

**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**FRIDAY, JULY 10, 2020  
8:00 A.M.**

**WEB & TELEPHONE MEETING ONLY**

**MODIFIED BROWN ACT REQUIREMENTS IN LIGHT OF COVID-19**

In Compliance with CA Executive Orders N-25-20 and N-29-20 members of the Board of Trustees and members of the public will participate in this meeting by teleconference. The call-in information for the Board of Trustees and the public is as follows:

**Please join the meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/969043285>

**You can also dial in using your phone.**

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(224\) 501-3318](tel:+12245013318)

**Access Code:** 969-043-285

If you do not have the gotomeeting application downloaded, please allow yourself additional time prior to the meeting to install the free application on your computer, tablet or smartphone. The application is not required to participate via phone.

Any member of the public on the telephone may speak during Public Comment or may email public comments to [kking@rd1000.org](mailto:kking@rd1000.org) and comments will be read from each member of the public. During this period of modified Brown Act Requirements, the District will use best efforts to swiftly resolve requests for reasonable modifications or accommodations with individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt whatsoever in favor of accessibility. Requests for reasonable modifications under the ADA may be submitted to the email address noted above, or by phone directly to the District.

All items requiring a vote of the Board of Trustees will be performed as a roll call vote to ensure votes are heard and recorded correctly. In addition, the meeting will be recorded and participation in the meeting via gotomeeting and/or phone will serve as the participants acknowledgment and consent of recordation.

## AGENDA

### **1. PRELIMINARY**

- 1.1. Call Meeting to Order
- 1.2. Roll Call
- 1.3. Approval of Agenda
- 1.4. Pledge of Allegiance
- 1.5. Conflict of Interest

*(Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved)*

### **2. PRESENTATIONS**

- 2.1. No Scheduled Presentations

### **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.*

*Public comments on agenda or non-agenda items during the Board of Trustees meeting are for the purpose of informing the Board to assist Trustees in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda unless the item meets stringent statutory requirements (see California Government Code Section 54954.2 (a)).*

*Public comments during Board meetings are not for question and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to any member of RD 1000 staff via e-mail, telephone, letter, or in-person at a time other than during a Board meeting.*

### **4. INFORMATIONAL ITEMS**

- 4.1. **GENERAL MANAGER'S REPORT:** Update on activities since the June 2020 Board Meeting.
- 4.2. **SUPERINTENDENT'S REPORT:** Update on activities since the June 2020 Board Meeting.
- 4.3. **DISTRICT COUNSEL'S REPORT:** Update on activities since the June 2020 Board Meeting.

### **5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

- 5.1. **APPROVAL OF MINUTES:** Approval of Minutes from June 12, 2020 Regular Board Meeting.

- 5.2. TREASURER’S REPORT: Approve Treasurer’s Report for June 2020.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for June 2020.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for June 2020.
- 5.5. WARRANT FOR FUND TRANSFER: Review and Consider Approval of Warrant for Transferring Funds between Investment Accounts.
- 5.6. AUTHORIZATION TO INVEST IN LOCAL AGENCY INVESTMENT FUND: Review and Consider Adoption of Resolution No. 2020-07-01 Authorizing Officers to Invest District Funds in the Local Agency Investment Fund.
- 5.7. REVIEW AND CONSIDER APPROVAL OF NOTICE OF EXEMPTION: Review and Consider Adoption of Resolution No. 2020-07-02 Approving Notice of Exemption under the California Environmental Quality Act for Routine Maintenance 2020/2021.

## **6. SCHEDULED ITEMS**

- 6.1. PUBLIC HEARING – ADOPTION OF FISCAL YEAR 2020/2021 OPERATION AND MAINTENANCE ASSESSMENT: Review and Consider Adoption of Resolution No. 2020-07-03 Authorizing Levying of Operations and Maintenance Assessment for Fiscal Year 2020/2021.
- 6.2. CERTIFICATION OF LEGAL PROCESS FOR SPECIAL ASSESSMENT: Review and Consider Adoption of Resolution No. 2020-07-04 Certifying to the County of Sutter the Validity of the Legal Process Used to Place Direct Charges (Special Assessment) on the Secured Tax Roll for Fiscal Year 2020/2021.
- 6.3. NOTICE OF 2020 GENERAL DISTRICT ELECTION: Review and Consider Adoption of Resolution No. 2020-07-05 Noticing the 2020 General District Election.

## **7. BOARD OF TRUSTEE’S COMMENTS/REPORTS**

### 7.1. BOARD ACTIVITY UPDATES:

#### 7.1.1. RD 1000 Committee [Meetings](#) Since Last Board Meeting

- Executive Committee (Smith & Burns) July 1, 2020

## **8. CLOSED SESSION**

- 8.1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of section 54956.9 (one case).

## **9. RECONVENE TO OPEN SESSION**

- 9.1. Report from Closed Session

## **10. ADJOURN**

**DATE: JULY 10, 2020**

**AGENDA ITEM NO. 4.1**

---

**TITLE: General Manager's Report – July 2020**

**SUBJECT: Update on Activities Since the June 2020 Board of Trustees Meeting**

---

**EXECUTIVE SUMMARY:**

Reclamation District 1000's (RD 1000; District) General Manager, Kevin King, to provide verbal report of work performed during the month of May 2020.

**ATTACHMENTS:**

1. SAFCA Board Meeting – June 18, 2020

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_

Kevin L. King, General Manager

Date: 07/07/2020



## Board of Directors Agenda

OF June 18, 2020 - 3:00 pm

### WEBEX MEETING

**Directors/Alternates Present:** Burns, Conant, Frost, Harris, Holloway, Jennings, Kennedy, Nottoli, Peters, Serna, and Shah

**Directors Absent:** Ashby and Avdis

#### ROLL CALL

#### PUBLIC COMMENTS

#### PUBLIC HEARING

1. [Resolution No. 2020-065 - Adopting the Recommended Fiscal Year 2020-21 Budget \(Campbell\)](#).

Chairman Kennedy opened the public hearing. No comments were received. Chairman Kennedy closed the public hearing. Motion by Director Conant, and seconded by Director Burns to approve Resolution No. 2020-065.

AYES: Burns, Conant, Frost, Harris, Holloway, Jennings, Kennedy, Nottoli, Peters, Serna, and Shah  
NOES: (None)  
ABSTAIN: (None)  
RECUSE: (None)  
ABSENT: Ashby and Avdis

#### EXECUTIVE DIRECTOR'S REPORT

2. [Information - Executive Director's Report for June 18, 2020 \(Johnson\)](#) - this Item was heard after Consent Matters to ensure that a quorum would be maintained.

## **CONSENT MATTERS**

Motion by Director Serna and seconded by Director Conant to approve Resolution Nos: 2020-066; 2020-067; 2020-068; 2020-069; 2020-070; 2020-071; 2020-072; and 2020-073 of Consent Matters.

AYES: Burns, Conant, Frost, Harris, Holloway, Jennings, Kennedy, Nottoli, Peters, Serna, and Shah  
NOES: (None)  
ABSTAIN: (None)  
RECUSE: (None)  
ABSENT: Ashby and Avdis

3. [Adopting the Action Summary for May 21, 2020 \(Russell\)](#)
4. [Resolution No. 2020-066 - Setting the Public Hearing for the Purpose of Approving SAFCA's Operations & Maintenance Assessment District No. 1 Fiscal Year 2020-21 Assessment Roll and Setting the Assessment Rate \(Campbell\)](#)
5. [Resolution No. 2020-067 - Authorizing the Executive Director to Execute a Consulting Services Contract with Mick Klasson, CFM for Grant Writing and Environmental Planning Services \(Saucier\)](#)
6. [Resolution No. 2020-068 - Authorizing the Executive Director to Execute Amendment No. 3 to Contract No. 1296 with River Partners for Landscape Maintenance Services Required for Habitat Restoration and Mitigation Sites Located in Sacramento and Sutter Counties \(S](#)
7. [Resolution No. 2020-069 - Authorizing the Executive Director to Execute Amendment No. 4 to Contract No. 1227 with George Sills Geotechnical Engineering Consultant, LLC for Engineering Review of Federal Emergency Management Agency Levee Certification Packages \(Ghelfi\)](#)
8. [Resolution No. 2020-070 - Authorizing the Executive Director to Execute Amendment No. 2 to Contract No. 1479 with Sagent, for Public Outreach and Awareness Related to Traffic Impacts of the Natomas Basin Project \(Campbell\)](#)
9. [Resolution 2020-071 - Authorizing the Executive Director to Execute Contract Change Order No. 5 for the Magpie Creek Floodplain Conservation Project, Sacramento County, California, Contract No. 4430 with Helix Environmental Construction Group, Inc. \(Jawanda\)](#)

10. [Resolutions - Authorizing the Executive Director to Execute Cost-Sharing Agreements with The Natomas Central Mutual Water Company Regarding the Natomas Basin Project \(Bassett\)](#)
  - A. Resolution No. 2020-072 - Bryte Bend Well Replacement Project
  - B. Resolution No. 2020-073 - Riverside Pumping Plant Reconstruction Project

**ADJOURN**

Respectfully submitted,  
Lyndee Russell

DATE: JULY 10, 2020

AGENDA ITEM NO. 4.2

---

TITLE: Superintendent's Report – July 2020

SUBJECT: Update on Activities Since the June 2020 Board of Trustees Meeting

---

**EXECUTIVE SUMMARY:**

This Staff Report is intended to inform the Board and serve as the official record of the activities the District's field staff engaged in for the month of June 2020. As well as provide information regarding District facility use and local weather impacts on District facilities and river levels.

