



# Protecting Natomas Since 1911

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**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**FRIDAY, APRIL 12, 2024  
8:00 A.M.**

DISTRICT OFFICE

1633 GARDEN HIGHWAY  
SACRAMENTO, CA 95833

*Members of the public may participate in this meeting in person. Members of the public will have an opportunity to address the Board during Public Comment. Comments may also be emailed prior to the meeting to [kking@rd1000.org](mailto:kking@rd1000.org).*

**1. PRELIMINARY**

- 1.1. Call Meeting to Order
- 1.2. Roll Call
- 1.3. Approval of Agenda
- 1.4. Pledge of Allegiance
- 1.5. Conflict of Interest

**2. PRESENTATIONS**

No Scheduled Presentations

**3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.*

*Public comments on agenda or non-agenda items during the Board of Trustees meeting are for the purpose of informing the Board to assist Trustees in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda unless the item meets stringent statutory requirements (see California Government Code Section 54954.2 (a)).*

*Public comments during Board meetings are not for question and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to any member of RD 1000 staff via e-mail, telephone, letter, or in-person at a time other than during a Board meeting.*

## AGENDA

RD 1000 Board Meeting  
April 12, 2024

### **4. INFORMATIONAL ITEMS**

- 4.1. GENERAL MANAGER'S REPORT: Update on activities since the March 2024 Board Meeting.
- 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the March 2024 Board Meeting.
- 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the March 2024 Board Meeting.

### **5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from the March 8, 2024, Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for March 2024.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for March 2024.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for March 2024.
- 5.5. MEMORANDUM OF UNDERSTANDING: Authorize General Manager to Execute a Memorandum of Understanding with the City of Sacramento – B Drain Bike Trail Crossing.
- 5.6. AUTHORIZATION TO QUITCLAIM EASEMENT DEED: Review and Consider Adoption of Resolution No. 2024-04-01: Authorizing General Manager to Quit Claim Grant of Easement Deed (Pacific Gas & Electric).
- 5.7. AUTHORIZATION TO ACCEPT EASEMENTS: Review and Consider Adoption of Resolution No. 2024-04-02: Authorizing General Manager to Accept Grant of Easement Deeds (CalTrans).
- 5.8. AUTHORIZATION TO SUBMIT GRANT APPLICATION: Review and Consider Adoption of Resolution No. 2024-04-03 Authorizing General Manager to Submit Application for Grant Funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2024/2025.
- 5.9. AUTHORIZATION TO EXECUTE FUNDING AGREEMENT: Review and Consider Adoption of Resolution No. 2024-04-04 Authorizing General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood Maintenance Assistance Program 2024/2025.

## AGENDA

*RD 1000 Board Meeting  
April 12, 2024*

### **6. SCHEDULED ITEMS**

- 6.1. DISTRICT POLICY UPDATES: Review and Consider Adoption of Resolution No. 2024-04-05: Adopting District Policy Updates.
- 6.2. INVESTMENT FUND TRANSFERS: Review and Consider Approval of Transferring Funds Amongst Investment Accounts.
- 6.3. AUTHORIZATION TO ESTABLISH ACCOUNTS: Review and Consider Authorizing the General Manager to Finalize Terms of the District's Partnership with River City Bank and Establish Accounts.
- 6.4. PROFESSIONAL SERVICES AGREEMENT: Review and Consider Authorizing the General Manager to Executive a Professional Services Agreement with Allied Universal for Security Services.
- 6.5. SPONSORSHIP OPPORTUNITY: Review and Consider Sponsorship – Natomas Chamber of Commerce: 2024 Annual State of Natomas.

### **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS/ACTIVITY**

#### 7.1. BOARD ACTIVITY:

##### Committee Meetings Since Last Board Meeting

- Finance Committee (Gilbert, Barandas, & Avdis) March 21, 2024
- Personal Committee (Barandas, Bains, & Perez) April 2, 2024
- Executive Committee (Lee Reeder & Gilbert) April 3, 2024
- Finance Committee (Gilbert, Barandas, & Avdis) April 4, 2024
- Operations Committee (Bains, Perez, & Smith) April 11, 2024

##### Upcoming Meetings

- RD 1000 Finance Committee Meeting – April 22, 2024 @ 8:00 am
- State of Natomas – April 24, 2024 @ 1:00 pm
- SAFCA Board Meeting – April 25, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – May 1, 2024 @ 8:00 am
- RD 1000 Board Meeting – May 10, 2024 @ 8:00 am

### **8. CLOSED SESSION**

- 8.1. PERSONNEL EVALUATION: Pursuant to Government Code § 54957, hold annual personnel evaluation of the General Manager. The Board will appraise and comment upon the performance of the General Manager.

### **9. RECONVENE TO OPEN SESSION**

- 9.1. REPORT ON CLOSED SESSION: Discuss and take action on any changes in duties, compensation, or benefits for the General Manager.

### **10. ADJOURN**



## RECLAMATION DISTRICT 1000

DATE: APRIL 12, 2024

AGENDA ITEM NO. 4.1

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TITLE: General Manager's Report – April 2024

SUBJECT: Update on Activities Since the March 2024 Board of Trustees Meeting

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### EXECUTIVE SUMMARY:

General Manager King to provide an oral report of the noteworthy activities and events of the District during the month of March 2024.

### ATTACHMENTS:

1. SAFCA Board Meeting – March 21, 2024
2. Natomas Levee Improvement Project Update March 2024

### STAFF RESPONSIBLE FOR REPORT:

A handwritten signature in blue ink, appearing to read "Kevin L. King".

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Kevin L. King, General Manager

Date: 04/05/2024



# BOARD OF DIRECTORS AGENDA

## March 21, 2024 – 3:00 PM

### Sacramento County Administration Building

Board of Supervisors’ Chambers - 700 H Street  
Sacramento County, CA 95814

This Meeting of the Sacramento Area Flood Control District will meet in person at the Sacramento County Administration Building, referenced above.

This meeting will be broadcast live, and will be recorded and re-aired on Metro Cable Channel 14 on **Sunday, March 24, at 12:00 p.m.**. Meetings can also be viewed on [youtube.com/metrocable14](https://www.youtube.com/metrocable14) and on SAFCA’s website within 48 hours after the meeting.

Members of the public who wish to speak at the meeting will fill out a speaker form located on the table in the back of the Chambers or at the podium and take it up to the Clerk. Please reference the Agenda Item on the form that you wish to address. Comments may be made on Items not appearing on the Agenda, please note that as well. When addressing the Board, please identify yourself for the record, and limit your comments to three minutes. Requests to speak or written comments may be submitted to the clerk in advance of the meeting at [SAFCAboardclerk@saccounty.gov](mailto:SAFCAboardclerk@saccounty.gov)

Documents and materials related to Agenda Items are available on SAFCA’s website at <https://agendanet.saccounty.gov/SAFCA/Meetings/Search?dropid=7&mtids=130>

### MEMBERS OF THE BOARD

City of Sacramento:	County of Sacramento:	American River Flood Control District:	Reclamation District No. 1000:	Sutter County:
<p style="text-align: center;">Lisa Kaplan Rick Jennings Karina Talamantes</p> <p style="text-align: center;"><i>Alternates: Mai Vang &amp; 2 vacancies</i></p>	<p style="text-align: center;"><b>CHAIRMAN</b> <b>Patrick Kennedy</b> Phil Serna Rich Desmond Sue Frost Patrick Hume</p> <p style="text-align: center;"><i>Alternates: Keaton Riley Vanessa McCarthy- Olmstead Denisa Martian Rebecca Sloan Lisa Nava</i></p>	<p style="text-align: center;"><b>VICE-CHAIRMAN</b> <b>Brian Holloway</b> Steve Johns</p> <p style="text-align: center;"><i>Alternates: Tamika L'Ecluse Rae Vander Werf</i></p>	<p style="text-align: center;">Nick Avdis Jag Bains</p> <p style="text-align: center;"><i>Alternates: Edwin Perez Elena Lee Reeder</i></p>	<p style="text-align: center;">Mat Conant</p> <p style="text-align: center;"><i>Alternate: Nicholas Micheli</i></p>

**ROLL CALL**

**PUBLIC COMMENTS**

**CLOSED SESSION**

Government Code Section 54956.9 - Consultation with Agency Counsel Regarding Existing Litigation (Goldberg, Johnson, Campbell, Bassett, Laura Beaton)

Name of Case: **SAFCA v. Carol J. Johnson, as trustee of the Carol J. Johnson Trust, et al.**,  
Sacramento Superior Court Case No. 34-2019-00248521

Government Code Section 54956.8 - Conference with Real Property Negotiators.

Sutter County APN: **35-170-079**

Property: **7281 Natomas Road**, Elverta CA 95626

Negotiating Party: Brian Manning, Esq. on behalf of **Glenn Chadaris**

Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot

Under Negotiation: Price and terms of payment

Government Code Section 54956.95 - Liability Claims (Richard M. Johnson, Jason D. Campbell, Jeremy D. Goldberg)

Claimant: **Esther Ruiz**

Agency Claimed Against: Sacramento Area Flood Control Agency

Government Code Section 54956.95 - Liability Claims (Richard M. Johnson, Jason D. Campbell, Jeremy D. Goldberg)

Claimant: **Robert Hulbert**

Agency Claimed Against: Sacramento Area Flood Control Agency

Government Code Section 54956.8 - Conference with Real Property Negotiators.

Sutter County APN: **226-0020-003**

Property: **5421 East Levee Road**, Sacramento, CA 95835

Negotiating Party: Brian Manning, Esq. on behalf of **Joseph Prioriello and Jennifer A. Prioriello**

Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett, Jeremy D. Goldberg, Matt DeGroot

Under Negotiation: Price and terms of payment

**CONSENT MATTERS**

## SAFCA BOARD OF DIRECTOR'S MEETING AGENDA OF March 21, 2024

1. Approving the Action Summary for February 15, 2024
2. Resolutions - Authorizing the Executive Director to Execute Contract Amendments with Geosyntec Consultants, Inc., for Professional Services
  - A. Resolution No. 2024-024 - Amendment No. 8 to Contract No. 1528 Related to the American River Common Features 2016 Project and the American River Folsom Dam Raise Project
  - B. Resolution No. 2024-025 - Amendment No. 3 to Contract No. 1584 Related to the Lower Elkhorn Basin Levee Setback Project
3. Resolution No. 2024-026 - Authorizing the Executive Director to Execute Amendment No. 1 to Contract No. 1523 with Sacramento Valley Conservancy to Hold Conservation Easements at the Beach Lake and Stone Lakes Mitigation Sites
4. Resolution No. 2024-027 - Adoption of Addendum No. 11 to the Final Environmental Impact Report (State Clearinghouse #2009112025) on the American River Watershed Common Features Project/Natomas Post-Authorization Change Report/Natomas Levee Improvement Program Phase 4b Landside Improvements Project (November 2010) and Approval of Modifications and Refinements to the Natomas Levee Improvement Program Phase 4b Project
5. Resolution No. 2024-028 - Authorizing the Executive Director to Execute Amendment No. 1 to Contract No. 1590 with Mead & Hunt, Inc., for Professional Services Related to SAFCA's Levee Accreditation and Certification Program

### EXECUTIVE DIRECTOR'S REPORT

6. Information - Executive Director's Report for March 21, 2024

### SEPARATE MATTERS

7. Resolution No. 2024-029 - Establishing Finance and Policy Committees and Appointments
8. Resolution No. 2024-030 - Authority for the Chairman of the SAFCA Board of Directors to Appoint a Board Member to Serve on the Executive Committees of Yolo Bypass Related Programs
9. Public Hearing Resolution of Necessity No. 2024-031 - Continued from the February 15, 2024 Board of Director's Meeting Regarding:

**SAFCA BOARD OF DIRECTOR'S MEETING AGENDA OF March 21, 2024**

Sacramento County APN: Portions of 226-0020-003  
Property at: 5421 East Levee Road, Sacramento, CA 95835  
Property Owner: Joseph Prioriello and Jennifer A. Prioriello

Authorizing an Eminent Domain Action to Condemn Certain Real Property Interests for the Reach G Component of Phase 4b of the Natomas Levee Improvement Project - Fee Interest, and a Temporary Construction Easement Acquisition

**ADJOURN**

**THE NEXT MEETING OF THE SAFCA BOARD WILL BE APRIL 18, 2024**





## RECLAMATION DISTRICT 1000

### 1. Natomas Levee Improvement Projects

The Corps completed their flood risk assessment for the remaining contracts in Reach E, F, G, Pump Plant 5, Highway 99 and Reach I contract 2.

a. Reach A

- i. The Contract was awarded in September 2021 to Ahtna-Great Lakes (joint venture) for the base contract levee work. Construction is scheduled to commence April 15, 2024.
- ii. SAFCA/State continue coordinating with the Corps on SMUD, AT&T and PGE relocations which are underway. The team is also working with the City of Sacramento on waterline and service connections along Garden Highway.

b. Reach B

- i. Construction continued on Reach B including relocation of the Riverside Canal and replacement of other Natomas Water Company facilities. This project is 99% complete, the remaining tasks minor punch list items.

c. Reach C

- i. The Reach C project is complete, and the District is providing the operation and maintenance.

d. Reach D

- i. The reconstruction of Pumping Plant 4, discharge pipes and outfall structure is substantially complete. The plant will be non-operational a this flood season as the electrical protection equipment delivery is scheduled for May 2024. Temporary power installation for pump motor heaters is complete.
- ii. Multitipe meetings have been held with USACE and PG&E to discuss permanent power solutions.
- iii. The Corps is working on the package to turn the previously completed levee improvements in Reach D over to the non-federal sponsors (and RD 1000) though the District has effectively taken over the O&M of the levee.

e. Reach E

- i. PG&E relocations are complete, AT&T service pole relocations are in progress. Levee grading work, slurry wal, working platform and culvert underdrain replacements are included in this project.
  - ii. Brookfield property which could yield sufficient borrow for the remainder of the Natomas project.
- f. Reach F
  - i. Final design documents completed by USACE.
  - ii. Critical issues include right of way acquisition (some which require relocations); relocation of existing WAPA tower (lead time for relocation more than a year); utility relocations and borrow source.
  - iii. Levee construction award is scheduled for 2024 with construction in 2025 and 2026. Ongoing coordination with easements, O&M features and Pumping Plant #6 work.
- g. Reach G
  - i. See notes above for Reach F as Reaches F and G are combined into a single design and construction contract.
- h. Reach H
  - i. Construction at Reach H is substantially complete, the remaining task include fence modifications and access control barriers.
- i. Reach I
  - i. Construction of the cutoff wall has been completed and project finalization and turnover to SAFCA and the District is in progress. A final construction report has been submitted for SAFCA and the District to review.
  - ii. Design for the Reach I Contract 2 to construct a patrol / maintenance road and perform levee slope flattening has been completed. SAFCA is working on real estate acquisition and coordination with utilities for relocation. All tree removal has been completed. Letter of Acceptance sent to SAFCA. O&M manual was provided by the USACE
- j. Other Projects
  - i. Plant 5 replacement—The Corps has awarded the design contract to the Stantec/Kleinfelder team. The new pumping plant will be located approximately 400 feet east from the current location. The Corps is working with the State, SAFCA and RD 1000 to close out comments from the 95% plans. The current schedule is for construction in 2025.
  - ii. Highway 99 Window – Construction estimated June-October 2024.



## RECLAMATION DISTRICT 1000

DATE: APRIL 12, 2024

AGENDA ITEM NO. 4.2

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TITLE: Operations Manager's Report – April 2024

SUBJECT: Update on Activities Since the March 2024 Board of Trustees Meeting

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### EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board and serve as the official record of the activities the District's field staff engaged in for the month of March 2024. As well as provide information regarding District facility use and local weather impacts on District facilities and river levels. Noteworthy activities include homeless encampment removals bordering the East Drainage Canal at San Juan/Airport Road and behind Home Depot. Additionally, District staff removed scrap metal and debris from the Corp Yard and transported to the landfill. A SMAQMD Low Emission Vehicle Incentive Program application was submitted for two off-road vehicles in the amount of \$375,000. Flood System Repair Program (FSRP) funding was awarded to the District in the amount of \$450,000 for AB placement on the upper and lower patrol roads. Currently, the scope of work and BID documents are being developed.

The Operations Manager's report was created to provide monthly updates to the Board of Trustees on field-related activities within the District boundaries, as well as provide a historical record. This allows for the District and the public an opportunity to refer to data trends over time regarding the weather impact on District facilities, crew activities, and local river and canal conditions as well as general District activities from month to month.

### RECOMMENDATION:

There are no staff recommendations, the information provided is strictly informational.

### ATTACHMENTS:

1. Operations Manager's Report Data Sheet

### STAFF RESPONSIBLE FOR REPORT:

Handwritten signature of Gabriel J. Holleman in blue ink.

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Gabriel J. Holleman, Operations Manager

Date: 04/05/2024

Handwritten signature of Kevin L. King in blue ink.

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Kevin L. King, General Manager

Date: 04/05/2024

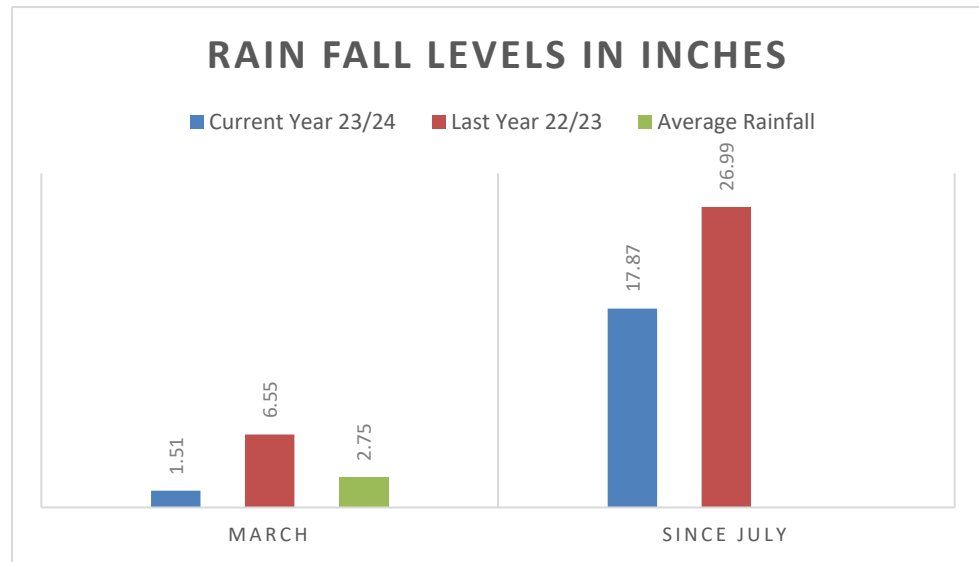


## Operations Manager's Report April 2024

**Rain Fall Totals:**

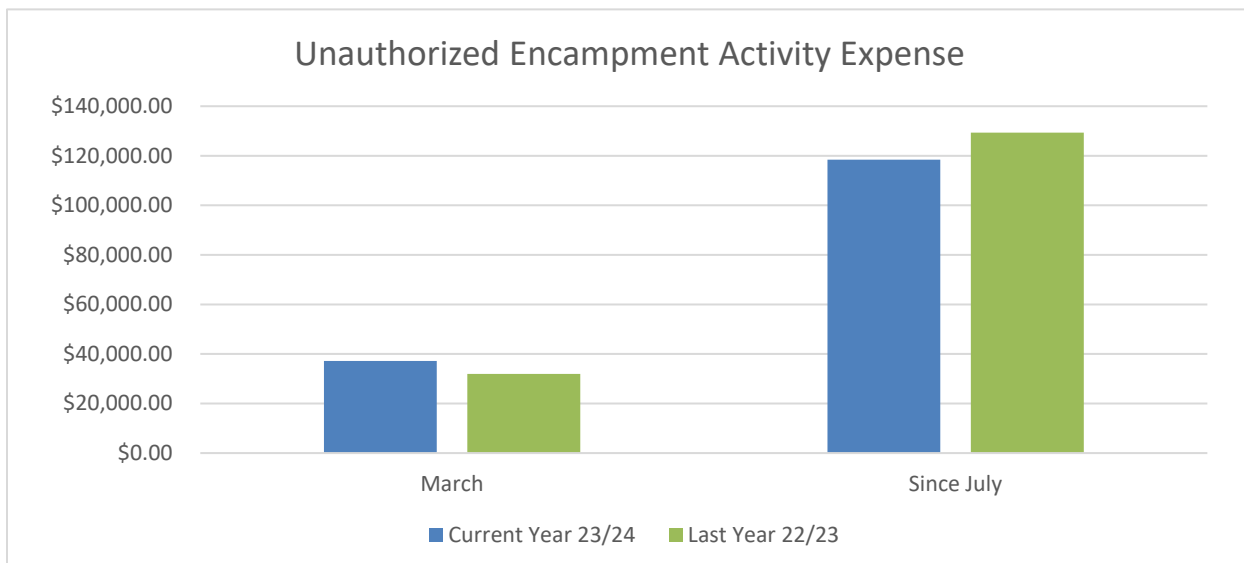
March 2024  
Rain Totals = 1.51"  
March Average = 3.47"

Rain Totals Since  
July 1, 2023 = 17.87"



**Unauthorized Encampment Activity** During the month of March, the District spent a total of 262 hours on unauthorized encampment related activities, with a total cost to the District of \$37,180.42. This total includes labor and equipment costs.

**Unauthorized Encampment Activity – Year to Date** This fiscal year to date the District has spent a total of 1042.5 crew hours on unauthorized encampment activity for a total cost to the district of \$118,413.00. This total includes labor,\* equipment costs.



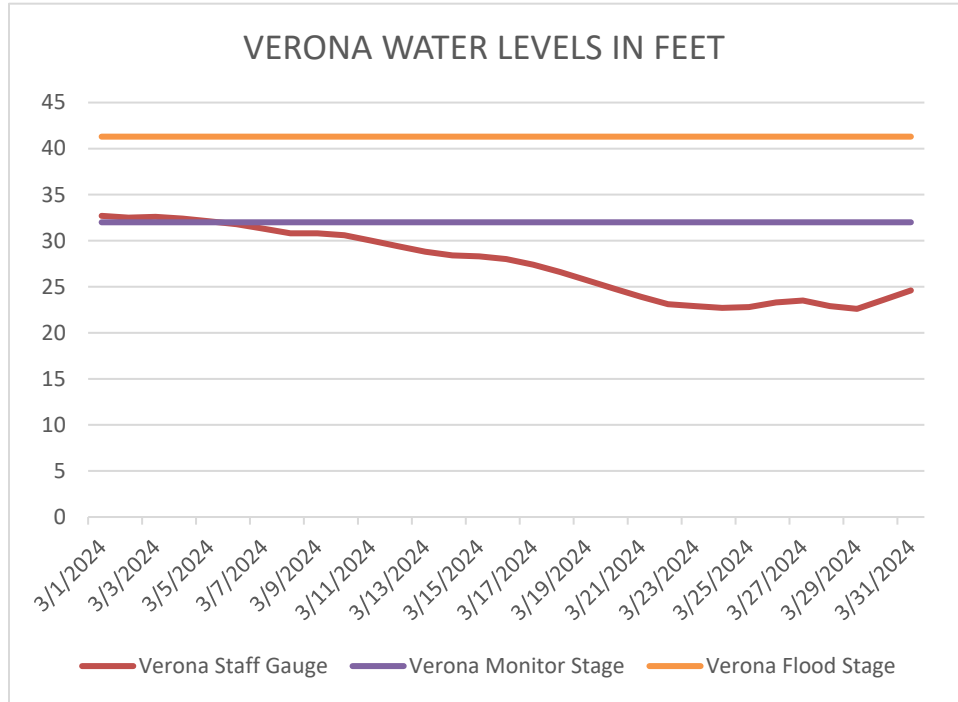
**Verona River Levels:**

H: 32.7'

L: 22.6'

Monitor Level: 32'

Flood Stage: 41.3'



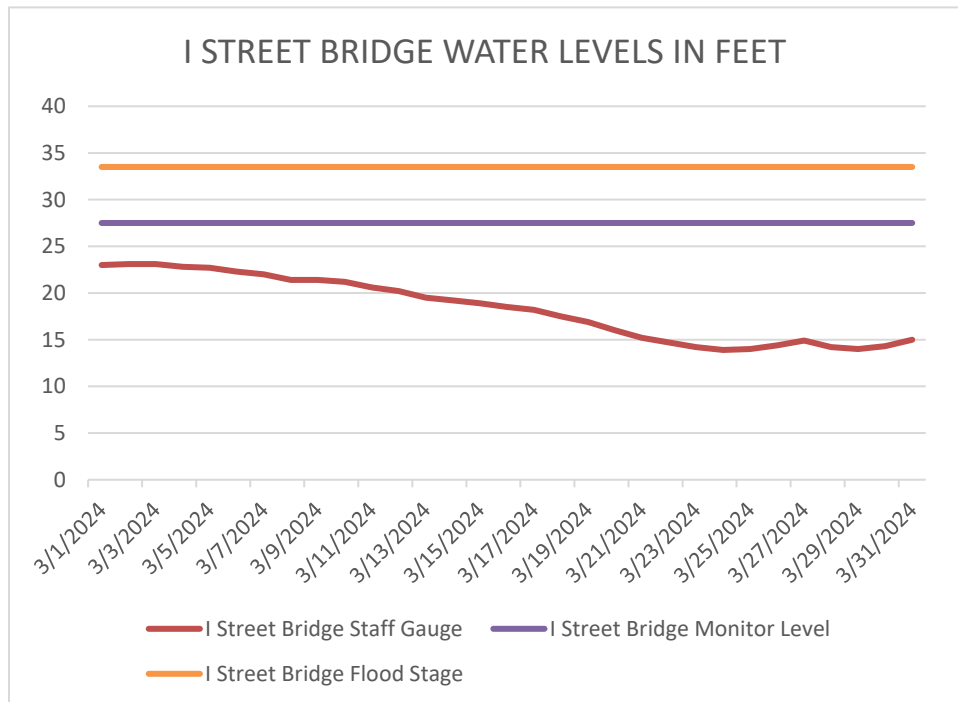
**I Street River Levels:**

H: 23.1'

L: 13.9'

Monitor Level: 27.5'

Flood Stage: 33.5'



The chart below represents various activities the field crew spent their time working on during the month of March 2024.

RD 1000 Field Crew	*Field Hours Worked	Activity
	364	Levee Patrol
	282	Grounds Maintenance
	279	Garbage
	134	Equipment Maintenance & Repairs
	114	Pump Rounds

*\*Hours worked do not include the Operations Manager's time.*

### Pumping

Please review the pumping data below, specifically pertaining to pump totals in March. A total of 5870.1 acre-feet was pumped from the Basin.

