlement Agreement with the City of Sacramento, the Urrutia property Ownership Group, and Reclamation District No. 1000

AYES: Avdis, Bains, Conant, Frost, Holloway, Hume, Jennings, Kaplan, Kennedy, Nava, Olmstead
NOES: (None)
ABSTAIN: (None)
RECUSE: (None)
ABSENT: Shah and Talamantes

EXECUTIVE DIRECTOR'S REPORT – Information only

9. Information - Executive Director's Report for April 20, 2023

SEPARATE MATTERS

10. Resolution No. 2023-031 - Authorizing the Executive Director to Execute a Professional Services Contract with MBK Engineers Related to SAFCA's Levee Accreditation and Certification Program

Motion by Director Kaplan and seconded by Director Holloway, approving Resolution No. 2023-031.

AYES: Avdis, Bains, Conant, Frost, Holloway, Hume, Jennings, Kaplan, Kennedy, Nava, Olmstead

NOES: (None)

ABSTAIN: (None)

ABSENT: Shah and Talamantes

RECUSAL: (None)

RECIEVE AND FILE – Information only

11. Report of Construction Contract Change Orders Issued Under Delegated Authority for the Third Quarter, Fiscal Year 2022-23
12. Report of Insurance Claims Settled Under Delegated Authority for the Third Quarter, Fiscal Year 2022-23
13. Report of Professional Services Agreements Issued Under Delegated Authority for the Third Quarter, Fiscal Year 2022-23
14. Status Reports of Environmental Consulting Master Services Agreements for the Third Quarter, Fiscal Year 2022-23

15. Report of Real Property Transaction Where Just Compensation is Less than \$500,000 Executed Under Delegated Authority for the Third Quarter, Fiscal Year 2022-23
16. Status Reports of Right of Way Consulting Master Services Agreements for the Third Quarter, Fiscal Year 2022-23
17. Report of California Uniform Public Construction Cost Accounting Act (CUPCCAA) Contracts Issued Under Delegated Authority for the Third Quarter, Fiscal Year 2022-23
18. Status Reports of Flood Risk Management Planning Master Services Agreements for the Third Quarter, Fiscal Year 2022-23
19. Status Reports of Land Survey and Mapping Master Services Agreements for the Third Quarter, Fiscal Year 2022-23
20. Report of Real Property Transactions Where Just Compensation is More Than \$500,000 Up to \$1,250,000 Executed Under Delegated Authority for the Third Quarter, Fiscal Year 2022-23

ADJOURN

Respectfully submitted,
Lyndee Russell



RECLAMATION DISTRICT 1000

DATE: MAY 12, 2023

AGENDA ITEM NO. 4.2

TITLE: Operations Manager's Report – May 2023

SUBJECT: Update on Activities Since the April 2023 Board of Trustees Meeting

EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board and serve as the official record of the activities the District's field staff engaged in for the month of April 2023. As well as provide information regarding District facility use and local weather impacts on District facilities and river levels. Noteworthy activities include mowing along the inner and outer perimeter of the District, as well as homeless encampment removals along the NEMDC from the Arden Garden Connector to City Sump 102. Staff performed terrestrial herbicide applications at all District pumping plants. FEMA, Cal/OES and DWR funding opportunities are currently being pursued.

The Operations Manager's report was created to provide monthly updates to the Board of Trustees on field related activities within the District boundaries, as well as provide a historical record. This allows for the District and the public an opportunity to refer back to data trends over time regarding the weather impact on District facilities, crew activities, and local river and canal conditions as well as general District activities from month to month.

RECOMMENDATION:

There are no staff recommendations, the information provided is strictly informational.

ATTACHMENTS:

1. Operations Manager's Report Data Sheet

STAFF RESPONSIBLE FOR REPORT:

Gabriel J. Holleman, Operations Manager

Date: 05/04/2023

Kevin L. King, General Manager

Date: 05/04/2023



Operations Manager's Report April 2023

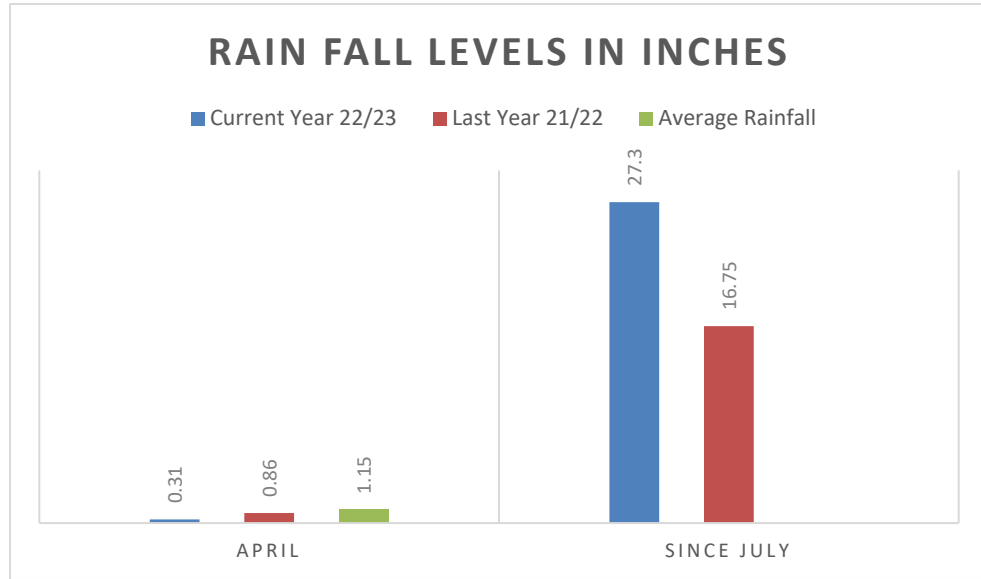
Rain Fall Totals:

April 2023

Rain Totals = .31"

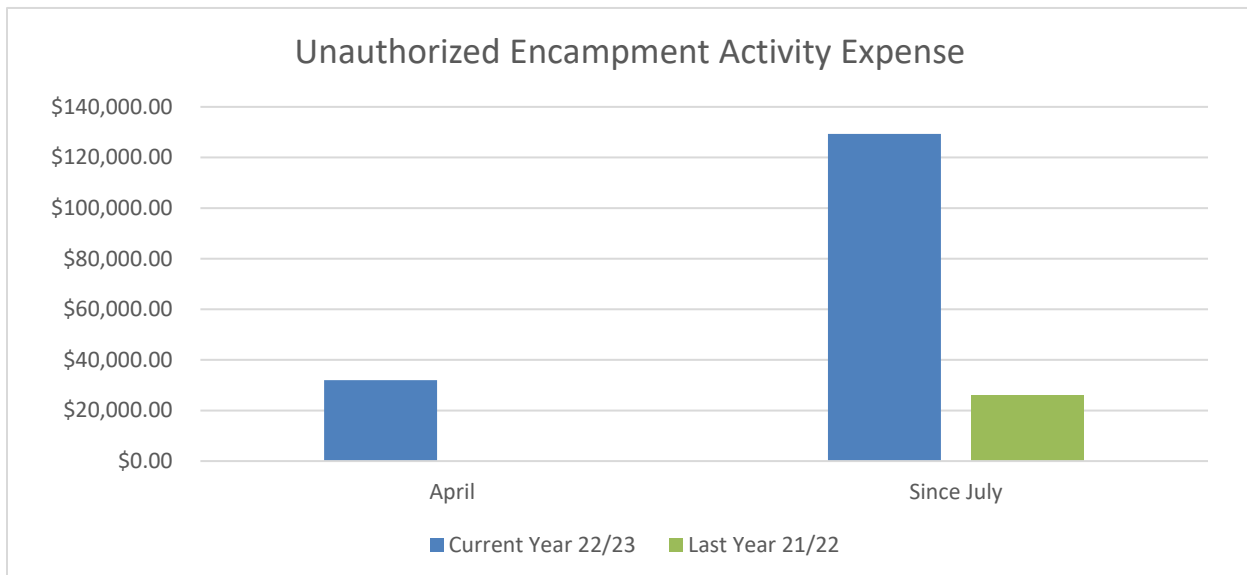
April Average = 1.15"

Rain Totals Since
July 1, 2022 = 27.3"



Unauthorized Encampment Activity During the month of April, the District spent a total of 224.50 hours on unauthorized encampment related activities, with a total cost to the District of \$31,976. This total includes labor and quipment costs.

Unauthorized Encampment Activity – Year to Date This fiscal year to date the District has spent a total of 847 crew hours on unauthorized encampment activity for a total cost to the district of \$129,311.43. This total includes labor,* equipment costs.

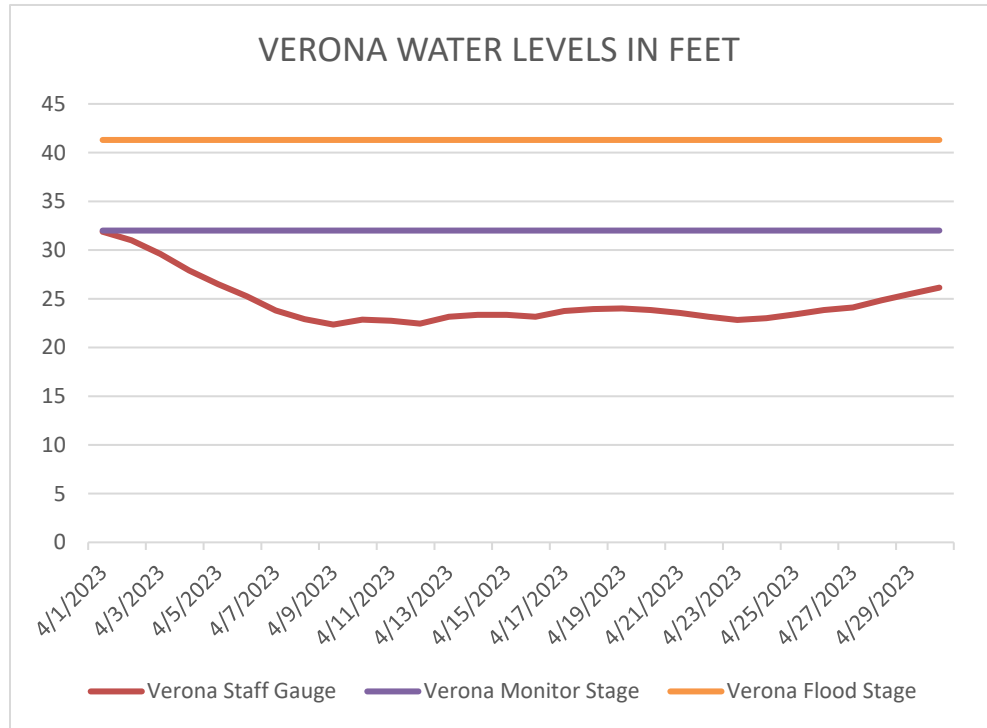


Garbage & Debris Activity – During the month of April, the District spent a total of 245 hours on garbage removal activities with a total cost to the District of \$25,648. This total includes labor and equipment costs.