The Superintendent report was created to provide monthly updates to the Board of Trustees on field related activities within the District boundaries, as well as provide a historical record. This allows for the District and the public the opportunity to refer back to data trends over time regarding the weather impact on District facilities, crew activities, and local river and canal conditions as well as general District activities from month to month.

**RECOMMENDATION:**

There are no staff recommendations, the information provided is strictly informational.

**ATTACHMENTS:**

1. Superintendent's Report Data Sheet

**STAFF RESPONSIBLE FOR REPORT:**



---

Donald Caldwell, Superintendent

Date: 07/01/2020



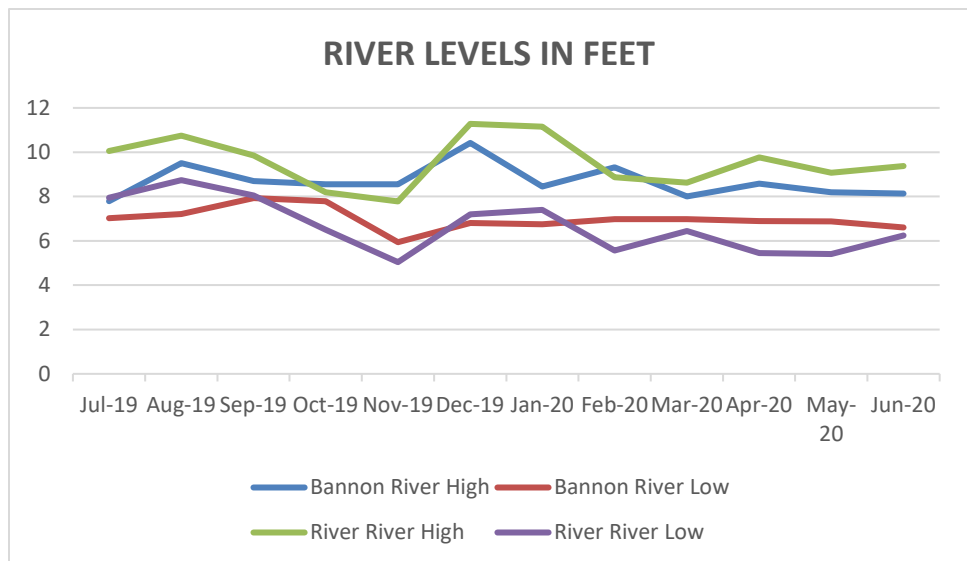
---

Kevin L. King, General Manager

Date: 07/07/2020

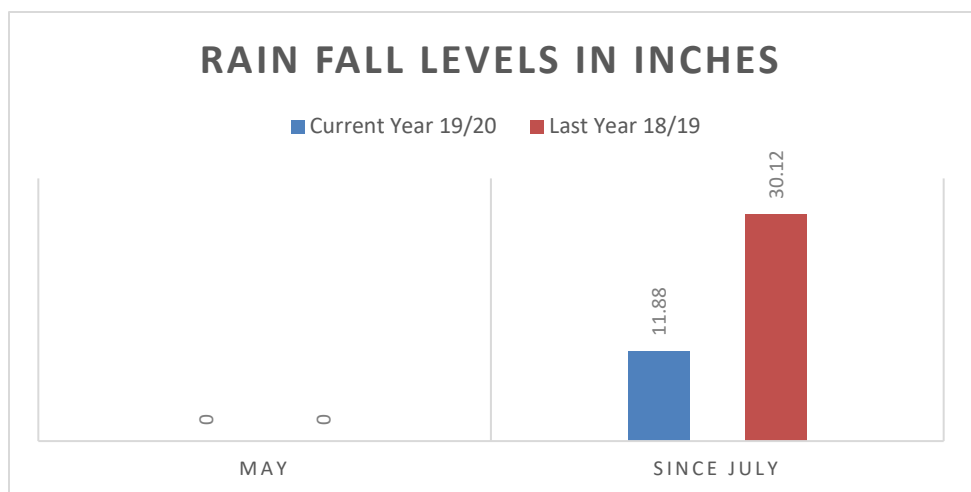


**River Levels:**  
**Bannon** H: 8.13'  
 L: 6.60'  
**River** H: 9.38'  
 L: 6.25'



**Rain Fall Totals:**  
 June rain totals were 0"

Rain totals since July 1st were 11.88"



**Safety Topics for the Month of June**

Heat Stress – Stay hydrated and reduce sun exposure during breaks.

**District Complaints**

The District received two complaints since the June 12, 2020, Board Meeting. Both complaints were from the City of Sacramento 311 reporting high weeds at locations within the District. Locations have since been mowed and the District continues to address weed abatement throughout the District on it’s monthly schedule.

The chart below represents various activities the field crew spent their time working on during the month of June 2020.

RD 1000 Field Crew	*Field Hours Worked	Activity
	126	Grounds
	32	Pump Plant Maintenance
	112	Garbage
	172	Weed Control
	32	Tree Trimming/Removal
	438	Mowing
	194	Equipment Repair

*Hours worked do not include the Superintendent's time.*

**Pumping**

There was no pumping during the month of June.

**Unauthorized Encampment Activity** There was no unauthorized encampment activity during the month of June.

**Unauthorized Encampment Activity – Year to Date**

This fiscal year to date the District has spent a total of 686 crew hours on unauthorized encampment activity for a total cost to the district of \$48,700.20. This total includes labor,\* equipment costs, materials, and dump fees.

**DATE: JULY 10, 2020**

**AGENDA ITEM NO. 4.3**

---

**TITLE: District Counsel's Report – July 2020**

**SUBJECT: Update on Activities Since the June 2020 Board of Trustees Meeting**

---

**EXECUTIVE SUMMARY:**

Reclamation District 1000's (RD 1000; District) General Counsel, Rebecca Smith and/or Scott Shapiro to provide verbal report of work performed during the month of June 2020.

**ATTACHMENTS:**

None

**STAFF RESPONSIBLE FOR REPORT:**



---

Kevin L. King, General Manager

Date: 07/07/2020

DATE: JULY 10, 2020

AGENDA ITEM NO. 5.1

---

TITLE: Approval of Minutes

SUBJECT: Approval of Minutes from June 12, 2020 Regular Board Meeting

---

**EXECUTIVE SUMMARY:**

This staff report is intended to serve as the official record of monthly meetings of the Board of Trustees. This document details meeting participants, proof of items discussed, summaries of board meeting discussion, and actions taken by the Board. Staff recommends Board approval of meeting minutes (Attachment 1) from the June 12, 2020, Regular Board Meeting.

**BACKGROUND:**

The Ralph M. Brown Act (Gov. Code §54950 et seq.) governs meetings by public commissions, boards and councils, and public agencies in California. The Act facilitates public transparency and public participation in local government decisions. The Act also contains specific exemptions from the open meeting requirements where governmental agencies have a demonstrated need for confidentiality. To further comply with transparency, Reclamation District No. 1000 documents meetings of the Board of Trustees through Board Minutes.

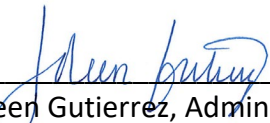
**RECOMMENDATION:**

Staff recommends the Board approve the Minutes from the June 12, 2020, Regular Board Meeting.

**ATTACHMENTS:**

1. June 12, 2020, Board Meeting Minutes

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 07/01/2020

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 07/07/2020



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES MEETING**

**June 12, 2020  
MEETING MINUTES**

In light of COVID-19 and in Compliance with CA Executive Orders N-25-20 and N-29-20 members of the Board of Trustees and members of the public participated in this meeting by teleconference. This meeting was recorded without objection. Present were: Board President Jeff Smith; Vice President Chris Burns; Trustee David Christophel; Trustee Elena Lee Reeder; Trustee Nick Avdis; Trustee Thom Gilbert; General Manager Kevin King; Co-General Counsel Rebecca Smith; General Counsel Scott Shapiro; Administrative Services Manager Joleen Gutierrez; District Superintendent Don Caldwell and Administrative Assistant Christina Forehand. District Engineering Consultant Scott Brown from Larsen Wurzel also attended the meeting. Trustee Jag Bains was not available to participate in the Board meeting.

**1. PRELIMINARY**

1.1. Call Meeting to Order

President Smith called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll.

1.3. Approval of Agenda

**MOVED/SECONDED:** Trustee Christophel/Trustee Lee Reeder

**AYES:** Trustee Christophel, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

**NOES:** None.

**ACTION:** A motion to approve the June 12, 2020 agenda passes.

1.4. Pledge of Allegiance

All recite the Pledge of Allegiance.

1.5. Conflict of Interest

No conflicts of interest were identified.

**2. PRESENTATIONS**

2.1. No presentations were scheduled.

### **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

Dane Wadle from CSDA called in to briefly update the Board on a couple of high priority legislative items. HR 7073: Special Districts Provide Essential Services Act. The Act would provide inclusion in federal pandemic relief for state and local governments. Special Districts were not included in previous legislation. The bill also defines what Special Districts are in federal law. A definition will make it easier to include special districts in future measures. CSDA is highly involved in Sacramento advocacy efforts and keeping its local government members on everyone's radar where there are state and federal funding relief opportunities available. Mr. Wadle would like CSDA members to send a letter of support. GM King asked the Trustees to refer this item to the Legal Committee for review and authorization. Trustees agreed to have the Legal Committee review materials sent to GM King and consider sending a letter of support.