Pumping Plant	Pump	Hours / Ac-ft
Plant 1B	Pump #2	4.9 Hrs / 48 Ac-ft
Plant 2	Pump #2	162.1 Hrs / 470.1 Ac-ft
Plant 3	Pump #1	66.6 Hrs / 299.7 Ac-ft
	Pump #3	10 Hrs / 56 Ac-ft
Plant 8	Pump #1	216 Hrs / 2268 Ac-ft
	Pump #3	673.2 Hrs / 2558.2 Ac-ft
	Pump #7	16.2 Hrs / 170.1 Ac-ft

### Safety Topics for the Month of March

Fall Prevention – Preventing Slips in the Workplace

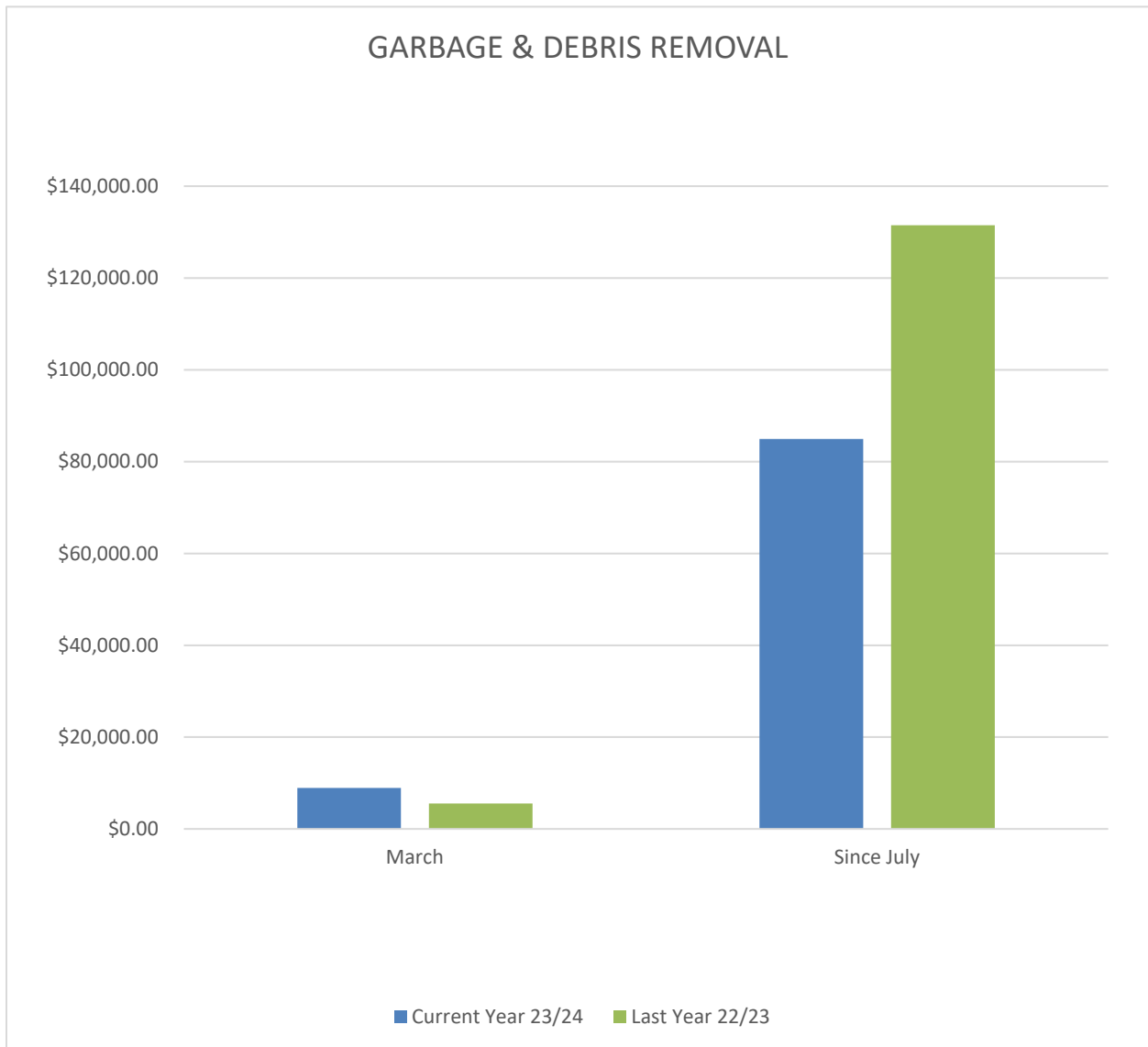
Fall Prevention – The Important Role of Footwear in Preventing Slips

Fall Prevention – Preventing Trip Hazards in the Workplace

Fall Prevention – Important Warnings About Gaurdrails

**Garbage & Debris Activity** – During the month of March, the District spent a total of 68 crew hours on garbage removal activities with at total cost to the District of \$8,939.69. This total includes labor and equipment costs.

**Garbage & Debris Activity – Year to Date** This fiscal year to date the District spent a total of 518.5 crew hours on garbage removal activities with at total cost to the District of \$84,929.14. This total includes labor and equipment costs.



Maintenance Work Schedule		1-Mar Through 31-Mar		
Crew 1	1-Mar	8-Mar	15-Mar	22-Mar
<b>Beto Gutierrez</b>				
Truck # 57	* 24-Hr Patrol	* Garbage/Debris removal throughout the District * Tree trimmiing and removal along Garden Highway * Haul off scrap metal and trash from Corp Yard	* Haul off scrap metal and trash from Corp Yard * Homeless encampment removals along the East Drainage Canal	* Hauled entry rock from Corp Yard to Howsley Yard * Homeless encampment removals at San Juan/Airport Road
<b>Crew 2</b>	<b>1-Mar</b>	<b>8-Mar</b>	<b>15-Mar</b>	<b>22-Mar</b>
<b>Jose Ramirez</b>				
Truck # 56	* 24-Hr Patrol	* Garbage/Debris removal throughout the District * Tree trimmiing and removal along Garden Highway * Haul off scrap metal and trash from Corp Yard	* Haul off scrap metal and trash from Corp Yard * Homeless encampment removals along the East Drainage Canal	* Hauled entry rock from Corp Yard to Howsley Yard * Homeless encampment removals at San Juan/Airport Road
<b>Crew 3</b>	<b>1-Mar</b>	<b>8-Mar</b>	<b>15-Mar</b>	<b>22-Mar</b>
<b>Taylor Tikalsky</b>				
Truck # 55	* 24-Hr Patrol	* Garbage/Debris removal throughout the District * Tree trimmiing and removal along Garden Highway * Haul off scrap metal and trash from Corp Yard	* Haul off scrap metal and trash from Corp Yard * Homeless encampment removals along the East Drainage Canal	* Hauled entry rock from Corp Yard to Howsley Yard * Homeless encampment removals at San Juan/Airport Road
<b>Crew 4</b>	<b>1-Mar</b>	<b>8-Mar</b>	<b>15-Mar</b>	<b>22-Mar</b>
<b>Bryan Hall</b>				
Truck # 69	* 24-Hr Patrol	* Garbage/Debris removal throughout the District * Cleaned and orgainzed Auto Shop * Unit #17 - Hydraulic system repairs * Haul off scrap metal and trash from Corp Yard * Unit #59 - P.M. * Overhead light installation in Corp Yard shops	* Pr-season inspections on Unit #37, 345,#52, and #54 * Mowing activities in Zone D * Unit #17 - Hydraulic system repairs * Haul off scrap metal and trash from Corp Yard * Unit #56 - P.M. * Overhead light installation in Corp Yard shops	* Unit #54 - Rear wing deck mower repairs * Unit #53 - Mower deck repairs and major P.M. * Unit #24 - Tire repairs Unit #52 Major P.M.
<b>Crew 5</b>	<b>1-Mar</b>	<b>8-Mar</b>	<b>15-Mar</b>	<b>22-Mar</b>
<b>Ray Lewis</b>				
Truck: #58	* 24-Hr Patrol	* Garbage/Debris removal throughout the District * Tree trimmiing and removal along Garden Highway * Haul off scrap metal and trash from Corp Yard	* Haul off scrap metal and trash from Corp Yard * Homeless encampment removals along the East Drainage Canal	* Hauled entry rock from Corp Yard to Howsley Yard * Homeless encampment removals at San Juan/Airport Road
<b>Crew 6</b>	<b>1-Mar</b>	<b>8-Mar</b>	<b>15-Mar</b>	<b>22-Mar</b>
<b>Michael Rhoads</b>				
Truck: #59	* 24-Hr Patrol	* Small equipment maintenance * Overhead light installation in Corp Yard shops * Security sytem installation at PP#1B	* Security sytem installation at PP#1B * Homeless encampment removals along the East Drainage Canal	* Homeless encampment removals at San Juan/Airport Road
<b>Crew 7</b>	<b>1-Mar</b>	<b>8-Mar</b>	<b>15-Mar</b>	<b>22-Mar</b>
<b>Mark Jenkins</b>				
Truck #60	* 24-Hr Patrol	* Garbage/Debris removal throughout the District * Tree trimmiing and removal along Garden Highway * Haul off scrap metal and trash from Corp Yard	* Haul off scrap metal and trash from Corp Yard * Homeless encampment removals along the East Drainage Canal	* Hauled entry rock from Corp Yard to Howsley Yard * Homeless encampment removals at San Juan/Airport Road





## RECLAMATION DISTRICT NO. 1000

DATE: APRIL 12, 2024

AGENDA ITEM NO. 4.3

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TITLE: District Counsel's Report – April 2024

SUBJECT: Update on Activities Since the March 2024 Board of Trustees Meeting

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### EXECUTIVE SUMMARY:

Reclamation District 1000's (RD 1000; District) General Counsel, Rebecca Smith and/or Scott Shapiro to provide verbal report of work performed during the month of March 2024.

### ATTACHMENTS:

None

### STAFF RESPONSIBLE FOR REPORT:

A handwritten signature in blue ink, appearing to read "Kevin L. King", is written over a horizontal line.

Kevin L. King, General Manager

Date: 04/06/2024



## RECLAMATION DISTRICT NO. 1000

DATE: APRIL 12, 2024

AGENDA ITEM NO. 5.1

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TITLE: Approval of Minutes

SUBJECT: Approval of Minutes from March 8, 2024 Regular Board Meeting

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### EXECUTIVE SUMMARY:

This staff report serves as the official record of the Board of Trustees monthly meetings. This document details meeting participants, proof of items discussed, summaries of board meeting discussions, and the Board's actions. Staff recommends Board approval of meeting minutes from the following Board Meeting:

- March 8, 2024 Regular Board Meeting (Attachment No. 1)

The Ralph M. Brown Act (Gov. Code §54950 et seq.) governs meetings by public commissions, boards and councils, and public agencies in California. The Act facilitates public transparency and public participation in local government decisions. The Act also contains specific exemptions from the open meeting requirements where governmental agencies demonstrate a need for confidentiality. Reclamation District No. 1000 documents meetings of the Board of Trustees through Board Minutes to further comply with transparency.

### RECOMMENDATION:

Staff recommends the Board approve the Minutes from the following Board Meeting:

- March 8, 2024 Regular Board Meeting (Attachment No. 1)

### ATTACHMENTS:

1. March 8, 2024 Regular Board Meeting

### STAFF RESPONSIBLE FOR REPORT:

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Service Manager

Date: 04/05/2024

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 04/05/2024



# Protecting Natomas *Since 1911*

Learn more at [RD1000.ORG](http://RD1000.ORG)

AGENDA ITEM 5.1  
ATTACHMENT NO. 1

## RECLAMATION DISTRICT NO. 1000 BOARD OF TRUSTEES

MARCH 8, 2024  
MEETING MINUTES

Members of the Board of Trustees and the public participated in this meeting in person. Present were Board President Elena Lee Reeder, Board Vice President Thomas Gilbert, Trustee Nick Avdis, Trustee Thomas Barandas, Trustee Thomas Smith, Trustee Edwin Perez, Trustee Jag Bains, General Counsel Scott Shapiro, General Manager Kevin King, Operations Manager Gabe Holleman, Administrative Services Manager Joleen Gutierrez, and Administrative Assistant Christina Forehand.

### 1. PRELIMINARY

#### 1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

#### 1.2. Roll Call

Trustees Present: Trustee Lee-Reeder, Bains, Perez, Gilbert, Avdis, Barandas, Smith

Trustees Absent: None

#### 1.3. Approval of Agenda

General Manager Kevin King requested two changes to the Agenda. 1) Item 5.1, correct minutes to remove Trustee Lee Reeder and add Vice President Gilbert as called the meeting to order. 2) Item 5.5 on the Consent Calendar was pulled from the Agenda to allow the Finance Committee to adjust the proposed policies before bringing the item to the Board for full discussion.

MOVED/SECOND: Trustee Perez/Trustee Smith

AYES: Trustee Avdis, Barandas, Gilbert, Smith

NOES: None

ABSENT: Trustee Lee Reeder, Bains, Perez

ABSTAIN: None

ACTION: The motion to approve the March 8, 2024, Board Meeting agenda is approved.

#### 1.4. Pledge of Allegiance

Trustee Gilbert led the Pledge of Allegiance.

#### 1.5. Conflict of Interest

There were no conflicts of interest.

### 2. **PRESENTATIONS**

There were no scheduled presentations.

### 3. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

No Public Comment Received.

### 4. **INFORMATIONAL ITEMS**

#### 4.1. GENERAL MANAGER'S REPORT:

A written report was provided in the March 8 Board packet.

##### Recent Storms

GM King reported round-the-clock patrols over the past few weeks, and status updates were provided to the Board. 24/7 patrols concluded on March 7, and staff resumed their normal schedule as river levels dropped below the monitoring stage threshold.

GM King reported that the media highlighted a significant snowpack in the Sierras over the weekend, with Palisades receiving over 10 feet of snow during the most recent storm. As we approach the end of the flood season, the primary concern lies in early warm spring rains, which could accelerate snowmelt beyond what is typical. Staff will continue to monitor reservoir operations and scheduled releases, ensuring preparedness.

The district's exterior levee system performed well during patrols. However, geotechnical engineer Kleinfelder has been observing two boils located at Pumping Plant 2 on the waterside of the levee. These boils are related to leech fields and past interior projects rather than any weaknesses in the exterior levee. Fortunately, there is no cause for alarm.

##### Administrative Services RFQs

Four Requests for Qualifications (RFQs) have been published and circulated: Bank & Investing Services, Annual Administration of the District's Stormwater Fee, Annual Administration of the District's Assessment, and a Total Compensation and Benefits Study.

Banking Services: The District received five RFQ responses. Staff will begin evaluating the submissions from various banking institutions and shortlist three finalists. The next steps include scheduling the Finance Committee to conduct bank interviews and

recommending a banking partner to the Board at the April 12 Board meeting. With the Board's approval, staff will implement the transition to a newly selected banking partner by July 1.

The RFQs for the Annual Administration of the District's Stormwater Fee and the Annual Property Assessment were released in March. Interested parties must submit their qualifications by April 15.

A Total Compensation and Benefits Study RFQ will be released on March 15 and circulate for 30 days.

#### Trustee Form 700

GM King reminded the Board that Form 700 statements are due by April 1.

#### Operations

GM King informed the Board that the District's Request for Qualifications (RFQ) for Security Services was released on January 15 and concluded on March 1. Although the District received eight responses, the current security services provider did not participate in the RFQ. Consequently, the District will likely be transitioning to a new provider. To ensure alignment with the needs of the District's partner agencies, both, the Natomas Mutual Water Company and the Natomas Basin Conservancy will be actively involved in the interview process for the recommended provider. Following the selection process, staff will present their recommendation to the Board for consideration of executing a Professional Services Agreement.

#### Natomas Levee Project

GM King briefed the Board about the District's kick-off meeting with the Corps and their contractor on Monday, March 4. This meeting aimed to discuss the improvements for Reach A and levee work. Pumping Plants 1A and 1 B will be temporarily offline during specific phases. GM King expressed his concerns regarding performance delays and material-related setbacks, which had been communicated to the Corps earlier.

GM King stated that Plant 4 is still offline, but PG&E has accepted a design change and purchased a new transformer. However, this will be delayed by two years as most transformer manufacturing is done in Ukraine, which is currently impacted by the ongoing war. These delays are of significant concern due to the potential impact on upgrading Plants 1A and 1B.

Trustee Tom Smith asked for confirmation that the major item would be raising the slurry wall. Trustee Smith also asked if there would be any raising of the levee in Reach A. OM Holleman responded that Reach A would include levee widening and installation of new pump motors at our pumping plants. GM King reiterated that there would be a variety of improvements due to the critical nature of Reach A.

Trustee Smith also inquired as to the traffic impacts on Garden Hwy. OM Holleman stated that there would be lane closures.

#### 4.2. OPERATIONS MANAGER'S REPORT:

##### Encampments

During the Operations Manager Report, GM King that the attachment for the homeless encampment update only covers February. Unfortunately, no progress has been made in March due to winter storms. The encampments at San Juan and Airport Road, behind Home Depot, and on Del Paso will be addressed in early March. OM Holleman stated that he contacted Councilmember Talamantes for assistance with encampment removals.

##### EV Procurement

OM Holleman is gathering information on EV procurement and infrastructure to meet the 2035 mandate. He plans to have a packet of information for GM King to review by March 22.

##### Grant Funding

OM Holleman informed the Board that the district received an approximately \$480,000 Flood System Repair Program (FSRP) funding award with a 75/25 cost share. The funding will be used for lower patrol roads and AB placement. An RFP for this project will be issued soon.

##### Questions

Trustee Avdis asked OM Holleman if there were discernible trends related to the current homeless encampment issue. OM Holleman indicated that the encampments have remained consistent. The groups appear to be relocating from place to place.

Trustee Avdis inquired if the individuals were taking any services the City/County offered. OM Holleman noted that 95% of people do not accept services due to shelter restrictions. The District collaborates with DCR (District Community Response) to offer services and shelter when conducting encampment removals. GM King added that on a positive note, the District's patrol and security enhancements have minimized the re-establishment of encampments on the exterior levees, reducing threats to critical infrastructure.

Trustee Avdis also inquired about access roads that were the district's responsibility for maintenance, such as weed abatement. OM Holleman responded that the district does spray pre-emergent on the AB directly but does not apply treatment to the waterside of the access road.

Trustee Gilbert asked if safe housing is available for the unhoused to be moved to. OM Holleman stated that it is dependent on their circumstances. The City and County primarily focus on family housing. Many safe housing sites have restrictions and

provisions on allowing pets, and typically the unhoused individuals refuse to surrender their pets, making them ineligible for housing.

Trustee Perez expressed concerns about the RVs that access District properties and establish encampments and asked if the District had any plans to address the issue. GM King highlighted several physical barriers were placed to deter vehicle traffic on District property, such as locks, boulders, etc. However, the options are limited due to the District's need to access patrol and levee maintenance facilities. It is an ongoing issue he hopes will partially be addressed with new security services. Trustee Avdis stated that while he understands that the issue is ongoing, the district should continue to respond promptly.

#### 4.3. DISTRICT COUNSEL'S REPORT:

District Counsel provided a verbal update on activities in February 2024.

### 5. **CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.*

There were no comments or questions.

MOVED/SECOND: Trustee Gilbert/Trustee Barandas

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Bains, Perez

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the Consent Calendar is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from February 9, 2024, with changes.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for February 2024.

5.3. EXPENDITURE REPORT: Review and Accept Report for February 2024.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for February 2024.

5.5. DISTRICT INSURANCE: Authorize General Manager to Execute Agreements and Necessary Documents Required for District Insurance Renewal.

### 6. **SCHEDULED ITEMS**

6.1. CALIFORNIA COOPERATIVE LIQUID ASSETS SECURITIES SYSTEM: Review and Consider Adoption of Resolution No. 2024-03-01: Authorizing Reclamation District No. 1000 to Participate in and Purchase Shares of Beneficial Interest Issued by the California CLASS.

GM King informed the Board that he became aware of the California CLASS investment funds last year at the annual CSDA conference in Monterey.

The California CLASS is an investment vehicle available to public agencies like the State's Local Agency Investment Fund (LAIF). If the Board approves the resolution authorizing the District to invest in California CLASS, the plan is to consult with the Finance Committee before the April Board meeting. During this meeting, they will discuss initial deposits for investment. Additionally, the district's investment policy will need to be revised, and any updates will be presented to the board in April for approval. The goal is to include California CLASS as one of the district's investment diversification strategies.

Jerry Legg, Senior Director of Investment Services at California CLASS, presented on the California CLASS investment funds.

Trustee Smith inquired what the potential income would be for the district. GM King stated it would be based on the deposits or shares invested into the fund and the rate of return, which currently sits much higher than the district's current pooled investment funds, such as LAIF. Trustee Smith also appreciated the liquidity of access to district funds. Trustee Smith asked who would decide when or how much money would be invested into the California CLASS. GM King mentioned that if the Board approves the resolution to authorize participation and investment in CA CLASS, the Finance Committee will meet to create a guideline for staff regarding the timing and method of investment.

Trustee Gilbert, the Finance Committee Chair, stated that when the Finance Committee meets with Jerry Legg, they will focus on setting up internal controls, ensuring the district follows accounting standards, and meeting the provisions of the district's finance and investment policies. Gilbert also clarified that California CLASS's current rate of 5.4% was essentially an anomaly but that, over time, the district should anticipate a lower rate more in line with long-term investment rates.

Jerry Legg stated that currently, LAIF has a rate of return of approximately 4%, and the City Pool was around 2.6%, both of which are paid quarterly as opposed to the California CLASS, which disburses interest monthly, so it compounds three times before the other investments pay the district once. This is an opportunity for the district to maximize its rate of return before rates drop again and the market normalizes.

Trustee Avdis thanked Jerry Legg for his presentation and stated that his duty as a trustee is to act as a steward to the district's treasury. Trustee Avdis then inquired what the increased risk would be to the district if they invested in the California CLASS or if there was any increased risk as opposed to just standard risk from investment in any pooled investment fund.

Jerry Legg responded that it's about the same level of risk compared to other pools, but the FDIC covers LAIF, Sacramento County Treasury, and Sacramento City Pool; funds are



collateralized – the FDIC does not cover or collateralize CA CLASS Funds. In terms of risk, Jerry Legg stated that you would have to look at what the district would invest in. A list was included in the packet. California CLASS invests 33% in 1-day papers and repurchase agreements to provide liquidity. However, because it is liquid, they do not receive advance notice on whether an agency will pull funds.

Trustee Avdis asked how the California CLASS is funded and how it makes money. Jerry Legg responded that California CLASS has an administrative fee of 0.1%, or 10 basis points, on the value of the entire pool. GM King stated it would not be based on the district's investments.

Trustee Gilbert requested to see California CLASS's annual audit. Jerry Legg stated that their fiscal year closes in March so that the audit would be as of March 2023.

There were no public comments made.

MOVED/SECOND: Trustee Gilbert/Trustee Smith

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Bains, Perez

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to adopt Resolution No. 2024-03-01: Authorizing Reclamation District No. 1000 to be a Participant and Purchase Shares of Beneficial Interest Issued by the California CLASS is approved.

#### 6.2. DISTRICT GENERAL ELECTION 2024: Review and Consider Adoption of Resolution No. 2024-03-02: Calling District 2024 General Election.

There were no public comments and no further discussion by the Board.

MOVED/SECOND: Trustee Avdis/Trustee Perez

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Bains, Perez

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to adopt Resolution No. 2024-03-02 Calling for District Election is approved.

#### 6.3. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION CALL FOR NOMINATIONS: Review and Consider Nominations for California Special Districts Association Call for Nominations.

GM King expressed interest in running for the CSDA board position, stating that he felt it would benefit the district to have a representative on the board.

Trustee Smith inquired how much time GM King would invest in serving on this board. GM King responded that it would typically require his attendance at four meetings

throughout the year and the annual conferences, which the district already participates in annually. GM King did not feel it would be a huge time commitment on his part, and he is already serving on the CSDA Fiscal Committee for this year.

MOVED/SECOND: Trustee Barandas/Trustee Smith

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Bains, Perez

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to nominate General Manager Kevin King to run for the California Special District Association (CSDA) Seat A is approved.

~~6.4. DISTRICT POLICY HANDBOOK & POLICY UPDATES: Review and Consider Adoption of Resolution No. 2024-03-03: Adopting District Policy Updates~~

## **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

### 7.1. BOARD ACTIVITY UPDATES:

#### 7.1.1. Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) February 28, 2024

#### 7.1.2. Upcoming Meetings

- SAFCA Board Meeting – March 21, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – April 3, 2024 @ 8:00 am
- RD 1000 Board Meeting – April 12, 2024 @ 8:00 am

## **8. ADJOURN**

MOVED/SECOND: Trustee Avdis/Trustee Gilbert

AYES: Trustee Avdis, Barandas, Gilbert, Smith, Lee Reeder, Bains, Perez

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to adjourn the meeting is approved.



## RECLAMATION DISTRICT NO. 1000

DATE: APRIL 12, 2024

AGENDA ITEM NO. 5.2

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TITLE: Treasurer's Report

SUBJECT: Approve Treasurer's Report for March 2024

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### EXECUTIVE SUMMARY:

This Staff Report overviews current funds in the District's primary bank accounts and funds held in the Sacramento County Treasurer Fund, the State Treasurer Local Agency Investment Fund (LAIF), and the City of Sacramento Pooled Investment Fund.

The attached report provides monthly beginning and ending balances for operations and maintenance cash flow. It includes the current month's receipts, fund-to-fund transfers, accounts payable, and payroll. The Treasurer's Report also features notable fund and cash flow items for March 2024.

The District maintains funds in the California State Controller Local Agency Investment Fund (LAIF), the Sacramento County Treasurer, and BMO. In the fiscal year 2023-2024, the District will primarily rely on levied property assessments and the newly approved Stormwater Fee for its income. Sacramento and Sutter County property tax bills collect these assessments and fees.

The Board of Trustees approves a resolution annually that designates officers and signatories to the Operations and Maintenance Fund held by the Sacramento County Treasurer. The District's Financial Reserve Policy guides current, future, and unexpected funding requirements. In contrast, the District's Investment Policy guides investments made by the District of any surplus or reserve funds it may have.

### RECOMMENDATION:

Staff recommends the Board approve the March 2024 Treasurer's Report.

### ATTACHMENTS:

1. Treasurer's Report March 2024

### STAFF RESPONSIBLE FOR REPORT:

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 04/05/2024

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 04/05/2024

Reclamation District 1000  
Treasurer's Report  
March 2024

**Treasurer's Report for March 2024**

March 2024		Ending Balance @ 3/31/24
<b>Total Funds at 3/31/24</b>		<b>8,978,178.83</b>
BMO - Checking*	Included in O&M cash flow below	99,314.82
BMO - Money Market	Included in O&M cash flow below	140,404.08
BMO FMAP	Included in O&M cash flow below	1,168.25
Sacramento County Treasurer		3,107,874.18
Sacramento County Treasurer - Stormwater Fund		1,412,915.89
State Treasurer - Local Agency Investment Fund		1,965,984.16
City of Sacramento - Pool A		2,250,517.45

March 2024 - Operations and Maintenance Cash Flow	Money Market	FMAP	Operating Checking	Combined O&M
<b>Beginning Balance at 3/1/24</b>	190,404.08	1,168.25	1,123,122.86	1,314,695.19
Transfers to LAIF	-	-	(750,000.00)	(750,000.00)
Transfers from money market account to operating account	(250,000.00)	-	250,000.00	-
Transfers from LAIF to money market account	200,000.00	-	-	200,000.00
Current months receipts	-	-	9,405.77	9,405.77
Accounts Payable*	-	-	(380,827.47)	(380,827.47)
Payroll	-	-	(152,386.34)	(152,386.34)
<b>Ending Balance at 3/31/24</b>	<b>140,404.08</b>	<b>1,168.25</b>	<b>99,314.82</b>	<b>240,887.15</b>

\*See Attached Check Register

Current months receipts are made up of the following:

Credit for ADP returned payroll check	205.77
Amounts received from developers	9,200.00
	<hr/>
<b>Total</b>	<b>9,405.77</b>



## RECLAMATION DISTRICT NO. 1000

DATE: APRIL 12, 2024

AGENDA ITEM NO. 5.3

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TITLE: Expenditure Report

SUBJECT: Review and Accept Reports for March 2024

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### EXECUTIVE SUMMARY:

This Staff Report informs the Board of monthly expenditures and explains expenses outside the usual course of business. Staff recommends that the Board review and accept the Expenditure Report for March 2024.

