



# Protecting Natomas Since 1911

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**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**FRIDAY, JUNE 14, 2024  
8:00 A.M.**

DISTRICT OFFICE

1633 GARDEN HIGHWAY  
SACRAMENTO, CA 95833

*Members of the public may participate in this meeting in person. Members of the public will have an opportunity to address the Board during Public Comment. Comments may also be emailed prior to the meeting to [kking@rd1000.org](mailto:kking@rd1000.org).*

**1. PRELIMINARY**

- 1.1. Call Meeting to Order
- 1.2. Roll Call
- 1.3. Approval of Agenda
- 1.4. Pledge of Allegiance
- 1.5. Conflict of Interest

**2. PRESENTATIONS**

None.

**3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.*

*Public comments on agenda or non-agenda items during the Board of Trustees meeting are for the purpose of informing the Board to assist Trustees in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda unless the item meets stringent statutory requirements (see California Government Code Section 54954.2 (a)).*

*Public comments during Board meetings are not for question and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to any member of RD 1000 staff via e-mail, telephone, letter, or in-person at a time other than during a Board meeting.*

## AGENDA

RD 1000 Board Meeting  
June 14, 2024

### **4. INFORMATIONAL ITEMS**

- 4.1. GENERAL MANAGER'S REPORT: Update on activities since the May 2024 Board Meeting.
- 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the May 2024 Board Meeting.
- 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the May 2024 Board Meeting.

### **5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from the May 10, 2024, Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for May 2024.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for May 2024.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for May 2024.
- 5.5. INVESTMENT REPORT: Review and Accept Report for May 2024.
- 5.6. LOCAL AGENCY INVESTMENT FUND (LAIF): Review and Consider Adoption of Resolution No. 2024-06-01 Authorizing Officers to Invest District Funds in the Local Agency Investment Fund.
- 5.7. COST ALLOCATION PLAN: Review and Consider Adoption of Resolution No. 2024-06-02: Adopting Cost Allocation Plan and Implementation of Full Cost and OMB Compliant Rates.

### **6. SCHEDULED ITEMS**

- 6.1. FISCAL YEAR 2024/2025 BUDGET: Review and Consider Adoption of Resolution No. 2024-06-03: Adopting Fiscal Year 2024/2025 Budget.
- 6.2. OFFICIAL PAY RATE SCHEDULE FOR FISCAL YEAR 2024/2025: Review and Consider Adoption of Resolution No. 2024-06-04: Adopting Official Pay Rate Schedule for Fiscal Year 2024/2025.

### **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS/ACTIVITY**

#### 7.1. BOARD ACTIVITY:

##### Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) June 5, 2024

##### Upcoming Meetings

- SAFCA Board Meeting – June 18, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – July 3, 2024 @ 8:00 am
- RD 1000 Board Meeting – July 12, 2024 @ 8:00 am

### **8. ADJOURN**



## RECLAMATION DISTRICT 1000

DATE: JUNE 14, 2024

AGENDA ITEM NO. 4.1

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TITLE: General Manager's Report – June 2024

SUBJECT: Update on Activities Since the May 2024 Board of Trustees Meeting

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### EXECUTIVE SUMMARY:

This Staff Report is intended to report the noteworthy activities and events of the District. Noteworthy activities from May 2024 is provided below:

#### 1. Administration Services

a. Human Resources

- i. Flood Operations Specialist interviews were conducted on May 29, 2024.

b. FY 2024-2025 Budget Process

Budget Timeline: The intent of the schedule provided below is to outline the steps and milestones necessary to have a final budget ready for the Trustees to consider for adoption at the June 2024 scheduled Board Meeting.

- **Personnel Committee** (Week of April 1<sup>st</sup>) – Meet and review Staff's recommendation on Cost-of-Living Adjustments (COLA) and Salary Adjustments.
- **Operations Committee** (Week of April 8<sup>th</sup>) – Meet and review Budget assumptions for Operations & Maintenance (O&M) and Capital Improvement Program (CIP).
- **Finance Committee** (Week of April 22<sup>nd</sup>) – Meet and review Draft Budget and Projected Cash Flow Analysis.
- **RD 1000 Board Meeting** (May 10, 2024) - Presented Draft Budget to Trustees for review and comment. Staff to receive comments from the Trustees and adjust as directed.
- **RD 1000 Board Meeting** (June 14, 2024) – Present Final Budget to Trustees for consideration of adoption.

#### 2. District Operations

a. Routine Operations & Maintenance:

- i. District Crews continue to perform routine maintenance and operations of the District's infrastructure. See Agenda Item 4.2 for information regarding activities performed in May 2024.

b. Status Of District Pumping Plants

i. PUMPING PLANT #1A

- Fully Operational

ii. PUMPING PLANT #1B

- Fully Operational
- Emergency generator operational

iii. PUMPING PLANT #2

- Pump #1 MCC Cabinet failure. MCC switch gear order has been placed, ETA is July 2024.

iv. PUMPING PLANT #3

- Fully operational

v. PUMPING PLANT #4

- Pump testing complete. Still waiting for dual voltage switch gear and permanent power from PG&E. Temporary power for the motor heaters has been complete.

vi. PUMPING PLANT #5

- Fully operational

vii. PUMPING PLANT #6

- Procurement of replacement materials has been initiated.

viii. PUMPING PLANT #8

- Pumps #4 & #5 are non-operational due to shorted conductors from the motors to the MCC cabinets, repairs will be performed during the non-flood season.

**3. Capital Improvement Projects**

a. CIP Update

- i. KSN is developing a final design concept-based project phasing as it relates to Pumping Plant #8, including potential property acquisition and construction drawings. The final design completion date is December 2024.

**4. Development Project Updates**

a. MAP (Metro Air Park)

- i. Reviewed updated drainage study and modeling reviewed by Mark Kubick. Identified I-5 culvert impacts for review of proposed WSEL raise north of I-5

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(floodplain mapping incomplete). Downstream improvements mainly influenced by new pump at Plant 3. Additionally, L Drain widening south of Interstate 5.

b. Upper West Side

- i. Wood Rodgers provided updated drainage study on 9/22/2023, District comments were sent on 11/16/2023.
- ii. Drainage study is under review, West Yost is expected to provide comments November 2023.
- iii. Resubmittal received on 2/20 with changes required by County that affected the drainage system. Will use new basin HEC RAS model to check as well as existing SWMM. The SWMM model indicates less than 0.03' WSEL impact - Okay. Backchecking other comments.
- iv. Reviewed revised drainage report with M&H, will prepare comments and transmit to Wood Rodgers.
- v. A new SMUD plan has been submitted, the plan is to reroute facilities, utilizing existing lines to the east and north along the East Drainage Canal.
- vi. Drainage Study comments final review completed with Wood Rodgers & County on 05/23/2024.

c. Sutter Pointe

- i. CVFPB permit application for the Sewer main crossing has been endorsed.
- ii. Pump Station and Storm Drain outfall structure is under construction. Currently reviewing associated submittals.
- iii. Phase 1 Infrastructure submittals ongoing.

d. Anton Dev Co Fong Ranch Road

- i. Preliminary land use plan provided. Concerns about the layout that encroaches on the levee and required setbacks. Bridge is no longer being considered. City Parks and Rec plans for Fong Ranch Park reviewed related to area north of B Drain. Drainage comments provided.

e. Panhandle 105

- i. Contractor has mobilized.

f. Ninos Parkway Trail – B Drain

- i. Updated drawings reviewed on 01/30/2024.
- ii. A temporary use permit has been provided to the contractor, awaiting endorsement.
- iii. MOU has been developed and approved.

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- g. MAP Schnitzer
  - i. Meeting scheduled to review M-7 drainage canal piping. Piping of drain was rejected by RD 1000. County wants to avoid ditch crossing, may require culvert extension.
  - ii. Coordinated with Count DWR as it relates to the water surface profiles.
- h. Airport South Industrial
  - i. Met with the City on 9/12 to discuss comments on the latest drainage plan ULDC needs.
  - ii. RD1000 comments are no net impact to 200-year. Provide City water surface elevations from HEC-RAS.
  - iii. Meetings forthcoming as it relates to the potential Powerline Road widening project.
  - iv. Currently under review is the recently submitted Notice of Availability of Draft EIR.
- i. Russel at Truxel Apartments (Fong Ranch Road)
  - i. Submitted comments to developer 08/17/2023.

**5. General Engineering Updates**

- a. Basin-wide Hydraulic Model
  - i. Basin-wide Hydraulic Model is complete
  - ii. Internal discussions will be initiated should there be a necessity to officially adopt the model.
- b. Facility Mapping Tool
  - i. Working with M&H to complete field mapping tool (GIS)
- c. PGCC Culvert Video Inspections
  - i. Working with M&H to perform.
- d. Howsley Bridge
  - i. No further action at this time. Reach E plans have been coordinated with future work. Conditional permit endorsement provided to the CVFPB.
  - ii. Boring plans TBD.
- e. USACE O&M Manual
  - i. The O&M manual was adopted at the April 28, 2023 CVFPB meeting.

## **6. Natomas Levee Improvement Projects**

The Corps continues to work with the State and SAFCA on borrow for the project. The Corps is evaluating needs for each Reach and available sources to minimize delays and maximize efficiency.

The Corps completed their flood risk assessment for the remaining contracts in Reach E, F, G, Pump Plant 5, Highway 99 and Reach I contract 2.

### a. Reach A

- i. The Contract was awarded in September 2021 to Ahtna-Great Lakes (joint venture) for the base contract levee work. The second construction has commenced.
- ii. Cutoff Wall and utility relocations in progress.
- iii. SAFCA/State continue coordinating with the Corps on SMUD, AT&T and PGE relocations which are underway. The team is also working with the City of Sacramento on waterline and service connections along Garden Highway.

### b. Reach B

- i. Construction continued on Reach B including relocation of the Riverside Canal and replacement of other Natomas Water Company facilities. This project is 99% complete, the remaining tasks are related to as-built drawings.

### c. Reach D

- i. The reconstruction of Pumping Plant 4, discharge pipes and outfall structure is substantially complete. Electrical protection equipment delivery is scheduled for June 2024. Temporary power installation for pump motor heaters is complete.
- ii. Contract modifications have been issued for the permanent power gear installation, which should be complete before next flood season.
- iii. The Corps is working on the package to turn the previously completed levee improvements in Reach D over to the non-federal sponsors (and RD 1000) though the District has effectively taken over the O&M of the levee.

### d. Reach E

- i. PG&E relocations are complete, AT&T service pole relocations are in progress. Levee grading work, SB cutoff wall, working platform and culvert underdrain tie-ins are included in this project.
- ii. SAFCA has acquired all the right of way for construction and utility relocations and has physical possession of the property. This includes the
- iii. Brookfield property which could yield sufficient borrow for the remainder of the Natomas project.

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- e. Reach F
  - i. Final design documents completed by USACE.
  - ii. Critical issues include right of way acquisition (some which require relocations); relocation of existing WAPA tower (lead time for relocation more than a year); utility relocations and borrow source.
  - iii. Levee construction award is scheduled for 2024 with construction in 2025 and 2026. Ongoing coordination with easements, O&M features and Pumping Plant #6 work.
- f. Reach G
  - i. See notes above for Reach F as Reaches F and G are combined into a single design and construction contract.
- g. Reach H
  - i. Construction at Reach H is project is 99% complete, the remaining tasks are related to as-built drawings.
- h. Reach I
  - i. Construction of the cutoff wall has been completed and project finalization and turnover to SAFCA and the District is in progress. A final construction report has been submitted for SAFCA and the District to review.
  - ii. Design for the Reach I Contract 2 to construct a patrol / maintenance road and perform levee slope flattening has been completed. SAFCA is working on real estate acquisition and coordination with utilities for relocation. All tree removal has been completed. Letter of Acceptance sent to SAFCA. O&M manual was provided by the USACE
- i. Hwy 99/NCC Cutoff Wall
  - i. Construction expected June-October 2024, however mobilization is pending approval of the submitted drilling plan.
- j. Other Projects
  - i. Plant 5 replacement—The Corps has awarded the design contract to the Stantec/Kleinfelder team. The new pumping plant will be located approximately 400 feet east from the current location. The Corps is working with the State, SAFCA and RD 1000 to close out comments from the 95% plans. The current schedule is for construction in 2025.



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**7. Miscellaneous**

- a. Sacramento Area Flood Control Agency (SAFCA)
  - i. Board Meeting – May 16, 2024 (Attachment No. 1)

**ATTACHMENTS:**

- 1. SAFCA Board Meeting – May 16, 2024
- 2. Congressman Bera Newsletter – May 24, 2024

**STAFF RESPONSIBLE FOR REPORT:**



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Kevin L. King, General Manager

Date: 06/07/2024



## Board of Directors Action Summary of

**May 16, 2024 - 3:00 PM**

Sacramento County Administration Building

Board of Supervisors' Chambers - 700 H Street

Sacramento County, CA 95814

This Meeting of the Sacramento Area Flood Control District met in person at the Sacramento County Administration Building, referenced above.

Documents and materials related to Agenda Items are available on SAFCA's website at <https://agendanet.saccounty.gov/SAFCA/Meetings/Search?dropid=7&mtids=130>

**Directors/Alternates Present:** Avdis, Desmond, Frost, Holloway, Hume, Jennings, Johns, Kaplan Kennedy, Lee Reeder, and Serna

**Directors Absent:** Conant, Talamantes

### ROLL CALL

### PUBLIC COMMENTS

### SEPARATE MATTERS

1. [Information - Update on Yolo Bypass Activities](#)

### CLOSED SESSION -\_Nothing to Report at this Time

[Government Code Section 54956.95 - Liability Claims \(Goldberg, Johnson, Campbell\)](#)

Claimant: Robert Hulbert

Agency Claimed Against: Sacramento Area Flood Control Agency

[Government Code Section 54956.95 - Liability Claims \(Goldberg, Johnson, Campbell\)](#)

Claimant: Dennis Jones, Janet Jones

Agency Claimed Against: Sacramento Area Flood Control Agency

### CONSENT MATTERS

Motion by Director Jennings and seconded by Director Hume, approving Resolution Nos: 2024-038; 2024-039; 2024-040; and 2024-041 of Consent Matters

AYES: Desmond, Frost, Holloway, Hume, Jennings, Johns, Kennedy, Lee Reeder, and Serna

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

ABSENT: Avdis, Conant, Kaplan, and Talamantes

2. [Approving the Action Summary for April 18, 2024](#)
3. [Resolution No. 2024-038 - Approving Contract Documents and Authorizing the Executive Director to Advertise for Bids for Four Job Order Contracts - Contract Nos. SAFCA JOC-017, JOC -018, JOC -019, and JOC -020](#)
4. [Resolution No. 2024-039 - Authorizing the Executive Director to Execute Amendment No. 3 to Contract No. 1489 with the Gordian Group Inc. to Provide Job Order Contract Program Consulting and System Administration](#)
5. [Resolution No. 2024-040 - Authorizing the Executive Director to Execute Amendment No. 5 to Contract No. 1451 with Aecom Technical Services, Inc., for Flood Risk Management Planning Services on an As-Needed Basis to Support Execution of SAFCA's Program and Projects](#)
6. [Resolution No. 2024-041 - Natomas Levee Improvement Program - Approving Stipulation to Judgement in Condemnation between SAFCA and Odysseus Farms and Authorizing the Executive Director to Execute and Comply with the Provisions of the Stipulation, Sacramento Area Flood Control Agency vs. Odysseus Farms, et al, Sutter County Superior Court Case Number CV-CS22-0000441, Regarding Acquisition of Portions of Sutter County Assessor's Parcel Numbers 35-120-003 and 35-120-007, 5999 Natomas Road](#)

#### **EXECUTIVE DIRECTOR'S REPORT**

7. [Information - Executive Director's Report for May 16, 2024](#)

#### **SEPERATE MATTERS**

8. [Public Hearing Resolution of Necessity No. 2024-042 - Continued from the January 18, 2024 Board of Director's Meeting Regarding:](#)

Sutter County APN: Portions of **35-271-014**  
Property at: **7521 Natomas Road**, Elverta CA 95626  
Property Owner: **George L. Burnsed, Jr. and Marie C. Burnsed**

Authorizing an Eminent Domain Action to Condemn Certain Real Property Interests for the Reach F Component of Phase 4b of the Natomas Levee Improvement Project - Fee Interest, a Permanent Electrical and Communication Facilities Easement and a Temporary Construction Easement Acquisition.

This Item Requires a 2/3 or Nine Member Vote to Pass the Resolution

Motion by Director Kennedy and seconded by Director Hume, to continue this Item for three (3) months to the August 15, 2024 Board of Director's Meeting

AYES: Desmond, Frost, Holloway, Hume, Jennings, Johns, Kennedy, Lee Reeder, and Serna  
NOES: (None)  
ABSTAIN: (None)

RECUSE: (None)

ABSENT: Avdis, Conant, Kaplan and Talamantes

9. [Information - Presenting Fiscal Year 2024-25 Proposed Budget](#)

**ADJOURN**

Respectfully submitted,  
Lyndee Russell

**From:** [Congressman Ami Bera](#)  
**To:** [Uribe, Anthony](#); [Lum, Kelvin](#)  
**Cc:** [Ceccato, Matthew](#)  
**Subject:** [External] Rep. Bera Grants Newsletter - May 2024  
**Date:** Friday, May 24, 2024 9:24:46 AM  
**Attachments:** [image001.png](#)

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## May 2024

Welcome to another edition of our monthly Grants Newsletter.

This monthly newsletter will aim to share a high-level of open and upcoming federal funding opportunities that may help our region. While the newsletter covers several available opportunities, a full, comprehensive list of active federal grant opportunities can be found at [Grants.gov](#).

For more information on a particular program, please reach out to our office so we can help provide guidance or get you connected with the appropriate point of contact.

Community Project Funding
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I am proud to participate in the House Appropriations Committee's Community Project Funding for Fiscal Year 2025 once again. The CPF process allows Members of Congress to vet and recommend targeted funding to highly qualified projects in their congressional districts based on their knowledge of the needs of the communities they represent.

Earlier this year, I was proud to secure \$14.3 million in the Fiscal Year 2024 government funding package for 14 projects in the Sacramento region that will provide vital resources to support non-profits, community centers, infrastructure upgrades, parks, and more in Sacramento County.

For Fiscal Year 2025, I am submitting the 15 listed projects to the House Appropriations Committee for FY 2025 Community Project Funding consideration.

### **Project Sponsor: City of Citrus Heights**

Project Name: San Juan Complete Streets Phase 2

Project Location: San Juan Ave, Citrus Heights, CA 95610

Requested Amount: \$4,000,000

Explanation: The funding would be used for Phase 2 of a Complete Streets rehabilitation of San Juan Avenue, a major connector for the City of Citrus Heights, including ADA accessibility improvements and bicycle/pedestrian enhancements. The project is an appropriate use of taxpayer funds because it would enhance safety along a heavily traveled corridor and improve active transportation and mobility opportunities for residents and businesses.

### **Project Sponsor: City of Rancho Cordova**

Project Name: Mills Crossing Economic Development and Workforce Training Center

Project Location: 10153-10179 Folsom Blvd, Rancho Cordova, CA 95670

Requested Amount: \$2,000,000

Explanation: The funding would support the construction of a new 14,000 square foot facility for the Mills Crossing project that would provide community gathering spaces, workforce training labs and classrooms, and a commercial kitchen workforce development incubator. The project is an appropriate use of taxpayer funds because it would support small business growth and expand education and workforce training opportunities in a new mixed-use transit-oriented development project.

**Project Sponsor: City of Rancho Cordova**

Project Name: Rossmoor Bar Trail Enhancements

Project Location: Rossmoor Bar Area, Rancho Cordova, CA 95670

Requested Amount: \$1,800,000

Explanation: The funding would support the improvement of 10.5 miles of social trails within the Rossmoor Bar area of the American River Parkway into durable, smooth walking paths with ADA accessibility. The project is an appropriate use of taxpayer funds because it would promote outdoor recreational opportunities and enhance accessibility to active transportation options.

**Project Sponsor: City of Sacramento**

Project Name: Marysville Boulevard Vision Zero Project

Project Location: Marysville Blvd, Sacramento CA 98515

Requested Amount: \$2,000,000

Explanation: The funding would be used for the preliminary engineering and environmental review for a critical road safety project to reduce traffic fatalities and improve active transportation opportunities. The project is an appropriate use of taxpayer funds because it would improve safety along one of Sacramento's top 5 corridors with the highest number of severe and fatal crashes involving people walking, bicycling and driving. The project would also support equitable transportation access in an under-resourced neighborhood.

**Project Sponsor: City of Sacramento**

Project Name: Roseville Road Campus Improvements

Project Location: 3900 Roseville Road, Sacramento, CA 95660

Requested Amount: \$3,000,000

Explanation: The funding would be used for the purchase and installation of 100 temporary shelter cabins at the Roseville Road shelter and service campus and installation of electrical and water infrastructure to support the new shelter cabins. The project is an appropriate use of taxpayer funds because it would provide additional humane non-congregate shelter options for people experiencing homelessness as they access supportive services and work towards safe and permanent housing.

**Project Sponsor: City of Sacramento**

Project Name: Snowy Egret Overcrossing Study

Project Location: Duckhorn Drive - over Interstate 5 - to East Commerce Way, Sacramento 95834

Requested Amount: \$2,000,000

Explanation: The funding would be used for the preliminary engineering and completion of environmental reviews for a critically needed overcrossing over Interstate 5. The project is an appropriate use of taxpayer funds because it would support increased connectivity to active transportation options and provide a currently unavailable east-west multi-modal trail in the North Natomas neighborhood.

**Project Sponsor: Elk Grove-Rancho Cordova- El Dorado Connector Authority**

Project Name: Capital Southeast Connector - D2a Douglas to White Rock

Project Location: Grant Line Road, Rancho Cordova, CA 95742

Requested Amount: \$10,000,000

Explanation: The funding would be used for the reconstruction of 2.6 miles of existing Grant Line Road into a four-lane complete street corridor with a separated Class I bike path. The project is an appropriate use of taxpayer funds because the funding would address critical safety issues on the current two-lane roadway and close an active transportation gap by connecting existing bike and pedestrian facilities at each end of the project.

**Project Sponsor: Fulton-El Camino Recreation and Park District**

Project Name: Bohemian Park Community Center - Resilience Wing

Project Location: 3131 Wright Street, Sacramento, CA 95825

Requested Amount: \$2,798,000

Explanation: The funding would be used for the construction of a 3,000 square foot Resilience

Wing for the Bohemian Park Community Center, located in an under resourced neighborhood, that would provide classroom space for year-round education and workforce training and additional community gathering spaces. The project is an appropriate use of taxpayer funds because it would serve as a community hub in a low-income census tract and offer economic and education opportunities for a growing immigrant population.

**Project Sponsor: Reclamation District No. 1000**

Project Name: Pumping Plant Number 8 Enhancement Project

Project Location: 4396 Northgate Blvd, Sacramento, CA 95834

Requested Amount: \$4,160,000

Explanation: The funding would be used for the purchase and installation of two backup electrical generators at Pumping Plant Number 8. The project is an appropriate use of taxpayer funds because the backup generators will improve the operational resiliency of the drainage pump station during severe weather events and provide for continuous operation of critical flood protection for homes, businesses, and agricultural producers in the Natomas Basin.

**Project Sponsor: Sacramento County**

Project Name: Arden Service Area Water Metering Project

Project Location: Arden-Arcade, CA 95864

Requested Amount: \$2,000,000

Explanation: The funding would be used for the installation of water meters for 3,000 customers in the Arden Service Area. The project is an appropriate use of taxpayer funds because it would provide for accurate monitoring of water usage and support water conservation efforts for an area that relies entirely on groundwater consumption.

**Project Sponsor: Sacramento County**

Project Name: Sacramento County Emergency Operations Center Project

Project Location: 3720 Dudley Blvd., McClellan, CA 95652

Requested Amount: \$500,000

Explanation: The funding would be used for upgrading outdated security and technology systems to maintain all-hazards capability. The project is an appropriate use of taxpayer funds because it would further protect the center against cybersecurity and natural threats and improve the interoperability of the center as part of a regional operational resource to a broader comprehensive state and national emergency management system.