### **4. INFORMATIONAL ITEMS**

#### **4.1. GENERAL MANAGER'S REPORT: Update on activities since the May 2020 Board Meeting.**

General Manager Kevin King provided a verbal overview of his activities during May 2020.

GM King reported the office reopened this week with public access. Rules of entry are posted at the office entrance - requesting face coverings worn and hand sanitizer used.

He is watching for updates to the Governor's order for continuation of online or returns to in-person meetings.

He provided an update to AB 1958 and that it passed out of the Assembly with a 75-0 floor vote. The bill has been referred to the Senate and is awaiting assignment in the Senate Rules Committee

#### **4.2. SUPERINTENDENT'S REPORT: Update on activities since the May 2020 Board Meeting.**

A copy of the Superintendent's Report for May 2020 was included in the June 12, 2020 Board Packet.

Trustee Burns asked for more information about a recent complaint concerning one individual along the La Lima subdivision. Superintendent Caldwell reported the person was cooperative and willingly packed his belongings and moved along.

4.3. [DISTRICT COUNSEL'S REPORT: Update on activities since the May 2020 Board Meeting.](#)

Co-Counsel Rebecca Smith gave a verbal report of her District related activities during the month of May 2020. There were no comments or questions.

5. **CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

Consent Calendar Items 5.1, 5.2, 5.3, 5.4, 5.5 were approved in one motion.

There were no public comments.

**MOVED/SECONDED:** Trustee Burns/Trustee Gilbert

**AYES:** Trustee Christophel, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

**NOES:** None.

**ACTION:** A motion to approve Consent Calendar Items 5.1, 5.2, 5.3, 5.4, and 5.5 is approved.

5.1. [APPROVAL OF MINUTES: Approval of Minutes from May 8, 2020 Regular Board Meeting.](#)

**ACTION:** Approved

5.2. [TREASURER'S REPORT: Approve Treasurer's Report for May 2020.](#)

**ACTION:** Approved

5.3. [EXPENDITURE REPORT: Review and Accept Report for May 2020.](#)

**ACTION:** Approved

5.4. [BUDGET TO ACTUAL REPORT: Review and Accept Report for May 2020.](#)

**ACTION:** Approved

5.5. [DECLARATION OF SURPLUS ASSETS AND DISPOSAL AUTHORIZATION: Review and Consider Declaration of Surplus Assets and Authorizing the General Manager to Dispose of Assets in 2020.](#)

**ACTION:** Approved

6. **SCHEDULED ITEMS**

6.1. [REVIEW AND DISCUSS CAPITAL IMPROVEMENT PLAN UPDATE: Review and Discuss Capital Improvement Update.](#)

A copy of KSN's draft the Capital Improvement Plan was included in the June 12, 2020 board packet. General Manager King made known this item is only for review and discussion.

Bill Worrall, PE, PM from KSN provided a Capital Improvement Plan (CIP) PowerPoint presentation. He stated major objectives in the plan provide the framework to cost-effectively carry out the District's mission of flood control in the Natomas Basin. Because the District has limited resources,

Mr. Worrall shared that it is important to identify and prioritize pumping plant capital improvements and replacements that are cost-effective and reduce the risk of failure to accomplish the mission. KSN's plan addresses how to maximize asset lifecycle, determine maintenance activities for major pumping plant components, culverts and drains, and produce a document that can be easily updated to account for changing conditions and incorporate into the District's financial plan.

Trustee Smith inquired about Plant 1A and whether we should build a new pumping plant somewhere else. He stated that 1A had not been used in years. Mr. Worrall made known the plan places more emphasis on critical plants that might need some updates first. Trustee Smith also inquired about a hydraulic modeling update.

Trustee Christophel commented the report is an objective look of where we are now, our future needs, and believes it will put the District in a better position to make decisions moving forward and fund projects.

Trustee Burns inquired about the transformers at 1A and 1B and looking at the power supply to both plants. Mr. Worrall stated replacement is included in the lifecycle. As an example, he looked to Plant 1B, which had been replaced in 2012 when the backup generator was put in. He stated an expectation to get 20 years out of it in a lifecycle. Part of the lifecycle includes every ten years taking a look at electrical and instrumentation to review how well it is performing and determine potential replacement. A maintenance plan will help assess and plan for replacement.

Trustee Avdis' initial impression is the District has a lot of deferred maintenance and currently no plan to pay for it. He shared his concern with programmatic EIR's listed in KSN's plan and desired to understand whether it is necessary. Co-Counsel Shapiro added the advantage to a programmatic EIR is that it makes for much faster and less costly CEQA compliance for each follow-on action. For a 20-year plan, it allows you to have an environmental document that aligns with the universal program actions that may be taken, and when something needs to be done, you have more efficient action.

Trustee Avdis requested more analysis into the determination of using an EIR for replacement and repair work. He also inquired about the hydraulic model update. He would like to know whether the analysis that comes out of the hydraulic modeling exercise may impact the conclusions on prioritizing facility improvements. GM King responded that he does not believe the modeling will impact doing necessary repairs the first tier of projects, which includes Plant 8 or Plant 1B; they are the District's most used plants and are most efficient.

Trustee Avdis and Trustee Burns inquired about NLIP funding opportunities and parameters to cover costs of pipe and other replacement related work.

GM King encouraged Trustees to email questions as they arise, and he will work with KSN for answers.



6.2. REVIEW AND CONSIDER APPROVAL OF FISCAL YEAR 2020/2021 BUDGET: Review and Consider Adoption of Resolution No. 2020-06-01 Approving Fiscal Year 2020/2021 Budget.

GM King turned over the Budget to the Board. The Budget is nearly identical to the draft version the Board reviewed in May 2020, with a couple of changes. A motion was made by Trustee Smith to approve the Budget. Trustee Gilbert seconded. A discussion followed:

Trustee Avdis inquired about the budgeted hydraulic model and cost-share partners; he wanted to know what that looked like. GM King made known we are looking at a 3- or 4-way cost-share and looking at a Basin-wide model. Legal counsel is drafting a letter of intent with other agencies; biweekly discussions are ongoing.

All Trustees preferred to have the budgeted Operations Manager position removed from the Budget for additional discussion. The Board tasked the Personnel Committee to review the needs of this position further.

Trustee Smith amended his motion to adopt the Budget, except taking out the Operations Manager position that has been dedicated to the Budget.

Trustee Avdis inquired about the 2.5 million in budgeted capital improvements and wanted to understand anticipated projects in the next year. He requested more discussion of funding and long-term cash flow analysis and requested a more robust discussion about how the District will pay for capital improvements. GM King stated that if the CIP is approved in July, we will be able to identify what improvements will be made in the first year.

There were no public comments.

**MOVED/SECONDED:** Trustee Smith/Trustee Lee Reeder

**AYES:** Trustee Christophel, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

**NOES:** None.

**ACTION:** A motion to adopt Resolution 2020-06-01 with the exception of the Operations Manager position in the Personnel Budget and the associated wage and benefit impacts to be removed from the 2020/2021 Budget and refer further discussion to the Personnel Committee.

6.3. REVIEW AND CONSIDER ADOPTION OF OFFICIAL PAY RATE SCHEDULE FOR FISCAL YEAR 2020/2021: Review and Consider Adoption of Resolution No. 2020-06-02 Approving Official Pay Rate Schedule for Fiscal Year 2020/2021.

There were no public comments.

**MOVED/SECONDED:** Trustee Burns/Trustee Christophel

**AYES:** Trustee Christophel, Trustee Lee Reeder, Trustee Smith, Trustee Burns, Trustee Gilbert

**NOES:** None.

**ACTION:** A motion to adopt Resolution No. 2020-06-02 Approving Official Pay Rate Schedule for Fiscal year 2020/2021 is approved.

6.4. **ANNUAL BANKING AUTHORIZATION (SACRAMENTO COUNTY):** Review and Consider Adoption of Resolution No. 2020-06-03 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds held by Sacramento County Treasurer.

There were no public comments.

**MOVED/SECONDED:** Trustee Gilbert/Trustee Burns

**AYES:** Trustee Christophel, Trustee Lee Reeder, Trustee Smith, Trustee Avdis, Trustee Burns, Trustee Gilbert

**NOES:** None.

**ACTION:** A motion to adopt Resolution 2020-06-03 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds held by Sacramento County Treasurer is approved.

## **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS**

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Urbanization Committee (Lee-Reeder, Burns & Gilbert) June 2, 2020
- Executive Committee (Smith & Burns) June 3, 2020

## **8. CLOSED SESSION**

8.1. No Closed Session Items.

## **9. ADJOURN**

Meeting adjourned.

**DATE: JULY 10, 2020**

**AGENDA ITEM NO. 5.2**

---

**TITLE: Treasurer's Report**

**SUBJECT: Approve Treasurer's Report for June 2020**

---

**EXECUTIVE SUMMARY:**

This Staff Report is intended to inform the Board of the current total funds in the District's checking and money market accounts, Sacramento County Treasurer Fund, State Treasurer Local Agency Investment Fund (LAIF), and the City of Sacramento Pooled Investment Fund.

The Staff Report attachment provides the monthly beginning and ending balances of its Operations and Maintenance cash flow. The report considers the current month's receipts, fund to fund transfers, accounts payable, and payroll.

Noteworthy fund and cash flow items during June 2020 are featured in the attached Treasurer's Report.

