



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

**FRIDAY, JUNE 16, 2023
8:00 A.M.**

DISTRICT OFFICE

1633 GARDEN HIGHWAY
SACRAMENTO, CA 95833

Members of the public may participate in this meeting in person. Members of the public will have an opportunity to address the Board during Public Comment. Comments may also be emailed prior to the meeting to kking@rd1000.org.

1. PRELIMINARY

- 1.1. Call Meeting to Order
- 1.2. Roll Call
- 1.3. Approval of Agenda
- 1.4. Pledge of Allegiance
- 1.5. Conflict of Interest

2. PRESENTATIONS

No Scheduled Presentations

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.

Public comments on agenda or non-agenda items during the Board of Trustees meeting are for the purpose of informing the Board to assist Trustees in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda unless the item meets stringent statutory requirements (see California Government Code Section 54954.2 (a)).

Public comments during Board meetings are not for question and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to any member of RD 1000 staff via e-mail, telephone, letter, or in-person at a time other than during a Board meeting.

4. INFORMATIONAL ITEMS

- 4.1. GENERAL MANAGER’S REPORT: Update on activities since the May 2023 Board Meeting.
- 4.2. OPERATIONS MANAGER’S REPORT: Update on activities since the May 2023 Board Meeting.
- 4.3. DISTRICT COUNSEL’S REPORT: Update on activities since the May 2023 Board Meeting.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from the May 12, 2023 Board Meeting.
- 5.2. TREASURER’S REPORT: Approve Treasurer’s Report for May 2023.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for May 2023.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for May 2023.
- 5.5. AUTHORIZATION TO SUBMIT GRANT APPLICATION: Review and Consider Adoption of Resolution No. 2023-06-01 Authorizing General Manager to Submit Application for Grant Funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2023/2024.
- 5.6. AUTHORIZATION TO EXECUTE FUNDING AGREEMENT: Review and Consider Adoption of Resolution No. 2023-06-02 Authorizing General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood Maintenance Assistance Program 2023/2024.
- 5.7. AUTHORIZATION TO PARTICIPATE: Review and Consider Adoption of Resolution No. 2023-06-03: Authorizing The Intent To Participate In The State Of California Department Of Water Resources Flood System Repair Project To Receive State Cost-Share Funds.
- 5.8. AUTHORIZATION TO ACCEPT GRANT DEED: Review and Consider Adoption of Resolution No. 2023-06-04 – Authorizing the General Manager to Accept Grant Deed from Beazer Homes Holdings LLC (APN: 225-3190-004).
- 5.9. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION: Review and Consider Selection of California Special Districts Association Board of Director Seat C and Authorize Board Secretary to Cast Vote

6. SCHEDULED ITEMS

- 6.1. FISCAL YEAR 2023/2024 BUDGET: Review and Consider Adoption of Resolution No. 2023-06-05 – Adopting Fiscal Year 2023/2024 Budget.
- 6.2. OFFICIAL PAY RATE SCHEDULE FOR FISCAL YEAR 2023/2024: Review and Consider Adoption of Resolution No. 2023-06-06 – Adopting Official Pay Rate Schedule for Fiscal Year 2023/2024.
- 6.3. SACRAMENTO LOCAL AGENCY FORMATION COMMISSION: Nominations for Special District Representation.

AGENDA

*RD 1000 Board Meeting
June 16, 2023*

7. BOARD OF TRUSTEE’S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Lee Reeder & Gilbert) May 31, 2023

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Finance Committee
- Legal Committee
- Personnel Committee
- Operations Committee
- Urbanization Committee

8. CLOSED SESSION

No Closed Session Items

9. ADJOURN



RECLAMATION DISTRICT 1000

DATE: JUNE 16, 2023

AGENDA ITEM NO. 4.1

TITLE: General Manager's Report – June 2023

SUBJECT: Update on Activities Since the May 2023 Board of Trustees Meeting

EXECUTIVE SUMMARY:

This Staff Report is intended to report the noteworthy activities and events of the District. Noteworthy activities from May 2023 is provided below:

1. Administration Services

a. Human Resources

- i. No Update.

b. Fiscal Year 2023-2024 Budget

- i. Budget Timeline: The intent of the schedule provided below is to outline the steps and milestones necessary to have a final budget ready for the Trustees to consider for adoption at the June 2023 scheduled Board Meeting.
 - **Personnel Committee** (April 5th) – Met and reviewed Staff's recommendation on Cost-of-Living Adjustments (COLA), Salary Adjustments, and Benefits including Retirement Contributions.
 - **Operations Committee** (Week of April 11th) – Met and reviewed Budget assumptions for Operations & Maintenance (O&M) and Capital Improvement Program (CIP).
 - **Finance Committee** (Week of April 17th) – Met and reviewed Draft Budget and Projected Cash Flow Analysis.
 - **RD 1000 Board Meeting** (May 12, 2023) - Presented Draft Budget to Trustees for review and comment.
 - **RD 1000 Board Meeting** (June 16, 2023) – Present Final Budget to Trustees for consideration of adoption.

2. District Operations

a. Routine Operations & Maintenance:

- i. District Crews continue to perform routine maintenance and operations of the District's infrastructure. See Agenda Item 4.2 for information regarding activities performed in May 2023.

b. Status Of District Pumping Plants

i. PUMPING PLANT #1A

- Fully Operational

ii. PUMPING PLANT #1B

- Fully Operational
- Emergency generator operational

iii. PUMPING PLANT #2

- Pump #1 MCC Cabinet failure. Waiting for final proposal from Rexel.

iv. PUMPING PLANT #3

- Fully operational

v. PUMPING PLANT #4

- Pump testing complete. Still waiting for dual voltage switch gear and permanent power from PG&E. Temporary power for the motor heaters has been complete.

vi. PUMPING PLANT #5

- Fully operational

vii. PUMPING PLANT #6

- Pumps 1-3 fully operational. Diagnosis of pump #4 needs to be performed, motor will not turn.

viii. PUMPING PLANT #8

- Pumps #4 & #5 are non-operational due to shorted conductors from the motors to the MCC cabinets, repairs will be performed during the non-flood season.

3. Capital Improvement Projects

a. CIP Update

- i. KSN has prepared a preliminary design report Pumping Plant #8. A comprehensive review has been completed, will hold a meeting to discuss upcoming steps to finalize the design report.

4. Development Project Updates

- a. MAP
 - i. Met with Sacramento County regarding the proposed comments. Modeling was incomplete with regards to improvements south of I-5. All modeling supports the need for installing the new pump in spare bay at Plant 3 (spare bay previously financed by MAP). Additional meetings forthcoming.
- b. Upper West Side
 - i. Updated drainage study has been reviewed; comments provided on 4/25.
 - ii. Met with Wood Rodgers on 5/23.
 - iii. The primary need is to establish equivalency to existing condition results from prior modeling.
 - iv. Financing plan review comments provided.
- c. City of Sacramento Discharge Pipes
 - i. Sac City has discontinued work at Sump 58 (Lower NEMDC).
- d. Sutter Pointe
 - i. Completed Sewer main crossing. Prepared letter to USACE levee drawing information to designer.
 - ii. Provided review comments related to updated drainage pump station on 4/24. A majority of the comments have been addressed.
 - iii. Provided review comments on drainage features and pump outfall on 4/24.
- e. Misc. Caltrans
 - i. Coordinating efforts ongoing with the planned work at San Juan (EDC).
- f. Anton Dev Co Fong Ranch Road
 - i. Preliminary land use plan provided. Concerns about the layout that encroaches on the levee and required setbacks. Bridge is no longer being considered. City Parks and Rec plans for Fong Ranch Park reviewed related to area north of B Drain. Drainage comments provided.
- g. Panhandle
 - i. Received Rough Grading plans on 5/17, pending review.
- h. Northpointe Industrial Park
 - i. Provided feedback to designer on 4/19.
- i. Ninos Parkway Trail – B Drain
 - i. City of Sacramento is not requiring bridge raise. The District is currently preparing an encroachment permit. City of Sacramento plans to use

TITLE: General Manager's Report – June 2023

storage/detention and pumping limits to avoid issues with lack of freeboard on B Drain levees.

- j. 920 San Juan Road
 - i. Reviewing NOI. Drainage study requested.
- k. North Lake Development
 - i. Drawings currently under review.
- l. MAP Schnitzer
 - i. Meeting scheduled to review M-7 drainage canal piping. Piping of drain was rejected by RD 1000. County wants to avoid ditch crossing, may require culvert extension.
- m. Airport South Industrial
 - i. Met with City Utilities on 5/16 to discuss our comments on the project.
- n. Russel at Truxel Apartments (Fong Ranch Road)
 - i. Submitted comments to developer 08/17/2023.

5. General Engineering Updates

- a. Basin-wide Hydraulic Model
 - i. Reviewed draft work maps and provided comments. Flood plan limits are generally less with new 2D maps. There are a number of isolated areas that could be removed at City/County options.
 - ii. Currently checking culvert sizes in model and updating for completed Greenbriar work. Expect updated model and maps mid-May. Need to schedule meetings with City/Counties on mapping requirements.
- b. Facility Mapping Tool
 - i. Working with M&H to complete field mapping tool (GIS)
- c. PGCC Culvert Video Inspections
 - i. Working with M&H to perform.
- d. Howsley Bridge
 - i. No further action at this time. Reach E plans have been coordinated with future work. Conditional permit endorsement provided to the CVFPB.
- e. USACE O&M Manual
 - i. The O&M manual was adopted at the April 28, 2023 CVFPB meeting.

6. Natomas Levee Improvement Projects

The Corps continues to work with the State and SAFCA on borrow for the project. Sites being studied and tested include the Sacramento Regional Sanitation District treatment

TITLE: General Manager's Report – June 2023

plant stockpile; Port of West Sacramento; and the Brookfield property in Sutter County adjacent to the PGCC south of Howsley Road. The Corps is evaluating needs for each Reach and available sources to minimize delays and maximize efficiency.