**Project Sponsor: Sacramento County**

Project Name: Watt Avenue Safe Stay Facility Project

Project Location: 4837 Watt Avenue, North Highlands, CA 95660

Requested Amount: \$1,500,000

Explanation: The funding would be used to support infrastructure upgrades to a previously vacant facility for conversion into a full-time homeless shelter and resilience center. The project is an appropriate use of taxpayer funds because it would support temporary safe shelter for persons experiencing homelessness who can receive wrap-around services as they work towards securing safe, permanent housing.

**Project Sponsor: Sacramento County Department of Airports**

Project Name: Mather Airport (KMRH), Rehabilitate Taxiway D and D1

Project Location: 10425 Norden Ave, Mather, CA 95655

Requested Amount: \$2,000,000

Explanation: The funding would be used for the rehabilitation of taxiways D and D1 that connect the north apron and general aviation apron to both runways. The project is an appropriate use of taxpayer funds because the funding would improve safety and support increased capacity at a growing regional air cargo and general aviation hub and reduce maintenance costs that could impair operations if unaddressed.

**Project Sponsor: Sacramento County Department of Airports**

Project Name: Sacramento International Airport (KSMF), West Airfield Apron Rehab Project

Project Location: 6900 Airport Blvd, Sacramento, CA, 95837.

Requested Amount: \$1,250,000

Explanation: The funding would be used for the rehabilitation of the aircraft apron in the west airfield area adjacent to Concourse B and the Air Cargo apron. The project is an appropriate use of taxpayer funds because it would reduce ongoing maintenance costs that are being spent to maintain the apron in its current condition and allow for expanded operations at SMF.

**Project Sponsor: Sacramento Regional Transit District**

Project Name: Sacramento Regional Transit Bus Maintenance Facility #2 Hydrogen Fueling Station

Project Location: 3701 Dudley Blvd, McClellan, CA 95652.

Requested Amount: \$4,000,000

Explanation: The funding would be used for the construction of a permanent hydrogen fueling station infrastructure at McClellan Bus Maintenance Facility (BMF-2). The project is an appropriate use of taxpayer funds because it would support the transition to a zero-emission public transit fleet and help address the air quality issues the region faces from transportation emissions.

You can find out more about these projects and submission from previous fiscal years [here](#):

Active Grant Opportunities

**Department of Education - Federal TRIO Programs: Student Support Services (SSS) Program ([Link](#))**

Description: The Department of Education (Department) is issuing a notice inviting applications for new awards for fiscal year (FY) 2025 for the Student Support Services (SSS) Program

Student Support Services (SSS) Program works to increase number of disadvantaged students, including low-income college students, first-generation college students, and college students with disabilities, who successfully complete a program of study at the postsecondary level. The support services that are provided should increase the retention and graduation rates for these categories of students and facilitate their transfer from two-year to four-year colleges and universities. The support services should also foster an institutional climate that supports the success of students who are limited English proficient, students from groups that are historically underrepresented in postsecondary education, students with disabilities, students who are homeless children and youths, students who are in foster care or are aging out of the foster care system, and other disconnected students. Student support services should also improve the financial and economic literacy of students.

2 competitive preference priorities for FY25 and beyond:

*Competitive Preference Priority 1— Meeting Student Social, Emotional, and Academic Needs (up to 3 points).* Projects that are designed to improve students’ social, emotional, academic, and career development needs, with a focus on underserved students, by creating education and work-based settings that are supportive, positive, identity-safe and inclusive, including with regard to race, ethnicity, culture, language, and disability status, through the following activity:

Supporting students to engage in high-quality, real-world, hands-on learning that is aligned with classroom instruction and takes place in community-based settings, such as apprenticeships, pre-apprenticeships, work-based learning, and service learning, and in civic activities, that allow students to apply their knowledge and skills, strengthen their employability skills, such as critical thinking, complex problem solving, and effective communication, and access career exploration opportunities.

*Competitive Preference Priority 2— Increasing Postsecondary Education Access, Affordability, Completion, and Post-Enrollment Success (up to 5 points).* Projects that are designed to increase postsecondary access, affordability, completion, and success for



underserved students by addressing one or both of the following priority areas: (a) Increasing postsecondary education access and reducing the cost of college by creating clearer pathways for students between institutions and making transfer of course credits more seamless and transparent (up to 2 points). (b) Establishing a system of high quality data collection and analysis, such as data on enrollment, persistence, retention, completion, and post-college outcomes, for transparency, accountability, and institutional improvement (up to 3 points).

Estimated Total Program Funding: \$381,883,715

Expected Number of New Awards: 1,159

Estimated Range of Awards:

\$148,181–\$1,659,366.

Estimated Average Size of Awards:

\$324,456.

Who can apply:

- Private institutions of higher education
- Public and State controlled institutions of higher education

Cost-share: Not less than 33 percent of the total amount of the SSS Program funds used for this aid.

Deadline: **July 15, 2024**

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### **Environmental Protection Agency - Clean Heavy-Duty Vehicles Grants ([Link](#))**

Description: This notice announces the availability of funds and solicits applications from eligible entities to incentivize and accelerate the replacement of existing non-ZE Class 6 and 7 heavy-duty vehicles with Zero Emission (ZE) vehicles. The funding to support ZE vehicles will benefit communities across the United States (U.S.), especially communities that are disproportionately burdened by air pollution and marginalized by underinvestment.

This NOFO includes two sub-programs: the School Bus Sub-Program and the Vocational Vehicles Sub-Program. The School Bus Sub-Program is for applicants replacing school buses; the Vocational Vehicles Sub-Program is for applicants replacing non-school bus Class 6/7 vehicles. The EPA is providing two separate competitions under this single NOFO to meet the needs of diverse potential recipients and encourage participation in the CHDV Grants.

The EPA intends to award approximately 70 percent of the total funding to projects replacing school buses under the School Bus Sub-Program and approximately 30 percent of the total funding to projects replacing non-school bus Class 6/7 heavy-duty vehicles under the Vocational Vehicles Sub-Program. Additional detail about the number and amount of awards under each sub-program are provided below.

#### Eligible Activities

Eligible activities under these sub-programs include:

- The replacement of existing ICE school buses and other Class 6 and Class 7 vehicles with ZE school buses and heavy-duty vehicles;
- Purchasing, installing, operating, and maintaining infrastructure needed to charge, fuel, or maintain ZE vehicles; and
- Workforce development and training to support the maintenance, charging, fueling, and operation of ZE vehicles.

Applicants must propose to replace eligible vehicles with comparable, eligible ZE vehicles. Existing vehicles must be disposed of (i.e., scrapped, sold, or donated) according to program guidelines.

Estimated total program funding: \$932,000,000

Total expected awards: 40-160

Expected Award Size: \$500,000 to \$60,000,000

Period of Performance: up to 24 months

The EPA anticipates awarding different levels of funding for each of the EPA's ten region with \$218,000,000 going to EPA Region 9 where California is located.

Who can apply:

1. States, including U.S. territories;
2. Municipalities, including public school districts;
3. Indian Tribes; and
4. Nonprofit school transportation associations.

Cost-share: Varying cost-share based on vehicle type and per-vehicle funding cap

Deadline: July 25, 2024

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**Department of Health and Human Services / Administration for Children and Families –  
Community Economic Development Projects ([Link](#))**

Description: This program provides funding to Community Development Corporations (CDCs) for projects that will address the economic needs of individuals with low incomes by creating quality jobs and businesses and providing wraparound services.

The CED (Community Economic Development) program is based on three pillars:

- (1) Creating new high-quality, permanent, full-time jobs for individuals with low Incomes
- (2) Addressing barriers to employment by providing wraparound services that focus on the needs of the individuals with low incomes hired into jobs created through CED
- (3) Promoting community revitalization by infusing funding into local communities to support economic development.

CED funds may be used for the start-up or expansion activities of participating businesses, as consistent with 45 CFR part 75. This includes:

- Start-up capital for operating expenses, such as salaries, facilities, and equipment that will be replaced by projected earnings.
- Loans to identified, viable, participating businesses.
- Equity or stock investment in identified, viable, participating businesses.
- Providing support services to employees of the participating businesses. You can provide support services either directly or in partnership with service providers.
- Construction.
- Other types of business development activities that lead to measurable job creation.
- Travel for key project staff to attend ACF-sponsored workshops/conferences/ recipient orientations.

*Minimum Number of Jobs:*

To ensure CED-funded projects make an impact in the communities they serve, CED projects must create a minimum number of jobs for individuals with low incomes based on total award

funding and project type. Projects that involve construction are not expected to create jobs until construction is complete. Projects that do not involve

construction can begin job creation earlier within the project period. Therefore, projects involving construction are expected to create fewer jobs than those that do not involve construction.

Projects involving construction activities must create a minimum number of jobs based on the following formula: [Total Amount of Federal CED Funds Awarded] divided by [\$32,000] = [Minimum Number of Jobs to be Created]

For example, if a recipient is awarded \$800,000 in federal CED funds, it must use that money to conduct activities that will create at least 25 jobs ( $\$800,000 \div \$32,000 = 25$ ).

Projects that do not involve construction activities must create a minimum number of jobs based on the following formula: [Total Amount of Federal CED Funds Awarded] divided by [\$27,000] = [Minimum Number of Jobs to be Created].

For example, if a recipient implementing a non-construction project is awarded \$800,000 in federal CED funds, it must use that money to conduct activities that will create at least 29 jobs ( $\$800,000 \div \$27,000 = 29$ ).

*Award Info:*

Estimated total program funding: \$13,000,000

Total expected awards: 17

Minimum award amount (award floor): \$100,000

Maximum award amount (award ceiling): \$800,000

Funding periods: 36-month period of performance with one 36-month budget period for projects not involving construction; 48-month period of performance with one 48-month budget period for projects involving construction.

Who can apply:

Entities that meet all three of the following criteria may apply:

- Private, nonprofit CDC with 501(c)(3) status.
- Articles of incorporation or bylaws demonstrate that the CDC has a principal purpose of planning, developing, or managing low-income housing or CED activities.
- The CDC's Board of Directors has representation from each of the following: community residents, business leaders, and civic leaders.
- Individuals, including sole proprietorships, and foreign entities may not apply.

Cost-share: No cost-sharing requirement

Deadline: July 17, 2024

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**Department of Housing and Urban Development - Community Compass Technical Assistance and Capacity Building Program ([Link](#))**

Description:

Community Compass is HUD's integrated technical assistance (TA) and capacity building initiative. Community Compass helps customers navigate complex housing and community development challenges. It equips them with knowledge, skills, tools, and capacity to implement HUD's programs and policies. Community Compass provides effective administrative and managerial oversight of HUD funding. Community Compass is centrally managed by HUD Headquarters with the involvement of our Regional, Field, and Area

Offices. Community Compass brings together TA investments from across HUD program offices, including the offices of Community Planning and Development, Fair Housing and Equal Opportunity, Housing, and Public and Indian Housing. This cross-funding approach allows TA to address the needs of grantees and subgrant.

HUD will use the applications received through this NOFO and the resulting application scores to make awards for FY 2023 TCTA and FY 2024 Community Compass. We will use the same scores and award methodology to make new Community Compass awards for FY 2025 appropriations.

*Community Compass Eligible Activities:*

- Needs Assessment
- Direct TA and Capacity Building Engagements
- Develop and Maintain Tools and Products.
- Self-Directed and Group Learning
- Knowledge management
- Data analysis, reporting, and performance measurement
- NAHASDA Allocation Formula Administration and Negotiated Rulemaking and
- Consultation Support
- Administrative
- Coordination Activities

Estimated Total Program Funding available: \$88,500,000

Expected Number of Awards: 45 awards for FY24 Community Compass Funding – HUD may award FY 2025 funds based on this single NOFO competition. We expect FY 2025 funding sources to be comparable to those listed above for FY 2023/2024.

Who can apply:

- 00 (State governments)
- 01 (County governments)
- 02 (City or township governments)
- 04 (Special district governments)
- 06 (Public and State controlled institutions of higher education)
- 08 (Public housing authorities/Indian housing authorities)
- 12 (Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education)
- 13 (Nonprofits without 501(c)(3) status with the IRS, other than institutions of higher education) 20 (Private institutions of higher education)
- 22 (For profit organizations other than small businesses)
- 23 (Small businesses)
- 25 (Others (see text field entitled "Additional Information on Eligibility" for clarification)) Hispanic-serving Institution (HSIs)
- Historically Black Colleges and Universities (HBCUs)
- Tribally Controlled Colleges and Universities (TCCUs)
- Alaska Native and Native Hawaiian Serving Institutions (ANNH)
- U.S. territory or possession

Cost-share: This program does not require cost sharing or matching

Deadline: June 20, 2024

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**Department of Justice / Bureau of Justice Assistance - FY24 Matthew Shepard and James Byrd, Jr. Hate Crimes Program ([Link](#))**

Description: The program will support efforts by state, local, and tribal law enforcement and prosecution agencies and their partners in conducting outreach, educating practitioners and the public, enhancing victim reporting tools, and investigating and prosecuting hate crimes committed on the basis of a victim’s perceived or actual race, color, religion, national origin, sexual orientation, gender, gender identity, or disability.

The Shepard-Byrd Hate Crimes Program explores opportunities to support and encourage the establishment of partnerships between law enforcement and prosecution agencies and community-based organizations to prevent discrimination, bullying, harassment, and hate crimes. It also seeks to improve victim reporting of hate incidents and crimes and law enforcement reporting of hate crimes. Finally, this program may be used to address the unique needs of schools, colleges, and universities in preventing and addressing hate crimes and incidents.

The FY24 NOFO proposes funding in three different categories:

*Category One: City or County Demonstration Projects*

Category one is designed to support hate crimes prevention, intervention, investigation, and prosecution initiatives focused on serving one jurisdiction for a maximum of \$100,000 per year. Agencies that serve only one jurisdiction are eligible for an additional \$325,000 for demonstration programs that include a heavy emphasis on increasing victim reporting and/or on ensuring accurate reporting of data to the FBI’s National Incident Based Reporting System (NIBRS). Category one applications that include the demonstration program focuses are eligible for a maximum award of \$725,000.

*Category Two: State or Regional Initiatives*

Category two is designed to support hate crimes prevention, intervention, investigation, and prosecution initiatives that includes coordination among multiple jurisdictions. Category two includes applications from single agencies (including county agencies) that serve multiple municipalities. Applications under this program are eligible \$100,000 per year per jurisdiction served for a maximum award amount of \$2,000,000.

*Category Three: Strategic and Resiliency Planning*

Category three is designed to support jurisdictions in strategic and resiliency planning to address hate crimes. This category can help facilitate the development of a coordinated approach to preventing and investigating hate crimes across federal, state, local, education, and community partners.

Estimated total program funding: \$11,100,000

Anticipated Number of Awards: 15

Category 1: 9

Category 2: 2

Category 3: 4

Anticipated Maximum Dollar Amount per Award: Up to \$2,000,000

Category 1 anticipated maximum amount: Up to \$725,000

Category 2 anticipated maximum amount: Up to \$2,000,000

Category 3 anticipated maximum amount: Up to \$150,000

Period of Performance: 48 (24 for Category 3)

Who can apply:

- State, local, and tribal law enforcement and prosecution agencies. Tribal law enforcement and prosecution agencies must be from Federally recognized Indian tribal governments that perform law enforcement functions (as determined by the Secretary of the Interior).

Cost-share: No cost-sharing requirement

**Deadline: July 18, 2024**

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**Department of Justice / Office of Juvenile Justice Delinquency Prevention - FY24  
Enhancing School Capacity To Address Youth Violence ([Link](#))**

Description: The program seeks to support targeted efforts to address youth violence through implementing evidence-based prevention and intervention efforts in a school-based setting (K–12th grade only). The goals of the program are to (1) reduce the incidence of school violence through improved school safety and climate and (2) prevent youth violence, delinquency, and victimization in the targeted community.

Through this initiative, OJJDP expects applicants to utilize a collaborative approach between schools and community-based organizations (CBOs) to develop and implement these strategies. Funded sites under this initiative will operate from the following three principles:

- Relationships between schools and CBOs require open lines of communication and a shared commitment at the leadership level to accomplish the core goal of increasing school safety.
- Key contributors to youth violence include risk factors within the individual, family, and school/community domains. Funded strategies must address all three to be successful.
- Families are critical partners in dealing with school violence, and their engagement is a critical ingredient for success.

NOTE: This solicitation is funded to support the purposes authorized under the Students, Teachers, and Officers Preventing School Violence Act of 2018 (or STOP School Violence Act). Funds may not be used for the purchase of target-hardening equipment to secure schools, such as cameras, security systems, fencing, locks, etc. In addition, these funds may not be used to pay for armed security officers or school resource officers. Applicants interested in funding for target hardening should refer to the Office of Community Oriented Policing Services (COPS) School Violence Prevention Program (SVPP).

Estimated total program funding: \$23,000,000

Total expected awards: 23

Expected Award Size: Up to \$1,000,000

Period of Performance: 36 months

Who can apply:

- State governments
- City or township governments
- Public- and state-controlled institutions of higher education
- County governments
- Native American Tribal organizations (other than federally recognized Tribal governments)
- Native American Tribal governments (federally recognized)
- Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher

education

- Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education
- Private institutions of higher education
- For-profit organizations other than small businesses
- Independent school districts
- Other - units of local government (such as towns, boroughs, parishes, villages, or other general purpose political subdivisions of a state)

Cost-share: No cost-sharing requirement

**Deadline: June 10, 2024**

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### **National Endowment for the Arts – Our Town, FY2025 ([Link](#))**

Description: Our Town is the NEA’s creative placemaking grants program. Through project-based funding, the program supports activities that integrate arts, culture, and design into local efforts that strengthen communities over the long term. Our Town projects engage a wide range of local stakeholders in efforts to advance local economic, physical, and/or social outcomes in communities. Competitive projects are responsive to unique local conditions, develop meaningful and substantive engagement in communities, center equity, advance artful lives, and lay the groundwork for long-term systems change.

Our Town proposals must demonstrate a specific role for arts, culture, and design as part of strategies for strengthening local communities, ultimately centering equity and laying the groundwork for long-term systems change tailored to community needs and opportunities. Projects should be place specific and rooted within the community’s unique identity.

Our Town projects are intended to be catalytic. Our Town projects are art and design-centric, community projects intended to benefit that specific community. Projects may support new activities, or new phases of a previously funded or ongoing project, as well as establish new or deepen existing cross-sector partnerships. Projects may work to advance a specific local economic, physical, or social change. Or, a project may aim to address systems change directly at an emerging or more advanced stage of development. Our Town projects are as much about the community-engagement process as they are about any artistic product (work of art, performance, design plan, series of workshops, report, etc.). Artistic products should appear as collaborative strategies in projects to accomplish a wider community goal; in other words, they should serve as a means to achieve a broader community-identified end.

Grant Amounts: Awards will range from \$25,000 to \$150,000.

Who can apply:

Organizations eligible to apply include:

- Nonprofit, tax-exempt 501(c)(3), U.S. organizations;
- Nonprofit institutions of higher education;
- Units of local government; or
- Federally recognized tribal communities or tribes.

Applicant organizations must have completed at least 3 years of arts programming prior to the application deadline.

Cost-share: All grants require a nonfederal cost share/match of at least 1 to 1

**Deadline: August 1, 2024**

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### **Department of Transportation - FY24 Stage 1 SMART Grants Notice of Funding Opportunity ([Link](#))**

Description: Funds for the fiscal year (FY) 2024 Stage 1 SMART Grants Program are to be awarded on a competitive basis to conduct demonstration projects focused on advanced smart

city or community technologies and systems to improve transportation efficiency and safety.

The SMART Grants Program includes two stages: Stage 1 Planning and Prototyping Grants (Stage 1 grants) and Stage 2 Implementation Grants (Stage 2 grants). The program structure is based on a belief that planning, prototyping, and partnership are critical to advancing the state of the practice for data and technology projects in the public sector. **USDOT anticipates that only recipients of Stage 1 Planning and Prototyping Grants will be eligible for Stage 2 Implementation Grants.**

As established in law, projects funded by the SMART Grants Program use advanced data, technology, and applications to provide significant benefits to a local area, a State, a region, or the United States. These benefits align to the following categories:

- Safety and reliability: Improve the safety of systems for pedestrians, bicyclists, and the broader traveling public. Improve emergency response.
- Resiliency: Increase the reliability and resiliency of the transportation system, including cybersecurity and resiliency and adaptation to climate change effects.
- Equity and access: Connect or expand access for underserved or disadvantaged populations. Improve access to jobs, education, and essential services.
- Climate: Reduce congestion and/or air pollution, including greenhouse gas emissions. Improve energy efficiency.
- Partnerships: Contribute to economic competitiveness and incentivize private sector investments or partnerships, including technical and financial commitments on the proposed solution. Demonstrate committed leadership and capacity from the applicant, partners, and community.
- Integration: Improve integration of systems and promote connectivity of infrastructure, connected vehicles, pedestrians, bicyclists, and the broader traveling public.

Estimated total program funding: \$50,000,000 for Stage 1 grants

Anticipated Number of Awards: 30

Grant award size: Minimum of \$250,000 up to \$2,000,000

Who can apply:

- A State
- a political subdivision of a State;
- a federally recognized Tribal government;
- a public transit agency or authority;
- public toll authority;
- a metropolitan planning organization; or
- a group of two or more eligible entities applying through a single lead applicant (Group Application).

Cost-share: No cost-share for this program

**Deadline: July 12, 2024**

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**Department of Transportation /Federal Transit Administration - FY2024 Pilot Program for Transit-Oriented Development (TOD) Planning ([Link](#))**

Description: The Pilot Program for TOD Planning provides funding to communities to integrate land use and transportation planning in new fixed guideway and core capacity transit project corridors. As required by statute, any comprehensive or site-specific planning funded through the pilot program must examine ways to improve economic development and ridership potential, foster multimodal connectivity and accessibility, improve transit access for pedestrian and bicycle traffic, engage the private sector, identify infrastructure needs, and enable mixed-use development near transit stations.

This program supports FTA’s priorities and objectives through investments that (1) renew our transit systems, (2) reduce greenhouse gas emissions from public transportation, (3) advance



racial equity by removing transportation-related disparities to all populations within a project area and increasing equitable access to project benefits, (4) maintain and create good-paying jobs with a free and fair choice to join a union, and (5) connect communities by increasing access to affordable transportation options.

Substantial deliverables may include, but are not restricted to the following:

(A) A comprehensive TOD plan report that includes corridor development policies and station development plans comprising the corridor or the specific site, a proposed timeline, and recommended financing strategies for these plans;

(B) A strategic plan report that includes corridor or site-specific planning strategies and program recommendations to support comprehensive planning;

(C) Revised TOD-focused zoning codes and/or resolutions;

(D) A report evaluating and recommending financial tools to encourage TOD implementation such as land banking, value capture, and development financing; and

(E) A plan with supportive policies for pedestrian or bicycle connectivity that reduces barriers to active transportation spines.

(F) Policies to encourage affordable housing, such as:

(1) Strategic policies that reduce regulatory barriers to the development of affordable housing or infill development (e.g., inclusionary zoning that specifies a percentage of new units are affordable for targeted incomes, the provision of density bonuses for the creation of affordable housing units or a partnership with a community development corporation to accelerate affordable housing plans);

(2) Policies that support affordable rental opportunities;

(3) Policies that relax parking standards and reduce parking minimums;

(4) Policies that support permanent affordable housing for disadvantaged groups in areas with high incidence rates of homelessness; and

(5) Policies that encourage streamlined permitting for affordable housing units;

(G) Policies to encourage TOD, including actions that reduce regulatory barriers that unnecessarily raise the costs of housing development or impede the development of affordable housing;

(H) Policies to encourage TOD, including actions that increase access to environmental justice populations, reduce greenhouse gas emissions, and reduce the effects of climate change;

(I) Local or regional resolutions to implement TOD plans and/or establish TOD funding mechanisms;

(J) TOD and affordable housing plans or policies that encourage coordination efforts between transportation and housing agencies or community development corporations, or

(K) Policies to prioritize TOD in areas with high incidence rates of homelessness for localities to address homelessness holistically through their planning processes.

Estimated total program funding: \$10,496,164

Anticipated Number of Awards: 20

Who can apply:

Applicants to the TOD Pilot Program must be a State, U.S. Territory, or local governmental authority as well as an FTA grant recipient (i.e., existing direct or designated recipients) as of the publication date of this Notice of Funding Opportunity (NOFO). Additionally, applicants

must be the project sponsor of an eligible transit capital project or an entity with land use planning authority in the project corridor of an eligible transit capital project.

