



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

**FRIDAY, JULY 14, 2023
8:00 A.M.**

DISTRICT OFFICE

1633 GARDEN HIGHWAY
SACRAMENTO, CA 95833

Members of the public may participate in this meeting in person. Members of the public will have an opportunity to address the Board during Public Comment. Comments may also be emailed prior to the meeting to kking@rd1000.org.

1. PRELIMINARY

- 1.1. Call Meeting to Order
- 1.2. Roll Call
- 1.3. Approval of Agenda
- 1.4. Pledge of Allegiance
- 1.5. Conflict of Interest

2. PRESENTATIONS

No Scheduled Presentations

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.

Public comments on agenda or non-agenda items during the Board of Trustees meeting are for the purpose of informing the Board to assist Trustees in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda unless the item meets stringent statutory requirements (see California Government Code Section 54954.2 (a)).

Public comments during Board meetings are not for question and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to any member of RD 1000 staff via e-mail, telephone, letter, or in-person at a time other than during a Board meeting.

4. INFORMATIONAL ITEMS

- 4.1. GENERAL MANAGER'S REPORT: Update on activities since the June 2023 Board Meeting.
- 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the June 2023 Board Meeting.
- 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the June 2023 Board Meeting.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from the June 16, 2023 Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for June 2023.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for June 2023.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for June 2023.
- 5.5. COST ALLOCATION PLAN: Review and Consider Adoption of Resolution No. 2023-07-01 Adopting Cost Allocation Plan and Implementation of Full Cost and OMB Compliant Rates.
- 5.6. AUTHORIZATION TO INVEST IN LOCAL AGENCY INVESTMENT FUND: Review and Consider Adoption of Resolution No. 2023-07-02 Authorizing Officers to Invest District Funds in the Local Agency Investment Fund.
- 5.7. METRO AIR PARK DEVELOPMENT PROJECT: Review and Consider Authorizing the General Manager to Execute Funding Agreement with Metro Air Park, LLC. for Metro Air Park Development Project Processing.

6. SCHEDULED ITEMS

- 6.1. PUBLIC HEARING – ADOPTION OF FISCAL YEAR 2023/2024 OPERATION AND MAINTENANCE ASSESSMENT: Review and Consider Adoption of Resolution No. 2023-07-03 Authorizing Levying of Operations and Maintenance Assessment for Fiscal Year 2023/2024.
- 6.2. CERTIFICATION OF LEGAL PROCESS FOR SPECIAL ASSESSMENT: Review and Consider Adoption of Resolution No. 2023-07-04 Certifying to the County of Sutter the Validity of the Legal Process Used to Place Direct Charges (Special Assessment) on the Secured Tax Roll for Fiscal Year 2023/2024.

AGENDA

*RD 1000 Board Meeting
July 14, 2023*

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. [RD 1000 Committee Meetings Since Last Board Meeting](#)

- Executive Committee (Lee Reeder & Gilbert) July 5, 2023

7.1.2. RD 1000 Committees [No Meetings](#) Since Last Board Meeting

- Finance Committee
- Legal Committee
- Personnel Committee
- Operations Committee
- Urbanization Committee

8. CLOSED SESSION

No Closed Session Items

9. ADJOURN



RECLAMATION DISTRICT 1000

DATE: JULY 14, 2023

AGENDA ITEM NO. 4.1

TITLE: General Manager's Report – July 2023

SUBJECT: Update on Activities Since the June 2023 Board of Trustees Meeting

EXECUTIVE SUMMARY:

This Staff Report is intended to report the noteworthy activities and events of the District. Noteworthy activities from June 2023 is provided below:

1. Administration Services

a. Human Resources

- i. No Update.

b. Fiscal Year 2023-2024 Budget

- i. Fiscal Year 2023/2024 Budget was adopted by the Board of Trustees at the June 16, 2023 Board Meeting.

2. District Operations

a. Routine Operations & Maintenance:

- i. District Crews continue to perform routine maintenance and operations of the District's infrastructure. See Agenda Item 4.2 for information regarding activities performed in June 2023.

b. Status Of District Pumping Plants

i. PUMPING PLANT #1A

- Fully Operational

ii. PUMPING PLANT #1B

- Fully Operational

iii. PUMPING PLANT #2

- Pump #1 MCC Cabinet failure. Waiting for final proposal from Rexel.

iv. PUMPING PLANT #3

- Fully operational

v. PUMPING PLANT #4

- Pump testing complete. Still waiting for dual voltage switch gear and permanent power from PG&E. Temporary power for the motor heaters has been complete.

TITLE: General Manager's Report – July 2023

- vi. PUMPING PLANT #5
 - Fully operational
- vii. PUMPING PLANT #6
 - Pumps 1-3 fully operational. Diagnosis of pump #4 needs to be performed, motor will not turn.
- viii. PUMPING PLANT #8
 - Pumps #4 & #5 are non-operational due to shorted conductors from the motors to the MCC cabinets, repairs will be performed during the non-flood season.

3. Capital Improvement Projects

a. CIP Update

- i. KSN has prepared a preliminary design report Pumping Plant #8. A comprehensive review has been completed, will hold a meeting to discuss upcoming steps to finalize the design report.

4. Development Project Updates

a. MAP

- i. Met with Sacramento County regarding the proposed comments. Modeling was incomplete with regards to improvements north of I-5. All modeling supports the need for installing the new pump in spare bay at Plant 3 (spare bay previously financed by MAP). Additional meetings forthcoming.

b. Upper West Side

- i. Updated drainage study has been reviewed; comments provided on 4/25.
- ii. Met with Wood Rodgers on 5/23.
- iii. The primary need is to establish equivalency to existing condition results from prior modeling.
- iv. Financing plan review comments provided.

c. City of Sacramento Discharge Pipes

- i. Sac City has discontinued work at Sump 58 (Lower NEMDC).

d. Sutter Pointe

- i. Completed Sewer main crossing. Prepared letter to USACE levee drawing information to designer. CVFPB provided comments on 6/20.
- ii. Provided review comments related to updated drainage pump station on 4/24. A majority of the comments have been addressed.
- iii. Provided approval for pump outfall on 6/15, pending resubmittal on grading for east side toe of levee.

TITLE: General Manager's Report – July 2023

- e. Misc. Caltrans
 - i. Coordinating efforts ongoing with the planned work at San Juan (EDC).
- f. Anton Dev Co Fong Ranch Road
 - i. Preliminary land use plan provided. Concerns about the layout that encroaches on the levee and required setbacks. Bridge is no longer being considered. City Parks and Rec plans for Fong Ranch Park reviewed related to area north of B Drain. Drainage comments provided.
- g. Panhandle
 - i. Received Rough Grading plans on 5/17, pending review. Pandhandle 180 received, tentative map only. Provided comments that drainage easements cannot be quit claimed until replacement facilities are provided.
- h. Northpointe Industrial Park
 - i. Provided feedback to designer on 4/19.
- i. Ninos Parkway Trail – B Drain
 - i. City of Sacramento is not requiring bridge raise. The District is currently preparing an encroachment permit. City of Sacramento plans to use storage/detention and pumping limits to avoid issues with lack of freeboard on B Drain levees.
- j. 920 San Juan Road
 - i. Reviewing NOI. Drainage study requested.
- k. MAP Schnitzer
 - i. Meeting scheduled to review M-7 drainage canal piping. Piping of drain was rejected by RD 1000. County wants to avoid ditch crossing, may require culvert extension.
- l. Airport South Industrial
 - i. Met with City Utilities on 5/16 to discuss our comments on the project.
- m. Russel at Truxel Apartments (Fong Ranch Road)
 - i. Submitted comments to developer 08/17/2023.

5. General Engineering Updates

- a. Basin-wide Hydraulic Model
 - i. Reviewed draft work maps and provided comments. Flood plan limits are generally less with new 2D maps. There are a number of isolated areas that could be removed at City/County options.
 - ii. Currently checking culvert sizes in model and updating for completed Greenbriar work. Expect updated model and maps mid-May. Need to

schedule meetings with City/Counties on mapping requirements.

b. Facility Mapping Tool

- i. Working with M&H to complete field mapping tool (GIS)

c. Howsley Bridge

- i. No further action at this time. Reach E plans have been coordinated with future work. Conditional permit endorsement provided to the CVFPB.

6. Natomas Levee Improvement Projects

The Corps continues to work with the State and SAFCA on borrow for the project. Sites being studied and tested include the Sacramento Regional Sanitation District treatment plant stockpile; Port of West Sacramento; and the Brookfield property in Sutter County adjacent to the PGCC south of Howsley Road. The Corps is evaluating needs for each Reach and available sources to minimize delays and maximize efficiency.

The Corps completed their flood risk assessment for the remaining contracts in Reach E, F, G, Pump Plant 5, Highway 99 and Reach I contract 2.

a. Reach A

- i. The Contract was awarded in September 2021 to Ahtna-Great Lakes (joint venture) for the base contract levee work. Construction has commenced, which will last for three years.
- ii. Modifications to Plant 1B and 1A have been included in the project. The contract includes the provisions in the agreement between the District and SAFCA to ensure Plant 1A and 1B are operational during the flood season throughout the project and partial operation of Plant 1B during the irrigation season for rice drainage.
- iii. SAFCA/State continue coordinating with the Corps on SMUD, AT&T and PGE relocations which are underway. The team is also working with the City of Sacramento on waterline and service connections along Garden Highway.

b. Reach B

- i. Construction continued on Reach B including relocation of the Riverside Canal and replacement of other Natomas Water Company facilities. The Corps is currently acquiring borrow material from the Port of Sacramento, which is needed for the landside seepage berm.
- ii. Outfall, discharge pipes, pumps and electrical replacement have been completed. O&M training and official pump testing is complete. Project is expected to be complete this year.
- iii. Construction at the I-5 window crossing the Sacramento River south of Bayou Road which began in 2021 is essentially complete with a punch list of final items needed to close out the project.

TITLE: General Manager's Report – July 2023

c. Reach C

- i. The Reach C project is complete, and the District is providing the operation and maintenance.

d. Reach D

- i. The reconstruction of Pumping Plant 4, discharge pipes and outfall structure is substantially complete. The plant will be non-operational this flood season as the electrical protection equipment delivery is scheduled for October 2023. Temporary power installation for pump motor heaters is complete.
- ii. The Corps is working on the package to turn the previously completed levee improvements in Reach D over to the non-federal sponsors (and RD 1000) though the District has effectively taken over the O&M of the levee.

e. Reach E

- i. PG&E relocations are complete, AT&T service pole relocations to follow. Levee grading work has commenced. Submittals for culvert activities are in progress.
- ii. SAFCA has acquired all the right of way for construction and utility relocations and has physical possession of the property. This includes the Brookfield property which could yield sufficient borrow for the remainder of the Natomas project.

f. Reach F

- i. The Corps is working with the State, SAFCA and RD 1000 to closeout comments from the 95% and 100 % design. Final plans and specifications are to be completed by July 2023. The Corps has an issue with their internal review process which could delay the final design.
- ii. Critical issues include right of way acquisition (some which require relocations); relocation of existing WAPA tower (lead time for relocation more than a year); utility relocations and borrow source.
- iii. The contract for tree removal within the levee footprint is schedule for award in October 2023 with work complete by February 2024. Levee construction award is scheduled for November 2024 with construction in 2025 and 2026.

g. Reach G

- i. See notes above for Reach F as Reaches F and G are combined into a single design and construction contract.

h. Reach H

TITLE: General Manager's Report – July 2023

- i. Construction at Reach H continues, including fence relocations, landside lower patrol road and I-80 berm. SAFCA continues acquisition of rights needed to complete patrol road and fence relocations. This project will continue through 2023 as these contract modifications are negotiated and rights of way acquired.
- i. Reach I
 - i. Construction of the cutoff wall has been completed and project finalization and turnover to SAFCA and the District is in progress. A final construction report has been submitted for SAFCA and the District to review.
 - ii. Design for the Reach I Contract 2 to construct a patrol / maintenance road and perform levee slope flattening has been completed. SAFCA is working on real estate acquisition and coordination with utilities for relocation. All tree removal has been completed. The levee construction is scheduled to be performed in 2023.
- j. Other Projects
 - i. Plant 5 replacement—The Corps has awarded the design contract to the Stantec/Kleinfelder team. The new pumping plant will be located approximately 400 feet east from the current location. Design team meetings take occur bi-weekly. The current schedule is for construction in 2024.
 - ii. Highway 99 Window – HDR Engineers are doing the design for the closure of the Highway 99 crossing gap at the Natomas Cross Canal. The 100% plans were submitted and reviewed by the design team in October with no significant issues identified. Caltrans is now engaged with the project and provided their comments on the proposed lane closures to allow the cutoff wall constructed across the travel lanes but concur in general with the proposal. The schedule has shifted for Caltrans review with scheduled award in November 2023 and construction in 2024.

7. Miscellaneous

- a. Sacramento Area Flood Control Agency (SAFCA)
 - i. Board Meeting – June 15, 2023 (Attachment No. 1)

ATTACHMENTS:

- 1. SAFCA Board Meeting – June 15, 2023

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 07/07/2023



**Board of Directors
Action Summary of
June 15, 2023 - 3:00
PM**

**Sacramento County Administration
Building
Board of Supervisors' Chambers
700 H Street
Sacramento, CA 95814**

Directors/Alternates

Present: Avdis, Bains,
Conant, Desmond, Frost,
Holloway, Hume, Johns,
Kaplan, Kennedy, and Nava

Directors Absent: Jennings,
Talamantes

ROLL CALL

PUBLIC COMMENTS

EXECUTIVE DIRECTOR'S REPORT

1. Information - Executive Director's Report for June 15, 2023

PUBLIC HEARING

2. Resolution No. 2023-051 - Public Hearing Adopting the Recommended Fiscal Year 2023-24 Budget

Presentation by Jason Campbell. Chairman Kennedy opened the Public Hearing. No comments were made or received. Chairman Kennedy closed the Public Hearing. Motion by Director Conant and seconded by Director Holloway, approving Resolution No. 2023-051.

