



**Reclamation District 1000  
Board of Trustees Meeting**

1633 Garden Highway  
Sacramento, CA 95833

**March 8, 2019  
MEETING MINUTES**

The Reclamation District 1000 Board of Trustees met in regular session on this date at the District Office. Present were: Board President Jeff Smith; Board Vice President Tom Barandas; Trustee Nick Avdis; Trustee Chris Burns; Trustee Fred Harris; General Manager Kevin King; General Manager Paul Devereux; District Counsel Jim Day; Administrative Services Manager Joleen Gutierrez; District Superintendent Don Caldwell; and Administrative Assistant Christina Forehand.

Also Present: Scott Brown from Larsen, Wurzel & Associates

Absent: Trustee David Christophel; Trustee Thom Gilbert

**1. Preliminary**

General Manager, Kevin King, briefly discussed the new Board meeting agenda format and explained how agenda items would be presented and action items would be adopted. Input by the Board on the new format would be welcome for future meetings.

The meeting was called to order by Board President, Jeff Smith. Trustee Harris moved to approve the agenda, seconded by Tom Barandas; all were in favor, the motion was approved. After the Pledge of Allegiance, led by GM King, the Board was given the opportunity to disclose any potential conflicts of interest for items listed on the agenda. There were no conflicts of interest to disclose.

**2. Presentations**

There were no presentations scheduled for the March 8, 2019 meeting.

**3. Public Comment**

No public comments were made

#### **4. Informational Items**

In an attempt to familiarize themselves with the new agenda format, the Board briefly discussed how to proceed with informational items and potential discussion. Board members were encouraged to review the written summaries provided in the board packet ahead of time and note any items they wished to discuss further.

4.1 – General Manager’s Report: GM King provided a written summary in the March board packet which discussed District activities within the month of February. No Trustee comments were made.

4.2 – Superintendent’s Report: A written informational summary was provided to the Board in the March board packet, including graphs and data sheets that had been previously requested by members of the Board of Trustees. GM King stated that the Superintendent’s report is evolving and will include in additional attachments and data in future reports regarding local and statewide water conditions. Trustee Avdis inquired about levee conditions to which Superintendent Caldwell stated there are no significant issues to report. GM King reported that Plant 4 is scheduled to be reconstructed as part of the current Army Corps project which will also result in repair of a cracked pipe located at Plant 4. Trustee Avdis also inquired about the conditions at the Cross Canal due to precipitation levels and potential dam releases; Superintendent Caldwell stated there are no problems to report at this time.

4.3 – District Counsel’s Report: District Counsel Jim Day provided a verbal report of his activities during February 2019.

#### **5. Consent Calendar**

GM King briefly went over the new format; all items on the consent calendar can be adopted as one motion. No discussion is required for each item unless Trustees, staff or members of the public request a specific item to be discussed and/or removed from the consent calendar.

Trustee Chris Burns requested that Item 5.1 (Approval of the Minutes), be pulled from the consent calendar for discussion. Trustee Harris asked to have Item 5.4 (Budget to Actual Report), removed from the consent calendar for discussion. Without discussion, Items 5.2 and 5.3 were moved for approval by Trustee Harris, seconded by Trustee Avdis, by unanimous vote, motions carry.

5.1 – Approval of the Minutes of the Board of Trustees: ASM Gutierrez accepted proposed changes. Trustee Avdis made a motion to approve the February 8, 2019 Board Meeting Minutes with changes. Seconded by Trustee Burns, by unanimous vote, motion carries.

5.2 – Treasurer’s Report: February 2019

Checking:	\$ 74,612.24
Money Market:	\$ 267,786.59
County Treasurer:	\$ 2,219,130.49
LAIF:	\$ 4,095,527.72
City Pool A:	\$ 2,059,781.64

A report was included in the March Board packet.

5.3 – Expenditure Report: February 2019. A report was included in the March Board packet.

5.4 – Budget to Actual Report: There was a brief discussion of the District’s current financial status in regard to budgeted line items. ASM Gutierrez informed the board, several line items are annual expenses and will not see any further payables booked against the line item this fiscal year. Trustee Smith expressed an interest in having a possible expenditure chart added to future board packets, using historical expense trends of the District, to better visualize and anticipate the District’s financial status throughout the fiscal year. GM King stated that future board packets could include a written staff report of budgeted line items that may appear as anomalies in the Budget to Actual Report. A motion was made by Trustee Harris to approve the Budget to Actual Report, seconded by Trustee Barandas, by unanimous vote, motion carries.

## 6. Scheduled Items

GM King provided written summaries and presentation items for discussion and public comment.

6.1 – California Special Districts Association (CSDA) Call for Nominations: Trustee Avdis made a motion to nominate Trustee Burns for the CSDA Call for Nominations, seconded by Trustee Harris, by unanimous vote, motion carries.

6.2 – Authorization to Accept Easement: Resolution No. 2019-3-1 Authorizing General Manager to Accept Grant of Easement Deed from Sacramento Area Flood Control (SAFCA). Trustee Avdis moved to adopt the Resolution, seconded by Trustee Barandas, by unanimous vote, Resolution is adopted.

## 7. Board of Trustees' Comments

### 7.1 – Board Activity Updates

7.1.1 – Executive Meeting: Trustee Jeff Smith reported out on the Committee meeting. The Committee met on February 27, 2019, in attendance was Trustee Tom Barandas, Trustee Jeff Smith and Trustee Fred Harris participated by phone. Also in attendance were General Manager Kevin King and Administrative Service Manager Joleen Gutierrez. The Committee reviewed the new Board Meeting agenda draft as well as items on the proposed agenda. Minutes from the Executive Committee meeting were included in the board packet. Trustee Burns proposed that the District participate at the Annual State of Natomas Luncheon and inquired if it was an item that would need to be included on the next board meeting. GM King stated that if there was enough interest by the Board staff would proceed with reserving a table for the event.

7.1.2 – No additional Committee meetings had taken place since the last Board meeting.

## 8. Closed Session


8.1 – Personnel Evaluation: General Manager


8.2 – Conference with Labor Negotiators: Discussion and direction for negotiations between the District and District employees.

## 9. Reconvene to Open Session

9.1 – Report from Closed Session: No action was taken during Closed Session.

## 10. Meeting Adjourned

  
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President

  
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Board Secretary