Cost-share:

Generally, 20% local cost-share with some cases planning activities that assist parts of an urbanized area or rural area with lower population density or lower average income levels compared to the adjoining area are eligible to receive a Federal funding share of no less than 90 percent and applicants may request a share up to 100 percent if requirements provided in 49 U.S.C 5305(f) are met.

**Deadline: July 22, 2024**

Local Funding Opportunities
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**City of Sacramento | Forward Together Action Plan Pilot Grant Program for Neighborhood and Commercial Corridor Revitalization ([Link](#))**

For non-profits, businesses and individuals located in and around Marysville and Del Paso boulevards to fund community-led initiatives aligning with the recently adopted [Forward Together Action Plan](#) and support actions enhancing housing, employment, retail, and community experiences.

The Pilot Grant features two grant types, and each grant type asks the applicant to propose actions that align with the [Action Plan](#). Proposals must include clear timelines, budget and actions that benefit the people and businesses within the Action Plan [study area](#). The total amount of funding available is \$700,000.

**Collaborative Impact Grant**

This grant is for organizations and businesses to collaborate on a single proposal that will achieve multiple actions listed in the Action Plan.

- \$500,000 in total funding available.
- Up to four (4) grants are anticipated to be awarded.
- Eligible applications are from nonprofits, community-based organizations, business and property owners, faith-based institutions, and other organizational stakeholders.

**Action Grant**

This grant is intended to fund projects that deliver tangible results and impact within 12 months or less.

- \$200,000 in total funding available.
- Up to thirty (30) grants are anticipated to be awarded.
- For organizations, businesses, individuals, artists, entrepreneurs, nonprofits, and others to apply – either on their own, or in partnership – to address a goal, strategy, or action in the Forward Together Action Plan.

**Application Deadline:** August 5, 2024 at 11:59 p.m.

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If you have any questions about this newsletter or federal funding opportunities, please reach out to Anthony Uribe in our Sacramento County office at [anthony.uribe@mail.house.gov](mailto:anthony.uribe@mail.house.gov) and Kelvin Lum in our DC office at [kelvin.lum@mail.house.gov](mailto:kelvin.lum@mail.house.gov).

Be well,

Ami Bera, M.D.

Member of Congress, CA-06

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## RECLAMATION DISTRICT 1000

DATE: JUNE 14, 2024

AGENDA ITEM NO. 4.2

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**TITLE: Operations Manager's Report – June 2024**

**SUBJECT: Update on Activities Since the May 2024 Board of Trustees Meeting**

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### EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board and serve as the official record of the activities the District's field staff engaged in for the month of May 2024. As well as provide information regarding District facility use and local weather impacts on District facilities and river levels. Noteworthy activities include mowing the inner and outer perimeters of the District, aquatic herbicide applications in areas such as the Main Drain, and Fisherman's Lake. Additionally, staff carried out numerous homeless encampment removals along the NEMDC and Main Drainage Canal. Crews completed an 24-inch culvert replacement project Along the O Drain.

The Operations Manager's report was created to provide monthly updates to the Board of Trustees on field-related activities within the District boundaries, as well as provide a historical record. This allows for the District and the public an opportunity to refer back to data trends over time regarding the weather impact on District facilities, crew activities, and local river and canal conditions as well as general District activities from month to month.

### RECOMMENDATION:

There are no staff recommendations, the information provided is strictly informational.

### ATTACHMENTS:

1. Operations Manager's Report Data Sheet

### STAFF RESPONSIBLE FOR REPORT:

Handwritten signature of Gabriel J. Holleman in blue ink.

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Gabriel J. Holleman, Operations Manager

Date: 06/07/2024

Handwritten signature of Kevin L. King in blue ink.

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Kevin L. King, General Manager

Date: 06/07/2024



## Operations Manager's Report June 2024

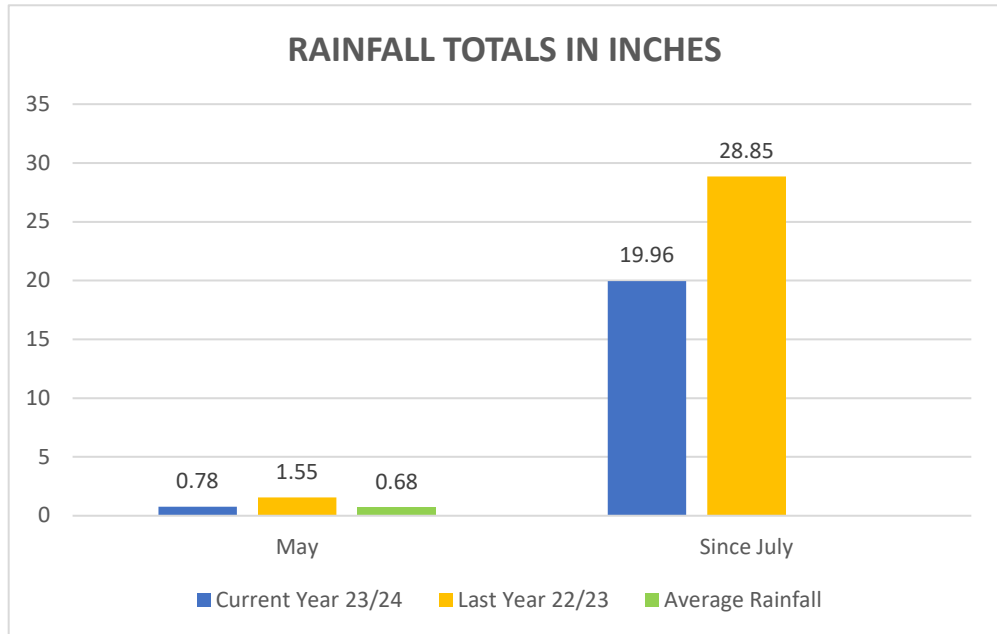
### Rain Fall Totals: May 2024

Rain Totals = .78"

May Average = .68"

Rain Totals Since

July 1, 2023= 19.96"



### FY 23/24 Monthly Totals:

July = 0

August = 0

September = 0

October = 1.21"

November = .58"

December = 2.58"

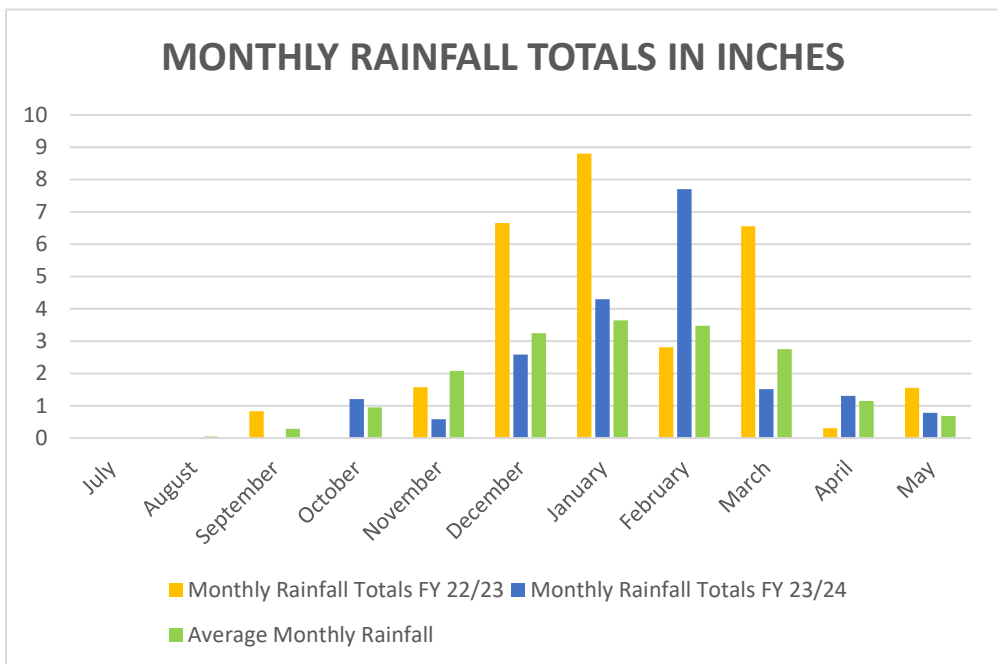
January = 4.3"

February = 7.7"

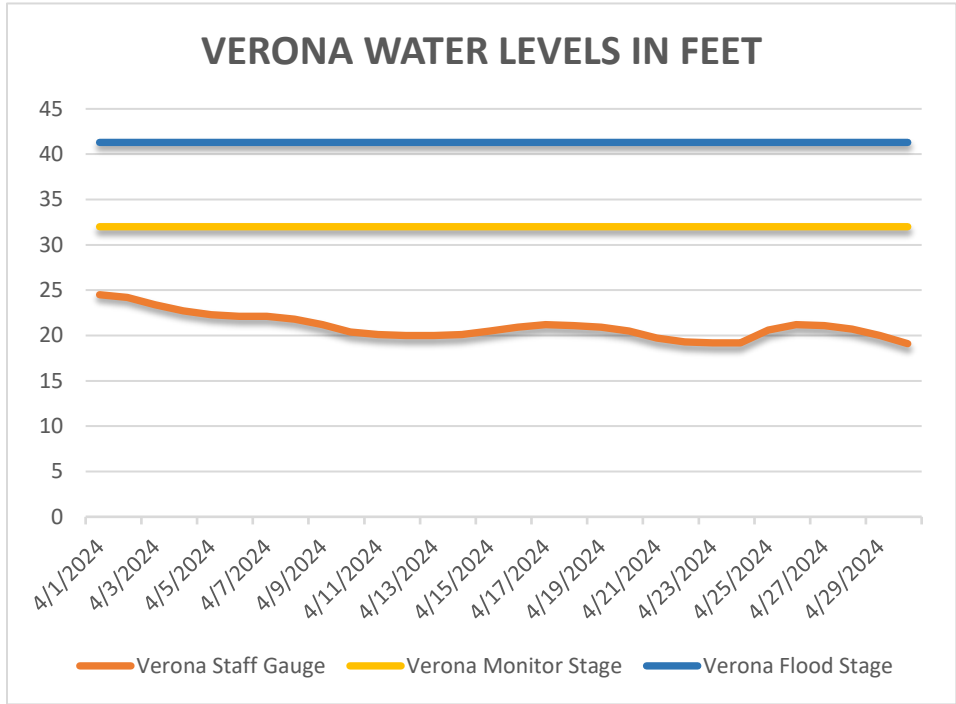
March = 1.51"

April = 1.31"

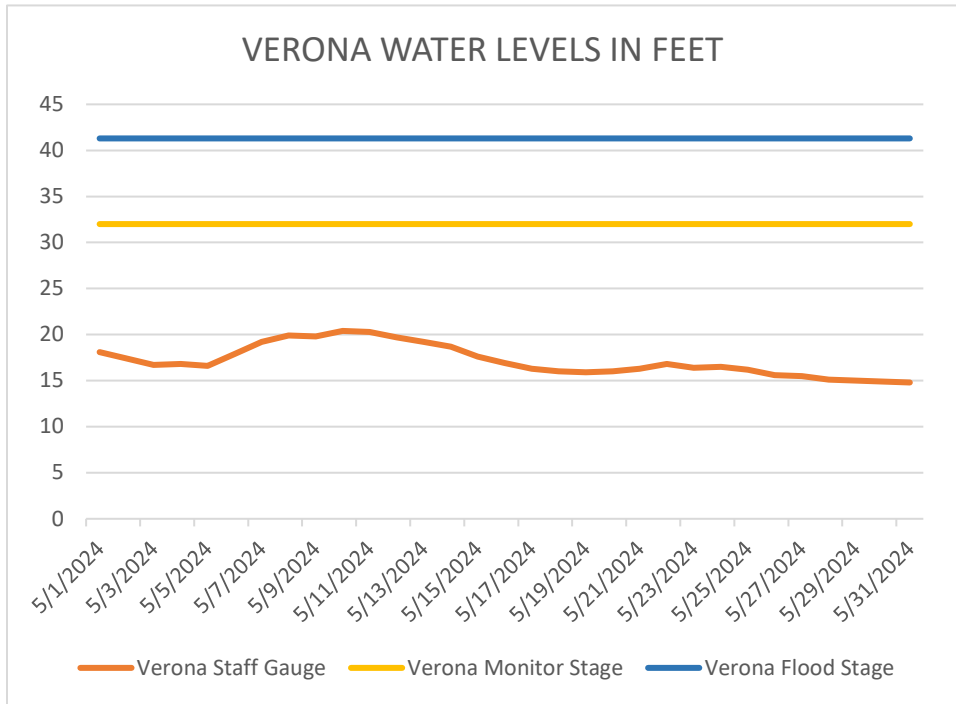
May = .48"



**Verona River Levels:**  
 H: 20.4'  
 L: 14.8'  
 Monitor Level: 32'  
 Flood Stage: 41.3'



**I Street River Levels:**  
 H: 12.6'  
 L: 7.8'  
 Monitor Level: 27.5'  
 Flood Stage: 33.5'



The chart below represents various activities the field crew spent their time working on during the month of May 2024.

RD 1000 Field Crew	*Field Hours Worked	Activity
	404	Mowing
	169	Garbage/Debris Removal
	164	Equipment Maintenance & Repairs
	88	Ditch Maintenance

\*Hours worked do not include the Operations Manager's time.

### Pumping

There were no pumping operations conducted in the month of May.

### Safety Topics for the Month of May

Fall Prevention – Avoiding Falls While Using Portable Ladders

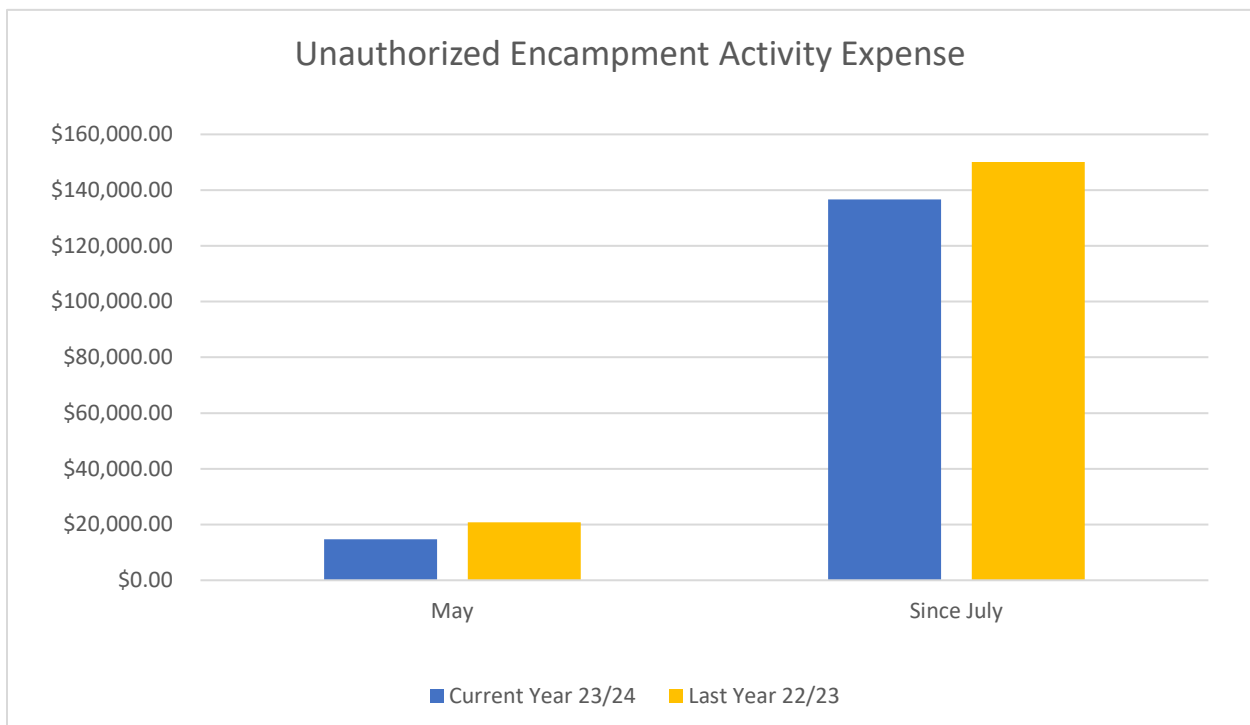
Fall Prevention – Avoiding Falls While Working on Scaffolding

Portable Fire Extinguishers – Proper Selection

Portable Fire Extinguishers – How Do They Extinguish Fires?

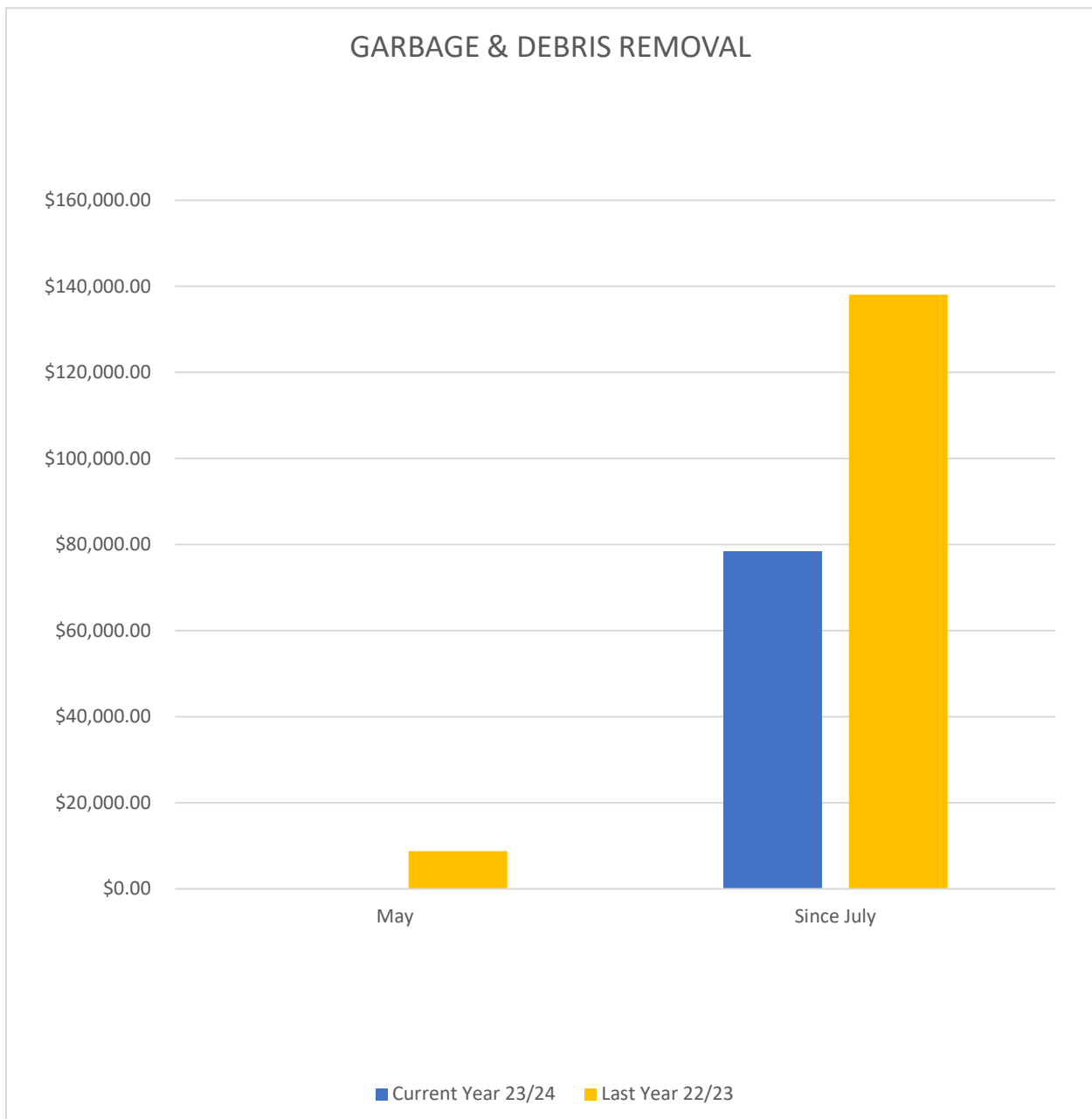
**Unauthorized Encampment Activity** During the month of May, the District spent a total of 169.50 hours on unauthorized encampment related activities, with a total cost to the District of \$14,738. This total includes labor and equipment costs.

**Unauthorized Encampment Activity – Year to Date** This fiscal year to date the District has spent a total of 1243 crew hours on unauthorized encampment activity for a total cost to the district of \$136,667. This total includes labor and equipment costs.



**Garbage & Debris Activity** – During the month of May, the District spent a total of 15 crew hours on garbage removal activities with at total cost to the District of \$2555.05. This total includes labor and equipment costs.

**Garbage & Debris Activity – Year to Date** This fiscal year to date the District spent a total of 465.5 crew hours on garbage removal activities with at total cost to the District of \$78,544.50. This total includes labor and equipment costs.





Maintenance Work Schedule		1-May Through 31-May		
Crew 1	1-May	8-May	15-May	22-May
<b>Beto Gutierrez</b>				
Truck # 57	<ul style="list-style-type: none"> <li>* Performed mowing activities along Garden Hwy</li> <li>* Homeless encampment postings/removals along the Main Drain</li> </ul>	<ul style="list-style-type: none"> <li>* Homeless encampment postings/removals along the NEMDC</li> <li>* Performed mowing activities along Garden Hwy</li> <li>* Mechanically cleaned the M-4 Ditch</li> </ul>	<ul style="list-style-type: none"> <li>* Culvert replacement along the O Drain</li> <li>* Performed temporary repairs to a crossing along the Plant 2 channel</li> <li>* Homeless encampment removals along the Main Drain</li> </ul>	<ul style="list-style-type: none"> <li>* Beaver damage repairs along the E Drain</li> <li>* Mowing activities along East Levee</li> <li>* Aquatic treatment in the Main Drain</li> </ul>
<b>Crew 2</b>	<b>1-May</b>	<b>8-May</b>	<b>15-May</b>	<b>22-May</b>
<b>Jose Ramirez</b>				
Truck # 56	<ul style="list-style-type: none"> <li>* Erosion repair along the Plant #2 channel</li> <li>* Homeless encampment postings/removals along the Main Drain</li> </ul>	<ul style="list-style-type: none"> <li>* Homeless encampment postings/removals along the NEMDC</li> <li>* Performed mowing activities along Garden Hwy</li> </ul>	<ul style="list-style-type: none"> <li>* Culvert replacement along the O Drain</li> <li>* Performed temporary repairs to a crossing along the Plant 2 channel</li> <li>* Homeless encampment removals along the Main Drain</li> <li>* Corp Yard office demo/preparation</li> </ul>	<ul style="list-style-type: none"> <li>* Elkhorn gate replacement with Bryan Hall</li> <li>* Mowing activities and mechanically cleaned ditch along Radio Road</li> <li>* Corp Yard office demo/preparation</li> <li>* Mowing activities along East Levee</li> </ul>
<b>Crew 3</b>	<b>1-May</b>	<b>8-May</b>	<b>15-May</b>	<b>22-May</b>
<b>Taylor Tikalsky</b>				
Truck # 55	<ul style="list-style-type: none"> <li>* Performed mowing activities along Garden Hwy</li> <li>* Homeless encampment postings/removals along the Main Drain</li> </ul>	<ul style="list-style-type: none"> <li>* Performed mowing activities along Garden Hwy and Zone D</li> </ul>	<ul style="list-style-type: none"> <li>* Performed mowing activities along the Main Drain and Cross Canal</li> <li>* Homeless encampment postings/removals along the Main Drain</li> </ul>	<ul style="list-style-type: none"> <li>* Performed mowing activities along the Main Drain, Cross Canal and Fisherman's Lake</li> </ul>
<b>Crew 4</b>	<b>1-May</b>	<b>8-May</b>	<b>15-May</b>	<b>22-May</b>
<b>Bryan Hall</b>				
Truck # 69	<ul style="list-style-type: none"> <li>* Unit #45- Repaired electrical and DPF system</li> <li>* Replaced Elkhorn Gate camera SD card.</li> <li>* Shop Inventory</li> <li>* Checked SD card on security camera and checked access gates at Elkhorn/E. Levee.</li> <li>* Unit #22- Repaired tarp arm</li> <li>* Repaired gates at Elkhorn/E. Levee Rd and checked security camera for activity.</li> <li>* Unit #37 - Diagnosed steering system and repaired mower sliding mechanism</li> </ul>	<ul style="list-style-type: none"> <li>* Unit #45- PTO Shaft diagnosis and repairs</li> <li>* Elkhorn gate fabrication</li> <li>* Unit #52- Hydraulic system repairs</li> <li>* Unit #37- Ball joint replacements</li> <li>* Unit #22- Transported to Corp Yard</li> </ul>	<ul style="list-style-type: none"> <li>* Unit #17- Hydraulic system repairs</li> <li>* Unit #52- Replaced cutter shaft yoke, bearings and hydraulic hose</li> <li>* Unit #53- Replaced rear window</li> </ul>	<ul style="list-style-type: none"> <li>* Elkhorn gate fabrication and Install</li> <li>* Unit #37 - Axle king pin replacement and diagnosed starting system</li> <li>* Corp Yard office demo/preparation</li> <li>* Unit #53 - Repaired damage wiring</li> <li>* Moved and installed ice machine from break room to auto shop</li> </ul>
<b>Crew 5</b>	<b>1-May</b>	<b>8-May</b>	<b>15-May</b>	<b>22-May</b>
<b>Ray Lewis</b>				
Truck: #58	<ul style="list-style-type: none"> <li>* Performed mowing activities along Garden Hwy</li> <li>* Homeless encampment postings/removals along the Main Drain</li> </ul>	<ul style="list-style-type: none"> <li>* Performed mowing activities along Garden Hwy and Zone D</li> </ul>	<ul style="list-style-type: none"> <li>* Performed mowing activities along the Main Drain and Cross Canal</li> <li>* Homeless encampment postings/removals along the Main Drain</li> </ul>	<ul style="list-style-type: none"> <li>* Performed mowing activities along Fisherman's Lake and the Cross Canal</li> </ul>
<b>Crew 6</b>	<b>1-May</b>	<b>8-May</b>	<b>15-May</b>	<b>22-May</b>
<b>Mark Jenkins</b>				
Truck #60	<ul style="list-style-type: none"> <li>* Erosion repair along the Plant #2 channel</li> <li>* Homeless encampment postings/removals along the Main Drain</li> </ul>	<ul style="list-style-type: none"> <li>* Homeless encampment postings/removals along the NEMDC</li> <li>* Performed mowing activities along Garden Hwy</li> </ul>	<ul style="list-style-type: none"> <li>* Culvert replacement along the O Drain</li> <li>* Performed temporary repairs to a crossing along the Plant 2 channel</li> </ul>	<ul style="list-style-type: none"> <li>* Beaver damage repairs along the E Drain</li> <li>* Mowing activities along the Cross Canal</li> <li>* Utilized water truck for fire protection while staff performed mowing activities</li> <li>* Assisted Aqua Terra with Cattail treatment in Fisherman's Lake</li> </ul>



## Homeless Encampment Activity Report June 2024

The attachment below is intended to inform the Board of the homeless encampment activities during the month of May and June. Following the direction of our SOP, the District is obligated to carry out three (3) postings at each encampment, as outlined below. Noteworthy activities include encampment postings and removals along the (NEMDC), Main Drainage Canal and the landside levee at Garden Hwy and Northgate Blvd.