AYES: Avdis, Bains, Conant, Desmond, Frost, Holloway, Hume, Johns, Kennedy, and Nava
NOES: (None)
ABSTAIN: (None)
RECUSE: (None)
ABSENT: Jennings, Kaplan, and Talamantes

CONSENT MATTERS

Motion by Director Conant and seconded by Director Holloway, approving Resolution Nos: 2023-052; 2023-053; 2023-054; 2023-055; 2023-056, 2023-057; 2023-058; 2023-059; 2023-060; 2023-061; 2023-062; 2023-063; 2023-064; 2023-065; 2023-066; 2023-067; 2023-068; 2023-069; 2023-070; 2023-071; 2023-072; 2023-073; and 2023-074 of Consent Matters

AYES: Avdis, Bains, Conant, Desmond, Frost, Holloway, Hume, Johns, Kennedy, and Nava
NOES: (None)
ABSTAIN: (None)
RECUSE: (None)
ABSENT: Jennings, Kaplan, and Talamantes

3. Approving the Action Summary for May 18, 2023

4. Resolution No. 2023-052 - Setting a Public Hearing for the Purpose of Approving SAFCA's Operations & Maintenance Assessment District No. 1 Fiscal Year 2023-24 Assessment Roll and Setting the Assessment Rate

5. Resolution No. 2023-053 - Authorizing the Executive Director to Execute Amendment No. 8 to Contract No. 1466 with Parsons Government Services Inc., for Project Scheduling Development and Analysis Support Services Related to American River Common Features 2016 Projects

6. Resolution No. 2023-054 - Authorizing the Executive Director to Execute Amendment No. 2 to Contract No. 1445 with SCI Consulting Group for Assessment District Engineering Services
7. Resolution No. 2023-055 - Approving Contract Documents and Authorizing the Executive Director to Advertise Contract No. 4611 for Bid - American River Common Features Project, Campus Commons Golf Course Restoration Construction Project, Sacramento County, California
8. Resolution No. 2023-056 - Authorizing the Executive Director to Execute Amendment No. 4 to Contract No. 1500 with Kleinfelder, Inc. for Geotechnical Engineering Consulting Services
9. Resolution No. 2023-057 - Authorizing the Executive Director to Execute a Contract with MBK Engineers for General Engineering Consulting Services
10. Resolution No, 2023-058 - Authorizing the Executive Director to Execute Amendment No. 1 to Master Services Agreement No. 1554 with E-Builder, Inc., for Program Management Information System Solution for SAFCA's Projects and Programs
11. Resolutions - Authorizing the Executive Director to Amend Consulting Services Contracts for Flood Risk Management Planning Services on an As-Needed Basis to Support Execution of SAFCA's Programs and Projects
 - A. Resolution No. 2023-059 - AECOM Technical Services, Inc., Amendment No. 4 to Contract No. 1451
 - B. Resolution No. 2023-060 - cbec, Inc., Eco-Engineering, Amendment No. 7 to Contract No. 1452
 - C. Resolution No. 2023-061 - GEI Consultants, Inc., Amendment No. 5 to Contract No. 1453
 - D. Resolution No. 2023-062 - HDR Engineering, Inc., Amendment No. 7 to Contract No. 1454
 - E. Resolution No. 2023-063 - ICF Jones & Stokes, Inc., Amendment No. 6 to Contract No. 1455
 - F. Resolution No. 2023-064 - CH2m Hill Engineers, Inc., Amendment No. 4 to Contract No. 1456
 - G. Resolution No. 2023-065 - Kjeldsen, Sinnock & Neudeck, Inc., Amendment No. 4 to Contract No. 1457
 - H. Resolution No. 2023-066 - Larsen Wurzel & Associates, Inc., Amendment No. 6 to Contract No. 1458
 - I. Resolution No. 2023-067 - MBK Engineers, Amendment No. 5 to Contract No. 1459

- J. Resolution No. 2023-068 - Northwest Hydraulic Consultants, Amendment No. 6 to Contract No. 1460
 - K. Resolution No. 2023-069 - Stantec Consulting Services Inc., Amendment No. 5 to Contract No. 1461
 - L. Resolution No. 2023-070 - Tetra Tech, Inc., Amendment No. 5 to Contract No. 1462
 - M. Resolution No. 2023-071 - Wood Rodgers, Inc., Amendment No. 4 to Contract No. 1463
 - N. Resolution No. 2023-072 - Woodard & Curran Inc., Amendment No. 5 to Contract No. 1464
12. Resolution No, 2023-073 - Authorizing the Executive Director to Execute Amendment No. 6 to Contract No. 1369 with Psomas for Survey, Mapping, Right of Way Surveys and Right of Way Engineering Services Related to the Natomas Levee Improvement Project
 13. Resolution No, 2023-074 - Authorizing the Executive Director to Execute Agreements for Relocation of Pacific Gas And Electric Company Gas Transmission Facilities Related to the American River Watershed Program Natomas Levee Improvement Project - Reach A

CLOSED SESSION

**Government Code Section 54956.9 - Consultation with Agency Counsel Regarding Existing Litigation (Beaton, Jeremy D. Goldberg, Richard M. Johnson, Jason D. Campbell, John A. Bassett, Lyndee Russell)
Name of Case: SAFCA v. Carol J. Johnson, as trustee of the Carol J. Johnson Trust, et al., Sacramento Superior Court Case No. 34-2019-00248521**

Nothing to Report at this time

**Government Code Section 54956.8 - Conference with Real Property Negotiators.
Property: 7851 E. Levee Road, Elverta CA 95626
Sacramento County APN: 201-0190-007
Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot, Lyndee Russell
Negotiating Party: Richard L. Driggs and Dana A. Meyer on behalf of the Driggs Trust
Under Negotiation: Price and terms of payment**

Nothing to Report at this time

Government Code Section 54956.8 - Conference with Real Property Negotiators.

Property: 7623 Natomas Road, Elverta CA 95626

Sutter County APN: 35-271-021

Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot, Lyndee Russell

Negotiating Party: Abed Rashed, Nasri Abed

Under Negotiation: Price and terms of payment

Nothing to Report at this time

Government Code Section 54956.8 - Conference with Real Property Negotiators.

Property: Riego Road, Elverta CA 95626

Sutter County APN: 35-260-002

Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot, Lyndee Russell

Negotiating Party: Tom Winn, George Carpenter

Under Negotiation: Price and terms of payment

Nothing to Report at this time

Director Avdis, recused himself, left the room and did not view the presentation materials

Government Code Section 54956.8 - Conference with Real Property Negotiators.

Property: Sankey Road, Elverta, CA 95626

Sacramento County APN: 35-170-092

Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot, Lyndee Russell

Negotiating Party: Larry Gualco, Lennar Communities, Inc. on behalf of Riego 1700, LLC

Under Negotiation: Price and terms of payment

Nothing to Report at this time

Director Avdis, recused himself, left the room and did not view the presentation materials

Government Code Section 54956.8 - Conference with Real Property Negotiators.

Property: 7713 Natomas Road, Elverta, CA 95626

Sacramento County APN: 35-271-026, 35-271-016

**Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett,
Jeremy D. Goldberg, Matt DeGroot, Lyndee Russell**
Negotiating Party: Larry Gualco, Lennar Communities, Inc. on behalf of South Sutter 6000, LLC
Under Negotiation: Price and terms of payment

Nothing to Report at this time

Director Avdis, recused himself, left the room and did not view the presentation materials

SEPARATE MATTERS

14. Public Hearing Resolution of Necessity No. 2023-075 - Authorizing an Eminent Domain Action to Condemn Certain Real Property Interests for the Reach G Component of Phase 4b of the Natomas Levee Improvement Project- Fee Interest, Electrical and Communication Facilities Easement and Temporary Construction Easement Acquisition Over Portions of Sacramento County Assessor's Parcel Number 201-0190-007; 7851 E. Levee Road, Elverta, California 95626; Property Owner: Richard L. Driggs as Trustee of the Driggs Trust

This Item Requires a 2/3 or Nine Member Vote to Pass the Resolution

No presentation was made. Motion by Director Desmond and seconded by Director Hume to continue the Item for three months.

AYES: Avdis, Bains, Conant, Desmond, Frost, Holloway, Hume, Johns, Kaplan, Kennedy, and Nava
NOES: (None)
ABSTAIN: (None)
RECUSE: (None)
ABSENT: Jennings and Talamantes

15. Public Hearing Resolution of Necessity No. 2023-076 - Authorizing an Eminent Domain Action to Condemn Certain Real Property Interests for the Reach F Component of Phase 4b of the Natomas Levee Improvement Project - Fee Interest and Temporary Construction Easement Acquisition Over Portions of Sutter County Assessor's Parcel Number 35-271-021; 7623 Natomas Road, Elverta, California 95626; Property Owners: Abed Rashed and Nasri Abed

This Item Requires a 2/3 or Nine Member Vote to Pass the Resolution

Presentation by Matt DeGroot. Chairman Kennedy opened the public hearing. No comments were made or received. Chairman Kennedy closed the public hearing. Motion by Director Holloway and seconded by Director Desmond approving Resolution No. 2023-076.

AYES: Avdis, Bains, Conant, Desmond, Frost, Holloway, Hume, Johns, Kaplan, Kennedy, and Nava
NOES: (None)
ABSTAIN: (None)
RECUSE: ((None)
ABSENT: Jennings and Talamantes

16. Public Hearing Resolution of Necessity No. 2023-077 - Authorizing an Eminent Domain Action to Condemn Certain Real Property Interests for the Reach F Component of Phase 4b of the Natomas Levee Improvement Project - Fee Interest and Temporary Construction Easement Acquisition Over Portions of Sutter County Assessor's Parcel Number 35-260-002 Riego Road, Elverta, California 95626; Property Owner: Sankey 380, LLC
This Item Requires a 2/3 or Nine Member Vote to Pass the Resolution

Presentation by Matt DeGroot. Chairman Kennedy opened the public hearing. No comments were made or received. Chairman Kennedy closed the public hearing. Motion by Director Desmond and seconded by Director Hume, approving Resolution No. 2023-077 with direction to Staff to delay filing for thirty (30) days, while continuing negotiations with the owner.

AYES: Bains, Conant, Desmond, Frost, Holloway, Hume, Johns, Kaplan, Kennedy, and Nava
NOES: (None)
ABSTAIN: (None)
RECUSE: Avdis, who left the room and did not hear the presentation
ABSENT: Jennings and Talamantes

ADJOURN

Respectfully submitted,
Lyndee Russell



RECLAMATION DISTRICT 1000

DATE: JULY 14, 2023

AGENDA ITEM NO. 4.2

TITLE: Operations Manager's Report – July 2023

SUBJECT: Update on Activities Since the June 2023 Board of Trustees Meeting

EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board and serve as the official record of the activities the District's field staff engaged in for the month of June 2023. As well as provide information regarding District facility use and local weather impacts on District facilities and river levels. Noteworthy activities include mowing along the inner and outer perimeter of the District, as well as homeless encampment removals along the NEMDC from Silver Eagle to Interstate 80. A funding application under FEMA DR4683 CA, pertaining to excessive pumping costs during the January storm events, has been submitted and is currently undergoing final review. Furthermore, an additional application addressing damages to the internal drainage canals will be submitted within the upcoming two weeks.

The Operations Manager's report was created to provide monthly updates to the Board of Trustees on field related activities within the District boundaries, as well as provide a historical record. This allows for the District and the public an opportunity to refer back to data trends over time regarding the weather impact on District facilities, crew activities, and local river and canal conditions as well as general District activities from month to month.

RECOMMENDATION:

There are no staff recommendations, the information provided is strictly informational.

ATTACHMENTS:

1. Operations Manager's Report Data Sheet

STAFF RESPONSIBLE FOR REPORT:

Gabriel J. Holleman, Operations Manager

Date: 07/06/2023

Kevin L. King, General Manager

Date: 07/06/2023



Rain Fall Totals:

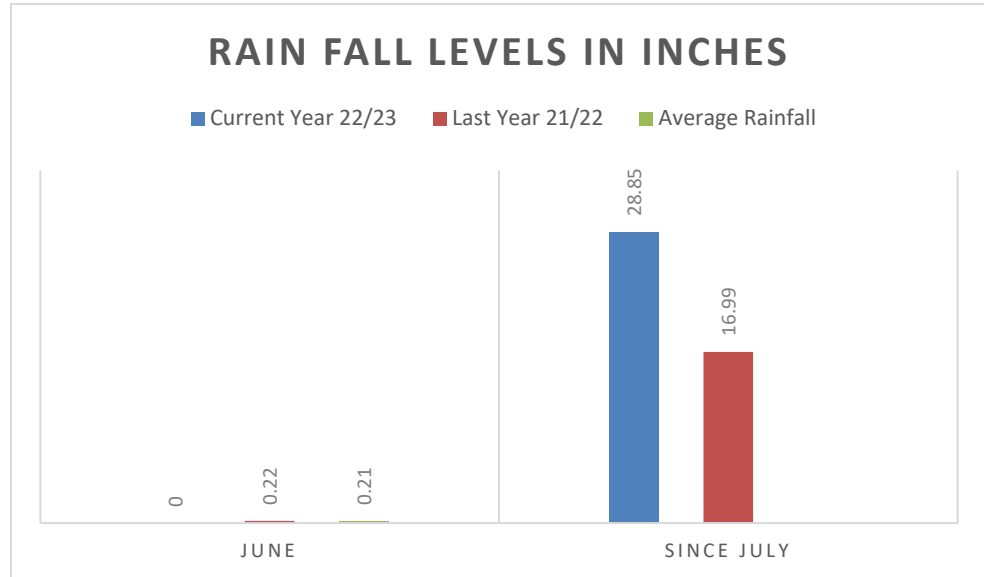
June 2023

Rain Totals = 0"

June Average = 0.21"

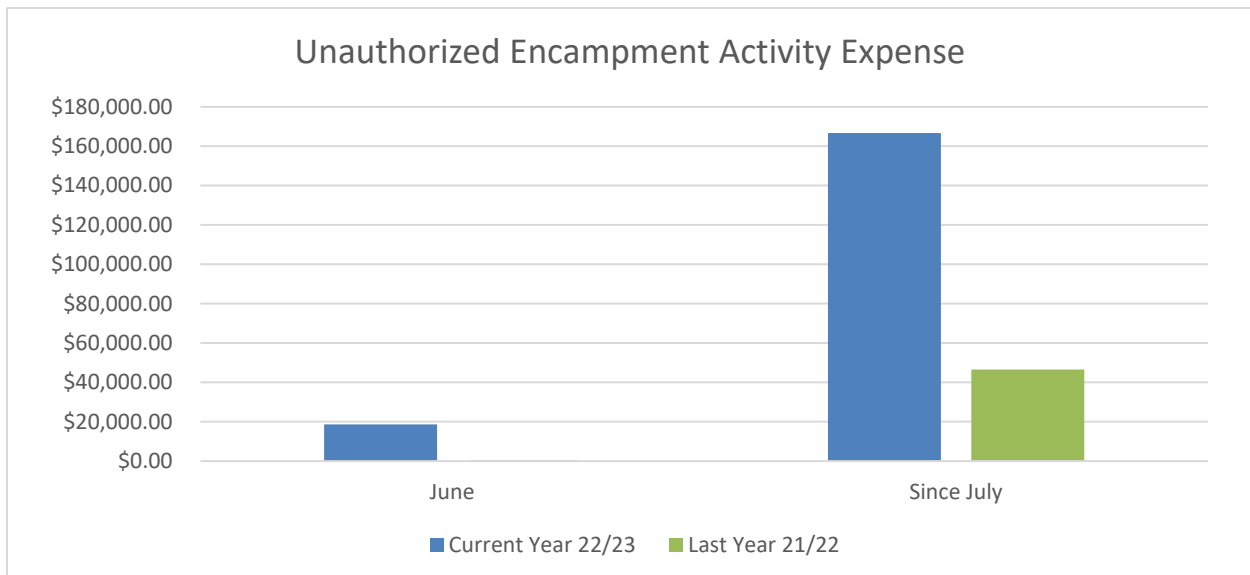
Rain Totals Since

July 1, 2022 = 28.85"

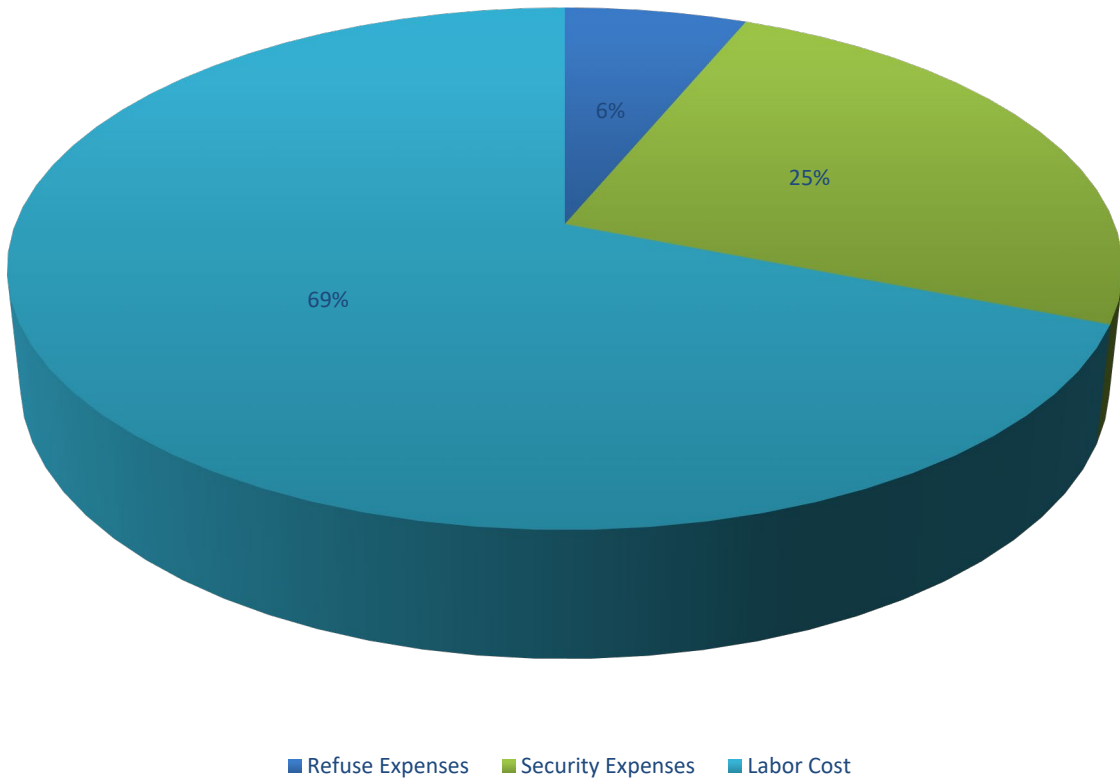


Unauthorized Encampment Activity During the month of June, the District spent a total of 131.50 hours on unauthorized encampment related activities, with a total cost to the District of \$18,651.15. This total includes labor and quipment costs.