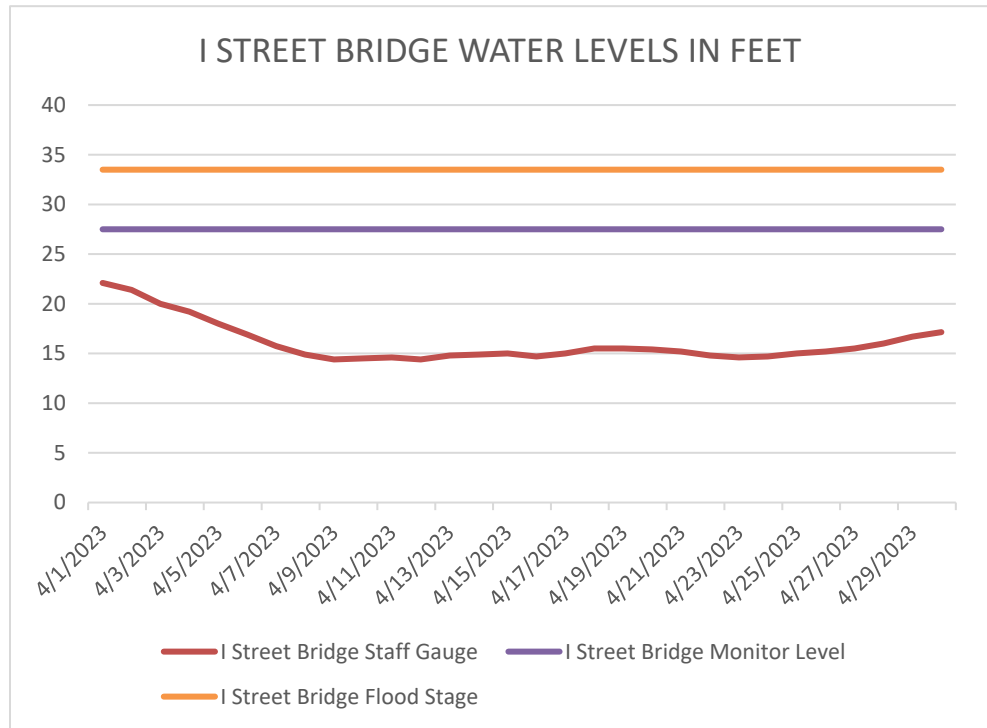
Garbage & Debris Activity – Year to Date This fiscal year to date the District has spent a total of 1704 crew hours on garbage removal activities with a total cost to the district of \$159,199.55. This total includes labor and equipment costs.



Verona River
Levels:
 H: 31.88'
 L: 22.35'
 Monitor Level: 32'
 Flood Stage: 41.3'



I Street River
Levels:
 H: 22.10'
 L: 14.4'
 Monitor Level: 27.5'
 Flood Stage: 33.5'



The chart below represents various activities the field crew spent their time working on during the month of April, 2023.

RD 1000 Field Crew	*Field Hours Worked	Activity
	266	Grounds Maintenance
	245	Garbage/Debris Removal
	154	Mowing
	128	Equipment Maintenance & Repair
	56	Ditch Maintenance
	37	Weed Control

**Hours worked do not include the Operations Manager's time.*

Pumping

Please see the pumping data below as it relates to pump totals in the month of April. A total of 2575.9 Ac-ft was pumped from the Basin.

Pumping Plant	Pump	Hours / Ac-ft
Plant 1B	Pump #2	5.7 Hrs / 55.9 Ac-ft
Plant 2	Pump #2	67.4 Hrs / 195.5 Ac-ft
Plant 3	Pump #2	401.1 Hrs / 1805 Ac-ft
Plant 8	Pump #3	136.7 Hrs / 519.5 Ac-ft

Safety Topics for the Month of April

OSHA's Revised Haz-Com Standard – "Skull & Crossbones" Pictogram

OSHA's Revised Haz-Com Standard – "Health Hazard" Pictogram

OSHA's Revised Haz-Com Standard – "Gas Cylinder" Pictogram

OSHA's Revised Haz-Com Standard – "Exploding Bomb" Pictogram



RECLAMATION DISTRICT 1000

DATE: MAY 14, 2023

AGENDA ITEM NO. 4.3

TITLE: District Counsel's Report – May 2023

SUBJECT: Update on Activities Since the April 2023 Board of Trustees Meeting

EXECUTIVE SUMMARY:

Reclamation District 1000's (RD 1000; District) General Counsel, Rebecca Smith and/or Scott Shapiro to provide verbal report of work performed during the month of April 2023.

ATTACHMENTS:

None

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 05/05/2023



RECLAMATION DISTRICT 1000

DATE: MAY 12, 2023

AGENDA ITEM NO. 5.1

TITLE: Approval of Minutes

SUBJECT: Approval of Minutes from April 14, 2023 Regular Board

EXECUTIVE SUMMARY:

This staff report serves as the official record of the Board of Trustees monthly meetings. This document details meeting participants, proof of items discussed, summaries of board meeting discussion, and the Board's actions. Staff recommends Board approval of meeting minutes from the following Board Meetings:

- April 14, 2023 Regular Board Meeting (Attachment No. 1)

The Ralph M. Brown Act (Gov. Code §54950 et seq.) governs meetings by public commissions, boards and councils, and public agencies in California. The Act facilitates public transparency and public participation in local government decisions. The Act also contains specific exemptions from the open meeting requirements where governmental agencies have a demonstrated need for confidentiality. To further comply with transparency, Reclamation District No. 1000 documents meetings of the Board of Trustees through Board Minutes.

RECOMMENDATION:

Staff recommends the Board approve the Minutes from the following Board Meeting:

- April 14, 2023 Regular Board Meeting (Attachment No. 1)

ATTACHMENTS:

1. April 14, 2023 Regular Board Meeting

STAFF RESPONSIBLE FOR REPORT:



 Joleen Gutierrez, Administrative Service Manager

Date: 05/03/2023



 Kevin L. King, General Manager

Date: 05/03/2023



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES MEETING**

**APRIL 14, 2023
MEETING MINUTES**

Members of the Board of Trustees and the public participated in this meeting in person and by teleconference. Present were Board President Elena Lee Reeder; Vice President Thomas M. Gilbert; Trustee Nick Avdis; Trustee Jag Bains, Trustee Thomas Barandas, Trustee Edwin Perez; Trustee Thomas W. Smith; General Co-Counsel Scott Shapiro; General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez and Administrative Assistant Christina Forehand.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll.

Present: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

Absent: Avdis (absent for roll call, arrived at 8:32 am)

1.3. Approval of Agenda

MOVED/SECOND: Trustee Bains/Trustee Perez

AYES: Trustee Lee Reeder, Gilbert, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Avdis

ABSTAIN: None

ACTION: The motion to approve the April 14, 2023 Board Meeting agenda is approved.

1.4. Pledge of Allegiance

Trustee Perez led the Pledge of Allegiance.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

There were no Conflicts of Interest identified by the Trustees.

2. PRESENTATIONS

There were no Scheduled Presentations

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction not on the Agenda.

General Manager Kevin King announced that he received a public comment email (prior to the board meeting) that contained a letter signed by 60 homeowners living in the Cove development along West El Camino Avenue. Their concern is regarding the unhoused and encampments. Recently, a cleanup occurred along Garden Highway where park rangers performed a large unhoused encampment removal. When these individuals were displaced, they began migrating into the surrounding neighborhoods. Several of them have since settled along the Main Drain Canal north of West El Camino; hence, the email received. The sent letter requested the District's help on the issue, and a similar ask was made to the City, County, and Councilmember Talamantes' office. GM King made known that some effort would be directed toward a response.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the March 2023 Board Meeting.

A copy of the General Manager's Report is available in the April 14, 2023 Board Packet. A verbal report of his district highlights for March 2023 is described below.

GM King stated he submitted a community project fund request through Congressmember Bera's office. The District requested \$4.5 million under FEMA's pre-flood mitigation program to support purchasing two mobile generators and two stationary generators for Plant 8.

The USAC O&M Manual for Unit 124 has been approved. The process has taken over ten years. The manual will be assigned to the Central Valley Flood Protection Board (CVFPB), which will then take action to assign the O&M responsibility to RD1000 in April 2023. This is a step closer to implementing and approving the SWIF and the O&M manual.

GM King shared that the District has received the executed funding agreement from DWR for FMAP funding in the amount of \$421,000. An advance payment request has been submitted to DWR. Funding will be applied toward the remaining fifty high-hazard encroachments along Garden Highway. At completion of the Natomas Levee Improvement Project (NILP), a Letter of Map Revision will be submitted to FEMA, in coordination with SAFCA, the Corps, and the City and County of Sacramento. This will allow the District to keep pace with the plan for 200-year flood protection. The District will work with the CVFPB Enforcement Division to ensure that the deadline is met for specific properties.

GM King briefed the Board on a presentation the CVFPB gave on a pilot program that targeted RD1000 because of its proactive engagement with abatement. In August 2022, the Board approved and

authorized GM King to apply to the program to abate trash and debris. GM King has submitted an application for the Sacramento and San Joaquin Drainage District Property Abatement Program with a potential \$465,000 in funding.

GM King announced that he, Greg Ghironzi from NBS, and Eric Grotenhuis from Page Design have been selected to host a panel discussion at CSDA's Annual Conference in August 2023. The discussion will cover the District Property Related Fee Project focusing on the financial, administrative, and public communications aspects. The panel will also discuss the lessons learned from the 4Natomas program.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the March 2023 Board Meeting.

A copy of the Operations Manager's report is available in the April 14, 2023 Board Packet.

Trustee Smith inquired about the calculations in the Operation Managers Report regarding rainfall and wondered if the district has enough pumping capacity. General Manager King walked through soil moisture and infiltration absorption scenarios.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the March 2023 Board Meeting.

Co-Counsel Shapiro provided a verbal update of Counsel's work in March. Time was spent on developer agreements, finalizing the Lone Tree Canal real estate transfer, Certification of Stormwater Fee and Election, and working with Trustees on collection of information for the general manager's review.