The Corps completed their flood risk assessment for the remaining contracts in Reach E, F, G, Pump Plant 5, Highway 99 and Reach I contract 2.

a. Reach A

- i. The Contract was awarded in September 2021 to Ahtna-Great Lakes (joint venture) for the base contract levee work. Construction has commenced, which will last for three years.
- ii. Modifications to Plant 1B and 1A have been included in the project. The contract includes the provisions in the agreement between the District and SAFCA to ensure Plant 1A and 1B are operational during the flood season throughout the project and partial operation of Plant 1B during the irrigation season for rice drainage.
- iii. SAFCA/State continue coordinating with the Corps on SMUD, AT&T and PGE relocations which are underway. The team is also working with the City of Sacramento on waterline and service connections along Garden Highway.

b. Reach B

- i. Construction continued on Reach B including relocation of the Riverside Canal and replacement of other Natomas Water Company facilities. The Corps is currently acquiring borrow material from the Port of Sacramento, which is needed for the landside seepage berm.
- ii. Outfall, discharge pipes, pumps and electrical replacement have been completed. O&M training and official pump testing is complete.
- iii. Construction at the I-5 window crossing the Sacramento River south of Bayou Road which began in 2021 is essentially complete with a punch list of final items needed to close out the project.

c. Reach C

- i. The Reach C project is complete, and the District is providing the operation and maintenance.

d. Reach D

- i. The reconstruction of Pumping Plant 4, discharge pipes and outfall structure is substantially complete. The plant will be non-operational this flood season as the electrical protection equipment delivery is scheduled for October 2023. Temporary power installation for pump motor heaters is complete.

TITLE: General Manager's Report – June 2023

- ii. The Corps is working on the package to turn the previously completed levee improvements in Reach D over to the non-federal sponsors (and RD 1000) though the District has effectively taken over the O&M of the levee.
- e. Reach E
 - i. The plans and specifications for this reach are complete. Construction is expected to begin this month. The Corps has issued an NTC, this project has an expected duration of 2 years.
 - ii. SAFCA has acquired all the right of way for construction and utility relocations and has physical possession of the property. This includes the Brookfield property which could yield sufficient borrow for the remainder of the Natomas project. SAFCA is coordinating with PG&E for the relocation of the utility poles this spring.
- f. Reach F
 - i. The Corps is working with the State, SAFCA and RD 1000 to closeout comments from the 95% and 100 % design. Final plans and specifications are to be completed by May 2023. The Corps has an issue with their internal review process which could delay the final design.
 - ii. Critical issues include right of way acquisition (some which require relocations); relocation of existing WAPA tower (lead time for relocation more than a year); utility relocations and borrow source.
 - iii. The contract for tree removal within the levee footprint is schedule for award in October 2023 with work complete by February 2024. Levee construction award is scheduled for November 2024 with construction in 2025 and 2026.
- g. Reach G
 - i. See notes above for Reach F as Reaches F and G are combined into a single design and construction contract.
- h. Reach H
 - i. Construction at Reach H continues, including fence relocations, landside lower patrol road and I-80 berm. SAFCA continues acquisition of rights needed to complete patrol road and fence relocations. This project will continue through 2023 as these contract modifications are negotiated and rights of way acquired.
- i. Reach I

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- i. Construction of the cutoff wall has been completed and project finalization and turnover to SAFCA and the District is in progress. A final construction report has been submitted for SAFCA and the District to review.
 - ii. Design for the Reach I Contract 2 to construct a patrol / maintenance road and perform levee slope flattening has been completed. SAFCA is working on real estate acquisition and coordination with utilities for relocation. All tree removal has been completed. The levee construction is scheduled to be performed in 2023.
- j. Other Projects
- i. Plant 5 replacement—The Corps has awarded the design contract to the Stantec/Kleinfelder team. The new pumping plant will be located approximately 400 feet east from the current location. Design team meetings take occur bi-weekly. The current schedule is for construction in 2024.
 - ii. Highway 99 Window – HDR Engineers are doing the design for the closure of the Highway 99 crossing gap at the Natomas Cross Canal. The 100% plans were submitted and reviewed by the design team in October with no significant issues identified. Caltrans is now engaged with the project and provided their comments on the proposed lane closures to allow the cutoff wall constructed across the travel lanes but concur in general with the proposal. The schedule has shifted for Caltrans review with scheduled award in November 2023 and construction in 2024.

7. Miscellaneous

- a. Sacramento Area Flood Control Agency (SAFCA)
 - i. Board Meeting – May 18, 2023 (Attachment No. 1)

ATTACHMENTS:

- 1. SAFCA Board Meeting – May 18, 2023

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 06/12/2023



Board of Directors Action Summary of

MAY 18, 2023 – 3:00

pm

*Sacramento County
Administration Building*

Board of Supervisors' Chambers - 700 H
Street
Sacramento County, CA 95814

This Meeting of the Sacramento Area Flood Control District met in person at the Sacramento County Administration Building, referenced above.

Documents and materials related to Agenda Items are available on SAFCA's website at <https://agendanet.saccounty.net/SAFCA/Meetings/Search?dropid=7&mtids=130>

Directors Present: Avdis, Bains, Conant,
Desmond, Frost,
Holloway, Hume,
Jennings, Johns,
Kaplan, Kennedy,
Nava, and
Talamantes

Directors Absent: None

ROLL CALL

PUBLIC COMMENTS - were received from: Michael Lopez Sr., Michael Lopez Jr., Glenn Chadaris, Angela Angel, and Terry Horst requested to speak, but had to leave prior to his

Item on the Agenda coming up for discussion. Sandra Cayocca Cunha (Attachment 1 written comment),

CONSENT MATTERS

Motion by Director Conant and seconded by Director Desmond, approving Resolution Nos: 2023-032; 2023-033; 2023-034; 2023-035; 2023-036, 2023-037; 2023-038; 2023-039; 2023-040; 2023-041; 2023-042; 2023-043; 2023-044; 2023-045; 2023-046; 2023-047; and 2023-048 of Consent Matters

AYES: Avidis, Bains, Conant, Desmond, Frost, Holloway, Hume, Jennings, Johns, Kaplan, Kennedy, Nava, and Talamantes
NOES: (None)
ABSTAIN: (None)
RECUSE: (None)
ABSENT: None

1. Approving the Action Summary for April 20, 2023
2. Resolution No. 2023-032 - Approving Contract Documents and Authorizing the Executive Director to Advertise for Bids for Four Job Order Contracts - Contract Nos. SAFCA JOC-013, JOC-014, JOC-015, and JOC-016
3. Resolution No. 2023-033 - Authorizing the Executive Director to Execute a Consulting Services Contract with Mick Klasson, CFM for Grant Writing and Environmental Planning Services
4. Resolutions - Authorizing the Executive Director to Execute Contract Amendments for Right of Way Consulting Services to Support Execution of SAFCA's Programs and Projects
 - A. Resolution No. 2023-034- Authorizes Amendment No. 6 to Contract No. 1355 with Bender Rosenthal, Inc.
 - B. Resolution No. 2023-035- Authorizes Amendment No. 7 to Contract No. 1356 with Interwest Consulting Group, Inc.
 - C. Resolution No. 2023-036- Authorizes Amendment No. 8 to Contract No. 1357 with Transystems Corporation DBA Overland Pacific and Cutler, LLC
 - D. Resolution No. 2023-037- Authorizes Amendment No. 4 to Contract No. 1358 with Paragon Partners Ltd.

E. Resolution No. 2023-038- Authorizes Amendment No. 5 to Contract No. 1359 with Blaes & Company, Inc.

F. Resolution No. 2023-039 - Authorizes Amendment No. 6 to Contract No. 1360 with Pattison & Associates, Inc.

G. Resolution No. 2023-040 - Authorizes Amendment No. 6 to Contract No. 1361 with Larson Valuation, LLC

H. Resolution No. 2023-041 - Authorizes Amendment No. 2 to Contract No. 1514 with CBRE, Inc.

5. Resolution No. 2023-042 Authorizing the Executive Director to Execute Amendment No. 3 to Contract No. 1516 with Rio Linda & Elverta Recreation and Park District for Property Management Activities
6. Resolution No. 2023-043 - Authorizing the Executive Director to Execute a Professional Services Contract with Blackburn Consulting Related to SAFCA's Levee Accreditation and Certification Program
7. Resolution No. 2023-044 - Authorizing the Executive Director to Execute a Professional Services Contract with Mead & Hunt, Inc., Related to SAFCA's Levee Accreditation and Certification Program
8. Resolution No. 2023-045 - Authorizing the Executive Director to Execute a Professional Services Contract with Kleinfelder, Inc., Related to SAFCA's Levee Accreditation and Certification Program
9. Resolution No. 2023-046 - Authorizing the Executive Director to Execute a Professional Services Contract with Psomas Related to SAFCA's Levee Accreditation and Certification Program
10. Resolution No. 2023-047 - Authorizing the Executive Director to Execute Amendment No. 4 to Funding Agreement No. 1526 with Reclamation District No. 537 for the Lower Elkhorn Basin
11. Resolution No. 2023-048 - Authorizing the Executive Director to Execute a Contract with Mutual of Omaha for the Provision of Ancillary Health and Welfare

CLOSED SESSION

**Government Code Section 54956.8 - Conference with Real Property Negotiators.
Property: 7311 E. Levee Road, Rio Linda CA 95673
Sacramento County APNs: 201-0190-038, 201-0190-039
Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett,
Jeremy D. Goldberg, Matt DeGroot, Lyndee Russell
Negotiating Party: Terrence Wells
Under Negotiation: Price and terms of payment**

Nothing to Report at this time

**Government Code Section 54956.8 - Conference with Real Property Negotiators.
Property: 7623 Natomas Road, Elverta CA 95626
Sutter County APN: 35-271-021
Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett,
Jeremy D. Goldberg, Matt DeGroot, Lyndee Russell
Negotiating Party: Abed Rashed, Nasri Abed
Under Negotiation: Price and terms of payment**

Nothing to Report at this time

**Government Code Section 54956.8 - Conference with Real Property Negotiators.
Property: Riego Road, Elverta CA 95626
Sutter County APN: 35-260-002
Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett,
Jeremy D. Goldberg, Matt DeGroot, Lyndee Russell
Negotiating Party: Tom Winn, George Carpenter
Under Negotiation: Price and terms of payment**

Director Avdis recused himself during open session and left the room prior to the discussion of this Item, stating that he owns property in the proximity of this parcel. Director Avdis did not receive the briefing materials related to this item.