Unauthorized Encampment Activity – Year to Date This fiscal year to date the District has spent a total of 1119.50 crew hours on unauthorized encampment activity for a total cost to the district of \$166,679.75. This total includes labor,* equipment costs.



Homeless Activities FY 22/23



- Total Labor - \$166,679.00
- Total Refuse - \$15,072.00
- Total Security - \$60,000.00
- **Total Cost - \$241,751.00**

The chart below represents various activities the field crew spent their time working on during the

| RD 1000 Field Crew | *Field Hours Worked | Activity |
|--------------------|---------------------|--------------------------------|
| | 530 | Mowing |
| | 182 | Equipment Maintenance & Repair |
| | 115 | Garbage |
| | 85 | Weed Control |
| | 53 | Grounds Maintenance |

month of June, 2023.

**Hours worked do not include the Operations Manager's time.*

Pumping

There were no pumping activities during the month of June.

Safety Topics for the Month of June

OSHA's Lockout/Tagout Standards – Energy Isolation Devices

OSHA's Lockout/Tagout Standards – Requirement For Locks

OSHA's Revised Haz-Com Standard – Communication Is Key To Safety

OSHA's Lockout/Tagout Standards – Group Lock Protection

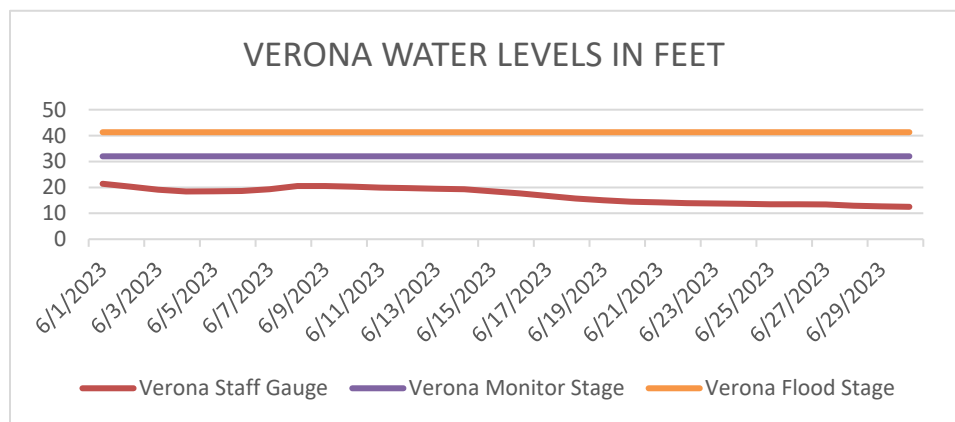
Verona River Levels:

H: 21.4'

L: 12.5'

Monitor Level: 32'

Flood Stage: 41.3'



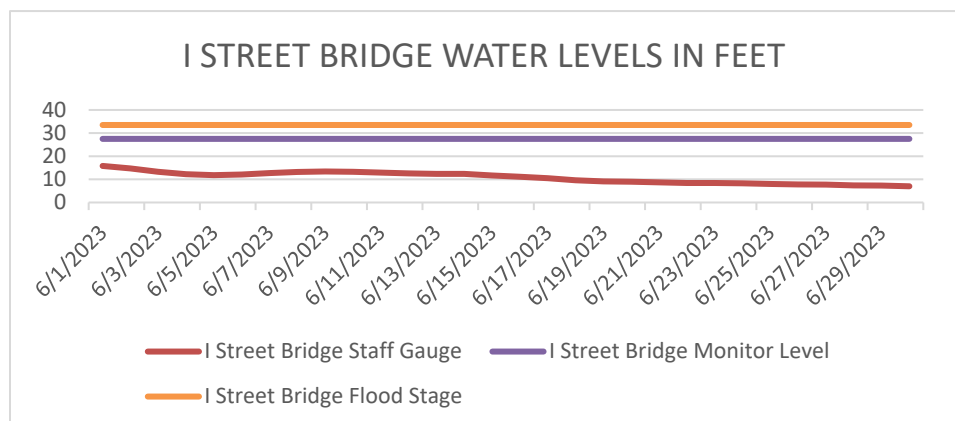
I Street River Levels:

H: 15.8'

L: 7'

Monitor Level: 27.5'

Flood Stage: 33.5'



| Maintenance Work Schedule | | 1-Jun | Through | 30-Jun | |
|---------------------------|--|--|---|---|--------|
| Crew 1 | | 1-Jun | 8-Jun | 15-Jun | 22-Jun |
| Beto Gutierrez | | | | | |
| Truck # 57 | <ul style="list-style-type: none"> * Mowing activities along the West Drain from San Juan to Del Paso Rd. * Homeless encampment postings along the NEMDC and East Drainage Canal * Mowing activities along the West Drain from San Juan to Powerline Rd. * Mowing activities along Garden Highway from Farm Rd to the Cross Canal | <ul style="list-style-type: none"> * Homeless encampment postings along the NEMDC and East Drainage Canal * Mowing activities along Garden Highway from Farm Rd to the Cross Canal * Homeless encampment cleanup from sump 102 to Silvereagle | <ul style="list-style-type: none"> * Homeless encampment postings along the NEMDC and East Drainage Canal * Mowing activities along Garden Highway from Farm Rd to the Cross Canal * Utilize water truck for fire suppression * Gathered water samples for upcoming treatment | <ul style="list-style-type: none"> * Homeless encampment postings along the East Drainage Canal behind Home Depot * Weed control in Zone A & B * Homeless encampment cleanup from Silvereagle to I-80 * Prirnrose treatment | |
| Crew 2 | | 1-Jun | 8-Jun | 15-Jun | 22-Jun |
| John Chilton | | | | | |
| Truck # 56 | <ul style="list-style-type: none"> * Mowing activities along Garden Highway from Farm Rd to the Cross Canal | <ul style="list-style-type: none"> * Mowing activities along Garden Highway from Powerline Rd to the Cross Canal * Homeless encampment cleanup from sump 102 to Silvereagle | <ul style="list-style-type: none"> * Mowing activities along Garden Highway from Farm Rd to the Cross Canal & I-5 to Powrelne Rd * Mowing activities along the North Drain from Plant #2 to Powerline Rd | <ul style="list-style-type: none"> * Remove vegetation around boulders on Garden Highway * Homeless encampment cleanup from sump Silvereagle to I-80 * Mowing activities along the B Drain, West Drain, North Drain and Cross Canal | |
| Crew 3 | | 1-Jun | 8-Jun | 15-Jun | 22-Jun |
| Taylor Tikalski | | | | | |
| Truck # 55 | <ul style="list-style-type: none"> * Mowing activities along the West Drain from San Juan to Powerline Rd. * Mowing activities in Zone D | <ul style="list-style-type: none"> * Mowing activities in Zone A and L-2 Ditch * Mowing activities along the Lone Tree canal from Elkhorn to Interstate 5 * Garbage removal along E. Levee * Homeless encampment cleanup from sump 102 to Silvereagle | <ul style="list-style-type: none"> * Assist the auto shop with equipment repairs * Mowing activities along E. Levee and the Lone Tree canal from Elkhorn to I-5 * Water truck fire suppression for mowing activities * Homeless encampment cleanup from sump 102 to Silvereagle | <ul style="list-style-type: none"> * Mowing activities along E. Levee and Garden Highway * Homeless encampment cleanup from Silvereagle to I-80 | |
| Crew 4 | | 1-Jun | 8-Jun | 15-Jun | 22-Jun |
| Bryan Hall | | | | | |
| Truck # 69 | <ul style="list-style-type: none"> * Unit #49 - Electrical system repairs * Unit #37 - Mower head, speedometer cable and PTO Repairs along with blade replacments * Unit #17 - Mower head repairs * Mowing activities in Zone D * Unit #19 - Replaced windshield and mirrors * Unit #53 & #54 - Blade Replacements | <ul style="list-style-type: none"> * Unit #17 - Mower head hydraulic pump replacement * Unit #52 - Cutter shaft and roller bearing replacments * Unit #37 - Steering system repairs * Unit #52 - Hydraulic hose replacement * Unit #48 - Tire repair | <ul style="list-style-type: none"> * Unit #17 - Mower head hydraulic pump replacement * Unit #52 - Cutter shaft and roller bearing replacments * Unit #52 - Hydraulic hose replacement * Unit #45 - Diagnosing mower vibration | <ul style="list-style-type: none"> * Unit #37 - PTO and shifter cable replacement * Unit #47 - Charging system repairs * Unit #54 - PM and trans service * Unit #45 - Cutter shaft repairs | |
| Crew 5 | | 1-Jun | 8-Jun | 15-Jun | 22-Jun |
| Ray Lewis | | | | | |
| Truck: #58 | <ul style="list-style-type: none"> * Mowing activities along the West Drain from San Juan to Del Paso Rd. * Mowing activities along the West Drain from San Juan to Powerline Rd. | <ul style="list-style-type: none"> * Mowing activities in Zone A | <ul style="list-style-type: none"> * Mowing activities along E. Levee from Elkhorn to Sankey * Mowing activities along Garden Highway from Farm Rd to the Cross Canal | <ul style="list-style-type: none"> * Mowing activities along the B Drain, E. Levee and Garden Highway * Homeless encampment cleanup from Silvereagle to I-80 | |
| Crew 6 | | 1-Jun | 8-Jun | 15-Jun | 22-Jun |
| Michael Rhoads | | | | | |
| Truck: #59 | <ul style="list-style-type: none"> * Mowing activities along the West Drain from San Juan to El Centro Rd. * Homeless encampment postings along the NEMDC and East Drainage Canal * Mowing activities along the West Drain from San Juan to Del Paso Rd. * Mowing activities along Garden Highway from Powerline Rd to the Cross Canal * Pump #1 install and PP#8 | <ul style="list-style-type: none"> * Homeless encampment postings along the NEMDC and East Drainage Canal * Haul and place boulders along Garden Highway access roads at Bayou Rd. * Assist J. Franco with pumping plant light fixtures * Homeless encampment cleanup from sump 102 to Silvereagle | <ul style="list-style-type: none"> * Homeless encampment postings along the NEMDC and East Drainage Canal * Mowing activities around the Corp Yard * Operations Supervisor office repairs * Hauled equipment throughout the District * Disced the M-7 Ditch and the West Drain from I-5 to Powerline Rd. | <ul style="list-style-type: none"> * Homeless encampment postings along the NEMDC and East Drainage Canal * Hauled equipment throughout the District * Disced the M-7 and M-2 Ditch | |
| Crew 7 | | 1-Jun | 8-Jun | 15-Jun | 22-Jun |
| Mark Jenkins | | | | | |
| Truck #60 | Leave | <ul style="list-style-type: none"> * Mowing activities along Garden Highway from Farm Rd to the Cross Canal * Garbage removal along E. Levee * Homeless encampment cleanup from sump 102 to Silvereagle * Mowing activities along the Lone Tree Canal from Elkhorn to Interstate 5 | <ul style="list-style-type: none"> * Mowing activities along E. Levee and the Lone Tree canal from Elkhorn to I-5 * Mowing activities along Garden Highway from Farm Rd to the Cross Canal | <ul style="list-style-type: none"> * Mowing activities along the West Drain, Garden Highway * Homeless encampment cleanup from Silvereagle to I-80 * Water truck fire suppression for mowing activities | |



Homeless Encampment Activity Report June 2023

AGENDA ITEM 4.2
ATTACHMENT NO. 2

The attachment below is intended to inform the Board of the homeless encampment activities during the month of June. Following the direction of our SOP, the District is obligated to carry out three (3) postings at each encampment, as outlined below. Noteworthy activities include the removal of homeless encampments along the NEMDC from City sump 102 to Silver Eagle and from Silver Eagle to Interstate 80. Additionally, postings were completed along the East Drain, behind Home Depot. Tentatively, cleanup operations behind home depot are tentatively scheduled for July 11th.

| June 2023 | | | | | | |
|-----------|--------|--|--|--|--|----------|
| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| 28 | 29 | 30 | 31 | 1 | 2 1. NEMDC - Sump 102-Silver Eagle (Final Posting) 2. NEMDC - Silver Eagle-I-80 (First Posting) 3. East Drain - Behind Home Depot (First Posting) | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 1. NEMDC - Silver Eagle-I-80 (Second Posting) 2. East Drain - Behind Home Depot (Second Posting) | 10 |
| 11 | 12 | 13 NEMDC - Sump 102 - Silver Eagle Encampment Removal | 14 NEMDC - Sump 102 - Silver Eagle Encampment Removal | 15 NEMDC - Sump 102 - Silver Eagle Encampment Removal | 16 1. NEMDC - Sump 102 - Silver Eagle (Encampment Removal) 2. NEMDC - Silver Eagle-I-80 (Final Posting) 3. East Drain - Behind Home Depot (Final Posting) | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 NEMDC - Silver Eagle - I-80 Encampment Removal | 28 NEMDC - Silver Eagle - I-80 Encampment Removal | 29 NEMDC - Silver Eagle - I-80 Encampment Removal | 30 NEMDC - Silver Eagle - I-80 Encampment Removal | 1 |

Below is a calendar related to homeless encampment activities for the month of July. Noteworthy activities include the removal of homeless encampments along the NEMDC from Interstate 80 to Main Ave. Additionally, postings were completed along the Main Drainage Canal, near Unity Circle. Tentatively, cleanup operations along the Main Drain are tentatively scheduled for August 1st.

| July 2023 | | | | | | |
|-----------|--------|--|--|--|---|----------|
| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| 25 | 26 | 27 | 28 | 29 | 30 | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 Main Drainage Canal (First Posting) | 8 |
| 9 | 10 | 11 East Canal - Behind Home Depot Encampment Removal | 12 East Canal - Behind Home Depot Encampment Removal | 13 East Canal - Behind Home Depot Encampment Removal | 14 1. East Canal - Behind Home Depot Encampment Removal 2. Main Drainage Canal (Second Posting) | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 Main Drainage Canal (Final Posting) | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |



RECLAMATION DISTRICT 1000

DATE: JULY 14, 2023

AGENDA ITEM NO. 4.3

TITLE: District Counsel's Report – July 2023

SUBJECT: Update on Activities Since the June 2023 Board of Trustees Meeting

EXECUTIVE SUMMARY:

Reclamation District 1000's (RD 1000; District) General Counsel, Rebecca Smith and/or Scott Shapiro to provide verbal report of work performed during the month of June 2023.