5. **CONSENT CALENDAR**

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

MOVED/SECOND: Trustee Perez/Trustee Barandas

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith.

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve Consent Calendar Items 5.1-5.6 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the March 10, 2023 Board Meeting.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for March 2023.

5.3. EXPENDITURE REPORT: Review and Accept Report for March 2023.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for March 2023.

5.5. PANHANDLE DEVELOPMENT PROJECT: Review and Consider Authorizing the General Manager to Execute Funding Agreement with MLC Holdings, INC. for Panhandle Development Project Processing

5.6. WARRANT FOR FUND TRANSFER: Review and Consider Approval of Warrant for Transferring Funds between Investment Accounts.

6. SCHEDULED ITEMS

6.1. STORMWATER SERVICE FEE: Review and Consider Adoption of Resolution No. 2023-04-01 – Certifying the Property Related Fee Election.

General Manager King stated that the District's Proposition 218 Stormwater Fee passed having received 56% of the votes in approval of the fee. The District received 23% voter participation, correlating to outreach efforts in the past year. He praised the Board, staff, consultants and legal counsel for their support with the outreach and implementation processes.

Trustee Smith inquired about how the District's Prop 218 Stormwater Fee passed with a simple majority. General Manager King explained that Prop 218 was introduced after the existing assessment. Prop 218 has a two-step process for property related fees: 1) Majority Protest Vote; 2) Simple Majority Vote. Counsel Shapiro added that thresholds define whether a proposition is a tax, assessment, or fee. Being a stormwater fee, the requirement is for it to pass without a majority protest in either of the aforementioned steps. Other types of property-related fees would require a two-thirds majority to pass.

Trustee Avdis expressed his appreciation for the effort invested in the fee. He noted that it is a significant step in transitioning from an agricultural district to a more urbanized one. He inquired whether there were any participants online. GM King stated there were none, as public meetings have resumed, and virtual attendance is no longer a requirement. A recording of the meeting will be made available for public viewing.

MOVED/SECOND: Trustee Avdis/Trustee Perez

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith.

NOES: None

ABSENT: None

ABSTAIN: None

RECUSE: None

ACTION: The motion to adopt No. 2023-04-01, Certifying the Property Related Fee Election, is approved.

6.2. PROPERTY RELATED FEE ADMINISTRATION: Review and Consider Authorizing the General Manager to Execute a Contract with NBS for Administration of Property Related Fee for Fiscal Year 2023/2024.

GM King stated that now that the Stormwater Service Fee is certified, annual fee administration will be necessary. The District currently contracts with SCI for its assessment and placement on the county rolls. SCI will continue to administer the existing assessment.

GM King is proposing a \$25,000 contract to have NBS handle the property-related fee. The plan is to include the fee on the tax rolls before August 1 and then continue with NBS until next year, when a RFQ will be solicited with the goal of having a singular consultant perform administration of the existing assessment and new property related fee for FY 2024/2025.

MOVED/SECOND: Trustee Avdis/Trustee Barandas

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith

NOES: None

ABSENT: None

ABSTAIN: None

RECUSE: None

ACTION: The motion to authorize the general manager to execute a contract with NBS for the Administration of Property Related Fee for Fiscal Year 2023/2024 is approved.

6.3. DISTRICT LOGO: Review and Consider Approval of Updated District Logo.

General Manager King discussed an updated District Logo with the Board, as recommended by the Urbanization Committee. Due to staff recommendation, images were passed out to Trustees instead of projecting the image on the screen, and there was mention of having the logo Trademarked. Eric Grotenhuis from Page Design was available remotely to discuss his vision for the design and was available for Board questions. Overall the Board was pleased with the new design, and after a few comments, the item was moved for approval.

MOVED/SECOND: Trustee Smith/Trustee Perez

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith

NOES: None

ABSENT: None

ABSTAIN: None

RECUSE: None

ACTION: The motion to approve the updated District logo is approved.

7. **BOARD OF TRUSTEE'S COMMENTS/REPORTS**

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) April 5, 2023
- Personnel Committee (Gilbert, Lee Reeder, & Avdis) April 5, 2023
- Operations Committee (Bains, Smith, & Perez) April 11, 2023

General Manager King asked to enter into the record that he met with the Operations Committee on April 11 at 12:30 pm. The meeting was attended by Committee members Bains, Perez, and Smith. This meeting occurred after the publishing of the Board packet.

The Committee reviewed the draft Budget assumptions and had recommendations that will be incorporated into the draft budget to be presented to the full Board in May 2023 for discussion.

Consultants from KSN also attended the Committee meeting and gave a presentation and overview of the preliminary design of Pumping Plant #8.

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Finance Committee
- Legal Committee
- Urbanization Committee

8. CLOSED SESSION

8.1. PERSONNEL EVALUATION: Pursuant to Government Code § 54957, hold annual personnel evaluation of the General Manager. The Board will appraise and comment upon the performance of the General Manager.

9. RECONVENE TO OPEN SESSION

9.1. REPORT ON CLOSED SESSION: Discuss and take action on any changes in duties, compensation, or benefits for the General Manager.

Co-Counsel Shapiro announced that the Board took no reportable actions. The Board did not have an opportunity to finish General Manager's evaluation discussion. The item is requested to be put on next month to complete as a Closed Session.

10. ADJOURN

Trustee Lee Reeder asked for all in favor of adjournment of the meeting. All were in favor. The meeting is adjourned.



RECLAMATION DISTRICT 1000

DATE: MAY 12, 2023

AGENDA ITEM NO. 5.2

TITLE: Treasurer's Report

SUBJECT: Approve Treasurer's Report for April 2023

EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board of the current total funds in the District's checking and money market accounts, Sacramento County Treasurer Fund, State Treasurer Local Agency Investment Fund (LAIF), and the City of Sacramento Pooled Investment Fund.

The Staff Report attachment provides its operations and maintenance cash flow's monthly beginning and ending balances. The report considers the current month's receipts, fund-to-fund transfers, accounts payable, and payroll. The attached Treasurer's Report features notable fund and cash flow items during April 2023.

The District maintains funds in the California State Controller Local Agency Investment Fund (LAIF), the Sacramento County Treasurer, and Bank of the West. The District's primary source of income is property assessments. Assessments are collected through respective Sacramento and Sutter County tax bills.

Annually, the Board of Trustees approves a Resolution designating officers and signatories to the Operations and Maintenance Fund held by the Sacramento County Treasurer. The District's Financial Reserve Policy guides current, future, and unexpected funding requirements. The District's Investment Policy guides investments made by the District of any surplus or reserve funds it may have.

RECOMMENDATION:

Staff recommends the Board approve the April 2023 Treasurer's Report.

ATTACHMENTS:

1. Treasurer's Report April 2023

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 05/03/2023



Kevin L. King, General Manager

Date: 05/03/2023

Treasurer's Report for April 2023

April 2023	Ending Balance @ 4/30/23
Total Funds at 4/30/23	7,721,799.02
Bank of the West - Checking*	92,279.54
Bank of the West - Money Market	100,448.80
Bank of the West FMAP	374.97
Sacramento County Treasurer	4,254,324.81
State Treasurer - Local Agency Investment Fund	1,068,563.82
City of Sacramento - Pool A	2,205,807.08

Included in O&M cash flow below
Included in O&M cash flow below
Included in O&M cash flow below

April 2023 - Operations and Maintenance Cash Flow	Money Market	FMAP	Operating Checking	Combined O&M
Beginning Balance at 4/1/23	200,447.45	374.97	881,917.63	1,082,740.05
Transfers from money market to operating account	(300,000.00)	-	300,000.00	-
Transfers from LAIF to money market account	200,000.00	-	-	200,000.00
Transfers from operating account to LAIF	-	-	(600,000.00)	(600,000.00)
Current months receipts	-	-	22,012.43	22,012.43
Monthly interest	1.35	-	-	1.35
Accounts Payable*	-	-	(391,043.79)	(391,043.79)
Payroll	-	-	(120,606.73)	(120,606.73)
Ending Balance at 4/30/23	100,448.80	374.97	92,279.54	193,103.31

*See Attached Check Register

Current months receipts are made up of the following:

Refund of bank fee from Bank of the West	40.00
Scrap metal sales	1,032.81
Vendor refunds	762.95
Security patrol reimbursements	14,400.00
Sac City rental revenue	5,776.67
	<hr/>
	22,012.43
	<hr/> <hr/>



RECLAMATION DISTRICT 1000

DATE: MAY 12, 2023

AGENDA ITEM NO. 5.3

TITLE: Expenditure Report

SUBJECT: Review and Accept Reports for April 2023

EXECUTIVE SUMMARY:

This Staff Report advises the Board of monthly expenditures and explains any expenses outside of the usual course of business. Staff recommends that the Board review and accept the Expenditure Report for April 2023.

Expenses

The Administrative Services Manager reviews, and the General Manager approves expenditures. This activity is disclosed monthly as an attachment to this staff report.

The Expenditure Report (Attachment 1) notes a few items: \$9,281.88 to Page Design for graphic design work, \$10,831 to Downey Brand for legal services, and \$161,134.08 to KSN for continued CIP engineering work and \$83,452 to SMUD for power.

RECOMMENDATION:

Staff recommends that the Board review and accept the Expenditure Reports for April 2023.