**BACKGROUND:**

Income and Cash

The District maintains funds in the California State Controller Local Agency Investment Fund (LAIF), the Sacramento County Treasurer, and Bank of the West.

The District's primary source of income is property assessments. Assessments are collected through respective Sacramento and Sutter County tax bills.

Annually, the Board of Trustees approves a Resolution designating officers and signatories to the Operations and Maintenance Fund held by the Sacramento County Treasurer. The District's Financial Reserve Policy guides current, future, and unexpected funding requirements. The District's Investment Policy guides investments made by the District of any surplus or reserve funds it may have.

**RECOMMENDATION:**

Staff recommends the Board approve the information in the June 2020 Treasurer's Report.

**FINANCIAL IMPACT:**

None.

**ATTACHMENTS:**

1. Treasurer's Report June 2020

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 07/01/2020

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 07/07/2020

Reclamation District 1000  
Treasurer's Report  
June 2020

Treasurer's Report for June 2020

<b>June 2020</b>	
Total Funds	8,038,414.70
Bank of the West - Checking	177,946.79
Bank of the West - Money Market	150,699.28
Bank of the West - FMAP	151.62
Sacramento County Treasurer	4,633,003.91
State Treasurer - Local Agency Investment Fund	966,516.23
City of Sacramento - Pool A	2,110,096.87

<b>June 2020 - Operations and Maintenance Cash Flow</b>			
<b>Beginning Balance</b>			4,766,752.58
	Income	Expense	
Current months receipts	554.80		554.80
Transfer from money market account	550,000.00		550,000.00
Accounts Payable*		(423,678.23)	(423,678.23)
Payroll		(82,678.45)	(82,678.45)
<b>Ending Balance</b>			4,810,950.70

\*See Attached Check Register

Current months receipts are made up of the following:

Refund of bank fee	40.00
Refund from Crystal Blue Plumbing Heating & Air	514.80
	<u>554.80</u>

DATE: JULY 10, 2020

AGENDA ITEM NO. 5.3

---

TITLE: Expenditure Report

SUBJECT: Review and Accept Report for June 2020

---

**EXECUTIVE SUMMARY:**

This Staff Report is intended to advise the Board of monthly expenditures and provide an explanation of any expenses outside of the usual course of business. Staff recommends the Board review and accept the Expenditure Report for June 2020.

Expenses

The Administrative Services Manager reviews and the General Manager approves expenditures. This activity is disclosed monthly as an attachment to this staff report. The Expenditure Report (Attachment 1) reveals typical District spending for the month. Items of note were the District's payment to Tesco Controls for \$150,575 for continued work on the SCADA project, a payment to the County of Sacramento of \$10,000 for purchase of 200 Cleveland Avenue (previously approved by the Board during the February 14, 2020 Board Meeting), as well as a payment of \$49,497 to the California Employers' Retiree Benefit Trust Fund ([CERBT](#)) for the annual Actuarially Determined Contribution (ADC).

**RECOMMENDATION:**

Staff recommends the Board review and accept the Expenditure Report for June 2020.

**FINANCIAL IMPACT:**

None.

**ATTACHMENTS:**

1. June 2020 Expenditure Report
2. Financial Expense Comparison Summary

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 07/01/2020

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 07/07/2020



General Journal	06/15/2020		Crystal Blue Plumbing Heating & Air	Refund from Crystal Blue Plumbing	514.80	225,924.66	
Bill Pmt - Check	06/17/2020	50039	Barnett Heating & Air	Inv 5278	-234.00	225,690.66	
Bill Pmt - Check	06/17/2020	50040	Blankinship & Associates, Inc.	Inv 6919	-696.50	224,994.16	
Bill Pmt - Check	06/17/2020	50041	Carson Landscape Industries	Inv 232602	-730.00	224,264.16	
Bill Pmt - Check	06/17/2020	50042	Chavez Accountancy Corporation	Inv 4216	-425.00	223,839.16	
Bill Pmt - Check	06/17/2020	50043	CRHS Sacramento Work Study, Inc.	2020/2021 Year (interns)	-14,250.00	209,589.16	
Bill Pmt - Check	06/17/2020	50044	Downey Brand LLP	Legal	-7,732.57	201,856.59	
Bill Pmt - Check	06/17/2020	50045	Interstate Oil Company	Inv 528279	-2,317.22	199,539.37	
Bill Pmt - Check	06/17/2020	50046	Miles Treaster & Associates	Inv 41153	-333.99	199,205.38	
Bill Pmt - Check	06/17/2020	50047	Montage Enterprises		-2,235.20	196,970.18	
Bill Pmt - Check	06/17/2020	50048	Occupational Health Centers of CA	Inv 68081544	-192.00	196,778.18	
Bill Pmt - Check	06/17/2020	50049	Terrapin Technology Group	Inv 20-0782	-1,599.39	195,178.79	
Bill Pmt - Check	06/17/2020	50050	Tesco Controls, Inc.	Inv 70068 SCADA	-150,575.00	44,603.79	
Bill Pmt - Check	06/17/2020	50051	Tony Del Castillo	October 2019 Boots	-150.00	44,453.79	
Bill Pmt - Check	06/17/2020	6172020	Alhambra & Sierra Springs		-17.30	44,436.49	
Bill Pmt - Check	06/17/2020	1001586417	Cal Pers	Health	-18,937.97	25,498.52	
Bill Pmt - Check	06/17/2020	16948589821	PG&E		-420.60	25,077.92	
Bill Pmt - Check	06/17/2020	AOA78GHN	Streamline		-200.00	24,877.92	
Transfer General Journal	06/17/2020			Funds Transfer	150,000.00	174,877.92	
General Journal	06/20/2020			6/20/20 payroll activity Wages	-28,206.43	146,671.49	
General Journal	06/20/2020			6/20/20 payroll activity Taxes	-12,854.26	133,817.23	
Bill Pmt - Check	06/24/2020	6242020	Alhambra & Sierra Springs	Inv 669212061920	-43.19	133,774.04	
Bill Pmt - Check	06/24/2020	996140944	Verizon	Inv 9856595522	-316.60	133,457.44	
Bill Pmt - Check	06/24/2020	50052	California Service Tool, Inc.		-3,723.84	129,733.60	
Bill Pmt - Check	06/24/2020	50053	Duperon Corporation	Inv 22416 Trash Rack	-25,255.64	104,477.96	
Bill Pmt - Check	06/24/2020	50054	Kjeldsen, Sinnock & Neudeck, Inc.	Inv 27997 CIP	-36,180.10	68,297.86	
Bill Pmt - Check	06/24/2020	50055	Larsen Wurzel & Associates	Inv 13700-0520	-252.25	68,045.61	
Bill Pmt - Check	06/24/2020	50056	Mead & Hunt	Inv 304482	-1,202.25	66,843.36	
Bill Pmt - Check	06/24/2020	50057	Montage Enterprises	Inv 79899	-894.00	65,949.36	
Bill Pmt - Check	06/24/2020	50058	Security & Asset Management, LP	Agreement M9782 Cameras	-9,250.00	56,699.36	
Bill Pmt - Check	06/24/2020	50059	SMUD	Acct 7000000317 Power	-26,856.38	29,842.98	
Bill Pmt - Check	06/24/2020	50060	Security & Asset Management, LP		-2,037.72	27,805.26	
Bill Pmt - Check	06/24/2020	50061	CalPers	CERBT Acct Number 1118939592 ARC	-49,497.00	-21,691.74	
Bill Pmt - Check	06/25/2020	50062	Neat Freak Clean, LLC	Inv 2020-06-24	-280.00	-21,971.74	
Transfer	06/25/2020			Funds Transfer	200,000.00	178,028.26	
Check	06/26/2020	EFT	ADP		-81.47	177,946.79	
Total 1010.00 · Bank of the West Checking Acct						44,198.12	177,946.79
Total Cash and Investments						44,198.12	177,946.79
						<b>44,198.12</b>	<b>177,946.79</b>



Total receipts	554.80
Transfers from Money Market	550,000.00
Payroll disbursements	-82,678.45
Accounts payable disbursements	-423,678.23