### HOMELESS ENCAMPMENT SCHEDULE

	MAY						JUNE			
	W	TH	F	W	T	F	TH	W	TH	F
Activity	1-May	2-May	3-May	15-May	16-May	17-May	6-Jun	12-Jun	13-Jun	14-Jun
Encampment Removal along the NEMDC (Arden Garden Connector - Main Ave)	X	X	X							
Encampment Removal along the Main Drain (The Cove - Interstate 80)				X	X	X				
Encampment Posting (Landside at Garden Hwy & Northgate Blvd)							X			
Encampment Removal (Landside at Garden Hwy & Northgate Blvd)								X	X	X



## RECLAMATION DISTRICT NO. 1000

DATE: JUNE 14, 2024

AGENDA ITEM NO. 4.3

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TITLE: District Counsel's Report – June 2024

SUBJECT: Update on Activities Since the May 2024 Board of Trustees Meeting

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**EXECUTIVE SUMMARY:**

Reclamation District No. 1000 (RD 1000; District) General Counsel, Rebecca Smith and/or Scott Shapiro to provide verbal report of work performed during the month of May 2024.

**ATTACHMENTS:**

None

**STAFF RESPONSIBLE FOR REPORT:**

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Kevin L. King, General Manager

Date: 06/06/2024



## RECLAMATION DISTRICT NO. 1000

DATE: JUNE 14, 2024

AGENDA ITEM NO. 5.1

---

**TITLE:** Approval of Minutes

**SUBJECT:** Approval of Minutes from May 10, 2024 Regular Board Meeting

---

**EXECUTIVE SUMMARY:**

This staff report serves as the official record of the Board of Trustees monthly meetings. This document details meeting participants, proof of items discussed, summaries of board meeting discussions, and the Board's actions. Staff recommends Board approval of meeting minutes from the following Board Meeting:

- May 10, 2024 Regular Board Meeting (Attachment No. 1)

The Ralph M. Brown Act (Gov. Code §54950 et seq.) governs meetings by public commissions, boards and councils, and public agencies in California. The Act facilitates public transparency and public participation in local government decisions. The Act also contains specific exemptions from the open meeting requirements where governmental agencies demonstrate a need for confidentiality. Reclamation District No. 1000 documents meetings of the Board of Trustees through Board Minutes to further comply with transparency.

**RECOMMENDATION:**

Staff recommends the Board approve the Minutes from the following Board Meeting:

- May 10, 2024 Regular Board Meeting (Attachment No. 1)

**ATTACHMENTS:**

1. May 10, 2024 Regular Board Meeting

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Service Manager

Date: 06/03/2024

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 06/03/2024



# Protecting Natomas *Since 1911*

Learn more at [RD1000.ORG](http://RD1000.ORG)

RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES

AGENDA ITEM 5.1  
ATTACHMENT NO. 1

MAY 10, 2024  
MEETING MINUTES

Members of the Board of Trustees and the public participated in this meeting in person. Present were Board President Elena Lee Reeder, Board Vice President Thomas Gilbert, Trustee Nick Avdis, Trustee Jag Bains, Trustee Thomas Smith, Trustee Edwin Perez, General Counsel Scott Shapiro, General Manager Kevin King, Operations Manager Gabe Holleman, Administrative Services Manager Joleen Gutierrez, and Administrative Assistant Christina Forehand.

## 1. PRELIMINARY

### 1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

### 1.2. Roll Call

Trustees Present: Lee Reeder, Gilbert, Avdis, Bains, Perez, Smith

Trustees Absent: Barandas

### 1.3. Approval of Agenda

General Manager Kevin King requested item 5.10. be pulled from the Consent Calendar for further clarification and discussion.

MOVED/SECOND: Trustee Avdis/Trustee Bains

AYES: Trustee Lee Reeder, Avdis, Bains, Gilbert, Smith, Perez

NOES: None

ABSENT: Barandas

ABSTAIN: None

ACTION: The motion to approve the agenda for the May 10, 2024, Board Meeting is approved.

### 1.4. Pledge of Allegiance

Trustee Bains led the Pledge of Allegiance.

### 1.5. Conflict of Interest

There were no conflicts of interest.

## 2. **PRESENTATIONS**

### 2.1 Brady and Associates Geological Services – Steelhead Creek Restoration

Dr. Rolan Brady presented the ongoing efforts between his organization and the River City Waterway Alliance (RCWA), a community-organized group for environmental stewardship, to restore and preserve Steelhead Creek. Steelhead Creek falls within multiple agency jurisdictions and is significantly impacted by unauthorized encampments established along the waterway. Dr. Brady expressed his thanks for the District's efforts to assist in clean-ups along Steelhead Creek and hopes for a continued partnership.

## 3. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

No Public Comment Received.

## 4. **INFORMATIONAL ITEMS**

### 4.1. GENERAL MANAGER'S REPORT: Update on activities since the April 2024 Board Meeting.

General Manager King informed the Board of three items of note.

#### Hydraulic Model

GM King reported that the hydraulic model had been completed and was undergoing final review. He hoped the model would be approved for adoption in either June or July.

#### Legal

GM King shared that the District's Human Resources Legal Counsel, Gage Dungy, recently left Boutin Jones (the District's current HR legal firm) to join Liebert Cassidy Whitmore LLC. Counsel Dungy had taken over as the District's HR Counsel upon the retirement of Julia Jenness a few years prior. GM King informed the Board that he believed Boutin Jones might be phasing out their government sector legal services, and he thought it was in the District's best interests to continue working with Mr. Dungy while the District moves forward with compiling a new employee handbook and employment policies. GM King reported he had signed a service agreement with the new firm.

#### Grant Funding

GM King informed the Board that he had received an update on the Community Project funding through Congressman Bera's office and that the District's application is moving forward. Approval of the funding would impact the District's fiscal year 2024/2025 budget, which he would discuss further during the draft budget discussion in Item 6.1.

Trustee Smith inquired about the Flood Operations Specialist I recruitment under operations in the General Manager's report and asked whether this was a new position or to replace a staff member. GM King responded that one of the District's operations staff members had recently resigned and that the District was filling the opening left by his departure.

4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the March 2024 Board Meeting.

OM Holleman informed the Board that the District's crew has continued to focus on mowing throughout the basin, which is standard for this time of year.

OM Holleman also informed the Board that the District had just completed a clean-up of the Natomas East Main Drainage Canal (NEMDC) earlier in the week.

4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the April 2024 Board Meeting.

District Counsel provided a verbal update on activities in April 2024.

**5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff, or the public request specific items be discussed and/or removed from the Consent Calendar.*

Pulled for Discussion: Item 5.10

General Manager King requested item 5.10 be pulled for discussion.

MOVED/SECOND: Trustee Avdis/Trustee Bains

AYES: Trustee Avdis, Bains, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Barandas

ABSTAIN: None

ACTION: The motion to approve the Consent Calendar items 5.1 - 5.9 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from April 12, 2024.

5.2. TREASURER'S REPORT: Approve Treasurer's Report for April 2024.

5.3. EXPENDITURE REPORT: Review and Accept Report for April 2024.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for April 2024.

5.5. INVESTMENT REPORT: Review and Accept Report for April 2024.

- 5.6. AUTHORIZATION TO INVEST IN SACRAMENTO CITY POOL A: Review and Consider Adoption of Resolution No. 2024-05-01: Authorizing the Investment of Reclamation District No. 1000 Monies in the City of Sacramento Investment Pool A).
- 5.7. PROFESSIONAL SERVICES AGREEMENT: Review and Consider Authorizing the General Manager to Execute a Professional Services Agreement with SCI Consulting Group for Special Benefit Assessment Administrative Services.
- 5.8. PROFESSIONAL SERVICES AGREEMENT: Review and Consider Authorizing the General Manager to Execute a Professional Services Agreement with NBS for Stormwater Fee Administrative Services.
- 5.9. PROFESSIONAL SERVICES AGREEMENT: Review and Consider Authorizing the General Manager to Execute a Professional Services Agreement with Gallagher for the Classification and Total Compensation Study.

Consent Item Pulled for Discussion: Item 5.10.

- 5.10 DISTRICT GENERAL ELECTION PROCEDURES: Review and Consider Adoption of Resolution No. 2024-05-02: Adopting Election Procedures for 2024 District General Election.

GM King requested Item 5.10 be pulled for discussion due to an issue with the District’s general election timeline. To hold the District’s general election on the same day as the statewide general election, November 5, 2024, the District would have had to adopt its general election procedures on May 9, 2024, 180 days before the election. Due to this, GM King informed the Board that the election would be held the following Tuesday, November 12, 2024.

General Counsel Shapiro clarified that the District election procedures could not have been adopted at the April meeting due to the timeline restrictions within the Water Code.

MOVED/SECOND: Trustee Bains/Trustee Smith

AYES: Trustee Avdis, Bains, Gilbert, Smith, Lee Reeder

NOES: None

ABSENT: Barandas

RECUSE: None

ACTION: The motion to approve item 5.10 is approved.



## 6. SCHEDULED ITEMS

### 6.1. FISCAL YEAR 2024/2025 DRAFT BUDGET: Review and Discuss Draft Budget for Fiscal Year 2024/2025.

#### I. **Updated Draft Budget:**

- GM King informed the Board that he had provided an updated draft budget, distinct from the one he had issued previously.
- Based on the Finance Committee's recommendation, he added a column to show percentage changes in budget line items from the previous fiscal year's adopted budget.
- A small formula error was corrected, resulting in a more accurate representation of yearly percentile changes.

#### II. **Facility Repairs and Community Project Funding Grant:**

- In the facility repairs section, GM King initially included the cost-share percentage of work and should have included a total expenditure of the whole project amount. However, this approach depends on whether the community project funding grant is approved.
- If the grant is not awarded, both the revenue and expense sides related to facility repairs will be excluded from the budget.

#### III. **Budget Overview:**

- GM King then presented the draft 2024/2025, focusing on primary budget items in revenues and expenditures.
- Notable points:
  - **Operations Budget:** Represents the most significant portion of budgeted items (67%) due to scheduled facility repairs (part of the cost-share). Many of the expenditures were based on the community project funding grant.
  - **Personnel Expenditures:** Typically, around 30% of the personnel budget, the budget is impacted by pension liabilities due to a change in the actuarial report (increasing long-term liability by nearly one million dollars).
  - **Administration:** The District's liability insurance expense is significant, reflecting the remaining fiscal year and next year's insurance liability expense due to renewal timelines.

- **Consultants and Contracts:** Increased funding for the Security Patrol is the most significant driving factor for the increase due to increased funding for Security Patrols totaling \$270,000.

Trustee Smith and Trustee Avdis noted during the presentation that they did not want additional full-time staff added; any assistance needed by the District to complete projects should be contracted out.

GM King confirmed that due to limited resources, the District would rely on multiple contractors to complete many of the capital projects anticipated in the future.

There were no public comments made.

## 7. **BOARD ACTIVITY UPDATES:**

### 7.1.1. Committee Meetings Since Last Board Meeting

- Finance Committee (Gilbert, Barandas, & Avdis) April 22, 2024
- Executive Committee (Lee Reeder & Gilbert) May 1, 2024

### 7.1.2. Upcoming Meetings

- SAFCA Board Meeting – May 16, 2024 @ 3:00 pm
- RD 1000 Executive Committee Meeting – June 5, 2024 @ 8:00 am
- RD 1000 Board Meeting – June 14, 2024 @ 8:00 am

## 8. **ADJOURN**

MOVED/SECOND: Trustee Avdis/Smith

AYES: Trustee Avdis, Bains, Gilbert, Smith, Lee Reeder, Perez

NOES: None

ABSENT: Barandas

ABSTAIN: None

ACTION: The motion to adjourn the meeting is approved.



**RECLAMATION DISTRICT NO. 1000**

**DATE: JUNE 14, 2024**

**AGENDA ITEM NO. 5.2**

**TITLE: Treasurer’s Report**

**SUBJECT: Approve Treasurer's Report for May 2024**

**EXECUTIVE SUMMARY:**

This Staff Report aims to inform the Board of the current total funds in the District’s checking and money market accounts, Sacramento County Treasurer Fund, State Treasurer Local Agency Investment Fund (LAIF), the City of Sacramento Pooled Investment Fund, and the District’s new investment account with California Class.

The attached report provides monthly beginning and ending balances for operations and maintenance cash flow. It includes the current month’s receipts, fund-to-fund transfers, accounts payable, and payroll. The Treasurer’s Report also features notable fund and cash flow items for May 2024.

The District maintains funds in the California State Controller Local Agency Investment Fund (LAIF), the Sacramento County Treasurer, BMO, and River City Bank. In the fiscal year 2023-2024, the District will primarily rely on levied property assessments and the newly approved Stormwater Fee for its income. Sacramento and Sutter County property tax bills collect these assessments and fees.

The Board of Trustees approves a resolution annually that designates officers and signatories to the Operations and Maintenance Fund held by the Sacramento County Treasurer. The District’s Financial Reserve Policy guides current, future, and unexpected funding needs. In contrast, the District’s Investment Policy guides investments made by the District of any surplus or reserve funds it may have.

**RECOMMENDATION:**

Staff recommends the Board approve the May 2024 Treasurer's Report.

**ATTACHMENTS:**

- 1. Treasurer's Report May 2024

**STAFF RESPONSIBLE FOR REPORT:**

  
 \_\_\_\_\_  
 Joleen Gutierrez, Administrative Services Manager

Date: 06/06/2024

  
 \_\_\_\_\_  
 Kevin L. King, General Manager

Date: 06/06/2024

**AGENDA ITEM 5.2  
ATTACHMENT NO. 1**

Reclamation District 1000  
Treasurer's Report  
May 2024

Treasurer's Report for May 2024

May 2024	Ending Balance @ 5/31/24
<b>Total Funds at 5/31/24</b>	<b>9,569,815.43</b>
BMO - Checking*	Included in O&M cash flow below 0.00
BMO - Money Market	Included in O&M cash flow below 0.00
BMO - FMAP	Included in O&M cash flow below 0.00
River City Operating	189,394.52
River City Money Market	3,763,833.02
River City Grants	1,071.84
Sacramento County Treasurer	1,656,854.18
Sacramento County Treasurer - Stormwater Fund	7,832.00
State Treasurer - Local Agency Investment Fund	1,233,876.04
California Class	2,466,953.83
City of Sacramento - Pool A	250,000.00

May 2024 - Operations and Maintenance Cash Flow	BMO Money Market	BMO FMAP	BMO Operating Checking	River City Operating	River City Money Market	River City Grants	Combined O&M
<b>Beginning Balance at 5/1/24</b>	1,690,407.60	1,168.27	2,090,897.42	-	-	-	3,782,473.29
Transfers In	59,622.40	-	100,100.00	424,949.21	2,456,752.60	1,068.27	3,042,492.48
Transfers Out	(2,050,032.26)	(1,168.27)	(109,624.79)	(706,717.95)	(174,949.21)	-	(3,042,492.48)
Transfers from County Treasury Stormwater Fund	-	-	-	1,412,915.89	-	-	1,412,915.89
Transfers to Ca. Class	-	-	(1,750,000.00)	(706,457.94)	-	-	(2,456,457.94)
Transfers from LAIF	300,000.00	-	-	-	-	-	300,000.00
Current months receipts	-	-	-	12,301.00	1,471,161.00	-	1,483,462.00
Monthly interest	2.26	-	1.72	-	10,869.88	3.57	10,877.43
Accounts Payable*	-	-	(227,440.09)	(247,595.69)	(1.25)	-	(475,037.03)
Payroll	-	-	(103,934.26)	-	-	-	(103,934.26)
<b>Ending Balance at 5/31/24</b>	<b>(0.00)</b>	<b>0.00</b>	<b>(0.00)</b>	<b>189,394.52</b>	<b>3,763,833.02</b>	<b>1,071.84</b>	<b>3,954,299.38</b>

\*See Attached Check Register

Current months receipts are made up of the following:

Amounts received from SAFCA	1,471,161.00
Developer revenues and plan fees	12,301.00
	<hr/>
	<u>1,483,462.00</u>



## RECLAMATION DISTRICT NO. 1000

DATE: JUNE 14, 2024

AGENDA ITEM NO. 5.3

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TITLE: Expenditure Report

SUBJECT: Review and Accept Reports for May 2024

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### EXECUTIVE SUMMARY:

This Staff Report informs the Board of monthly expenditures and explains any expenses outside the usual course of business. Staff recommends that the Board review and accept the Expenditure Report for May 2024.

The Administrative Services Manager reviews, and the General Manager approves expenditures. This activity is disclosed monthly as an attachment to this staff report.

The Expenditure Report Attachment 1 (BMO) and Attachment 2 (River City Bank) note a few items: \$87,248 to Downtown Ford for an EV vehicle, \$40,082 to Sonitrol for installation of security cameras at Plant 1A, \$21,600 to Brookman Protection Services for Security Patrol, and \$26,636 and \$92,274 to UPL NA Inc for herbicides, \$10,943 to Mead & Hunt for Engineering Development Work, \$39,132 to SMUD for Power, and \$13,510 to MBK for management and implementation of the 2024 FMAP and FSRP grants.

### RECOMMENDATION:

Staff recommends that the Board review and accept the Expenditure Reports for May 2024.

### ATTACHMENTS:

1. May 2024 Expenditure Report (BMO)
2. May 2024 Expenditure Report (River City Bank)

### STAFF RESPONSIBLE FOR REPORT:

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 06/06/2024

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 06/06/2024

# May 2024 Expenditure Report – O&M (BMO)

Date	Transaction Type	Num	Name	Memo/Description	Debit	Credit	Balance
Beginning Balance							2,090,897.42
				2			
05/01/2024	Journal Entry	62		Transfer to CA Class from BMO		1,750,000.00	340,897.42
05/01/2024	Bill Payment (Check)	1002632235	Cal Pers			17,259.85	323,637.57
05/01/2024	Bill Payment (Check)	1002632436	Cal Pers			1,030.64	322,606.93
05/02/2024	Bill Payment (Check)	52393	Downtown Ford Sales	VIN: 1FT6W1EV4PWG360551 2023 Ford F150 Lightning EV		87,247.88	235,359.05
05/02/2024	Bill Payment (Check)	1002634063	Cal Pers			1,300.00	234,059.05
05/03/2024	Journal Entry	58		5/3/24 payroll		40,862.81	193,196.24
05/03/2024	Journal Entry	58		5/3/24 payroll		16,201.86	176,994.38
05/03/2024	Transfer			DDA DEPOSIT CCD ADP PAYROLL FEES ADP FEES		30.00	176,964.38
05/03/2024	Expense		ADP			72.60	176,891.78
05/07/2024	Journal Entry	63		Transfer to MMA		59,592.40	117,299.38
05/07/2024	Journal Entry	66		Transfer to checking from MMA	100,000.00		217,299.38
05/08/2024	Bill Payment (Check)	52408	Security & Asset Management, LP	Inv 5259358		40,081.69	177,217.69
05/08/2024	Bill Payment (Check)	52411	UPL NA Inc.	Inv 2206333815		26,635.75	150,581.94
05/08/2024	Bill Payment (Check)	52398	Brookman Protection Services, Inc.	Inv 24-108, 24-109		21,600.00	128,981.94
05/08/2024	Bill Payment (Check)	1002638051	Cal Pers			9,430.08	119,551.86
05/08/2024	Bill Payment (Check)	52412	US Bank Corp	Acct ending 5312, 1506 Inv 15189633, 15253095, 15252932		5,545.35	114,006.51
05/08/2024	Bill Payment (Check)	52405	Pape Machinery			2,700.51	111,306.00
05/08/2024	Bill Payment (Check)	52394	ACWA JPIA	Inv 0702701		2,048.70	109,257.30
05/08/2024	Bill Payment (Check)	52397	Blankenship & Associates, Inc.	Inv 9520		2,000.00	107,257.30
05/08/2024	Bill Payment (Check)	52410	Terrapin Technology Group	Inv 24-0705		1,665.99	105,591.31
05/08/2024	Bill Payment (Check)	80095294994	Waste Management of Sacramento			1,492.58	104,098.73
05/08/2024	Bill Payment (Check)	52414	West Yost Associates	Inv 2058095		1,440.54	102,658.19