The Administrative Services Manager reviews, and the General Manager approves expenditures. This activity is disclosed monthly as an attachment to this staff report.

The Expenditure Report (Attachment 1) notes a few items: \$22,900 to Brookman Protection Services for security patrol on the NEMDC, \$35,734 to KSN for CIP management, \$16,824 to J. Franko Electric for electrical work at the District's Corp Yard, and \$80,539 and \$112,723 to SMUD for power.

### RECOMMENDATION:

Staff recommends that the Board review and accept the Expenditure Reports for March 2024.

### ATTACHMENTS:

1. March 2024 Expenditure Report

### STAFF RESPONSIBLE FOR REPORT:

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 04/05/2024

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 04/05/2024

# March 2024 Expenditure Report – O&M

AGENDA ITEM 5.3  
ATTACHMENT NO. 1

Date	Transaction Type	Num	Name	Memo/Description	Amount	Balance
<b>Cash and Investments</b>						
<b>BMO - O&amp;M Checking</b>						
Beginning Balance						1,123,122.86
03/01/2024	Bill Payment (Check)	52304	Capital Flooring & Design, Inc.	Estimate 7170	-4,873.66	1,118,249.20
03/04/2024	Check		Cal Pers		-4,557.80	1,113,691.40
03/04/2024	Check		CalPers		-8,190.92	1,105,500.48
03/04/2024	Check	EFT	CalPers		-1,030.64	1,104,469.84
03/04/2024	Check	EFT	CalPers		-1,300.00	1,103,169.84
03/04/2024	Check	EFT	CalPers		-4,431.63	1,098,738.21
03/05/2024	Bill Payment (Check)	52316	US Bank Corp	Acct ending 1506	-1,469.81	1,097,268.40
03/05/2024	Bill Payment (Check)	1002591993	Cal Pers		-9,430.08	1,087,838.32
03/05/2024	Bill Payment (Check)	52309	Downey Brand LLP	Inv 596889, 596888	-3,701.00	1,084,137.32
03/05/2024	Bill Payment (Check)	52318	ACWA JPIA	Inv 0702160	-1,857.97	1,082,279.35
03/05/2024	Bill Payment (Check)	52319	Brookman Protection Services, Inc.	Inv 24-049, 24-050	-22,920.00	1,059,359.35
03/05/2024	Bill Payment (Check)	52314	SMUD	Acct 7000000317	-80,539.28	978,820.07
03/05/2024	Journal Entry	37		Stale dated trustee payroll check	205.77	979,025.84
03/05/2024	Journal Entry	22		3/5/24 payroll activity	-23,953.40	955,072.44
03/05/2024	Journal Entry	22		3/5/24 payroll activity	-52,480.46	902,591.98
03/05/2024	Bill Payment (Check)	52317	Valley Tire Center, Inc.	Inv 40013061	-2,100.10	900,491.88
03/05/2024	Bill Payment (Check)	6541648970	City of Sacramento		-19.12	900,472.76
03/05/2024	Bill Payment (Check)	6541634377	City of Sacramento		-74.16	900,398.60
03/05/2024	Bill Payment (Check)	52310	Grow West	Inv 1235180	-80.44	900,318.16
03/05/2024	Bill Payment (Check)	52307	Carson Landscape Industries	Inv 423275	-560.00	899,758.16
03/05/2024	Bill Payment (Check)	52305	Airgas NCN	Inv 5506465435	-500.55	899,257.61
03/05/2024	Bill Payment (Check)	52311	Jan-Pro	Inv 25599	-440.00	898,817.61
03/05/2024	Bill Payment (Check)	52312	McClatchy	Inv 238645	-405.35	898,412.26
03/05/2024	Bill Payment (Check)	06503351344441	PG&E		-324.80	898,087.46
03/05/2024	Bill Payment (Check)	52315	Streamline	Inv A14C0AB6-0040	-249.00	897,838.46
03/05/2024	Bill Payment (Check)	52308	Cintas	Inv 9261967861, 9261966187	-233.82	897,604.64
03/05/2024	Bill Payment (Check)	261794236	Napa Auto Parts	20906137	-109.81	897,494.83
03/05/2024	Bill Payment (Check)	52313	Smile Business Products	Inv 1182045	-82.07	897,412.76
03/06/2024	Journal Entry	31		Transfer to LAIF	-750,000.00	147,412.76
03/08/2024	Journal Entry	30		ADP payroll fees	-112.60	147,300.16
03/08/2024	Payment	1415	N.C.M.W.C.		9,200.00	156,500.16
03/11/2024	Bill Payment (Check)	52320	*California Association of Mutual Water Companies	Inv 03398	-100.00	156,400.16
03/12/2024	Bill Payment (Check)	52326	Kjeldsen, Sinnock & Neudeck, Inc.	Inv 37149	-35,734.00	120,666.16
03/12/2024	Bill Payment (Check)	52329	Security & Asset Management, LP	Inv 5256668	-4,685.32	115,980.84

03/12/2024	Bill Payment (Check)	52333	US Bank Corp	Accts ending 1282 5312	-3,095.05	112,885.79
03/12/2024	Bill Payment (Check)	52327	Replicon	Inv 116470	-2,898.00	109,987.79
03/12/2024	Bill Payment (Check)	52322	AT&T	Inv 21355681	-2,656.14	107,331.65
03/12/2024	Bill Payment (Check)	52331	Terra Realty Advisors, Inc.	Inv 2024-01710	-2,039.17	105,292.48
03/12/2024	Bill Payment (Check)	52328	Robert G Merritt	Inv 1688	-1,805.00	103,487.48
03/12/2024	Bill Payment (Check)	52323	Carson Landscape Industries	Inv 423567	-940.00	102,547.48
03/12/2024	Bill Payment (Check)	52335	Yolo County Public Works	Statement 02292024	-604.00	101,943.48
03/12/2024	Bill Payment (Check)	52325	Contour Sierra Aebi, LLC	Inv 14655	-390.00	101,553.48
03/12/2024	Bill Payment (Check)	52330	Supply Industrial Hardware LLC	29860Inv 580233	-263.29	101,290.19
03/12/2024	Bill Payment (Check)	52321	Appeal - Democrat	Inv 00297390	-216.00	101,074.19
03/12/2024	Bill Payment (Check)	52334	Verizon	Inv 9958118176	-198.71	100,875.48
03/12/2024	Bill Payment (Check)	52324	Cintas	Inv 5200950904	-80.90	100,794.58
03/12/2024	Bill Payment (Check)	80091317280	Waste Management of Sacramento		-1,536.77	99,257.81
03/12/2024	Bill Payment (Check)	52332	Terrapin Technology Group	Inv 24-0303	-1,305.99	97,951.82
03/12/2024	Bill Payment (Check)	1761199596	County of Sacramento		-920.00	97,031.82
03/12/2024	Bill Payment (Check)	31224	Sacramento County Utilities		-227.40	96,804.42
03/12/2024	Bill Payment (Check)	3122024	Alhambra & Sierra Springs	33167566169212	-126.01	96,678.41
03/12/2024	Bill Payment (Check)	7248903180	City of Sacramento		-103.00	96,575.41
03/12/2024	Bill Payment (Check)	7248916711	City of Sacramento		-87.15	96,488.26
03/12/2024	Bill Payment (Check)	7248928398	City of Sacramento		-64.72	96,423.54
03/12/2024	Bill Payment (Check)	7248939195	City of Sacramento		-53.04	96,370.50
03/14/2024	Check	EFT	CalPers		-1,300.00	95,070.50
03/14/2024	Check	EFT	CalPers		-3,867.88	91,202.62
03/14/2024	Check	EFT	CalPers		-5,296.57	85,906.05
03/14/2024	Check	EFT	CalPers		-8,095.40	77,810.65
03/14/2024	Journal Entry	25		Transfer from money market to O&M	100,000.00	177,810.65
03/20/2024	Bill Payment (Check)	52341	Terrapin Technology Group	Inv 24-0091	-1,776.64	176,034.01
03/20/2024	Bill Payment (Check)	52336	AMCS Group	Inv 153259	-982.15	175,051.86
03/20/2024	Bill Payment (Check)	L5655461978	County of Sacramento		-674.00	174,377.86
03/20/2024	Bill Payment (Check)	3202024	Cintas		-322.49	174,055.37
03/20/2024	Bill Payment (Check)	52340	Mead & Hunt	Inv 363504	-4,235.50	169,819.87
03/20/2024	Bill Payment (Check)	52338	Interstate Oil Company	Inv 624701	-5,601.68	164,218.19
03/20/2024	Bill Payment (Check)	52339	J Franko Electric	Inv 24066, 24001, 24079	-16,824.40	147,393.79
03/20/2024	Journal Entry	24		3/20/24 payroll activity	-21,940.17	125,453.62
03/20/2024	Journal Entry	24		3/20/24 payroll activity	-54,012.31	71,441.31
03/20/2024	Bill Payment (Check)	3202024	Cintas		-259.62	71,181.69
03/20/2024	Bill Payment (Check)	8052840512	City of Sacramento		-5.64	71,176.05
03/20/2024	Bill Payment (Check)	52337	Aramark	Inv 26222988	-156.46	71,019.59
03/20/2024	Bill Payment (Check)	8052855168	City of Sacramento		-184.49	70,835.10
03/20/2024	Bill Payment (Check)	8052870527	City of Sacramento		-189.58	70,645.52

03/27/2024	Journal Entry	35		Transfer from Money Marker to O&M	150,000.00	220,645.52
03/27/2024	Bill Payment (Check)	52346	SMUD	Acct 7000000317	-112,722.98	107,922.54
03/27/2024	Bill Payment (Check)	52344	Sacramento Metropolitan Air Quality Mgmt	Inv 2324-05-3482	-5,206.00	102,716.54
03/27/2024	Bill Payment (Check)	52343	MBK Engineers	Inv 13699	-1,581.25	101,135.29
03/27/2024	Bill Payment (Check)	8759116758	City of Sacramento		-37.40	101,097.89
03/27/2024	Bill Payment (Check)	8759100383	City of Sacramento		-146.29	100,951.60
03/27/2024	Bill Payment (Check)	3272024	Alhambra & Sierra Springs	33167566169212	-151.83	100,799.77
03/27/2024	Bill Payment (Check)	52345	Smile Business Products	Inv 1187152	-202.73	100,597.04
03/27/2024	Bill Payment (Check)	3097789922	Verizon	972466087-00001	-253.79	100,343.25
03/27/2024	Bill Payment (Check)	52342	Denecochea Digital	Inv 70438	-1,028.43	99,314.82
<b>Total for BMO - O&amp;M Checking</b>					<b><u>-\$ 1,023,808.04</u></b>	
<b>Total for Cash and Investments</b>					<b><u>-\$ 1,023,808.04</u></b>	
<b>TOTAL</b>					<b><u>-\$ 1,023,808.04</u></b>	

#### Net Activity

Vendor Payments	-380,827.47
Payroll	-152,386.34
Receipts	9,405.77
Transfers to LAIF	-750,000.00
Transfers from money market account	250,000.00
	<b><u>-1,023,808.04</u></b>





## RECLAMATION DISTRICT NO. 1000

DATE: APRIL 12, 2024

AGENDA ITEM NO. 5.4

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**TITLE:** Budget to Actual Report

**SUBJECT:** Review and Accept Report for March 2024

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**EXECUTIVE SUMMARY:**

The Budget to Actual report provides a monthly snapshot of how well the district meets its budget goals for the fiscal year. The monthly report contains a three-column presentation of actual expenditures, budgeted expenditures, and the budget percentage. Each line item compares budgeted amounts against real-to-date expenses. Significant budgeted line item variances (if any) will be explained below.

Attachment 1 provides a report for the month ending March 2024. The most significant Administrative expenditures to date include annual Mitigation Land Expenses, Property Taxes, Government Fees, and Annual Memberships. The most significant Operations expenditures include Shop Equipment, Power, Utilities, Equipment Parts and supplies, and Security Patrol.

**BACKGROUND:**

Annually, the Board of Trustees adopts the district's annual budget in June. Typically, three board committees review the draft budget prepared by staff. The Personnel Committee reviews the wage and benefits portion of the budget. The Operations Committee reviews the Capital expenditures Budget. After the two committees review and make recommendations regarding the budget, the final draft is prepared for the Finance Committee to consider. After review by the Finance Committee, the final Proposed Budget is presented to the entire Board for review and thirty days later for adoption at a regular Board meeting.

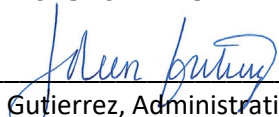
**RECOMMENDATION:**

Staff recommends the Board review and accept the Budget to Actual Report for March 2024.

**ATTACHMENTS:**

1. Budget to Actual Report March 2024

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 04/06/2024

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 04/06/2024

Reclamation District No. 1000  
Budget to Actual Comparison  
July 1, 2023 to March 31, 2024 (Nine Months Ending of Fiscal 2024)

	Year to Date July 1, 2023 to March 31, 2024	Budget	Percent of Budget
<b>Operation &amp; Maintenance Income</b>			
Property Assessments	1,885,041	4,025,874	46.82%
Rents	18,681	24,000	77.84%
Interest Income	117,930	80,000	147.41%
SAFCA - O/M Assessment	-	1,463,950	0.00%
Misc Income	130,948	-	Not budgeted
FMAP Grant	280,930	421,000	66.73%
Annuitant Trust Reimbursement	-	-	Not budgeted
FEMA/OES Reimbursement	117,078	100,000	117.08%
Security Patrol Reimbursement	28,400	60,000	47.33%
<b>Total</b>	<b>2,579,008</b>	<b>6,174,824</b>	<b>41.77%</b>
<b>Restricted Fund</b>			
Metro Airpark Groundwater Pumping	43,234	30,000	144.11%
<b>Total Combined Income</b>	<b>2,622,242</b>	<b>6,204,824</b>	<b>42.26%</b>

**Administration, Operations and Maintenance - Expenses**

**Administration**

Government Fees/Permits	23,631	21,950	107.66%
Legal	35,979	102,500	35.10%
Liability/Auto Insurance	-	197,000	0.00%
Office Supplies	7,507	25,000	30.03%
Computer Costs	27,301	42,600	64.09%
Accounting/Audit	37,713	57,000	66.16%
Admin. Services	12,183	24,500	49.73%
Utilities (Phone/Water/Sewer)	17,729	35,700	49.66%
Mit. Land Expenses	4,995	5,500	90.82%
Administrative Consultants	51,540	81,500	63.24%
Assessment/Property Taxes (SAFCA - CAD)	14,309	11,500	124.43%
Admin - Misc./Other Expenses	3,529	2,800	126.04%
Memberships	40,519	37,600	107.76%
Office Maintenance & Repair	17,042	33,700	50.57%
Payroll Service	2,103	4,500	46.73%
Public Relations	26,762	90,000	29.74%
Small Office & Computer Equipment	16,287	20,750	78.49%
Election	1,220	45,500	2.68%
Conference/Travel/Professional Development	17,517	60,000	29.20%
Unbudgeted administration expenses	927	-	Not budgeted
<b>Sub Total</b>	<b>358,793</b>	<b>899,600</b>	<b>39.88%</b>

**Personnel/Labor**

Wages	973,781	1,264,664	77.00%
Group Insurance	128,115	161,096	79.53%
Worker's Compensation Insurance	23,259	35,000	66.45%
OPEB - ARC	-	75,205	0.00%
Dental/Vision/Life	19,370	28,628	67.66%
Payroll Taxes	71,342	93,356	76.42%
Pension	171,638	340,941	50.34%
Continuing Education	6,086	12,000	50.72%
Trustee Fees	15,319	30,000	51.06%
Annuitant Health Care	68,608	97,631	70.27%
	<hr/>	<hr/>	
<b>Sub Total</b>	<b>1,477,518</b>	<b>2,138,521</b>	<b>69.09%</b>
	<hr/>	<hr/>	

**Operations**

Power	468,995	490,000	95.71%
Supplies/Materials	15,395	23,000	66.93%
Herbicide	116,413	160,000	72.76%
Fuel	55,137	85,000	64.87%
Field Services	110,820	260,500	42.54%
Field Operations Consultants	14,186	16,200	87.57%
Equipment Rental	-	4,000	0.00%
Refuse Collection	25,724	50,000	51.45%
Equipment Repair/Service	21,903	40,000	54.76%
Equipment Parts/Supplies	32,588	35,000	93.11%
Facility Repairs	152,872	561,000	27.25%
Shop Equipment (not vehicles)	31,482	30,000	104.94%
Field Equipment	3,264	17,000	19.20%
Misc/Other 2	3,860	5,000	77.20%
Utilities - Field	18,656	16,891	110.45%
Government Fees/Permits - Field	12,368	3,500	353.37%
FEMA Permits	-	11,500	0.00%

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<b>Sub Total</b>	<b>1,083,663</b>	<b>1,808,591</b>	<b>59.92%</b>
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**Equipment**

Equipment	2,100	260,000	0.81%
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<b>Sub Total</b>	<b>2,100</b>	<b>260,000</b>	
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**Consulting/Contracts/Memberships**

Engineering/Technical Consultants	100,563	107,000	93.98%
Security Patrol	213,440	215,000	99.27%
Temporary Admin	5,736	20,000	28.68%

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<b>Sub Total</b>	<b>319,739</b>	<b>342,000</b>	<b>93.49%</b>
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**FMAP Expenditures**

LOI/SWIF (Consultants)	6,382	-	Not budgeted
Equipment	-	-	Not budgeted
Operations & Maintenance (Field)	261,389	421,000	62.09%
Administrative	206	-	Not budgeted

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<b>Sub Total</b>	<b>267,977</b>	<b>421,000</b>	<b>63.65%</b>
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<b>Total A, O &amp; M Expenses</b>	<b>3,509,790</b>	<b>5,869,712</b>	<b>59.79%</b>
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**Capital Expenses**

Capital Office Upgrades	9,631	125,000	7.70%
Capital RE Acquisition	-	-	Not budgeted
Capital Office Facility Repair	-	75,000	0.00%
Capital Facilities	91,350	975,000	9.37%

<b>Sub Total</b>	<b>100,981</b>	<b>1,175,000</b>	<b>8.59%</b>
<b>Total All Expenditures</b>	<b>3,610,771</b>	<b>7,044,712</b>	<b>51.26%</b>



**RECLAMATION DISTRICT NO. 1000**

**DATE: APRIL 12, 2024**

**AGENDA ITEM NO. 5.5**

**TITLE: Memorandum of Understanding**

**SUBJECT: Authorize General Manager to Execute a Memorandum of Understanding with City of Sacramento – B Drain Bike Trail Crossing**

**EXECUTIVE SUMMARY:**

The City of Sacramento (City) has requested Reclamation District 1000 (RD 1000; District) allow for construction of a recreation trail crossing the B Drain in the vicinity of the Fong Ranch development in the South Natomas area south of Interstate 80 as part of their Ninos Parkway improvement project. The District has approved similar crossings at other locations in our system.

District staff and our engineers have reviewed the plans to ensure the proposed crossing does not interfere with our ability to operate and maintain the B Drain at this location nor have an adverse impact on flows. Staff has prepared the attached Memorandum of Understanding along with the attached Encroachment Permit to protect the District’s interests and rights while describing the City’s obligations to operate and maintain the trail crossing to our satisfaction. The City’s contractor will also be required to get a Temporary Use Permit from the District to ensure the site is fully restored to our satisfaction upon completion of the construction.

**RECOMMENDATION:**

Staff recommends the Board review and consider authorizing the General Manager to execute a Memorandum of Understanding with the City of Sacramento in substantial conformance with Attachment 1 of this staff report.

**ATTACHMENTS:**

1. Memorandum of Understanding with City of Sacramento for construction of a recreation trail crossing of the RD 1000 B Drain.
2. Encroachment Permit from RD 1000 to the City of Sacramento for construction of a recreation trail crossing of the B Drain.

**STAFF RESPONSIBLE FOR REPORT:**

  
 \_\_\_\_\_  
 Kevin L. King, General Manager

Date: 04/06/2024

## MEMORANDUM OF UNDERSTANDING

This Agreement is entered into effective \_\_\_\_\_, 2024 by and between, Reclamation District No. 1000, a public entity of the State of California formed by Special Act of the California Legislature (“RD1000”) and the City of Sacramento, a charter city (“City”) in consideration of the covenants hereinafter set forth.

### RECITALS

- A. RD1000 is a special district responsible for flood control and drainage within and around the Natomas Basin, including the B Drain located in the South Natomas portion of the City of Sacramento.
- B. The City desires to improve recreational opportunities for its citizens and visitors by constructing a recreational trail and culvert across the RD 1000 B Drain to connect existing trails to the north and south and to allow for the conveyance of stormwater flows below the proposed crossing. The recreation trail, culvert and related facilities is hereafter referred to as the “Trail Crossing.”
- C. RD1000 and City desire by this Agreement to provide for the construction of the Trail Crossing, subject to execution of an RD 1000 Encroachment Permit (Exhibit A) pursuant to plans and specifications approved by RD 1000 and City, subject to certain terms and conditions.

### AGREEMENT

Now, therefore, the Parties agree as follows:

- 1. Trail Crossing Design & Construction:** The Trail Crossing shall be installed by or for City at no cost or expense to RD1000, in accordance with plans and specifications to be submitted to RD1000 for its reasonable review and approval, and subject to the terms of the Encroachment Permit issued by RD 1000. Construction activities will occur in coordination with RD1000 and shall not interfere with RD1000 maintenance or emergency operations.
- 2. Costs.** The City shall bear all costs associated with the planning, design, construction, operation, maintenance, repair, rehabilitation, and removal of the Trail Crossing, including, but not limited to, any repairs required as a result of actions by RD 1000 or others to respond to a flood emergency.
- 3. Design Standards.** The Trail Crossing and all related improvements shall satisfy the planning, location, design, construction, access, signage, and other applicable standards necessary for modifications to or work in flood control facilities. However, RD1000 reserves the right to impose such additional requirements it believes are reasonably necessary to adequately protect: (i) RD1000 levees, drainage, and other facilities, (ii) public and private property that is protected from flooding by RD1000 levees and other facilities, and (iii) the health and safety of individuals who use RD1000 facilities (including, without limitation, members of the public and employees of RD1000).

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- 4. Maintenance & Operations:** City shall be responsible for operating and maintaining the Trail Crossing in good condition and repair, free of any and all trash, liter, debris, vegetation at no cost or expense to RD1000. These responsibilities include, but are not limited to: public safety, litter control, graffiti control, signage, access control, compliance enforcement, repair, rehabilitation, replacement, and removal of Trail Crossing facilities.

City shall be responsible for providing security and safety measures for the Trail Crossing at City's expense and in consultation with RD1000, including but not limited to removal of unauthorized encampments as authorized by law, installation of necessary signage or safety measures, and provision of security patrols as needed.

- 5. Superior Right of Use - Flood Control Activities:** RD1000's use of its facilities for flood control purposes, including, but not limited to, the maintenance, repair, construction, and reconstruction of levees, will have priority over the use of those facilities as a part of recreational trail system. RD1000 will endeavor to avoid interfering with the use of its properties, or any portion thereof, as a recreational trail in conducting its operations whenever feasible; however, RD1000 shall not be under any obligation to avoid such interference. RD1000 reserves the right to close the Trail Crossing and to prohibit recreational uses of its properties, or any portion thereof, during flood emergencies, during flood fights, and during routine maintenance, repair, construction, or reconstruction of levees. Whenever possible, RD1000 will endeavor to give advance notice of such closings; however, it shall be under no obligation to do so. Trail closures may be of short duration during maintenance activities but may also be for extended periods for major repairs or capital improvement projects. The City shall be responsible for developing a trail detour plan, including appropriate signage, to allow temporary closure of the trail for flood control purposes, all to the satisfaction of RD 1000.
- 6. Third Party Use:** The City may not convey the right to use all or any portion of RD1000's properties for recreational purposes, or for any other purpose, to any third party without the prior written consent of RD1000, which consent shall not be unreasonably withheld or delayed. Any such conveyance shall be subject to the terms and conditions of the original encroachment permit, subject to any and all terms and conditions additionally imposed by RD1000, and subject to RD1000's encroachment control procedures (i.e. permit will be required to be issued by RD1000 to the third party). RD1000 reserves full discretion to condition such permit as its Board of Trustees deems appropriate.
- 7. Trail Operation and Maintenance:** The City shall operate and maintain the Trail Crossing so as to avoid injury or damage to any person or property. In operating and maintaining the Trail Crossing, the City shall, at all times, exercise all necessary precautions for the safety and environment protection of RD1000's property, and be in compliance with all federal, state and local statutory and regulatory requirements including, but not limited to, State of California, Division of Industrial Relations (Cal/OSHA) regulations, Cal/EPA, and the US Department of Transportation, including the Omnibus Transportation Employee Testing Act (as applicable).
- 8. Compliance with Law:** The City shall give all notices required by law and shall comply with all laws, ordinances, rules, and regulations pertaining to the activities authorized by this



agreement. The City shall be liable for all violations of the law in connection with this permit.