### Monthly Historical Expense Comparison

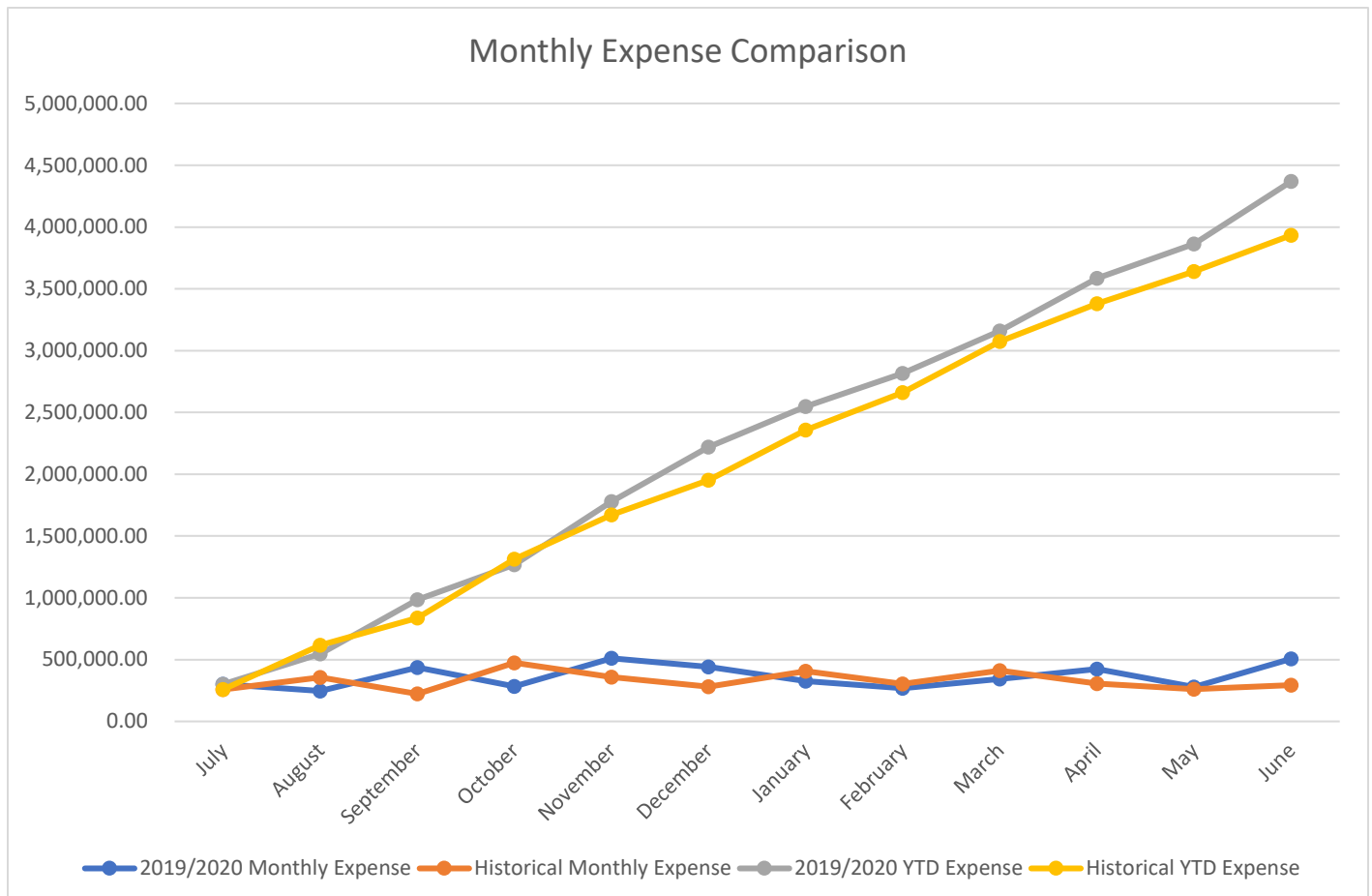
The graph below compares current fiscal year monthly expenses as of May 2020 to historical monthly expense trends for the last three fiscal years. [See: Blue line/Orange line]

The graph also compares the cumulative year to date costs as well as historical year to date expense trends for fiscal year 2016/2017 through fiscal year 2018/2019. [See: Gray line/Gold line].

Variations in the month to month expense compared to the historical month to month expenses are due to single expense budgeted items. This includes large equipment purchases and the District’s annual insurance liability renewal in which remittance of payment can vary slightly each year.

When comparing year to date expenses to historical expenses, the District is trending higher in both the monthly and year to date expenses for this fiscal year-end. This is due to the following items.

- SCADA
- California Employers’ Retirement Trust (CERBT)
- Equipment replacement
- Personnel expenses



**TITLE: Budget to Actual Report**

**SUBJECT: Review and Accept Report for June 2020**

---

**EXECUTIVE SUMMARY:**

This Staff Report is intended to provide a monthly budgetary snapshot of how well the District is meeting its set budget goals for the fiscal year. The monthly Budget to Actual Report contains a three-column presentation of actual expenditures, budgeted expenditures, and percentage of the budget. Each line item compares budgeted amounts against actual to date expenses. Significant budgeted line item variances (if any) will be explained in the Executive Summary of this report.

Attachment 1 provides a fiscal year to date report for the month ending June 30, 2020.

The attached report shows a cost variance for the Other Post-Employment Benefits (OPEB) Actuarially Determined contribution (ADC), this is due to an actuarial adjustment to the District's liability and fiduciary position since last fiscal year. There is also a variance under Capital Expenses due to additional Supervisory Control and Data Acquisition (SCADA) expenses and additional Capital Improvement Program (CIP) consulting expenses that were not anticipated. Overall, the District is ending the fiscal year slightly under budget.

**BACKGROUND:**

The Board of Trustees adopts a budget annually in June. District staff prepares the Budget, which shows the current year budget versus expenditures and a proposed budget for the next fiscal year.

Three Board committees review the draft budget before being presented to the full Board for adoption in June. The Personnel Committee reviews the wage and benefits portion of the Budget. The Operations Committee reviews the Capital expenditures Budget. After the two committees review and make recommendations to the budget, the final draft is prepared for the Finance Committee to consider. After review by the Finance Committee, the final Budget is presented to the Board for adoption at a regular Board meeting.


**RECOMMENDATION:**

Staff recommends the Board review and accept the Budget to Actual Report for June 2020.

**ATTACHMENTS:**

1. Budget to Actual Report June 2020

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 07/01/2020

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 07/07/2020

Reclamation District No. 1000  
Budget to Actual Comparison  
July 1, 2019 to June 30, 2020 (Twelve Months Ending of Fiscal 2020)

	Year to Date July 1, 2019 to June 30, 2020	Budget	Percent of Budget
<b>Operation &amp; Maintenance Income</b>			
Property Assessments	2,161,303	2,250,000	96.06%
Rents	21,303	20,000	106.52%
Interest Income	126,098	65,000	194.00%
SAFCA - O/M Assessment	1,400,000	1,400,000	100.00%
Misc Income	2,549	-	Not Budgeted
FMAP Grant	570,145	574,000	99.33%
Annuitant Trust Reimbursement	-	70,000	0.00%
Security Patrol Reimbursement	33,900	31,000	109.35%
SCADA Reimbursement	133,012	-	Not Budgeted
<b>Total</b>	<b>4,448,310</b>	<b>4,410,000</b>	100.87%
<b>Restricted Fund</b>			
Metro Airpark Groundwater Pumping	37,628	22,000	171.04%
<b>Total Combined Income</b>	<b>4,485,938</b>	<b>4,432,000</b>	<b>101.22%</b>

**Administration, Operations and Maintenance - Expenses**

**Administration**

Government Fees/Permits	4,915	12,500	39.32%
Legal	67,538	97,000	69.63%
Liability/Auto Insurance	118,017	150,000	78.68%
Office Supplies	4,175	5,500	75.91%
Computer Costs	19,122	24,000	79.68%
Accounting/Audit	35,882	46,050	77.92%
Admin. Services	9,840	17,000	57.88%
Utilities (Phone/Water/Sewer)	17,399	23,700	73.41%
Mit. Land Expenses	2,592	3,000	86.40%
Administrative Consultants	21,063	130,000	16.20%
Assessment/Property Taxes (SAFCA - CAD)	7,928	8,000	99.10%
Admin - Misc./Other Expenses	2,349	8,250	28.47%
Memberships	32,327	40,500	79.82%
Office Maintenance & Repair	13,868	27,000	51.36%
Payroll Service	3,658	3,500	104.51%
Public Relations	5,176	45,000	11.50%
Small Office & Computer Equipment	9,691	12,000	80.76%
Election	37,832	55,000	68.79%
Conference/Travel/Professional Development	692	20,500	3.38%
<b>Sub Total</b>	<b>414,064</b>	<b>728,500</b>	<b>56.84%</b>

**Personnel/Labor**

Wages	1,001,093	1,058,262	94.60%
Group Insurance	104,185	97,440	106.92%
Worker's Compensation Insurance	19,927	39,544	50.39%
OPEB - ARC	49,497	30,000	164.99%
Dental/Vision/Life	21,038	22,328	94.22%
Payroll Taxes	77,998	71,000	109.86%
Pension	158,658	178,264	89.00%
Continuing Education	3,324	5,000	66.48%
Trustee Fees	31,950	40,000	79.88%

Annuitant Health Care	79,186	70,000	113.12%
<b>Sub Total</b>	<b>1,546,856</b>	<b>1,611,838</b>	<b>95.97%</b>
<b>Operations</b>			
Power	399,209	500,000	79.84%
Supplies/Materials	23,218	22,000	105.54%
Herbicide	87,052	105,000	82.91%
Fuel	38,257	55,000	69.56%
Field Services	40,957	100,000	40.96%
Field Operations Consultants	11,881	20,000	59.41%
Equipment Rental	605	5,000	12.10%
Refuse Collection	13,658	25,000	54.63%
Equipment Repair/Service	3,163	16,000	19.77%
Equipment Parts/Supplies	39,125	60,000	65.21%
Facility Repairs	75,136	366,000	20.53%
Shop Equipment (not vehicles)	3,783	3,000	126.10%
Field Equipment	1,678	10,100	16.61%
Misc/Other 2	24	500	4.80%
Utilities - Field	8,183	8,000	102.29%
Government Fees/Permits - Field	8,458	12,000	70.48%
FEMA Permits	-	4,000	0.00%
<b>Sub Total</b>	<b>754,387</b>	<b>1,311,600</b>	<b>57.52%</b>
<b>Equipment</b>			
Equipment	273,160	132,000	206.94%
<b>Sub Total</b>	<b>273,160</b>	<b>132,000</b>	<b>206.94%</b>
<b>Consulting/Contracts/Memberships</b>			
Engineering/Technical Consultants	84,079	180,000	46.71%
Security Patrol	123,720	65,000	190.34%
Temporary Admin	14,000	15,000	93.33%
<b>Sub Total</b>	<b>221,799</b>	<b>260,000</b>	<b>85.31%</b>
<b>FMAP Expenditures</b>			
LOI/SWIF (Consultants)	22,889	20,000	114.45%
Equipment	296,580	305,100	97.21%
Operations & Maintenance (Field)	253,881	236,500	107.35%
Administrative	-	12,400	0.00%
<b>Sub Total</b>	<b>573,350</b>	<b>574,000</b>	<b>99.89%</b>
<b>Total A, O &amp; M Expenses</b>	<b>3,783,616</b>	<b>4,617,938</b>	<b>81.93%</b>
<b>Capital Expenses</b>			
Capital Office Upgrades	24,019	30,000	80.06%
Capital RE Acquisition	12,750	50,000	25.50%
Capital Office Facility Repair	-	30,000	0.00%
Capital - District Server	8,945	10,000	89.45%
Capital Facilities	313,967	180,000	174.43%
<b>Sub Total</b>	<b>359,681</b>	<b>300,000</b>	<b>119.89%</b>
<b>Total All Expenditures</b>	<b>4,143,297</b>	<b>4,917,938</b>	<b>84.25%</b>