ATTACHMENTS:

None

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 07/06/2023



RECLAMATION DISTRICT 1000

DATE: JULY 14, 2023

AGENDA ITEM NO. 5.1

TITLE: Approval of Minutes

SUBJECT: Approval of Minutes from June 16, 2023 Regular Board Meeting

EXECUTIVE SUMMARY:

This staff report serves as the official record of the Board of Trustees monthly meetings. This document details meeting participants, proof of items discussed, summaries of board meeting discussions, and the Board's actions. Staff recommends Board approval of meeting minutes from the following Board Meeting:

- June 16, 2023 Regular Board Meeting (Attachment No. 1)

The Ralph M. Brown Act (Gov. Code §54950 et seq.) governs meetings by public commissions, boards and councils, and public agencies in California. The Act facilitates public transparency and public participation in local government decisions. The Act also contains specific exemptions from the open meeting requirements where governmental agencies demonstrate a need for confidentiality. Reclamation District No. 1000 documents meetings of the Board of Trustees through Board Minutes to further comply with transparency.

RECOMMENDATION:

Staff recommends that the Board approve the Minutes from the following Board Meeting:

- June 16, 2023 Regular Board Meeting (Attachment No. 1)

ATTACHMENTS:

1. June 16, 2023 Regular Board Meeting

STAFF RESPONSIBLE FOR REPORT:



 Joleen Gutierrez, Administrative Service Manager

Date: 07/06/2023



 Kevin L. King, General Manager

Date: 07/06/2023



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES MEETING**

**June 16, 2023
MEETING MINUTES**

Members of the Board of Trustees and the public participated in this meeting in person and by teleconference. Present were Board President Elena Lee Reeder; Trustee Nick Avdis; Trustee Jag Bains, Trustee Thomas Barandas, Trustee Edwin Perez; Trustee Thomas W. Smith; General Co-Counsel Rebecca Smith; General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez and Administrative Assistant Christina Forehand.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll.

Present: Trustee Lee Reeder, Avdis, Bains, Barandas, Perez, Smith

Absent: Trustee Gilbert

1.3. Approval of Agenda

MOVED/SECOND: Trustee Nick Avdis/Trustee Jag Bains

AYES: Trustee Lee Reeder, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: Trustee Gilbert

ABSTAIN: None

ACTION: The motion to approve the June 16, 2023 Board Meeting agenda is approved.

1.4. Pledge of Allegiance

Trustee Avdis led the Pledge of Allegiance.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

Trustee Edwin Perez requested that items 5.6 & 5.7 be pulled from consent as he would be recusing himself from voting on both items.

2. PRESENTATIONS

There were no scheduled presentations.

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction not on the Agenda.

There were no public comments made.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the May 2023 Board Meeting.

A copy of the General Manager's Report has been included in the June 16 Board packet.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the May 2023 Board Meeting.

A copy of the Operation Manager's Report has been included in the June 16 Board packet.

OM Gabe Holleman highlighted the newly added Homeless Encampment Activity page in the OM Report.

Trustee Smith asked if the district was funding the entire encampment activities, which OM Holleman confirmed. He stated that GM King has applied for the SSJDD grant to further assist in funding encampment cleanup efforts.

Trustee Perez asked for clarification on posting notices before scheduled encampment cleanups. OM Holleman explained that the process takes three weeks, with notices being placed weekly for three weeks. The cleanup event is then coordinated with local police departments. He also indicated that daily patrols would be present near Home Depot and The Cove to establish a presence.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the May 2023 Board Meeting.

Co-Counsel Smith provided a verbal update of counsel's work during May 2023.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items routine and will adopt them in one motion. There is no discussion on these items before the Board votes on the motion unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.

Trustee Perez requested that items 5.6 and 5.7 be pulled from the Consent Calendar and voted on separately.

GM King informed that an attachment for Item 5.8 (Resolution No. 2023-06-04) was handed out to Trustees at the beginning of the meeting.

GM King explained the nature of items 5.5 and 5.6. He indicated they were being included so that an agreement with DWR can be executed promptly once the application is approved. He also explained the nature of item 5.7

MOVED/SECOND: Trustee Nick Avdis/Trustee Tom Smith

AYES: Trustee Lee Reeder, Avdis, Bains, Barandas, Perez, Smith.

NOES: None

ABSENT: Trustee Gilbert

ABSTAIN: None

ACTION: The motion to approve Consent Calendar Items 5.1-5.5 and 5.8 & 5.9 is approved.

Items 5.6 & 5.7 were voted on separately.

MOVED/SECOND: Trustee Elena Lee Reeder/Trustee Nick Avdis

AYES: Trustee Lee Reeder, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith

NOES: None

ABSENT: Trustee Gilbert

RECUSED: Trustee Perez

ACTION: The motion to approve Consent Calendar Items 5.6-5.7 is approved.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from the May 12, 2023 Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for May 2023.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for May 2023.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for May 2023.
- 5.5. AUTHORIZATION TO SUBMIT GRANT APPLICATION: Review and Consider Adoption of Resolution No. 2023-06-01 Authorizing General Manager to Submit Application for Grant Funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2023/2024.
- 5.6. AUTHORIZATION TO EXECUTE FUNDING AGREEMENT: Review and Consider Adoption of Resolution No. 2023-06-02 Authorizing General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood Maintenance Assistance Program 2023/2024.
- 5.7. AUTHORIZATION TO PARTICIPATE: Review and Consider Adoption of Resolution No. 2023-06-03: Authorizing the Intent to Participate in The State Of California Department Of Water Resources Flood System Repair Project To Receive State Cost-Share Funds.
- 5.8. AUTHORIZATION TO ACCEPT GRANT DEED: Review and Consider Adoption of Resolution No. 2023-06-04 – Authorizing the General Manager to Accept Grant Deed from Beazer Homes Holdings LLC (APN: 225-3190-004).

- 5.9. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION: Review and Consider Selection of California Special Districts Association Board of Director Seat C and Authorize Board Secretary to Cast Vote

6. SCHEDULED ITEMS

- 6.1. FISCAL YEAR 2023/2024 BUDGET: Review and Consider Adoption of Resolution No. 2023-06-05 – Adopting Fiscal Year 2023/2024 Budget.

GM King stated the proposed budget was mostly unchanged from the draft budget presented in the May board meeting, except for an additional \$30,000 for professional development. It was also noted the District will not receive the Community Project Fund. This line item has been removed from the budget.

MOVED/SECOND: Trustee Tom Smith/Trustee Nick Avdis
AYES: Trustee Lee Reeder, Avdis, Bains, Barandas, Perez, Smith.
NOES: None
ABSENT: Trustee Gilbert
ABSTAIN: None
ACTION: The motion to approve Item 6.1 is approved.

- 6.2. OFFICIAL PAY RATE SCHEDULE FOR FISCAL YEAR 2023/2024: Review and Consider Adoption of Resolution No. 2023-06-06 – Adopting Official Pay Rate Schedule for Fiscal Year 2023/2024.

GM King stated that the 5.5% COLA change is reflected for all positions in the Official Pay Rate Schedule including the General Manager.

MOVED/SECOND: Trustee Ed Perez/Trustee Tom Barandas
AYES: Trustee Lee Reeder, Avdis, Bains, Barandas, Perez, Smith.
NOES: None
ABSENT: Trustee Gilbert
ABSTAIN: None
ACTION: The motion to approve Item 6.2 is approved.

- 6.3. SACRAMENTO LOCAL AGENCY FORMATION COMMISSION: Nominations for Special District Representation.

GM King asked if any trustee would be interested in being nominated for LAFCo Special District Representation. Trustee Perez expressed interest.

MOVED/SECOND: Trustee Nick Avdis/Trustee Elene Lee Reeder
AYES: Trustee Lee Reeder, Avdis, Bains, Barandas, Perez, Smith
NOES: None
ABSENT: Trustee Gilbert
ABSTAIN: None

ACTION: The motion to nominate Trustee Perez for LAFCo Special District Representation is approved.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) May 31, 2023

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Finance Committee
- Legal Committee
- Personnel Committee
- Operations Committee
- Urbanization Committee

8. CLOSED SESSION

There were no Closed Session items.

9. ADJOURN

Trustee Lee Reeder asked for all in favor of adjournment of the meeting. All were in favor. The meeting is adjourned.



RECLAMATION DISTRICT 1000

DATE: JULY 14, 2023

AGENDA ITEM NO. 5.2

TITLE: Treasurer’s Report

SUBJECT: Approve Treasurer's Report for June 2023

EXECUTIVE SUMMARY:

This Staff Report aims to inform the Board of the current total funds in the District’s checking and money market accounts, Sacramento County Treasurer Fund, State Treasurer Local Agency Investment Fund (LAIF), and the City of Sacramento Pooled Investment Fund.

The attached report provides monthly beginning and ending balances for operations and maintenance cash flow. It includes the current month’s receipts, fund-to-fund transfers, accounts payable, and payroll. The Treasurer’s Report also features notable fund and cash flow items for June 2023.

The District maintains funds in the California State Controller Local Agency Investment Fund (LAIF), the Sacramento County Treasurer, and Bank of the West. In the fiscal year 2023-2024, the District will primarily rely on levied property assessments and the newly approved Stormwater Fee for its income. Sacramento and Sutter County property tax bills, collect these assessments and fees.

The Board of Trustees approves a resolution annually that designates officers and signatories to the Operations and Maintenance Fund held by the Sacramento County Treasurer. The District’s Financial Reserve Policy guides current, future, and unexpected funding requirements. In contrast, the District’s Investment Policy guides investments made by the District of any surplus or reserve funds it may have.

RECOMMENDATION:

Staff recommends the Board approve the June 2023 Treasurer's Report.

ATTACHMENTS:

- 1. Treasurer's Report June 2023

STAFF RESPONSIBLE FOR REPORT:



 Joleen Gutierrez, Administrative Services Manager

Date: 07/06/2023



 Kevin L. King, General Manager

Date: 07/06/2023

Reclamation District 1000
Treasurer's Report for June 2023

| June 2023 | Ending Balance @ 6/30/23 |
|--|--|
| Total Funds at 6/30/23 | 10,153,608.69 |
| Bank of the West - Checking* | Included in O&M cash flow below 162,499.69 |
| Bank of the West - Money Market | Included in O&M cash flow below 350,436.88 |
| Bank of the West FMAP | Included in O&M cash flow below 421,350.39 |
| Sacramento County Treasurer | 4,344,950.83 |
| State Treasurer - Local Agency Investment Fund | 2,668,563.82 |
| City of Sacramento - Pool A | 2,205,807.08 |

| June 2023 - Operations and Maintenance Cash Flow | Money Market | FMAP | Operating Checking | Combined O&M |
|--|-------------------|-------------------|--------------------|-------------------|
| Beginning Balance at 6/1/23 | 50,434.64 | 421,346.93 | 1,629,830.31 | 2,101,611.88 |
| Transfers from money market to operating account | (300,000.00) | - | 300,000.00 | - |
| Transfers from operating account to money market account | 400,000.00 | - | (400,000.00) | - |
| Transfers from LAIF to money market account | 200,000.00 | - | - | 200,000.00 |
| Transfers from operating account to LAIF | - | - | (1,200,000.00) | (1,200,000.00) |
| Current months receipts | - | - | 335,936.37 | 335,936.37 |
| Monthly interest | 2.24 | 3.46 | - | 5.70 |
| Accounts Payable* | - | - | (400,619.34) | (400,619.34) |
| Payroll | - | - | (102,647.65) | (102,647.65) |
| Ending Balance at 6/30/23 | 350,436.88 | 421,350.39 | 162,499.69 | 934,286.96 |

*See Attached Check Register

Current months receipts are made up of the following:

| | |
|------------------------------------|-------------|
| Proceeds from insurance settlement | 265,406.54 |
| Misc. income | 104.10 |
| Vendor reimbursement | 19.73 |
| Developer deposits | 70,366.00 |
| Bank fee refund | 40.00 |
| | <hr/> |
| | 335,936.37 |
| | <hr/> <hr/> |



RECLAMATION DISTRICT 1000

DATE: JULY 14, 2023

AGENDA ITEM NO. 5.3

TITLE: Expenditure Report

SUBJECT: Review and Accept Reports for June 2023

EXECUTIVE SUMMARY:

This Staff Report informs the Board of monthly expenditures and provides an explanation for any expenses outside of the usual course of business. Staff recommends that the Board review and accept the Expenditure Report for June 2023.

The Administrative Services Manager reviews, and the General Manager approves expenditures. This activity is disclosed monthly as an attachment to this staff report.

The Expenditure Report (Attachment 1) notes a few items: \$10,691 to Snap-On Industrial for shop equipment, \$17,800 to Rey's Air for HVAC installation at the district's field shop, \$75,205 to CalPERS for the annual OPEB/ARC payment, \$14,333 to Aqua Terra for vegetation management services, \$37,360 to Brookman Protection Services for security patrol, \$71,826 to Nutrien for herbicides, and \$12,238 to Pape Machinery for field equipment.

RECOMMENDATION:

Staff recommends that the Board review and accept the Expenditure Reports for June 2023.

ATTACHMENTS:

- 1. June 2023 Expenditure Report

STAFF RESPONSIBLE FOR REPORT:



 Joleen Gutierrez, Administrative Services Manager

Date: 07/06/2023



 Kevin L. King, General Manager

Date: 07/06/2023

June 2023 Expenditure Report – O&M

| Type | Date | Num | Name | Memo | Debit | Credit | Balance |
|--|------------|-------------|---|---|-----------|--------------|---------------------|
| Cash and Investments | | | | | | | 1,629,830.31 |
| 1011.00 - Bank of the West O&M Checking | | | | | | | 1,629,830.31 |
| Bill Pmt | | | | | | | |
| -Check | 06/01/2023 | 1002377864 | Cal Pers | May Pt 1 457 | | 800.00 | 1,629,030.31 |
| Bill Pmt | | | | | | | |
| -Check | 06/01/2023 | 1002377866 | Cal Pers | Gutierrez 457 May 2023 | | 976.97 | 1,628,053.34 |
| General Journal | 06/02/2023 | | | 5/31/23 payroll activity | | 17,362.66 | 1,610,690.68 |
| General Journal | 06/02/2023 | | | 5/31/23 payroll activity | | 38,715.82 | 1,571,974.86 |
| Bill Pmt | | | Alhambra & Sierra Springs | | | | |
| -Check | 06/05/2023 | 06052023 | | INv 21217024052723 | | 62.74 | 1,571,912.12 |
| Bill Pmt | | | | | | | |
| -Check | 06/05/2023 | 1002379710 | Cal Pers | UAL Classic | | 9,877.33 | 1,562,034.79 |
| Bill Pmt | | | | | | | |
| -Check | 06/05/2023 | 15647870825 | City of Sacramento | Acct 7029676079 | | 11.62 | 1,562,023.17 |
| Bill Pmt | | | | | | | |
| -Check | 06/05/2023 | 15508700913 | Comcast | Acct 8155600381146169 | | 356.60 | 1,561,666.57 |
| Bill Pmt | | | | | | | |
| -Check | 06/05/2023 | 15603525546 | PG&E | Acct 8886406823-9 | | 36.68 | 1,561,629.89 |
| Bill Pmt | | | | | | | |
| -Check | 06/05/2023 | 1002379713 | Cal Pers | UAL PEPRA | | 238.25 | 1,561,391.64 |
| Bill Pmt | | | | | | | |
| -Check | 06/05/2023 | 1564885028 | City of Sacramento | Acct 0010065857 | | 73.82 | 1,561,317.82 |
| Bill Pmt | | | | | | | |
| -Check | 06/05/2023 | 1002379720 | Cal Pers | UAL 2nd Tier | | 165.92 | 1,561,151.90 |
| Bill Pmt | | | | | | | |
| -Check | 06/05/2023 | 51858 | ACWA JPIA | Inv 0699722 | | 1,969.64 | 1,559,182.26 |
| Bill Pmt | | | | | | | |
| -Check | 06/05/2023 | 51859 | Airgas NCN | Inv 9997729300 | | 490.95 | 1,558,691.31 |
| Bill Pmt | | | | | | | |
| -Check | 06/05/2023 | 51860 | AT&T | Inv 20022468 | | 937.09 | 1,557,754.22 |
| Bill Pmt | | | | | | | |
| -Check | 06/05/2023 | 51861 | Bode & Bode Carson Landscape Industries | INv 88834 | | 1,796.99 | 1,555,957.23 |
| Bill Pmt | | | | | | | |
| -Check | 06/05/2023 | 51862 | | Inv 412212 | | 170.00 | 1,555,787.23 |
| Bill Pmt | | | | | | | |
| -Check | 06/05/2023 | 51863 | Cintas | Inv 5160566537 | | 12.70 | 1,555,774.53 |
| Bill Pmt | | | | | | | |
| -Check | 06/05/2023 | 51864 | Dossier Systems | Inv 135992 | | 947.11 | 1,554,827.42 |
| Bill Pmt | | | | | | | |
| -Check | 06/05/2023 | 51865 | Pape Machinery | Inv 1400406 | | 333.57 | 1,554,493.85 |
| Bill Pmt | | | | | | | |
| -Check | 06/05/2023 | 51866 | Smile Business Products | Inv 1122738 | | 170.77 | 1,554,323.08 |
| Bill Pmt | | | | | | | |
| -Check | 06/05/2023 | 51867 | Streamline | Inv A14C0AB6-0031 | | 200.00 | 1,554,123.08 |
| Bill Pmt | | | | | | | |
| -Check | 06/05/2023 | 51868 | Valley Tire Center, Inc. | Inv 004004079 | | 386.37 | 1,553,736.71 |
| Bill Pmt | | | Verizon Connect Fleet USA LLC | | | | |
| -Check | 06/05/2023 | 51869 | | Inv 328000044979 | | 632.95 | 1,553,103.76 |
| Bill Pmt | | | | | | | |
| -Check | 06/05/2023 | 15608525609 | PG&E | Acct 370236178-9 | | 29.75 | 1,553,074.01 |
| Bill Pmt | | | | | | | |
| -Check | 06/05/2023 | 1002379722 | Cal Pers | 457 May Pt 2 | | 800.00 | 1,552,274.01 |
| Deposit | 06/05/2023 | | | COMMERCIAL DEPOSIT/ | 123.83 | | 1,552,397.84 |
| Check | 06/05/2023 | | | TRANSFER TO CHECKING 245010988 | | 150,000.00 | 1,402,397.84 |
| Transfer | 06/06/2023 | | | Payee:Book Transfer Credit Funds Transfer Payee:Outgoing Money Transfer | | 1,200,000.00 | 202,397.84 |
| Check | 06/06/2023 | EFT | Bank of the West | | | 35.00 | 202,362.84 |
| Bill Pmt | | | Waste Management of Sacramento | Memo:WASTE MANAGEMENT INTERNET 0609 | | 1,027.64 | 201,335.20 |
| -Check | 06/08/2023 | 80073020777 | | | | | |
| Bill Pmt | | | | | | | |
| -Check | 06/08/2023 | 51870 | Cintas | Inv 9225963505, 9225963511 | | 233.82 | 201,101.38 |
| Bill Pmt | | | Terrapin Technology Group | | | | |
| -Check | 06/08/2023 | 51871 | | Inv 23-0858B, 23-0858A | | 3,741.39 | 197,359.99 |
| Bill Pmt | | | | | | | |
| -Check | 06/08/2023 | 51872 | US Bank Corp | Acct ending 5312 Memo:COMMERCIAL | | 2,128.97 | 195,231.02 |
| Payment | 06/08/2023 | 1624 | Metro Airpark | DEPOSIT/ | 15,000.00 | | 210,231.02 |

| | | | | | | | |
|----------|------------|-------------|---|-----------------------------------|------------|------------|------------|
| Payment | 06/08/2023 | 10131 | Airport South Industrial | Memo:COMMERCIAL DEPOSIT/ | 30,000.00 | | 240,231.02 |
| Check | 06/09/2023 | | | ADP PAYROLL FEES ADP FEES 0609 | | 117.60 | 240,113.42 |
| Bill Pmt | 06/12/2023 | 225606277 | Napa Auto Parts | Memo:GENUINE PARTS CO BT0612 0613 | | 698.40 | 239,415.02 |
| -Check | 06/12/2023 | 51873 | Carson Landscape Industries | Inv 412502 | | 894.00 | 238,521.02 |
| Bill Pmt | 06/12/2023 | 51874 | Chavez Accountancy Corporation | Inv 5686 | | 1,140.00 | 237,381.02 |
| -Check | 06/12/2023 | 51875 | Cintas | Inv 4155514971 | | 96.10 | 237,284.92 |
| Bill Pmt | 06/12/2023 | 51876 | Montage Enterprises | Inv 103759 | | 1,348.52 | 235,936.40 |
| -Check | 06/12/2023 | 51877 | Occupational Health Centers of CA | Inv 79330842 | | 55.00 | 235,881.40 |
| Bill Pmt | 06/12/2023 | 51878 | Pape Machinery | Inv 14500244, 14500291, 14495223 | | 1,653.32 | 234,228.08 |
| -Check | 06/12/2023 | 51879 | SMUD Corporation Yard Office | Plant 6 SN#32240600 | | 5,000.00 | 229,228.08 |
| Bill Pmt | 06/12/2023 | 51880 | Snap-on Industrial | Inv 201486021 | | 10,691.88 | 218,536.20 |
| -Check | 06/12/2023 | 51881 | Valley Tire Center, Inc. | Inv 40004079, 40004773 | | 428.01 | 218,108.19 |
| Bill Pmt | 06/12/2023 | 51882 | Yolo County Public Works | May 2023 | | 549.90 | 217,558.29 |
| -Check | 06/13/2023 | | | | | 35.00 | 217,523.29 |
| Check | 06/13/2023 | | | | | | |
| Deposit | 06/13/2023 | | | COMMERCIAL DEPOSIT/ | 265,406.54 | | 482,929.83 |
| | | | | Memo:COMMERCIAL DEPOSIT/ | 25,000.00 | | 507,929.83 |
| Payment | 06/14/2023 | | Upper Westside | | | | |
| Bill Pmt | 06/16/2023 | 1002388922 | Cal Pers | Classic May 2023 | | 3,802.60 | 504,127.23 |
| -Check | 06/16/2023 | 1002388921 | Cal Pers | PEPRA May 2023 | | 4,228.75 | 499,898.48 |
| Bill Pmt | 06/16/2023 | 1002388920 | Cal Pers | 2nd Tier May | | 6,990.01 | 492,908.47 |
| -Check | 06/16/2023 | | | TRANSFER FROM CHECKING 69813574 | | 250,000.00 | 242,908.47 |
| Deposit | 06/16/2023 | | | | | | |
| General | 06/16/2023 | | | 6/15/23 payroll activity | | 14,689.80 | 228,218.67 |
| Journal | 06/16/2023 | | | 6/15/23 payroll activity | | 31,879.37 | 196,339.30 |
| General | 06/19/2023 | 06192023 | Alhambra & Sierra Springs | Inv 6169212061623 | | 127.35 | 196,211.95 |
| Journal | 06/19/2023 | 17054084549 | City of Sacramento | Acct 9432729750 | | 202.30 | 196,009.65 |
| Bill Pmt | 06/19/2023 | 226506103 | Napa Auto Parts | Inv 365096 | | 98.96 | 195,910.69 |
| -Check | 06/19/2023 | 2328757297 | Verizon | Inv 993177735 | | 260.98 | 195,649.71 |
| Bill Pmt | 06/19/2023 | 17054243406 | City of Sacramento | Acct 7267723621 | | 184.49 | 195,465.22 |
| -Check | 06/19/2023 | 51883 | Cintas | Inv 4158312548, 516247751 | | 216.54 | 195,248.68 |
| Bill Pmt | 06/19/2023 | 51884 | County of Sacramento - Municipal Servces | Inv 71613 | | 1,625.45 | 193,623.23 |
| -Check | 06/19/2023 | 51885 | Downey Brand LLP | Inv 587172, 587167 | | 4,921.00 | 188,702.23 |
| Bill Pmt | 06/19/2023 | 51886 | Interstate Oil Company | Inv 611387 | | 3,638.33 | 185,063.90 |
| -Check | 06/19/2023 | 51887 | Jan-Pro | Inv 19040 | | 440.00 | 184,623.90 |
| Bill Pmt | 06/19/2023 | 51888 | Rey's Air Security & Asset Management, LP | Inv 14522684 | | 17,800.00 | 166,823.90 |
| -Check | 06/19/2023 | 51889 | Snap-on Industrial | Inv 6239421 | | 3,846.81 | 162,977.09 |
| Bill Pmt | 06/19/2023 | 51890 | US Bank Corp | Inv 201486021 | | 160.17 | 162,816.92 |
| -Check | 06/19/2023 | 51891 | Valley Hydraulics & Machine, Inc. | Acct ending 1506 | | 51.20 | 162,765.72 |
| Bill Pmt | 06/19/2023 | 51892 | Valley Tire Center, Inc. | Inv 143634 | | 304.60 | 162,461.12 |
| -Check | 06/19/2023 | 51893 | Valley Tire Center, Inc. | Inv 40005084 | | 148.96 | 162,312.16 |
| Bill Pmt | 06/19/2023 | | | Memo:COMMERCIAL DEPOSIT/ | 366.00 | | 162,678.16 |
| Payment | 06/20/2023 | 3905 | Greenbriar | | | | |

| | | | | | | | |
|---|------------|-------------|---------------------------|--|------------|-------------------|---------------------|
| Bill Pmt | | | | | | | |
| -Check | 06/20/2023 | 1002390469 | Cal Pers | July Health | | 22,345.21 | 140,332.95 |
| Bill Pmt | | | | | | | |
| -Check | 06/20/2023 | 1002390061 | Cal Pers | 457 June | | 800.00 | 139,532.95 |
| Check | 06/20/2023 | | | PREVIOUS PERIOD ACTIVITY RESULTE | | 40.00 | 139,492.95 |
| Deposit | 06/20/2023 | | | VALUED CUSTOMER | | | |
| | | | | MONTHLY SERVICE | 40.00 | | 139,532.95 |
| Check | 06/23/2023 | EFT | ADP | | | 88.80 | 139,444.15 |
| Bill Pmt | | | | | | | |
| -Check | 06/26/2023 | 17750476427 | City of Sacramento | Acct 2007944000 | | 147.16 | 139,296.99 |
| Bill Pmt | | | | | | | |
| -Check | 06/26/2023 | 17708759949 | PG&E | Acct 3702326178-9 | | 29.56 | 139,267.43 |
| Bill Pmt | | | | | | | |
| -Check | 06/26/2023 | 60110120961 | The Home Depot | Inv 4743064 | | 322.76 | 138,944.67 |
| Bill Pmt | | | | | | | |
| -Check | 06/26/2023 | 17750490506 | City of Sacramento | Acct 5450844000 | | 65.90 | 138,878.77 |
| Bill Pmt | | | | | | | |
| -Check | 06/26/2023 | 51894 | Cintas | Inv 5164049015 | | 49.93 | 138,828.84 |
| Bill Pmt | | | | | | | |
| -Check | 06/26/2023 | 51895 | Contour Sierra Aebi, LLC | Inv 1874.44 | | 1,874.44 | 136,954.40 |
| Bill Pmt | | | | Inv 23029, 23149, 23055, 23054, 23053, | | | |
| -Check | 06/26/2023 | 51896 | J Franko Electric | 23056 | | 11,000.00 | 125,954.40 |
| Bill Pmt | | | Loewen Pump | | | | |
| -Check | 06/26/2023 | 51897 | Maintenance | Inv 3282 | | 3,280.00 | 122,674.40 |
| Bill Pmt | | | | | | | |
| -Check | 06/26/2023 | 51898 | Mead & Hunt | Inv 350075 | | 4,036.50 | 118,637.90 |
| Bill Pmt | | | | | | | |
| -Check | 06/26/2023 | 51899 | Montage Enterprises | Inv 104009, 104155 | | 1,737.10 | 116,900.80 |
| Bill Pmt | | | | | | | |
| -Check | 06/26/2023 | 51900 | Smile Business Products | Inv 1127613 | | 210.95 | 116,689.85 |
| Bill Pmt | | | | | | | |
| -Check | 06/26/2023 | 51901 | United Rentals | Inv 2206394-001 | | 1,500.17 | 115,189.68 |
| Bill Pmt | | | | | | | |
| -Check | 06/27/2023 | 51902 | Joleen Gutierrez | Mileage | | 197.06 | 114,992.62 |
| Bill Pmt | | | | | | | |
| -Check | 06/27/2023 | 51903 | CalPers | FY 22/23 118939592 | | 75,205.00 | 39,787.62 |
| Transfer | 06/27/2023 | | | Funds Transfer | 300,000.00 | | 339,787.62 |
| Bill Pmt | | | Alhambra & Sierra | | | | |
| -Check | 06/28/2023 | 6282023 | Springs | Inv 21217024062423 | | 64.74 | 339,722.88 |
| Bill Pmt | | | | | | | |
| -Check | 06/28/2023 | 17944699296 | City of Sacramento | Acct 1905200485 | | 19.12 | 339,703.76 |
| Bill Pmt | | | | | | | |
| -Check | 06/28/2023 | 51904 | Aqua Terra LLC | Inv 1004 | | 14,333.00 | 325,370.76 |
| Bill Pmt | | | Brookman Protection | | | | |
| -Check | 06/28/2023 | 51905 | Services, Inc. | Inv 23-094, 23-097 | | 37,360.00 | 288,010.76 |
| Bill Pmt | | | | | | | |
| -Check | 06/28/2023 | 51906 | Hire Right Solutions, LLC | Inv 1174094 | | 56.05 | 287,954.71 |
| Bill Pmt | | | | | | | |
| -Check | 06/28/2023 | 51907 | MBK Engineers | Inv 2319.72 | | 2,319.72 | 285,634.99 |
| Bill Pmt | | | Nutrien Ag Solutions, | | | | |
| -Check | 06/28/2023 | 51908 | Inc. | Inv 24634172, 24634053 | | 71,826.68 | 213,808.31 |
| Bill Pmt | | | | | | | |
| -Check | 06/28/2023 | 51909 | Pape Machinery | Inv 317258 | | 12,238.56 | 201,569.75 |
| Bill Pmt | | | | | | | |
| -Check | 06/28/2023 | 51910 | SMUD | Acct 7000000317 | | 36,226.71 | 165,343.04 |
| Bill Pmt | | | | | | | |
| -Check | 06/28/2023 | 51911 | Snap-on Industrial | Inv 201486021 | | 248.47 | 165,094.57 |
| Bill Pmt | | | | | | | |
| -Check | 06/28/2023 | 51912 | West Yost Associates | Inv 2054153 | | 2,594.88 | 162,499.69 |
| Total 1011.00 · Bank of the West O&M Checking | | | | | | 635,936.37 | 2,103,266.99 |
| Total Cash and | | | | | | 635,936.37 | 2,103,266.99 |
| Investments | | | | | | 635,936.37 | 162,499.69 |
| | | | | | | 635,936.37 | 2,103,266.99 |
| | | | | | | | 162,499.69 |

Activity Summary

| | |
|----------------------|---------------|
| Transfers from Money | |
| Market account | 300,000.00 |
| Transfers to Money | |
| Market account | -400,000.00 |
| Transfers to LAIF | -1,200,000.00 |

| | |
|-----------------------------------|-----------------------------|
| Bank fee refund | 40.00 |
| Current months receipts | 335,896.37 |
| Accounts payable disbursements | -400,619.34 |
| Payroll disbursements | <u>-102,647.65</u> |
| Net activity | <u><u>-1,467,330.62</u></u> |



RECLAMATION DISTRICT 1000

DATE: JUNE 16, 2023

AGENDA ITEM NO. 5.4

TITLE: Budget to Actual Report

SUBJECT: Review and Accept Report for June 2023

EXECUTIVE SUMMARY:

The Budget to Actual report provides a monthly snapshot of how well the district meets its budget goals for the fiscal year. The monthly report contains a three-column presentation of actual expenditures, budgeted expenditures, and the budget percentage. Each line item compares budgeted amounts against real-to-date expenses. Significant budgeted line item variances (if any) will be explained below.