9. **Waivers:** No waiver of any violation or breach of the covenants or conditions of this agreement shall be considered to be a waiver or breach of any other violation or breach of the covenants and conditions of this agreement.
10. **Succession:** This agreement shall be binding on and inure to the benefit of the successors of RD1000 and of the City. Consistent with other terms and conditions of this conveyance/approval, the City may not assign its interest in, or obligations under, this agreement without the written consent of RD1000, which consent shall not be unreasonably withheld or delayed.
11. **Severability:** If, after the date of execution of this agreement, any of its provisions are held to be illegal, invalid, or unenforceable under present or future law, such provisions shall be fully severable. However, in lieu thereof, there shall be added a provision as similar in terms to such illegal, invalid, or unenforceable provision as may be possible and be legal, valid, and enforceable.
12. **Indemnity.** City shall hold RD1000 free and harmless from and indemnify and defend RD1000 against any and all claims, costs (including reasonable attorneys' fees) or liability for personal injury or property damage arising directly or indirectly from performance of this Agreement or the installation, maintenance or use of the Trail Crossing.
13. **Notices.** Any notice, demand, approval, consent, or other communication required or desired to be given under this Agreement in writing shall be given in the manner set forth below, addressed to the party to be served at the addresses set forth under such party's signature at the end of this Agreement, or at such other address for which that Party may have given notice under the provisions of this Section 5. Any notice, demand, approval, consent, or other communication given by (a) mail shall be deemed to have been given on the second (2nd) business day immediately following the date it was deposited in the United States mail, first class postage prepaid; (b) overnight common carrier courier service shall be deemed to be given on the business day (not including Saturday) immediately following the date it was deposited with such common carrier; (c) delivery in person or by messenger shall be deemed to have been given upon delivery in person or by messenger; or (d) electronic delivery shall be deemed to have been given on the earlier of (i) the date and at the time as the sending party shall have received from the receiving party oral confirmation of the receipt of such transmission or (ii) one hour after the completion of transmission of the entire communication.
14. **Entire Agreement; Modification; Waiver.** This Agreement constitutes the entire agreement between the parties hereto pertaining to the subject matter contained in it and supersedes all prior and contemporaneous agreements, representations and understandings of the parties. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing by all of the parties. No waiver of any of the provisions of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar. No waiver or consent shall constitute a continuing waiver or consent or commit

a party to provide a waiver in the future except to the extent specifically set forth in writing. No waiver shall be binding unless executed in writing by the party making the waiver.

15. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original as against the party signing such counterpart, but which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have signed this Agreement as set forth below.

RECLAMATION DISTRICT NO. 1000

By: \_\_\_\_\_  
Kevin L. King, General Manager

Address: 1633 Garden Highway  
Sacramento, CA 95833  
Email: [kking@rd1000.org](mailto:kking@rd1000.org)

CITY OF SACRAMENTO

By: \_\_\_\_\_  
City Manager

Address: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_  
\_\_\_\_\_

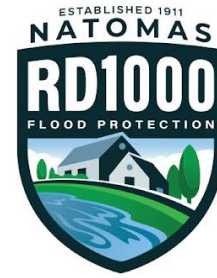
ATTEST:

By: \_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
City Attorney

**EXHIBIT A**



## RECLAMATION DISTRICT NO. 1000 ENCROACHMENT PERMIT

Reclamation District No. 1000, a public entity of the State of California formed by Special Act of the California Legislature (“RD 1000”) hereby grants The City of Sacramento Department of Public Works (“Permittee”) a permit to encroach upon RD 1000’s Right of Way (“ROW”) at the location described below for the purpose of constructing a recreation trail crossing using a culvert and related facilities (Hereafter “Trail Crossing”). The Trail Crossing will be constructed in and across the RD 1000 B Drain. The proposed location is south of Interstate 80 approximately 1500 lineal feet east of the Fong Ranch Road crossing near the upstream terminus of the B Drain at the City of Sacramento pump station. The project will include the following features as shown on the attached plan set:

I. Please see **Exhibit A**

TERMS AND CONDITIONS:

1. Permittee shall obtain all permits required for the project and ensure that all permit terms and conditions are fulfilled.
2. Permittee will construct the project according to the agreed to drawings and the features described above. Any work done during the flood season of November 1 through April 15 shall be coordinated with and approved by RD 1000 so as to not interfere with RD 1000’s flood operations including maintaining reasonable all-weather access.
3. RD 1000 shall be notified at least 48 hours prior to commencement of construction and may have on site a representative to view construction. Please notify the District Operations Manager Gabe Holleman at 707-249-6109.
4. Permittee agrees to save and hold RD 1000, its trustees, officers, employees and agents free and harmless from and to defend and indemnify them against any and all claims of personal injury or property damage, costs (including reasonable attorney fees) and expenses arising as a result of the Trail Crossing work authorized herein by any wrongful or negligent act or omission of Permittee or its agents, employees or contractors or use of the Trail Crossing by the public.

1633 Garden Highway  
Sacramento, CA 95833  
OFFICE (916) 922-1449  
WEB [RD1000.org](http://RD1000.org)

5. Permittee shall obtain and maintain in force throughout the period of construction a comprehensive general liability policy in a combined single limit of not less than \$2,000,000.00 covering construction activities undertaken by or for Permittee hereunder, and RD 1000 shall be named as an additional insured.
6. Permittee shall remain responsible for any damage to the RD 1000 facilities as a result of this permitted encroachment and shall protect the B Drain from eroding or collapsing during construction. In any case, should the B Drain be damaged as a result of Permittee's work herein authorized, it shall be repaired to the reasonable satisfaction of RD 1000 at Permittee's cost.
7. Permittee may be required, at its sole cost and expense, to remove, alter, relocate, or reconstruct all or any part of the encroachment if such removal, alteration, relocation or reconstruction, after consultation regarding said conflicts occurs between RD 1000 and Permittee, is deemed reasonably necessary as a part of or in conjunction with any present or future flood control plan or project or if the Trail Crossing unreasonably interferes with RD 1000's ability to operate and maintain its flood control facilities. RD 1000 shall cooperate with Permittee in identifying mutually acceptable location for the relocated, altered, or reconstructed facilities and authorizing the occupation in the new location.
8. Upon request by the RD 1000, or as required, the City of Sacramento shall provide maintenance of the Trail Crossing, including the culvert. The City of Sacramento shall use its best efforts to maintain and repair the Trail Crossing including the culvert in a reasonable timeframe and manner including reasonable precautions to avoid damage to the B Drain. This includes required maintenance as a result of the public's use of the Trail Crossing, including, but not limited to, security, trash removal, vegetation control and unauthorized encampments.
9. RD 1000 shall use reasonable efforts to avoid damages to the Trail Crossing while doing its routine operations and maintenance of the flood control facility; but is not responsible for damages to the Trail Crossing as a result of such operations and maintenance or flood emergency response activities.
10. Prior to any maintenance activities, the City shall contact RD 1000 with a minimum 48-hours notification. Contact the District Operations Manager Gabe Holleman at 707-249-6109.

RECLAMATION DISTRICT NO. 1000

By:  \_\_\_\_\_

Kevin L. King, General Manager

Date: 03/08/2024

CITY OF SACRAMENTO  
DEPARTMENT OF PUBLIC WORKS

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## RECLAMATION DISTRICT NO. 1000

DATE: APRIL 12, 2024

AGENDA ITEM NO. 5.6

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**TITLE:** Authorization to Quitclaim Easement Deed

**SUBJECT:** Review and Consider Adoption of Resolution No. 2024-04-01: Authorizing General Manager to Execute Partial Quitclaim of Easement Deed (Pacific Gas and Electric Company)

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### EXECUTIVE SUMMARY:

Reclamation District 1000 (RD 1000; District) has been working with SAFCA to address the right of way for the completed Natomas Levee Improvement Project features. This included the relocation of the District's Pumping Plant No. 4. As part of the construction Pacific Gas and Electric Company (PG&E) relocated their facilities crossing the District's North Drain Canal. The District previously provided PG&E with an easement across the NDC at their new location. PG&E no longer has a need for the easement at the previous crossing location and the District desires to have this easement removed so as to allow for the unencumbered use of its property.

### RECOMMENDATION:

Staff recommends the Board review and consider adoption of Resolution No. 2024-04-01: Authorizing General Manager to Execute Partial Quitclaim of Easement Deed (Pacific Gas & Electric).

### ATTACHMENTS:

1. Resolution No. 2024-04-01: Authorizing the General Manager to Execute Partial Quitclaim of Easement Deed from the Pacific Gas and Electric Company.

### STAFF RESPONSIBLE FOR REPORT:

A handwritten signature in blue ink, appearing to read "Kevin L. King".

---

Kevin L. King, General Manager

Date: 04/06/2024



**RECLAMATION DISTRICT NO. 1000**  
**RESOLUTION NO. 2024-04-01**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000  
AUTHORIZING THE GENERAL MANAGER TO ACCEPT THE QUITCLAIM OF EASEMENT DEED  
PACIFIC GAS AND ELECTRIC**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 12<sup>th</sup> day of April 2024, the following resolution was approved and adopted:

**WHEREAS**, Board of Trustees (“Board”) of Reclamation District No. 1000 (“District”) is a reclamation district created by act of the legislature of the State of California, approved April 8, 1911; and,

**WHEREAS**, Pacific Gas and Electric Company (“PG&E”) is a California corporation established pursuant to the laws of the State of California and,

**WHEREAS**, PG&E no longer has a need for the portion of an existing easement crossing the District’s North Drain Canal due to its facilities being previously relocated to accommodate the Natomas Levee Improvement Project; and,

**WHEREAS**, PG&E desires to quitclaim the portion of its easement to the District as owner of the North Drain Canal as provided in the Partial Quitclaim Easement Deed included as Attachment No. 1 to this resolution; and,

**WHEREAS**, the District desires to remove the existing easement to allow for the full and unencumbered use of its rights across the North Drain Canal; and,

**WHEREAS**, the Board desires to authorize the District General Manager to execute the Partial Quitclaim Easement Deed on behalf of the District.

**NOW THEREFORE BE IT RESOLVED THAT:** The Board of Trustees of Reclamation District No. 1000 hereby authorizes the General Manager to execute the attached Partial Quitclaim Easement Deed from Pacific Gas and Electric Company.



**ON A MOTION BY** Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 12<sup>th</sup> day of August 2024, by the following vote, to wit:

AYES: Trustees:  
NOES: Trustees:  
ABSTAIN: Trustees:  
RECUSE: Trustees:  
ABSENT: Trustees:

\_\_\_\_\_  
Elena Lee Reeder  
President, Board of Trustees  
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2024-4-1 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 12<sup>th</sup> of April 2024 and made a part of the minutes thereof.

\_\_\_\_\_  
Joleen Gutierrez, District Secretary

RECORDING REQUESTED BY AND RETURN TO:

**PACIFIC GAS AND ELECTRIC COMPANY**  
**300 Lakeside Drive, Suite 210**  
**Oakland, CA 94612**  
**Attn: Land Rights Library**

Location: City/Uninc \_\_\_\_\_

Recording Fee \$ \_\_\_\_\_

Document Transfer Tax \$ \_\_\_\_\_

This is a conveyance where the consideration and Value is less than \$100.00 (R&T 11911).

Computed on Full Value of Property Conveyed, or

Computed on Full Value Less Liens

& Encumbrances Remaining at Time of Sale

Exempt from the fee per GC 27388.1 (a) (2); This document is subject to Documentary Transfer Tax

(SPACE ABOVE FOR RECORDER'S USE ONLY)

\_\_\_\_\_  
Signature of declarant or agent determining tax

LD# 2111-04-10017

**PARTIAL EASEMENT QUITCLAIM DEED**

SAFCA Sankey Rd. Levees

PACIFIC GAS AND ELECTRIC COMPANY, a California corporation (“**PG&E**”), hereby quitclaims to RECLAMATION DISTRICT NO. 1000 all rights, title, and interest in and to a portion of the easement, situated in the unincorporated area of the County of Sutter, State of California, described as follows (the “**Easement**”):

(APN 35-130-018)

A portion of the easement and rights from NATOMAS COMPANY OF CALIFORNIA to GREAT WESTERN POWER COMPANY OF CALIFORNIA, a California corporation predecessor in interest to Pacific Gas and Electric Company dated October 25, 1924, recorded in Book 79 of Official Records at page 378, Sutter County Records; insofar as said Easement affects the parcels of land described in the deed from First American Title Insurance Company, a California corporation to RECLAMATION DISTRICT NO. 1000 dated December 29, 1989, recorded in Book 1331 Official Records at Page 601, Sutter County Records.

The portion of the Easement hereby quitclaimed is no longer necessary or useful to PG&E in the performance by it of its duties to the public.

Dated \_\_\_\_\_, 20\_\_\_\_.

RECLAMATION DISTRICT NO. 1000

PACIFIC GAS AND ELECTRIC COMPANY,  
a California corporation,

By \_\_\_\_\_  
Name:  
Title:

By \_\_\_\_\_  
Brett Brusatori, Supervisor LS & ES  
North Valley

By \_\_\_\_\_  
Name:  
Title:

I hereby certify that a resolution was adopted  
on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by the  
\_\_\_\_\_  
authorizing the foregoing grant of easement.  
By \_\_\_\_\_

Area 6  
Land Service Office Sacramento  
Line of Business: 43  
Business Doc Type: Easements  
MTRSQ: 21.11.04.18.34  
PLAT NO. W23  
LD of any affected documents LD#2111-03-0190  
LD of any Cross-referenced documents LD#2111-04-10006  
TYPE OF INTEREST: 11Q  
(For Quitclaims, % being quitclaimed): .4%  
PM #: 41964621  
County: Sutter  
Prepared By: LEPH  
Checked By: PXA0  
Approved By: JQW3 2/8/2024

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of \_\_\_\_\_)

On \_\_\_\_\_, before me, \_\_\_\_\_ Notary Public,  
Insert name  
personally appeared \_\_\_\_\_

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Signature of Notary Public (Seal)

**CAPACITY CLAIMED BY SIGNER**

- Individual(s) signing for oneself/themselves
- Corporate Officer(s) of the above named corporation(s)
- Trustee(s) of the above named Trust(s)
- Partner(s) of the above named Partnership(s)
- Attorney(s)-in-Fact of the above named Principal(s)
- Other \_\_\_\_\_

## **Exhibit “A”**

PARCEL IV:- A strip of land six (6) feet in width lying within the Sixty (60) foot “Private Road & Canal Reservation” along the Northwesterly sides of Lots 1, 3, 11, 12, 13, 14, 15, 16 and 137, as the said lots are delineated and so designated on the said map of Natomas Goodland Subdivision; the center line of the said strip of land being described as running parallel with and distant 57 feet at right angles Southeasterly from the Northwesterly boundary lines of the said lots extending from the Easterly boundary line of the said Lot 1 to the Westerly boundary line of the said Lot 137.

Sutter Co.

317-23

GRANT OF RIGHT OF WAY

2111-03-0190

CONSIDERATION PAID IN CONNECTION WITH THE TRANSMISSION WAS LESS THAN \$100.00

NATOMAS COMPANY OF CALIFORNIA

*[Signature]*

THIS INDENTURE, made this 25th day of October, 1924, by and between NATOMAS COMPANY OF CALIFORNIA, a California corporation, party of the first part, and GREAT WESTERN POWER COMPANY OF CALIFORNIA, a California corporation, party of the second part, WITNESSETH:

That said party of the first part, for and in consideration of the sum of One Dollar (\$1.00) to it in hand paid by said party of the second part, the receipt whereof is hereby acknowledged, does hereby grant unto said party of the second part, its successors and assigns, the right of way and easement to erect, construct, repair, replace, maintain and use, from time to time as said party of the second part, its successors and assigns, may see fit, over, along, across and upon the lands of said party of the first part, hereinafter particularly described, for transmission and distribution of electricity, and for all purposes connected therewith, poles and wires suspended thereon and supported thereby, and all necessary or proper crossarms, braces, connections, fastenings and other appliances and fixtures, and wires for the telephone purposes of said party of the second part, its successors and assigns.

The said lands of said party of the first part, above mentioned, are situated in the County of Sutter, State of California, and are particularly described as follows:

Parcel I. A strip of land six (6) feet in width lying with the 45 foot "Private Road & Canal Reservation" along the Westerly boundary lines of Lots 276-A, 300 and 182, as the said lots are delineated and so designated on that certain map entitled "Natomas Central Subdivision" filed in the office of the County Recorder of the said County of Sutter on the 18th day of September, 1920; the center line of the said strip of land being described as running parallel with and distant twenty-two and five-tenths (22.5) feet at right angles Easterly from the Westerly boundary lines of the said lots, and extending from the Southerly boundary line of the said Lot 276-A to the Northerly boundary line of the said Lot 182.

Parcel II. A strip of land six (6) feet in width, the center line of which is described as running parallel with and distant twenty-two and five-tenths (22.5) feet at right angles Easterly from the Westerly boundary lines of Lots 13, 16, 24, 27, 33, 36, 43, 46, 52, 55, 60, 68, 73, 81 and 87, as the said lots are delineated and so designated on that certain map entitled "Natomas Bennett Subdivision" filed in the office of the County Recorder of the County of Sutter, State of California, on the 25th day of March, 1921, and extending from the Northerly boundary line of the said Lot 13 to the Southerly boundary line of the said Lot 87.

Parcel III. A strip of land six (6) feet in width lying within Lot 137, as the said lot is delineated and so designated on that certain map entitled "Natomas Goodland Subdivision" filed in the office of the County Recorder of Sutter County, California, on the 21st day of November, 1919; the Southerly boundary line of the said strip of land being the boundary line between the said Lot 137 and Lot 12, as the said Lot 12 is delineated and so designated on the said map of "Natomas Bennett Subdivision," and extending from the Northeasterly corner of the said Lot 12 to the Westerly boundary line of the said Lot 137.

Sutter County Extension  
Two Sheets  
Sheet One.

257-272

PARCEL IV:- A strip of land six (6) feet in width lying within the Sixty (60) foot "Private Road & Canal Reservation" along the Northwestern sides of Lots 1, 3, 11, 12, 13, 14, 15, 16 and 137, as the said lots are delineated and so designated on the said map of Matomas Goodland Subdivision; the center line of the said strip of land being described as running parallel with and distant 57 feet at right angles Southeasterly from the Northwestern boundary lines of the said lots and extending from the Easterly boundary line of the said Lot 1 to the Westerly boundary line of the said Lot 137.

PARCEL V:- A strip of land six (6) feet in width lying within the Seventy (70) foot "Drainage Canal and Private Road Reservation" along the Northerly sides of Lots 12, 11, 4, 3, and 2, as the said lots are delineated and so designated on the said map of Matomas Bennett Subdivision; the center line of the said strip of land being described as running parallel with and distant 67 feet at right angles Southeasterly from the Northerly boundary lines of the said lots and extending from the most Northerly boundary lines of the said Lot 12 to the end of the said 70-foot reservation in the said Lot 2, all as shown on the said map.

PARCEL VI:- A strip of land six (6) feet in width lying within Lots 2 and 1, as the said lots are delineated and so designated on the map of the said Matomas Bennett Subdivision; the Westerly boundary line of the said strip of land being described as running parallel with and distant 30 feet at right angles Easterly from the Westerly boundary lines of the said lots and extending from the Northerly end of the 30-foot reservation in the said Lot 2, as shown on the said map, to the most Southerly boundary line of the said Lot 1.

IN WITNESS WHEREOF, the party of the first part has executed these presents on the day and year first hereinabove written.

MATOMAS COMPANY OF CALIFORNIA

By Louis J. Green  
Vice President

By P. R. Keuff  
Secretary

SUTTER COUNTY REGISTRATION  
2 Sheets, Sheet 2.

STATE OF CALIFORNIA )  
City and County of San Francisco ) ss.

On this 28<sup>th</sup> day of October, A. D. 1924,  
before me, MATTIE G. STIRLING, a Notary Public in  
and for the City and County of San Francisco, State  
of California, personally appeared LOUIS C. GREENE  
and P. C. KNAPP, known to me to be the Vice President  
and Secretary, respectively, of Natomas Company of  
California, the corporation that executed the within  
instrument, and acknowledged to me that such corpora-  
tion executed the same.

IN WITNESS WHEREOF, I have hereunto set  
my hand and affixed my official seal the day and year  
in this certificate first above written.

*Mattie G. Stirling*  
Notary Public in and for the  
City and County of San Francisco,  
State of California.



1364 115

GRANT OF RIGHT OF WAY

from

NATOMAS COMPANY OF CALIFORNIA

to

GREAT WESTERN POWER COMPANY OF CALIFORNIA

When recorded, please return to  
Great Western Power Co. of California,  
530 Bush Street, San Francisco, Calif.

Filed for Record at Request of

*Great Western Power Co. of Calif.*

*Nov 10 10 AM*

5 min. past 9 o'clock A.M.

and duly recorded in Book 79

of Nevada

Page 378, Sutter County Records

*W. L. Flannery*  
Register

*A. H. Flannery*  
Witness

647-153

140 - 11587



## RECLAMATION DISTRICT NO. 1000

DATE: APRIL 12, 2024

AGENDA ITEM NO. 5.7

---

**TITLE:** Authorization to Accept Easements

**SUBJECT:** Review and Consider Adoption of Resolution No. 2024-04-02: Authorizing General Manager to Accept Grant of Easement Deeds (CalTrans)

---

**EXECUTIVE SUMMARY:**

Reclamation District 1000 (RD 1000; District) cooperated with the California Department of Transportation (Caltrans) on the construction of the Riego Road and Highway 99 grade separation interchange in Sutter County. Construction of the interchange required relocation of RD 1000 drainage facilities at all four quadrants. Because of the District's existing drainage easements, Caltrans paid 100% of the costs to relocate the facilities including necessary right of way at the new locations on behalf of the District. Caltrans now desires to transfer the easements acquired for the relocated facilities to RD 1000. They have prepared four Director's Deed Easements (DE-035514-02-01, DE-035515-03-01, DE-035748-02-01, and DE-035749-02-01) attached to Resolution Number 2024-04-02 for each of the four quadrants.

**RECOMMENDATION:**

Staff recommends the Board review and consider adoption of Resolution No. 2024-04-02 Authorizing the General Manager to Accept Grant of Easement Deeds (CalTrans).

**ATTACHMENTS:**

1. Resolution No. 2024-04-02: Authorizing the General Manager to Accept Grant of Easement Deeds (CalTrans).

**STAFF RESPONSIBLE FOR REPORT:**

---

Kevin L. King, General Manager

Date: 04/06/2024



RECLAMATION DISTRICT NO. 1000  
RESOLUTION NO. 2024-04-02

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000  
AUTHORIZING THE GENERAL MANAGER TO ACCEPT THE DIRECTOR'S DEED EASEMENTS  
FROM THE STATE OF CALIFORNIA**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 12<sup>th</sup> day of April 2024, the following resolution was approved and adopted:

**WHEREAS**, Board of Trustees ("Board") of Reclamation District No. 1000 ("District") is a reclamation district created by act of the legislature of the State of California, approved April 8, 1911; and,

**WHEREAS**, The State of California, acting through its Director of Transportation ("State") and,

**WHEREAS**, The State completed construction of a grade separation interchange over Highway 99 at Reigo Road within the District's jurisdiction in Sutter County which necessitated the relocation of the District's drainage canals at this location, including acquisition of necessary rights of way for the relocated facilities all at the State's expense; and,

**WHEREAS**, the State now desires to transfer the easement rights acquired to the District through the Director's Deed Easement Nos. DE-035514-02-01, DE-035515-03-01, DE-035748-02-01, and DE-035749-02-01 included as Attachment No. 1 to this resolution; and,

**WHEREAS**, the Board desires to authorize the District General Manager to accept the above Director's Deed Easements on behalf of the District.

**NOW THEREFORE BE IT RESOLVED THAT:** The Board of Trustees of Reclamation District No. 1000 hereby authorizes the General Manager to accept the attached Director's Deed Easement Nos. DE-035514-02-01, DE-035515-03-01, DE-035748-02-01, and DE-035749-02-01 from the State of California.

**ON A MOTION BY** Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 12<sup>th</sup> day of August 2024, by the following vote, to wit:

AYES: Trustees:  
NOES: Trustees:  
ABSTAIN: Trustees:  
RECUSE: Trustees:  
ABSENT: Trustees:

---

Elena Lee Reeder  
President, Board of Trustees  
Reclamation District No. 1000

**CERTIFICATION:**

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2024-04-02 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 12<sup>th</sup> of April 2024 and made a part of the minutes thereof.

---

Joleen Gutierrez, District Secretary

RECORDING REQUESTED BY  
DEPARTMENT OF TRANSPORTATION  
When Recorded Mail To  
North Region Right of Way  
703 B Street  
Marysville, California 95901

Fee Exempt Gov. Agency  
R & T Code: 11922, 11928, 11929

DOCUMENTARY TRANSFER TAX \$ \_\_\_\_\_  
Calif. Dept. of Transportation

Documentary Recording Fee  
Exempt Per G.C. 27383 \$ \_\_\_\_\_

Space above this line for Recorder's Use

**DIRECTOR'S  
DEED  
EASEMENT**

District	County	Route	Postmile	Number
03	SUT	99	1.00	DE-035514-02-01

The State of California, acting by and through its Director of Transportation, hereinafter called STATE, hereby grants to

Reclamation District No. 1000,

hereinafter called GRANTEE, an easement for drainage canals and incidental purposes, upon, over and across that real property in the unincorporated County of Sutter, State of California, described as follows:

See Exhibit "A", attached.

There shall be no abutter's rights, including rights of access, appurtenant to the above described real property in and to the adjacent State freeway.

Subject to special assessments if any, restrictions, reservations, and easements of record.

MAIL TAX  
STATEMENTS TO:

<b>Number</b>
DE-035514-02-01

Subject also to the following, in accordance with U.S. DOT Order 1050.2A, DOT Standard Title VI Assurances and Non-Discrimination Provisions:

A. The GRANTEE, for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that:

In the event facilities are constructed, maintained, or otherwise operated on the property described in this deed for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the GRANTEE will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.

B. In the event of breach of any of the above Non-discrimination covenants, the STATE will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the property of the STATE and its assigns.

<b>Number</b>
DE-035514-02-01

This conveyance is executed pursuant to the authority vested in the Director of Transportation by law and, in particular, by the Streets and Highways Code.

STATE OF CALIFORNIA  
DEPARTMENT OF  
TRANSPORTATION

Dated \_\_\_\_\_  
APPROVED AS TO FORM AND  
PROCEDURE

\_\_\_\_\_  
ATTORNEY  
DEPARTMENT OF  
TRANSPORTATION  
*Certificate of Execution  
Required for all Director's  
Deeds*

By \_\_\_\_\_  
Director of Transportation

By \_\_\_\_\_  
Attorney in Fact

*This Space Reserved for  
California Transportation Commission  
Certification*

Number
DE-035514-02-01

**EXHIBIT "A"**

**PARCEL 035514-02-01**

That certain easement for drainage canals and incidental purposes described as "PARCEL 035514-2" acquired by the State of California by FINAL ORDER OF CONDEMNATION, filed in Superior Court Case No. CVCS 10-2896, in the County of Sutter, a certified copy of said final order being recorded, June 19, 2012 in Document No. 2012-0009760 and MODIFICATION DOCUMENT recorded May 21, 2013 in Document No. 2013-0008497 all of Official Records, in the office of the Recorder of the County of Sutter, State of California.

This real property description has been prepared by me, or under my direction, in conformance with the Professional Land Surveyors Act.