Nothing to report at this time

**Government Code Section 54956.8 - Conference with Real Property Negotiators.
Property: 5401 East Levee Road, Sacramento CA 95835
Sacramento County APN: 226-0020-004
Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett,
Jeremy D. Goldberg, Matt DeGroot, Lyndee Russell
Negotiating Party: Miguel Unzueta, Elisa Unzueta
Under Negotiation: Price and terms of payment**

Nothing to report at this time.

**Government Code Section 54956.8 - Conference with Real Property Negotiators.
Property: 5525 East Levee Road, Sacramento CA 95835
Sacramento County APN: 226-0010-004
Agency Negotiators: Richard M. Johnson, Jason D. Campbell, John A. Bassett,
Jeremy D. Goldberg, Matt DeGroot, Lyndee Russell
Negotiating Party: Terry Horst
Under Negotiation: Price and terms of payment**

Director Avdis recused himself during open session and left the room prior to the discussion of this Item, stating that he owns property in the proximity of this parcel. Director Avdis did not receive the briefing materials related to this item.

Nothing to report at this time.

EXECUTIVE DIRECTOR'S REPORT

- 12. Information - Executive Director's Report for May 18, 2023

SEPARATE MATTERS

- 13. Information - Update on Efforts to Adjust the Date of Attainment of Urban Level of Flood Protection for Cities in the Central Valley
- 14. Public Hearing Resolution of Necessity No. 2023-049 - Continued from the November 17, 2022 and February 16, 2023 Board of Director's Meeting - Authorizing an Eminent Domain Action to Condemn Certain Real Property Interests for the Reach G Component of Phase 4b of the Natomas Levee Improvement Project. Fee Interest, Electrical and Communication Facilities Easement and Temporary Construction Easement Acquisition Over Portions of Sacramento County Assessor's Parcel Numbers 201-0190-038 and 201-0190-039; 7311 and 7495 East Levee Road, Rio Linda, California 95673; Property Owner: Terrence W. Wells

Motion by Director Hume and seconded by Director Conant approving Resolution No. 2023-049.

AYES: Avdis, Bains, Conant, Desmond, Frost, Holloway, Hume, Jennings, Johns, Kaplan, Kennedy, Nava, and Talamantes
NOES: (None)

ABSTAIN: (None)
RECUSE: (None)
ABSENT: (None)

15. Public Hearing Resolution of Necessity No. 2023-050 - Authorizing an Eminent Domain Action to Condemn Certain Real Property Interests for the Reach G Component of Phase 4b of the Natomas Levee Improvement Project. Fee Interest and Temporary Construction Easement Acquisition Over Portions of Sacramento County Assessor's Parcel Number 226-0010-004; 5525 East Levee Road, Sacramento, California 95835; Property Owner: Thomas L. Horst And Terry L. Horst, Trustee of The 2006 Agnes M. Horst Family Grantor Irrevocable Trust

Motion by Director Hume and seconded by Director Holloway, approving Resolution No. 2023-050

AYES: Bains, Conant, Desmond, Frost, Holloway, Hume, Jennings, Johns, Kennedy, Nava, and Talamantes
NOES: Kaplan
ABSTAIN: (None)
RECUSE: Avdis, who left the room and did not hear the presentation
ABSENT: None

16. Information - Presenting Fiscal Year 2023-24 Proposed Budget

ADJOURN

Respectfully submitted,
Lyndee Russell



RECLAMATION DISTRICT 1000

DATE: JUNE 16, 2023

AGENDA ITEM NO. 4.2

TITLE: Operations Manager's Report – June 2023

SUBJECT: Update on Activities Since the May 2023 Board of Trustees Meeting

EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board and serve as the official record of the activities the District's field staff engaged in for the month of April 2023. As well as provide information regarding District facility use and local weather impacts on District facilities and river levels. Noteworthy activities include mowing along the inner and outer perimeter of the District, as well as homeless encampment removals along the Main Drain, East Drain and Garden Highway & River Plaza Drive. Mailed vegetation abatement letters to residents along Garden Highway. Property owners must notify the District no later than June 15, 2023, if they wish to receive our services.

The Operations Manager's report was created to provide monthly updates to the Board of Trustees on field related activities within the District boundaries, as well as provide a historical record. This allows for the District and the public an opportunity to refer back to data trends over time regarding the weather impact on District facilities, crew activities, and local river and canal conditions as well as general District activities from month to month.

RECOMMENDATION:

There are no staff recommendations, the information provided is strictly informational.

ATTACHMENTS:

1. Operations Manager's Report
2. Encampment Activity Report

STAFF RESPONSIBLE FOR REPORT:

Gabriel J. Holleman, Operations Manager

Date: 06/02/2023

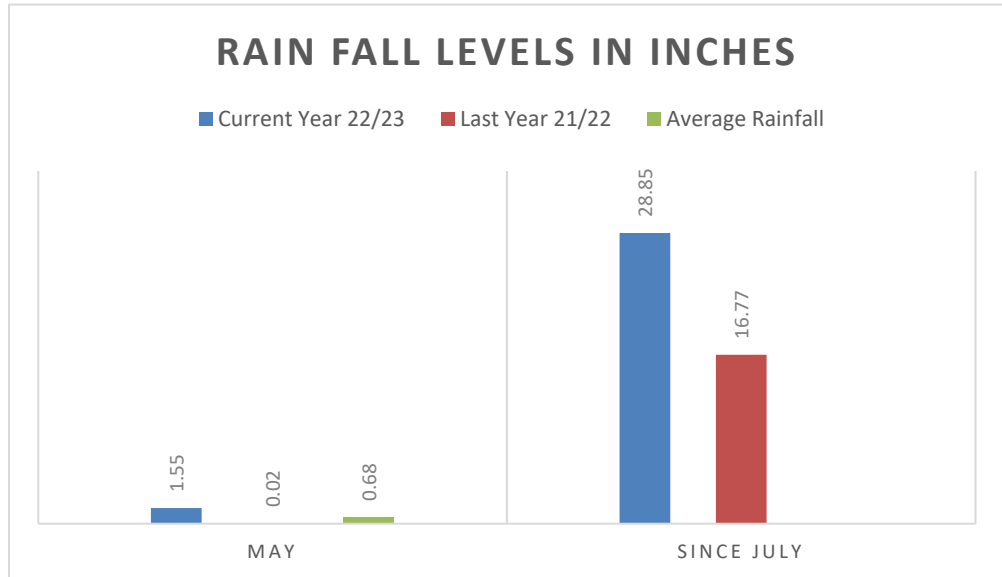
Kevin L. King, General Manager

Date: 06/12/2023



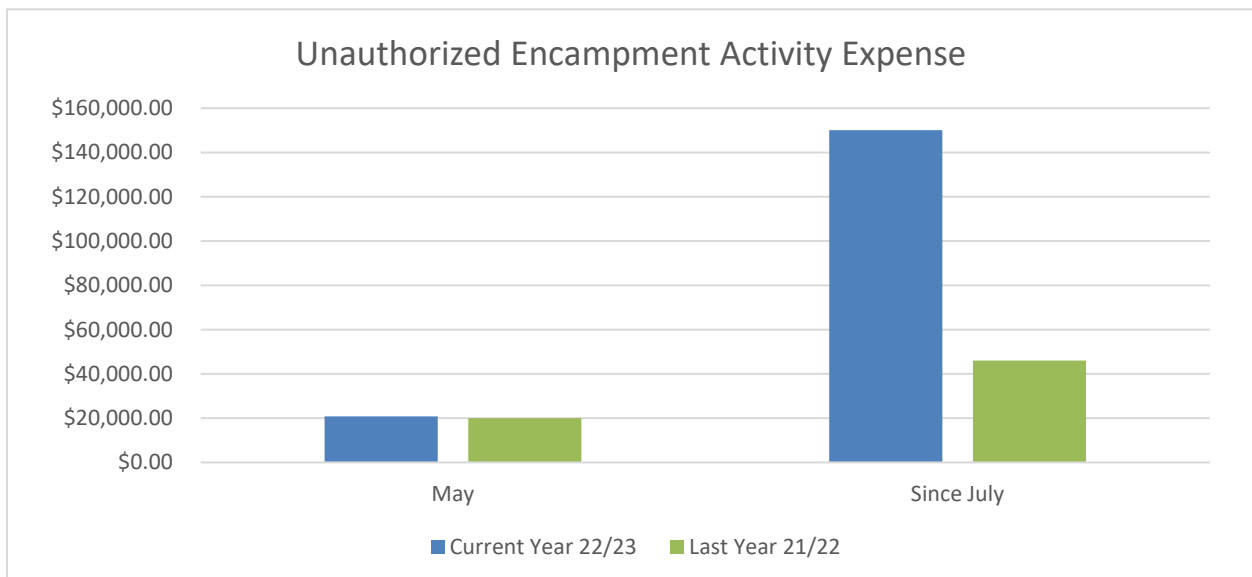
Rain Fall Totals:
May 2023
Rain Totals = 1.55"
May Average = 0.68"

Rain Totals Since
July 1, 2022 = 28.85"