Attachment 1 provides a report for the month ending June 2023 (the end of the fiscal year). Overall, the district is under budget by \$1.9 Million; however, the district is over budget in several line item categories. The most significant Administrative expenditures to date are Public Relations, Liability Insurance, Election, Legal, Administrative Consultants, Assessments/Property Taxes, Wages, Payroll Taxes, OPEB/ARC, Group Insurance, and Worker’s Compensation Insurance. Significant expenses under Operations are Power, Supplies & Materials, Fuel, Refuse, Equipment Repair, Shop Equipment, Miscellaneous, Utilities, and Government Fees/Permits.

BACKGROUND:

Annually, the Board of Trustees adopts the district’s annual budget in June. Typically, three board committees review the draft budget prepared by staff. The Personnel Committee reviews the wage and benefits portion of the budget. The Operations Committee reviews the Capital expenditures Budget. After the two committees review and make recommendations regarding the budget, the final draft is prepared for the Finance Committee to consider. After review by the Finance Committee, the final Proposed Budget is presented to the entire Board for review and thirty days later for adoption at a regular Board meeting.

RECOMMENDATION:

Staff recommends the Board review and accept the Budget to Actual Report for June 2023.

ATTACHMENTS:

1. Budget to Actual Report June 2023

STAFF RESPONSIBLE FOR REPORT:



 Joleen Gutierrez, Administrative Services Manager

Date: 07/06/2023



 Kevin L. King, General Manager

Date: 07/06/2023

**Reclamation District No. 1000
Budget to Actual Comparison
July 1, 2022 to June 30, 2023 (Twelve Months Ending of Fiscal 2023)**

| | Year to Date July 1, 2022 to June 30, 2023 | Budget | Percent of Budget | |
|--|---|------------------|------------------------------|---|
| Operation & Maintenance Income | | | | |
| Property Assessments | 2,272,839 | 2,250,000 | 101.02% | |
| Rents | 23,107 | 24,000 | 96.28% | |
| Interest Income | 115,089 | 35,000 | 328.83% | |
| SAFCA - O/M Assessment | 1,449,420 | 1,421,000 | 102.00% | |
| Services Performed Revenue | 161,112 | - | Not Budgeted | Includes Notmas Basin MOU |
| Misc Income | 137,008 | - | Not Budgeted | Includes surplusd equipment sale and developer markup |
| FMAP Grant | 145,634 | - | Not Budgeted | |
| Security Patrol Reimbursement | 43,660 | 60,000 | 72.77% | |
| Insurance Proceeds | 265,407 | - | Not Budgeted | |
| Total | 4,613,276 | 3,790,000 | 121.72% | |
| Restricted Fund | | | | |
| Metro Airpark Groundwater Pumping | 37,836 | 25,000 | 151.34% | |
| Total Combined Income | 4,651,112 | 3,815,000 | 121.92% | |
| Administration, Operations and Maintenance - Expenses | | | | |
| Administration | | | | |
| Government Fees/Permits | 4,747 | 27,700 | 17.14% | |
| Legal | 90,463 | 77,500 | 116.73% | |
| Liability/Auto Insurance | 250,459 | 171,270 | 146.24% | |
| Office Supplies | 4,578 | 4,500 | 101.73% | |
| Computer Costs | 27,180 | 34,900 | 77.88% | |
| Accounting/Audit | 38,630 | 57,200 | 67.53% | |
| Admin. Services | 13,238 | 20,750 | 63.80% | |
| Utilities (Phone/Water/Sewer) | 15,020 | 16,900 | 88.88% | |
| Mit. Land Expenses | 4,995 | 6,000 | 83.25% | |
| Administrative Consultants | 41,693 | 38,800 | 107.46% | |
| Assessment/Property Taxes (SAFCA - CAD) | 9,039 | 8,500 | 106.34% | |
| Admin - Misc./Other Expenses | 1,011 | 2,800 | 36.11% | |
| Memberships | 36,872 | 39,700 | 92.88% | |
| Office Maintenance & Repair | 20,627 | 33,350 | 61.85% | |
| Payroll Service | 2,619 | 4,500 | 58.20% | |
| Public Relations | 413,296 | 74,000 | 558.51% | |
| Small Office & Computer Equipment | 1,761 | 10,000 | 17.61% | |
| Election | 141,446 | 100,500 | 140.74% | |
| Conference/Travel/Professional Development | 6,246 | 20,500 | 30.47% | |
| Sub Total | 1,123,920 | 749,370 | 149.98% | |
| Personnel/Labor | | | | |
| Wages | 1,342,489 | 1,218,409 | 110.18% | |
| Group Insurance | 136,966 | 115,592 | 118.49% | |
| Worker's Compensation Insurance | 27,640 | 25,000 | 110.56% | |
| OPEB - ARC | 75,205 | 62,485 | 120.36% | |
| Dental/Vision/Life | 24,759 | 25,300 | 97.86% | |
| Payroll Taxes | 99,950 | 92,599 | 107.94% | |
| Pension | 225,193 | 278,922 | 80.74% | |
| Continuing Education | 2,244 | 5,000 | 44.88% | |
| Trustee Fees | 27,450 | 35,000 | 78.43% | |
| Annuitant Health Care | 84,067 | 108,127 | 77.75% | |
| Sub Total | 2,045,963 | 1,966,434 | 104.04% | |
| Operations | | | | |
| Power | 597,634 | 450,000 | 132.81% | |
| Supplies/Materials | 27,629 | 18,500 | 149.35% | |
| Herbicide | 207,707 | 225,000 | 92.31% | |
| Fuel | 87,167 | 80,000 | 108.96% | |
| Field Services | 138,683 | 267,000 | 51.94% | |
| Field Operations Consultants | 12,861 | 15,000 | 85.74% | |
| Equipment Rental | 1,500 | 5,000 | 30.00% | |
| Refuse Collection | 33,770 | 30,000 | 112.57% | |
| Equipment Repair/Service | 32,534 | 25,000 | 130.14% | |
| Equipment Parts/Supplies | 36,015 | 50,000 | 72.03% | |
| Facility Repairs | 345,805 | 595,000 | 58.12% | |
| Shop Equipment (not vehicles) | 12,812 | 12,500 | 102.50% | |
| Field Equipment | 21,238 | 40,000 | 53.10% | |
| Misc/Other 2 | 2,621 | 500 | 524.20% | |
| Utilities - Field | 16,452 | 11,000 | 149.56% | |
| Government Fees/Permits - Field | 9,790 | 9,500 | 103.05% | |
| Sub Total | 1,584,218 | 1,834,000 | 86.38% | |
| Equipment | | | | |
| Equipment | 12,598 | - | Not budgeted | SCADA |
| Sub Total | 12,598 | - | | |

| Consulting/Contracts/Memberships | | | |
|---|------------------|------------------|---------------|
| Engineering/Technical Consultants | 135,644 | 176,400 | 76.90% |
| Security Patrol | 123,880 | 175,000 | 70.79% |
| Temporary Admin | 11,959 | - | Not budgeted |
| Sub Total | 271,483 | 351,400 | 77.26% |
| FMAP Expenditures | | | |
| LOI/SWIF (Consultants) | 25,280 | 20,000 | 126.40% |
| Equipment | - | - | Not budgeted |
| Operations & Maintenance (Field) | 100,541 | 409,400 | 24.56% |
| Administrative | - | 10,000 | 0.00% |
| Sub Total | 125,821 | 439,400 | 28.63% |
| Total A, O & M Expenses | 5,164,003 | 5,340,604 | 96.69% |
| Capital Expenses | | | |
| Capital Office Upgrades | 57,390 | 75,000 | 76.52% |
| Capital Facilities | 195,062 | 2,920,000 | 6.68% |
| Sub Total | 252,452 | 2,995,000 | 8.43% |
| Total All Expenditures | 5,416,455 | 8,335,604 | 64.98% |

CIP Update



RECLAMATION DISTRICT 1000

DATE: JULY 14, 2023

AGENDA ITEM NO. 5.5

TITLE: Cost Allocation Plan

SUBJECT: Review and Consider Adoption of Resolution No. 2023-07-01 Adopting Cost Allocation Plan and Implementation of Full Cost and OMB Compliant Rates.

EXECUTIVE SUMMARY:

Reclamation District No. 1000 (RD 1000; District) adopted a Cost Allocation Plan in December 2021. The Board directed that the Full Cost and OMB Compliant Rates be reviewed and updated annually. Exhibit "A" of Attachment No. 1 provides the updated rates to be considered for Fiscal Year 2023/2024.

RECOMMENDATION:

Staff recommends that the Board of Trustees review and consider adopting Resolution 2023-07-01. This resolution includes the District's updated Cost Allocation Plan and Implementation of Full Cost and OMB Compliant Rates. The plan will be effective for Fiscal Year 2023/2024 as provided in Exhibit "A" of Resolution No. 2023-07-01.

ATTACHMENTS:

1. Resolution 2023-07-01 – Cost Allocation Plan and Implementation of Full Cost and OMB Compliant Rates for Fiscal Year 2023/2024

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 07/06/2023



RECLAMATION DISTRICT NO. 1000
RESOLUTION NO. 2023-07-01

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000
ADOPTING THE DISTRICT'S COST ALLOCATION PLAN AND
IMPLEMENTATION OF FULL COST AND OMB COMPLIANT RATES FOR FISCAL YEAR 2023/2024**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 14th day of July 2023, the following resolution was approved and adopted:

WHEREAS, the Reclamation District No. 1000's (District) mission is flood protection for the Natomas Basin, providing for the public's health and safety by operating and maintaining the levees, and the District's canals and pump stations; and

WHEREAS, the Board of Trustees (Board) of the District recognizes the importance of providing flood protection in a safe, efficient, and responsible manner; and

WHEREAS, it is appropriate and necessary to employ staff to achieve the goals and objectives of the District; and

WHEREAS, the establishment and adoption of a Cost Allocation Plan and Implementation of Full Cost and OMB Compliant Rates is necessary; and

WHEREAS, the Board has been presented with, reviewed, and considered the Cost Allocation Plan and Implementation of Full Cost and OMB Compliant Rates for Fiscal Year 2023/2024 and considers the proposed rates as necessary and appropriate for Fiscal Year 2023/2024.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The facts contained in the recitals above are true and correct, and the Board so finds and determines.
2. The Reclamation District No. 1000 Cost Allocation Plan and Implementation of Full Cost and OMB Compliant Rates for Fiscal Year 2023/2024 is hereby adopted as presented and attached as Exhibit "A."
3. The Cost Allocation Plan and Implementation of Full Cost and OMB Compliant Rates will become effective on July 1, 2023.

BE IT FURTHER RESOLVED THAT: The General Manager and Administrative Services Manager are responsible for adherence to this resolution.

ON A MOTION BY Trustee _____, seconded by Trustee _____, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 14th day of July 2023, by the following vote, to wit:

AYES: Trustees:

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

ABSENT: Trustees:

Elena Lee Reeder
President, Board of Trustees
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2023-07-01 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 14th day of July 2023 and made a part of the minutes thereof.

Joleen Gutierrez, District Secretary



June 8, 2023

RESULTS OF FY 2022 INDIRECT COST RATES

In July of 2021, Reclamation District No. 1000 (District) contracted with the Matrix Consulting Group to develop an Indirect Cost Rate Proposal and Full Cost and OMB Compliant Indirect rates. As the District is in a new Fiscal Year, it has requested that the Indirect rates be updated to account for current salaries, benefits, and operating costs. The following memo provides a brief overview of the background and methodology used to calculate FY22 rates as well as a summary of the rates.

1 Purpose

The primary objective of a Cost Allocation Plan is to determine the indirect costs associated with District Operations. The Matrix Consulting Group worked with the District to develop two different types of Cost Plans: Full Cost and Federal Office of Management and Budget (OMB) 2 CFR Part 200 Compliant. The primary difference between a Full Cost and OMB Compliant Cost plan is the types of costs that can be considered "indirect". Costs associated with litigation, legislative or lobbying, or marketing must be disallowed in an OMB Compliant Cost Plan, whereas these costs can be included in a Full Cost Plan.

The purpose of the Full Cost Plan is to recover costs from private developer or consulting projects, and the OMB Compliant Cost Plan is used to recover costs from State and / or Federal projects. The results of these plans are indirect rates.

The Indirect Cost Rates developed for the District are calculated based upon indirect costs established in the Indirect Cost Rate Workbooks (provided under separate cover). These workbooks were compiled in accordance with Generally Accepted Accounting Principles. The OMB Compliant indirect rate is based on the methods of indirect cost allocation defined by Super Circular 2 CFR Part 200.

2 Methodology

Indirect Cost Rates are a mechanism for fairly and equitably determining what proportions of organizational administration costs projects should bear. An Indirect Cost Rate represents the ratio between the total indirect costs and benefitting direct costs, after excluding unallowable, extraordinary, or distorting expenditures.

The first step in developing an Indirect Cost Rate is to identify costs as indirect or direct. Indirect costs are those that benefit the District as a whole, such as salaries associated with the Administrative Services Manager, or technology server expenditures. Direct costs are those that solely benefit a project or program, such as security patrols contracts or temporary staff. In order for an Indirect Cost Rate to be applicable towards state or federal grants, it must comply with OMB Super Circular guidelines.

The project team reviewed all District expenditures and classified them as direct or indirect, as well as identified any unallowable or disallowed expenditures.

Once costs have been identified as either indirect or direct, they are then converted into rates. The conversion of dollar amounts to rates is done by taking the total indirect costs associated with a project or service and dividing it by a rate base. The base being utilized depends on the item that the rate will be applied towards. If the rate is being applied towards total direct costs, then the base will be total direct expenditures, if it is being applied towards total personnel costs then the rate base will be direct personnel costs¹.

In order to provide the District with flexibility in recovering indirect costs, two rates were developed:

- 1. Total Expenditures Rate:** This indirect rate can be used to account for indirect costs by being applied to the total expenditures (Personnel + Non-Personnel) of the project. This rate is developed by taking total indirect costs and dividing it by total direct District expenditures.
- 2. Personnel (Salary and Benefits) Rate:** This indirect rate is only applicable to the total salary and benefits associated with a specific project, in order to account for indirect costs. This rate is developed by taking total indirect costs and dividing it by the total direct staff (i.e., Flood Operations Specialist, Equipment Maintenance Specialist, Foreman, etc.) salary and benefits costs.

The Indirect Cost Rates developed utilize the indirect costs identified and calculated from Indirect Cost Rate Workbooks (provided under separate cover), and result in four Indirect Cost Rates based on either the total direct allowable expenditures or the total direct salaries and benefits.

These are **final indirect rates** and are based on actual expenditures. Final Indirect Rates are applied to a specific period only and are based on allowable actual expenditures. In

¹ Direct personnel costs account for all FY2022 non-administrative personnel (i.e., Flood Operations Specialist, Project Manager, etc.) salary and benefit expenditures.

this case, FY2022 actual expenditures were applied for use of the indirect rates in FY2024.

Rates calculated for FY2022 are based on the same methodology as rates calculated for FY2021.

3 Summary of Results

Four indirect rates were developed for the District to use in order to recover indirect costs. Two expenditure rates were developed using Full Cost and OMB indirect calculations, and two salary and benefit rates were developed using Full Cost and OMB indirect calculations. The following subsections summarize the Indirect Cost Rate calculations:

1 Total Expenditures Indirect Rates

Two rates were calculated based on the total expenditures, one **Full Cost** rate that includes all indirect costs and one **OMB** cost rate that includes all applicable indirect costs excluding unallowable costs in accordance with OMB guidelines.

$$\frac{\text{FY22 Full Cost Indirect Costs}}{\text{FY22 Full Cost Direct Allowable Expenses}} = \frac{\$1,419,248}{\$3,476,747} = 40.82\%$$

$$\frac{\text{FY22 OMB Indirect Costs}}{\text{FY22 OMB Direct Allowable Expenses}} = \frac{\$1,292,685}{\$3,397,335} = 38.05\%$$

In FY22, approximately \$1.42 million of actual expenditures were identified as indirect costs for the Full Cost rate, while \$1.29 million were identified as allowable indirect operating costs in accordance with OMB guidelines. The indirect rate base is direct project expenditure costs, which reflect FY22 actual expenditures. The full cost indirect rate can be applied to expenditures relating to private developer or consulting projects in order to determine proportionate indirect costs. The OMB indirect rate would be charged against State or Federal projects.