05/08/2024	Bill Payment (Check)	52404	Kimball Midwest	Inv 102178477	928.57	101,729.62
05/08/2024	Bill Payment (Check)	52407	Robert G Merritt	Inv 1712	665.00	101,064.62
05/08/2024	Bill Payment (Check)	52395	Airgas NCN	Inv 5507890257	518.21	100,546.41
05/08/2024	Bill Payment (Check)	52400	Contour Sierra Aebi, LLC	Inv 14715	518.08	100,028.33
05/08/2024	Bill Payment (Check)	271125734	Napa Auto Parts	20906137	467.59	99,560.74
05/08/2024	Bill Payment (Check)	52402	Jan-Pro Carson	Inv 26936	440.00	99,120.74
05/08/2024	Bill Payment (Check)	52399	Landscape Industries	Inv 426014	360.00	98,760.74
05/08/2024	Bill Payment (Check)	52409	Streamline	Inv A14C0AB6-0042	249.00	98,511.74
05/08/2024	Bill Payment (Check)	582024	Cintas		241.60	98,270.14
05/08/2024	Bill Payment (Check)	5082024	Sacramento County Utilities		227.40	98,042.74
05/08/2024	Bill Payment (Check)	52403	Joleen Gutierrez	SDLF San Diego	173.99	97,868.75
05/08/2024	Bill Payment (Check)	52413	Water District Jobs	Inv 1462404	145.00	97,723.75
05/08/2024	Bill Payment (Check)	5082024	Cintas		129.81	97,593.94
05/08/2024	Bill Payment (Check)	12941255977	City of Sacramento		103.00	97,490.94
05/08/2024	Bill Payment (Check)	12901317309 371	PG&E		100.84	97,390.10
05/08/2024	Bill Payment (Check)	12941281196	City of Sacramento		87.15	97,302.95
05/08/2024	Bill Payment (Check)	12941313695	City of Sacramento		74.16	97,228.79
05/08/2024	Bill Payment (Check)	12941299633	City of Sacramento		64.72	97,164.07
05/08/2024	Bill Payment (Check)	12941242274	City of Sacramento		53.04	97,111.03
05/08/2024	Bill Payment (Check)	52401	Gabriel Holleman	SDLF San Diego	23.71	97,087.32
05/08/2024	Bill Payment (Check)	52396	Anthony Del Castillo	Parking reimbursement CCD ADP	22.50	97,064.82
05/10/2024	Expense		ADP	PAYROLL FEES ADP FEES	117.60	96,947.22
05/15/2024	Journal Entry	71		5/15/24 payroll activity	33,377.18	63,570.04
05/15/2024	Journal Entry	71		5/15/24 payroll activity	13,492.41	50,077.63
05/22/2024	Expense			DDA DEBIT CCD ADP	79.36	49,998.27
05/24/2024	Expense		ADP	PAYROLL FEES ADP FEES	97.60	49,900.67
05/30/2024	Journal Entry	77		Account Close Out CK 70546203	50,002.39	-101.72

05/30/2024	Journal Entry	82	Monthly interest credit	1.72	-100.00
05/30/2024	Journal Entry	76	Transfer to BMO Checking	100.00	0.00
				<u>\$ 100,101.72</u>	<u>\$ 2,190,999.14</u>
				<u>\$ 100,101.72</u>	<u>\$ 2,190,999.14</u>
				\$ 100,101.72	\$ 2,190,999.14

Activity

Accounts payable	(227,440.09)
Payroll	(103,934.26)
Transfers In	100,100.00
Transfers out	(1,859,624.79)
Interest	1.72
	<u>(2,090,897.42)</u>



# May 2024 Expenditure Report – O&M (River City Bank)

**AGENDA ITEM 5.3  
ATTACHMENT NO. 2**

Date	Transaction Type	Num	Name	Memo/Description	Debit	Credit	Balance
05/02/2024	Sales Receipt	146	Miguel Mercedes		20.00		20.00
05/02/2024	Sales Receipt	142	Nordic Industries		20.00		40.00
05/02/2024	Sales Receipt	143	Forgen		20.00		60.00
05/03/2024	Journal Entry	64		Wire Transfer to RCB	250,000.00		250,060.00
05/03/2024	Sales Receipt	145	B&M Builders Inc		20.00		250,080.00
05/07/2024	Journal Entry	73		Transfer from River City Operating to River City Money Market		706,597.95	-456,517.95
05/07/2024	Journal Entry	70		Transfer from River City Operating to Ca Class		706,457.94	-
05/07/2024	Journal Entry	69		Transfer from County Stormwater fund to River City Operating	1,412,915.89		1,162,975.89
05/07/2024	Sales Receipt	148	LUND Construction Co.		20.00		249,960.00
05/07/2024	Sales Receipt	144	De Witt Bros. & Co. Inc		20.00		249,980.00
05/07/2024	Sales Receipt	147	2C Land & Timber Management Corp		20.00		250,000.00
05/08/2024	Sales Receipt	150	ConstructConnect, Inc.		20.00		250,020.00
05/08/2024	Sales Receipt	149	Suulutaaq, Inc		20.00		250,040.00
05/09/2024	Sales Receipt	151	Pro Terra Solutions Inc		40.00		250,080.00
05/10/2024	Sales Receipt	154	Emerald Site Services		20.00		250,100.00
05/13/2024	Journal Entry	75		Transfer from RCB operating to RCB MM		120.00	249,980.00
05/14/2024	Bill Payment (Check)	52500	AT&T	9391052144		2,655.36	247,324.64
05/14/2024	Bill Payment (Check)	52503	Terra Realty Advisors, Inc.			2,635.25	244,689.39
05/14/2024	Bill Payment (Check)	52504	US Bank Corp			1,607.12	243,082.27
05/14/2024	Bill Payment (Check)	52501	Carson Landscape Industries	1080		1,120.00	241,962.27
05/14/2024	Bill Payment (Check)	52502	Security & Asset Management, LP	4REC0003		1,117.26	240,845.01
05/14/2024	Bill Payment (Check)	52505	Verizon	972466087-00001		198.05	240,646.96
05/14/2024	Bill Payment (Check)	5142024	Cintas			76.21	240,570.75
05/14/2024	Sales Receipt	157	Asta Construction		20.00		240,590.75

05/14/2024	Sales Receipt	156	Forest Product Inc		20.00	240,610.75	
05/14/2024	Sales Receipt	155	Granite Construction Co.		20.00	240,630.75	
05/15/2024	Sales Receipt	158	Forgen		20.00	240,650.75	
05/16/2024	Bill Payment (Check)	52508	Jag Bains	CSDA Conference 2023		1,325.13	239,325.62
05/16/2024	Bill Payment (Check)	52512	UPL NA Inc.	Inv 2206337994		92,273.91	147,051.71
05/16/2024	Bill Payment (Check)	1002643707	Cal Pers			20,216.23	126,835.48
05/16/2024	Bill Payment (Check)	1002643716	Cal Pers			16,608.06	110,227.42
05/16/2024	Bill Payment (Check)	52509	Mead & Hunt	Inv 367158		10,943.25	99,284.17
05/16/2024	Bill Payment (Check)	52510	Rey's Air	Inv 17009015		9,635.00	89,649.17
05/16/2024	Bill Payment (Check)	52507	Goodlife Construction	Inv 91338		7,374.00	82,275.17
05/16/2024	Bill Payment (Check)	52506	Downey Brand LLP	Inv 600260, 600259		4,434.00	77,841.17
05/16/2024	Bill Payment (Check)	1002643709	Cal Pers			1,300.00	76,541.17
05/16/2024	Bill Payment (Check)	52511	Security & Asset Management, LP	Inv 5260367		1,180.88	75,360.29
05/16/2024	Bill Payment (Check)	1374401921 2	City of Sacramento			189.58	75,170.71
05/17/2024	Bill Payment (Check)	1002644442	Cal Pers			906.71	74,264.00
05/21/2024	Journal Entry	74		Transfer from River City Money Market to River City Operating	41,594.93		115,858.93
05/23/2024	Bill Payment (Check)	52515	Interstate Oil Company	Inv 628747		5,342.57	110,516.36
05/23/2024	Bill Payment (Check)	52518	Pape Machinery	Inv 155255954		1,632.32	108,884.04
05/23/2024	Bill Payment (Check)	52513	Contour Sierra Aebi, LLC	Inv 14737, 14741		1,100.57	107,783.47
05/23/2024	Bill Payment (Check)	52517	PAPE Kenworth	Inv 1101848		1,064.80	106,718.67
05/23/2024	Bill Payment (Check)	52514	Farm Air Flying Service LLC	Inv 2400250		850.00	105,868.67
05/23/2024	Bill Payment (Check)	52519	Smile Business Products	Inv 1200389		285.46	105,583.21
05/23/2024	Bill Payment (Check)	1444061223 0	City of Sacramento			184.49	105,398.72

05/23/2024	Bill Payment (Check)	1444057540 2	City of Sacramento		150.37	105,248.35
05/23/2024	Bill Payment (Check)	5232024	Alhambra & Sierra Springs	33167566169212	126.76	105,121.59
05/23/2024	Bill Payment (Check)	52520	Supply Industrial Hardware LLC	Inv 582716	84.40	105,037.19
05/23/2024	Bill Payment (Check)	1444058852 7	City of Sacramento		37.56	104,999.63
05/23/2024	Bill Payment (Check)	1440083133 9581	PG&E		15.81	104,983.82
05/23/2024	Bill Payment (Check)	1444060044 9	City of Sacramento		5.64	104,978.18
05/23/2024	Transfer			FROM XXXXXX6528 IND AUTOMATIC TRANSFER CREDIT TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX6528	14,069.00	119,047.18
05/24/2024	Transfer			FROM XXXXXX6528 IND AUTOMATIC TRANSFER CREDIT TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX6528	93,409.72	212,456.90
05/28/2024	Payment		Metro Airpark		177.43	212,634.33
05/28/2024	Payment		Metro Airpark		1,052.63	213,686.96
05/28/2024	Payment		Metro Airpark		2,941.06	216,628.02
05/28/2024	Payment		Metro Airpark		3,288.15	219,916.17
05/28/2024	Payment		Metro Airpark		4,521.73	224,437.90
05/28/2024	Transfer			FROM XXXXXX6528 IND AUTOMATIC TRANSFER CREDIT TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX6528	3,669.44	228,107.34
05/29/2024	Bill Payment (Check)	52525	SMUD	Acct 7000000317	39,132.25	188,975.09
05/29/2024	Bill Payment (Check)	52523	MBK Engineers	Inv 14266	13,510.05	175,465.04
05/29/2024	Bill Payment (Check)	52522	J Franko Electric	Inv 24005	3,862.94	171,602.10
05/29/2024	Bill Payment (Check)	52524	NAFSMA	Inv 97414-1, 87851-2	2,090.00	169,512.10
05/29/2024	Bill Payment (Check)	52521	Glenn Thornton Plumbing, Inc.	Inv 28559	212.00	169,300.10
05/29/2024	Bill Payment (Check)	1002650395	Cal Pers		1,300.00	168,000.10
05/29/2024	Bill Payment (Check)	3220940414	Verizon	972466087-00001	253.74	167,746.36
05/29/2024	Bill Payment (Check)	592024	Alhambra & Sierra Springs	33167566169212	64.85	167,681.51

				FROM XXXXXX6528 IND AUTOMATIC TRANSFER CREDIT TRANSFER FROM DEPOSIT SYSTEM ACCOUNT			
05/29/2024	Transfer			XXXXXX6528	3,223.27		170,904.78
				FROM XXXXXX6528 IND AUTOMATIC TRANSFER CREDIT TRANSFER FROM DEPOSIT SYSTEM ACCOUNT			
05/30/2024	Transfer			XXXXXX6528	15,967.14		186,871.92
				JOB-1398-2313 Deposit		493.11	186,378.81
05/31/2024	Bill Payment (Check)	52527	CertaPro Painters	FROM XXXXXX6528 IND AUTOMATIC TRANSFER CREDIT TRANSFER FROM DEPOSIT SYSTEM ACCOUNT			
				XXXXXX6528	3,015.71		189,394.52
					<u>\$ 1,850,166.10</u>	<u>\$ 1,660,771.58</u>	
					<u>\$ 1,850,166.10</u>	<u>\$ 1,660,771.58</u>	
					<u>\$ 1,850,166.10</u>	<u>\$ 1,660,771.58</u>	

Activity

Accounts payable	(247,595.69)
Monthly receipts	12,301.00
Transfers In	1,837,865.10
Transfers out	(1,413,175.89)
Interest	0.00
	<u>189,394.52</u>



## RECLAMATION DISTRICT NO. 1000

DATE: JUNE 14, 2024

AGENDA ITEM NO. 5.4

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**TITLE:** Budget to Actual Report

**SUBJECT:** Review and Accept Report for May 2024

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**EXECUTIVE SUMMARY:**

The Budget to Actual report provides a monthly snapshot of how well the district meets its budget goals for the fiscal year. The monthly report contains a three-column presentation of actual expenditures, budgeted expenditures, and the budget percentage. Each line item compares budgeted amounts against real-to-date expenses. Significant budgeted line item variances (if any) will be explained below.

Attachment 1 provides a report for the month ending May 2024. The most significant Administrative expenditures to date include annual Property Taxes, Government Fees, Miscellaneous Expenses, and Annual Memberships. The most significant Operations expenditures include Herbicides, Shop Equipment, Power, Utilities, Government Fees, Equipment Parts and Supplies, and Security Patrol.

**BACKGROUND:**

Annually, the Board of Trustees adopts the district's annual budget in June. Typically, three board committees review the draft budget prepared by staff. The Personnel Committee reviews the wage and benefits portion of the budget. The Operations Committee reviews the Capital expenditures Budget. After the two committees review and make recommendations regarding the budget, the final draft is prepared for the Finance Committee to consider. After review by the Finance Committee, the final Proposed Budget is presented to the entire Board for review and thirty days later for adoption at a regular Board meeting.

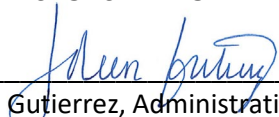
**RECOMMENDATION:**

Staff recommends the Board review and accept the Budget to Actual Report for May 2024.

**ATTACHMENTS:**

1. Budget to Actual Report May 2024

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 06/06/2024

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 06/06/2024

**Reclamation District No. 1000  
Budget to Actual Comparison  
July 1, 2023 to May 31, 2024 (Eleven Months Ending of Fiscal 2024)**

	Year to Date July 1, 2023 to May 31, 2024	Budget	Percent of Budget
<b>Operation &amp; Maintenance Income</b>			
Property Assessments	1,885,041	4,025,874	46.82%
Rents	24,909	24,000	103.79%
Interest Income	224,491	80,000	280.61%
SAFCA - O/M Assessment	1,471,161	1,463,950	100.49%
Misc Income	146,569	-	Not budgeted
FMAP Grant	280,930	421,000	66.73%
Annuitant Trust Reimbursement	-	-	Not budgeted
FEMA/OES Reimbursement	117,078	100,000	117.08%
Security Patrol Reimbursement	43,500	60,000	72.50%
<b>Total</b>	<b>4,193,679</b>	<b>6,174,824</b>	67.92%
<b>Restricted Fund</b>			
Metro Airpark Groundwater Pumping	43,234	30,000	144.11%
<b>Total Combined Income</b>	<b>4,236,913</b>	<b>6,204,824</b>	<b>68.28%</b>

**Administration, Operations and Maintenance - Expenses**

**Administration**

Government Fees/Permits	25,113	21,950	114.41%
Legal	51,587	102,500	50.33%
Liability/Auto Insurance	73,002	197,000	37.06%
Office Supplies	8,034	25,000	32.14%
Computer Costs	33,370	42,600	78.33%
Accounting/Audit	48,351	57,000	84.83%
Admin. Services	12,899	24,500	52.65%
Utilities (Phone/Water/Sewer)	23,774	35,700	66.59%
Mit. Land Expenses	4,995	5,500	90.82%
Administrative Consultants	56,983	81,500	69.92%
Assessment/Property Taxes (SAFCA - CAD)	14,064	11,500	122.30%
Admin - Misc./Other Expenses	4,496	2,800	160.57%
Memberships	40,783	37,600	108.47%
Office Maintenance & Repair	21,047	33,700	62.45%
Payroll Service	2,711	4,500	60.24%
Public Relations	28,215	90,000	31.35%
Small Office & Computer Equipment	16,287	20,750	78.49%
Election	1,220	45,500	2.68%
Conference/Travel/Professional Development	22,809	60,000	38.02%
Unbudgeted administration expenses	927	-	Not budgeted
<b>Sub Total</b>	<b>490,667</b>	<b>899,600</b>	<b>54.54%</b>

**Personnel/Labor**

Wages	1,234,058	1,264,664	97.58%
Group Insurance	148,611	161,096	92.25%
Worker's Compensation Insurance	23,259	35,000	66.45%
OPEB - ARC	-	75,205	0.00%
Dental/Vision/Life	23,277	28,628	81.31%
Payroll Taxes	91,515	93,356	98.03%
Pension	223,436	340,941	65.54%

Continuing Education	6,431	12,000	53.59%
Trustee Fees	23,419	30,000	78.06%
Annuitant Health Care	81,600	97,631	83.58%
<b>Sub Total</b>	<b>1,855,606</b>	<b>2,138,521</b>	<b>86.77%</b>

<b>Operations</b>			
Power	565,128	490,000	115.33%
Supplies/Materials	19,976	23,000	86.85%
Herbicide	208,687	160,000	130.43%
Fuel	69,576	85,000	81.85%
Field Services	116,455	260,500	44.70%
Field Operations Consultants	16,186	16,200	99.91%
Equipment Rental	-	4,000	0.00%
Refuse Collection	36,435	50,000	72.87%
Equipment Repair/Service	25,767	40,000	64.42%
Equipment Parts/Supplies	40,140	35,000	114.69%
Facility Repairs	167,685	561,000	29.89%
Shop Equipment (not vehicles)	31,482	30,000	104.94%
Field Equipment	4,193	17,000	24.66%
Misc/Other 2	3,974	5,000	79.48%
Utilities - Field	23,725	16,891	140.46%
Government Fees/Permits - Field	12,897	3,500	368.49%
FEMA Permits	-	11,500	0.00%
<b>Sub Total</b>	<b>1,342,306</b>	<b>1,808,591</b>	<b>74.22%</b>
<b>Equipment</b>			
Equipment	197,262	260,000	75.87%
<b>Sub Total</b>	<b>197,262</b>	<b>260,000</b>	
<b>Consulting/Contracts/Memberships</b>			
Engineering/Technical Consultants	102,877	107,000	96.15%
Security Patrol	283,120	215,000	131.68%
Temporary Admin	5,735	20,000	28.68%
<b>Sub Total</b>	<b>391,732</b>	<b>342,000</b>	<b>114.54%</b>
<b>FMAP Expenditures</b>			
LOI/SWIF (Consultants)	20,311	-	Not budgeted
Equipment	-	-	Not budgeted
Operations & Maintenance (Field)	261,389	421,000	62.09%
Administrative	206	-	Not budgeted
<b>Sub Total</b>	<b>281,906</b>	<b>421,000</b>	<b>66.96%</b>
<b>Total A, O &amp; M Expenses</b>	<b>4,559,479</b>	<b>5,869,712</b>	<b>77.68%</b>
<b>Capital Expenses</b>			
Capital Office Upgrades	17,005	125,000	13.60%
Capital RE Acquisition	-	-	Not budgeted
Capital Office Facility Repair	-	75,000	0.00%
Capital Facilities	151,233	975,000	15.51%
<b>Sub Total</b>	<b>168,238</b>	<b>1,175,000</b>	<b>14.32%</b>
<b>Total All Expenditures</b>	<b>4,727,717</b>	<b>7,044,712</b>	<b>67.11%</b>





## RECLAMATION DISTRICT NO. 1000

DATE: JUNE 14, 2024

AGENDA ITEM NO. 5.5

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TITLE: Investment Report

SUBJECT: Monthly District Investment Report – May 2024

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### INTRODUCTION:

The Monthly Investment Report informs the Board of the District's investment activity to ensure alignment with the District's Investment Policy, focusing on "Security, Liquidity, and Yield."

The monthly investment reporting lags by one month due to the release timing of monthly yields for all investment accounts.

### EXECUTIVE SUMMARY:

#### 1. Investment Holdings Summary:

The District holds investment funds in Sacramento City Pool A, Sacramento County Treasury, LAIF, California Class, and River City Bank.

#### 2. Performance Metrics:

City Pool A receives the lowest yield during this reporting period and the second-highest fee structure at .26% basis points. While yield is low, there is still a month-over-month increase to report from 2.76% (the previous month) to 2.87%.

Sacramento County Treasury is our third-best performer, offering a slight month-over-month increase in yield from 4.792% to 4.7888% during this reporting period. The County Treasury maintains the third-lowest management fee structure at .06% basis points.

LAIF comes in fourth place with a monthly reporting yield of 4.272%, a tick higher from the previous month, which came in at 4.232%. LAIF continues to rein with the highest monthly fee structure at .34% basis points.

California Class is our reporting period leader, with a monthly yield of 5.394%, down from 5.412% the previous month. CA Class offers a steady 0.1% management fee.

River City Bank is undoubtedly an investment contender. Its steady month-over-month yield, 4.99%, is the second-highest investment yield the district receives, and it has zero management fees.

**3. Investment Reports and Market Commentary:**

- California Class Insights for Investors, May 2024 (See Attachment 2)
- Sacramento City Pool A Monthly Review April 2024. (See Attachment 3)
- Sacramento Co. Pooled Investment Fund Report April 2024. (Handout)

**4. Compliance and Policy Adherence:**

The District's investments adhere to the District's investment policy.

**RECOMMENDATION:**

Staff recommends the Board review the attached Investment Report. At this time, neither the Administrative Services Manager nor the General Manager advises of any alterations to the current distribution of funds.

Note: The reported yield may not reflect the actual yield. The discrepancy arises because the reported yield is delayed by approximately one month of the actual yield. Therefore, it's essential to understand the current reporting yield might not accurately represent the actual yield or account balances for the recent period, with the understanding that the current reporting yield may be one month behind.

**ATTACHMENTS:**

1. Monthly Investment Report (May 2024)
2. California Class Insights for Investors, May 2024
3. Sacramento City Pool A Monthly Review April 2024

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Service Manager

Date: 06/06/2024

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 06/06/2024

# Investment Report (May 2024)

**AGENDA ITEM 5.5  
ATTACHMENT NO. 1**

FY 23/24	City Pool A Reported Interest	Sacramento County Treasury	LAIF	CA Class (Prime)	River City Bank**
Average Reported Interest	2.710%	4.698%	3.835%	5.452%	4.990%

7/31/2023	2.670%	4.481%	3.305%	5.293%	4.990%
8/31/2023	2.570%	4.500%	3.434%	5.447%	4.990%
9/30/2023	2.640%	4.567%	3.534%	5.477%	4.990%
10/31/2023	2.690%	4.591%	3.670%	5.514%	4.990%
11/30/2023	2.610%	4.695%	3.843%	5.545%	4.990%
12/31/2023	2.600%	4.833%	3.929%	5.542%	4.990%
1/31/2024	2.790%	4.861%	4.012%	5.498%	4.990%
2/29/2024	2.900%	4.867%	4.122%	5.439%	4.990%
3/31/2024	2.760%	4.792%	4.232%	5.421%	4.990%
4/30/2024	2.870%	4.788%	4.272%	5.405%	4.990%
5/31/2024	Not Available	Not available	Not Available	5.394%	4.990%

Management Fees (Basis Points)	0.26%	0.06%	0.34%*	0.1	0
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\*Previous fiscal year

\*\*Guaranteed rates

(/)

## Insights for Investors (<https://californiaclass.com/insights-for-investors/>)

Filter by Category ▾

# The Federal Reserve's Dilemma

California CLASS Investment Team (<https://californiaclass.com/author/california-class-trading-desk/>) May 24, 2024

## May 2024 Economic Review

The advance estimate for real GDP growth in Q1 came in at a modest 1.6% annualized rate, restrained by trade and inventory adjustments. However, underlying dynamics paint a more nuanced picture, particularly regarding consumer behavior and inflation trends, which are crucial for understanding the current economic landscape and future monetary policy.

Despite higher interest rates, households continue to spend. Real disposable income growth slowed but remained positive, and the personal saving rate dipped to 3.6%, the lowest since the end of 2022. This decline in savings suggests that consumers are increasingly dipping into their reserves to maintain spending, reflecting resilient but potentially unsustainable consumer behavior in the face of rising borrowing costs.

Inflation remains an ongoing concern, with the core Personal Consumption Expenditures (PCE) price index rising at a 3.7% annualized rate in Q1. Particularly noteworthy is the rise in services excluding energy and housing, which increased at a 5.1% annualized rate, the fastest in a year. This persistent inflation in core services represents a dilemma for the Federal Reserve (Fed), as it suggests that higher interest rates have yet to effectively curb inflationary pressures.

Digging deeper, the weak headline GDP results are largely due to trade and inventory dynamics, with net exports subtracting 0.86 percentage points from Q1 growth. Excluding volatile components like net exports, inventories, and government investment, real final sales to domestic private purchasers—a key measure of underlying domestic demand—rose at a solid 3.1% annualized rate. This metric has consistently shown strong readings above 3.0% for the past three quarters, indicating a stronger fundamental growth trend. The Q1 GDP headline suggests.