Signature                     *Hector Vega*                      
*Professional Land Surveyor*

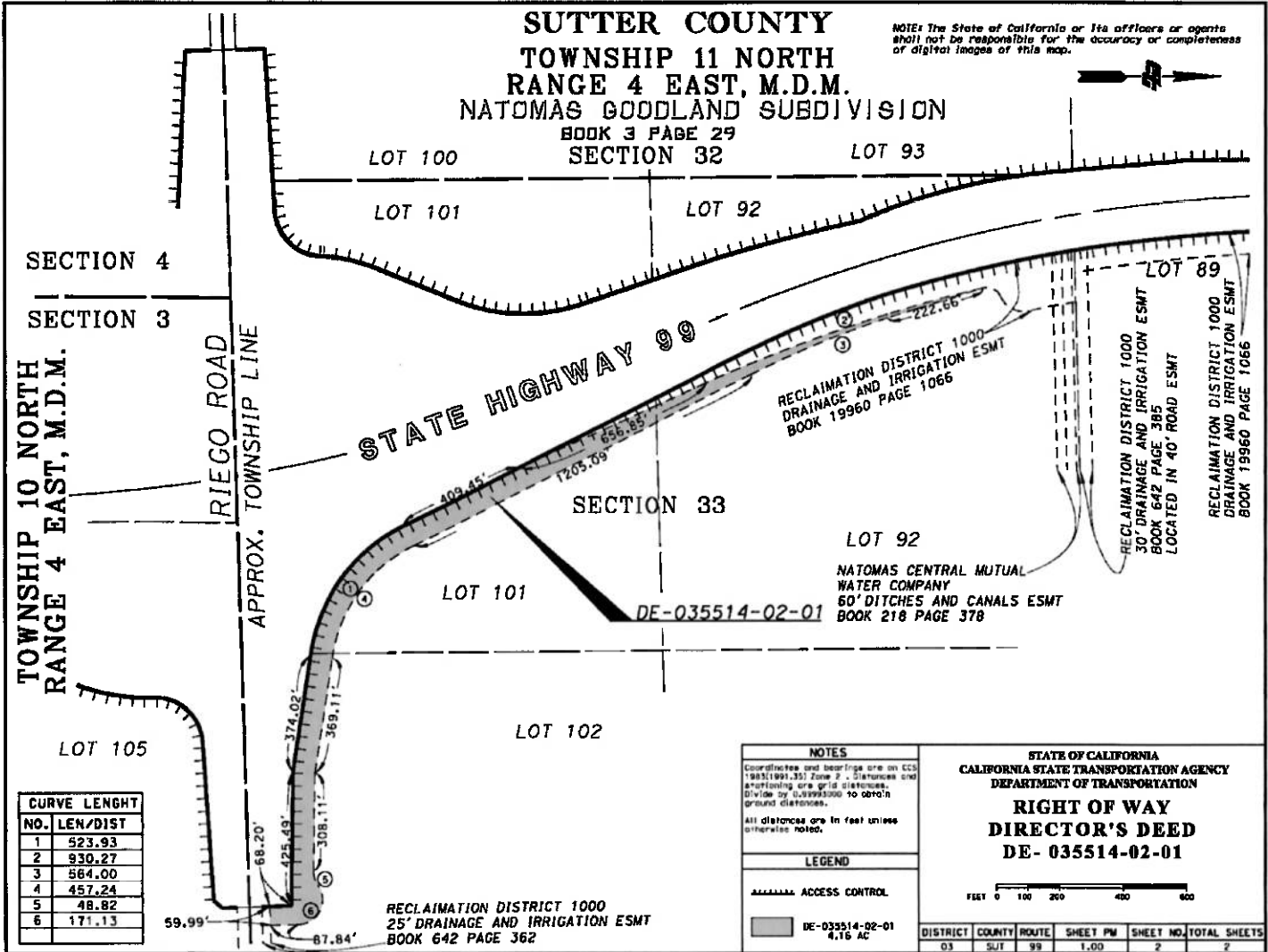
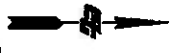
Date           4/12/2022          





**SUTTER COUNTY**  
**TOWNSHIP 11 NORTH**  
**RANGE 4 EAST, M.D.M.**  
**NATOMAS GODDLAND SUBDIVISION**  
 BOOK 3 PAGE 29  
**SECTION 32**

NOTE: The State of California or its officers or agents shall not be responsible for the accuracy or completeness of digital images of this map.



TOWNSHIP 10 NORTH  
 RANGE 4 EAST, M.D.M.

SECTION 4  
 SECTION 3

RIEGO ROAD  
 APPROX. TOWNSHIP LINE

STATE HIGHWAY 99

SECTION 33

LOT 92  
 NATOMAS CENTRAL MUTUAL  
 WATER COMPANY  
 60' DITCHES AND CANALS ESMT  
 BOOK 218 PAGE 378

RECLAMATION DISTRICT 1000  
 30' DRAINAGE AND IRRIGATION ESMT  
 BOOK 642 PAGE 385  
 LOCATED IN 40' ROAD ESMT

RECLAMATION DISTRICT 1000  
 DRAINAGE AND IRRIGATION ESMT  
 BOOK 19960 PAGE 1066

DE-035514-02-01

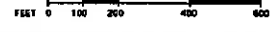
CURVE LENGTH	
NO.	LEN/DIST
1	523.93
2	930.27
3	564.00
4	457.24
5	48.82
6	171.13

RECLAMATION DISTRICT 1000  
 25' DRAINAGE AND IRRIGATION ESMT  
 BOOK 642 PAGE 362

**NOTES**  
 Coordinates and bearings are on CCS 1983(1991.35) Zone 2. Distances and bearings are grid distances. Divide by 0.99993300 to obtain ground distances.  
 All distances are in feet unless otherwise noted.

**LEGEND**  
 ACCESS CONTROL  
 DE-035514-02-01  
 4.16 AC

STATE OF CALIFORNIA  
 CALIFORNIA STATE TRANSPORTATION AGENCY  
 DEPARTMENT OF TRANSPORTATION  
**RIGHT OF WAY**  
**DIRECTOR'S DEED**  
**DE- 035514-02-01**



DISTRICT	COUNTY	ROUTE	SHEET PW	SHEET NO.	TOTAL SHEETS
03	SUT	99	1.00	2	2

RECORDING REQUESTED BY  
DEPARTMENT OF TRANSPORTATION  
When Recorded Mail To  
North Region Right of Way  
703 B Street  
Marysville, California 95901

Fee Exempt Gov. Agency  
R & T Code: 11922, 11928, 11929

DOCUMENTARY TRANSFER TAX \$ \_\_\_\_\_  
Calif. Dept. of Transportation

Documentary Recording Fee  
Exempt Per G.C. 27383 \$ \_\_\_\_\_

Space above this line for Recorder's Use

**DIRECTOR'S  
DEED  
EASEMENT**

District	County	Route	Postmile	Number
03	SUT	99	1.00	DE-035515-03-01

The State of California, acting by and through its Director of Transportation, hereinafter called STATE, hereby grants to

Reclamation District No. 1000,

hereinafter called GRANTEE, an easement for ditch or canal and incidental purposes, upon, over and across that real property in the unincorporated County of Sutter, State of California, described as follows:

See Exhibit "A", attached.

There shall be no abutter's rights, including rights of access, appurtenant to the above described real property in and to the adjacent State freeway.

Subject to special assessments if any, restrictions, reservations, and easements of record.

MAIL TAX  
STATEMENTS TO:

<b>Number</b>
DE-035515-03-01

Subject also to the following, in accordance with U.S. DOT Order 1050.2A, DOT Standard Title VI Assurances and Non-Discrimination Provisions:

A. The GRANTEE, for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that:

In the event facilities are constructed, maintained, or otherwise operated on the property described in this deed for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the GRANTEE will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.

B. In the event of breach of any of the above Non-discrimination covenants, the STATE will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the property of the STATE and its assigns.

<b>Number</b>
DE-035515-03-01

This conveyance is executed pursuant to the authority vested in the Director of Transportation by law and, in particular, by the Streets and Highways Code.

STATE OF CALIFORNIA  
DEPARTMENT OF  
TRANSPORTATION

Dated \_\_\_\_\_  
APPROVED AS TO FORM AND  
PROCEDURE

\_\_\_\_\_  
ATTORNEY  
DEPARTMENT OF  
TRANSPORTATION  
*Certificate of Execution  
Required for all Director's  
Deeds*

By \_\_\_\_\_  
Director of Transportation

By \_\_\_\_\_  
Attorney in Fact

*This Space Reserved for  
California Transportation Commission  
Certification*

Number
DE-035515-03-01

**EXHIBIT "A"**

**PARCEL 035515-03-01**

That certain easement for ditch or canal and incidental purposes described as "PARCEL 035515-3" acquired by the State of California by FINAL ORDER OF CONDEMNATION, filed in Superior Court Case No. CVCS 11-0194, in the County of Sutter, a certified copy of said final order being recorded, July 23, 2013 in Document No. 2013-0012376 of Official Records, in the office of the Recorder of the County of Sutter, State of California.

This real property description has been prepared by me, or under my direction, in conformance with the Professional Land Surveyors Act.

Signature           *Hector Vega*            
*Professional Land Surveyor*

Date           4/12/2022          



NOTE: The State of California or its officers or agents shall not be responsible for the accuracy or completeness or digital images of this map.



**SUTTER COUNTY**

**TOWNSHIP 10 NORTH  
RANGE 4 EAST, M.D.M.**

**TOWNSHIP 11 NORTH  
RANGE 4 EAST, M.D.M.**

**NATOMAS GOODLAND SUBDIVISION  
BOOK 3 PAGE 29**

STATE OF CA ROAD EASMENT BK 1454 PG 280 LOT 106  
DE-26610-01-04 TO RD1000

**STATE HIGHWAY 99**

PARCEL 035515-2 STATE OF CALIFORNIA  
ROAD EASEMENT, FINAL ORDER OF CONDEMNATION,  
SUPERIOR COURT CASE NO. CVCS 11-0194,  
DOC No 2013-0012376, SUTTER COUNTY

APPROX. TOWNSHIP LINE  
RIEGO ROAD

LOT 105

LOT 101

40' PRIVATE ROAD AND CANAL RESERVATION  
NATOMAS GOODLAND SUBDIVISION  
BOOK 3, PAGE 29 SUTTER COUNTY

RECLAMATION DISTRICT 1000  
60' DRAINAGE AND IRRIGATION EASEMENT  
BK 19960 PG 1063, SUTTER COUNTY

LOT 115

LOT 105

STATE R/W

CURVE LENGTH	NO.	LEN/DIST
1	121.96	
2	49.85	
3	25.35	
4	143.30	
5	506.38	
6	347.07	
7	43.82	
8	400.00	
9	465.65	
10	225.94	
11	14.70	
12	180.66	
13	14.70	

SECTION 3

DE-035515-03-01

**NOTES**  
Coordinates and bearings are on CCS  
1983/1991/2011 Zone 2. Distances are  
measured along the ground. Distances and  
Divide Distances are shown to obtain  
ground distances.

All distances are in feet unless  
otherwise noted.

**LEGEND**

ACCESS CONTROL

DE-035515-03-01  
4.82 AC

STATE OF CALIFORNIA  
CALIFORNIA STATE TRANSPORTATION AGENCY  
DEPARTMENT OF TRANSPORTATION

**RIGHT OF WAY  
DIRECTOR'S DEED  
DE- 035515-03-01**



DISTRICT	COUNTY	ROUTE	SHEET	NO.	TOTAL	SHEETS
03	SUT	99	1.00	2	2	2

RECORDING REQUESTED BY  
DEPARTMENT OF TRANSPORTATION  
When Recorded Mail To  
North Region Right of Way  
703 B Street  
Marysville, California 95901

Fee Exempt Gov. Agency  
R & T Code: 11922, 11928, 11929

DOCUMENTARY TRANSFER TAX \$ \_\_\_\_  
Calif. Dept. of Transportation

Documentary Recording Fee  
Exempt Per G.C. 27383 \$ \_\_\_\_

Space above this line for Recorder's Use

**DIRECTOR'S  
DEED  
EASEMENT**

District	County	Route	Postmile	Number
03	SUT	99	1.00	DE-035748-02-01

The State of California, acting by and through its Director of Transportation, hereinafter called STATE, hereby grants to

Reclamation District No. 1000,

hereinafter called GRANTEE, an easement for ingress, egress, and incidental purposes, upon, over and across that real property in the unincorporated County of Sutter, State of California, described as follows:

See Exhibit "A", attached.

There shall be no abutter's rights, including rights of access, appurtenant to the above described real property in and to the adjacent State freeway.

Subject to special assessments if any, restrictions, reservations, and easements of record.

MAIL TAX  
STATEMENTS TO:

<b>Number</b>
DE-035748-02-01

Subject also to the following, in accordance with U.S. DOT Order 1050.2A, DOT Standard Title VI Assurances and Non-Discrimination Provisions:

A. The GRANTEE, for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that:

In the event facilities are constructed, maintained, or otherwise operated on the property described in this deed for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the GRANTEE will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.

B. In the event of breach of any of the above Non-discrimination covenants, the STATE will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the property of the STATE and its assigns.



<b>Number</b>
DE-035748-02-01

This conveyance is executed pursuant to the authority vested in the Director of Transportation by law and, in particular, by the Streets and Highways Code.

STATE OF CALIFORNIA  
DEPARTMENT OF  
TRANSPORTATION

Dated \_\_\_\_\_  
APPROVED AS TO FORM AND  
PROCEDURE

\_\_\_\_\_  
ATTORNEY  
DEPARTMENT OF  
TRANSPORTATION  
*Certificate of Execution  
Required for all Director's  
Deeds*

By \_\_\_\_\_  
Director of Transportation

By \_\_\_\_\_  
Attorney in Fact

*This Space Reserved for  
California Transportation Commission  
Certification*

Number
DE-035748-02-01

**EXHIBIT "A"**

**PARCEL 035748-02-01**

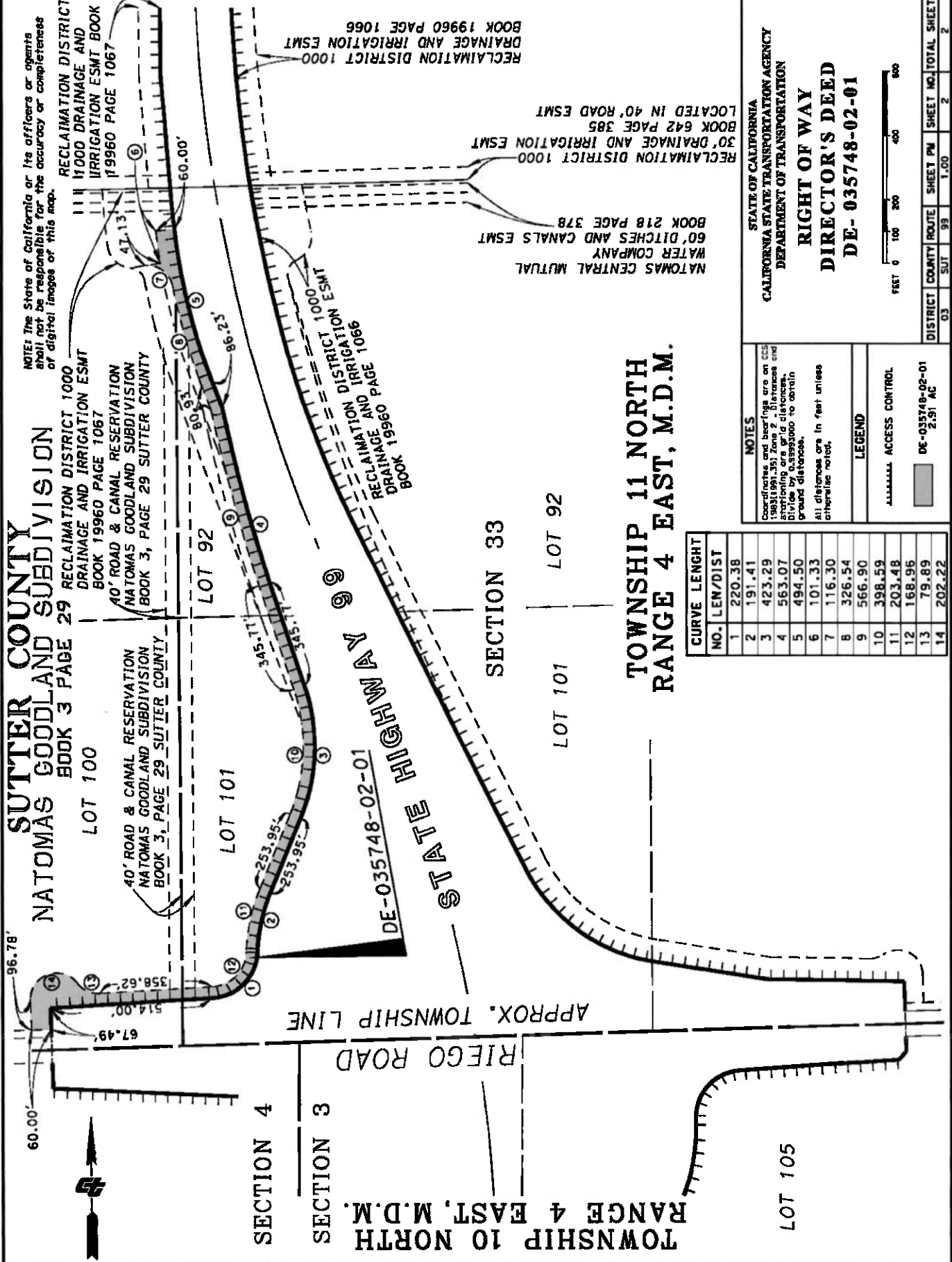
That certain easement for ingress, egress, and incidental purposes described as "PARCEL 035748-2" acquired by the State of California by FINAL ORDER OF CONDEMNATION, filed in Superior Court Case No. CVCS 10-2896, in the County of Sutter, a certified copy of said final order being recorded, June 19, 2012 in Document No. 2012-0009760 and MODIFICATION DOCUMENT recorded May 21, 2013 in Document No. 2013-0008497 all of Official Records, in the office of the Recorder of the County of Sutter, State of California.

This real property description has been prepared by me, or under my direction, in conformance with the Professional Land Surveyors Act.

Signature                     *Hector Vega*                      
Professional Land Surveyor

Date                     4/15/2022                    





NOTE: The State of California or its officers or agents shall not be responsible for the accuracy or completeness of digital images of this map.

**STATE OF CALIFORNIA  
CALIFORNIA STATE TRANSPORTATION AGENCY  
DEPARTMENT OF TRANSPORTATION  
RIGHT OF WAY  
DIRECTOR'S DEED  
DE-035748-02-01**

**NOTES**  
Coordinates and bearings are on GCS 1983 (NAD 83) Zone 2. Distances and bearings are given in feet and rounded to the nearest foot.  
All distances are in feet unless otherwise noted.

**LEGEND**  
ACCESS CONTROL

DE-035748-02-01  
2.91 AC



CURVE	LEN/DIST
1	220.38
2	191.41
3	423.29
4	563.07
5	494.50
6	101.33
7	116.30
8	326.54
9	566.90
10	398.59
11	203.48
12	168.96
13	79.89
14	202.22

DISTRICT	COUNTY	ROUTE	SHEET	NO.	TOTAL
03	SUT	99	1.00	2	2

RECORDING REQUESTED BY  
DEPARTMENT OF TRANSPORTATION  
When Recorded Mail To  
North Region Right of Way  
703 B Street  
Marysville, California 95901

Fee Exempt Gov. Agency  
R & T Code: 11922, 11928, 11929

DOCUMENTARY TRANSFER TAX \$ \_\_\_\_  
Calif. Dept. of Transportation

Documentary Recording Fee  
Exempt Per G.C. 27383 \$ \_\_\_\_

Space above this line for Recorder's Use

**DIRECTOR'S  
DEED  
EASEMENT**

District	County	Route	Postmile	Number
03	SUT	99	1.00	DE-035749-02-01

The State of California, acting by and through its Director of Transportation, hereinafter called STATE, hereby grants to

Reclamation District No. 1000,

hereinafter called GRANTEE, an easement for ingress, egress and incidental purposes, upon, over and across that real property in the unincorporated County of Sutter, State of California, described as follows:

See Exhibit "A", attached.

There shall be no abutter's rights, including rights of access, appurtenant to the above described real property in and to the adjacent State freeway.

Subject to special assessments if any, restrictions, reservations, and easements of record.

MAIL TAX  
STATEMENTS TO:

<b>Number</b>
DE-035749-02-01

Subject also to the following, in accordance with U.S. DOT Order 1050.2A, DOT Standard Title VI Assurances and Non-Discrimination Provisions:

A. The GRANTEE, for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that:

In the event facilities are constructed, maintained, or otherwise operated on the property described in this deed for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the GRANTEE will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.

B. In the event of breach of any of the above Non-discrimination covenants, the STATE will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the property of the STATE and its assigns.

<b>Number</b>
DE-035749-02-01

This conveyance is executed pursuant to the authority vested in the Director of Transportation by law and, in particular, by the Streets and Highways Code.

STATE OF CALIFORNIA  
DEPARTMENT OF  
TRANSPORTATION

Dated \_\_\_\_\_  
APPROVED AS TO FORM AND  
PROCEDURE

\_\_\_\_\_  
ATTORNEY  
DEPARTMENT OF  
TRANSPORTATION  
*Certificate of Execution  
Required for all Director's  
Deeds*

By \_\_\_\_\_  
Director of Transportation

By \_\_\_\_\_  
Attorney in Fact

*This Space Reserved for  
California Transportation Commission  
Certification*

<b>Number</b>
DE-035749-02-01

**EXHIBIT "A"**

**PARCEL 035479-02-01**

That certain easement for ingress, egress and incidental purposes described as "PARCEL 035749-2" acquired by the State of California by FINAL ORDER OF CONDEMNATION, filed in Superior Court Case No. CVCS 11-0194, in the County of Sutter, a certified copy of said final order being recorded, July 23, 2013, in Document No. 2013-0012376 of Official Records, in the office of the Recorder of the County of Sutter, State of California.

This real property description has been prepared by me, or under my direction, in conformance with the Professional Land Surveyors Act.

Signature           *Hector Vega*            
Professional Land Surveyor

Date           4/22/2022          



**SUTTER COUNTY  
TOWNSHIP 10 NORTH  
RANGE 4 EAST, M.D.M.**

**NATOMAS GOODLAND SUBDIVISION  
BOOK 3 PAGE 29**

PARCEL 03749-3 STATE OF CALIFORNIA  
ROAD EASEMENT, FINAL ORDER OF CONDEMNATION,  
SUPERIOR COURT CASE NO. CYCS 11-0194.  
DOC No 2013-0012376, SUTTER COUNTY

30' PRIVATE ROAD RESERVATION  
NATOMAS GOODLAND SUBDIVISION  
BOOK 3, PAGE 29 SUTTER COUNTY

RECLAMATION DISTRICT 1000  
60' DRAINAGE AND IRRIGATION EASEMENT  
BK 19960 PG 1057, SUTTER COUNTY  
(DE-026609-01-01)

**SECTION 3**

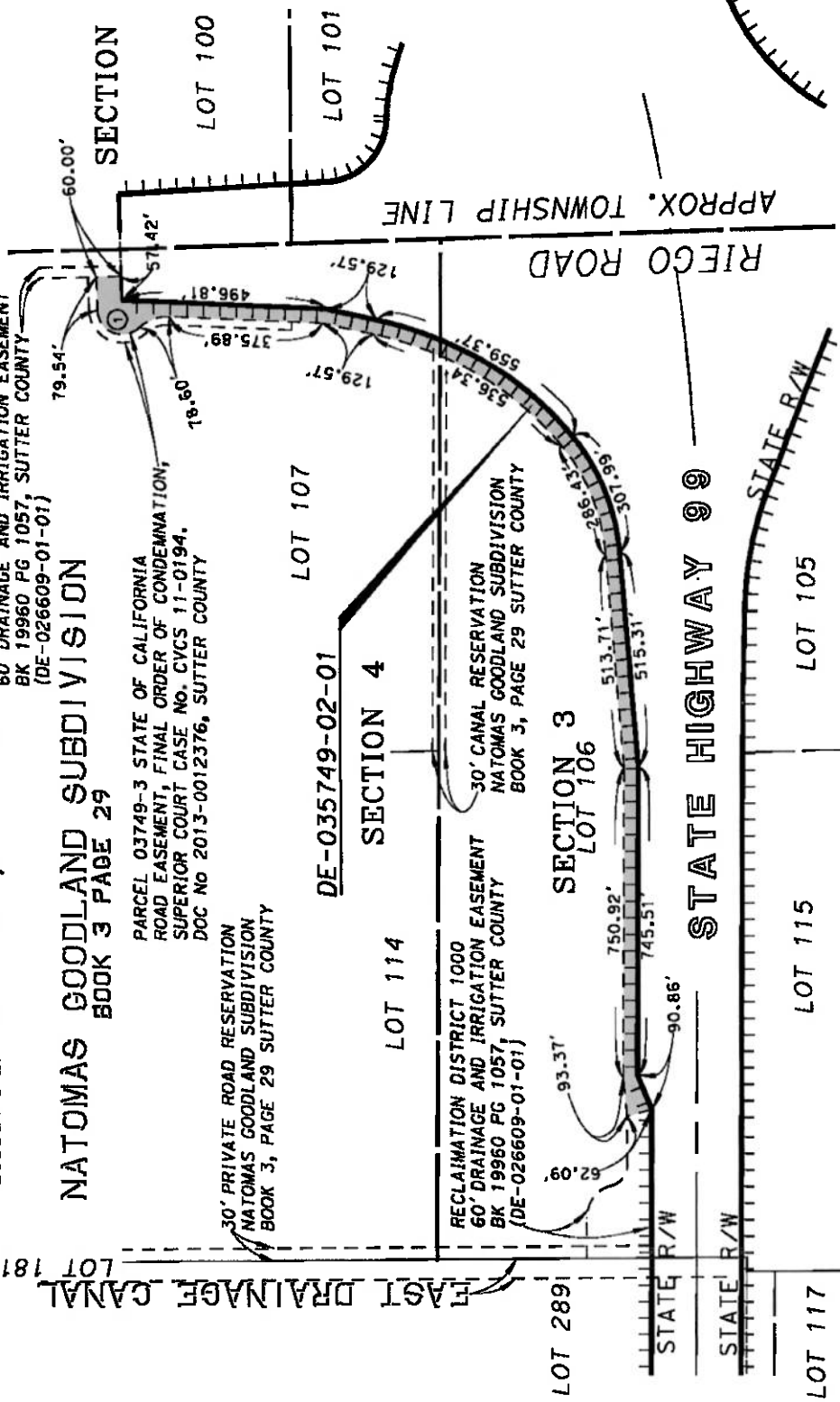
**SECTION 4**

**SECTION 3**

**SECTION 32**

TOWNSHIP 11 NORTH  
RANGE 4 EAST, M.D.M.

FLAG DRAINAGE CANAL  
LOT 181



NOTE: The State of California or its officers or agents shall not be responsible for the accuracy or completeness or digital facades of this map.

**NOTES**  
Coordinates and bearings are on CCS 1983(1991-35) Zone 2. Distances and bearings are grid distances. Distances are measured to ground distances.  
All distances are in feet unless otherwise noted.