2 Personnel (Salary and Benefits) Indirect Rates

Similar to the rates above, two rates were calculated based on personnel (total salary and benefits) costs, one **Full Cost** rate that includes all indirect costs and one **OMB** cost rate that includes all indirect costs excluding unallowable costs in accordance with OMB guidelines.

$$\frac{\text{FY22 Full Cost Indirect Costs}}{\text{FY22 Full Cost Direct Salaries \& Benefits}} = \frac{\$1,419,248}{\$1,299,374} = 109.23\%$$

$$\frac{\text{FY22 OMB Indirect Costs}}{\text{FY22 OMB Direct Salaries \& Benefits}} = \frac{\$1,292,685}{\$1,221,434} = 105.83\%$$

The same indirect costs as in the previous subsection are applied here but are now divided by the total direct salary and benefit costs for District personnel. Direct staff refers to any non-administrative staff and includes positions like Flood Operations Specialists, Equipment Maintenance Specialist, Foreman, and Project Manager. The Full Cost rate would be applied to hourly rates for District staff who work on private developer or consulting projects. The OMB Compliant rate would be applied to hourly rates for District staff who work on State or Federal projects.

4 Application of Indirect Rates

As discussed, the District has developed four different types of indirect cost rates. The following subsections discuss the application of these rates and discuss how each rate can be applied.

1 Total Expenditures Indirect Rate

The OMB Expenditure rate of 38.05% and the Full Cost Expenditure rate of 40.82% should be applied to total project costs in order to recover indirect costs for overseeing and managing projects. These rates would be applied to the total personnel and operating expenditures of each project. This type of rate is most useful if there is no staff time being billed to a project, but rather a pass-through project that the District is overseeing and managing.

For example, if a project is budgeted at \$100,000 and allows the Full Cost rate of 40.82%, the total indirect costs for the project would be \$40,820, and the total costs for the project including indirect overhead would be \$140,820.

The Full Cost indirect rate can be applied to private developer or consulting project expenditures in order to determine proportionate indirect costs. The OMB indirect rate would be applicable to State or Federal projects that require an OMB Compliant rate.

2 Personnel (Salary and Benefits) Indirect Rate

As discussed, the personnel (salary and benefits) rate is based upon direct salaries and benefit, and as such can only be applied to salaries and benefits. The OMB Salary and Benefits rate of 105.83% and the Full Cost Salary and Benefits rate of 109.23% should be applied to the hourly rate for direct hours billed to a project to calculate the fully burdened hourly rate per staff position. To demonstrate the application of these rates, the project team took the District's current hourly rates (salary and benefits) and applied the OMB and Full Cost rates. The results of this analysis are outlined in the following table:

| Position | Base Salary & Benefit Hourly Rate² | FY22 OMB Fully Burdened Hourly Rate | FY22 Full Cost Fully Burdened Hourly Rate |
|----------------------------------|--|--|--|
| Project Manager/Engineer | \$127 | \$277 | \$298 |
| Operations Manager | \$112 | \$244 | \$262 |
| Operations Supervisor | \$81 | \$175 | \$188 |
| Lead Operations Specialist | \$63 | \$138 | \$148 |
| Flood Operations Specialist II | \$57 | \$124 | \$133 |
| Lead Operations Specialist | \$55 | \$119 | \$128 |
| Flood Operations Specialist II | \$55 | \$120 | \$129 |
| Equipment Maintenance Specialist | \$59 | \$129 | \$138 |
| Flood Operations Specialist II | \$46 | \$101 | \$109 |
| Flood Operations Specialist I | \$44 | \$97 | \$104 |
| Flood Operations Specialist I | \$37 | \$80 | \$86 |

The Full Cost Fully Burdened Hourly Rate should be used when billing staff time to private developer or consulting projects. The OMB Compliant Fully Burdened Rate should be used when billing staff time to State or Federal projects which require OMB Compliant rates.

² Base Salary and Benefit Hourly Rates accounts for positional salaries and benefits, as well as net available hours. Net Available Hours consider holiday, vacation, and sick leave, and were calculated at 1,824 out of 2,080.



RECLAMATION DISTRICT 1000

DATE: JULY 14, 2023

AGENDA ITEM NO. 5.6

TITLE: Authorization to Invest in Local Agency Investment Fund (LAIF)

SUBJECT: Review and Consider Adoption of Resolution No. 2023-07-02 Authorizing Officers to Invest District Funds in the Local Agency Investment Fund.

EXECUTIVE SUMMARY:

Reclamation District No. 1000 is required to adopt and file a Resolution with the Local Agency Investment Fund (LAIF), authorizing District Officers to order the deposit or withdrawal of monies in the Local Agency Investment Fund.

BACKGROUND:

Government Code Section 16429.1 created the Local Agency Investment Fund in the State Treasury for a local agency to deposit money for investment by the State Treasurer. Historically the Board has authorized participation in LAIF and the deposit and withdrawal of RD 1000 funds in LAIF by designated District Officers.

RECOMMENDATION:

Staff recommends that the Board of Trustees adopt Resolution 2023-07-02 Authorizing Officers to Invest District Funds in the Local Agency Investment Fund.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

1. Resolution No. 2023-07-02 Authorizing Officers to Invest District Funds in the Local Agency Investment Fund.

STAFF RESPONSIBLE FOR REPORT:



 Joleen Gutierrez, Administrative Services Manager

Date: 07/03/2023



 Kevin L. King, General Manager

Date: 07/03/2023



RECLAMATION DISTRICT NO. 1000
RESOLUTION NO. 2023-07-02

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000
AUTHORIZING OFFICERS TO INVEST FUNDS IN LOCAL AGENCY INVESTMENT FUND**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 14th day of July 2023, the following resolution was approved and adopted:

WHEREAS, pursuant to Chapter 630 of the Statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Trustees do hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for purposes of investment as stated therein as in the best interest of the Reclamation District.

NOW, THEREFORE BE IT RESOLVED THAT: The Board of Trustees do hereby authorize the deposit and withdrawal of Reclamation District No. 1000 monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of Government code for the purpose of investment as stated therein.

BE IT FURTHER RESOLVED THAT: The following two officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

Joleen Gutierrez

Administrative Service Manager

Kevin L. King

General Manager

ON A MOTION BY Trustee _____, seconded by Trustee _____, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 14th day of July 2023, by the following vote, to wit:

AYES: Trustees:

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

ABSENT: Trustees:

Elena Lee Reeder
President, Board of Trustees
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2023-07-02 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 14th of July 2023 and made a part of the minutes thereof.

Joleen Gutierrez, District Secretary



RECLAMATION DISTRICT 1000

DATE: JULY 14, 2023

AGENDA ITEM NO. 5.7

TITLE: Metro Air Park Development Project

SUBJECT: Review and Consider Authorizing the General Manager to Execute Funding Agreement with Metro Air Park, LLC. for Metro Air Park Development Project Processing.

EXECUTIVE SUMMARY:

Reclamation District No. 1000 (RD 1000; District) was approached by landowners within the proposed Metro Air Park development area, to review development plans and other related items. The District has drafted a Development Project Processing Funding Agreement (Attachment No. 1) with the project landowners. Staff is seeking authorization to execute the Funding Agreement for Metro Air Park Development Project Processing.

RECOMMENDATION:

Staff recommends the Board review and consider authorizing the General Manager to Execute the Funding Agreement for Metro Air Park Development Project Processing. (Attachment No. 1).

FINANCIAL IMPACT:

Reimbursement of District expenses to process Development Project.

ATTACHMENTS:

1. Funding Agreement for Metro Air Park Development Project Processing

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 07/06/2023

**RECLAMATION DISTRICT NO. 1000
FUNDING AGREEMENT FOR METRO AIR PARK
DEVELOPMENT PROJECT PROCESSING**

THIS AGREEMENT is made this _____, of June, 2023, by and between Reclamation District No. 1000, a California public agency ("District"), and Metro Air Park, a California Limited Liability Corporation (collectively "Landowners or individually a "Landowner"), who agree as follows:

1. Recitals. This Agreement is made with reference to the following background recitals:

1.1. Landowners own or control approximately 1,500 acres of land in the "Metro Air Park Special Plan Area" (the Project), located within the Natomas Basin (and within the District) adjacent to Sacramento International Airport. Landowners are in the process of developing the property in accordance with the development entitlements approved by Sacramento County and consistent with the Metro Air Park Public Facilities Financing Plan Joint Community Facilities Agreement between Sacramento County and Reclamation District 1000 executed September 12, 2000 (the MAP Drainage Agreement). Landowners are requesting amendments to this Agreement for the Project.

1.2. Pursuant to state law and District policies, District will process Landowners' request by performing the following tasks, including but not limited to: preparing and/or reviewing engineering studies, plans and specifications for facilities and providing related services; preparing staff reports and recommendations, conditions, resolutions, findings and other Project related documents; and noticing and conducting Board of Trustees' public hearings and meetings, if necessary (the "Project Processing Tasks").

1.3. The District has determined that the Project does not provide any benefits to District's ratepayers other than Landowners and therefore, that state law and policy requires Landowners to fund District's costs of performing the Project Processing Tasks to avoid the gifting of ratepayer funds for a private purpose. To obtain the necessary services in a timely and appropriate manner, Landowners therefore agree to provide funding to District to cover such costs, on and subject to the terms of this Agreement.

1.4. Landowners have appointed Tom Ramos as their agent for all purposes appropriate and necessary to implement this Agreement.

2. Project Processing Tasks. District, through its staff, legal, engineering and other consultants, and Board of Trustees, will perform and undertake the Project Processing Tasks.

3. Funding for Project Processing Tasks.

3.1. Landowners agree to provide an initial deposit of \$15,000 to District as funding for the Project Processing Tasks. District will draw on this initial deposit to pay or reimburse periodic invoices from District's consultants and to reimburse District for the cost of District staff time

and materials. The funding may be used retroactively to reimburse District's costs incurred before execution of this Agreement for performing Project Processing Tasks. If at any time before completion of the Project Processing Tasks the deposit balance is less than \$2,500, District reserves the right to either demand additional deposits in an amount sufficient to replenish the deposit fund up to the initial deposit amount of \$10,000 or to request payment from Landowners on an invoice-by-invoice basis. Landowners will make any deposit or payment to District within 15 days of the date of District's invoice or demand.

3.2. In addition to funding on-going Project Processing Tasks in accordance with paragraph 3.1 above, any Project Processing Task that requires District to enter into an agreement with a consultant or to purchase materials and supplies costing \$7,500 or more shall be funded in advance by Landowners. To obtain such advance funding, District will advise Landowners in writing of the cost and purpose of the proposed Project Processing Task. If Landowners concur that the work is a necessary Project Processing Task, it will advance the total estimated cost of the work under the consultant agreement to District within 15 days of the written notice of the proposed Project Processing Task. If Landowners object to the proposed work, it will send District a written notice of the objection(s) and specific ground(s) therefore within ten days of receipt of the District's notice, and request that District meet and confer to modify the proposal to address Landowners' concerns or to otherwise resolve the dispute within 30 days of Landowners' written notice to District. If the dispute is not resolved after meeting and conferring, District in its sole discretion may give written notice to Landowners that District will proceed with the proposed Project Processing Task and require Landowners to fund such task. If Landowners then refuse to fund the work in the time provided in paragraph 3.1, such refusal will constitute a default and District may elect to terminate this Agreement as provided in paragraph 7.2.

3.3. If any requested deposit or payment is not made in accordance with paragraph 3.1, District will notify Landowners and Landowners will have ten days to cure the default. If Landowners do not make a deposit or payment within the ten-day cure period or if the deposit funds become depleted, then District may suspend all work on the Project Processing Tasks until receipt of Landowners' deposit or payment and/or may elect to declare a default and terminate the Agreement in accordance with section 7 hereof.

3.4. District will deposit Landowners deposits into a special accounting fund for the purpose of paying and reimbursing District costs on the Project Processing Tasks (the "Project Fund"). Any Landowners' deposit remaining upon completion of the Project Processing Tasks will be refunded without interest to Landowner. If the final total Project Processing Tasks costs exceed the amount of the deposit(s), Landowner will pay the difference to the District within the time specified in paragraph 3.2 above.

4. **Record Keeping.** District will keep and maintain accurate accounting and bookkeeping records relating to the Project Processing Tasks costs and Project Fund, including all deposits into the fund and all District costs paid or reimbursed from the fund. Landowners and their employees, accountants, attorneys and agents may review, inspect, copy and audit these records, including all source documents.
5. **No District Commitment on Project.** District reserves complete discretion regarding the Project Processing Tasks and related documents and District's decisions concerning the Project. Nothing

in this Agreement will in any way commit or obligate District to approve the Project or consent to the Application or any other development project application. District also reserves complete discretion regarding the contents, analysis and conclusions of any Project Processing Task documents, including determination of Landowners' compliance with District ordinances, rules and regulations and satisfaction of any conditions. District staff and consultants will work directly for District and be responsible only to District.

6. Documents. Any documents prepared or compiled by District staff or consultants under contract with District relating to the Project Processing Tasks will be and remain the property of District.

7. Term and Termination.

7.1. This term of this Agreement is five years running from its effective date

7.2. This Agreement will remain in effect for the term provided in paragraph 7.1 above, unless earlier terminated upon the occurrence of: (a) Landowners' failure to cure any default of its obligations under this Agreement; (b) Landowners' failure to satisfy any conditions of the Application or expiration of the Application; (c) Landowners' written notice to District that the Application or Project is being withdrawn, suspended or terminated; (d) any determination by District that it is unable to provide any services to the Project due to a change in any federal, state or local law, ordinance, rule, regulation or policy; or (e) District and Landowners' termination of this Agreement upon 30 days mutual written notice.

7.3. If Landowners default on any obligation under this Agreement, District will have the right to exercise any and all rights and remedies available to it under law and equity, including the right to terminate this Agreement, and to collect the costs of such cure from Landowners, including attorneys' fees as provided in paragraph 8.7 of this Agreement. If this Agreement is terminated as provided in this section, any deficit in or balance from the Project Fund for all District unpaid, reimbursable costs incurred for the Project will be immediately due and payable by Landowners to District in accordance with paragraph 3.1 of this Agreement. Landowners' obligations under this paragraph will survive any termination of this Agreement.

8. General Provisions.

8.1. Integration. This Agreement, together with MAP Drainage Agreement between the District and Sacramento County for installation of specific drainage improvements required for the Project, constitute the sole, final, complete, and integrated statement of the terms of this contract among the parties concerning the subject matter addressed herein, and supersedes all prior negotiations, representations or agreements, either oral or written, that may be related to the subject matter of this Agreement, except those other documents that are expressly referenced in this Agreement.

8.2. Assignment. Landowners may not assign this Agreement to any other party except upon notice to District and District's written consent to the proposed assignment.

8.3. Successors and Assigns. Subject to the provisions of paragraph 8.2, this Agreement will bind and inure to the benefit of the respective successors, assigns, heirs, devisees and personal representatives of the parties.

8.4. Amendment. This Agreement may be modified or amended only by a subsequent written agreement approved and executed by both parties. Amendment by District requires approval of the Board of Trustees and execution by the General Manager.

8.5. Governing Law and Venue. Except as otherwise required by law, this Agreement will be interpreted, governed by, and construed under the laws of the State of California. The County of Sacramento will be venue for any state court litigation.

8.6. No Third-Party Beneficiaries. Landowners will not be deemed to be a third-party beneficiary to any consultant services contract funded in whole or in part by this Agreement.

