



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES MEETING**

**July 14, 2023
MEETING MINUTES**

Members of the Board of Trustees and the public participated in this meeting in person and by teleconference. Present were Board President Elena Lee Reeder; Trustee Thomas Gilbert; Trustee Thomas Barandas; Trustee Edwin Perez; General Co-Counsel Rebecca Smith; General Manager Kevin King; Administrative Services Manager Joleen Gutierrez and Administrative Assistant Christina Forehand.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll.

Present: Trustee Lee Reeder, Gilbert, Barandas, Perez

Absent: Trustee Avdis, Bains, Smith

1.3. Approval of Agenda

MOVED/SECOND: Trustee Perez/Trustee Barandas

AYES: Trustee Lee Reeder, Gilbert, Barandas, Perez

NOES: None

ABSENT: Trustee Avdis, Bains, Smith

ABSTAIN: None

ACTION: The motion to approve the July 14, 2023 Board Meeting agenda is approved.

1.4. Pledge of Allegiance

Trustee Gilbert led the Pledge of Allegiance.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

There were no conflicts identified by the Trustees.

2. PRESENTATIONS

There were no scheduled presentations.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction not on the Agenda.

There were no public comments made.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the June 2023 Board Meeting.

A copy of the General Manager's Report has been included in the July 14 Board packet.

General Manager Kevin King stated that the district has been working with consultants from NBS and SCI assessment engineers to finalize property-related fees and assessment rates so that levies can be placed on the Sacramento and Sutter County 2023-2024 Assessment Roll. GM King also announced that he plans to release an RFQ to select a vendor to continue Stormwater Fee administration this fall.

GM King said that since May, over \$60,000 has been spent on security patrol services, and the current spending rate for security is not sustainable. He acknowledged that since patrols increased, homeless encampment reestablishment decreased along the East Main Drainage Canal, and most encampment-related trash has also been removed. GM King and Operations Manager Holleman will meet with security personnel to determine specific areas and times of day needing increased patrols.

Trustee Perez inquired about the status of the canal near Home Depot. GM King stated that the canal had been cleared of debris, noting difficulties.

Trustee Lee Reeder expressed concern about the increase in spending on security patrols. GM King responded that the intention is to meet with the security team to lower costs.

To end his report, GM King announced that on September 8, 2023, there will be an employee appreciation lunch. All Trustee bank card signers should plan to attend the lunch; a bank representative will be onsite to collect signatures.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the June 2023 Board Meeting.

A copy of the Operation Manager's Report has been included in the July 14 Board packet.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the June 2023 Board Meeting.

Co-Counsel Smith provided a verbal update of counsel's work during June 2023.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items routine and will adopt them in one motion. There is no discussion on these items before the Board votes on the motion unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

MOVED/SECOND: Trustee Perez /Trustee Barandas

AYES: Trustee Lee Reeder, Gilbert, Barandas, Perez

NOES: None

ABSENT: Trustee Avdis, Bains, Smith

ABSTAIN: None

ACTION: The motion to approve Consent Calendar Items 5.1-5.7 is approved.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from the June 16, 2023 Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for June 2023.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for June 2023.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for June 2023.
- 5.5. COST ALLOCATION PLAN: Review and Consider Adoption of Resolution No. 2023-07-01 Adopting Cost Allocation Plan and Implementation of Full Cost and OMB Compliant Rates.
- 5.6. AUTHORIZATION TO INVEST IN LOCAL AGENCY INVESTMENT FUND: Review and Consider Adoption of Resolution No. 2023-07-02 Authorizing Officers to Invest District Funds in the Local Agency Investment Fund.
- 5.7. METRO AIR PARK DEVELOPMENT PROJECT: Review and Consider Authorizing the General Manager to Execute Funding Agreement with Metro Air Park, LLC. for Metro Air Park Development Project Processing.

6. SCHEDULED ITEMS

- 6.1. PUBLIC HEARING – ADOPTION OF FISCAL YEAR 2023/2024 OPERATION AND MAINTENANCE ASSESSMENT: Review and Consider Adoption of Resolution No. 2023-07-03 Authorizing Levying of Operations and Maintenance Assessment for Fiscal Year 2023/2024.

GM King did not receive written comments, and no public comments were made during the hearing.

GM King announced property assessment fee reductions for constituents because of the introduction of the Stormwater Service Fee. The new rate will be three cents per hundred dollars of value, and the new minimum charge will be \$10. The district can raise the assessment in the future if needed.

MOVED/SECOND: Trustee Barandas/Trustee Gilbert

AYES: Trustee Lee Reeder, Gilbert, Barandas, Perez

NOES: None

ABSENT: Trustee Avdis, Bains, Smith

ABSTAIN: None

ACTION: The motion to adopt Resolution No. 2023-07-03 Authorizing Levying of the Operations and Maintenance Assessment for Fiscal Year 2023/2034 is approved.

- 6.2. CERTIFICATION OF LEGAL PROCESS FOR SPECIAL ASSESSMENT: Review and Consider Adoption of Resolution No. 2023-07-04 Certifying to the County of Sutter the Validity of the Legal Process Used to Place Direct Charges (Special Assessment) on the Secured Tax Roll for Fiscal Year 2023/2024.

GM King explained that this resolution certifies the legal process mentioned in Item 6.1 regarding the assessment fee for Sutter County.

MOVED/SECOND: Trustee Gilbert/Trustee Perez

AYES: Trustee Lee Reeder, Gilbert, Barandas, Perez

NOES: None

ABSENT: Trustee Avdis, Bains, Smith

ABSTAIN: None

ACTION: The motion to approve Resolution No. 2023-07-04 Certifying to the County of Sutter the Validity of the Legal Process Used to Place Direct Charges (Special Assessment) on the Secured Tax Roll for FY 2023/2024 is approved.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) July 5, 2023

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Finance Committee
- Legal Committee
- Personnel Committee
- Operations Committee
- Urbanization Committee

Correction: Trustee Gilbert was absent from the July 5, 2023 Executive Committee meeting.

8. CLOSED SESSION

There were no Closed Session items.

9. ADJOURN

Trustee Lee Reeder asked for all in favor of adjourning the meeting. All were in favor. The meeting is adjourned.

Trustees Present: Lee Reeder, Gilbert, Barandas, Perez

Trustees Absent: Trustee Avdis, Bains, Smith