We are cautious to interpret the weak Q1 GDP results as a sign of imminent policy easing. Persistent economic resiliency and sticky inflationary pressures indicate a complex path for the Fed to achieve its 2% inflation target while maintaining economic stability. Public Trust will remain vigilant in monitoring incoming economic data for further insights into the timing of potential Fed policy adjustments.

## Current Economic Releases

<u>Data</u>	<u>Period</u>	<u>Value</u>
GDP QoQ	Q1 '24	1.60%
US Unemployment	Apr '24	3.90%
ISM Manufacturing	Apr '24	49.2
PPI YoY	Apr '24	2.20%
CPI YoY	Apr '24	3.40%
Fed Funds Target	May 15, 2024	5.25% – 5.50%

## Treasury Yields

<u>Maturity</u>	<u>5/15/24</u>	<u>4/19/24</u>	<u>CHANGE</u>
3-Month	5.388%	5.372%	0.016%
6-Month	5.353%	5.366%	-0.013%
1-Year	5.087%	5.158%	-0.072%
2-Year	4.730%	4.986%	-0.256%
3-Year	4.511%	4.821%	-0.310%
5-Year	4.352%	4.670%	-0.318%
10-Year	4.354%	4.621%	-0.267%
30-Year	4.518%	4.711%	-0.193%

## Agency Yields

<u>Maturity</u>	<u>5/15/24</u>	<u>4/19/24</u>	<u>CHANGE</u>
3-Month	5.270%	5.250%	0.020%
6-Month	5.220%	5.220%	0.000%
1-Year	5.100%	5.170%	-0.070%
2-Year	4.781%	4.989%	-0.208%
3-Year	4.569%	4.835%	-0.265%
5-Year	4.421%	4.710%	-0.289%

### Commercial Paper (A1/P1)

<u>Maturity</u>	<u>5/15/24</u>	<u>4/19/24</u>	<u>CHANGE</u>
1-Month	5.350%	5.360%	-0.010%
3-Month	5.440%	5.440%	0.000%
6-Month	5.460%	5.470%	-0.010%
9-Month	5.430%	5.500%	-0.070%

Source: Bloomberg. Data as of May 16, 2024. Data unaudited. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. All comments and discussions presented are purely based on opinion and assumptions, not fact. These assumptions may or may not be correct based on foreseen and unforeseen events. The information presented should not be used in making any investment decisions. This material is not a recommendation to buy, sell, implement, or change any securities or investment strategy, function, or process. Any financial and/or investment decision should be made only after considerable research, consideration, and involvement with an experienced professional engaged for the specific purpose. **Past performance is not an indication of future performance. Any financial and/or investment decision may incur losses.**

Filed under: [Economic Update](https://californiaclass.com/category/economic-update/) (https://californiaclass.com/category/economic-update/)

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RECLAMATION DISTRICT NO. 1000

MONTHLY REVIEW – APRIL 2024

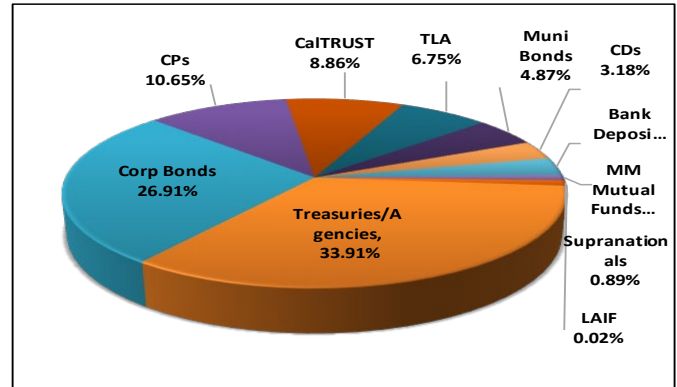
STRATEGY

The RD funds are invested in the City of Sacramento’s Pool A investment fund. The Fund is invested pursuant to the objectives and requirements set forth in the City’s investment policy. The three objectives of the investment policy, in order of priority, are (1) the preservation of capital by the investment in safe instruments, (2) the liquidity needs of the City and pool participants so such parties will have access to cash when they need it, and (3) the maximizing of current income while remaining consistent with the other more important objectives. The City’s investment policy incorporates applicable provisions of state law including, among other things, the prudent person standard and California Code Section 53601 pertaining to eligible investments.

PORTFOLIO STATISTICS

Beginning Balance	2,296,565
Contributions	0
Withdrawals	(2,000,517)
Interest Earned	5,107
Ending Balance	301,155

CITY POOL A PORTFOLIO COMPOSITION



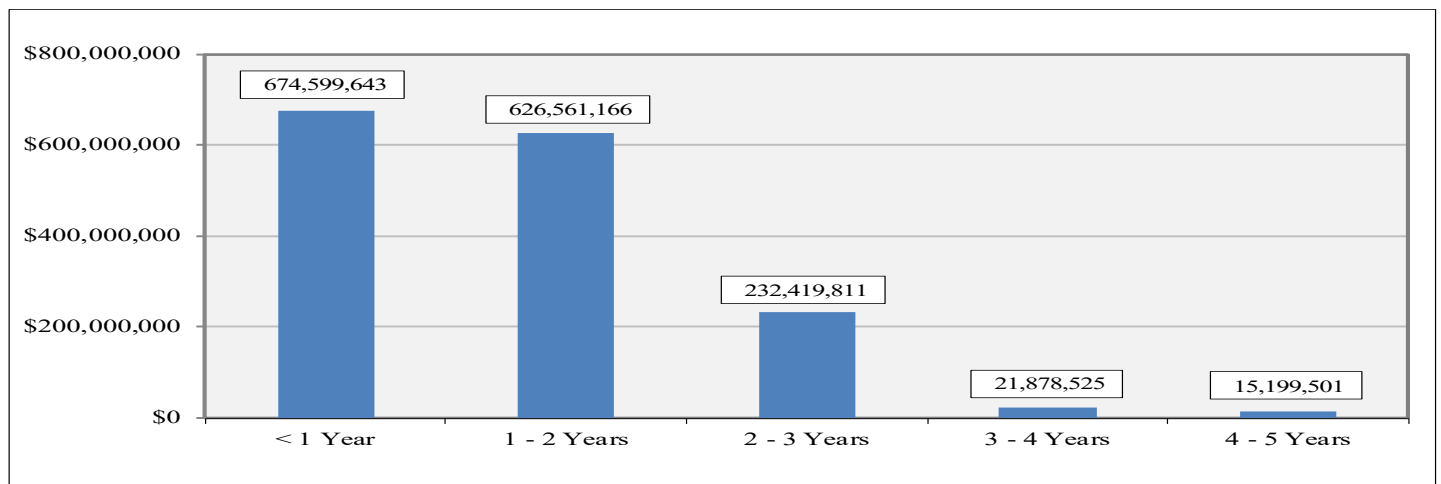
PERFORMANCE COMPARISON

City Pool A	2.87%
LAIF	4.23%
90 Day T-Bill	5.38%
Federal Funds	5.50%

Asset Type	Pct. Assets	YTM
Treasuries/Agencies	33.91%	1.95%
Corp Bonds	26.91%	2.07%
CPs	10.65%	5.46%
CalTRUST	8.86%	4.72%
TLA	6.75%	5.09%
Muni Bonds	4.87%	2.32%
CDs	3.18%	2.32%
Bank Deposits	3.01%	4.47%
MM Mutual Funds	0.95%	4.95%
Supranationals	0.89%	0.55%
LAIF	0.02%	4.27%

CITY POOL A MATURITY SCHEDULE

Maturity	Market Value	Pct. Holdings
< 1 Year	674,599,643	42.95%
1 - 2 Years	626,561,166	39.89%
2 - 3 Years	232,419,811	14.80%
3 - 4 Years	21,878,525	1.39%
4 - 5 Years	15,199,501	0.97%
Total	1,570,658,646	100.00%



City of Sacramento  
 CASH LEDGER  
**Reclamation District No. 1000**  
*From 04-01-24 To 04-30-24*

**All Cash Accounts**

Trade Date	Settle Date	Tran Code	Quantity	Security	Amount	Cash Balance
<b>Pool A Cash</b>						
04-01-24				Beginning Balance		2,250,517.45
04-29-24	04-29-24	lo		Pool A Cash	-2,000,517.45	250,000.00
					<u>-2,000,517.45</u>	
<b>04-30-24</b>				<b>Ending Balance</b>		<b>250,000.00</b>
<b>Pool A Interest Receivable</b>						
04-01-24				Beginning Balance		46,048.05
04-30-24	04-30-24	in		Pool A Cash	5,106.86	51,154.91
				Apr 2024 estimated Pool A interest		
					<u>5,106.86</u>	
<b>04-30-24</b>				<b>Ending Balance</b>		<b>51,154.91</b>



# RECLAMATION DISTRICT NO. 1000

DATE: JUNE 14, 2024

AGENDA ITEM NO. 5.6

**TITLE:** Authorization to Invest in Local Agency Investment Fund (LAIF)

**SUBJECT:** Review and Consider Adoption of Resolution No. 2024-06-01: Authorizing Officers to Invest District Funds in the Local Agency Investment Fund.

**EXECUTIVE SUMMARY:**

Reclamation District No. 1000 is required to adopt and file a Resolution with the Local Agency Investment Fund (LAIF), authorizing District Officers to order the deposit or withdrawal of monies in the Local Agency Investment Fund.

**BACKGROUND:**

Government Code Section 16429.1 created a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for investment by the State Treasurer. Historically the Board has authorized participation in LAIF and the deposit and withdrawal of RD 1000 monies in LAIF by designated District Officers.

**RECOMMENDATION:**

Staff recommends the Board of Trustees adopt Resolution 2024-06-01: Authorizing Officers to Invest District Funds in the Local Agency Investment Fund.

**FINANCIAL IMPACT:**

None.

**ATTACHMENTS:**

1. Resolution No. 2024-06-01: Authorizing Officers to Invest District Funds in the Local Agency Investment Fund.

**STAFF RESPONSIBLE FOR REPORT:**

  
 \_\_\_\_\_  
 Joleen Gutierrez, Administrative Services Manager

Date: 06/05/2024

  
 \_\_\_\_\_  
 Kevin L. King, General Manager

Date: 06/05/2024



RECLAMATION DISTRICT NO. 1000  
RESOLUTION NO. 2024-06-01

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000  
AUTHORIZING OFFICERS TO INVEST FUNDS IN LOCAL AGENCY INVESTMENT FUND**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 14<sup>th</sup> day of June 2024, the following resolution was approved and adopted:

**WHEREAS**, pursuant to Chapter 630 of the Statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

**WHEREAS**, the Trustees do hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for purposes of investment as stated therein as in the best interest of the Reclamation District.

**NOW, THEREFORE BE IT RESOLVED THAT:** The Board of Trustees do hereby authorize the deposit and withdrawal of Reclamation District No. 1000 monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of Government code for the purpose of investment as stated therein.

**BE IT FURTHER RESOLVED THAT:** The following two officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

Joleen Gutierrez  
Administrative Service Manager

Kevin L. King  
General Manager

**ON A MOTION BY** Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 14<sup>th</sup> day of June 2024, by the following vote, to wit:

AYES: Trustees:  
NOES: Trustees:  
ABSTAIN: Trustees:  
RECUSE: Trustees:  
ABSENT: Trustees:

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Elena Lee Reeder  
President, Board of Trustees  
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2024-06-01 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 14<sup>th</sup> of June 2024 and made a part of the minutes thereof.

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Joleen Gutierrez, District Secretary



## RECLAMATION DISTRICT 1000

DATE: JUNE 14, 2024

AGENDA ITEM NO. 5.7

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**TITLE:** Cost Allocation Plan

**SUBJECT:** Review and Consider Adoption of Resolution No. 2024-06-02: Adopting Cost Allocation Plan and Implementation of Full Cost and OMB Compliant Rates.

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### EXECUTIVE SUMMARY:

Reclamation District No. 1000 (RD 1000; District) adopted a Cost Allocation Plan in December 2021. The Board directed that the Full Cost and OMB Compliant Rates be reviewed and updated annually. Exhibit "A" of Attachment No. 1 provides the updated rates to be considered for Fiscal Year 2024/2025.

### RECOMMENDATION:

Staff recommends that the Board of Trustees review and consider adopting Resolution 2024-06-02. This resolution includes the District's updated Cost Allocation Plan and Implementation of Full Cost and OMB Compliant Rates. The plan will be effective for Fiscal Year 2024/2025 as provided in Exhibit "A" of Resolution No. 2024-06-02.

### ATTACHMENTS:

1. Resolution 2024-06-02: Cost Allocation Plan and Implementation of Full Cost and OMB Compliant Rates for Fiscal Year 2024/2025

### STAFF RESPONSIBLE FOR REPORT:

A handwritten signature in blue ink, appearing to read "Kevin L. King".

Kevin L. King, General Manager

Date: 06/06/2024



RECLAMATION DISTRICT NO. 1000  
RESOLUTION NO. 2024-06-02

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000  
ADOPTING THE DISTRICT'S COST ALLOCATION PLAN AND  
IMPLEMENTATION OF FULL COST AND OMB COMPLIANT RATES FOR FISCAL YEAR 2024/2025**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 14<sup>th</sup> day of June 2024, the following resolution was approved and adopted:

**WHEREAS**, the Reclamation District No. 1000's (District) mission is flood protection for the Natomas Basin, providing for the public's health and safety by operating and maintaining the levees, and the District's canals and pump stations; and

**WHEREAS**, the Board of Trustees (Board) of the District recognizes the importance of providing flood protection in a safe, efficient, and responsible manner; and

**WHEREAS**, it is appropriate and necessary to employ staff to achieve the goals and objectives of the District; and

**WHEREAS**, the establishment and adoption of a Cost Allocation Plan and Implementation of Full Cost and OMB Compliant Rates is necessary; and

**WHEREAS**, the Board has been presented with, reviewed, and considered the Cost Allocation Plan and Implementation of Full Cost and OMB Compliant Rates for Fiscal Year 2024/2025 and considers the proposed rates as necessary and appropriate for Fiscal Year 2024/2025.

**NOW, THEREFORE BE IT RESOLVED THAT:**

1. The facts contained in the recitals above are true and correct, and the Board so finds and determines.
2. The Reclamation District No. 1000 Cost Allocation Plan and Implementation of Full Cost and OMB Compliant Rates for Fiscal Year 2024/2025 is hereby adopted as presented and attached as Exhibit "A."
3. The Cost Allocation Plan and Implementation of Full Cost and OMB Compliant Rates will become effective on July 1, 2024.

**BE IT FURTHER RESOLVED THAT:** The General Manager and Administrative Services Manager are responsible for adherence to this resolution.



**ON A MOTION BY** Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 14<sup>th</sup> day of June 2024, by the following vote, to wit:

AYES: Trustees:

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

ABSENT: Trustees:

---

Elena Lee Reeder

President, Board of Trustees

Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2024-06-02 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 14<sup>th</sup> day of June 2024 and made a part of the minutes thereof.

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Joleen Gutierrez, District Secretary

## **RESULTS OF FY 2023 INDIRECT COST RATES**

In July of 2021, Reclamation District No. 1000 (District) contracted with the Matrix Consulting Group to develop an Indirect Cost Rate Proposal and Full Cost and OMB Compliant Indirect rates. As the District is in a new Fiscal Year, it has requested that the Indirect rates be updated to account for current salaries, benefits, and operating costs. The following memo provides a brief overview of the background and methodology used to calculate FY23 rates as well as a summary of the rates.

### **Purpose**

The primary objective of a Cost Allocation Plan is to determine the indirect costs associated with District Operations. The Matrix Consulting Group worked with the District to develop two different types of Cost Plans: Full Cost and Federal Office of Management and Budget (OMB) 2 CFR Part 200 Compliant. The primary difference between a Full Cost and OMB Compliant Cost plan is the types of costs that can be considered “indirect”. Costs associated with litigation, legislative or lobbying, or marketing must be disallowed in an OMB Compliant Cost Plan, whereas these costs can be included in a Full Cost Plan.

The purpose of the Full Cost Plan is to recover costs from private developer or consulting projects, and the OMB Compliant Cost Plan is used to recover costs from State and / or Federal projects. The results of these plans are indirect rates.

The Indirect Cost Rates developed for the District are calculated based upon indirect costs established in the Indirect Cost Rate Workbooks (provided under separate cover). These workbooks were compiled in accordance with Generally Accepted Accounting Principles. The OMB Compliant indirect rate is based on the methods of indirect cost allocation defined by Super Circular 2 CFR Part 200.

### **Methodology**

Indirect Cost Rates are a mechanism for fairly and equitably determining what proportion of organizational administrative costs projects should bear. An Indirect Cost Rate represents the ratio between the total indirect costs and benefitting direct costs, after excluding unallowable, extraordinary, or distorting expenditures.

The first step in developing an Indirect Cost Rate is to identify costs as indirect or direct. Indirect costs are those that benefit the District as a whole, such as salaries associated with the Administrative Services Manager, or technology server expenditures. Direct costs are those that solely benefit a project or program, such as security patrols contracts or temporary staff. In order for an Indirect Cost Rate to be applicable towards state or federal grants, it must comply with OMB Super Circular guidelines.

The project team reviewed all District expenditures and classified them as direct or indirect, as well as identified any unallowable or disallowed expenditures.

Once costs were identified as either indirect or direct, they were then converted into rates. The conversion of dollar amounts to rates is done by taking the total indirect costs associated with a project or service and dividing it by a rate base. The base being utilized depends on the item that the rate will be applied towards. If the rate is being applied towards total direct costs, then the base will be total direct expenditures, if it is being applied towards total personnel costs then the rate base will be direct personnel costs<sup>1</sup>.

In order to provide the District with flexibility in recovering indirect costs, two rates were developed:

- 1. Total Expenditures Rate:** This indirect rate can be used to account for indirect costs by being applied to the total expenditures (Personnel + Non-Personnel) of a project. This rate is developed by taking total indirect costs and dividing it by total direct District expenditures.
- 2. Personnel (Salary and Benefits) Rate:** This indirect rate is only applicable to the total salary and benefits associated with a specific project, in order to account for indirect costs. This rate is developed by taking total indirect costs and dividing it by the total direct staff (i.e., Flood Operations Specialist, Equipment Maintenance Specialist, Foreman, etc.) salary and benefits costs.

The Indirect Cost Rates developed utilize the indirect costs identified and calculated from Indirect Cost Rate Workbooks (provided under separate cover), and result in four Indirect Cost Rates based on either the total direct allowable expenditures or the total direct salaries and benefits.

These are **final indirect rates** and are based on actual expenditures. Final Indirect Rates are applied to a specific period only and are based on allowable actual expenditures. In

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<sup>1</sup> Direct personnel costs account for all FY2023 non-administrative personnel (i.e., Flood Operations Specialist, Project Manager, etc.) salary and benefit expenditures.

this case, FY2023 actual expenditures were applied for use of the indirect rates in FY2025.

Rates calculated for FY2023 are based on the same methodology as rates calculated for FY2022.

## Summary of Results

Four indirect rates were developed for the District to use in order to recover indirect costs. Two expenditure rates were developed using Full Cost and OMB indirect calculations, and two salary and benefit rates were developed using Full Cost and OMB indirect calculations. The following subsections summarize the Indirect Cost Rate calculations:

### 1 Total Expenditures Indirect Rates

Two rates were calculated based on total expenditures, one **Full Cost** rate that includes all indirect costs and one **OMB** cost rate that includes all applicable indirect costs excluding unallowable costs in accordance with OMB guidelines.

$$\frac{\text{FY23 Full Cost Indirect Costs}}{\text{FY23 Full Cost Direct Allowable Expenses}} = \frac{\$1,450,519}{\$3,493,059} = 41.53\%$$

$$\frac{\text{FY23 OMB Indirect Costs}}{\text{FY23 OMB Direct Allowable Expenses}} = \frac{\$986,042}{\$3,473,423} = 28.39\%$$

In FY23, approximately \$1.45 million of actual expenditures were identified as indirect costs for the Full Cost rate, while \$986,000 were identified as allowable indirect operating costs in accordance with OMB guidelines. The indirect rate base is direct project expenditure costs, which reflect FY23 actual expenditures. The full cost indirect rate can be applied to expenditures relating to private developer or consulting projects in order to determine proportionate indirect costs. The OMB indirect rate would be charged against State or Federal projects.

### 2 Personnel (Salary and Benefits) Indirect Rates

Similar to the rates above, two rates were calculated based on personnel (total salary and benefits) costs, one **Full Cost** rate that includes all indirect costs and one **OMB** cost rate that includes all indirect costs excluding unallowable costs in accordance with OMB guidelines.

$$\frac{\text{FY23 Full Cost Indirect Costs}}{\text{FY23 Full Cost Direct Salaries \& Benefits}} = \frac{\$1,450,519}{\$1,427,050} = 101.64\%$$

$$\frac{\text{FY23 OMB Indirect Costs}}{\text{FY23 OMB Direct Salaries \& Benefits}} = \frac{\$986,042}{\$1,427,050} = 69.10\%$$

The same indirect costs as in the previous subsection are applied here but are now divided by the total direct salary and benefit costs for District personnel. Direct staff refers to any non-administrative staff and includes positions like Flood Operations Specialists, Equipment Maintenance Specialist, Foreman, and Project Manager. The Full Cost rate would be applied to hourly rates for District staff who work on private developer or consulting projects. The OMB Compliant rate would be applied to hourly rates for District staff who work on State or Federal projects.

## Application of Indirect Rates

As discussed, the District has developed four different types of indirect cost rates. The following subsections discuss the application of these rates and discuss how each rate can be applied.

### 1 Total Expenditures Indirect Rate

The OMB Expenditure rate of 28.39% and the Full Cost Expenditure rate of 41.53% should be applied to total project costs in order to recover indirect costs for overseeing and managing projects. These rates would be applied to the total personnel and operating expenditures of each project. This type of rate is most useful if there is no staff time being billed to a project, but rather a pass-through project that the District is overseeing and managing.

For example, if a project is budgeted at \$100,000 and allows the Full Cost rate of 41.53%, the total indirect costs for the project would be \$41,530, and the total costs for the project including indirect overhead would be \$141,530.

The Full Cost indirect rate can be applied to private developer or consulting project expenditures in order to determine proportionate indirect costs. The OMB indirect rate would be applicable to State or Federal projects that require an OMB Compliant rate.

### 2 Personnel (Salary and Benefits) Indirect Rate

As discussed, the personnel (salary and benefits) rate is based upon direct salaries and benefits, and as such can only be applied to salaries and benefits. The OMB Salary and Benefits rate of 69.10% and the Full Cost Salary and Benefits rate of 101.64% should be applied to the hourly rate for direct hours billed to a project to calculate the fully burdened hourly rate per staff position. To demonstrate the application of these rates, the project team took the District's current hourly rates (salary and benefits) and applied the OMB and Full Cost rates. The results of this analysis are outlined in the following table:

<b>Position</b>	<b>Base Salary &amp; Benefit Hourly Rate<sup>2</sup></b>	<b>FY23 OMB Fully Burdened Hourly Rate</b>	<b>FY23 Full Cost Fully Burdened Hourly Rate</b>
Project Manager/Engineer	\$129	\$248	\$296
Operations Manager	\$118	\$227	\$270
Operations Supervisor	\$81	\$157	\$187
Lead Operations Specialist	\$66	\$128	\$152
Lead Operations Specialist	\$57	\$111	\$132
Flood Operations Specialist II	\$58	\$111	\$133
Equipment Maintenance Specialist	\$60	\$116	\$138
Flood Operations Specialist II	\$52	\$100	\$119
Flood Operations Specialist II	\$47	\$90	\$107
Flood Operations Specialist I	\$39	\$75	\$89

The Full Cost Fully Burdened Hourly Rate should be used when billing staff time to private developer or consulting projects. The OMB Compliant Fully Burdened Rate should be used when billing staff time to State or Federal projects which require OMB Compliant rates.

<sup>2</sup> Base Salary and Benefit Hourly Rates account for positional salaries and benefits, as well as net available hours. Net Available Hours consider holiday, vacation, and sick leave, and were calculated at 1,824 out of 2,080.