ATTACHMENTS:

1. April 2023 Expenditure Report

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 05/03/2023



Kevin L. King, General Manager

Date: 05/03/2023

April 2023 Expenditure Report – O&M

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Cash and Investments							881,917.63
							881,917.63
Bill Pmt							
-Check	04/01/2023	04032023	Alhambra & Sierra Springs	Inv 21217024040123		62.74	881,854.89
Bill Pmt							
-Check	04/01/2023	828829830	Cal Pers	UAL		10,281.50	871,573.39
Bill Pmt							
-Check	04/01/2023	9358192439	City of Sacramento	Acct 0010065957		73.82	871,499.57
Bill Pmt							
-Check	04/01/2023	6948328224	Comcast	Acct 8155600381146169		356.60	871,142.97
Bill Pmt							
-Check	04/01/2023	51757	Cintas	Inv 5152318378		12.90	871,130.07
Bill Pmt							
-Check	04/01/2023	51758	Green Light Termite and Pest	Inv 014108617		85.00	871,045.07
Bill Pmt							
-Check	04/01/2023	51759	J Franko Electric	Inv 23064		967.79	870,077.28
Bill Pmt							
-Check	04/01/2023	51760	Page Design Group	Inv 23-0127		9,281.88	860,795.40
Bill Pmt							
-Check	04/01/2023	51761	Streamline	Inv A14C0AB6-0029		200.00	860,595.40
Bill Pmt							
-Check	04/01/2023	51762	Supply Industrial Hardware LLC	Inv 566655		16.24	860,579.16
Bill Pmt							
-Check	04/01/2023	51763	US Bank Corp	Acct ending 1506		299.85	860,279.31
Bill Pmt							
-Check	04/01/2023	51764	West Yost Associates	Inv 2053085		534.24	859,745.07
Bill Pmt							
-Check	04/01/2023	51765	Woodland Motors	Inv 241312, 6118511		5,271.10	854,473.97
Check	04/04/2023	EFT	Cal Pers	457		976.97	853,497.00
Check	04/04/2023	EFT	Cal Pers	Pension		3,512.30	849,984.70
Check	04/04/2023	EFT	Cal Pers	Pension		6,870.24	843,114.46
Check	04/04/2023	EFT	Cal Pers	Pension		3,677.18	839,437.28
General Journal	04/05/2023			4/5/23 payroll activity		25,285.46	814,151.82
General Journal	04/05/2023			4/5/23 payroll activity		50,853.71	763,298.11
Bill Pmt							
-Check	04/06/2023	9646273992	City of Sacramento	Acct 7029676079		5.30	763,292.81
Bill Pmt							
-Check	04/06/2023	80069384839	Waste Management of Sacramento			994.00	762,298.81
Bill Pmt							
-Check	04/06/2023	51766	ACWA JPIA	INv 0699180		1,969.64	760,329.17
Bill Pmt							
-Check	04/06/2023	51767	Airgas NCN	Inv 9996291444		490.95	759,838.22
Bill Pmt							
-Check	04/06/2023	51768	Amplify 360 Inc	Inv 2088		2,848.75	756,989.47
Bill Pmt							
-Check	04/06/2023	51769	Brookman Protection Services, Inc.			9,900.00	747,089.47
Bill Pmt							
-Check	04/06/2023	51770	CA Special Districts Association	Inv 65522 - Jag Bains		675.00	746,414.47
Bill Pmt							
-Check	04/06/2023	51771	Jan-Pro	Inv 17731		440.00	745,974.47
Bill Pmt							
-Check	04/06/2023	51772	MBK Engineers	Inv 10375		1,152.00	744,822.47
Bill Pmt							
-Check	04/06/2023	51773	Replicon	Inv 108617		2,898.00	741,924.47
Bill Pmt							
-Check	04/06/2023	51774	Terrapin Technology Group	Inv 23-0483		1,381.04	740,543.43
Check	04/07/2023	EFT	Cal Pers	457		800.00	739,743.43
Bill Pmt							
-Check	04/10/2023	10033966589	PG&E	Acct 886406823-9		357.76	739,385.67
Bill Pmt							
-Check	04/10/2023	51775	Interstate Oil Company	Inv 599650		4,218.04	735,167.63
Bill Pmt							
-Check	04/10/2023	51776	Supply Industrial Hardware LLC	Inv 566813		29.97	735,137.66
Bill Pmt							
-Check	04/10/2023	51777	Verizon Connect Fleet USA LLC	Inv 616000040724		632.95	734,504.71
Bill Pmt							
-Check	04/10/2023	51778	Carson Landscape Industries	Inv 409842, 409996		1,234.00	733,270.71

General Journal	04/11/2023		Sims Metal Management	Scrap metal sales	1,032.81		734,303.52
General Journal	04/11/2023		Jani-King	Refund for overpaymnet from Jani King	711.95		735,015.47
General Journal	04/11/2023		The Natomas Basin Conservancy	Q1 2023 security reimbursement	5,000.00		740,015.47
Bill Pmt -Check	04/12/2023	51779	Smile Business Products	Inv 1107171		176.29	739,839.18
Bill Pmt -Check	04/12/2023	51780	Yolo County Public Works	March 2023		203.58	739,635.60
Bill Pmt -Check	04/12/2023	51781	Smile Business Products	Inv 1109380		170.77	739,464.83
Check	04/12/2023	EFT	Cal Pers	457		800.00	738,664.83
Check	04/12/2023	EFT	Bank of the West			35.00	738,629.83
Transfer	04/12/2023			Funds Transfer		600,000.00	138,629.83
Check	04/14/2023	EFT	ADP			105.60	138,524.23
General Journal	04/15/2023			4/15/23 payroll activity		14,022.26	124,501.97
General Journal	04/15/2023			4/15/23 payroll activity		30,445.30	94,056.67
Bill Pmt -Check	04/18/2023	1002347177	Cal Pers	May 2023		22,771.96	71,284.71
Bill Pmt -Check	04/18/2023	51782	Cintas	Inv 9218178028		108.96	71,175.75
Bill Pmt -Check	04/18/2023	51783	County of Sacramento - Municipal Servces	Inv 71043		187.45	70,988.30
Bill Pmt -Check	04/18/2023	51784	Hire Right Solutions, LLC	Inv 401028		50.95	70,937.35
Bill Pmt -Check	04/18/2023	51785	Security & Asset Management, LP	Inv 5234631		30.08	70,907.27
Bill Pmt -Check	04/18/2023	51786	Cintas	Inv 9218178024		107.95	70,799.32
Check	04/19/2023			PREVIOUS PERIOD ACTIVITY RESULTE VALUED CUSTOMER		40.00	70,759.32
Deposit	04/19/2023			MONTHLY SERVICE TRANSFER TO CHECKING	40.00		70,799.32
Check	04/21/2023			69813574	150,000.00		220,799.32
Payment	04/21/2023		City of Sac - Fire		5,776.67		226,575.99
Payment	04/21/2023		N.C.M.W.C.		9,400.00		235,975.99
General Journal	04/21/2023		Occupational Health Centers of CA	Vendor refund	51.00		236,026.99
Bill Pmt -Check	04/24/2023	04252023	Alhambra & Sierra Springs	Inv 6169212042123		120.23	235,906.76
Bill Pmt -Check	04/24/2023	11548700885	City of Sacramento	Acct 2007944000		150.52	235,756.24
Bill Pmt -Check	04/24/2023	11508102024	PG&E	Acct 3702326178-9		22.16	235,734.08
Bill Pmt -Check	04/24/2023	11549259485	City of Sacramento	Acct 5450844000		37.02	235,697.06
Bill Pmt -Check	04/24/2023	51787	Chavez Accountancy Corporation	Inv 5548		902.50	234,794.56
Bill Pmt -Check	04/24/2023	51788	City of Sacramento - Revenue Division	Inv YVTYMC00469		1,445.00	233,349.56
Bill Pmt -Check	04/24/2023	51789	Denecochea Digital	Inv 69978		2,175.00	231,174.56
Bill Pmt -Check	04/24/2023	51790	Interstate Oil Company	Inv 1801740		2,816.02	228,358.54
Bill Pmt -Check	04/24/2023	51791	Mead & Hunt	Inv 346509		7,353.75	221,004.79
Bill Pmt -Check	04/24/2023	51792	Ramos Environmental Services	Inv 25577		60.00	220,944.79
Bill Pmt -Check	04/24/2023	51793	Smile Business Products	Inv 1114495		124.83	220,819.96
Bill Pmt -Check	04/24/2023	51794	Supply Industrial Hardware LLC	Inv 566977		61.68	220,758.28
Bill Pmt -Check	04/24/2023	51795	Verizon	Inv 9932429578		273.73	220,484.55
Bill Pmt -Check	04/24/2023	51796	Downey Brand LLP	Inv 585064, 585065		10,831.00	209,653.55
Bill Pmt -Check	04/24/2023	51797	J Franko Electric	inv 23045, 23058		1,814.30	207,839.25
Bill Pmt -Check	04/26/2023	51798	Kjeldsen, Sinnock & Neudeck, Inc.	Inv 35055		161,134.08	46,705.17

Bill Pmt								
-Check	04/26/2023	51799	SMUD	Acct 7000000317		83,452.36		-36,747.19
Bill Pmt				Memo:GENUINE PARTS CO BT0426				
-Check	04/27/2023	219348145	Napa Auto Parts	0427		652.39		-37,399.58
Bill Pmt								
-Check	04/27/2023	51800	LEHR	Inv SI75060		1,135.52		-38,535.10
Bill Pmt			Berkshire Hathaway					
-Check	04/27/2023	51801	Homestate Companies	REWC329397 April 2023		2,345.22		-40,880.32
				TRANSFER TO CHECKING				
Check	04/27/2023			69813574	150,000.00			109,119.68
Check	04/27/2023		Bank of the West	BOOK TRANSFER CREDIT/		35.00		109,084.68
Check	04/27/2023	1002352826	Cal Pers	CALPERS 3100 0427 Pension		3,802.60		105,282.08
Check	04/27/2023	1002352828	Cal Pers	CALPERS 3100 0427 Pension		6,990.01		98,292.07
Check	04/27/2023	1002352827	Cal Pers	CALPERS 3100 0427 Pension		4,228.75		94,063.32
Bill Pmt								
-Check	04/27/2023	61104842579	The Home Depot			242.02		93,821.30
Bill Pmt								
-Check	04/28/2023	11844607570	City of Sacramento	Acct 0010065857		79.12		93,742.18
Bill Pmt								
-Check	04/28/2023	11844781135	City of Sacramento	Acct 1905200485		19.12		93,723.06
Bill Pmt								
-Check	04/28/2023	51804	AT&T	INv 19732517		922.93		92,800.13
Bill Pmt								
-Check	04/28/2023	51802	Cintas	Inv 4152726229		96.10		92,704.03
Bill Pmt								
-Check	04/28/2023	51805	Smile Business Products	Inv 1116275		200.00		92,504.03
Bill Pmt								
-Check	04/28/2023	51803	Cintas	Inv 5154724728		135.69		92,368.34
Check	04/28/2023		ADP	ADP PAYROLL FEES ADP FEES 0428		88.80		92,279.54
						<u>322,012.43</u>	<u>1,111,650.52</u>	<u>92,279.54</u>
TOTAL						<u>322,012.43</u>	<u>1,111,650.52</u>	<u>92,279.54</u>
						<u>322,012.43</u>	<u>1,111,650.52</u>	<u>92,279.54</u>

Activity Summary

Transfers from Money Market account	300,000.00
Bank fee refund	40.00
Current months receipts	21,972.43
Transfers to LAIF	-600,000.00
Accounts payable disbursements	-391,043.79
Payroll disbursements	<u>-120,606.73</u>
 Net activity	 <u><u>-789,638.09</u></u>



RECLAMATION DISTRICT 1000

DATE: MAY 12, 2023

AGENDA ITEM NO. 5.4

TITLE: Budget to Actual Report

SUBJECT: Review and Accept Report for April 2023

EXECUTIVE SUMMARY:

This Staff Report provides a monthly budgetary snapshot of how well the District meets its budget goals for the fiscal year. The monthly Budget to Actual Report contains a three-column presentation of actual expenditures, budgeted expenditures, and the Budget percentage. Each line item compares budgeted amounts against real-to-date expenses. Significant budgeted line item variances (if any) will be explained in the Executive Summary of this report.