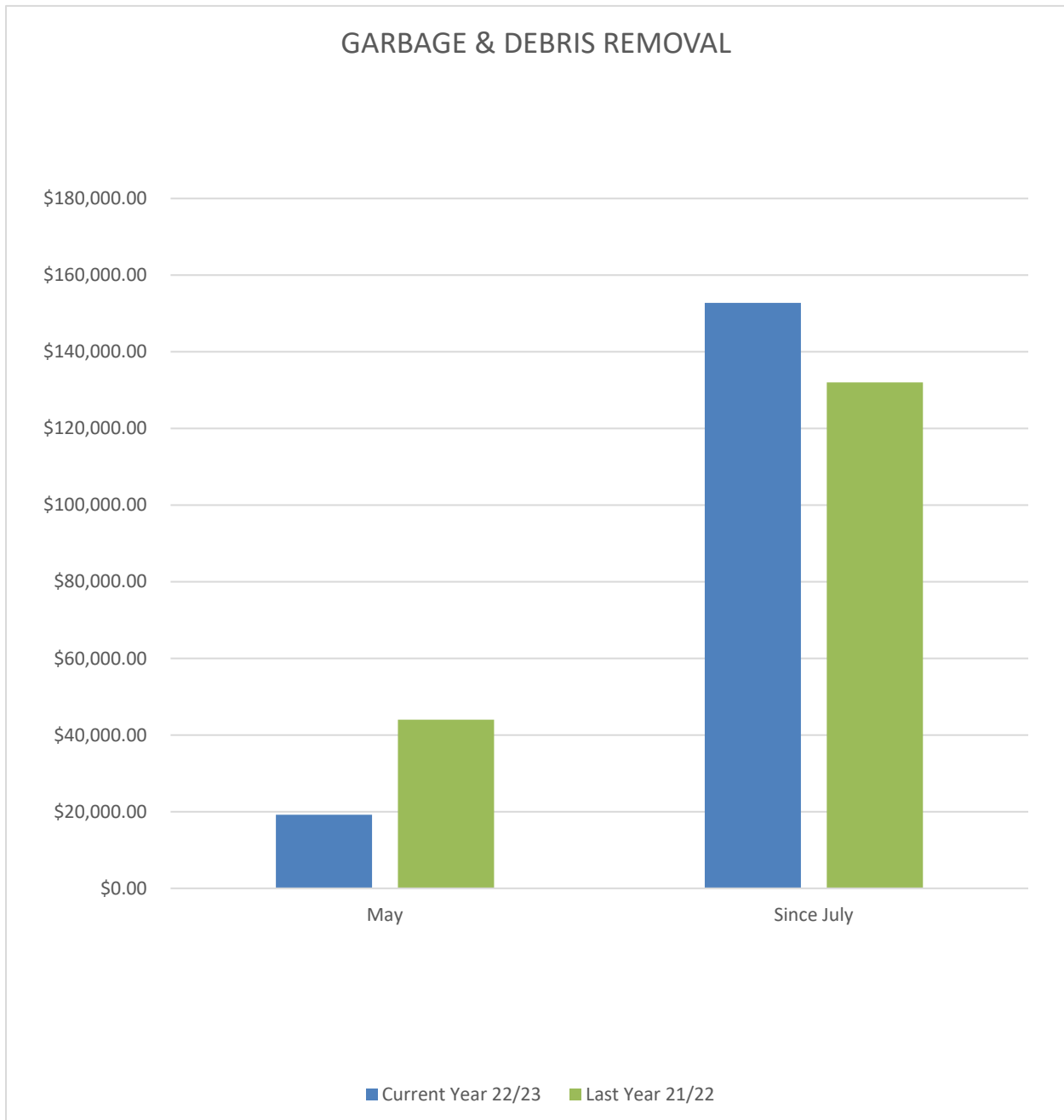
Unauthorized Encampment Activity During the month of May, the District spent a total of 133 hours on unauthorized encampment related activities, with a total cost to the District of \$20,793.28. This total includes labor and quipment costs.

Unauthorized Encampment Activity – Year to Date This fiscal year to date the District has spent a total of 958 crew hours on unauthorized encampment activity for a total cost to the district of \$150,104.71. This total includes labor,* equipment costs.



Garbage & Debris Activity – During the month of May, the District spent a total of 135.50 hours on garbage removal activities with a total cost to the District of \$19,204.24. This total includes labor and equipment costs.

Garbage & Debris Activity – Year to Date This fiscal year to date the District has spent a total of 1839 crew hours on garbage removal activities with a total cost to the district of \$178,404.34. This total includes labor and equipment costs.



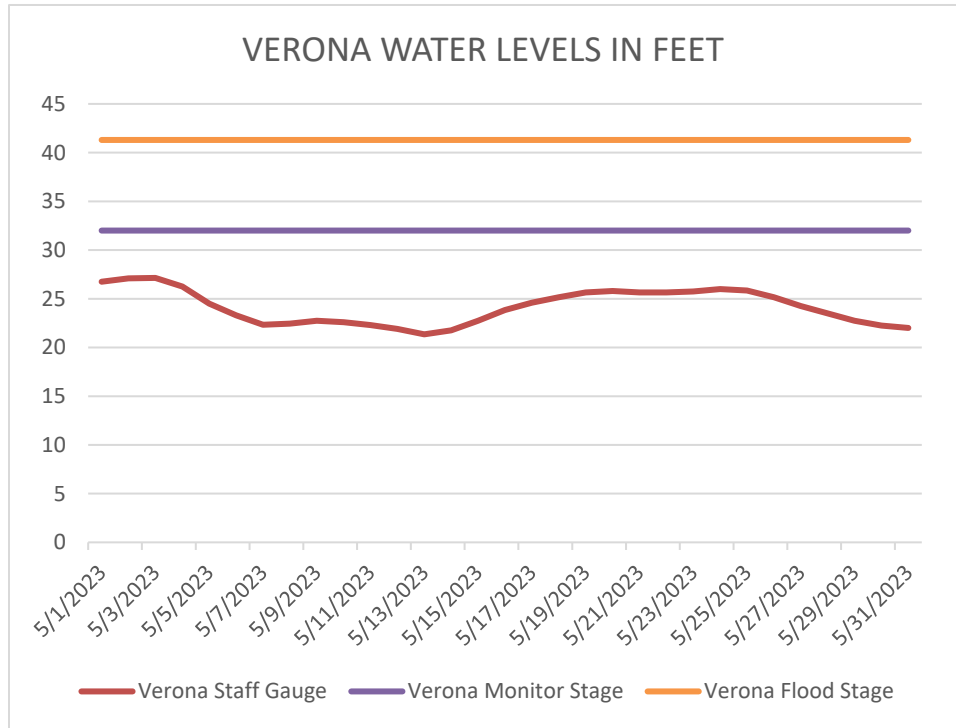
Verona River Levels:

H: 27.14'

L: 21.35'

Monitor Level: 32'

Flood Stage: 41.3'



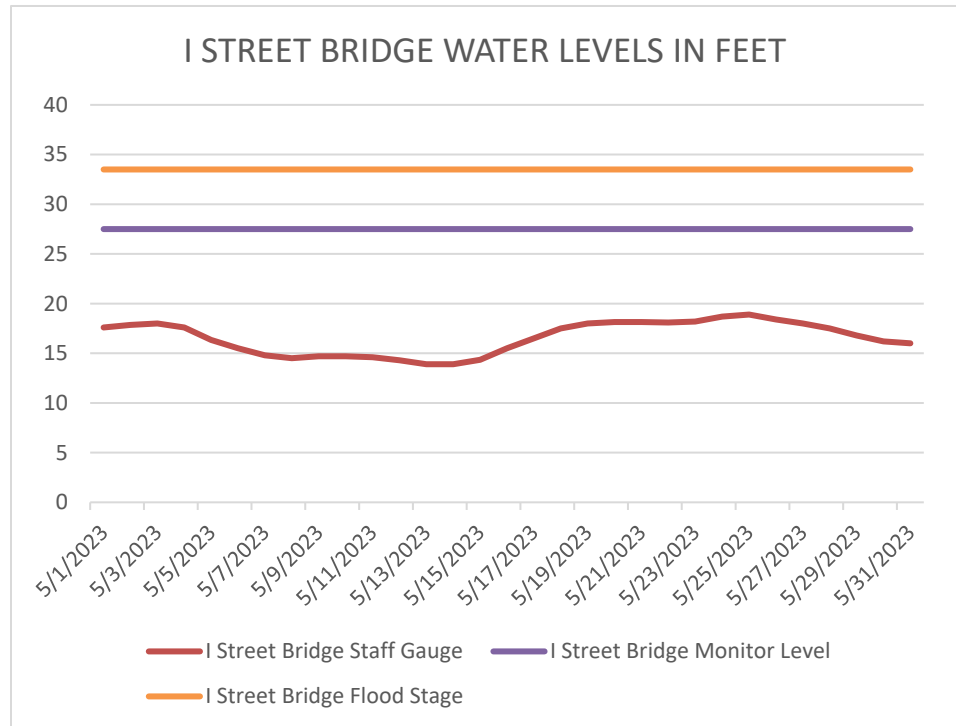
I Street River Levels:

H: 18.9'

L: 13.9'

Monitor Level: 27.5'

Flood Stage: 33.5'



The chart below represents various activities the field crew spent their time working on during the month of May, 2023.

**Hours worked do not include the Operations Manager's time.*

RD 1000 Field Crew	*Field Hours Worked	Activity
	266	Mowing
	245	Equipment Maintenance & Repair
	154	Garbage
	128	Ditch Maintenance
	56	Pumping Plant Maintenance

Pumping

Please see the pumping data below as it relates to pump totals in the month of May. A total of 745.2 Ac-ft was pumped from the Basin.

Pumping Plant	Pump	Hours / Ac-ft
Plant 1B	Pump #2	10.9 Hrs / 106.8 Ac-ft
Plant 3	Pump #2	130.8 Hrs / 588.2 Ac-ft
Plant 8	Pump #3	13.2 Hrs / 50.2 Ac-ft

Safety Topics for the Month of May

OSHA's Revised Haz-Com Standard – "Exclamation Mark" Pictogram

OSHA's Revised Haz-Com Standard – Safety Data Sheets (SDS's)