**LEGEND**

————	ACCESS CONTROL
■	DE-035749-02-01 2.52 AC

CURVE LENGTH	NO.	LEN/DIST
	1	137.16

STATE OF CALIFORNIA  
CALIFORNIA STATE TRANSPORTATION AGENCY  
DEPARTMENT OF TRANSPORTATION  
**RIGHT OF WAY  
DIRECTOR'S DEED  
DE- 035749-02-01**



DISTRICT	COUNTY	ROUTE	SHEET	NO.	TOTAL SHEETS
03	SUT	99	1.00	2	2





# RECLAMATION DISTRICT NO. 1000

DATE: APRIL 12, 2024

AGENDA ITEM NO. 5.8

**TITLE:** Authorization to Submit Grant Application

**SUBJECT:** Review and Consider Adoption of Resolution No. 2024-04-03: Authorizing the General Manager to Submit Application for Grant Funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2024/2025.

**EXECUTIVE SUMMARY:**

Reclamation District 1000 (District; RD 1000) has identified a funding opportunity through the State of California Department of Water Resources (DWR) under the Flood Maintenance Assistance Program (FMAP) for 2022/2023. The FMAP program provides State funds for eligible maintenance activities to Local Maintaining Agencies, like RD 1000. The program was started to help ensure that State Plan of Flood Control facilities are properly maintained and have sufficient resources, including funding, to meet applicable federal regulations and Operation and Maintenance (O&M) manual requirements. The District has previously accepted funds under an FMAP funding agreement with DWR, and desires to apply for another grant in 2024/2025 for identified maintenance needs.

Staff recommends the Board review and consider adoption of Resolution No. 2024-04-03 Authorizing the General Manager to Submit Application for Grant Funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2024/2025.

**RECOMMENDATION:**

Staff recommends the Board review and consider adoption of Resolution No. 2024-04-03 Authorizing the General Manager to to Submit Application for Grant Funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2024/2025.

**FINANCIAL IMPACT:**

Grant revenue in Fiscal Year 2024/2025.

**ATTACHMENTS:**

1. Resolution No. 2024-04-03: Authorizing the General Manager to Submit Application for Grant Funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2024/2025.

**STAFF RESPONSIBLE FOR REPORT:**

  
 \_\_\_\_\_  
 Kevin L. King, General Manager

Date: 04/05/2024



RECLAMATION DISTRICT NO. 1000  
RESOLUTION NO. 2024-04-03

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000  
AUTHORIZING THE GENERAL MANAGER TO SUBMIT APPLICATION FOR GRANT FUNDING WITH  
STATE OF CALIFORNIA DEPARTMENT OF WATER RESOURCES –  
FLOOD MAINTENANCE ASSISTANCE PROGRAM 2024/2025**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 12<sup>th</sup> day of April 2024, the following resolution was approved and adopted:

**WHEREAS**, the Board of Trustees (“Board”) of Reclamation District No. 1000 (“District”) is a reclamation district created by act of the legislature of the State of California, approved April 8, 1911; and,

**WHEREAS**, the District has a progressive history of providing flood protection and maintaining the District’s levee system; and,

**WHEREAS**, the District has identified certain maintenance needs that further the goals and objectives of the District; and,

**WHEREAS**, the District has identified potential funding through the California Department of Water Resources (“DWR”) Flood Maintenance Assistance Program funds under Budget Act of 2018 (Stats. 2018, Ch. 29, Item 3860-001-0001); and,

**WHEREAS**, the Board desires to authorize the District General Manager to submit an application for funding through DWR.

**NOW THEREFORE BE IT RESOLVED THAT:** the Board of Trustees of Reclamation District No. 1000 hereby authorize the General Manager to submit an application for grant funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2024/2025.

**ON A MOTION BY** Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 12<sup>th</sup> day of April 2024, by the following vote, to wit:

AYES: Trustees:  
NOES: Trustees:  
ABSTAIN: Trustees:  
RECUSE: Trustees:  
ABSENT: Trustees:

---

Elena Lee Reeder  
President, Board of Trustees  
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2024-04-03 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 12<sup>th</sup> of April 2024 and made a part of the minutes thereof.

---

Joleen Gutierrez, District Secretary



## RECLAMATION DISTRICT NO. 1000

DATE: APRIL 12, 2024

AGENDA ITEM NO. 5.9

---

**TITLE:** Authorization to Execute Funding Agreement

**SUBJECT:** Review and Consider Adoption of Resolution No. 2024-04-04: Authorizing General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood Maintenance Assistance Program

---

**EXECUTIVE SUMMARY:**

Reclamation District 1000 (District; RD 1000) will submit a grant application to the California Department of Water Resources (DWR) under the Flood Maintenance Assistance Program (FMAP). The FMAP program provides State funds for eligible maintenance activities to Local Maintaining Agencies, like RD 1000. The program was started to help ensure that State Plan of Flood Control facilities are properly maintained and have sufficient resources, including funding, to meet applicable federal regulations and Operation and Maintenance (O&M) manual requirements.

Staff recommends the Board review and consider adoption of Resolution No. 2024-04-04 Authorizing the General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood Maintenance Assistance Program.

**RECOMMENDATION:**

Staff recommends the Board review and consider adoption of Resolution No. 2024-04-04 Authorizing the General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood Maintenance Assistance Program 2024/2025.

**FINANCIAL IMPACT:**

Grant revenue in Fiscal Year 2024/2025.

**ATTACHMENTS:**

1. Resolution No. 2024-04-04: Authorizing the General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood Maintenance Assistance Program 2024/2025.

**STAFF RESPONSIBLE FOR REPORT:**

A blue ink signature of Kevin L. King, written over a horizontal line.

Kevin L. King, General Manager

Date: 04/05/2024



RECLAMATION DISTRICT NO. 1000  
RESOLUTION NO. 2024-04-04

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000  
AUTHORIZING THE GENERAL MANAGER TO EXECUTE FUNDING AGREEMENT  
WITH STATE OF CALIFORNIA DEPARTMENT OF WATER RESOURCES –  
FLOOD MAINTENANCE ASSISTANCE PROGRAM 2024/2025**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 12<sup>th</sup> day of April 2024, the following resolution was approved and adopted:

**WHEREAS**, the Board of Trustees (“Board”) of Reclamation District No. 1000 (“District”) is a reclamation district created by act of the legislature of the State of California, approved April 8, 1911; and,

**WHEREAS**, the District is a California Public Agency with responsibility for flood maintenance and land use authority of the Project facilities; and,

**WHEREAS**, the District has a progressive history of providing flood protection and maintaining the District’s levee system; and,

**WHEREAS**, the District has identified certain maintenance needs that further the goals and objectives of the District; and,

**WHEREAS**, the District has applied for California Department of Water Resources (“DWR”) Flood Maintenance Assistance Program funds under Budget Act of 2018 (Stats. 2018, Ch. 29, Item 3860-001-0001); and,

**WHEREAS**, the Board desires to authorize the District General Manager to execute a Funding Agreement and any amendments thereto with DWR for the 2024/2025 Flood Maintenance Assistance Program; and,

**WHEREAS**, the District acknowledges that it must submit a new operations, maintenance, repair, rehabilitation, and replacement agreement with the Central Valley Flood Protection Board prior to the receipt of Flood Maintenance Assistance Program funds and desires to authorize the General Manager to execute said agreement.

**NOW THEREFORE BE IT RESOLVED THAT:** the Board of Trustees of Reclamation District No. 1000 hereby authorize the General Manager to execute a Funding Agreement with the California Department of Water Resources and to sign requests for disbursements to be made under this funding agreement and accept funds pursuant, and subject to all of the terms and provisions of the Safe Drinking Water, water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006, and Disaster Preparedness and Flood Prevention Bond Act of 2006.

**BE IT FURTHER RESOLVED THAT:** the Board of Trustees of Reclamation District No. 1000 hereby authorize the General Manager to prepare the necessary data, make investigations, and take other such actions as necessary and appropriate to obtain funding for the 2024/2025 Flood Maintenance Assistance Program.

**BE IT FURTHER RESOLVED THAT:** the Board of Trustees of Reclamation District No. 1000 hereby authorize and directs the General Manager to execute an operation, maintenance, repair, rehabilitation, and replacement agreement with the Central Valley Flood Protection Board, or successor thereto.

**ON A MOTION BY** Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 12<sup>th</sup> day of April 2024, by the following vote, to wit:

AYES: Trustees:  
NOES: Trustees:  
ABSTAIN: Trustees:  
RECUSE: Trustees:  
ABSENT: Trustees:

---

Elena Lee Reeder  
President, Board of Trustees  
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2024-04-04 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 12<sup>th</sup> of April 2024 and made a part of the minutes thereof.

---

Joleen Gutierrez, District Secretary





## RECLAMATION DISTRICT NO. 1000

DATE: APRIL 12, 2024

AGENDA ITEM NO. 6.1

---

**TITLE:** District Policy Updates

**SUBJECT:** Review and Consider Adoption of Resolution No. 2024-04-05 – Adopting District Policy Updates

---

### EXECUTIVE SUMMARY:

Reclamation District No. 1000 (District) has developed a District Policy Handbook. It is the intent of the Board of Trustees of the District to maintain a Policy Handbook. The handbook contains a comprehensive listing of the District's policies, constituting the rules and regulations enacted by the Board. The Policy Handbook serves as a resource for the Trustees, Staff, and members of the public in determining the way matters of District business are to be conducted. If any policy or portion of a policy contained within the Policy Handbook is in conflict with rules, regulations, and/or legislation having authority over the District, said rules, regulations, and/or legislation shall prevail. From time to time, the Board of Trustees may revise, add, delete or update the policies within the handbook.

Staff is presenting two policies for the Board to consider updating in the District Policy Handbook, as provided in "Exhibit A" of Resolution 2024-04-05.

### RECOMMENDATION:

Staff recommends the Board of Trustees Review and Consider Adoption of Resolution No. 2024-04-05 – Adopting District Policy Updates.

### ATTACHMENTS:

1. Resolution 2024-04-05 – Adopting District Policy Updates.

### STAFF RESPONSIBLE FOR REPORT:

---

Kevin L. King, General Manager

Date: 04/05/2024



**RECLAMATION DISTRICT NO. 1000**  
**RESOLUTION NO. 2024-04-05**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000**  
**ADOPTING DISTRICT POLICY UPDATES**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 12<sup>th</sup> day of April 2024, the following resolution was approved and adopted:

**WHEREAS**, Reclamation District No. 1000 (District) has established, and intends to revise from time to time, a District Policy Handbook and associated policies to guide the administration, management and operation of the District; and

**WHEREAS**, the District has adopted a District Policy Handbook containing District policies and will add, delete, revise and/or update the policies thereof as needed or required.

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Trustees of Reclamation District No. 1000 hereby adopts the the following updated policies in the District's Policy Handbook, as provided in "Exhibit A":

- Policy 2130 Investment of District Funds
- Policy 2150 Reserve Policy

**ON A MOTION BY** Trustee\_\_\_\_\_, seconded by Trustee\_\_\_\_\_, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 12<sup>th</sup> day of April 2024, by the following vote, to wit:

AYES: Trustees:

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

ABSENT: Trustees:

---

Elena Lee Reeder  
President, Board of Trustees  
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2024-04-05 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 12<sup>th</sup> of April 2024 and made a part of the minutes thereof.

---

Joleen Gutierrez, District Secretary



---

**POLICY TITLE:** Investment of District Funds

**POLICY NUMBER:** 2130

Purpose: The State Legislature has declared the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern (Government Code (GC) § 53600.6 and § 53630.1); and,

Government Code Sections 53601, et seq., allow the legislative body of a local agency to invest surplus monies not required for the immediate necessities of the local agency; and,

The treasurer or fiscal officer of a local agency is required to annually prepare and submit a statement of investment policy and such policy, and any changes thereto, is to be considered by the local agency's legislative body at a public meeting (GC § 53646(a)).

For these reasons, and to ensure prudent and responsible management of the public's funds, it is the policy of the District to invest funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the District and conforming to all statutes governing the investment of District funds.



Scope:

This investment policy applies to all financial assets of the District. These funds are accounted for in the annual audited financial statements of the District and include:

- General Fund
- Operation and Maintenance Fund
- Flood Fight Fund
- Capital Improvement Fund
- Local Government Investment Funds, such as:
  - Local Agency Investment Fund
  - Sacramento County Treasurer Pool
  - City of Sacramento'- Pool A
  - California CLASS
- Miscellaneous Investment Funds

Implementation:

2130.1.

The Board and persons authorized to make investment decisions subject to these policies are fiduciaries subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a fiduciary shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the District.



- 
- 2130.2. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of capital as well as the probable income to be derived.
- 2130.3. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from policy or expectations are reported in the next issued quarterly treasury report and appropriate actions are taken to control adverse developments. When a deviation poses a significant risk to the District's financial position, the fiscal officer shall notify the Board immediately.
- 2130.4. As specified in GC §53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling or managing public funds, the primary objectives of the investment activities, in priority order, shall be:
- a) Safety: Safety of principal is the foremost objective of the investment program. Investments of the District shall be undertaken in a manner that seeks to ensure the preservation of capital in the whole portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.



- b) Liquidity: The secondary objective shall be to meet the liquidity needs of the District. Liquidity of funds for the district's operation and maintenance needs are paramount, including the potential for funds during a flood emergency.
- c) Yield: The third objective shall be to achieve a return on the funds under the District's control.





**POLICY TITLE:** Reserve Policy

**POLICY NUMBER:** 2150

Purpose: Reclamation District No. 1000 (District) shall maintain reserve funds from existing unrestricted funds as designated by the District's Reserve Policy. This policy ensures sufficient resources for current services and obligations, potential flood emergency response, future anticipated funding requirements, including replacement of capital infrastructure, and any other unforeseen events.

Objectives: This policy establishes the procedure and level of reserve funding to achieve the following specific goals:

- a) Fund the routine and necessary operations and maintenance to provide for the District's flood control responsibilities.
- b) Fund replacement and major repairs for the District's physical assets.
- c) Fund the District's Capital Improvement Program.
- d) Maintain a cash reserve position that may be utilized to fund unexpected fluctuations in revenues and operating/capital expenditures.
- e) Account for reserves as required by Governmental Accounting Standards Board Statement No. 54, which distinguishes reserves as among these classes: non-spendable, restricted, committed, assigned and unassigned. The reserves stated by this policy, unless otherwise required by law, contract, or District policy shall be deemed "assigned" reserves.



Definitions:

There are two categories of reserves – Restricted and Unrestricted – defined by Generally Accepted Accounting Principles (GAAP).

- a) Restricted Reserves: Funds for which uses are constrained by either:
  - externally imposed obligations with creditors, grantors, contributors, or laws/regulations of other governments; or
  - laws enacted through constitutional provisions or enabling legislation.
- b) Unrestricted Reserves: Funds for which use is not constrained by externally imposed restrictions. The Board of Trustees determines how to use these funds.

Implementation:

2150.1.

Use of District Reserves is limited to available “Unrestricted” Funds (not obligated by law, contract or agreement), including donations, interest earned, fees for service or other non-grant earnings. All special use funds will be designated by formal action of the Board of Trustees.

- a) Operating Reserves: These Operating Reserves ensure adequate working capital for cash flow needs during the year. Since the District does not receive its first annual benefit assessment installment until January, it must have sufficient reserves to fund its budgeted operations and maintenance activities, as well as capital expenditures for at least six months. To meet this need, with some flexibility, the target funding level for the Operating Reserves will be seventy percent of the annual fiscal year budget approved by the Board.



- b) Flood Fight Reserves: The Flood Fight Reserves are to provide sufficient funds for the District to respond during a flood emergency, including using outside contractors to supply materials, labor, and equipment to prevent a catastrophic levee failure. While we recognize a large-scale flood emergency is beyond the financial capabilities of the District and requires assistance from the State of California and the U.S. Army Corps of Engineers, we must be in a position financially to initiate the emergency response and stabilize a potential levee failure until the State and Corps can mobilize and assist. The target funding level for the Flood Fight Reserve is \$1.5 million, which would allow the District to fund a flood emergency response until the State and Federal governments assist. The amount in this reserve will be reviewed annually by the Board and adjusted as appropriate.
- c) Capital Fund Reserves: The Capital Fund Reserves provide funds for the orderly and timely improvement, repair, and/or replacement of existing District facilities to maintain its current level of service.

In 2020, the District's Board of Trustees approved a Capital Improvement Plan that identified capital projects and projected funding needs over the next 30 years.



To meet its projected CIP goals starting in FY 2024-2025, the District will need to begin planning for the following Capital Fund Reserves:

- \$32.4 million in the first decade of 2023-2033, with \$29.6 million planned in the first six years.
- \$8.1 million over the years 2031-2040.
- \$26.9 million over the years 2041-2050.
- \$55,000 annually to perform cost-effective preventative maintenance or \$1.65 million over 30 years.
- \$900,000 annually for life cycle replacement of culverts and drains or \$27 million over 30 years.

2150.2.

Monitoring Reserve Levels: The General Manager, in collaboration with the Administrative Service Manager, shall perform a reserve status analysis annually, to be provided to the Board of Trustee's annual deliberation/approval of Budget and Reserve Funds.

a) Additional information may be provided to the Board of Trustees upon the occurrence of the following events:

- When a major change in conditions threatens the reserve levels established by this policy or calls into question the effectiveness of this policy;
- Upon General Manager and/or Board request.



## RECLAMATION DISTRICT NO. 1000

**DATE: APRIL 12, 2024**

**AGENDA ITEM NO. 6.2**

**TITLE: Investment Fund Transfers**

**SUBJECT: Review and Consider Approval of Transferring Funds Amongst Investment Accounts Accounts**

**EXECUTIVE SUMMARY:**

Reclamation District No. 1000 (District) maintains and distributes its funds across various accounts with Sacramento County Treasurer, City of Sacramento Investment Pool, State of California Treasurer’s Local Agency Investment Fund (LAIF), and the current District’s bank (BMO). The diversification strategy serves multiple purposes: enhancing safety, ensuring access to funds, and optimizing yield. At the March 8, 2024 Board of Trustees Meeting, staff presented and the Board approved Resolution No. 2024-03-01: Authorizing Reclamation District No. 1000 to Become a Participant and Purchase Shares of Beneficial Interest Issued by the California Cooperative Liquid Assets Securities System (California CLASS). The Board further directed staff to work with the District’s Finance Committee to make necessary policy changes/updates and make a recommendation on the distribution of the District’s funds amongst the District’s account/pools, including California Class.

On April 4, 2024, the District’s Finance Committee met to review and discuss the various fund accounts and the allocation of funds amongst the accounts/pools. Table 1, provided below, is an accounting of funds in each of the District’s accounts as of March 31, 2024:

*Table 1: Account Balances - March 31, 2024*

March 2024	Ending Balance (3/31/2024)
BMO - Checking	\$99,314.82
BMO - Money Market	\$140,404.08
BMO FMAP	\$1,168.25
Sacramento County Treasurer	\$3,107,874.18
Sacramento County Treasurer - Stormwater Fund	\$1,412,915.89
State Treasurer - Local Agency Investment Fund	\$1,965,984.16
City of Sacramento - Pool A	\$2,250,517.45
<b>Total Funds at 3/31/24</b>	<b>\$8,978,178.83</b>

**TITLE: Invest Fund Transfers**

The Finance Committee recommends the following actions to be considered for approval by the Board of Trustees:

1. Sacramento County Treasurer:
  - Approve Warrant Transfer for all funds in excess of the County’s minimum required deposit to maintain account activity into Local Agency Investment Fund (LAIF)
  - Once Deposited into LAIF, transfer 50% of withdrawn funds into California Class and Deposit 50% of withdrawn funds into River City Bank Money Market Account, subject to Board approval of Item 6.3.
  
2. City of Sacramento – Pool A:
  - Approve withdrawl of all funds in excess of the City’s minimum required deposit to maintain account activity into Local Agency Investment Fund (LAIF).
  - Once Deposited into LAIF, transfer 50% of withdrawn funds into California Class and Deposit 50% of withdrawn funds into River City Bank Money Market Account, subject to Board approval of Item 6.3.
  
3. Monthly Investment Report for BOT Meetings –
  - Direct Staff to prepare a Monthly Investment Report for the Board of Trustees to review during Regular Monthly Board of Trustees Meetings. The Investment Report will include a staff recommendation on the distribution and performance of the District’s funds to ensure compliance with the objectives of the District’s Investment Policy and any modifications will be considered for approval by the Board of Trustees.

Table 2, provided below, illustrates a theoretical example of the distribution of funds, if Item 6.2 and 6.3 are approved by the Board of Trustees.

*Table 2 - Theoretical Distribution of Funds*

March 2024	Ending Balance (3/31/2024)
River City Bank - Checking	\$99,314.82
River City Bank - Money Market	\$3,276,057.84
River City - FMAP	\$1,168.25
Sacramento County Treasurer	\$250,000.00
Sacramento County Treasurer - Stormwater Fund	\$0
State Treasurer - Local Agency Investment Fund	\$1,965,984.16
California CLASS	\$3,135,653.76
City of Sacramento - Pool A	\$250,000.00
<b>Total Funds at 3/31/24</b>	<b>\$8,978,178.83</b>

**TITLE: Invest Fund Transfers**

**RECOMMENDATION:**

Staff recommends the Board consider approval of the following:

1. Sacramento County Treasurer:
  - Approve Warrant Transfer for all funds in excess of the County’s minimum required deposit to maintain account activity into Local Agency Investment Fund (LAIF)
  - Once Deposited into LAIF, transfer 50% of withdrawn funds into California Class and Deposit 50% of withdrawn funds into River City Bank Money Market Account, subject to Board approval of Item 6.3.
2. City of Sacramento – Pool A:
  - Approve withdrawl of all funds in excess of the City’s minimum required deposit to maintain account activity into Local Agency Investment Fund (LAIF).
  - Once Deposited into LAIF, transfer 50% of withdrawn funds into California Class and Deposit 50% of withdrawn funds into River City Bank Money Market Account, subject to Board approval of Item 6.3.
3. Monthly Investment Report for BOT Meetings –
  - Direct Staff to prepare a Monthly Investment Report for the Board of Trustees to review during Regular Monthly Board of Trustees Meetings. The Investment Report will include a staff recommendation on the distribution and performance of the District’s funds to ensure compliance with the objectives of the District’s Investment Policy and any modifications will be considered for approval by the Board of Trustees.

**ATTACHMENTS:**

None

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 04/06/2024

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 04/06/2024



## RECLAMATION DISTRICT NO. 1000

DATE: APRIL 12, 2024

AGENDA ITEM NO. 6.3

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**TITLE:** Authorization to Establish Accounts

**SUBJECT:** Review and Consider Authorizing the General Manager to Finalize Terms of the District's Partnership with River City Bank and Establish Accounts.

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### EXECUTIVE SUMMARY:

The Finance Committee met on March 21, 2024, to evaluate banking and investment services consultants. The objective was to select a new banking partner for the District. During this meeting, the committee and staff had the privilege of interviewing representatives from three prominent banks: River City Bank, Five Star Bank, and Farmers & Merchants Bank.

### PROFESSIONALISM and COMPETITIVENESS:

All three banks demonstrated a high level of professionalism and responsiveness. Their commitment to understanding the District's unique needs was evident, and we appreciate each institution's effort during the evaluation process.

### COMMITTEE ATTENDEES:

The following committee and staff members were present during the interviews:

- Thom Gilbert (Committee Chair)
- Tom Barandas (Committee Member)
- Nick Avdis (Committee Member)
- Kevin King (General Manager)
- Joleen Gutierrez (Administrative Services Manager)

### COMMITTEE RECOMMENDATION: RIVER CITY BANK

After careful consideration and thorough deliberation, the Finance Committee unanimously recommends River City Bank as the District's new banking partner. Here are the reasons behind the Committee's decision:

1. **Strong Local Presence:** River City Bank has a well-established presence in our community. Their commitment to local business aligns with our District's values.
2. **Competitive Services:** The bank's suite of services; including modernized online banking, remote deposits, high-yield money market accounts with sweep features, practical investment solutions, lending solutions, security enhancements, and minimal fees; stood out as highly competitive.
3. **Personalized Approach:** River City Bank demonstrated a genuine interest in tailoring its services to meet our needs. Their relationship-focused approach resonated with the committee, and River City offers access to an expansive solution-driven bank team with extensive experience.

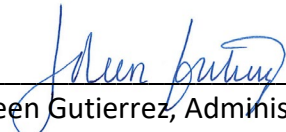


**TITLE: Authorization to Establish Accounts**

**RECOMMENDATION:**

In concurrence with the Finance Committee, staff recommends the Board of Trustees review and consider authorizing the General Manager to finalize the terms of our partnership with River City Bank and take necessary administrative actions to establish accounts, as soon as possible.

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 04/05/2024

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 04/05/2024



## RECLAMATION DISTRICT NO. 1000

DATE: APRIL 12, 2024

AGENDA ITEM NO. 6.4

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**TITLE:** Professional Services Agreement

**SUBJECT:** Review and Consider Authorizing the General Manager to Execute a Professional Services Agreement with Allied Universal for Security Services

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**EXECUTIVE SUMMARY:**

Reclamation District No. 1000 (RD1000) solicited requests for qualifications for Security Services on January 15, 2024. The District received Statements of Qualifications from eight (8) providers on March 1, 2024, in accordance with the Request for Qualifications. The District along with Natomas Mutual Water Company conducted three (3) interviews on March 27, 2024. Allied Universal was recommended for security services by the Interview Panel.

Allied Universal's Statement of Qualification is provided in Attachment No. 1.

**RECOMMENDATION:**

Staff recommends the Board review and consider authorizing the General Manager to Execute a Professional Services Agreement with Allied Universal for Security Services.

**FINANCIAL IMPACT:**

Fiscal Year 2024/2025: Approximately \$200K

**ATTACHMENTS:**

1. Statement of Qualification – Allied Universal

**STAFF RESPONSIBLE FOR REPORT:**

A handwritten signature in blue ink, appearing to read "Kevin L. King".

---

Kevin L. King, General Manager

Date: 04/05/2024



**ALLIEDUNIVERSAL®**  
*There for you.*

# An Allied Universal® Proposal for Reclamation District No. 1000 – RFQ – Security Services

Presented to:

**Kevin King, General Manager**  
1633 Garden Highway  
Sacramento, CA 95833  
Email: [kking@rd1000.org](mailto:kking@rd1000.org)

Submitted by:

**Erik Homan**  
Government Business Development Manager  
Allied Universal Security Services

## Section A – MINIMUM QUALIFICATIONS

Dear Mr. King and Evaluation Committee,

Thank you for the opportunity to present our proposal to Reclamation District No. 1000.

Allied Universal® is committed to developing and delivering security programs specific to each client's needs. Our relationships with our employees and clients are at the heart of everything we do. The result is an unrelenting focus on your success. The solutions presented in this proposal are designed to address your challenges and help you meet your goals.

For more than 66 years, Allied Universal® has led the security industry in growth, innovation, and service excellence. We have extensive knowledge and experience providing the services required in this RFQ. Our decades of experience in servicing our customers have enabled us to develop specialized programs, coupled with highly trained and qualified security personnel who are well versed to deliver a security program founded on operational excellence.

At Allied Universal®, we understand a security program with gaps in coverage is not complete. The vulnerable hours when your facilities are closed or unattended require the attention of a quality and consistent security presence. The Security Professionals will help protect your assets and reduce the risk of vandalism, theft, and trespassing on your property. Our Security Professionals are trained to notice out of the ordinary situations - and to prevent problems before they occur.