Attachment 1 provides a report for the month ending April 2023. The most significant expenditures to date under Administration are Public Relations, Administrative Consultants, Assessments/Property Taxes, Group Insurance, Worker’s Compensation Insurance, and Legal and Election expenses. Significant expenses under Operations are Power, Supplies & Materials, Equipment Repair, Miscellaneous, Utilities, and Government Fees/Permits.

BACKGROUND:

The Board of Trustees adopts a budget annually in June. District staff prepares the budget, which presents the current year's budget versus expenditures and a proposed budget for the upcoming fiscal year.

Three Board committees review the draft budget before being presented to the Board for adoption in June. The Personnel Committee reviews the wage and benefits portion of the budget. The Operations Committee reviews the Capital expenditures Budget. After the two committees review and make recommendations regarding the budget, the final draft is prepared for the Finance Committee to consider. After review by the Finance Committee, the final Proposed Budget is presented to the entire Board for adoption at a regular Board meeting.

RECOMMENDATION:

Staff recommends the Board review and accept the Budget to Actual Report for April 2023

ATTACHMENTS:

- 1. Budget to Actual Report April 2023

STAFF RESPONSIBLE FOR REPORT:



 Joleen Gutierrez, Administrative Services Manager

Date: 05/03/2023



 Kevin L. King, General Manager

Date: 05/03/2023

**Reclamation District No. 1000
Budget to Actual Comparison
July 1, 2022 to April 30, 2023 (Ten Months Ending of Fiscal 2023)**

	Year to Date July 1, 2022 to April 30, 2023	Budget	Percent of Budget	
Operation & Maintenance Income				
Property Assessments	1,224,190	2,250,000	54.41%	
Rents	17,330	24,000	72.21%	
Interest Income	67,840	35,000	193.83%	
SAFCA - O/M Assessment	1,449,420	1,421,000	102.00%	
Misc Income	109,094	-	Not Budgeted	Includes surplused equipment sale
FMAP Grant	-	-	Not Budgeted	
Annuitant Trust Reimbursement	-	-	Not Budgeted	
Security Patrol Reimbursement	43,660	60,000	72.77%	
Total	2,911,534	3,790,000	76.82%	
Restricted Fund				
Metro Airpark Groundwater Pumping	37,836	25,000	151.34%	
Total Combined Income	2,949,370	3,815,000	77.31%	
Administration, Operations and Maintenance - Expenses				
Administration				
Government Fees/Permits	4,747	27,700	17.14%	
Legal	79,866	77,500	103.05%	
Liability/Auto Insurance	160,234	171,270	93.56%	
Office Supplies	3,285	4,500	73.00%	
Computer Costs	25,078	34,900	71.86%	
Accounting/Audit	36,540	57,200	63.88%	
Admin. Services	12,035	20,750	58.00%	
Utilities (Phone/Water/Sewer)	12,262	16,900	72.56%	
Mit. Land Expenses	4,995	6,000	83.25%	
Administrative Consultants	41,693	38,800	107.46%	
Assessment/Property Taxes (SAFCA - CAD)	9,039	8,500	106.34%	
Admin - Misc./Other Expenses	696	2,800	24.86%	
Memberships	35,728	39,700	89.99%	
Office Maintenance & Repair	17,262	33,350	51.76%	
Payroll Service	2,218	4,500	49.29%	
Public Relations	411,270	74,000	555.77%	
Small Office & Computer Equipment	574	10,000	5.74%	
Election	141,446	100,500	140.74%	
Conference/Travel/Professional Development	3,235	20,500	15.78%	
Sub Total	1,002,203	749,370	133.74%	
Personnel/Labor				
Wages	1,091,606	1,218,409	89.59%	
Group Insurance	131,004	115,592	113.33%	
Worker's Compensation Insurance	27,640	25,000	110.56%	
OPEB - ARC	-	62,485	0.00%	
Dental/Vision/Life	22,789	25,300	90.08%	
Payroll Taxes	80,599	92,599	87.04%	
Pension	185,396	278,922	66.47%	
Continuing Education	5,026	5,000	100.52%	
Trustee Fees	20,025	35,000	57.21%	
Annuitant Health Care	77,962	108,127	72.10%	
Sub Total	1,642,047	1,966,434	83.50%	

Operations			
Power	518,645	450,000	115.25%
Supplies/Materials	20,296	18,500	109.71%
Herbicide	119,986	225,000	53.33%
Fuel	67,996	80,000	85.00%
Field Services	111,232	267,000	41.66%
Field Operations Consultants	12,861	15,000	85.74%
Equipment Rental	-	5,000	0.00%
Refuse Collection	24,082	30,000	80.27%
Equipment Repair/Service	30,429	25,000	121.72%
Equipment Parts/Supplies	25,391	50,000	50.78%
Facility Repairs	265,651	595,000	44.65%
Shop Equipment (not vehicles)	1,712	12,500	13.70%
Field Equipment	8,999	40,000	22.50%
Misc/Other 2	2,454	500	490.80%
Utilities - Field	13,093	11,000	119.03%
Government Fees/Permits - Field	9,625	9,500	101.32%
Sub Total	1,232,452	1,834,000	67.20%
Equipment			
Equipment	9,681	-	Not budgeted SCADA
Sub Total	9,681	-	
Consulting/Contracts/Memberships			
Engineering/Technical Consultants	107,707	176,400	61.06%
Security Patrol	74,120	175,000	42.35%
Temporary Admin	9,518	-	Not budgeted
Sub Total	191,345	351,400	54.45%
FMAP Expenditures			
LOI/SWIF (Consultants)	18,915	20,000	94.58%
Equipment	-	-	Not budgeted
Operations & Maintenance (Field)	100,541	409,400	24.56%
Administrative	-	10,000	0.00%
Sub Total	119,456	439,400	27.19%
Total A, O & M Expenses	4,197,184	5,340,604	78.59%
Capital Expenses			
Capital Office Upgrades	53,067	75,000	70.76%
Capital Facilities	195,062	2,920,000	6.68%
Sub Total	248,129	2,995,000	8.28%
Total All Expenditures	4,445,313	8,335,604	53.33%



RECLAMATION DISTRICT 1000

DATE: MAY 12, 2023

AGENDA ITEM NO. 6.1

TITLE: Fiscal Year 2023/2024 Draft Budget

SUBJECT: Review and Discuss Draft Budget for Fiscal Year 2023/2024

EXECUTIVE SUMMARY:

The Board of Trustees of Reclamation District 1000 (RD 1000; District) annually adopted a budget. Staff has prepared a Draft Budget for Fiscal Year 2023/2024 (Attachment No. 1). Staff requests the Board review the draft budget and provide feedback. Staff will make any necessary adjustments based on Board discussion and will return to the Board for approval of the Final Budget during the June 2023 Board of Trustees meeting.

RECOMMENDATION:

None.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

1. Reclamation District No. 1000 – Fiscal Year 2023/2024 Draft Budget

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 05/03/2023

**RECLAMATION
DISTRICT
NO. 1000**

**FISCAL YEAR
2023/2024
BUDGET**

DRAFT

ADOPTED JUNE XX, 2023
RESOLUTION NO. 2023-06-XX
EFFECTIVE JULY 1, 2023



Fiscal Year 2023/2024 Budget (DRAFT)

Reclamation District No. 1000 –Budget (FY23/24)

TRUSTEES

ELENA LEE REEDER – BOARD PRESIDENT

THOMAS M. GILBERT – BOARD VICE PRESIDENT

NICK AVDIS – TRUSTEE

JAG BAINS – TRUSTEE

TOM BARANDAS – TRUSTEE

EDWIN PEREZ – TRUSTEE

THOMAS W. SMITH – TRUSTEE

OFFICERS

KEVIN L. KING – GENERAL MANAGER

JOLEEN GUTIERREZ – BOARD SECRETARY/TREASURER

DOWNEY BRAND, LLP - ATTORNEYS

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Introduction

General

Reclamation District No. 1000 (RD 1000; District) was organized on April 8, 1911, under the California Flood Control Act of 1911. The District's affairs are governed by a seven-member Board of Trustees. At the time of formation, the District embarked on the largest privately funded reclamation project in the United States. What was accomplished by the District in the twentieth century was truly remarkable. Today, the District's perimeter levee system consists of 42.6 miles of project levees encircling the District's 55,000 acres. The District also operates and maintains an interior drainage system consisting of 30 miles of main drainage canals, approximately 150 miles of drainage ditches and eight pumping stations. The drainage system collects agricultural tailwater, stormwater and drainage and delivers them to the pumping plants for disposal in the adjacent rivers and creeks.

RD 1000 perimeter levees are undergoing the largest rehabilitation since their original construction over a hundred years ago. The \$1.7 billion Natomas Levee Improvement Project (NLIP) which began in 2007 and will continue through 2026, will provide the Natomas Basin with two-hundred-year flood protection when complete.

As the District moves into its second century, its public safety mission remains its first commitment. The District's sole purpose and function is to monitor, operate, and maintain the levees and flood control infrastructure protecting the more than 130,000 people in the Natomas Basin, ensuring that the system is ready for the next one hundred years.

Mission Statement

Reclamation District No. 1000's mission is flood protection for the Natomas Basin providing for the public's health and safety by operating and maintaining the levees, and the District's canals and pump stations in a safe, efficient and responsible manner.