OSHA's Revised Haz-Com Standard – "Non-Mandatory" Information

OSHA's Lockout/Tagout Standards – Forms of Hazardous Energy

OSHA's Lockout/Tagout Standards – Why They Affect Everyone

Maintenance Work Schedule		1-May Through 31-May		
Crew 1	1-May	8-May	15-May	22-May
Beto Gutierrez				
Truck # 57	* Mowing activities along the NEMDC from Arden Garden Connector to Main Ave.	* Culvert pipe replacement at the J-6 Ditch * Mowing activities along the East Drain from Elkhorn Blvd to Howsley Rd. * Pumping Plant #8 security system installation	* Mowing activities along E Levee Rd from Elkhorn to Howsley * Homeless encampment posting along the NEMDC from sump 102 to Silver Eagle * Homeless encampment cleanup along the Main Drain * Homeless encampment cleanup along the East Drain	* Mowing activities along East Drain from Elkhorn to Del Paso * Mowing activities along East Drain from Del Paso to the Main Drain * Homeless encampment posting along the NEMDC from sump 102 to Silver Eagle * Mowing activities along the B Drain
Crew 2	1-May	8-May	15-May	22-May
John Chilton				
Truck # 56	* Mowing activities along the NEMDC from Arden Garden Connector to Main Ave. * Garbage removal throughout the District	* Mowing activities along the NEMDC from Main Ave to Elkhorn Blvd. * Garbage removal throughout the District	* Mowing activities along E Levee Rd from Elkhorn to Howsley * Garbage removal throughout the District * Homeless encampment cleanup along the Main Drain * Homeless encampment cleanup along the East Drain	* Mowing activities along the Main Drain from PP#1B to I-80 * Mowing activities along the West Drain
Crew 3	1-May	8-May	15-May	22-May
Taylor Tikalski				
Truck # 55	* Mowing activities along the NEMDC from Arden Garden Connector to Main Ave. * Garbage removal throughout the District	* Culvert pipe replacement at the J-6 Ditch * Mowing activities along the NEMDC from Main Ave to Elkhorn Blvd. * Garbage removal throughout the District	* Mowing activities along E Levee Rd from Elkhorn to Howsley	* Mowing activities along the Main Drain from PP#1B to I-80 * Mowing activities along the West Drain
Crew 4	1-May	8-May	15-May	22-May
Bryan Hall				
Truck # 69	* Unit #32 - Repaired damaged lifting mechanism * Unit #14 - Hydraulic system repairs * Unit #45 - Hydraulic system repairs * Unit #37 - Hydraulic system repairs * Unit #2 - Trans service & replaced front shocks	* Unit #22 - Main boom pin repairs * Unit #37 - Main roller bearing repairs * Unit #45 - Hydraulic system repairs and front sub frame replacement * Plant #6 access control gate repairs	* Unit #17 - Hydraulic line repairs & turn table repairs. * Unit #37 - A/C system repairs & tire replacement * Unit #45 - Hydraulic system repairs and front sub frame replacement	* Unit #17 - Hydraulic line repairs & turn table repairs. * Unit #37 - Repaired mower frame * Unit #45 - Hydraulic system repairs and front sub frame replacement * Unit #52 - Mower belt replacement * Mowing activities behind Corp Yard
Crew 5	1-May	8-May	15-May	22-May
Ray Lewis				
Truck: #58	* Mowing activities along the NEMDC from Arden Garden Connector to Main Ave. * Garbage removal throughout the District	* Culvert pipe replacement at the J-6 Ditch * Mowing activities along the NEMDC from Main Ave to Elkhorn Blvd. * Garbage removal throughout the District	* Mowing activities along E Levee Rd from Elkhorn to Howsley * Garbage removal throughout the District * Homeless encampment cleanup along the Main Drain * Homeless encampment cleanup along the East Drain	* Mowing activities along the Main Drain from PP#1B to I-80 * Mowing activities along the West Drain * Mowing activities along the B Drain
Crew 6	1-May	8-May	15-May	22-May
Michael Rhoads				
Truck: #59	* Disc access road along the O Drain * Homeless Encampment Posting on the Main Drain and East Drain * Garbage removal throughout the District	* Pumping Plant #8 security system installation	* Grade access road along the O Drain * Homeless encampment cleanup along the Main Drain * Homeless encampment posting along the NEMDC from sump 102 to Silver Eagle * Garbage removal throughout the District	* Mowing activities along the Plant #2 intake channel * Mowing activities along Garden Hwy from Powerline to Sankey * Grade along the Plant #2 intake channel * Place boulders at the East Drain entrance at San Juan Rd * Homeless encampment posting along the NEMDC from sump 102 to Silver Eagle
Crew 7	1-May	8-May	15-May	22-May
Mark Jenkins				
Truck #60	* Mowing activities along the NEMDC from Arden Garden Connector to Main Ave. * Garbage removal throughout the District	* Culvert pipe replacement at the J-6 Ditch * Mowing activities along the East Drain from Elkhorn to Elverta * Mowing activities along E Levee Rd from Elkhorn to Howsley	* Mowing activities along E Levee Rd from Elkhorn to Howsley * Hauled PP#8 motor back from Auburn * Homeless encampment cleanup along the Main Drain * Homeless encampment cleanup along the East Drain	* Mowing activities along East Drain from Elkhorn to Del Paso * Mowing activities along East Drain from Del Paso to the Main Drain



ENCAMPMENT ACTIVITY REPORT MAY & JUNE 2023

AGENDA ITEM 4.2
ATTACHMENT NO. 2

The attachment below is intended to inform the Board of the homeless encampment activities during the month of May. Following the direction of our SOP, the District is obligated to carry out three (3) postings at each encampment, as outlined below. Noteworthy activities include the removal of homeless encampments at River Plaza & Garden Highway, East Drainage Canal near North Bend Drive, and the Main Drain adjacent to the Cove development. Our staff conducted initial postings along the NEMDC from City sump 102 to Silver Eagle and from Silver Eagle to Interstate 80. Additionally, an extra posting was completed along the East Drain, behind Home Depot. Tentatively, cleanup operations along the NEMDC from City Sump 102 to Silver Eagle are scheduled for the week commencing June 12th.

May 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	1	2	3	4	5 <small>1. Main Drain - The Cove (Final Posting) 2. East Drain - North Bend Drive (Final Posting)</small>	6
7	8	9	10	11	12	13
14	15 <small>Main Drain - The Cove Encampment Removal</small>	16 <small>Main Drain - The Cove Encampment Removal East Drain - North Bend Drive Encampment Removal</small>	17	18	19 <small>1. GH - River Plaza (First Posting) 2. NEMDC - Sump 102-Silver Eagle (First Posting)</small>	20
21	22	23	24 <small>Garden Highway (River Plaza) Encampment Removal</small>	25	26 <small>1. NEMDC - Sump 102-Silver Eagle (Second Posting) 2. NEMDC - Silver Eagle To I-80 (First Posting)</small>	27
28	29	30	31	1	2	3

Below is a calendar related to homeless encampment activities for the month of June. Noteworthy activities include final postings along the NEMDC from City sump 102 to Silver Eagle and from Silver Eagle to Interstate 80, and the East Drain, behind Home Depot. Cleanup operations along the NEMDC from City Sump 102 to Silver Eagle and Silver Eagle to Interstate 80 are scheduled for the weeks of June 12th and June 27th.

June 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1	2 1. NEMDC - Sump 102-Silver Eagle (Final Posting) 2. NEMDC - Silver Eagle-I-80 (First Posting) 3. East Drain - Behind Home Depot (First Posting)	3
4	5	6	7	8	9 1. NEMDC - Silver Eagle-I-80 (Second Posting) 2. East Drain - Behind Home Depot (Second Posting)	10
11	12	13 NEMDC - Sump 102 - Silver Eagle Encampment Removal	14 NEMDC - Sump 102 - Silver Eagle Encampment Removal	15 NEMDC - Sump 102 - Silver Eagle Encampment Removal	16 1. NEMDC - Sump 102 - Silver Eagle (Encampment Removal) 2. NEMDC - Silver Eagle-I-80 (Final Posting) 3. East Drain - Behind Home Depot (Final Posting)	17
18	19	20	21	22	23	24
25	26	27 NEMDC - Silver Eagle - I-80 Encampment Removal	28 NEMDC - Silver Eagle - I-80 Encampment Removal	29 NEMDC - Silver Eagle - I-80 Encampment Removal	30 NEMDC - Silver Eagle - I-80 Encampment Removal	1



RECLAMATION DISTRICT 1000

DATE: JUNE 16, 2023

AGENDA ITEM NO. 4.3

TITLE: District Counsel's Report – June 2023

SUBJECT: Update on Activities Since the May 2023 Board of Trustees Meeting

EXECUTIVE SUMMARY:

Reclamation District 1000's (RD 1000; District) General Counsel, Rebecca Smith and/or Scott Shapiro to provide verbal report of work performed during the month of May 2023.

ATTACHMENTS:

None

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 06/12/2023



RECLAMATION DISTRICT 1000

DATE: JUNE 16, 2023

AGENDA ITEM NO. 5.1

TITLE: Approval of Minutes

SUBJECT: Approval of Minutes from May 12, 2023 Regular Board Meeting

EXECUTIVE SUMMARY:

This staff report serves as the official record of the Board of Trustees' monthly meetings. This document details meeting participants, proof of items discussed, summaries of board meeting discussions, and the Board's actions. Staff recommends Board approval of meeting minutes from the following Board Meeting:

- May 12, 2023 Regular Board Meeting (Attachment No. 1)

The Ralph M. Brown Act (Gov. Code §54950 et seq.) governs meetings by public commissions, boards and councils, and public agencies in California. The Act facilitates public transparency and public participation in local government decisions. The Act also contains specific exemptions from the open meeting requirements where governmental agencies have a demonstrated need for confidentiality. To further comply with transparency, Reclamation District No. 1000 documents meetings of the Board of Trustees through Board Minutes.

RECOMMENDATION:

Staff recommends that the Board approve the Minutes from the following Board Meeting:

- May 12, 2023 Regular Board Meeting (Attachment No. 1)

ATTACHMENTS:

1. May 12, 2023 Regular Board Meeting

STAFF RESPONSIBLE FOR REPORT:



 Joleen Gutierrez, Administrative Service Manager

Date: 06/09/2023



 Kevin L. King, General Manager

Date: 06/09/2023



**RECLAMATION DISTRICT NO. 1000
BOARD OF TRUSTEES MEETING**

**May 12, 2023
MEETING MINUTES**

Members of the Board of Trustees and the public participated in this meeting in person and by teleconference. Present were Board President Elena Lee Reeder; Vice President Thomas M. Gilbert; Trustee Nick Avdis; Trustee Jag Bains, Trustee Thomas Barandas, Trustee Edwin Perez; Trustee Thomas W. Smith; General Co-Counsel Scott Shapiro; General Manager Kevin King; Operations Manager Gabe Holleman; Administrative Services Manager Joleen Gutierrez and Administrative Assistant Christina Forehand.

1. PRELIMINARY

1.1. Call Meeting to Order

Board President Elena Lee Reeder called the meeting to order.

1.2. Roll Call

ASM Gutierrez called the roll.