**TITLE:** Warrant for Fund Transfer

**SUBJECT:** Review and Consider Approval of Warrant for Transferring Funds between Investment Accounts

---

**EXECUTIVE SUMMARY:**

Reclamation District 1000 maintains an Operation and Maintenance Fund with the Sacramento County Treasury pursuant to Water Code section 50657, and Reclamation District 1000 assumes responsibility for disbursement of such Revolving Fund. Funds held in the Reclamation District 1000 Operation and Maintenance fund held by the Sacramento County Treasurer may be withdrawn or paid solely by a warrant signed by any four or more of the Trustees of the District as identified in the District's approved Resolution 2020-06-03.

**REQUEST:**

The Administrative Services Manager is requesting a fund transfer via warrant for \$413,000 from the District's O/M Fund with the Sacramento County Treasury to the District's LAIF Fund. This amount will specifically cover the purchase of a dump truck, water truck, and transport truck. The District will reimburse itself for the advanced costs once anticipated FMAP grant funding is received. The advance payment will allow the District sufficient time to order and receive all pieces of equipment before the FMAP deadline of December 31, 2020.

The State Controller's Local Agency Investment Fund (LAIF) fund serves as the District's primary fund for transfers between the District's 'local' bank accounts (money market/checking) to cover the District's day-to-day expenses. The benefits of having available funds in LAIF are potentially higher interest returns, higher liquidity, same-day transfers.

**RECOMMENDATION:**

Staff recommends the Board approve a warrant for transferring funds between investment accounts to cover advanced costs for large equipment purchases.

**FINANCIAL IMPACT:**

Fund rebalance between the District's O/M Fund and LAIF account.

**ATTACHMENTS:**

None.

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 07/01/2020

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 07/07/2020



DATE: JULY 10, 2020

AGENDA ITEM NO. 5.6

---

**TITLE:** Authorization to Invest in Local Agency Investment Fund (LAIF)

**SUBJECT:** Review and Consider Adoption of Resolution No. 2020-07-01 Authorizing Officers to Invest District Funds in the Local Agency Investment Fund.

---

**EXECUTIVE SUMMARY:**

Reclamation District No. 1000 is required to adopt and file a Resolution with the Local Agency Investment Fund (LAIF) authorizing District Officers to order the deposit or withdrawal of monies in the Local Agency Investment Fund.

**BACKGROUND:**

Government Code Section 16429.1 created a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes on investment by the State Treasurer. Historically the Board has authorized participation in LAIF and the deposit and withdrawal of RD 1000 monies in LAIF by designated District Officers.

**RECOMMENDATION:**

Staff recommends the Board of Trustees adopt Resolution 2020-07-01 Authorizing Officers to Invest District Funds in the Local Agency Investment Fund.

**FINANCIAL IMPACT:**

None.

**ATTACHMENTS:**

1. Resolution No. 2020-07-01 Authorizing Officers to Invest District Funds in the Local Agency Investment Fund.

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 07/01/2020

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 07/07/2020

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000  
AUTHORIZING OFFICERS TO INVEST FUNDS IN LOCAL AGENCY INVESTMENT FUND**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 10<sup>th</sup> day of July 2020, the following resolution was approved and adopted:

**WHEREAS**, pursuant to Chapter 630 of the Statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

**WHEREAS**, the Trustees do hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for purposes of investment as stated therein as in the best interest of the Reclamation District.

**NOW, THEREFORE BE IT RESOLVED THAT:** The Board of Trustees do hereby authorize the deposit and withdrawal of Reclamation District No. 1000 monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of Government code for the purpose of investment as stated therein.

**BE IT FURTHER RESOLVED THAT:** The following two officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

Joleen Gutierrez

Administrative Service Manager

Kevin L. King

General Manager

**ON A MOTION BY** Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 10<sup>th</sup> day of July 2020, by the following vote, to wit:

AYES: Trustees:

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

ABSENT: Trustees:

---

Jeff Smith

President, Board of Trustees

Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2020-07-01 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 10<sup>th</sup> of July 2020 and made a part of the minutes thereof.

---

Joleen Gutierrez, District Secretary

DATE: JULY 10, 2020

AGENDA ITEM NO. 5.7

---

**TITLE:** Review and Consider Approval of Notice of Exemption

**SUBJECT:** Review and Consider Adoption of Resolution No. 2020-07-02 Approving Notice of Exemption under the California Environmental Quality Act for Routine Maintenance 2020/2021.

---

**EXECUTIVE SUMMARY:**

On an annual basis Reclamation District No. 1000 files a Notice of Exemption under the California Environmental Quality Act (CEQA) Routine Maintenance. District staff has completed the review of the current CEQA guidelines and determined that the District's Routine Maintenance Project is categorically exempt pursuant to CEQA Sections 21084 and 15301 "Categorical, Class 1". In order to make the filing, the District's Board of Trustees needs to adopt a resolution of the exemption (Attachment No. 1).

**RECOMMENDATION:**

Staff recommends the Board of Trustees review and consider adoption of Resolution 2020-07-02 Approving Notice of Exemption under the California Environmental Quality Act for Routine Maintenance 2020/2021.

**FINANCIAL IMPACT:**

Budgeted expense of approximately \$100 for filing fees.

**ATTACHMENTS:**

1. Resolution No. 2020-07-02 Approving Notice of Exemption under the California Environmental Quality Act for Routine Maintenance 2020/2021.

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_

Kevin L. King, General Manager

Date: 07/07/2020

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000  
APPROVING NOTICE OF EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT  
FOR ROUTINE MAINTENANCE 2020/2021**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 10<sup>th</sup> day of July 2020, the following resolution was approved and adopted:

**WHEREAS**, the California Environmental Quality Act (CEQA) requires each public agency to consider the environmental impacts of all discretionary activities undertaken by that agency; and

**WHEREAS**, the annual program of routine maintenance of the District's flood control facilities falls within the scope of CEQA; and

**WHEREAS**, the flood control facilities of the District all lie within Sacramento and Sutter Counties.

**NOW, THEREFORE BE IT RESOLVED THAT:** the Board of Trustees of District, by the adoption of this Resolution, does hereby find as follows:

- The District's annual program of routine maintenance of existing flood control facilities for fiscal year 2020-2021 falls within the categorical exemptions of the CEQA.
- The proposed program of work for fiscal year 2020-2021 will not have a significant adverse effect upon the environment.
- The proposed program of work for fiscal year 2020-2021 does not constitute an exception to the exemptions of CEQA.

**BE IT FURTHER RESOLVED THAT:** the General Manager of the District is authorized to sign and directed to file with the Clerk of Sacramento and Sutter Counties the Notice of Exemption on behalf of the District as to the program of routine maintenance of the District for fiscal year 2020/2021.

**BE IT FURTHER RESOLVED THAT:** the General Manager of the District is directed to post a true copy of the Notice of Exemption for not less than thirty (30) days in a conspicuous location at 1633 Garden Highway, Sacramento, CA, 95833.

**BE IT FURTHER RESOLVED THAT:** the General Manager of District is directed to request the Clerk of Sacramento and Sutter County to post in a conspicuous place for public review a true

copy of the Notice of Exemption for not less than thirty (30) days; to certify to the District that the Notice was posted as requested and, after completion of the thirty (30) day period, return to the District with a notation of the period it was posted

**ON A MOTION BY** Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 10<sup>th</sup> day of July 2020, by the following vote, to wit:

AYES: Trustees:  
NOES: Trustees:  
ABSTAIN: Trustees:  
RECUSE: Trustees:  
ABSENT: Trustees:

---

Jeff Smith  
President, Board of Trustees  
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2020-07-02 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 10<sup>th</sup> of July 2020 and made a part of the minutes thereof.