The parent companies of Universal Protection Services, founded in 1965, and Allied Barton Security Services, founded in 1958, and Universal Protection Services, merged in August of 2016 to form Allied Universal Security Services.

Universal Protection Service, LLC, formed in Delaware on October 25, 2011, as Security Forces, LLC, changed its entity name to Universal Protection Service, LLC, on July 11, 2012. Universal Protection Service, LLC, is wholly owned by its parent, Universal Protection Service, LP, which was formed in California on December 31, 2009.

These entities took on the trade name "Allied Universal Security Services" in August 2016.

Allied Universal® has been providing quality security services and highly trained personnel since 1958 to clients in a wide range of industry sectors. We provide proactive security services and cutting-edge smart technology to deliver evolving, tailored solutions that allow our clients to focus on their core business. Building the world's best services Company, we continue to expand our footprint and infrastructure on a global and local level. In North America, we operate our business under the existing Allied Universal® brand, and our international business operates under the G4S brand. Today we operate in more than 96 countries with an experienced team of approximately 800,000 employees and more than 1,400 local offices, each focused on delivering on our promise: keeping people safe so our communities can thrive. We believe there is no greater purpose than serving and safeguarding customers, communities, and people.

We have a deep understanding of the unique qualifications that it takes to provide a comprehensive and fully compliant security program. Below are a few of the reasons why we are uniquely positioned to be the best security partner for you.

- **Cultural Alignment** - Allied Universal® has a customer centric culture and we understand that when starting a partnership with culture and core values already aligned, it is a strong indicator of long-term success. The District's Vision align with ours, which is being committed to safety, professionalism, and transparency with a caring culture and putting the community's interest first.

- **Deep roots in the Sacramento Area.** Allied Universal® has grown to employ over **2,000 security professionals**, offering extensive security solutions throughout the region. Our enduring partnership with local law enforcement agencies, is a cornerstone of our operations in the Sacramento Area. We are proud of our longstanding relationships. These relationships underscore our deep commitment to the community, local organizations, and law enforcement agencies. Understanding the unique challenges of recruitment and retention in this market, our team is dedicated to actively creating new local employment opportunities every day, reinforcing our bond with the community, and enhancing our service offerings. **We are proud to service 198 clients in the Sacramento area.** Allied Universal's unique advantage is an ability to deliver responsive security services at the local level, with the benefit of a national support network. Armed and unarmed, trained security professionals, managers and support personnel provide security services to more than 250,000 client locations and communities, nationwide, with reliable protection, customized programs, and unparalleled customer service. Services range from unarmed to armed coverage, vehicle patrol, standing posts, security technology, K-9 Services, and Risk and Consulting Services to name a few.
- **Award Winning Technology, HELIAUS®** will analyze the Security Professionals' activity via GPS and schedules to not only better interact with the District and the public – but also to identify and mitigate security challenges such as vandalism, theft and trespassing by responding with metrics allowing teams to identify new leading indicators, or refine existing data sets and stay ahead of the curve in addressing security concerns that were previously unidentified or poorly documented.

Allied Universal® will provide a wealth of experience in patrol services to protect your assets and ensure continued safety of your people and property. Visibility is a powerful crime deterrent. The Security Professional will drive a marked vehicle equipped with a light bar and decals and wear a uniform that reflect their authority and professionalism and will help maintain a safe environment on your property with a regular presence.

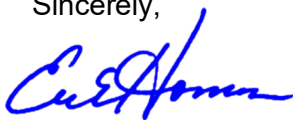
Our well-trained Security Professionals will not only enhance safety, mitigate risk, and maximize security for the people and assets at your sites - they ultimately provide a higher return on your investment. Allied Universal Security Professionals undergo extensive and continuous training and will know your business, procedures, and company culture.

**On day 1 (on or about July 1, 2024), Allied Universal® will have the ability to proceed work for the Reclamation District.**

We look forward to building a partnership with Reclamation District No. 1000 that is rooted in quality and value. Developing high quality, customized, and integrated security solutions that bring your security vision to life is our passion. Through our people and leading services, systems, and solutions...**Allied Universal® is There for you.®**

If you have any questions or are ready to set up a meeting to review this proposal, please call me at 831-682-3335.

Sincerely,



Erik Homan

## RECLAMATION DISTRICT PROJECT TEAM

COMMUNICATION MATRIX	CONTACT	RESPONSIBILITIES
<i>CLIENT MANAGER</i>	<b>Hector Lopez</b>	As the focal point for the District's Security team, Hector will interface with the District daily on any needs or operational issues. Empowered to make quick decisions, handle emergencies, and engage additional support if necessary. Always prioritizes the District's interests and high service standards.
<i>DIRECTOR OF OPERATIONS</i>	<b>Pete Singh</b>	Pete is responsible for maintaining an active, strong partnership with all current clients, including the District, in conjunction with providing direct supervision, guidance, and support to all managers and personnel under his command.
<i>GENERAL MANAGER</i>	<b>Luis Estrera</b>	Dedicated to ensuring the success of your security program. Luis supervises and mentors District's account management team and branch staff. Luis also participates in the staffing and selection process for your account to help increase retention and stability.
<i>REGIONAL VICE PRESIDENT</i>	<b>Larry Reid</b>	Larry will ensure the overall successful performance of their respective region, overseeing and directing all operational, financial, and administrative functions and is readily

COMMUNICATION MATRIX	CONTACT	RESPONSIBILITIES
		accessible to Luis and branch team as a resource for direction and support. Larry is accountable for the performance of all branches within their assigned area and acts on your behalf to resolve business concerns when senior-level involvement is needed quickly and effectively.
<b>NORTHWEST REGIONAL PRESIDENT</b>	<b>Mike Smidt</b>	The team is anchored by our Regional President, Mike Smidt who is responsible for overseeing and directing all operational, financial, and administrative functions for their respective region. Mike is ultimately responsible for client satisfaction, contract compliance and quality assurance. Mike reports to our chief administrative officer, who reports directly to Allied Universal® Chief Executive Officer Steve Jones.

**Branch Office Staff in Sacramento, CA: The first line of support for the site management team.**

<b>FIELD SUPERVISOR</b>	Allied Universal Field Supervisors build, improve and maintain relationships with clients and employees, develop staff, and coordinate needed support services to run your site effectively. We evaluate their performance based on several factors, including their ability to develop staff and provide quality customer service.
<b>RECRUITER</b>	Allied Universal Recruiters actively contact hundreds of local and regional recruitment sources for their local offices. They staff job fairs, develop new relationships in local communities, interview at resource sites or in branch offices, place advertisements on-line and in local periodicals, and will also visit your sites so they may better recruit for the District's specific needs.

<b>HUMAN RESOURCE COORDINATOR</b>	The local branch HRC will serve as a direct resource to the Managers within the Sacramento Branch including Hector, the Client Manager for the District. The HRC provides support for benefits, direct deposits, and other HR needs. The HRC also facilitates our branch Employee Assistance Program.
<b>TRAINER</b>	Trainers lead Allied Universal's customized orientation training, coordinate the continuous training advancement program, and schedule and lead First Aid/CPR/AED and First Responder training. In addition, our Trainers assist in tracking training records, and they deliver additional monthly training modules.

## KEY MANAGEMENT BIOGRAPHIES



**MIKE SMIDT**

**Northwest Region President, Allied Universal®**

Mike Smidt has been with the company since 2003. As President, Northwest Region for Allied Universal®, Mike is responsible for overseeing and directing all operational, financial, and administrative functions for their respective region. Mike is ultimately responsible for client satisfaction, contract compliance and quality assurance. Prior to that post, he held senior-level roles at various security companies, including Securitas and American Protective Services, Inc.

Mike is an executive board member of the California Association of Licensed Security Agencies, Guards and Associates (CALSAGA), and serves as Allied Universal’s licensing manager in California for the Bureau of Security and Investigative Services (BSIS). He has also been a member of ASIS International since 1992.



**LARRY REID**

**Regional Vice President – Northwest Region, Allied Universal®**

Lawrence (Larry) began his security career in 2000 managing the Northern California security operations where he was responsible for providing diverse security services to the greater Silicon Valley, specializing in “Campus Security” programs for Strategic Security, then Command Security. In addition, he was directly responsible for security operations in Austin, Texas; Portland, Oregon; Fort Collins, Colorado and Seattle, Washington. He also oversaw the security systems management and design division. Larry joined Allied Universal® in 2018 as Regional Vice President supporting the security operations in the Central Valley (Sacramento, Stockton, and Fresno branches).

Larry served in the United States Air Force as Sergeant. He has been a dedicated member of ASIS International-San Francisco chapter, holding all executive council positions, including serving as Chapter Chairman in 2005. Additionally, Larry has been a member of the Threat Assessment Professional Association (TAPA) and the High Technology Crime Investigation Association



(HTCIA). Larry has also been the Executive license holder in the State of Arizona, California, Oregon, Texas, and Washington.

Larry attended Mesa College in Grand Junction, Colorado and California State University, Hayward California.



**LUIS ESTRERA**  
**General Manager, Greater Sacramento Area**  
**Allied Universal®**

Luis Estrera is currently the General Manager overseeing all operational, financial, administrative, client relations, compliance, and staff activities of Allied Universal's Sacramento branch. He has 25 years of exceptional security management experience and currently leads a team of 20 managers with 300 clients totaling \$50 million in annual revenue.

Luis began his career in the security services industry training security professionals and developing processes to maximize their efficiency and engagement during scheduled assignments. He was promoted rapidly into several leadership positions. He was the recipient of numerous awards recognizing contributions to revenue growth and customer service. Based on experience, he demonstrates comprehensive knowledge of the people, resources, technology, and operational support needed to deliver world class security services.

Luis holds a Bachelor of Science degree in Business Marketing and is an active member of ASIS International.



**PETE SINGH**  
**Director of Operations, Greater Sacramento Area, Allied Universal®**

Pete serves as the Director of Operations for Allied Universal Sacramento Regional Office.

Pete is an accomplished result-driven visionary leader with over a decade of work experience in the security industry. Pete is committed in helping clients achieve maximum benefit from their investment, through on time objective deliveries. Pete is an analytical leader with "Big Picture" vision, and the ability to work with management, staff, and client to convert complex requirements into actionable project plans.

In his previous roles, Pete served as Account Manager for Johnson and Johnson AUS National Portfolio. In this role, Pete excelled, and achieved status of #1 performer under KPI ranking within the portfolio and was recognized as Account Manager of the Year award for J&J Portfolio. Pete was quickly promoted to Client Manager for Allied Universal's Napa Regional Office where he served nearly two years, managing portfolio of over 50+ clients, responsible to provide excellent customer services, and partnership to AUS clients.

Pete holds a bachelor's degree in science and is an active member of ASIS.



**HECTOR LOPEZ**

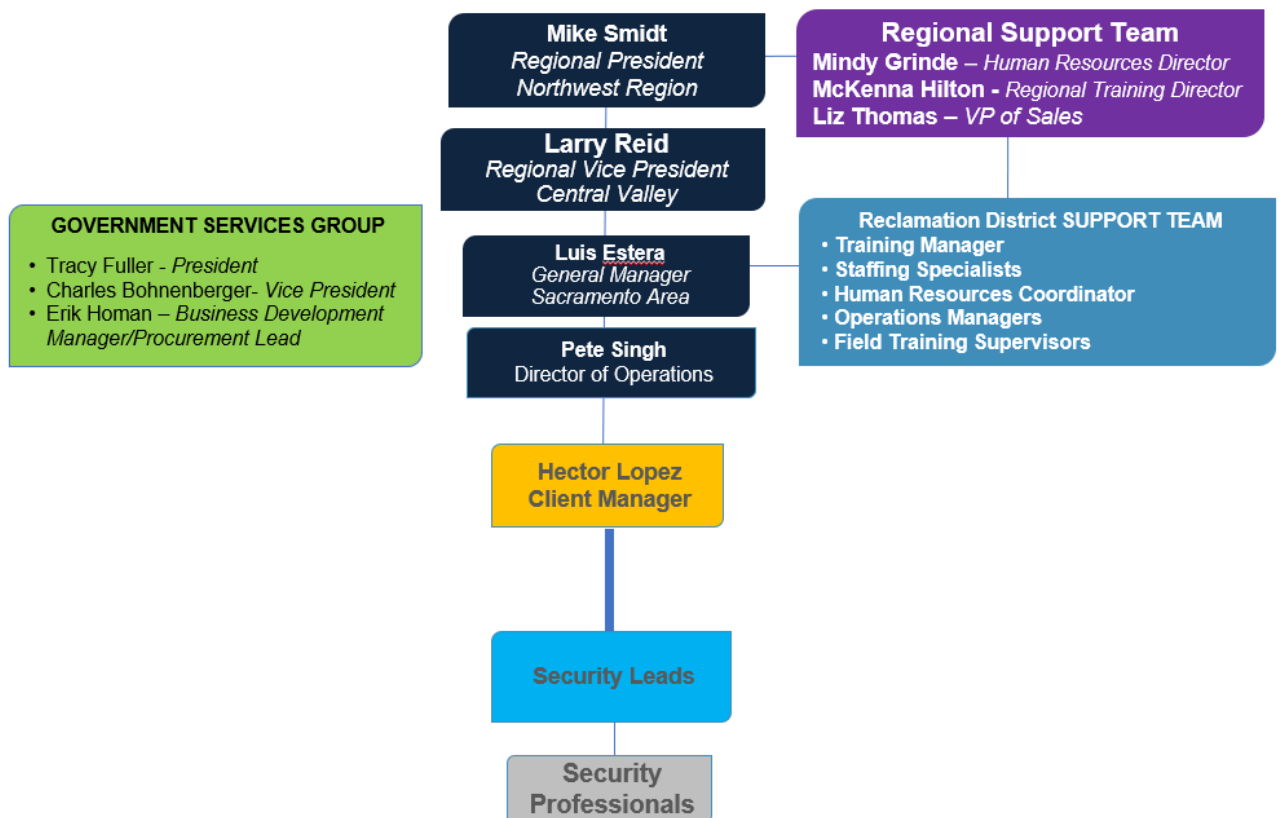
**Client Manager, Greater Sacramento Area, Allied Universal®**

Hector Lopez serves as the Client Manager for the Sacramento Market. He is responsible for the overall support for the territory, which includes recruiting, client relations, employee relations, human resource, training & compliance and security field operation.

Hector joined the AUS team in September 2010 but brings 26 years of experience in the security operations and client satisfaction field. Hector has been a Field Operations Manager for AUS and the Security & Guest Services Manager for multiple Macerich properties for approximately 10 years.

Hector studied at Cerritos College, was a certified IPC instructor from 2006-2010 as well as DHS Commercial Terrorism Awareness. Hector was also a member of L.E.A.P.S (Los Angeles from 2003-2010).

**Reclamation District No. 1000 Support Team**



Allied Universal® provides a full suite of innovative, industry leading services:

 <p><b>SECURITY PROFESSIONALS</b></p>	 <p><b>RISK ADVISORY &amp; CONSULTING</b></p>	 <p><b>TECHNOLOGY SOLUTIONS</b></p>	 <p><b>PROFESIONAL SERVICES</b></p>	 <p><b>SECURITY &amp; SAFETY TRAINING</b></p>
<ul style="list-style-type: none"> <li>• Armed, Unarmed &amp; Cleared Security Professionals</li> <li>• Patrol &amp; Response</li> <li>• Visitor Management/Concierge</li> <li>• Canine Security Services</li> <li>• Off-Duty Police Officers</li> <li>• Vertical Market Expertise</li> </ul>  <p>Artificial Intelligence (AI) powered workforce management system</p>	<ul style="list-style-type: none"> <li>• Security Risk Management Consulting</li> <li>• Threat &amp; Violence Risk Management</li> <li>• Off-Duty Officers (ODOs)</li> <li>• Executive Protection</li> <li>• Security Risk Investigations</li> <li>• Asset Protection &amp; Disaster/Emergency Response</li> <li>• Corporate Security as a Service (CSaaS)</li> <li>• Fire &amp; Life Safety Services</li> <li>• Security Operations Center (SOC)</li> <li>• Specialized Services</li> </ul>	<ul style="list-style-type: none"> <li>• Access Control</li> <li>• Video Surveillance</li> <li>• Autonomous Robots &amp; Drones</li> <li>• Monitoring &amp; Response Center (MaRC)</li> <li>• Fire &amp; Intrusion Alarm Monitoring</li> <li>• GSOC Services</li> <li>• Hosted &amp; Managed Access Control</li> </ul>  <p>Manufacturer of Symmetry® line of access control, video, identity, visitor and incident management solutions.</p>	<ul style="list-style-type: none"> <li>• Events</li> <li>• Janitorial</li> <li>• Insurance Investigations</li> <li>• Landscaping</li> <li>• Staffing</li> <li>• Cash Processing Solutions</li> </ul>	<ul style="list-style-type: none"> <li>• Fire Life Safety Training</li> <li>• Floor Warden/Fire Drill Assistance</li> <li>• Emergency Preparedness</li> <li>• Specialized Industry Training</li> </ul>

**Full Suite of Innovative, Industry Leading Services**

## SECURITY PLAN

Given the fact that a shift schedule, scope of work details and a map of the District's assets that require security coverage/patrol will not be provided until the contract negotiations process, for this RFQ, Allied Universal® is proposing two (2) proposal options. These options are subject to change during the contract negotiations process when the scope of work detail is determined. The two (2) proposal options:

1. Team of Two (2) "Unarmed" 24/7 Security Patrol Vehicles, patrolling the District's various locations.
2. Team of Two (2) "Armed" 24/7 Security Patrol Vehicles, patrolling the District's various locations.

Our Security Patrol Teams will make periodic checks on and about the assigned locations and report criminal, or disorderly conduct to the appropriate District contacts including contacting and providing updates to the appropriate law enforcement agency, where appropriate.

Transitioning to Allied Universal® will bring a wealth of resources and services to your Security Program. Upon commencement of a newly signed contract, expect a transition that is smooth and swift.

The following transition plan, recruitment, and start-up phases of the security program addresses all of the various items involved and required in converting the District into an Allied Universal® security operation. Allied Universal® will tailor our plan to suit the needs and requirements of the District.

Our organizational structure will include a combination of management and hourly staff personnel. We propose to meet our staffing needs through Allied Universal® employee transfers, and new employee hiring. Upon contract award and subsequent meetings with the District, we will revise and update our plan to reflect the specifics of the transition and any necessary adjustments.

### **Team Approach / Identification of Personnel**

Allied Universal® has already assembled its transition team, and upon award notification, will immediately implement the planning, scheduling, and detailed administrative preparation necessary and required to ensure that our operation begins smoothly and on schedule. As an important participant in the transition process, we anticipate working closely with all District representatives to effectively meet all conversion requirements.

The basic design of our phase-in plan has already been developed and will be adjusted as necessary to meet contractual requirements. The transition team will function under the direction of our local General Manager, Luis Estrera, who will work closely with District representatives to meet all plan objectives, including making our team ready for Day One.

### **Phase-In Objective**

Allied Universal's main objective of our phase-in plan will be to establish the foundation for a smooth and orderly start-up, meeting all contractual timelines in the process. Our transition team will pursue the following secondary goals in order to accomplish our contractual responsibilities by job start:

- Establish all administrative procedures and documentation systems specified within the terms of the agreement to ensure the delivery of quality service from the date of contract start-up.
- Have in place training programs that will enhance individual skills and promote the development of a team approach.
- Provide instruction and guidance to each security officer in their respective job assignments.
- Establish and maintain a cooperative and solid working relationship between Allied Universal® and the District.

### **Phase-In Task Definition**

In order to achieve our phase-in objectives, Allied Universal's transition team will begin immediately upon award notification to implement specific policies, procedures, and programs. Specific tasks are described below.

#### **Task One: Employee Identification**

General Manager, Luis Estrera and our local recruiting team will evaluate proposed Security Professionals based upon Allied Universal's Screening Process and Selection Criteria. The result of this task will be a list of qualified personnel to start this new assignment.

### **Task Two: New Employee Hiring Function**

Our Sacramento office is staffed by a professional recruiting team. This is vastly different from a "Human Resource Clerk." Our Recruiters do not merely oversee the application and process functions. They proactively go out into the community to schools, local employment offices, community action groups, and private employment services, among others. This enables us to identify and attract qualified individuals before they find their way into online career search engines. We also run ads to supplement our supply of applicants and eventual employees.

### **Task Three: Employee Orientation and Training**

Allied Universal's training program addresses three categories of employees:

1. On-site management
2. Supervisory
3. Hourly Labor

The program includes general topics, such as introduction and orientation, duties and responsibilities, emergency situations, customer service and interactions with the client community and locations. Management and supervisory topics include report writing, account management standards and time management.

### **Task Four: Administrative Support Systems and Technology**

Allied Universal® will incorporate into its operation the use of its Virtual Private Network that is accessible to all our locations via company cellphones deployed at the client site used by the Security Team. This architecture permits easy access to all of our systems and enhances communication via e-mail, both internally and with our clients.

### **Task Five: Support Meeting**

From the outset of phase-in, our staff will be in frequent contact with the District to keep them apprised of our progress. They will be available to attend District meetings that are pertinent to the effective delivery of security services under contract. This includes the District Board of Trustee Meetings, TNBC Board Meetings and Natomas Mutual Board Meetings. Also, the District will be invited to attend our planning and training sessions. These meetings will be used to identify existing or potential problems. Situations will be discussed and resolved promptly as they occur. The sessions will also serve as a forum for the review and dissemination of new directives and policies relating specifically to this contract.

### **Task Six: Joint Property/Equipment Inventory**

A complete inventory of property and equipment to be placed under Allied Universal's control will be completed as soon as possible following contract start. Included in this inventory will be any District furnished property, materials and equipment. Each item will be examined for condition and operation with deficiencies/malfunctions being noted and documented.

### **Task Seven: Staff Meetings**

To establish complete administration and management control, Luis will conduct a series of meetings to review the following:

- Personnel and Staffing Plans
- Operational Support
- Status of Reports and Schedules
- Safety and Security Requirements
- Status of Orientation and Training Programs

These critical reviews will identify existing or potential problems that will be delegated for resolution by the transition team and/or the program management staff. Subsequent meetings will result in the establishment of new directives and policies by Regional Vice President Larry Reid to properly coordinate the total contract support effort. Meetings will be scheduled commencing the first week of the phase-in period.

### **Task Eight: Contingency Planning**

By using the transition team, the number and frequency of unexpected problems encountered is minimized. However, if problems do arise, Allied Universal® will be able to draw additional key management and technical personnel as well as resources from our other locations in the area.

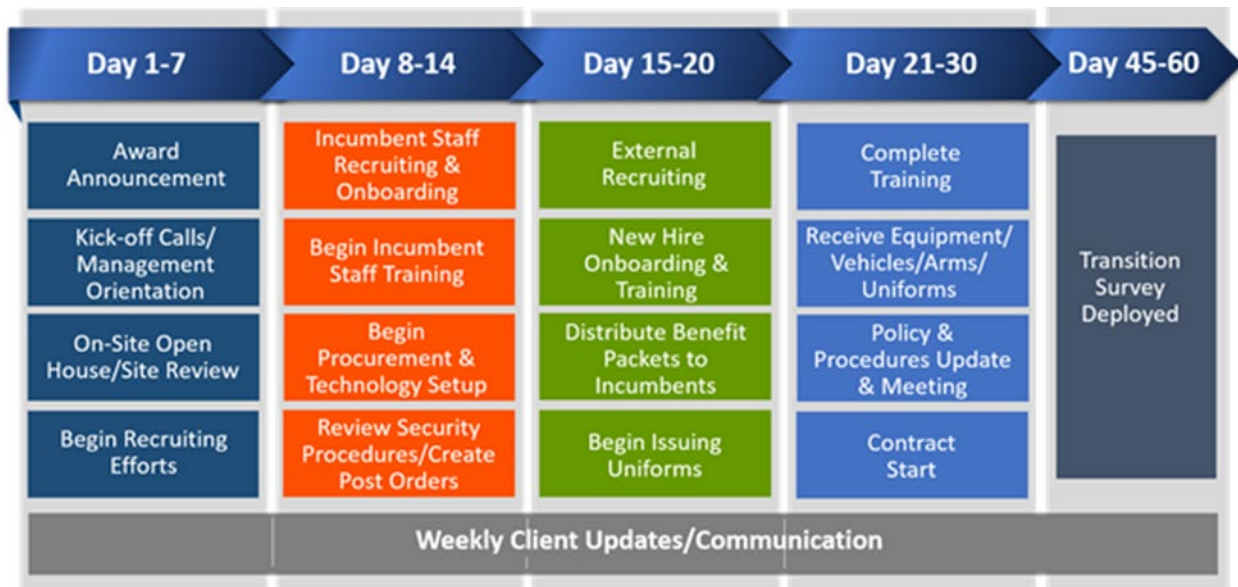
### **Task Nine: Operational Procedures and Instructions**

New and/or revised operational policies, procedures and instructions will be developed during the completion of Task One through Task Eight. Coordination and control will be provided by the Client Manager, General Manager, and Training Manager under the direction of the Regional Vice President, to ensure a successful transition.

### **Phase-In Schedule**

To ensure the effective and timely transition of the services required under this contract, we have prepared a phase-in schedule for the project. Included are certain operational actions that are critical in meeting all contract requirements during the start-up operation.

Our phase-in plan is adjustable to accommodate any contractual concern or other changes in schedule that may affect the start date. Our plan assumes the contract is awarded and notice is given two months prior to the start date.



### **Continuous Support**

Once the phase-in plan has been completed and job start has occurred, Allied Universal® continues to provide the necessary corporate and regional support required for a successful operation. There are several subsequent support functions that are not only required by the District but are critical in maintaining the necessary control of your account. Allied Universal's branch and regional support will be ongoing in the areas of training and development, human resources, payroll operations, recruitment and retention, management information systems and overall management support both from the corporate and regional office.

### **Local Response**

Allied Universal's organizational model is built upon the concept of empowering our personnel to "manage the business where the business is." Management is trained and authorized to conduct business and take accountability every day for key service decisions and support. Our local response is provided through:

- Site Level Management
- Local Branch Office Support
- Regional Executive Support

### **Local Branch Office Support**

Supporting each site team of Security Professionals is a local, fully staffed branch office in close proximity to each District site. With over 400 offices in North America, local service is our guarantee. Each branch office is staffed with a General Manager, as well as key support members to include dedicated branch trainers, Human Resources and recruiting specialists, uniform managers, operations managers, and administrative staff. Luis Estrera, General Manager in Sacramento is responsible for the effective support and performance of the site management teams and has direct accountability to the District's Security Team. Additional branch office responsibilities include:

- Gathering, reporting, and ensuring compliance with local District management regarding site level KPIs each month
- Reporting site level KPIs to the District representatives
- Accountable to the District for the consistent application of portfolio standards, portfolio wide training, and compliance with contract requirements

### **Regional Executive Support**

The local Sacramento Branch is supported by a regional office with Regional Vice President, Larry Reid who is committed to the overall successful performance of the entire region, overseeing, and directing all operational, financial, and administrative functions. Mr. Reid reports directly to the Region President, Mike Smidt and is accessible to the management team, and acts as an added resource to provide additional direction and support the account.