## RECLAMATION DISTRICT NO. 1000

DATE: JUNE 14, 2024

AGENDA ITEM NO. 6.1

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**TITLE:** Review and Consider Adoption of Fiscal Year 2024/2025 Budget

**SUBJECT:** Review and Consider Adoption of Resolution No. 2024-06-03: Adopting Fiscal Year 2024/2025 Budget

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**EXECUTIVE SUMMARY:**

The Board of Trustees of Reclamation District No. 1000 (RD 1000; District) annually adopts a budget. Staff prepared a Draft Budget for Fiscal Year 2024/2025, which was presented to the Board of Trustees at the May 10, 2024, Regular Meeting. Based on feedback and comments received from the Board at the May 2024 meeting, Staff has prepared the Fiscal Year 2024/2025 Budget (Attachment No. 1: Resolution 2024-06-03 "Exhibit A"), for review and consideration of approval.

**RECOMMENDATION:**

Staff recommends the Board review and consider adoption of Resolution No. 2024-06-03: Adopting Fiscal Year 2024/2025 Budget.

**ATTACHMENTS:**

1. Resolution No. 2024-06-03

**STAFF RESPONSIBLE FOR REPORT:**

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Kevin L. King, General Manager

Date: 06/06/2024





RECLAMATION DISTRICT NO. 1000  
RESOLUTION NO. 2024-06-03

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000  
ADOPTING FISCAL YEAR 2024/2025 BUDGET**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 14<sup>th</sup> day of June 2024, the following resolution was approved and adopted:

**WHEREAS**, the Reclamation District No. 1000's (District) mission is flood protection for the Natomas Basin providing for the public's health and safety by operating and maintaining the levees, and the District's canals and pump stations; and

**WHEREAS**, the Board of Trustees (Board) of the District recognizes the importance of providing flood protection in a safe, efficient and responsible manner; and

**WHEREAS**, it is appropriate and necessary to expend funds to pay wages, purchase materials and supplies, contract for services, repair, replace and construct facilities, acquire equipment and pay for other expenses; and

**WHEREAS**, the establishment of a budget for approved expenditures is an integral part of a strong financial management and internal control program, and the Board desires to continue to exercise its financial and fiduciary responsibility to its constituents; and

**WHEREAS**, the Board has been presented with, reviewed, and considered the Fiscal Year 2024/2025 Budget and considers the proposed budget level of expenditures necessary and appropriate to operate, maintain and improve the District operations and facilities in Fiscal Year 2024/2025.

**NOW, THEREFORE BE IT RESOLVED THAT:**

1. The facts contained in the recitals above are true and correct, and the Board so finds and determines.
2. The Reclamation District No. 1000 Fiscal Year 2024/2025 Budget is hereby adopted as presented, and as attached hereto as "Exhibit A".
3. It is recognized that the budget is a guide and estimate for future events and that circumstances change over time. As a result, the General Manager is authorized to make budgeted material/supply purchases and transfer funds between expense categories to meet operating needs while remaining within the authorized levels for total operating expense requirements.

**BE IT FURTHER RESOLVED THAT:** The General Manager and Administrative Services Manager are responsible for adherence to this resolution and regular reporting of the District's financial status. Board oversight will be accomplished through the regular reporting of budget-to-actual expenditures during the year.

**ON A MOTION BY** Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 14<sup>th</sup> day of June 2024, by the following vote, to wit:

AYES: Trustees:  
NOES: Trustees:  
ABSTAIN: Trustees:  
RECUSE: Trustees:  
ABSENT: Trustees:

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Elena Lee Reeder  
President, Board of Trustees  
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2024-06-03 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 14<sup>th</sup> day of June 2024 and made a part of the minutes thereof.

---

Joleen Gutierrez, District Secretary

**RECLAMATION  
DISTRICT  
NO. 1000**

**FISCAL YEAR  
2024 / 2025  
BUDGET**

**ADOPTED JUNE 14, 2024  
RESOLUTION NO. 2024-06-03  
EFFECTIVE JULY 1, 2024**



**Reclamation District No. 1000  
1633 Garden Highway  
Sacramento, CA 95833  
(916) 922-1449  
[www.rd1000.org](http://www.rd1000.org)**

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# Fiscal Year 2024/2025 Budget

## Reclamation District No. 1000 – Budget (FY24/25)

### TRUSTEES

**ELENA LEE REEDER – BOARD PRESIDENT**  
**THOMAS M. GILBERT – BOARD VICE PRESIDENT**  
**NICK AVDIS – TRUSTEE**  
**JAG BAINS – TRUSTEE**  
**TOM BARANDAS – TRUSTEE**  
**EDWIN PEREZ – TRUSTEE**  
**THOMAS W. SMITH – TRUSTEE**

### OFFICERS

**KEVIN L. KING – GENERAL MANAGER**  
**JOLEEN GUTIERREZ – BOARD SECRETARY/TREASURER**  
**REBECCA SMITH, ESQ. – GENERAL COUNSEL (DOWNEY BRAND, LLP)**

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# Introduction

## General

Reclamation District No. 1000 (RD1000; District) was organized on April 8, 1911, by special act of the California Legislature, and is governed by the Reclamation District Act (California Water Code sections 50,000 et. seq.). The District's affairs are governed by a seven-member Board of Trustees. At the time of formation, the District embarked on the largest privately funded reclamation project in the United States. What was accomplished by the District in the twentieth century was truly remarkable. Today, the District's perimeter levee system consists of 42.6 miles of project levees encircling the District's 55,000 acres. The District also operates and maintains an interior drainage system consisting of 30 miles of main drainage canals, approximately 150 miles of drainage ditches and eight pumping stations. The drainage system collects agricultural tailwater, stormwater and drainage and delivers them to the pumping plants for disposal in the adjacent rivers and creeks.

RD 1000 perimeter levees are undergoing the largest rehabilitation since their original construction over a hundred years ago. The \$1.7 billion Natomas Levee Improvement Project (NLIP) which began in 2007 and will continue through 2026, will provide the Natomas Basin with two-hundred-year flood protection when complete.

As the District moves into its second century, its public safety mission remains its first commitment. The District's sole purpose and function is to monitor, operate, and maintain the levees and flood control infrastructure protecting the more than one hundred thousand people in the Natomas Basin, ensuring that the system is ready for the next one hundred years.

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## Mission Statement

Reclamation District No. 1000's mission is flood protection for the Natomas Basin providing for the public's health and safety by operating and maintaining the levees, and the District's canals and pump stations in a safe, efficient and responsible manner.

## Responsibility Statement

On behalf of and in communication with the residents of the Natomas Basin, the District meets its flood protection Mission by operating and maintaining:

- The perimeter levee system to prevent exterior floodwaters from entering the Natomas Basin.
- The District's interior canal system to collect the stormwater runoff and agricultural drainage from within the Natomas Basin.
- The District's pump stations to safely discharge interior stormwater and agricultural drainage out of the Natomas Basin.

## Vision Statement

In meeting its flood protection Mission, the District shall also:

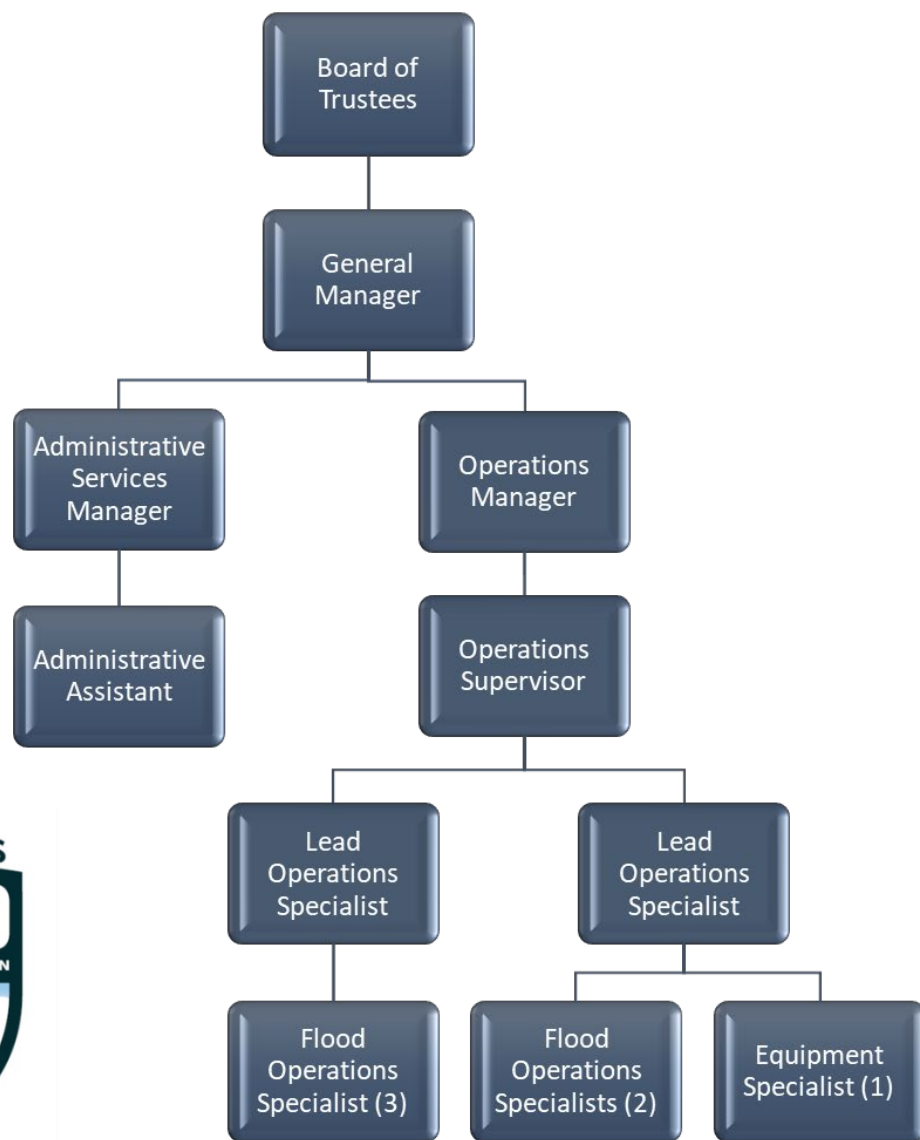
- Carry out its responsibilities in a safe, professional, and accountable manner that adheres to the principles of good governance and transparency, being sensitive to community interests and the environment.
- Continuously identify and implement operational, maintenance, structural and non-structural improvements that reduce flood risks in the Natomas Basin.
- Cooperate with private entities and public agencies (including the Corps of Engineers and the State Central Valley Flood Protection Board) with whom the District shares responsibilities, common goals, and objectives for flood protection in the Natomas Basin.
- Educate the public about the risks of flooding in the Natomas Basin and the District's efforts to minimize those risks.



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Organizational Chart

# RECLAMATION DISTRICT NO. 1000 ORGANIZATIONAL CHART



# Budget Summary (FY 2024/2025)

## Executive Summary

The Fiscal Year 2024/2025 Budget for Reclamation District No. 1000 was prepared by General Manager, Kevin L. King. The budget was prepared in conformance to the District’s goals, objectives, and progress towards a Flood Safe Future for the Natomas Basin. The Fiscal Year 2024/2025 Budget is reflective of the District’s focus to address deferred maintenance, improve infrastructure resiliency and planning for implementation of capital infrastructure improvements.

The Fiscal Year 2024/2025 Budget is highlighted by expenditures aimed at positioning the District for sustained financial stability, long-term infrastructure reliability and identification of projects/policies required for further evolution of the organization. Specifically, the District began implementation of a new property related fee, approved by the District’s property owners in March 2023. The new funding source is essential to rebuilding the District’s interior infrastructure. The District intends to leverage the locally available funds by aggressively pursuing a wide array of funding opportunities.

	Adopted Budget FY 23/24	Estimated Year End FY 23/24	ADOPTED Budget FY 24/25	Percent Change
<b>Total Revenues</b>	\$6,204,824	\$6,148,140	<b>\$13,448,519</b>	117%
<b>Total Operations and Maintenance</b>	\$5,864,711	\$4,918,477	<b>\$11,232,653</b>	92%
Operations Subtotal	\$1,803,591	\$1,143,178	\$6,343,686	252%
Personnel Subtotal	\$2,138,520	\$1,784,669	\$2,297,742	7%
Admin Subtotal	\$899,600	\$1,119,146	\$1,241,825	38%
Equipment Subtotal	\$260,000	\$80,000	\$530,000	104%
FMAP Subtotal	\$421,000	\$421,000	\$442,900	5%
Consulting/Contracts Subtotal	\$342,000	\$370,485	\$376,500	10%
<b>Total Capital Expenditures</b>	\$1,175,000	\$126,226	<b>\$4,680,000</b>	298%
<b>Total All Expenditures</b>	\$7,039,711	\$5,044,703	<b>\$15,912,653</b>	126%
<b>Net Expense to Revenue</b>	-\$834,887	\$1,103,437	<b>-\$2,464,134</b>	195%

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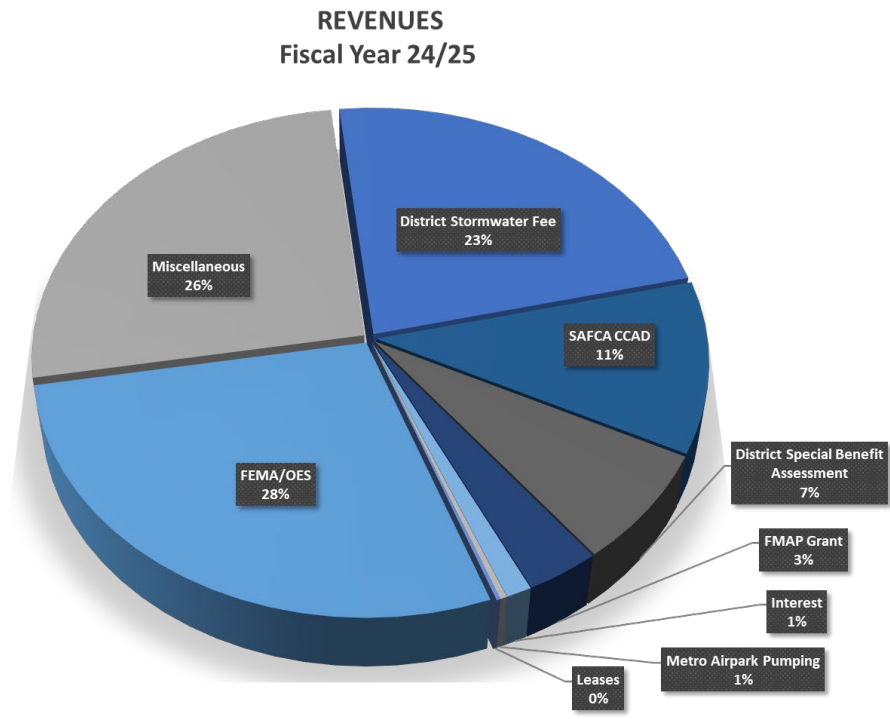
# Revenues

The District’s revenues in FY 24/25 are derived from three primary and reoccurring sources:

1. District Stormwater Fee
2. District Special Benefit Assessment
3. Sacramento Area Flood Control Agency: Consolidated Capital Assessment District

The District anticipates receipt of one-time revenue during the budget year from the following sources:

1. Federal Emergency Management Agency (FEMA): Public Assistance Grant Program for Canal Embankment Erosion Repair (\$3.746 million).
2. Flood Maintenance Assistance Program (FMAP): District Operation & Maintenance Activities – Vegetation Management Project (\$443 thousand)
3. Miscellaneous:
  - a. Community Project Fund (Bera): FEMA - Building Resilient Infrastructure and Communities Pre-Disaster Mitigation Grants Program (\$3.0 million)
  - b. Department of Water Resources: Flood System Repair Program – District Patrol Road Rehabilitation (\$484 thousand)



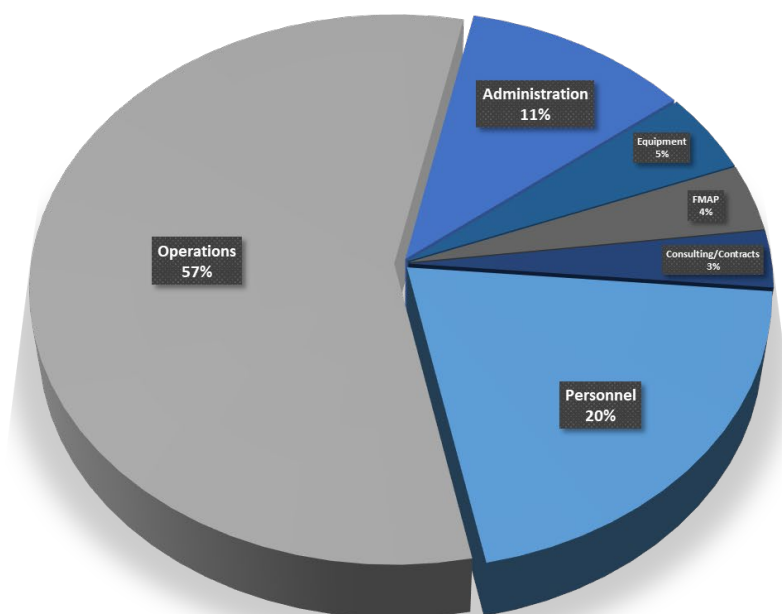
REVENUES	Adopted Budget FY 23/24	Estimated Year End FY 23/24	ADOPTED Budget FY 24/25	Percent Change
<b>Revenues</b>				
FEMA/OES	\$100,000	\$117,078	<b>\$3,745,966</b>	3646%
Miscellaneous	\$0	\$130,947	<b>\$3,484,683</b>	100%
District Stormwater Fee	\$3,039,569	\$2,846,481	<b>\$3,100,360</b>	2%
SAFCA CCAD	\$1,463,950	\$1,463,950	<b>\$1,485,909</b>	1%
District Special Benefit Assessment	\$986,305	\$923,601	<b>\$969,781</b>	-2%
FMAP Grant	\$421,000	\$421,000	<b>\$442,900</b>	5%
Interest	\$80,000	\$140,835	<b>\$154,919</b>	94%
Metro Airpark Pumping	\$30,000	\$45,395	<b>\$40,000</b>	33%
Leases	\$24,000	\$23,352	<b>\$24,000</b>	0%
Annuitant Trust Reimbursement	\$0	\$0	<b>\$0</b>	0%
Security Patrol Reimbursement	\$60,000	\$35,500	<b>\$0</b>	-100%
<b>Total Revenues</b>	\$6,204,824	\$6,148,140	<b>\$13,448,519</b>	117%

# Operations & Maintenance Expenditures

The District anticipates approximately \$5.368 million more in Operations and Maintenance expenditures in FY 24/25 compared to the FY 23/24 Budget.

OPERATIONS & MAINTENANCE EXPENDITURES	Adopted Budget FY 23/24	Estimated Year End FY 23/24	ADOPTED Budget FY 24/25	Percent Change
<b>O&amp;M Expenditures</b>				
Operations	\$1,803,591	\$1,143,178	<b>\$6,343,686</b>	252%
Personnel	\$2,138,520	\$1,784,669	<b>\$2,297,742</b>	7%
Administration	\$899,600	\$1,119,146	<b>\$1,241,825</b>	38%
Equipment	\$260,000	\$80,000	<b>\$530,000</b>	104%
FMAP	\$421,000	\$421,000	<b>\$442,900</b>	5%
Consulting/Contracts	\$342,000	\$370,485	<b>\$376,500</b>	10%
<b>Total O&amp;M</b>	<b>\$5,864,711</b>	<b>\$4,918,477</b>	<b>\$11,232,653</b>	<b>92%</b>

OPERATIONS & MAINTENANCE EXPENDITURES  
Fiscal Year 24/25



## Personnel Expenditures

Overall, the Fiscal Year 24/25 Personnel Expenditures are 7% greater than the previous budget year, resulting in an increase of approximately \$159,000. The Personnel Budget includes the following expenditure variations:

- Wages: 3.4% Cost of Living Compensation Adjustment and Merit Pay adjustments
- Pension: 24% increase due to performance changes in CalPERS rate of return and required contributions for the District’s unfunded liability based on actuarial valuation (June 2023)

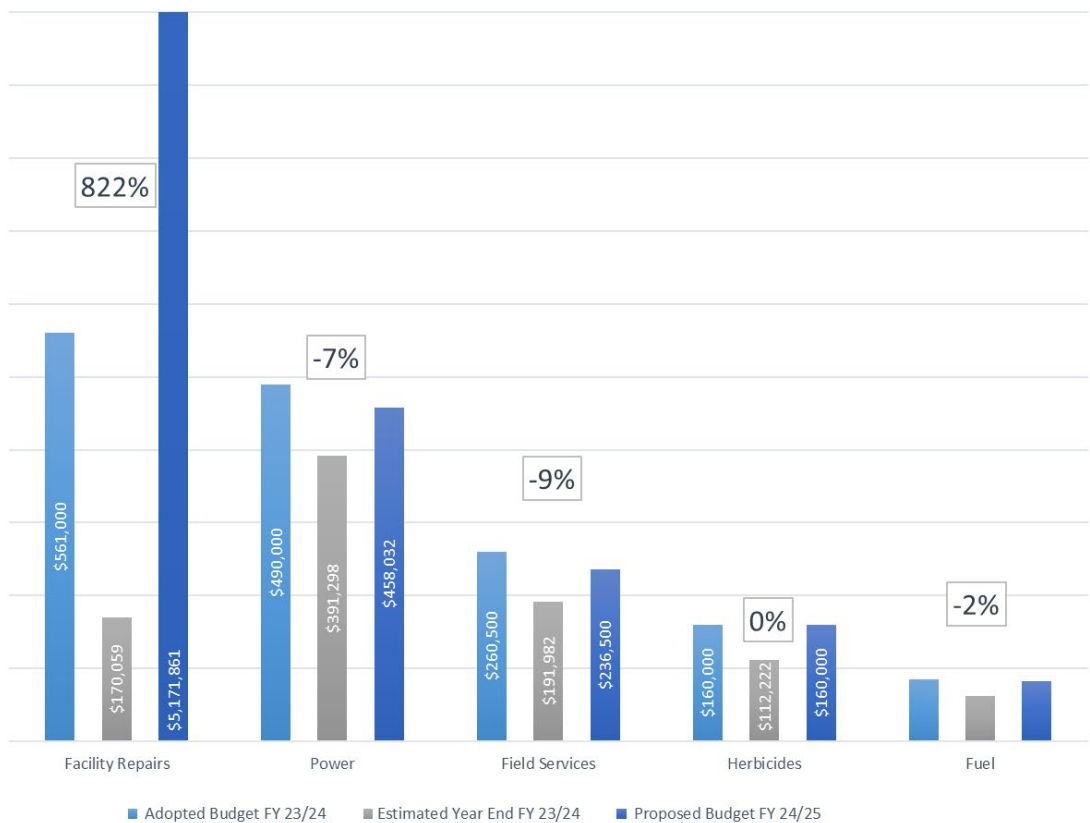
Personnel Expenditures	Adopted Budget FY 23/24	Estimated Year End FY 23/24	ADOPTED Budget FY 24/25	Percent Change
Wages	\$1,264,664	\$1,027,621	<b>\$1,358,830</b>	7%
Pension	\$340,941	\$300,776	<b>\$422,969</b>	24%
Group Health Insurance	\$161,096	\$144,816	<b>\$159,298</b>	-1%
Payroll Taxes	\$93,356	\$74,839	<b>\$101,912</b>	9%
OPEB - ARC	\$75,205	\$81,513	<b>\$84,724</b>	13%
Annuitant Health Care	\$97,631	\$76,875	<b>\$70,930</b>	-27%
Workers Compensation Insurance	\$35,000	\$31,619	<b>\$40,000</b>	14%
Trustee Compensation	\$30,000	\$17,719	<b>\$25,000</b>	-17%
Dental/Vision/Life	\$28,628	\$21,890	<b>\$24,079</b>	-16%
Continuing Education	\$12,000	\$7,001	<b>\$10,000</b>	-17%
<b>Personnel Subtotal</b>	<b>\$2,138,520</b>	<b>\$1,784,669</b>	<b>\$2,297,742</b>	<b>7%</b>

# Operations Expenditures

Operation Expenditures for Fiscal Year 24/25 are 252% greater than the previous budget year, resulting in an increase of approximately \$4,540,000. The Operations Budget includes the following expenditure variations:

- Facility Repairs: 822% increase due to repairs in the following categories.
  - Canal Erosion Program (\$4,296,861): The District anticipates FEMA Grant Revenue in the amount of \$3,745,966 million for this program, the budgeted amount reflects the District required cost share.
  - Access Road AB Program (\$634,000): The District anticipates DWR Grant Revenue in the amount of \$448,000 for this program, the budgeted amount reflects the District required cost share.