Present: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

Absent: None

1.3. Approval of Agenda

MOVED/SECOND: Trustee Avdis/Trustee Bains

AYES: Trustee Lee Reeder, Gilbert, Avdis, Bains, Barandas, Perez, Smith

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve the May 12, 2023 Board Meeting agenda is approved.

1.4. Pledge of Allegiance

Trustee Smith led the Pledge of Allegiance.

1.5. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

There were no conflicts of interest identified by the Trustees.

2. PRESENTATIONS

There were no Scheduled Presentations

3. PUBLIC COMMENT (NON-AGENDA ITEMS)

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction not on the Agenda.

4. INFORMATIONAL ITEMS

4.1. GENERAL MANAGER'S REPORT: Update on activities since the April 2023 Board Meeting.

The past month has seen ample time dedicated to closing out the current fiscal year's budget and preparing the new budget. The draft budget has been presented to the Finance Committee.

Trustee Smith referred to the update in the GM Report regarding construction updates in the reaches. He asked about when construction would be over. GM King responded that although the timeframe for completion is ever-changing, the current outlook may lie between 2026 and 2027. Legislation revision may be necessary at the SAFCA or City/County level to allow an extension for the project timelines.

Trustee Avdis stated that although the public cares about project completion, they likely care more about when FEMA remapping will be completed, which will be some time after construction. He asked Counsel Shapiro if there was an effort to move the SB 5 deadline.

Counsel Shapiro stated that SB 5, a statute passed back in 2006 or 2007, imposes a requirement for urban areas in the Central Valley to achieve or be in progress to achieve 200-year flood protection. The deadline is 2025. However, this deadline has been extended twice, once for the Stockton area (for Lathrop), and Manteca has been pushed back to 2028. The deadline for West Sacramento last year under SB 901 was pushed back to 2030. A current bill in the Legislature would extend the deadline for these two communities further. SAFCA elected not to participate in the bill, as it was unconvinced that an extension would be needed to cover the Natomas area. If SACFA determines that it is necessary to move the deadline, it should be able to do so through legislation. The bill SB 586 (Eggman) is likely to pass the Senate floor soon. It would change it from a hard date deadline to an as long as you make adequate progress with the Corps (Manteca and Stockton only), the deadline floats out accordingly.

Trustee Smith asked if the current deadline was 2027. Counsel Shapiro replied that there had not been an extension for Natomas, so the deadline is 2025.

Trustee Smith asked when mandatory flood insurance would be concluded. GM King responded that once a letter of map revision is submitted to FEMA, and Natomas is certified for 200-year flood protection, the hope is that mandatory flood insurance will no longer be required for the basin.

Trustee Perez inquired about a resident's letter to GM King before the April Board Meeting. GM King stated that the district followed up after the meeting. Beginning on Monday, May 15, a cleanup is scheduled in that area.

4.2. OPERATIONS MANAGER’S REPORT: Update on activities since the April 2023 Board Meeting.

Efforts have been spent on mowing, road repairs, and cleanup activities. NEMDC cleanup activities lasted about five days, with the assistance of Forensic Clean. Additional cleanup areas have been posted. The current focus is mowing due to high vegetation.

Operations Manager Holleman explained the Unauthorized Encampment Activity Expense.

Trustee Smith asked about the quantities shown under Pumping Plant 3’s Pump 2. The quantity shown was greater than the total rainfall. Operations Manager Holleman explained that this was due to residual water from fields. Trustee Smith requested that a note be placed in the next report with such an indication. Trustee Smith is trying to understand how much water is pumped versus how much rain falls in the district.

GM King added that the pumping values obtained are calculated rather than measured. They are illustrative calculations because they are calculated using pumping hours, which creates room for errors, as mechanical flaws are not accounted for.

4.3. DISTRICT COUNSEL’S REPORT: Update on activities since the April 2023 Board Meeting.

Co-Counsel Shapiro provided a verbal update of Counsel’s work in April 2023.

5. CONSENT CALENDAR

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.

MOVED/SECOND: Trustee Barandas/Trustee Gilbert

AYES: Trustee Lee Reeder, Trustee Gilbert, Trustee Avdis, Trustee Bains, Trustee Barandas, Trustee Perez, Trustee Smith.

NOES: None

ABSENT: None

ABSTAIN: None

ACTION: The motion to approve Consent Calendar Items 5.1-5.4 is approved.

5.1. APPROVAL OF MINUTES: Approval of Minutes from the April 14, 2023 Board Meeting.

5.2. TREASURER’S REPORT: Approve Treasurer’s Report for April 2023.

5.3. EXPENDITURE REPORT: Review and Accept Report for April 2023.

5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for April 2023.

6. SCHEDULED ITEMS

6.1. FISCAL YEAR 2023/2024 DRAFT BUDGET: Review and Discuss Draft Budget for Fiscal Year 2023/2024.

General Manager King presented the Draft Fiscal Year 2023/2024 Budget then received questions/comments from Trustees:

Trustee Lee Reeder inquired about the nature of the Security Patrol Reimbursement. GM King explained that it is the cost-share agreement between Natomas Mutual and The Natomas Basin

Conservancy (TNBC). GM King also stated that he has a meeting scheduled next week with both organizations to discuss the long-standing agreement.

Trustee Smith asked why the Metro Air Park reimbursement is a separate line item. GM King explained that the reimbursement results from an agreement with Sacramento County to pump water at Metro Air Park.

Trustee Perez asked if GM King knew of any LMA items in the Governor's May Revise. GM King was unaware of any.

Trustee Avdis acknowledged the effective use of tax dollars and offered to anyone listening that we are good stewards and competently operating this organization.

Trustee Avdis asked GM King to summarize the district's use of livestock for weed removal and any cost-saving benefits it may have. GM King explained that it is an effective but costly method. For this reason, it has not been included in the budget. Trustee Avdis then asked if baling vegetation into hay is an option, to which GM King stated that this process is already in effect.

Trustee Avdis suggested that specific numbers for the cleanup of homeless encampments be added to the summary of labor costs. GM King said such a report could be generated using the total cost of these activities over the past two years and a Replicon report of employee hours. Trustee Avdis stated that a similar report or mention of refuse totals would be helpful.

Trustee Lee Reeder agreed and requested that a connection between hours spent on cleanups and security be summarized in the Operations Manager Report annually.

Trustee Lee Reeder asked if the herbicide budget needed to be increased, which GM King denied.

GM King made known that the Budget is based on Committee recommendations, any modifications will be made over the next month and brought before the Board for adoption on June 16.

7. BOARD OF TRUSTEE'S COMMENTS/REPORTS

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Finance Committee (Gilbert, Bains, Perez) April 21, 2023
- Executive Committee (Lee Reeder & Gilbert) May 3, 2023

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Legal Committee
- Personnel Committee
- Operations Committee
- Urbanization Committee

8. CLOSED SESSION

8.1. PERSONNEL EVALUATION: Pursuant to Government Code § 54957, hold annual personnel evaluation of the General Manager. The Board will appraise and comment upon the performance of the General Manager.

9. RECONVENE TO OPEN SESSION

- 9.1. REPORT ON CLOSED SESSION: Discuss and take action on any changes in duties, compensation, or benefits for the General Manager.

Coming out of the closed session, the Board performed an annual evaluation of its general manager and gave counsel priorities to share with the general manager. The general manager talked with the Board to better understand it. State law requires a report on executive compensation for all general managers. The Board, consistent with the existing general manager's contract, will provide GM King the same COLA that all other employees receive for the next Fiscal Year. In recognition of the nights and weekends GM King worked on the Prop 218 Project, the Board also decided to award GM King a one-time, extra week of vacation (40 hours), to be accrued instantly at the beginning of FY 23-24.

The Board recognized there may be better ways to perform the general manager evaluation and has tasked the Personnel Committee with meeting and talking about options. Counsel Shapiro noted the Board is interested in supporting executive coaching for the District's Executive Staff and to include the expense in final Budget presented to the Board in June.

10. ADJOURN

Trustee Lee Reeder asked for all in favor of adjournment of the meeting. All were in favor. The meeting is adjourned.



RECLAMATION DISTRICT 1000

DATE: JUNE 16, 2023

AGENDA ITEM NO. 5.2

TITLE: Treasurer’s Report

SUBJECT: Approve Treasurer's Report for May 2023

EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board of the current total funds in the District's checking and money market accounts, Sacramento County Treasurer Fund, State Treasurer Local Agency Investment Fund (LAIF), and the City of Sacramento Pooled Investment Fund.

The Staff Report attachment provides its operations and maintenance cash flow's monthly beginning and ending balances. The report considers the current month's receipts, fund-to-fund transfers, accounts payable, and payroll. The attached Treasurer's Report features notable fund and cash flow items during May 2023.

The District maintains funds in the California State Controller Local Agency Investment Fund (LAIF), the Sacramento County Treasurer, and Bank of the West. The District's primary source of income is property assessments. Assessments are collected through respective Sacramento and Sutter County tax bills.

Annually, the Board of Trustees approves a Resolution designating officers and signatories to the Operations and Maintenance Fund held by the Sacramento County Treasurer. The District's Financial Reserve Policy guides current, future, and unexpected funding requirements. The District's Investment Policy guides investments made by the District of any surplus or reserve funds it may have.

RECOMMENDATION:

Staff recommends the Board approve the May 2023 Treasurer's Report.