Responsibility Statement

On behalf of and in communication with the residents of the Natomas Basin, the District meets its flood protection Mission by operating and maintaining:

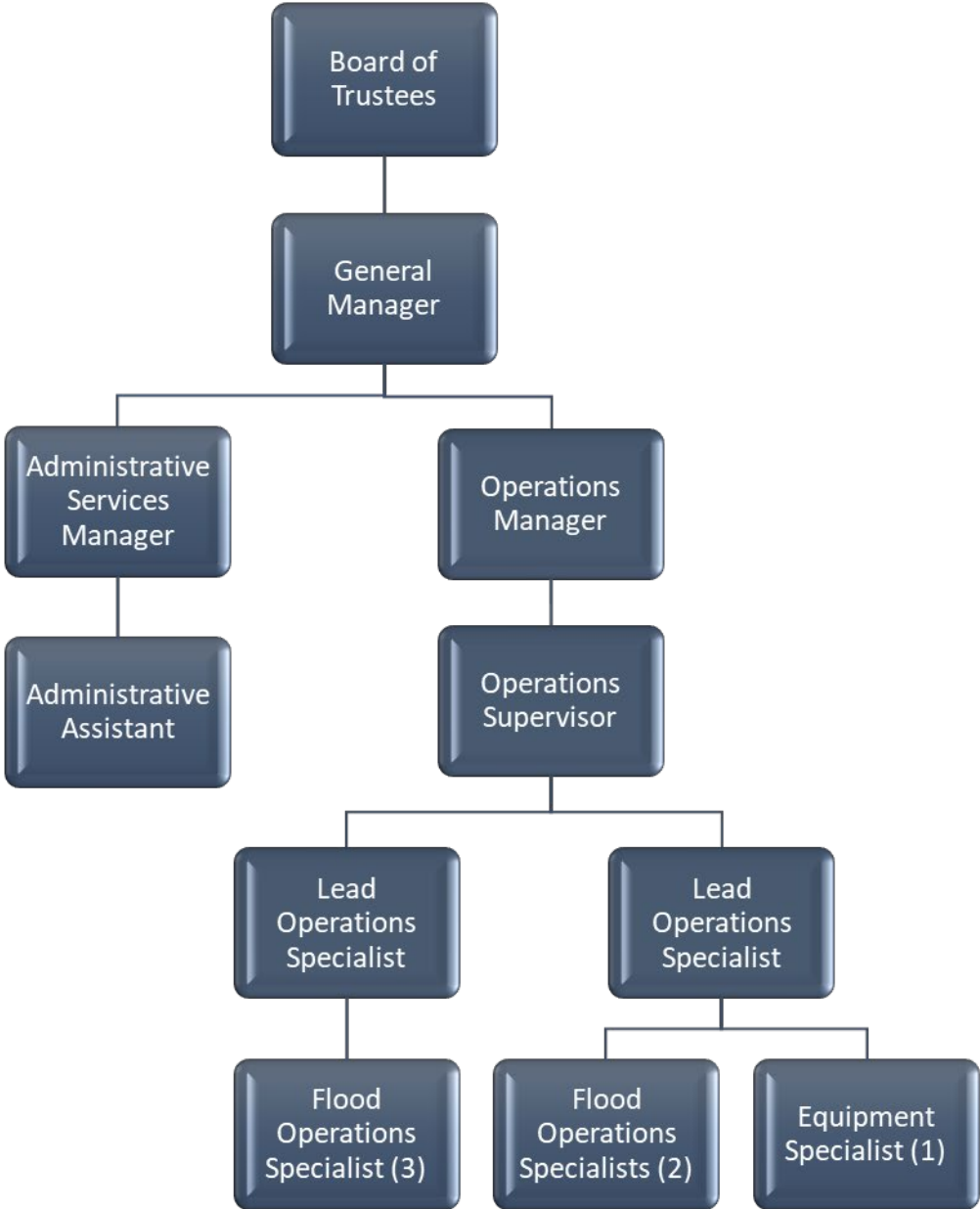
- The perimeter levee system to prevent exterior floodwaters from entering the Natomas Basin.
- The District's interior canal system to collect the stormwater runoff and agricultural drainage from within the Natomas Basin.
- The District's pump stations to safely discharge interior stormwater and agricultural drainage out of the Natomas Basin.

Vision Statement

In meeting its flood protection Mission, the District shall also:

- Carry out its responsibilities in a safe, professional, and accountable manner that adheres to the principles of good governance and transparency being sensitive to community interests and the environment.
- Continuously identify and implement operational, maintenance, structural and non-structural improvements that reduce flood risks in the Natomas Basin.
- Cooperate with private entities and public agencies (including the Corps of Engineers and the State Central Valley Flood Protection Board) with whom the District shares responsibilities, common goals, and objectives for flood protection in the Natomas Basin.
- Educate the public about the risks of flooding in the Natomas Basin and the District's efforts to minimize those risks.

RECLAMATION DISTRICT NO. 1000 ORGANIZATIONAL CHART



Budget Summary (FY 2023/2024)

Executive Summary

The Fiscal Year 2023/2024 Budget for Reclamation District No. 1000 was prepared by General Manager, Kevin L. King. The balanced budget was prepared to accomplish the goals and objectives of the District. The Fiscal Year 2023/2024 Budget is reflective of the District’s focus to catch up on deferred maintenance and planning for implementation of capital infrastructure improvements.

The Fiscal Year 2023/2024 Budget is highlighted by expenditures aimed at positioning the District for sustained financial stability, long-term infrastructure reliability and identification of projects/policies required for further evolution of the organization. Specifically, the District will begin implementation of a new property related fee, approved by the District’s property owners in March 2023. The new funding source is essential to rebuilding the District’s interior infrastructure.

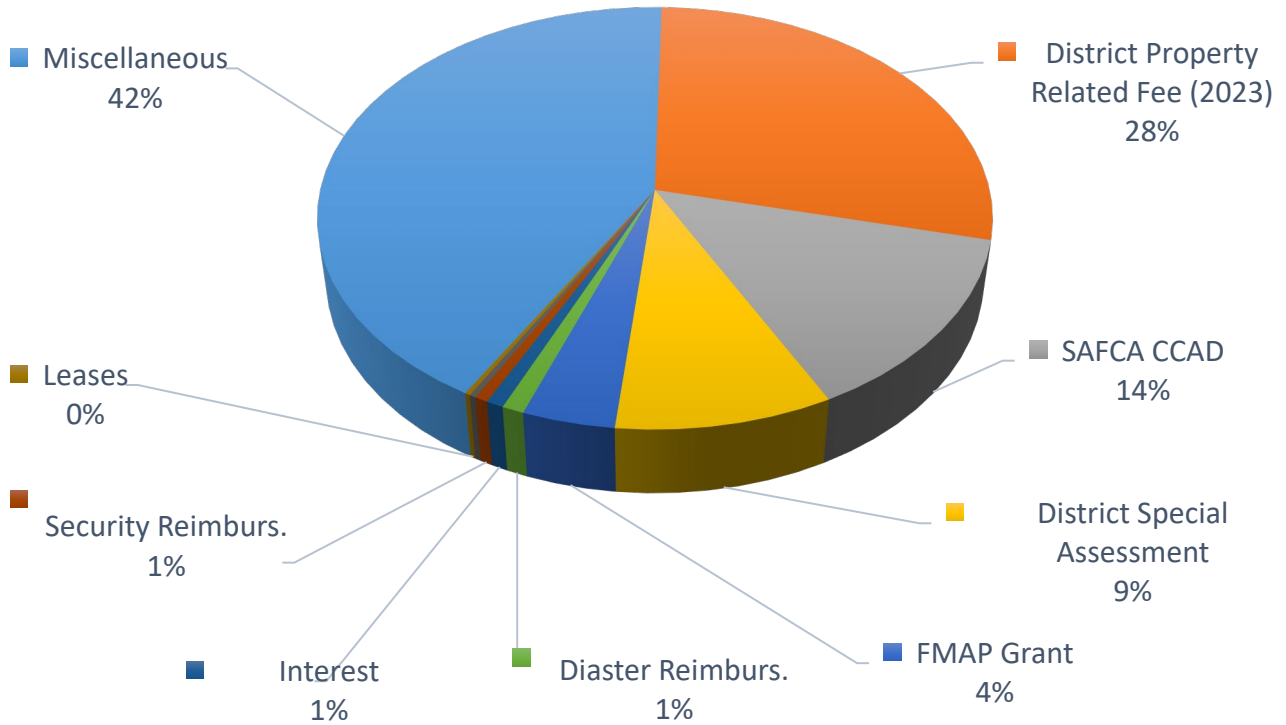
BUDGET SUMMARY FY 2023/2024	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Total Revenues	4,254,400	4,631,047	10,704,823	(6,450,423)
Total All Expenditures	8,335,604	5,491,788	8,134,711	200,893
Net Expense to Revenue	(4,081,204)	(860,741)	2,570,112	

Revenues

The District’s revenue sources in FY 23/24 reflect the addition of the District’s new property related fee. With the new fee in place, the existing special assessment can be reduced from \$0.0075 to \$0.003 (60% reduction). The revenue budget does include two grant opportunities that may be realized in FY23/24 (FMAP and Community Project Funds). The District will continue to pursue grant opportunities throughout the year, which may result in additional revenue.

REVENUES	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Revenues				
O&M Assessment	2,250,000	2,465,762	986,305	1,263,695
Property Related Fee (2023)	0	0	3,039,569	(3,039,569)
SAFCA CCAD	1,421,000	1,442,315	1,463,950	(42,950)
Interest	35,000	69,978	80,000	(45,000)
Leases	24,000	21,663	24,000	0
Metro Airpark Pumping	25,000	47,295	30,000	(5,000)
FMAP Grant	439,400	439,400	421,000	18,400
FEMA/OES Reimbursement	0	0	100,000	(100,000)
Annuitant Trust Reimbursement	0	0	0	0
Security Patrol Reimbursement	60,000	36,575	60,000	0
Miscellaneous	0	108,060	4,500,000	(4,500,000)
Total Revenues	4,254,400	4,631,047	10,704,823	(6,450,423)