---

Joleen Gutierrez, District Secretary



**DATE: JULY 10, 2020**

**AGENDA ITEM NO. 6.1**

---

**TITLE: Public Hearing: Adoption of Fiscal Year 2020/2021 Operation & Maintenance Assessment**

**SUBJECT: Review and Consider Adoption of Resolution No. 2020-07-03 Authorizing Levying of Operations and Maintenance Assessment for Fiscal Year 2020/2021.**

---

**EXECUTIVE SUMMARY:**

This staff report has been prepared for the Reclamation District No. 1000 (RD 1000; District) Board of Trustees to review and consider adoption of Resolution No. 2020-07-03 (Attachment 1) authorizing levying of Operations and Maintenance Assessment (O&M Assessment) for Fiscal Year 2020/2021. In order to raise funds necessary for the operation and maintenance of the District, it is necessary and prudent to set an assessment rate each fiscal year and levy said assessment. For Fiscal Year 2020/2021, staff recommends the Board set the rate at \$0.75 per \$100 of assessed value (no change from Fiscal Year 2020/2021). The Assessment Report can be found on the District's website at the following link:

<https://www.rd1000.org/files/fcc6257a7/RD+1000+Annual+Assessment+Report+June+20.pdf>

For the District to levy an assessment for Fiscal Year 2020/2021, the following is required:

1. Publish and Post Notice of a Public Hearing regarding intent to set an assessment rate and levy said assessment.
2. Hold a Public Hearing.
3. Consider Public Comment from the Public Hearing and then consider adoption of a resolution authorizing the levying of an O&M Assessment for Fiscal Year 2020/2021.

On June 26, 2020 and July 3, 2020, the District published in the Sacramento Bee the Notice of Public Hearing (Attachment 2). As of July 2, 2020, the District had not received any comments from the public regarding the assessment.

The July 10, 2020 Board of Trustees Meeting will serve as the Public Hearing on the O&M Assessment. The following is a recommended process for the Public Hearing:

1. Staff Presentation
2. Open Public Hearing
3. Receive Public Comment
4. Close Public Hearing
5. Consider Public Comment, and then consider adoption of Resolution No. 2020-07-03 authorizing the levying of O&M Assessment for Fiscal Year 2020/2021

**RECOMMENDATION:**

Pending public comment, Staff recommends the Board adopt Resolution No. 2020-07-03 Authorizing Levying of Operations and Maintenance Assessment for Fiscal 2020/2021.

**ATTACHMENTS:**

1. Resolution No. 2020-07-03 Authorizing Levying of Operations and Maintenance Assessment for Fiscal Year 2020/2021.
2. Public Notice – Sacramento Bee

**STAFF RESPONSIBLE FOR REPORT:**



---

Kevin L. King, General Manager

Date: 07/07/2020

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000  
AUTHORIZING LEVYING OPERATIONS AND MAINTENANCE ASSESSMENT  
FISCAL YEAR 2020/2021**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 10<sup>th</sup> day of July 2020, the following resolution was approved and adopted:

**BE IT RESOLVED AND ORDERED** that it is necessary to raise the sum of two million three hundred one thousand, five hundred fifty-five thousand, dollars and ninety-six cents (\$2,302,640.38) for maintenance, repair and operation of the District reclamation works and the payment of incidental expenses of the District, and that in order to raise said sum the Board of Trustees of RECLAMATION DISTRICT NO. 1000 hereby levies an operation and maintenance assessment in said amount and fixes the rate of assessment at seventy-five cents (\$.75) on each One Hundred Dollars (\$100.00) of assessed valuation as shown on the Operation and Maintenance Assessment Roll of said RECLAMATION DISTRICT NO. 1000 heretofore prepared and approved by the Board of Supervisors of the County of Sacramento, with a minimum assessment of Twenty-five Dollars (\$25.00) per parcel;

**BE IT FURTHER RESOLVED AND ORDERED** that a Supplement to said Assessment Roll be prepared and filed with the County Treasurer of Sacramento County with a copy filed with the County Treasurer of Sutter County, California, setting forth the assessed value (hereby adjusted to reflect changes in land use as of July 11, 2020, pursuant to Water Code Section 51346.5 and reapportioned to reflect division of parcels as of July 11, 2020, pursuant to Water Code Section 51892.5) the rate and the total assessment for each tract of land, in accordance with the provisions hereinabove set forth and that said Supplement, when so filed, be deemed a part of the original Operation and Maintenance Assessment Roll without the necessity of actually inserting the rate and total assessment in said Roll; that a copy of the Resolution, duly certified by the Secretary of this District, be also filed in the offices of such County Treasurer;

**BE IT FURTHER RESOLVED AND ORDERED** that said assessment so levied shall be payable in two (2) installments; the first to be due and payable upon receipt of the County Property Tax Bill and delinquent on December 10, 2020, and the second to be due and payable on receipt of the County Property Tax Bill and delinquent on April 10, 2021, both of which are to be paid to and collected by the Tax Collector in the county in which the parcel is located and placed in the District's Operation and Maintenance Fund maintained by the Sacramento County Treasurer in the manner provided by law;

**BE IT FURTHER RESOLVED AND ORDERED** that if any of said installment shall remain unpaid on its delinquency date as above established, then the said installment will be delinquent and shall bear interest from the date of the delinquency at the rate of one percent (1%) per month and a ten percent (10%) penalty will be added thereto and collected for the use of the District;

**BE IT FURTHER RESOLVED AND ORDERED** that a notice of this levy of assessment be given as hereinafter provided and be entered in these Minutes in substantially the following form, to with:

**NOTICE OF FIRST INSTALLMENT UPON  
ASSESSMENT CALL FOR MAINTENANCE PURPOSES**

**RECLAMATION DISTRICT NO. 1000**

**PRINCIPAL PLACE OF BUSINESS:  
SACRAMENTO COUNTY, CALIFORNIA**

**NOTICE IS HEREBY GIVEN** that at a meeting of the board of Trustees of **RECLAMATION DISTRICT NO. 1000** held July 10, 2020, a total assessment of two million three hundred one thousand, five hundred fifty-five thousand, dollars and ninety-six cents (\$2,302,640.38) based on the 1984 Valuation Assessment of said District (adjusted to reflect changes in land use categories as of July 11, 2020, pursuant to Government Code Section 51346.5 and reapportioned to reflect division of parcels as of July 11, 2020, pursuant to Government Code Section 51895.5) was ordered paid in two (2) equal installments. The first installment is payable upon receipt of the County Property Tax Bill and delinquent December 10, 2020. The installment is payable as will be directed on the County Property Tax Bill. Any installment which shall remain unpaid on its delinquency date will be delinquent and shall bear interest from the date of delinquency at the rate of one percent (1%) per month, and a ten percent (10%) penalty will be added thereto and collected for the use of the District.

Dated: July 10, 2020

---

Joleen Gutierrez, Secretary

Reclamation District No. 1000

**BE IT FURTHER RESOLVED AND ORDERED** that a copy of said Notice of First Installment be published once a week for two successive weeks commencing September 29, 2020 in the "Sacramento Bee" a newspaper of general circulation and devoted to the publication of general news, printed and published in the City of Sacramento, the County Seat of the County wherein is situated the greater portion of this Reclamation District, there being no newspaper printed and published within the boundaries of said Reclamation District, and that a similar notice for the second installment be published in the same manner commencing January 26, 2021.

**ON A MOTION BY** Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 10<sup>th</sup> day of July 2020, by the following vote, to wit:

AYES: Trustees:

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

ABSENT: Trustees:

---

Jeff Smith  
President, Board of Trustees  
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2020-07-03 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 10<sup>th</sup> of July 2020 and made a part of the minutes thereof.

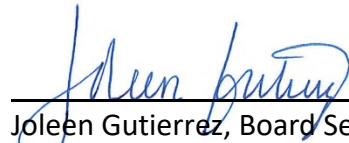
---

Joleen Gutierrez, District Secretary

## Notice of Public Hearing

To: Landowners within the Boundaries of Reclamation District No. 1000

PLEASE TAKE NOTICE that at the regular meeting of the Board of Trustees to be held commencing at 8:00 A.M. on July 10, 2020 at the District offices at 1633 Garden Highway, Sacramento, CA 95833, the Board of Trustees of Reclamation District No. 1000 will consider the levy of its Operations and Maintenance Assessment for fiscal year 2020-2021 to be payable in two installments. At the time such agenda item is called, the Board of Trustees will hold a public hearing to consider and adopt such assessment levy, at which time interested persons may appear and be heard. The assessment levy proposed to be considered is the District's normal fiscal year operations and maintenance assessment.



---

Joleen Gutierrez, Board Secretary  
Reclamation District No. 1000

DATE: JULY 10, 2020

AGENDA ITEM NO. 6.2

---

**TITLE:** Certification of Legal Process for Special Assessment

**SUBJECT:** Review and Consider Adoption of Resolution No. 2020-07-04 Certifying to the County of Sutter the Validity of the Legal Process Used to Place Direct Charges (Special Assessment) on the Secured Tax Roll for Fiscal Year 2020/2021.

---

**EXECUTIVE SUMMARY:**

This staff report has been prepared for the Reclamation District No. 1000 (RD 1000; District) Board of Trustees to review and consider adoption of Resolution No. 2020-07-04 (Attachment 1) certifying to the County of Sutter the validity of the legal process used to place direct charges (special assessment) on the Secured Tax Roll for Fiscal Year 2020/2021. Sutter County requirements must be met for the District to place its annual assessment on the Sutter County Secured Tax Roll. The following is required:

1. Proposition 218 or Compliance Certification & Hold Harmless Statement
2. Authority to Approve Direct Charges
3. A Resolution that states:
  - a. The assessment being levied complies with all laws pertaining to it, including Proposition 218;
  - b. The assessment is being levied without regard to property valuation;
  - c. The purpose of, and the authority (Government Code) for the levy.

**RECOMMENDATION:**

Staff recommends the Board adopt Resolution No. 2020-07-04 Certifying to the County of Sutter the validity of the legal process used to place direct charges (Special Assessment) for Fiscal Year 2020/2021.