Mr. Smidt will provide key executive support to resolve business issues quickly and efficiently when senior level involvement is needed.

### **Sacramento Dispatch Center**

Universal's Local Sacramento Dispatch Center provides an additional level of portfolio-wide support to ensure the District's needs are met after hours and in emergency situations by our trained and knowledgeable staff.

#### **Dispatch Center Benefits**

- **24/7/365 Availability** – Operates around-the-clock.
- **Call Forwarding** – Branch office calls are forwarded at the close of each business day.
- **Crisis Communications** – serving as the hub for crisis management communications support for events such as hurricanes, blizzards, and floods.
- **Special Coverage** – Communication conduit for District's emergency coverage needs.
- **Scheduling Support** – Oversees/monitors all security professional schedules, helping to ensure accurate payroll and billing.
- **Wellness/Safety Checks** – for remote locations security professionals can be required to check in with the automated system periodically to verify everything is okay at the site.
- **Immediate Notification** – Dispatches calls and messages immediately to the appropriate manager (home or mobile phone).

### **Armed Security Professionals**

Allied Universal® provides the highest quality security professionals (both armed and unarmed), experienced management and award-winning training to implement a comprehensive security program. For more than 65 years Allied Universal® has been providing armed security professional services across the United States. We currently employ more than 7,500 armed professionals in Arizona, California, Colorado, Washington D.C., Florida, Georgia, Illinois, Kansas, Maryland, Minnesota, Michigan, Nevada, North Carolina, New York, Ohio, Pennsylvania, South Carolina, Tennessee, Texas, Virginia, and Washington.

All armed security professionals must meet our strict hiring, background, and security professional training standards. Additionally, armed security professionals are required to



meet, or exceed, all federal, state, and local laws and regulations with respect to firearms and less-than-lethal weapons licensing, training, and qualification.

### **Armed Personnel Recruitment**

Applicant must:

- Be 21 years of age
- Be a citizen of the United States and/or legally authorized to work in the U.S.
- Have high school diploma or GED
- Not suffer from any mental or physical infirmity which would prevent the safe handling and operation of a handgun
- Provide a valid driver's license and have access to transportation
- Have no disqualifying criminal convictions applicable to state licensing regulations, the Federal Gun Control Act of 1968 which bars misdemeanor crimes of domestic violence, and the (often higher standard) Pennsylvania Private Detective Act of 1954

Our recruitment is targeted at, but not limited to, individuals with a background in or experience as:

- Military/Military Police
- Police/Peace Officers
- Corrections Officers

### **Armed Personnel Screening**

- Comprehensive Review of Completed Application
- Initial Interview to assess timeliness, appearance, communication skills and personality
- Social Security Check
- Criminal Background Check
- A fingerprint-based national check through a State Identification Bureau and the FBI Integrated Automated Fingerprint Identification System where permitted by state code or regulation
- A name-based statewide and/or county criminal history records search  
County by county searches are conducted based on:
  - Residences or names which are discovered through a Credit Check or Social Security Number Check
  - The location of listed residencesBoth felony and misdemeanors are searched  
Conviction and (where permitted by state law) pending prosecution searched

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## Section E – SUBMITTAL FORMS ACKNOWLEDGEMENT

The undersigned declares that she or he:

- Has carefully examined the Request for Qualifications – Security Services; and
- Is thoroughly familiar with its content; and
- Is authorized to represent the proposing Contractor; and
- Agrees to perform the work as set forth in this qualification proposal.

Contractor Name and Address: Universal Protection Service, LP, dba: Allied Universal Security Services		
8950 Cal Center Drive, Suite 115		
Sacramento, CA 95826		
Contact Name: Erik Homan		
Email: erik.homan@aus.com	Fax:	Phone: 831-682-3335

Signature of Authorized Representative: 	Date: Feb. 28, 2024
---	------------------------

Insurance Certificate

    A+     Insurance Company's A.M. Best

Certificate of Insurance Attached? [ YES /

NO ]

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## Statement of Past Contract Disqualifications

The Contractor shall state whether it or any of its officers or employees who have a proprietary interest in it, has ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of the violation of law, a safety regulation, or for any other reason, including but not limited to financial difficulties, project delays, or disputes regarding work or product quality, and if so to explain the circumstances.

Do you have any disqualification as described in the above paragraph to declare?

Yes

No

If yes, explain the circumstances.

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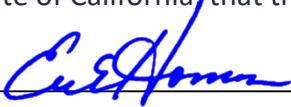
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Executed on Feb. 28, 2024 at Allied Universal under penalty of perjury of the laws of the State of California, that the foregoing is true and correct.



\_\_\_\_\_  
Signature of Authorized Contractor Representative

## References

Number of years engaged in providing the services included within the scope of the specifications under the present business name:

Describe fully the last three (3) contracts performed by Contractor that demonstrate the ability to provide the services included within the scope of the RFQ. Attach additional pages if required. The District reserves the right to contact each of the references listed for additional information regarding qualifications.

## Reference No. 1

Client Name	City of Sacramento
Contact Name & Title	Ashley Petralli, Program Specialist
Street Address	915 I St.
City	Sacramento
State & Zip Code	CA, 95814
Telephone	916-808-5749
Email	apetralli@cityofsacramento.org
Date(s) of Service	Since 8/25/2020
Contract Amount	\$25 Million

### Description of Services:

Allied Universal's 85 plus uniformed security professionals provide over 4,000 hours per week of unarmed security services to city facilities and roving patrols.

### Responsibilities include, but are not limited to:

- Monitoring admittance of personnel and authorized visitors to City facilities;
- Inspect various properties to ensure fences, gates, doors and windows are properly closed and/or locked;
- Operating telephones and transmitter/receiver radios, cameras, and automated security system equipment;
- Respond to emergency situations;
- Escorting City personnel or others as directed to their automobiles at night or other times;
- Investigating unusual or suspicious activities including potential safety hazards and reporting these findings to proper authorities;
- Preventing trespass on, damage to, or theft of City property

## Reference No. 2

Client Name	DC Water & Sewer Authority
Contact Name & Title	James Halloway, Director of Facilities and Security
Street Address	5000 Overlook Avenue, SW
City	Washington
State & Zip Code	D.C., 20032
Telephone	202-787-2266
Email	
Date(s) of Service	Since 2005
Contract Amount	\$5 Million per year

### Description of Services:

At DC-WASA, Allied Universal Security Services staffs 18 Guard Posts. Of these 16 Posts, 12 are Armed Guard Posts. DC-WASA averages a total of 2,524.00 weekly hours of Security Services. A total of five facilities are continuously staffed (Blue Plains, Bryant Street, O Street, First Street, Rover). Armed Officers are posted at the main entrances of all Facilities. Unarmed and Armed Officers are additionally posted within the complex at strategic locations to assist with additional access control. These 24-hours a day postings provide access control into the facilities. The Armed Officers perform a visual inspection of the entering vehicle and during Code Orange; they perform detailed vehicle inspections to include the undercarriage. The Armed Perimeter Patrol Officer conducts the perimeter patrols of the Blue Plains facility. The Rover's perform vehicle patrols of additional WASA location in the District.

A dedicated Quality Assurance Manager is responsible for conducting QA inspections on a regular basis. In conjunction of these inspections the Shift Supervisors conduct daily QA inspections of their assigned officers to ensure uniform and license requirements prior to the officers being deployed. All security officers / supervisors are licensed through the SOMB. We conduct daily license checks prior to the officers/supervisors being deployed. The officers/supervisors are also required to have their valid CPR/First Aid card. The Project Manager and Assistant Project Manager coordinate with the Regional Training Managers and are responsible for the CPR/First Aid training requirements and all officers are trained in the following areas:

- Security Officer Basic Training
- On the Job Training
- Emergency Response
- Fire Safety Officer
- Master Security Officer
- Post Orders
- Specialized Training
- Hazmat
- Armed Officer

All Armed Security Officers receive firearms training necessary to qualify in firearms proficiency in accordance with the firearms requirements contained in the Federal Law Enforcement Training Center Practical Pistol Course (FLETCPPC) also in accordance with the SOMB requirements of the District of Columbia. Allied Universal operates a 24 hour per day, 7 day a week, 365 day per year

Security Console Operator and the following areas apply:

- Operation of Physical Security Monitoring Devices and Radio Dispatch

**Reference No. 3**

<b>Client Name</b>	<b>Las Vegas Valley Water District (LVVWD)</b>
<b>Contact Name &amp; Title</b>	<b>Frank Milligan - Manager, Corporate Security Services</b>
<b>Street Address</b>	<b>1001 South Valley View Boulevard</b>
<b>City</b>	<b>Las Vegas</b>
<b>State &amp; Zip Code</b>	<b>NV, 89153</b>
<b>Telephone</b>	<b>702-870-4194</b>
<b>Email</b>	<b>frank.milligan@lvvwd.com</b>
<b>Date(s) of Service</b>	<b>2010 - to present</b>
<b>Contract Amount</b>	<b>\$2 Million per year</b>

**Description of Services:**

902 hours per week including providing 160 hours per week of armed officer services. Duties include, access control, roving and standard patrols

## Fee Schedule

Pricing is based on providing a team of two (2) 24/7 Security Patrol Officers in vehicles (2) for one (1) year.

Two (2) options are provided:

- Option 1: Unarmed
- Option 2: Armed

### Unarmed

Position	HPW	Bill Rate
Unarmed Security Patrol Professionals (2)	336	\$36.03

### Armed

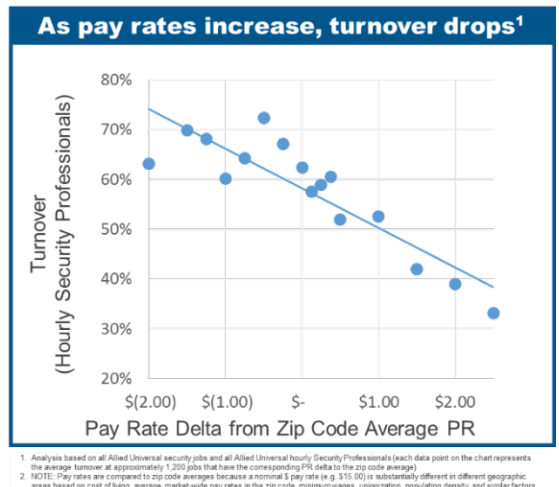
Position	HPW	Bill Rate
Armed Security Patrol Professionals (2)	336	\$44.55

### Wages

In today's labor market, the wage of the security professional is a significant variable in the quality of your program. It is essential that the right wage is offered in order to ensure a safe and secure environment, build stakeholder confidence and protect Reclamation District No. 1000's brand.

### 401(k) Retirement Plan

Allied Universal® employees are eligible to enroll in our 401(k) retirement savings program anytime following six months of employment.



### Proposed Holidays

Allied Universal® recognizes the following holidays:

- New Year's Day
- President's Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day

All employees who work on a designated holiday will receive 1.5 times their wage rate for hours worked. Allied Universal® will invoice 1.5 times the hourly billing rate for hours worked on the

designated holidays. Holiday billing may or may not be included in our annual budget estimate or standard billing rates.

### **Anniversary Bonus Program**

Allied Universal® recognizes continuous service of our employees through our Anniversary Bonus Program. The Anniversary Bonus is available to all employees who complete one year of continuous service. The amount is based on each full year of service completed and is paid on the employee's anniversary date. Security Professionals can still arrange to take unpaid time off if desired, but our experience has shown that the majority of Security Professionals would rather have the money in hand than the time off. This Anniversary Bonus offers our valued employees greater flexibility, while also serving as an incentive for employees to stay with the company therefore improving overall employee retention.

### **Overtime**

Any requested security coverage outside of the contractual hours will be charged at the agreed upon Overtime rate.

### **Life Insurance**

We provide Basic Life Insurance and Accidental Death and Dismemberment (AD&D) at no cost to the employee (\$10,000) and offer additional voluntary coverage of up to 5 times their salary to a maximum of \$500,000. Additional voluntary coverage is available for spouse, domestic partner, or dependent children.

### **Supplementary Insurance Programs**

We provide employees an opportunity to enroll in a variety of insurance benefits including accident, critical illness, hospital, and short and long-term disability insurance plans.

### **Billing Frequency and Payment Terms**

Allied Universal® will invoice Reclamation District No. 1000 on a weekly basis for all scheduled services for the preceding weekly period (starting on Friday and ending the following Thursday) based upon the rates listed above. All invoices are due net 10 days.

### **Rate Increases**

Billing rates will increase annually by 3% or by the percentage increase in certain agreed upon costs incurred by Allied Universal®, whichever is greater. Our rates during the term will be subject to adjustment to reflect any increases in our costs related to medical, welfare and other benefits and related costs, which may include, without limitations, costs incurred by Allied Universal® pursuant to applicable federal, state and/or local law, including without limitation Health Care Reform Legislation Costs.

### **NOTE:**

Allied Universal® reserves the right to change, amend or terminate the benefits programs and its options at any time.

Pricing of wages are valid for 30 days.



## Wellness and Safety Pledge

Our product is our people - our most valuable asset. We consider no part of our operations more important than the wellness and safety of our employees. To that end, Allied Universal® is committed to providing all employees with a safe and healthy environment in all work areas and at all client sites, in compliance with all federal and California laws.

### Meal Breaks

In general, non-exempt employees who work more than 5 hours per day must be provided with an **off-duty**<sup>1</sup> meal period of not less than 30 minutes. The meal period must begin before the end of the 5<sup>th</sup> hour of work.

- If employees work more than 10 hours, a second off-duty meal period of not less than 30 minutes must be provided. The meal period must begin before the end of the 10<sup>th</sup> hour of work.
- Employees must be **free from employer and client control** and **relieved of all duty**.
- Employees may not be required to remain "on call."
- Employees **must be free to leave the site**.
- Employees **may not be required to carry and/or monitor a communication device**.

### Rest Breaks

Non-exempt employees are authorized and permitted **consecutive, uninterrupted, and duty-free** rest breaks of at least 10 minutes (or 15 minutes if specified by a CBA) for every 4 hours worked or major portion of 4 hours worked (more than 2 hours).

- Employees must be paid during rest breaks.
- Employees must be **free from employer and client control** and **relieved of all duty**.
- Employees may not be required to remain "on call."
- Employees must be **free to leave the site**.
- Employees **may not be required to carry and/or monitor a communication device**.

### Drinking Water, Restroom Facilities, Shade, Sheltered Eating Area, & Suitable Seating

Employees must be provided with:

- access to **clean, fresh, potable drinking water**, at no cost to the employee
- access to **restroom facilities** with plumbing and adequate hand-washing facilities
- access to safe spaces for **shade**
- an area available for securing or heating food or drink, and a suitable sheltered place to consume food and drink
- **suitable seats** when the nature of the work reasonably permits the use of seats.

Allied Universal® proudly partners with clients who are equally committed to the wellness and safety of our employees and compliance with all federal and California laws. Under California Labor Code Section 2810.3, each client shares with Allied Universal® all liability for labor code violations pertaining to our employees. To that end, we wanted to set forth our mutual goals in this pledge. We thank our clients for their commitment and encourage them to contact Allied Universal® with any questions or concerns.

<sup>1</sup> On-duty meal periods are only permitted when:

- The **nature of the work** prevents the employee from being relieved of all duties;
- When there is a **written (and fully revocable) agreement** between Allied Universal® and the employee for an on-duty meal period; and
- When a suitable place to eat on premises is designated.

## Cost and Quality Considerations

In today's environment, the consideration of price versus value is critical to any buying decision. However, price can only be part of the equation when it comes to something as critical as the security of your facility. Identifying the right security professionals with the right skills and the motivation to perform to the highest standards every day is essential to Reclamation District No. 1000. One of the key elements to hiring and retaining the caliber of security professionals you need is to offer the right wage rate. Unfortunately, this is not always the best practice. In an effort to capture market share, some security service providers jeopardize quality by driving down the employee wage rate - leaving you with a lower cost, but also lower quality security personnel. Lesser quality translates to fewer skills, minimal training, higher turnover and other hidden costs for Reclamation District No. 1000.

In addition to recognizing that wage and quality work hand in hand, it is also important to utilize wage as a leveling point to accurately compare security programs. The best way to compare one security supplier with another is to specify a wage rate or use a specified sample wage, often referred to as a wage marker. By doing so, you set the bar for the level of security professional you require, including experience and skills, and get a more accurate comparison of the actual costs beyond employee wages.

### Comparing Cost of Service

When a wage marker is utilized, an accurate comparison can be made and the cost of service becomes the competitive price point, rather than the employee wages and overall bill rate.

Because security professional wages are the most significant cost in the overall bill rate, using a wage marker levels the labor cost and allows for better assessment of the investment of price, quality and value represented in the bid. This also creates the opportunity to fairly evaluate the investment a security company makes in programs that help onboard, train, motivate, support and further develop the security team at your site. Recruiting, screening, uniforms, training, management support and equipment are critical to the success of your security program and account for the balance of each dollar spent. When you consider all of these components, you can visualize the true cost of your security program. Since approximately 88 cents of every dollar you will spend goes directly to the employee's wages, payroll taxes, benefits and other personnel costs, you must evaluate exactly how much each bidder is investing in the ongoing development of security professionals to determine the true cost of service.

### The Real Value

To truly compare the security professional companies bidding on your business and their programs, an apples-to-apples review of bid submissions is required. While assessing employee

wages is critical to final analysis, it is also important to shine a light on the overall effectiveness of a security program by determining what resources and initiatives the security provider offers.

Making an informed buying decision allows Reclamation District No. 1000 to:

- Better understand how security costs are allocated
- Identify which security suppliers run their business efficiently and are really investing in your security professionals, training and management
- Know what your security professionals are going to be paid
- Control the effectiveness of your security program by getting the right security professionals at the right price

Allied Universal® delivers value. Through our efficient processes we are able to deliver the very best security professionals, security programs and training and development for pennies on the dollar.

As you consider the elements of this proposal, it should be clear that the exceptional quality that Allied Universal® delivers provides much greater value in exchange for your investment. Our employee selection, training and development, responsive local leadership teams and all of the elements that create our Local Response, National Support approach make Allied Universal® the clear choice to deliver a value-based security program to Reclamation District No. 1000.



## RECLAMATION DISTRICT NO. 1000

DATE: APRIL 12, 2024

AGENDA ITEM NO. 6.5

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**TITLE:** Sponsorship Opportunity

**SUBJECT:** Review and Consider Sponsorship – Natomas Chamber of Commerce: 2024 Annual State of Natomas

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**EXECUTIVE SUMMARY:**

The Natomas Chamber of Commerce's - 2024 State of Natomas event is scheduled for April 24<sup>th</sup> from 1 pm to 3 pm. As a Chamber Member, the District has a long history of attending the event and sponsoring a table. Based on District attendance the last two years, it is recommended to sponsor this year's event at the Gold Level (See Attachment No. 1).

**RECOMMENDATION:**

Staff recommends the Board review and consider approval of financial sponsorship at the gold level for the annual State of Natomas Luncheon 2024.

**FINANCIAL IMPACT:**

Fiscal Year 2023/2024 Budgetted Expense: \$1,300

**ATTACHMENTS:**

1. State of Natomas 2024 Sponsorship Levels

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 04/05/2024

# State of Natomas 2024 Sponsorship Opportunities

<b>Diamond</b> \$2,500	<b>Platinum</b> \$2,000	<b>Gold</b> \$1,300	<b>Silver</b> \$900	<b>Bronze</b> \$525
<p><b>Includes</b></p> <p>10 Tickets</p> <hr/> <p>2 minute speaking opportunity at the event</p> <hr/> <p>30 second commercial at event to be played during Mixer Hour</p> <hr/> <p>Logo &amp; name on program</p> <hr/> <p>Logo recognition on Natomas Chamber website</p> <hr/> <p>Logo recognition on Natomas Chamber social media</p> <hr/> <p>Verbal recognition at event</p> <hr/> <p>Name on table reserved</p> <p><a href="#">Purchase</a></p>	<p><b>Includes</b></p> <p>8 Tickets</p> <hr/> <p>2 minute speaking opportunity at the event</p> <hr/> <p>30 second commercial at event to be played during Mixer Hour</p> <hr/> <p>Logo &amp; name on program</p> <hr/> <p>Logo recognition on Natomas Chamber website</p> <hr/> <p>Logo recognition on Natomas Chamber social media</p> <hr/> <p>Verbal recognition at event</p> <hr/> <p>Name on table reserved</p> <p><a href="#">Purchase</a></p>	<p><b>Includes</b></p> <p>4 Tickets</p> <hr/> <p>30 second commercial at event played during Mixer Hour</p> <hr/> <p>Name on program</p> <hr/> <p>Logo recognition on Natomas Chamber website</p> <hr/> <p>Logo recognition on Natomas Chamber social media</p> <hr/> <p>Verbal recognition at event</p> <hr/> <p>Name on table reserved</p> <p><a href="#">Purchase</a></p>	<p><b>Includes</b></p> <p>2 Tickets</p> <hr/> <p>Name recognition on Natomas Chamber website</p> <hr/> <p>Verbal recognition at event</p> <hr/> <p>Name on table reserved</p> <p><a href="#">Purchase</a></p>	<p><b>Includes</b></p> <p>1 Ticket</p> <hr/> <p>Name recognition on Natomas Chamber social media</p> <hr/> <p>Verbal recognition at event</p> <hr/> <p>Name on table reserved</p> <p><a href="#">Purchase</a></p>

**SOLD OUT**



## RECLAMATION DISTRICT NO. 1000

DATE: APRIL 12, 2024

AGENDA ITEM NO. 7.1

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TITLE: Committee Meeting Minutes

SUBJECT: Committee Meeting Minutes since the March Board Meeting

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### Finance Committee Meeting – March 21, 2024

A meeting of the Reclamation District No. 1000 Finance Committee was held on Thursday, March 21, 2024, at 9:00 a.m. at the District's office. In attendance were Trustees Gilbert, Avdis and Barandas. Staff in attendance were General Manager King and Administrative Services Manager Gutierrez.

The Finance Committee performed the following items:

1. Finance Committee Meeting

1.1. Interview Banking & Investment Services Consultants

- 9:00 am – 9:45 am: River City Bank
- 10:00 am – 10:45 am: Five Star Bank
- 11:00 am – 11:45 am: Farmers & Merchants Bank

1.2. Review and Discuss Request for Qualifications/Proposals for Banking & Investment Services - After discussion, the Finance Committee recommended staff to negotiate final terms with River City Bank, and present final partnership agreement to the Board of Trustees for consideration of approval at the April 12, 2024 Board Meeting.

2. Public Comment

There were no members of the public present, therefore no public comments were received.

3. Adjournment

With no further business on the agenda, the meeting adjourned at 12:05 p.m.

***TITLE: Committee Meeting Minutes***

**Personnel Committee Meeting – April 2, 2024**

A meeting of the Reclamation District No. 1000 Personnel Committee was held on Tuesday, April 2, 2024, at 11:00 a.m. at the District's office. In attendance were Trustees Barandas, Bains, and Perez. Staff in attendance were General Manager King, Administrative Services Manager Gutierrez, Operations Manager Holleman and General Counsel Smith. There were no members of the public present, therefore no public comments were received.

The Personnel Committee performed the following items:

1. Personnel Committee Meeting

1.1. Review and Discuss Personnel/Labor Assumptions for Fiscal Year 2024/2025 Budget. The Committee reviewed, discussed, and made recommendations for inclusion in the Fiscal Year 2024/2025 Budget to be presented to the Board.

1.2. Review and Discuss General Manager Annual Evaluation & Employment Contract.

2. Closed Session

2.1. Public Employee Performance Evaluation (§ 54957) – General Manager

3. Reconvene To Open Session

3.1. Report on Closed Session: Discuss and make recommendations on changes, if any, in Employment Contract for the General Manager – Nothing to Report.

4. Public Comment

There were no members of the public present, therefore no public comments were received.

5. Adjournment

With no further business on the Personnel Committee Agenda, meeting adjourned at 12:35 p.m.

***TITLE: Committee Meeting Minutes***

**Executive Committee Meeting – April 3, 2024**

A meeting of the Reclamation District No. 1000 Executive Committee was held on Wednesday, April 3, 2024, at 8:00 a.m. at the District’s office. In attendance were Trustees Lee Reeder and Gilbert. Staff in attendance were General Manager King, Administrative Services Manager Gutierrez, and Operations Manager Holleman.

The Executive Committee performed the following items:

1. Executive Committee Meeting

1.1. Review Agenda for April 12, 2024 - Regular Board of Trustees Meeting

The Committee reviewed and discussed the proposed agenda and approved as presented.

1.2. General Manager’s Report

General Manager King provided an update to the Executive Committee about various District activities and upcoming events.

1.3. State of Natomas – Sponsorship Opportunity

The Committee reviewed and discussed a sponsorship opportunity request by the Natomas Chamber of Commerce’s for the Annual State of Natomas Event. See Item 6.5.

2. Public Comment

There were no members of the public present, therefore no public comments were received.

3. Adjournment

With no further business on the agenda, the meeting adjourned at 9:04 a.m.



***TITLE: Committee Meeting Minutes***

**Finance Committee Meeting – April 4, 2024**

A meeting of the Reclamation District No. 1000 Finance Committee was held on Thursday, April 4, 2024, at 8:00 a.m. at the District’s office. In attendance were Trustees Gilbert, Avdis and Barandas. Staff in attendance were General Manager King and Administrative Services Manager Gutierrez.

The Finance Committee performed the following items:

1. Finance Committee Meeting

1.1. Review & Discuss District Finance Policy Updates

General Manager King & Administrative Services Manager Gutierrez presented the Finance Committee with two policy updates to review and discuss.

- Policy 2130 – Investment of District Funds
- Policy 2150 – Reserve Policy

The Committee reviewed and made recommendations to the policies. See Item 6.1.

1.2. Review & Discuss Participation and Investment Strategy in California CLASS

Jerry Legg with California Class joined the Finance Committee meeting to answer questions regarding the District’s membership, investment risk and investment strategy. The Finance Committee asked questions and received answers regarding California Class. See Item 6.2.

2. Public Comment

There were no members of the public present, therefore no public comments were received.

3. Adjournment

With no further business on the agenda, the meeting adjourned at 9:45 a.m.

**TITLE: Committee Meeting Minutes**

**Operations Committee Meeting – April 11, 2024**

Note: The meeting occurred after the publication of the Board Packet. General Manager King will provide the Committee Meeting Minutes during the Board Meeting on April 12, 2024 to be memorialized into the record.

A meeting of the Reclamation District No. 1000 Operations Committee was held on Thursday, April 11, 2024, at 11:00 a.m. at the District's office.

The Operations Committee performed the following:

1. Operations Committee Meeting
  - 1.1. Review and Discuss Fiscal Year 2024/2025 Operations & Maintenance Budget Assumptions.
  - 1.2. Review and Discuss Fiscal Year 2024/2025 Capital Improvement Budget Assumptions.
2. Public Comment
  - 2.1. Members of the public may address the committee on subject matter related to the purpose of this committee meeting.
3. Adjournment