Projected Revenues FY 23/24

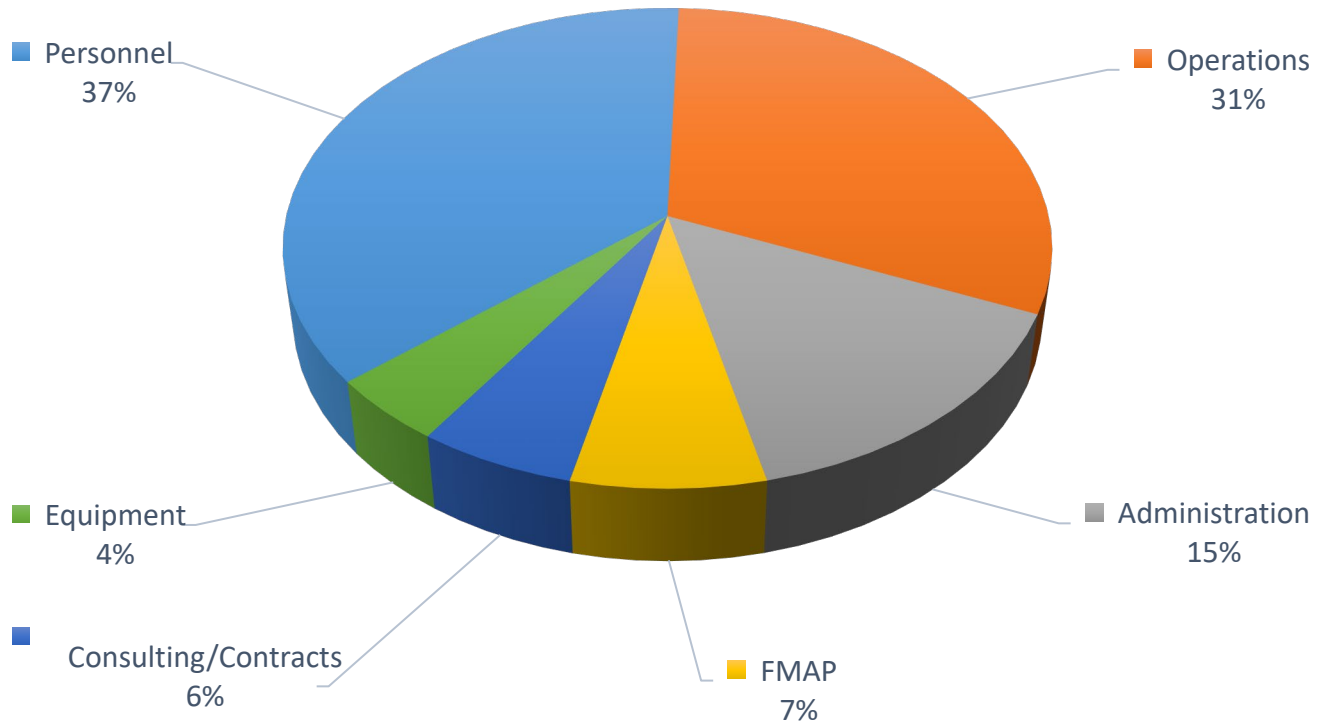


Operations & Maintenance Expenditures

The District anticipates approximately \$494K more in Operations and Maintenance expenditures in FY 23/24 compared to the FY 22/23 Budget. Primarily due to an equipment purchase needed in FY 23/24.

OPERATIONS & MAINTENANCE EXPENDITURES	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
O&M Expenditures				
Personnel	1,966,434	2,085,317	2,138,520	(172,086)
Operations	1,834,000	1,425,802	1,803,591	30,409
Administration	749,370	1,132,456	869,600	(120,230)
FMAP	439,400	439,400	421,000	18,400
Consulting/Contracts	351,400	249,132	342,000	9,400
Equipment	0	9,681	260,000	(260,000)
Total O&M	5,340,604	5,341,788	5,834,711	(494,107)

Projected Operations & Maintenance Expenditures FY 23/24



Personnel Expenditures

Personnel Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Personnel/Labor				
Wages	1,218,409	1,306,439	1,264,664	(46,255)
Trustee Compensation	35,000	25,031	30,000	5,000
Group Health Insurance	115,592	146,451	161,096	(45,504)
Annuitant Health Care	108,127	88,755	97,631	10,497
Dental/Vision/Life	25,300	26,025	28,628	(3,328)
Workers Compensation Insurance	25,000	31,619	35,000	(10,000)
OPEB - ARC	62,485	75,205	75,205	(12,720)
Continuing Education	5,000	6,283	12,000	(7,000)
Payroll Taxes	92,599	96,440	93,356	(757)
Pension	278,922	283,069	340,941	(62,019)
Personnel Subtotal	1,966,434	2,085,317	2,138,520	(172,086)

Major Personnel expenditure variations include:

- Wages (+ \$46K) – Includes a 5.5% Cost of Living Adjustment.
- Group Health Insurance (+ \$45K) – 10% increase over actual in FY 22/23.
- Pension (+ \$62K) – Additional Contribution of \$41K to Unfunded Liability and \$21K increase to employer required contribution based on actuarial valuation (June 2022)

Operations Expenditures

Operations Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Operations				
Consultants - Field Operations	15,000	12,861	16,200	(1,200)
Equipment Parts/Supplies	50,000	27,603	35,000	15,000
Equipment Rental	5,000	4,250	4,000	1,000
Equipment Repairs/Service	25,000	38,036	40,000	(15,000)
Facility Repairs	595,000	326,438	561,000	34,000
Gates & Fences	5,000	0	5,000	0
Canal Erosion Program (RSP)	100,000	78,917	200,000	(100,000)
Access Road AB Program	50,000	62,954	65,000	(15,000)
Plant 1A Repairs	130,000	34,917	45,000	85,000
Plant 1B Repairs	100,000	60,590	30,000	70,000
Plant 2 Repairs	15,000	2,671	120,000	(105,000)
Plant 3 Repairs	35,000	14,699	8,500	26,500
Plant 4 Repairs	0	0	2,500	(2,500)
Plant 5 Repairs	0	0	2,000	(2,000)
Plant 6 Repairs	5,000	413	1,500	3,500
San Juan / Riverside	0	2,640	4,000	(4,000)
Plant 8 Repairs	120,000	55,000	45,000	75,000
Corporation Yard	30,000	5,698	25,000	5,000
Miscellaneous	5,000	7,940	7,500	(2,500)
Field Equipment	40,000	25,000	17,000	23,000
Thumb Attachment for Excavator	15,000	0	0	15,000
Small Power Equipment	10,000	8,999	15,000	(5,000)
Box Scraper	10,000	10,000	0	10,000
Misc.	5,000	6,001	2,000	3,000
Field Services	267,000	173,430	260,500	6,500
Veg Management	190,000	135,000	200,000	(10,000)
Tree Service	25,000	0	15,000	10,000
Pump Plant Meggar Testing	7,500	3,672	4,000	3,500
Sonitrol Security	17,500	13,466	14,500	3,000
Hazardous Waste Recycle	6,500	0	0	6,500
Tire Recycle	2,000	5,083	6,500	(4,500)
Backflow	500	500	500	0
Water Service	1,000	1,325	1,500	(500)
Fleet Tracking	9,500	5,283	7,500	2,000
Misc. / Janitorial	7,500	9,101	11,000	(3,500)
Fuel	80,000	79,723	85,000	(5,000)
Herbicides	225,000	149,983	160,000	65,000
Power	450,000	496,221	490,000	(40,000)
Refuse Collection	30,000	29,614	50,000	(20,000)
Shop Equipment (Not Vehicles)	12,500	12,500	30,000	(17,500)
Supplies and Materials	18,500	22,196	23,000	(4,500)
Boot Allowance	3,000	1,500	2,000	1,000
Uniform Service	4,000	595	6,000	(2,000)
Misc.	11,500	20,101	15,000	(3,500)

Operations Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Utilities - Field	11,000	15,256	16,891	(5,891)
Sacramento County	3,500	569	1,500	2,000
City of Sacramento	2,000	2,740	2,891	(891)
Cell Phone Reimbursement	5,500	5,938	5,500	0
Copier Printer	2,000	1,708	2,000	0
Misc. / Other - Field	500	4,303	5,000	(5,000)
Govt Fees/Permits - Field	9,500	3,068	3,500	(3,000)
FEMA Permits	0	9,625	11,500	(2,000)
Operations Subtotal	1,834,000	1,425,802	1,803,591	30,409

Major Operations expenditure variations include:

- Nothing of note. FY 23/24 Operations Budget is \$30K less than FY 22/23.

Administration Expenditures

Administration Expenditures	Adopted Budget FY 21/22	Estimate YE FY 21/22	Budget FY 22/23	Variance Budget FY 22/23 v. Budget FY 21/22 (over)/under
Administration				
Accounting/Audit	57,200	49,847	57,000	200
GASB Report	15,500	15,500	15,500	0
Audit	15,200	19,750	20,000	(4,800)
CPA - Consultant	25,000	13,547	20,000	5,000
CalPERS (GASB)	1,500	1,050	1,500	0
Administrative Consultants	38,800	46,693	81,500	(42,700)
Financial Plan/Study	8,500	21,500	0	8,500
Total Compensation Survey	0	0	25,000	(25,000)
Assessment & Fee Consulting	20,300	20,193	46,500	(26,200)
Overhead Rate Study	5,000	5,000	5,000	0
Miscellaneous	5,000	0	5,000	0
Admin - Misc./Other Expenses	2,800	764	2,800	0
Bank Fees	300	150	300	0
Business Expense	2,500	614	2,500	0
Admin. Services	20,750	14,357	24,500	(3,750)
Alarm/Security Office	7,500	5,538	10,000	(2,500)
Copy/Print Services	2,000	0	1,000	1,000
DOT/Screening	1,750	724	1,500	250
Postage/Shipping	1,000	750	1,000	0
Records/Retention Management	2,000	2,083	2,000	0
Supplies (First Aid/AED/etc...)	2,500	3,321	3,500	(1,000)
Timekeeping	3,500	1,570	5,000	(1,500)
Miscellaneous	500	370	500	0
Computer Costs (Tech/Website/Software)	34,900	31,347	42,600	(7,700)
Software	15,000	10,544	15,000	0
IT Support	17,500	18,303	24,000	(6,500)
Website Support	2,400	2,500	3,600	(1,200)
Govt Fees/Permits	27,700	17,146	21,950	5,750
City of Sacramento (Investment Pool)	6,000	5,746	6,000	0
Sac County Treasury (Investment Pool)	20,000	10,864	15,000	5,000
Police Alarm	200	0	200	0
Miscellaneous	1,500	536	750	750
Legal	77,500	86,294	102,500	(25,000)
Human Resources/Employment (Boutin Jones)	15,000	3,147	15,000	0
General Counsel (Downey Brand)	60,000	83,147	85,000	(25,000)
Other Legal Services	2,500	0	2,500	0
Liab/Auto/Business Insurance	171,270	200,293	197,000	(25,730)
Insurance	171,270	200,293	197,000	(25,730)
Memberships	39,700	35,728	37,600	2,100
ACWA	15,000	13,428	14,000	1,000
CCVFCA	16,300	13,642	14,500	1,800
Chamber of Commerce	250	225	250	0
Costco	200	180	200	0
CSDA	7,500	7,901	8,200	(700)
Sacramento LAFCO	450	353	450	0