ATTACHMENTS:

1. Treasurer's Report May 2023

STAFF RESPONSIBLE FOR REPORT:



 Joleen Gutierrez, Administrative Services Manager

Date: 06/09/2023



 Kevin L. King, General Manager

Date: 06/09/2023

Treasurer's Report for May 2023

May 2023	Ending Balance @ 5/31/23
Total Funds at 5/31/23	10,320,933.61
Bank of the West - Checking*	1,629,830.31
Bank of the West - Money Market	50,434.64
Bank of the West FMAP	421,346.93
Sacramento County Treasurer	4,344,950.83
State Treasurer - Local Agency Investment Fund	1,668,563.82
City of Sacramento - Pool A	2,205,807.08

Included in O&M cash flow below
Included in O&M cash flow below
Included in O&M cash flow below

May 2023 - Operations and Maintenance Cash Flow	Money Market	FMAP	Operating Checking	Combined O&M
Beginning Balance at 5/1/23	100,448.80	359.97	95,643.54	196,452.31
Transfers from money market to operating account	(350,000.00)	-	350,000.00	-
Transfers from LAIF to money market account	300,000.00	-	-	300,000.00
Transfers from County Treasury	-	-	1,000,000.00	1,000,000.00
Transfers from operating account to LAIF	-	-	(900,000.00)	(900,000.00)
Current months receipts	-	-	1,449,500.00	1,449,500.00
FMAP receipt	-	421,000.00	-	421,000.00
Monthly interest	0.84	1.96	-	2.80
Accounts Payable*	(15.00)	(15.00)	(265,253.64)	(265,283.64)
Payroll	-	-	(100,059.59)	(100,059.59)
Ending Balance at 5/31/23	50,434.64	421,346.93	1,629,830.31	2,101,611.88

*See Attached Check Register

Current months receipts are made up of the following:

Amounts received from SAFCA	1,449,420.00
Misc. income	40.00
Bank fee refund	40.00
	<u>1,449,500.00</u>



RECLAMATION DISTRICT 1000

DATE: JUNE 16, 2023

AGENDA ITEM NO. 5.3

TITLE: Expenditure Report

SUBJECT: Review and Accept Reports for May 2023

EXECUTIVE SUMMARY:

This Staff Report advises the Board of monthly expenditures and explains any expenses outside of the usual course of business. Staff recommends that the Board review and accept the Expenditure Report for May 2023.

Expenses

The Administrative Services Manager reviews, and the General Manager approves expenditures. This activity is disclosed monthly as an attachment to this staff report.

The Expenditure Report (Attachment 1) notes a few items: \$15,894 to Nutrien Ag Solutions, \$12,400 to Brookman Protection Services, \$20,976 Civil Engineering Solutions for Hydraulic Model engineering work, and \$12,500 to Mead & Hunt for engineering and development work.


RECOMMENDATION:

Staff recommends that the Board review and accept the Expenditure Reports for May 2023.

ATTACHMENTS:

1. May 2023 Expenditure Report

STAFF RESPONSIBLE FOR REPORT:



Joleen Gutierrez, Administrative Services Manager

Date: 06/09/2023



Kevin L. King, General Manager

Date: 06/09/2023

May 2023 Expenditure Report – O&M

AGENDA ITEM 5.3
ATTACHMENT NO. 1

Type	Date	Num	Name	Memo	Debit	Credit	Balance
							95,643.54
							95,643.54
Bill Pmt							
-Check	05/01/2023	1002356537	Cal Pers	J Gutierrez 457 April 2023		976.97	94,666.57
Bill Pmt							
-Check	05/01/2023	1002356540	Cal Pers	April 457 Pt 1		800.00	93,866.57
Check	05/02/2023			Transfer from MMA	100,000.00		193,866.57
General							
Journal	05/02/2023			5/2/23 payroll activity		15,145.25	178,721.32
General							
Journal	05/02/2023			5/2/23 payroll activity		35,433.77	143,287.55
Bill Pmt			Alhambra & Sierra				
-Check	05/03/2023	5032023	Springs	Inv 21217024042923		31.37	143,256.18
Bill Pmt							
-Check	05/03/2023	1002358017	Cal Pers			10,281.50	132,974.68
Bill Pmt							
-Check	05/03/2023	12341676452	City of Sacramento	Acct 7029676079		5.30	132,969.38
Bill Pmt							
-Check	05/03/2023	12313189074	PG&E	Acct 8886406823-9		115.47	132,853.91
Bill Pmt							
-Check	05/03/2023	51806	Airgas NCN	Inv 9997009008		475.21	132,378.70
Bill Pmt							
-Check	05/03/2023	51807	AT&T	Inv 19878815		926.54	131,452.16
Bill Pmt							
-Check	05/03/2023	51808	MBK Engineers	Inv 10746		851.00	130,601.16
Bill Pmt							
-Check	05/03/2023	51809	Nutrien Ag Solutions, Inc.	INv 50823262		15,894.48	114,706.68
Bill Pmt			Occupational Health				
-Check	05/03/2023	51810	Centers of CA	Inv 78968607		219.00	114,487.68
Bill Pmt							
-Check	05/03/2023	51811	Smile Business Products	Inv 1116773		170.77	114,316.91
Bill Pmt							
-Check	05/03/2023	51812	Streamline	Inv A14C0AB6-0030		200.00	114,116.91
Bill Pmt							
-Check	05/03/2023	51813	US Bank Corp	Acct ending 5312		518.50	113,598.41
Bill Pmt			Brookman Protection				
-Check	05/03/2023	51814	Services, Inc.	INv 23-078, 23-077		12,400.00	101,198.41
Bill Pmt							
-Check	05/03/2023	51815	Cintas	Inv 4149904684, 5156326261		81.84	101,116.57
Bill Pmt							
-Check	05/03/2023	51816	Downey Brand LLP	Inv 583948, 583943		3,364.00	97,752.57
Bill Pmt							
-Check	05/09/2023	15320892583	Comcast	Acct 8155600381146169 Memo:GENUINE PARTS CO BT0509		356.60	97,395.97
Bill Pmt							
-Check	05/09/2023	221234095	Napa Auto Parts	0510		524.85	96,871.12
Bill Pmt							
-Check	05/09/2023	5092023	Sacramento County Utilities			227.40	96,643.72
Bill Pmt			Waste Management of	Memo:WASTE MANAGEMENT INTERNET			
-Check	05/09/2023	80071372612	Sacramento	0510		1,036.40	95,607.32
Bill Pmt							
-Check	05/09/2023	51817	ACWA JPIA	Inv 0699451		1,969.64	93,637.68
Bill Pmt							
-Check	05/09/2023	51818	Amplify 360 Inc	Inv 2093		1,440.00	92,197.68
Bill Pmt							
-Check	05/09/2023	51819	Forensiclean	Inv 6445		10,849.20	81,348.48
Bill Pmt							
-Check	05/09/2023	51820	Interstate Oil Company	Inv 608199		4,991.72	76,356.76
Bill Pmt			Occupational Health				
-Check	05/09/2023	51821	Centers of CA	Inv 79042858		110.00	76,246.76
Bill Pmt			Terrapin Technology				
-Check	05/09/2023	51822	Group	Inv 23-0666		1,181.04	75,065.72
Bill Pmt							
-Check	05/09/2023	51823	Tesco Controls, Inc.	Inv 0079703		2,916.88	72,148.84
Bill Pmt							
-Check	05/09/2023	51824	US Bank Corp	Acct ending 1506		103.36	72,045.48
Bill Pmt							
-Check	05/09/2023	51825	Valley Tire Center, Inc.	Inv 40002400		1,409.87	70,635.61
Bill Pmt							
-Check	05/09/2023	51826	Verizon Connect Fleet USA LLC			632.95	70,002.66
Bill Pmt							
-Check	05/09/2023	51827	West Yost Associates	Inv 2053465		4,440.87	65,561.79

Bill Pmt							
-Check	05/09/2023	51828	Jan-Pro	Inv 18376, 18894		485.00	65,076.79
Bill Pmt							
-Check	05/09/2023	51829	Pape Machinery	Memo:CHECK PAID IMAGE/		437.73	64,639.06
Bill Pmt			Valley Hydraulics & Machine, Inc.				
-Check	05/09/2023	51830		Memo:CHECK PAID IMAGE/		334.86	64,304.20
Deposit	05/12/2023			County Treasury Deposit	1,000,000.00		1,064,304.20
Deposit	05/12/2023			COMMERCIAL DEPOSIT/	40.00		1,064,344.20
Check	05/12/2023			ADP PAYROLL FEES ADP FEES 0512		105.60	1,064,238.60
General Journal	05/15/2023			5/15/23 payroll activity		15,619.58	1,048,619.02
General Journal	05/15/2023			5/15/23 payroll activity		33,860.99	1,014,758.03
Check	05/15/2023			Transfer from MMA	100,000.00		1,114,758.03
Check	05/16/2023			Transfer to LAIF		900,000.00	214,758.03
Check	05/16/2023			OUTGOING DOMESTIC WIRE/REF # 230		35.00	214,723.03
Check	05/16/2023	EFT	Cal Pers	Memo:CALPERS 1900 0515		800.00	213,923.03
Bill Pmt							
-Check	05/17/2023	51831	ABC Concrete	Inv 113799		1,289.60	212,633.43
Bill Pmt			Carson Landscape Industries				
-Check	05/17/2023	51832		Inv 411339		894.00	211,739.43
Bill Pmt							
-Check	05/17/2023	51833	Cintas	Inv 9221850834		117.45	211,621.98
Bill Pmt			County of Sacramento - Municipal Servces				
-Check	05/17/2023	51834		Inv 71327		3,681.50	207,940.48
Bill Pmt							
-Check	05/17/2023	51835	Rey's Air	Inv 14266170		527.00	207,413.48
Bill Pmt							
-Check	05/17/2023	51836	Yolo County Public Works	April 2023		1,766.70	205,646.78
Bill Pmt							
-Check	05/17/2023	51837	Cintas	Inv 9221850828		116.37	205,530.41
Bill Pmt			Civil Engineering Solutions, Inc				
-Check	05/17/2023	51838		Inv 2021.01G-5, 2021.01B-11, 2021.01F-5		20,976.07	184,554.34
Deposit	05/19/2023			VALUED CUSTOMER MONTHLY SERVICE	40.00		184,594.34
Check	05/19/2023	EFT	Bank of the West			40.00	184,554.34
Bill Pmt			Alhambra & Sierra Springs				
-Check	05/23/2023	52323		Inv 6169210251923		112.66	184,441.68
Bill Pmt							
-Check	05/23/2023	1002371544	Cal Pers	Health		21,918.46	162,523.22
Bill Pmt							
-Check	05/23/2023	14340186667	City of Sacramento	Acct 2007944000		138.98	162,384.24
Bill Pmt							
-Check	05/23/2023	222922870	Napa Auto Parts	Inv 353220		221.46	162,162.78
Bill Pmt				Memo:HOME DEPOT COMM ONLINE PMT 0524			
-Check	05/23/2023	63107172846	The Home Depot			1,161.71	161,001.07
Bill Pmt							
-Check	05/23/2023	14340470446	City of Sacramento	Acct 5450844000		55.37	160,945.70
Bill Pmt							
-Check	05/23/2023	14340486711	City of Sacramento	Acct 7267723621		296.30	160,649.40
Bill Pmt			Chavez Accountancy Corporation				
-Check	05/23/2023	51839		Inv 5622		950.00	159,699.40
Bill Pmt							
-Check	05/23/2023	51840	Cintas	INv 5158603776		28.77	159,670.63
Bill Pmt							
-Check	05/23/2023	51841	Feather River AQMD	Permit 128		75.60	159,595.03
Bill Pmt							
-Check	05/23/2023	51842	Hire Right Solutions, LLC	INv 1169100		280.25	159,314.78
Bill Pmt							
-Check	05/23/2023	51843	Interstate Oil Company	Inv 1804373		347.99	158,966.79
Bill Pmt							
-Check	05/23/2023	51844	J Franko Electric	Inv 23112		463.17	158,503.62
Bill Pmt							
-Check	05/23/2023	51845	MBK Engineers	Inv 10938		4,926.55	153,577.07
Bill Pmt							
-Check	05/23/2023	51846	Mead & Hunt	Inv 348299		12,503.75	141,073.32
Bill Pmt			Security & Asset Management, LP				
-Check	05/23/2023	51847		Inv DEP42393-1		1,727.76	139,345.56
Bill Pmt							
-Check	05/23/2023	51848	Smile Business Products	Inv 1120893		176.26	139,169.30
Bill Pmt			SMUD Corporation Yard Office				
-Check	05/23/2023	51849		Project 32238312		5,000.00	134,169.30