8.7. Attorney's Fees. In the event any legal action is brought to enforce or construe this Agreement, the prevailing party will be entitled to an award of reasonable attorney's fees, expert witness and consulting fees and costs, litigation costs and costs of suit

8.8. Notices. Any notice, demand, invoice or other communication required or permitted to be given under this Agreement will be in writing and served personally or sent by prepaid, first class U.S. mail or overnight mail and addressed as follows:

District:

Reclamation District No. 1000
1633 Garden Highway
Sacramento, CA 95833
Attention: Kevin L. King

Landowners:

Metro Air Park, LLC
1450 Harbor Blvd, Suite B
West Sacramento, CA 95691
Attention: Thomas A. Ramos

Any party may change its address by notifying the other party in writing of the change of address.

8.9. Indemnification. Landowners will exonerate, hold harmless, indemnify and defend District, and its trustees, officers, employees, agents, consultants and volunteers from and against any and all suits, actions, judgments, legal or administrative proceedings, arbitrations, claims, demands, causes of action, damages, liabilities, interest, attorney fees, fines, penalties, losses, costs or expenses of whatsoever kind or nature (collectively, "Claims"), directly arising out of: 1) the District's performance of any Project Processing Tasks; or 2) in any other way related to the subject matter of this Agreement or the Project, if any such Claim arises out of any act or omission of Landowners or its Trustees, officers, employees, independent contractors, lenders, guests, invitees or agents. Neither the expiration nor earlier termination of this Agreement nor completion of the acts to be performed under this Agreement shall release Landowners from its obligation to indemnify District as to any Claim, so long as the event upon

which the Claim is predicated shall have occurred prior to effective date of any such expiration or earlier termination or completion and arose out of or was in any way connected with performance or operations under this Agreement, the Project Processing Tasks by Landowners, its directors, officers, employees, independent contractors, lenders, guests, invitees or agents, or any one of them.

8.10. Board of Trustees Approval. This Agreement is entered into subject to ratification by the Board of Trustees of District at its regular meeting on _____. If District's Board of Trustees fails to ratify this Agreement at such meeting, District shall return Landowners' deposit to Landowners.

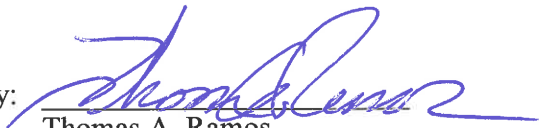
RECLAMATION DISTRICT NO. 1000

By: _____
Kevin L. King
General Manager

Date: _____

LANDOWNERS

Metro Air Park
a California LLC

By: 
Thomas A. Ramos
President

Date: 6/2/2023



RECLAMATION DISTRICT 1000

DATE: JULY 14, 2022

AGENDA ITEM NO. 6.1

TITLE: Public Hearing: Adoption of Fiscal Year 2023/2024 Operation & Maintenance Assessment

SUBJECT: Review and Consider Adoption of Resolution No. 2023-07-03 Authorizing Levying of Operations and Maintenance Assessment for Fiscal Year 2023/2024.

EXECUTIVE SUMMARY:

This staff report has been prepared for the Reclamation District No. 1000 (RD 1000; District) Board of Trustees to review and consider the adoption of Resolution No. 2023-07-03 (Attachment 1) authorizing levying of Operations and Maintenance Assessment (O&M Assessment) for the Fiscal Year 2023/2024. To raise funds necessary for the District's operation and maintenance, it is prudent to set an assessment rate each fiscal year and levy the approved assessment. For Fiscal Year 2023/2024, staff recommends the Board set the rate at \$0.30 per \$100 of assessed value (Due to approval of a new revenue measure (Stormwater Fee) in March 2023, the Board has decided to lower the rate). The Assessment Report can be found on the District's website at the following link: <https://www.rd1000.org/files/5e6e474c1/RD+1000+Engineers+Report+23-24.pdf>

For the District to levy an assessment for Fiscal Year 2023/2024, the following is required:

1. Publish and Post Notice of a Public Hearing regarding intent to set an Assessment Rate and levy said assessment.
2. Hold a Public Hearing.
3. Consider Public Comments from the Public Hearing and then consider adopting a resolution authorizing the levying of an O&M Assessment for Fiscal Year 2023/2024.

The District published the Notice of Public Hearing (Attachment 2) on July 5th and July 12th, 2023 in the Sacramento Bee and Appeal Democrat. As of July 1st, 2023, the District has not received any comments from the public regarding the assessment.

The July 14, 2023 Board of Trustees Meeting will serve as the Public Hearing on the O&M Assessment. The following is a recommended process for the Public Hearing:

1. Staff Presentation
2. Open Public Hearing
3. Receive Public Comments
4. Close Public Hearing
5. Consider Public Comment, and then consider adoption of Resolution No. 2023-07-03 authorizing the levying of O&M Assessment for Fiscal Year 2023/2024

TITLE: Public Hearing: Adoption of Fiscal Year 2023/2024 O&M Assessment

RECOMMENDATION:

Pending public comment, staff recommends the Board adopt Resolution No. 2023-07-03 Authorizing Levying of Operations and Maintenance Assessment for Fiscal 2023/2024.

ATTACHMENTS:

1. Resolution No. 2023-07-03 Authorizing Levying of Operations and Maintenance Assessment for Fiscal Year 2023/2024.
2. Public Notice – The Sacramento Bee and Marysville Appeal Democrat

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 07/06/2023



RECLAMATION DISTRICT NO. 1000
RESOLUTION NO. 2023-07-03

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000
AUTHORIZING LEVYING OPERATIONS AND MAINTENANCE ASSESSMENT
FISCAL YEAR 2023/2024**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 14th day of July 2023, the following resolution was approved and adopted:

BE IT RESOLVED AND ORDERED that it is necessary to raise the sum of nine hundred sixty-nine thousand, two hundred eighty-seven thousand, dollars and eighteen cents (\$969,287.18) for maintenance, repair, and operation of the District reclamation works and the payment of incidental expenses of the District, and that in order to raise said sum the Board of Trustees of RECLAMATION DISTRICT NO. 1000 hereby levies an operation and maintenance assessment in said amount and fixes the rate of assessment at thirty cents (\$.30) on each One Hundred Dollars (\$100.00) of assessed valuation as shown on the Operation and Maintenance Assessment Roll of said RECLAMATION DISTRICT NO. 1000 heretofore prepared and approved by the Board of Supervisors of the County of Sacramento, with a minimum assessment of Ten Dollars (\$10.00) per parcel;

BE IT FURTHER RESOLVED AND ORDERED that a Supplement to said Assessment Roll be prepared and filed with the County Treasurer of Sacramento County with a copy filed with the County Treasurer of Sutter County, California, setting forth the assessed value (hereby adjusted to reflect changes in land use as of July 15, 2023, pursuant to Water Code Section 51346.5 and reapportioned to reflect division of parcels as of July 15, 2023, pursuant to Water Code Section 51892.5) the rate and the total assessment for each tract of land, in accordance with the provisions hereinabove set forth and that said Supplement, when so filed, be deemed a part of the original Operation and Maintenance Assessment Roll without the necessity of actually inserting the rate and total assessment in said Roll; that a copy of the Resolution, duly certified by the Secretary of this District, be also filed in the offices of such County Treasurer;

BE IT FURTHER RESOLVED AND ORDERED that said assessment so levied shall be payable in two (2) installments; the first to be due and payable upon receipt of the County Property Tax Bill and delinquent on December 10, 2023, and the second to be due and payable on receipt of the County Property Tax Bill and delinquent on April 10, 2024, both of which are to be paid to and collected by the Tax Collector in the county in which the parcel is located and placed in the District's Operation and Maintenance Fund maintained by the Sacramento County Treasurer in the manner provided by law;

BE IT FURTHER RESOLVED AND ORDERED that if any of said installment shall remain unpaid on its delinquency date as above established, then the said installment will be delinquent and shall bear interest from the date of the delinquency at the rate of one percent (1%) per month and a ten percent (10%) penalty will be added thereto and collected for the use of the District;

BE IT FURTHER RESOLVED AND ORDERED that a notice of this levy of assessment be given as hereinafter provided and be entered in these Minutes in substantially the following form, to with:

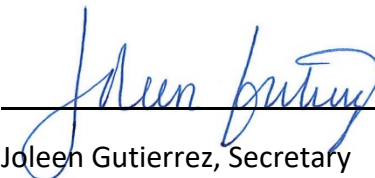
**NOTICE OF FIRST INSTALLMENT UPON
ASSESSMENT CALL FOR MAINTENANCE PURPOSES**

RECLAMATION DISTRICT NO. 1000

**PRINCIPAL PLACE OF BUSINESS:
SACRAMENTO COUNTY, CALIFORNIA**

NOTICE IS HEREBY GIVEN that at a meeting of the Board of Trustees of **RECLAMATION DISTRICT NO. 1000** held July 14, 2023, a total assessment of nine hundred sixty-nine thousand, two hundred eighty-seven thousand, dollars and eighteen cents (\$969,287.18) based on the 1984 Valuation Assessment of said District (adjusted to reflect changes in land use categories as of July 15, 2023, pursuant to Government Code Section 51346.5 and reapportioned to reflect the division of parcels as of July 15, 2023, pursuant to Government Code Section 51895.5) was ordered paid in two (2) equal installments. The first installment is payable upon receipt of the County Property Tax Bill and delinquent December 10, 2023. The installment is payable as will be directed on the County Property Tax Bill. Any installment which shall remain unpaid on its delinquency date will be delinquent and shall bear interest from the date of delinquency at the rate of one percent (1%) per month, and a ten percent (10%) penalty will be added thereto and collected for the use of the District.

Dated: July 14, 2023



Joleen Gutierrez, Secretary

Reclamation District No. 1000

BE IT FURTHER RESOLVED AND ORDERED that a copy of said Notice of First Installment be published once a week for two successive weeks commencing September 25, 2023 in the “Sacramento Bee” a newspaper of general circulation and devoted to the publication of general news, printed and published in the City of Sacramento, the County Seat of the County wherein is situated the greater portion of this Reclamation District, there being no newspaper printed and published within the boundaries of said Reclamation District, and that a similar notice for the second installment be published in the same manner commencing January 22, 2024.

ON A MOTION BY Trustee _____, seconded by Trustee _____, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 14th day of July 2023, by the following vote, to wit:

AYES: Trustees:

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

ABSENT: Trustees:

Elena Lee Reeder
President, Board of Trustees
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2023-07-03 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 14th of July 2023 and made a part of the minutes thereof.

Joleen Gutierrez, District Secretary



RECLAMATION DISTRICT NO. 1000

AGENDA ITEM 6.1
ATTACHMENT NO. 2

Notice of Public Hearing

To: Landowners within the Boundaries of Reclamation District No. 1000

PLEASE TAKE NOTICE that at the regular meeting of the Board of Trustees to be held commencing at 8:00 A.M. on July 14, 2023 the Board of Trustees of Reclamation District No. 1000 will consider the levy of its fiscal year 2023-2024 Operations and Maintenance Assessment, which will be payable in two installments. The proposed assessment funds the regular ongoing operations and maintenance of the District. The hearing will take place during the regularly scheduled Board of Trustees meeting at the District Office. At the time such agenda item is called, the Board of Trustees will hold a public hearing to consider and adopt such assessment levy, at which time interested persons may appear and be heard. Materials relating to the levy of the assessment are available at the District's website, located at www.rd1000.org.

Joleen Gutierrez, Board Secretary
Reclamation District No. 1000



RECLAMATION DISTRICT 1000

DATE: JULY 14, 2023

AGENDA ITEM NO. 6.2

TITLE: Certification of Legal Process for Special Assessment

SUBJECT: Review and Consider Adoption of Resolution No. 2023-07-04 Certifying to the County of Sutter the Validity of the Legal Process Used to Place Direct Charges (Special Assessment) on the Secured Tax Roll for Fiscal Year 2023/2024.

EXECUTIVE SUMMARY:

This staff report has been prepared for the Reclamation District No. 1000 (RD 1000; District) Board of Trustees to review and consider adoption of Resolution No. 2023-07-04 (Attachment 1) certifying to the County of Sutter the validity of the legal process used to place direct charges (Special Assessment) on the Secured Tax Roll for the Fiscal Year 2023/2024. Sutter County requirements must be met for the District to place its annual assessment on the Sutter County Secured Tax Roll. The following is required:

1. Proposition 218 or Compliance Certification & Hold Harmless Statement
2. Authority to Approve Direct Charges
3. A Resolution that states:
 - a. The assessment being levied complies with all laws pertaining to it, including Proposition 218;
 - b. The assessment is being levied without regard to property valuation;
 - c. The purpose of, and the authority (Government Code) for the levy.

RECOMMENDATION:

Staff recommends the Board adopt Resolution No. 2023-07-04 Certifying to the County of Sutter the validity of the legal process used to place direct charges (Special Assessment) for Fiscal Year 2023/2024.

ATTACHMENTS:

1. Resolution No. 2023-07-04 Authorizing Levying of Operations and Maintenance Assessment for Fiscal Year 2023/2024.

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 07/06/2023



RECLAMATION DISTRICT NO. 1000
RESOLUTION NO. 2023-07-04

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000
CERTIFYING TO THE COUNTY OF SUTTER THE VALIDITY OF THE LEGAL PROCESS USED TO
PLACE DIRECT CHARGES (SPECIAL ASSESSMENTS) ON THE SECURED TAX ROLL**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 14th day of July 2023, the following resolution was approved and adopted:

WHEREAS, the special assessment fees for the purpose of operation and maintenance of District facilities is a continuation of a special assessment which predates Article XIII C of the California Constitution (Proposition 218) which has not been increased, and is therefore permitted under California Constitution Article XIII C, Section 5(a), and is to be included on the regular County property tax bill for property owners within Reclamation District No. 1000; and

WHEREAS, the District is placing the special assessments on the Sutter County secured property tax roll for collection; and

WHEREAS, the District has complied with all laws pertaining to the levy of the special Assessments, including Proposition 218, to be collected per Government Code Section 29304; and

WHEREAS, the assessment is being levied without regard to property valuation of the properties involved; and

WHEREAS, the District agrees that it shall be solely liable and responsible, and will defend and hold the County of Sutter harmless from any liability as a result of claims or claims for refunds and related interest due filed by taxpayers against any assessments, fees, charges or taxes placed on the roll for the District by the County; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Reclamation District No. 1000 that the list submitted with parcel numbers and amount are certified as being correct, the District Secretary, or Jeanette Hynson of SCI Consulting Group are hereby authorized to sign any documents required and directed to give the list to the Sutter County Auditor on behalf of the District for placement on the secured tax roll for collection:

1. Prop 218 or Compliance Certification and Hold Harmless Statement
2. Property Tax Data Bill Form
3. Authority to Approve Direct Assessment Charges
4. Parcel Listing

ON A MOTION BY Trustee _____, seconded by Trustee _____, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 14th day of July 2023, by the following vote, to wit:

AYES: Trustees:

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

ABSENT: Trustees:

Elena Lee Reeder
President, Board of Trustees
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2023-07-04 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 14th of July 2023 and made a part of the minutes thereof.

Joleen Gutierrez, District Secretary



RECLAMATION DISTRICT 1000

DATE: JULY 14, 2023

AGENDA ITEM NO. 7.1

TITLE: Committee Meeting Minutes

SUBJECT: Committee Meeting Minutes since the June Board Meeting

EXECUTIVE SUMMARY:

Executive Committee Meeting – July 5, 2023

A meeting of the Reclamation District No. 1000 Executive Committee was held on Wednesday, July 5, 2023, at 8:00 a.m. at the District's office. In attendance was Trustee Lee Reeder. Staff in attendance was General Manager King and General Counsel Smith. There were no members of the public present, therefore no public comments were received.

General Manager King presented the proposed agenda for the July 14, 2023, Board of Trustees meeting. The Committee reviewed the agenda and approved.

With no further business on the Executive Committee Agenda, meeting adjourned at 8:26 a.m.