Administration Expenditures	Adopted Budget FY 21/22	Estimate YE FY 21/22	Budget FY 22/23	Variance Budget FY 22/23 v. Budget FY 21/22 (over)/under
Mitigation Land Expenses	6,000	4,995	5,500	500
Yolo County Treasurer	6,000	4,995	5,500	500
Office Maintenance & Repair	33,350	22,976	33,700	(350)
Custodial Service	9,000	7,318	9,000	0
HVAC Maintenance	6,000	1,500	2,500	3,500
Landscaping	14,850	12,000	13,200	1,650
Pest Control	1,500	531	1,500	0
Misc.	2,000	1,628	7,500	(5,500)
Office Supplies	4,500	4,069	25,000	(20,500)
Payroll Services	4,500	2,529	4,500	0
Public Relations	74,000	442,500	90,000	(16,000)
Direct Outreach (Community Engagement)	18,000	10,000	30,000	(12,000)
Consulting	50,000	425,000	45,000	5,000
Subscriptions/Publications	6,000	7,500	15,000	(9,000)
Small Office & Computer Equipment	10,000	5,150	20,750	(10,750)
Computer Equipment	2,500	2,150	6,000	(3,500)
Miscellaneous Equipment	7,500	3,000	14,750	(7,250)
Utilities (Phone/Water/Sewer/Internet)	16,900	14,046	35,700	(18,800)
Telephone	4,000	4,301	4,500	(500)
Water	700	441	750	(50)
Internet	2,750	3,957	22,500	(19,750)
Sewer	750	569	1,250	(500)
Phone System	1,500	580	750	750
Copier/Printer	3,000	1,764	2,500	500
Cellular Service	4,000	2,435	3,250	750
Miscellaneous	200	0	200	0
Election	100,500	141,447	45,500	55,000
Legal	15,000	15,818	5,000	10,000
Publications/Notices	2,500	2,269	3,000	(500)
Facility Rental	0	0	0	0
Printing Services	75,000	102,522	37,500	37,500
Temporary Staff	8,000	6,000	0	8,000
Miscellaneous	0	14,838	0	0
Assessment/Property Taxes	8,500	9,039	11,500	(3,000)
Conference/Travel/Prof. Development	20,500	3,235	30,000	(9,500)
Conference (Exec Staff & Trustees)	8,500	0	8,500	0
Travel (Exec Staff & Trustees)	12,000	3,235	12,000	0
Administration Subtotal	749,370	995,310	869,600	(120,230)

Major Administration expenditure variations include:

- Administrative Consultant (+\$17K) – Includes +\$25K for Total Compensation Survey, and +\$26K for new fee administration.
- Liability Insurance (+\$25K) – Insurance Premium Increase

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- Office Supplies (+\$36K) – New letterhead, business cards and supplies for in person meetings (post covid).
 - Public Relations (+\$16K) – Direct Outreach (New Logo Expense)
 - Utilities (+\$19K) – Internet Service (+\$20K) Upgrade to fiber optic internet service.
 - Election (-\$55K) – Reduction during odd years for Trustee Election Expense.

Flood Maintenance Assistance Program

FMAP Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
FMAP Grant				
FMAP Expense	439,400	439,400	421,000	18,400
FMAP Subtotal	439,400	439,400	421,000	18,400

Flood Maintenance Assistance Program Grant expenditure variations include:

- (\$421K) – offset by revenue from the grant.

Consulting /Contracts Expenditures

Consulting / Contracts Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Consulting/Contracts				
Technical Consultants	176,400	130,351	107,000	69,400
Land, Right of Way and Title Expert	0	0	0	0
Geotechnical Consultants	0	0	0	0
Specialized Flood Control Engineering	15,000	7,378	10,000	5,000
General District Engineering	80,000	36,627	65,000	15,000
Managerial Support	0	0	0	0
Hydraulic Modeling - Update	78,400	79,859	20,000	58,400
Hydraulic Modeling - Maintenance	3,000	6,487	10,000	(7,000)
Development Impact Fee Support	0	0	2,000	(2,000)
Security Patrol	175,000	107,474	215,000	(40,000)
Temporary Admin	0	11,307	20,000	(20,000)
Consulting/Contracts Subtotal	351,400	249,132	342,000	9,400

Major Consulting/Contracts expenditure variations include:

- Technical Consultants (-\$69K)
- Security Patrol (+\$40K)
- Temporary Admin (+\$20K)

Equipment Expenditures

Equipment Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Equipment				
Equipment	0	9,681	260,000	(260,000)
SCADA Equipment	0	9,681	65,000	(65,000)
John Deere 5115M (w/mower attachment)	0	0	195,000	(195,000)
Equipment Subtotal	0	9,681	260,000	(260,000)

Major Equipment expenditure variations include:

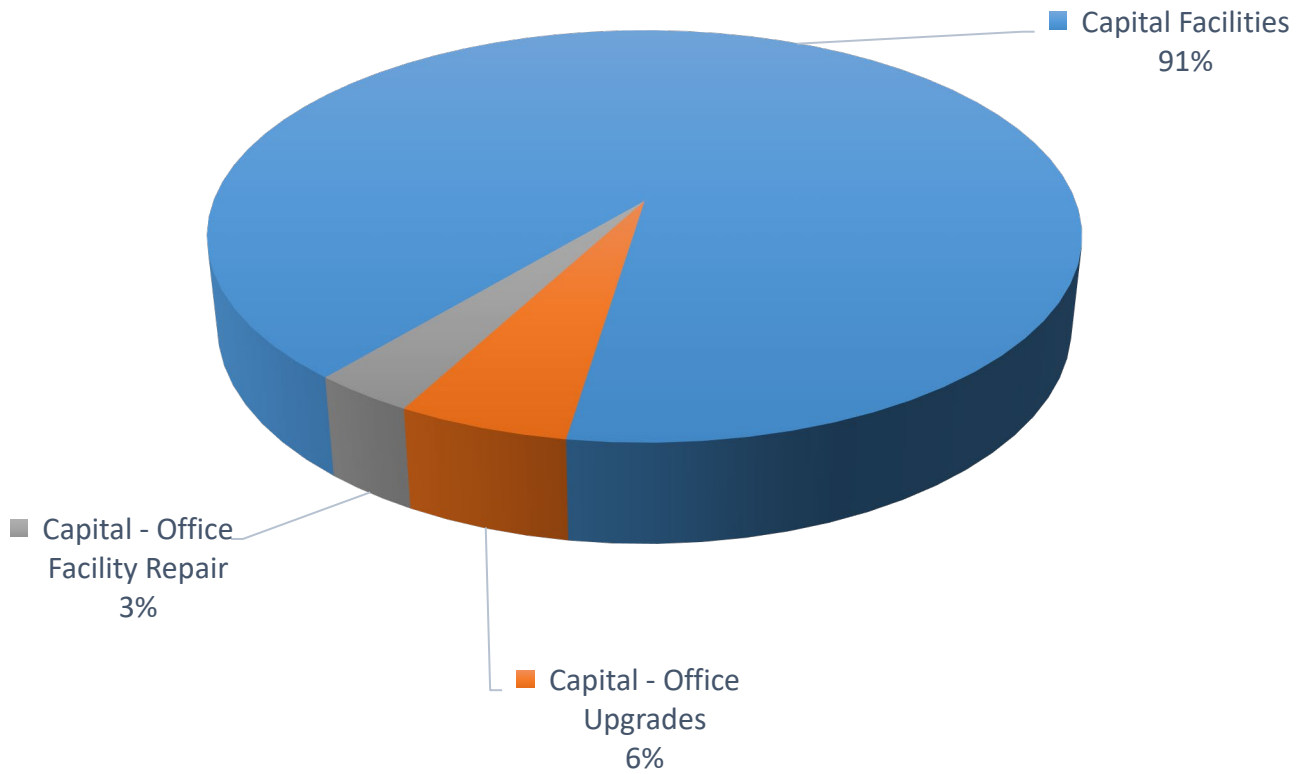
- SCADA Equipment (+\$65K) – Increase in SCADA Equipment Expense
- John Deere Mower (+\$195K) – Increase in Equipment Expense to purchase one (1) John Deere 5115M with Mower Attachment.

Capital Expenditures

The District anticipates approximately \$1.7M more in Capital expenditures in FY 23/24 compared to the FY 22/23 Budget. The major difference is (+\$1.125M) in CIP Projects for the purchase of four (4) back-up generators, if awarded the funding through the Community Project Fund. The District’s share is 25% of the requested amount and there is an offset of the expense reflected in the FY 23/24 Revenue Projection. If the District is not successful acquiring the Community Project Fund appropriation, the District would not realize the associated (\$1.125M) FY 23/24 CIP Project Expense.

Capital Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Capital Expenditures				
Capital Facilities	2,920,000	90,000	2,100,000	820,000
Plant 1B Spare Transformer	225,000	0	225,000	0
Capital Project Design	945,000	90,000	750,000	195,000
2023/2024 CIP Projects	1,750,000	0	1,125,000	625,000
Capital - Office Upgrades	0	0	125,000	(125,000)
Building Improvements	0	0	125,000	(125,000)
Capital - RE Acquisition	0	0	0	0
Capital - Office Facility Repair	75,000	60,000	75,000	0
AV Equipment	75,000	60,000	5,000	70,000
Total Capital Expenditures	2,995,000	150,000	2,300,000	695,000

Projected Capital Expenditures FY 23/24





RECLAMATION DISTRICT 1000

DATE: MAY 12, 2023

AGENDA ITEM NO. 7.1

TITLE: Committee Meeting Minutes

SUBJECT: Committee Meeting Minutes since the April Board Meeting

EXECUTIVE SUMMARY:

Finance Committee Meeting – April 21, 2023

A meeting of the Reclamation District No. 1000 Finance Committee was held on Friday, April 21, 2023, at 7:00 a.m. at the District's office. In attendance were Trustees Gilbert, Bains and Perez. Staff in attendance was General Manager King.

GM King presented the committee with the proposed Fiscal Year 2023/2024 Draft Budget. The Committee provided a few suggested changes and then recommended to move forward with the proposed budget assumptions to be presented at the May 2023 Board of Trustees Meeting.

The Finance Committee adjourned at 8:25 a.m.

Executive Committee Meeting – May 3, 2023

A meeting of the Reclamation District No. 1000 Executive Committee was held on Wednesday, May 3, 2023, at 8:00 a.m. at the District's office. In attendance were Trustees Lee Reeder and Gilbert. Staff in attendance were General Manager King, Operations Manager Holleman, and General Counsel Smith. There were no members of the public present, therefore no public comments were received.

General Manager King presented the proposed agenda for the May 12, 2023, Board of Trustees meeting. The Committee reviewed the agenda and approved.

With no further business on the Executive Committee Agenda, meeting adjourned at 9:05 a.m.