**TOP 5 Operations Expenditures for FY 24/25**



Operations Expenditures	Adopted Budget FY 23/24	Estimated Year End FY 23/24	ADOPTED Budget FY 24/25	Percent Change
<b>Facility Repairs</b>	<b>\$561,000</b>	<b>\$170,059</b>	<b>\$5,171,861</b>	<b>822%</b>
Gates & Fences	\$5,000	\$0	\$5,000	0%
Canal Erosion Program (RSP)	\$200,000	\$125,000	\$4,296,861	2048%
Access Road AB Program	\$65,000	\$0	\$634,000	875%
Plant 1A Repairs	\$45,000	\$19,974	\$5,000	-89%
Plant 1B Repairs	\$30,000	\$0	\$15,000	-50%
Plant 2 Repairs	\$120,000	\$3,115	\$75,000	-38%
Plant 3 Repairs	\$8,500	\$6,308	\$8,500	0%
Plant 4 Repairs	\$2,500	\$0	\$0	-100%
Plant 5 Repairs	\$2,000	\$0	\$0	-100%
Plant 6 Repairs	\$1,500	\$0	\$80,000	5233%
San Juan / Riverside	\$4,000	\$2,938	\$1,500	-63%
Plant 8 Repairs	\$45,000	\$1,383	\$30,000	-33%
Corporation Yard	\$25,000	\$7,197	\$15,000	-40%
Miscellaneous	\$7,500	\$4,144	\$6,000	-20%
<b>Power</b>	<b>\$490,000</b>	<b>\$391,298</b>	<b>\$458,032</b>	<b>-7%</b>
<b>Field Services</b>	<b>\$260,500</b>	<b>\$191,982</b>	<b>\$236,500</b>	<b>-9%</b>
Veg Management	\$200,000	\$148,446	\$175,000	-13%
Tree Service	\$15,000	\$4,000	\$5,000	-67%
Pump Plant Testing	\$4,000	\$6,475	\$7,000	75%
Sonitrol Security	\$14,500	\$18,416	\$25,000	72%
Tire Recycle	\$6,500	\$0	\$4,000	-38%
Backflow	\$500	\$500	\$500	0%
Water Service	\$1,500	\$1,212	\$1,500	0%
Fleet Tracking	\$7,500	\$4,747	\$7,500	0%
Misc. / Janitorial	\$11,000	\$8,186	\$11,000	0%
<b>Herbicides</b>	<b>\$160,000</b>	<b>\$112,222</b>	<b>\$160,000</b>	<b>0%</b>
<b>Fuel</b>	<b>\$85,000</b>	<b>\$61,919</b>	<b>\$82,917</b>	<b>-2%</b>
<b>Refuse Collection</b>	<b>\$50,000</b>	<b>\$32,155</b>	<b>\$50,000</b>	<b>0%</b>
<b>Equipment Parts/Supplies</b>	<b>\$35,000</b>	<b>\$34,500</b>	<b>\$35,000</b>	<b>0%</b>
<b>Equipment Repairs/Service</b>	<b>\$40,000</b>	<b>\$27,379</b>	<b>\$30,000</b>	<b>-25%</b>
<b>Shop Equipment (Not Vehicles)</b>	<b>\$30,000</b>	<b>\$31,482</b>	<b>\$27,500</b>	<b>-8%</b>
<b>Supplies and Materials</b>	<b>\$23,000</b>	<b>\$18,308</b>	<b>\$23,000</b>	<b>0%</b>
<b>Utilities - Field</b>	<b>\$16,891</b>	<b>\$22,694</b>	<b>\$21,876</b>	<b>30%</b>
<b>Consultants - Field Operations</b>	<b>\$16,200</b>	<b>\$14,186</b>	<b>\$16,500</b>	<b>2%</b>
<b>Govt Fees/Permits - Field</b>	<b>\$11,500</b>	<b>\$9,625</b>	<b>\$11,500</b>	<b>0%</b>
<b>Field Equipment</b>	<b>\$17,000</b>	<b>\$20,920</b>	<b>\$9,500</b>	<b>-44%</b>
Small Power Equipment	\$15,000	\$7,500	\$7,500	-50%
Misc.	\$2,000	\$3,420	\$2,000	0%
<b>Equipment Rental</b>	<b>\$4,000</b>	<b>\$0</b>	<b>\$5,000</b>	<b>25%</b>
<b>Misc/Other - Field</b>	<b>\$3,500</b>	<b>\$4,450</b>	<b>\$4,500</b>	<b>29%</b>
<b>Operations Subtotal</b>	<b>\$1,803,591</b>	<b>\$1,143,178</b>	<b>\$6,343,686</b>	<b>252%</b>

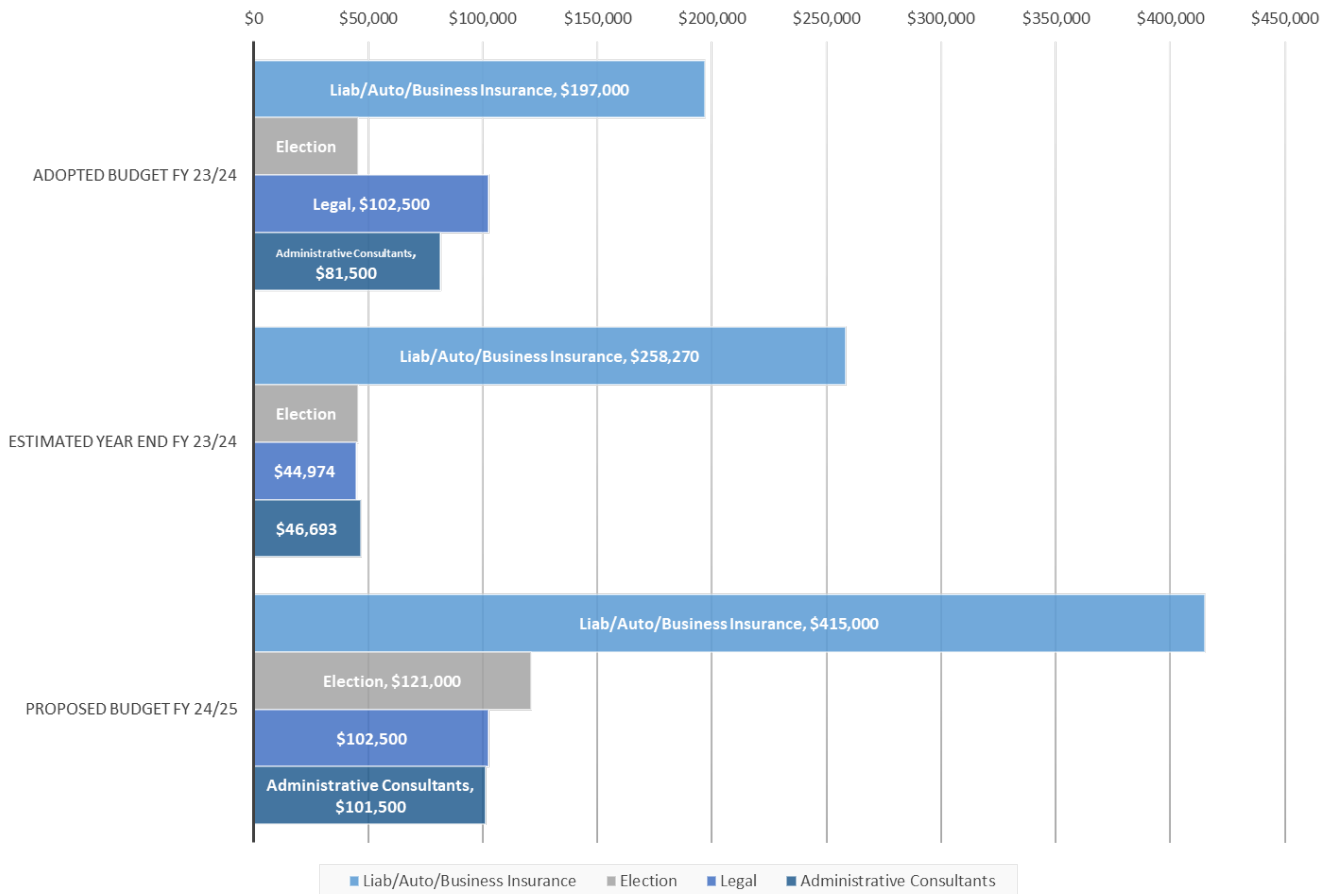


# Administration Expenditures

Administration Expenditures for Fiscal Year 24/25 are 38% greater than the previous budget year, resulting in an increase of approximately \$340,000. The Administration Budget includes the following expenditure variations:

- Liability Insurance: 111% increase due to Insurance Premium Increase
- District Trustee Election: 166% increase due to Trustee Election Costs in 2024.
- Administrative Consultants: 25 % increase due to Total Compensation Study

## ADMINISTRATION EXPENDITURES



Administration Expenditures	Adopted Budget FY 23/24	Estimated Year End FY 23/24	ADOPTED Budget FY 24/25	Percent Change
<b>Administration</b>				
Liability Insurance	\$197,000	\$258,270	<b>\$415,000</b>	111%
Election	\$45,500	\$45,500	<b>\$121,000</b>	166%
Legal	\$5,000	\$4,500	<b>\$25,000</b>	400%
Publications/Notices	\$3,000	\$2,000	<b>\$3,000</b>	0%
Printing Services	\$37,500	\$37,500	<b>\$80,000</b>	113%
Temporary Staff	\$0	\$0	<b>\$8,000</b>	100%
Miscellaneous	\$0	\$1,500	<b>\$5,000</b>	100%
Legal	\$102,500	\$44,974	<b>\$102,500</b>	0%
Human Resources/Employment	\$15,000	\$743	<b>\$15,000</b>	0%
General Counsel (Downey Brand)	\$85,000	\$44,232	<b>\$85,000</b>	0%
Other Legal Services	\$2,500	\$0	<b>\$2,500</b>	0%
Administrative Consultants	\$81,500	\$46,693	<b>\$101,500</b>	25%
Financial Plan/Study	\$0	\$21,500	<b>\$0</b>	0%
Total Compensation Survey	\$25,000	\$0	<b>\$45,000</b>	80%
Assessment & Fee Consulting	\$46,500	\$20,193	<b>\$46,500</b>	0%
Overhead Rate Study	\$5,000	\$5,000	<b>\$5,000</b>	0%
Miscellaneous	\$5,000	\$0	<b>\$5,000</b>	0%
Public Relations	\$90,000	\$442,500	<b>\$90,000</b>	0%
Direct Outreach	\$30,000	\$10,000	<b>\$30,000</b>	0%
Consulting	\$45,000	\$425,000	<b>\$45,000</b>	0%
Subscriptions/Publications	\$15,000	\$7,500	<b>\$15,000</b>	0%
Accounting/Audit	\$57,000	\$57,236	<b>\$63,000</b>	11%
GASB Report	\$15,500	\$15,500	<b>\$15,500</b>	0%
Audit	\$20,000	\$19,750	<b>\$20,000</b>	0%
CPA - Consultant	\$20,000	\$20,936	<b>\$26,000</b>	30%
CalPERS (GASB)	\$1,500	\$1,050	<b>\$1,500</b>	0%
Conference & Travel	\$60,000	\$21,906	<b>\$50,000</b>	-17%
Conference (Exec Staff & Trustees)	\$30,000	\$12,895	<b>\$25,000</b>	-17%
Travel (Exec Staff & Trustees)	\$30,000	\$9,011	<b>\$25,000</b>	-17%
Memberships	\$37,600	\$40,419	<b>\$43,215</b>	15%
ACWA	\$14,000	\$15,518	<b>\$16,293</b>	16%
CCVFCA	\$14,500	\$14,051	<b>\$14,754</b>	2%
Chamber of Commerce	\$200	\$180	<b>\$200</b>	0%
Costco	\$250	\$225	<b>\$250</b>	0%
CSDA	\$8,200	\$8,519	<b>\$8,944</b>	9%
NAFSMA	\$0	\$1,500	<b>\$1,575</b>	100%
SHRM	\$0	\$0	<b>\$750</b>	100%
Sacramento LAFCO	\$450	\$427	<b>\$448</b>	0%
Information Technology	\$42,600	\$34,127	<b>\$42,600</b>	0%
Software	\$15,000	\$6,543	<b>\$15,000</b>	0%
IT Support	\$24,000	\$24,751	<b>\$24,000</b>	0%
Website Support	\$3,600	\$2,833	<b>\$3,600</b>	0%
Govt Fees/Permits	\$21,950	\$31,740	<b>\$36,950</b>	68%
City of Sacramento (Investment Pool)	\$6,000	\$5,872	<b>\$6,000</b>	0%
Sac County Treasury (Investment Pool)	\$15,000	\$25,659	<b>\$30,000</b>	100%
Police Alarm	\$200	\$0	<b>\$200</b>	0%
Miscellaneous	\$750	\$209	<b>\$750</b>	0%

Administration Expenditures	Adopted Budget FY 23/24	Estimated Year End FY 23/24	ADOPTED Budget FY 24/25	Percent Change
Office Maintenance & Repair	\$33,700	\$22,106	\$35,961	7%
Custodial Service	\$9,000	\$5,625	\$9,000	0%
HVAC Maintenance	\$2,500	\$1,500	\$2,500	0%
Landscaping	\$13,200	\$14,055	\$15,461	17%
Pest Control	\$1,500	\$425	\$1,500	0%
Misc.	\$7,500	\$501	\$7,500	0%
Utilities	\$35,700	\$21,575	\$32,850	-8%
Telephone	\$4,500	\$601	\$2,400	-47%
Water	\$750	\$739	\$750	0%
Internet	\$22,500	\$13,468	\$22,500	0%
Sewer	\$1,250	\$569	\$1,250	0%
Phone System	\$750	\$1,359	\$0	-100%
Copier/Printer	\$2,500	\$2,218	\$2,500	0%
Cellular Service	\$3,250	\$2,615	\$3,250	0%
Miscellaneous	\$200	\$7	\$200	0%
Admin. Services	\$24,500	\$11,840	\$25,250	3%
Alarm/Security Office	\$10,000	\$4,605	\$10,000	0%
Copy/Print Services	\$1,000	\$0	\$1,000	0%
DOT/Screening	\$1,500	\$900	\$1,500	0%
Postage/Shipping	\$1,000	\$821	\$1,000	0%
Records/Retention Management	\$2,000	\$75	\$2,000	0%
Supplies (First Aid/AED/etc...)	\$3,500	\$1,483	\$3,500	0%
Timekeeping	\$5,000	\$3,321	\$5,000	0%
Miscellaneous	\$500	\$636	\$1,250	150%
Office Supplies	\$25,000	\$9,383	\$25,000	0%
Small Office & Computer Equipment	\$20,750	\$5,150	\$20,750	0%
Computer Equipment	\$6,000	\$2,150	\$6,000	0%
Miscellaneous Equipment	\$14,750	\$3,000	\$14,750	0%
Assessment/Property Taxes	\$11,500	\$14,309	\$20,000	74%
Admin - Misc./Other Expenses	\$2,800	\$4,254	\$6,250	123%
Bank Fees	\$300	\$1,221	\$1,250	317%
Business Expense	\$2,500	\$3,033	\$5,000	100%
Mitigation Land Expenses	\$5,500	\$4,995	\$5,500	0%
Yolo County Treasurer	\$5,500	\$4,995	\$5,500	0%
Payroll Services	\$4,500	\$2,169	\$4,500	0%
<b>Administration Subtotal</b>	<b>\$899,600</b>	<b>\$1,119,146</b>	<b>\$1,241,825</b>	<b>38%</b>

## Flood Maintenance Assistance Program

FMAP Expenditures	Adopted Budget FY 23/24	Estimated Year End FY 23/24	ADOPTED Budget FY 24/25	Percent Change
<b>FMAP Grant</b>				
FMAP Expense	\$421,000	\$421,000	<b>\$442,900</b>	5%
<b>FMAP Subtotal</b>	<b>\$421,000</b>	<b>\$421,000</b>	<b>\$442,900</b>	<b>5%</b>

## Consulting /Contracts Expenditures

Consulting / Contracts Expenditures	Adopted Budget FY 23/24	Estimated Year End FY 23/24	ADOPTED Budget FY 24/25	Percent Change
<b>Consulting/Contracts</b>				
Security Patrol	\$215,000	\$266,800	<b>\$270,000</b>	26%
Technical Consultants	\$107,000	\$96,515	<b>\$99,000</b>	-7%
Land, Right of Way and Title Expert	\$0	\$0	<b>\$10,000</b>	100%
Specialized Flood Control Engineering	\$10,000	\$2,323	<b>\$5,000</b>	-50%
General District Engineering	\$65,000	\$23,870	<b>\$40,000</b>	-38%
Managerial Support	\$0	\$0	<b>\$10,000</b>	100%
Hydraulic Modeling - Update	\$20,000	\$70,322	<b>\$10,000</b>	-50%
Hydraulic Modeling - Maintenance	\$10,000	\$0	<b>\$10,000</b>	0%
Development Impact Fee Support	\$2,000	\$0	<b>\$14,000</b>	600%
Temporary Admin	\$20,000	\$7,170	<b>\$7,500</b>	-63%
<b>Consulting/Contracts Subtotal</b>	<b>\$342,000</b>	<b>\$370,485</b>	<b>\$376,500</b>	<b>10%</b>

## Equipment Expenditures

Equipment Expenditures	Adopted Budget FY 23/24	Estimated Year End FY 23/24	ADOPTED Budget FY 24/25	Percent Change
<b>Equipment</b>				
Equipment	\$260,000	\$80,000	<b>\$530,000</b>	104%
SCADA	\$65,000	\$0	<b>\$25,000</b>	-62%
John Deere 5115M	\$195,000	\$0	<b>\$195,000</b>	0%
Fleet Vehicles (Electric)	\$0	\$80,000	<b>\$160,000</b>	100%
Fleet Charging Stations	\$0	\$0	<b>\$150,000</b>	100%
<b>Equipment Subtotal</b>	<b>\$260,000</b>	<b>\$80,000</b>	<b>\$530,000</b>	<b>104%</b>

# Capital Expenditures

The District anticipates approximately \$3.5 million more in Capital Expenditures in FY 24/25 compared to the FY 23/24 Budget.

Capital Expenditures	Adopted Budget FY 23/24	Estimated Year End FY 23/24	ADOPTED Budget FY 24/25	Percent Change
<b>Capital Expenditures</b>				
Capital Facilities	\$975,000	\$114,188	<b>\$4,650,000</b>	377%
Plant 1B Spare Transformer	\$225,000	\$0	<b>\$225,000</b>	0%
Capital Project Design	\$750,000	\$62,488	<b>\$300,000</b>	-60%
2024/2025 CIP Projects	\$0	\$51,700	<b>\$4,125,000</b>	100%
Capital - Office Upgrades	\$125,000	\$12,038	<b>\$30,000</b>	-76%
Building Improvements	\$125,000	\$12,038	<b>\$30,000</b>	-76%
Capital - Office Facility Repair	\$75,000	\$0	<b>\$0</b>	-100%
<b>Total Capital Expenditures</b>	<b>\$1,175,000</b>	<b>\$126,226</b>	<b>\$4,680,000</b>	<b>298%</b>



## RECLAMATION DISTRICT NO. 1000

DATE: JUNE 14, 2024

AGENDA ITEM NO. 6.2

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**TITLE:** Official Pay Rate Schedule for Fiscal Year 2024/2025

**SUBJECT:** Review and Consider Adoption of Resolution No. 2024-06-04: Adopting Official Pay Rate Schedule for Fiscal Year 2024/2025.

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**EXECUTIVE SUMMARY:**

The Board of Trustees of Reclamation District No. 1000 (RD 1000; District) annually adopt an official pay rate schedule. Staff has prepared the Official Pay Rate Schedule for Fiscal Year 2024/2025 (“Exhibit A” in Resolution 2024-06-04).

**RECOMMENDATION:**

Staff recommends the Board review and consider adoption of Resolution No. 2024-06-04: Adopting Official Pay Rate Schedule for Fiscal Year 2024/2025.

**ATTACHMENTS:**

1. Resolution No. 2024-06-04

**STAFF RESPONSIBLE FOR REPORT:**

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Kevin L. King, General Manager

Date: 06/06/2024



RECLAMATION DISTRICT NO. 1000  
RESOLUTION NO. 2024-06-04

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000  
ADOPTING THE OFFICIAL PAY RATE SCHEDULE FOR FISCAL YEAR 2024/2025**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 14<sup>th</sup> day of June 2024, the following resolution was approved and adopted:

**WHEREAS**, the Reclamation District No. 1000's (District) mission is flood protection for the Natomas Basin providing for the public's health and safety by operating and maintaining the levees, and the District's canals and pump stations; and

**WHEREAS**, the Board of Trustees (Board) of the District recognizes the importance of providing flood protection in a safe, efficient and responsible manner; and

**WHEREAS**, it is appropriate and necessary to employ staff to achieve the goals and objectives of the District; and

**WHEREAS**, the establishment and adoption of an official pay rate schedule is necessary; and

**WHEREAS**, the Board has been presented with, reviewed, and considered the official pay rate schedule for Fiscal Year 2024/2025 and considers the proposed schedule as necessary and appropriate for Fiscal Year 2024/2025.

**NOW, THEREFORE BE IT RESOLVED THAT:**

1. The facts contained in the recitals above are true and correct, and the Board so finds and determines.
2. The Reclamation District No. 1000 Official Pay Rate Schedule for Fiscal Year 2024/2025 is hereby adopted as presented, and as attached hereto as "Exhibit A".
3. The Official Pay Rate Schedule will become effective on July 1, 2024.

**BE IT FURTHER RESOLVED THAT:** The General Manager and Administrative Services Manager are responsible for adherence to this resolution.

**ON A MOTION BY** Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 14<sup>th</sup> day of June 2024, by the following vote, to wit:

AYES: Trustees:

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

ABSENT: Trustees:

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Elena Lee Reeder  
President, Board of Trustees  
Reclamation District No. 1000



CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2024-06-04 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 14<sup>th</sup> day of June 2024 and made a part of the minutes thereof.

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Joleen Gutierrez, District Secretary

**RECLAMATION DISTRICT NO. 1000**

**OFFICIAL PAY RATE SCHEDULE**

**FY 2024-2025**

(Adopted 6/14/2024 COL Rate 3.4%)

(Effective 7/1/2024)

<b>Position</b>	<b>Minimum</b>	<b>Maximum</b>
General Manager	\$14,037/Mo.	\$18,912/Mo.
Project Manager/Engineer (Temporary)	\$11,993/Mo.	\$16,557/Mo.
Operations Manager	\$11,858/Mo.	\$16,372/Mo.
Administrative Services Manager	\$11,858/Mo.	\$16,372/Mo.
Operations Supervisor	\$7,064/Mo.	\$9,797/Mo.
Lead Flood Operations Specialist	\$37.21/Hr.	\$51.38/Hr.
Equipment Maintenance Specialist	\$30.18/Hr.	\$41.68/Hr.
Flood Operations Specialist II	\$30.18/Hr.	\$41.68/Hr.
Flood Operations Specialist I	\$25.07/Hr.	\$34.63/Hr.
Administrative Assistant	\$21.26/Hr.	\$29.35/Hr.



## RECLAMATION DISTRICT NO. 1000

DATE: JUNE 14, 2024

AGENDA ITEM NO. 7.1

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TITLE: Committee Meeting Minutes

SUBJECT: Committee Meeting Minutes since the May Board Meeting

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### Executive Committee Meeting – June 5, 2024

A meeting of the Reclamation District No. 1000 Executive Committee was held on Wednesday, June 5, 2024, at 8:00 a.m. at the District's office. In attendance were Trustees Lee Reeder and Gilbert. Staff in attendance were General Manager King, Administrative Services Manager Gutierrez, Operations Manager Holleman and District Counsel Smith.

The Executive Committee performed the following items:

1. Executive Committee Meeting
  - 1.1. Review Agenda for June 14, 2024 - Regular Board of Trustees Meeting  
The Committee reviewed and discussed the proposed agenda and approved as presented.
  - 1.2. General Manager's Report  
General Manager King provided an update to the Executive Committee about various District activities and upcoming events.
2. Public Comment  
No public comments were received.
3. Adjournment  
With no further business on the agenda, the meeting adjourned at 8:44 a.m.