**ATTACHMENTS:**

1. Resolution No. 2020-07-04 Authorizing Levying of Operations and Maintenance Assessment for Fiscal Year 2020/2021.

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_

Kevin L. King, General Manager

Date: 07/07/2020



**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000  
CERTIFYING TO THE COUNTY OF SUTTER THE VALIDITY OF THE LEGAL PROCESS USED TO  
PLACE DIRECT CHARGES (SPECIAL ASSESSMENTS) ON THE SECURED TAX ROLL**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 10<sup>th</sup> day of July 2020, the following resolution was approved and adopted:

**WHEREAS**, the special assessment fees for the purpose of operation and maintenance of District facilities is a continuation of a special assessment which predates Article XIII C of the California Constitution (Proposition 218) which has not been increased, and is therefore permitted under California Constitution Article XIII C, Section 5(a), and is to be included on the regular County property tax bill for property owners within Reclamation District No. 1000; and

**WHEREAS**, the District is placing the special assessments on the Sutter County secured property tax roll for collection; and

**WHEREAS**, the District has complied with all laws pertaining to the levy of the special Assessments, including Proposition 218, to be collected per Government Code Section 29304; and

**WHEREAS**, the assessment is being levied without regard to property valuation of the properties involved; and

**WHEREAS**, the District agrees that it shall be solely liable and responsible, and will defend and hold the County of Sutter harmless from any liability as a result of claims or claims for refunds and related interest due filed by taxpayers against any assessments, fees, charges or taxes placed on the roll for the District by the County; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Reclamation District No. 1000 that the list submitted with parcel numbers and amount are certified as being correct, the District Secretary, or Jeanette Hynson of SCI Consulting Group are hereby authorized to sign any documents required and directed to give the list to the Sutter County Auditor on behalf of the District for placement on the secured tax roll for collection:

1. Prop 218 or Compliance Certification and Hold Harmless Statement
2. Property Tax Data Bill Form
3. Authority to Approve Direct Assessment Charges
4. Parcel Listing

**ON A MOTION BY** Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 10<sup>th</sup> day of July 2020, by the following vote, to wit:

AYES: Trustees:

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

ABSENT: Trustees:

---

Jeff Smith

President, Board of Trustees

Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2020-07-04 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 10<sup>th</sup> of July 2020 and made a part of the minutes thereof.

---

Joleen Gutierrez, District Secretary

**TITLE:** Notice of 2020 General District Election

**SUBJECT:** Review and Consider Adoption of Resolution No. 2020-07-05 Noticing the 2020 General District Election.

---

**EXECUTIVE SUMMARY:**

This staff report has been prepared for the Reclamation District No. 1000 (RD 1000; District) Board of Trustees to review and consider adoption of Resolution No. 2020-07-05 (Attachment 1) noticing the 2020 General District Election.

At its April 2020 meeting, the RD 1000 Board of Trustees directed staff to request that the District's November 2021 general district election be consolidated with the November 2020 statewide general election. This move is authorized by the California Elections Code and Water Code and driven by the Board's desire to ensure strong turnout in its general district elections.

On July 8, Sacramento County informed District staff that it would be unable to conduct the District's general election, due to existing limitations on its staffing capacity and the unique features of the District's voting structure. These features (including the casting of votes for parcel, land assessment, and resident voter seats) are set by statute.

The Elections Code and Water Code provide for the conduct of Reclamation District election by in-person voting, mailed ballot, or a combination of the two.

Governor Newsom's Executive Order N-64-20 directs that in light of the COVID-19 pandemic and notwithstanding any other provision of law, all Californians shall receive a mail ballot for the November 3 election. E.O. N-64-20 goes on to provide that it is not intended to limit in-person polling options. However, while the California Voter Participation Rights Act (CVPR) directs that in the event of low-turnout special district elections *must* be held on a statewide election date (i.e., November 3, 2020), the Water Code provides that such elections cannot be held exclusively by mail.

In order to remain in compliance with the CVPR, the District will adopt a resolution formally moving its election date to align with the statewide election. In light of the directives of E.O. N-64-20, staff further recommend that the District provide mailed ballots to all eligible voters, while allowing for in-person polling as necessary.

For a November 2020 General District election, nomination petitions may be filed between August 3 and September 10, 2020. If the number of eligible candidates exceeds the number of positions available, an election shall be held. If it does not, the eligible candidates shall be appointed by the County.

**RECOMMENDATION:**

Staff recommends the Board adopt Resolution No. 2020-07-05 Noticing the 2020 General District Election.

**FINANCIAL IMPACT:**

Budgeted expense of approximately \$35,000 for 2020 Election Expense.

**ATTACHMENTS:**

1. Resolution No. 2020-07-05 Noticing the 2020 General District Election.

**STAFF RESPONSIBLE FOR REPORT:**



---

Kevin L. King, General Manager

Date: 07/08/2020

**A RESOLUTION BY THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000  
CALLING DISTRICT GENERAL ELECTION**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 10<sup>th</sup> day of July 2020, the following resolution was approved and adopted:

**WHEREAS**, Reclamation District No. 1000 (“District”) is a California Reclamation District, formed and operating pursuant to the California Water District Law (California Water Code sections 50000 and following) and governed by a seven-member Board of Trustees with elections in odd-numbered years; and

**WHEREAS**, the California Voter Participation Action requires that special districts with odd-year election dates move those elections to the date of the statewide general election where past elections in those districts fell below certain turnout parameters; and

**WHEREAS**, the District may effectuate a change in its election dates by adopting a resolution pursuant to Election Code section 10404(a), requiring that its elections of governing body members be held on the same day as the statewide general election; and

**WHEREAS**, in an effort to improve voter turnout the District requested that the County consolidate the District’s November 2021 General District Election with the November 2020 statewide general election; and

**WHEREAS**, on July 8, 2020, the County of Sacramento notified the District that it would be unable to conduct a consolidated general election on the District’s behalf; and

**WHEREAS**, the Board of Trustees has nonetheless determined that it is in the best interests of the District and its constituents to align its election dates with those of the statewide general election in 2020, and into the future; and

**WHEREAS**, the Board should establish the date of the 2020 election, and make certain other findings in order to conduct the election; and

**WHEREAS**, Executive Order N-64-20 directs that, notwithstanding any other provision of law, all Californians shall receive a mail ballot for the November 3, 2020 general statewide election in addition to any in-person voting option; and

**WHEREAS**, in order to provide for full voter participation and turnout, the District shall likewise provide mailed ballots to all voters for the 2020 General District Election.

**NOW, THEREFORE, BE IT RESOLVED, ADJUDGED and ORDAINED as follows:**

1. Beginning on November 3, 2020, the Reclamation District No. 1000 general elections shall be held on the same day as the statewide general election; consistent with the directives of Election Code sections 10404 and 10452.
2. The seats of those Trustees that would otherwise expire in November 2021 shall be filled in the November 3, 2020 General District Election, to 4-year term beginning on the first Friday in December, as provided by the Water Code. The seats of those Trustees that would otherwise expire in November 2023 shall likewise be filled in the 2022 General District Election, such that each existing term shall be equally modified to result in the staggered four-year terms contemplated by the Reclamation District Law.
3. Consistent with Water Code section 50731.5, Nomination Petitions for the Office of Trustee shall be filed between August 3, 2020 and September 10, 2020. If sufficient qualified people declare their candidacies, such that an election is necessary, the election shall be held on Tuesday, November 3, 2020.
4. The eligible voters and the number of votes to which each voter is entitled in the election shall be determined as provided for in Water Code section 50780 and following. Consistent with Executive Order N-64-20, each eligible voter shall be provided a mail ballot. To ensure appropriate accessibility, an in-person polling location will also be provided.
5. Candidates for the office may, at their own expense, offer statements of qualifications pursuant to Elections Code sections 10506 and 13307.
6. The District staff shall publish notice of the election and notices of the nominating petitions, shall distribute and receive declarations of candidacy, and take all appropriate actions to implement this Resolution.

**ON A MOTION BY** Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 10<sup>th</sup> day of July 2020, by the following vote, to wit:

AYES: Trustees:

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

ABSENT: Trustees:

---

Jeff Smith

President, Board of Trustees

Reclamation District No. 1000



CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2020-07-05 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 10<sup>th</sup> of July 2020 and made a part of the minutes thereof.

---

Joleen Gutierrez, District Secretary

DATE: JULY 10, 2020

AGENDA ITEM NO. 7.1.1

---

TITLE: Committee Meeting Minutes

SUBJECT: Meeting Minutes from Committee Meetings Since the June Board Meeting

---

**EXECUTIVE SUMMARY:**

**Executive Committee Meeting – July 1, 2020**

A meeting of the Reclamation District No. 1000 Executive Committee was held on Wednesday, July 1, 2020 at 8:00 a.m. via GoToMeeting and Conference Call. In attendance were Trustees Smith, and Burns. Staff in attendance were General Manager King and District Counsel Smith. No members of the public were present and therefore no public comments were made.

General Manager King presented the proposed agenda for the July 10, 2020 Board of Trustees meeting. The Committee reviewed the proposed agenda and a request for a closed session item by Trustee Lee Reeder. The Executive Committee subsequently approved the agenda with the additional requested closed session item.

With no further business on the Executive Committee Agenda, meeting adjourned at 8:25 a.m.

**STAFF RESPONSIBLE FOR REPORT:**



---

Kevin L. King, General Manager

Date: 07/07/2020