Bill Pmt								
-Check	05/23/2023	51850	Downey Brand LLP	Inv 586506, 586508		5,478.00		128,691.30
Bill Pmt								
-Check	05/23/2023	51851	Valley Tire Center, Inc.	Inv 40003996, 40004039		866.62		127,824.68
Bill Pmt								
-Check	05/24/2023	1002372522	Cal Pers	Classic April 2023		3,512.30		124,312.38
Bill Pmt								
-Check	05/24/2023	1002372520	Cal Pers	2nd Tier April		6,870.24		117,442.14
Bill Pmt								
-Check	05/24/2023	1002372521	Cal Pers	PEPRA April 2023		3,677.16		113,764.98
Check	05/24/2023			Transfer from MMA	150,000.00			263,764.98
Bill Pmt								
-Check	05/25/2023	14543378018	City of Sacramento	Acct 1905200485		19.12		263,745.86
Bill Pmt								
-Check	05/25/2023	2288475145	Verizon	Inv 9934813751		239.27		263,506.59
Bill Pmt								
-Check	05/25/2023	51852	Contour Sierra Aebi, LLC	INv 14448		37.34		263,469.25
Bill Pmt			Glenn Thornton Plumbing, Inc.	Inv 279212		202.00		263,267.25
-Check	05/25/2023	51853						
Bill Pmt			Interstate Oil Company	INv 608301		6,905.00		256,362.25
-Check	05/25/2023	51854	Loewen Pump Maintenance	Inv 3281		32,280.00		224,082.25
Bill Pmt								
-Check	05/25/2023	51855	SMUD	Acct 7000000317		42,527.04		181,555.21
Bill Pmt								
-Check	05/25/2023	51857	Pape Machinery	Inv 14375497, 14423603		1,056.10		180,499.11
Deposit	05/26/2023			SAFCA CCAD	1,449,420.00			1,629,919.11
Check	05/26/2023			ADP PAYROLL FEES ADP FEES 0526		88.80		1,629,830.31
						<u>2,799,500.00</u>	<u>1,265,313.23</u>	<u>1,629,830.31</u>
						<u>2,799,500.00</u>	<u>1,265,313.23</u>	<u>1,629,830.31</u>
Total Cash and Investments						<u>2,799,500.00</u>	<u>1,265,313.23</u>	<u>1,629,830.31</u>
TOTAL						<u>2,799,500.00</u>	<u>1,265,313.23</u>	<u>1,629,830.31</u>

Activity Summary

Transfers from Money Market account	350,000.00
Transfers from County Treasury	1,000,000.00
Amounts received from SAFCA	1,449,420.00
Bank fee refund	40.00
Current months receipts	40.00
Transfers to LAIF	-900,000.00
Accounts payable disbursements	-265,253.64
Payroll disbursements	-100,059.59
Net activity	<u><u>1,534,186.77</u></u>



RECLAMATION DISTRICT 1000

DATE: JUNE 16, 2023

AGENDA ITEM NO. 5.4

TITLE: Budget to Actual Report

SUBJECT: Review and Accept Report for May 2023

EXECUTIVE SUMMARY:

This Staff Report provides a monthly budgetary snapshot of how well the District meets its budget goals for the fiscal year. The monthly Budget to Actual Report contains a three-column presentation of actual expenditures, budgeted expenditures, and the Budget percentage. Each line item compares budgeted amounts against real-to-date expenses. Significant budgeted line item variances (if any) will be explained in the Executive Summary of this report.

Attachment 1 provides a report for the month ending May 2023. The most significant expenditures to date under Administration are Public Relations, Liability Insurance, Election, Legal, Administrative Consultants, Assessments/Property Taxes, Group Insurance, and Worker’s Compensation Insurance. Significant expenses under Operations are Power, Supplies & Materials, Refuse, Equipment Repair, Miscellaneous, Utilities, and Government Fees/Permits.

BACKGROUND:

The Board of Trustees adopts a budget annually in June. District staff prepares the budget, which presents the current year's budget versus expenditures and a proposed budget for the upcoming fiscal year.

Three Board committees review the draft budget before being presented to the Board for adoption in June. The Personnel Committee reviews the wage and benefits portion of the budget. The Operations Committee reviews the Capital expenditures Budget. After the two committees review and make recommendations regarding the budget, the final draft is prepared for the Finance Committee to consider. After review by the Finance Committee, the final Proposed Budget is presented to the entire Board for adoption at a regular Board meeting.

RECOMMENDATION:

Staff recommends the Board review and accept the Budget to Actual Report for May 2023

ATTACHMENTS:

1. Budget to Actual Report May 2023

STAFF RESPONSIBLE FOR REPORT:



 Joleen Gutierrez, Administrative Services Manager

Date: 06/09/2023



 Kevin L. King, General Manager

Date: 06/09/2023

**Reclamation District No. 1000
Budget to Actual Comparison
July 1, 2022 to May 31, 2023 (Eleven Months Ending of Fiscal 2023)**

	Year to Date July 1, 2022 to May 31, 2023	Budget	Percent of Budget
Operation & Maintenance Income			
Property Assessments	2,272,839	2,250,000	101.02%
Rents	17,330	24,000	72.21%
Interest Income	110,273	35,000	315.07%
SAFCA - O/M Assessment	1,449,420	1,421,000	102.00%
Services Performed Revenue	161,967	-	Not Budgeted
Misc Income	137,008	-	Not Budgeted
FMAP Grant	145,634	-	Not Budgeted
Annuitant Trust Reimbursement	-	-	Not Budgeted
Security Patrol Reimbursement	43,660	60,000	72.77%
Total	4,338,131	3,790,000	114.46%
Restricted Fund			
Metro Airpark Groundwater Pumping	37,836	25,000	151.34%
Total Combined Income	4,375,967	3,815,000	114.70%

Administration, Operations and Maintenance - Expenses

Administration

Government Fees/Permits	4,747	27,700	17.14%
Legal	85,344	77,500	110.12%
Liability/Auto Insurance	250,459	171,270	146.24%
Office Supplies	4,281	4,500	95.13%
Computer Costs	26,985	34,900	77.32%
Accounting/Audit	37,490	57,200	65.54%
Admin. Services	13,217	20,750	63.70%
Utilities (Phone/Water/Sewer)	14,532	16,900	85.99%
Mit. Land Expenses	4,995	6,000	83.25%
Administrative Consultants	41,693	38,800	107.46%
Assessment/Property Taxes (SAFCA - CAD)	9,039	8,500	106.34%
Admin - Misc./Other Expenses	887	2,800	31.68%
Memberships	36,128	39,700	91.00%
Office Maintenance & Repair	19,733	33,350	59.17%
Payroll Service	2,412	4,500	53.60%
Public Relations	413,292	74,000	558.50%
Small Office & Computer Equipment	1,761	10,000	17.61%
Election	141,446	100,500	140.74%
Conference/Travel/Professional Development	6,049	20,500	29.51%
Sub Total	1,114,490	749,370	148.72%

Personnel/Labor

Wages	1,244,674	1,218,409	102.16%
Group Insurance	140,907	115,592	121.90%
Worker's Compensation Insurance	27,640	25,000	110.56%
OPEB - ARC	-	62,485	0.00%
Dental/Vision/Life	24,759	25,300	97.86%
Payroll Taxes	92,523	92,599	99.92%
Pension	215,798	278,922	77.37%
Continuing Education	2,212	5,000	44.24%
Trustee Fees	25,875	35,000	73.93%

Annuitant Health Care	84,067	108,127	77.75%
Sub Total	1,858,455	1,966,434	94.51%

Operations			
Power	561,354	450,000	124.75%
Supplies/Materials	25,823	18,500	139.58%
Herbicide	135,881	225,000	60.39%
Fuel	80,241	80,000	100.30%
Field Services	124,016	267,000	46.45%
Field Operations Consultants	12,861	15,000	85.74%
Equipment Rental	-	5,000	0.00%
Refuse Collection	31,594	30,000	105.31%
Equipment Repair/Service	31,957	25,000	127.83%
Equipment Parts/Supplies	28,145	50,000	56.29%
Facility Repairs	304,388	595,000	51.16%
Shop Equipment (not vehicles)	1,712	12,500	13.70%
Field Equipment	8,999	40,000	22.50%
Misc/Other 2	2,498	500	499.60%
Utilities - Field	15,875	11,000	144.32%
Government Fees/Permits - Field	9,701	9,500	102.12%
Sub Total	1,375,045	1,834,000	74.98%
Equipment			
Equipment	12,598	-	Not budgeted
Sub Total	12,598	-	
Consulting/Contracts/Memberships			
Engineering/Technical Consultants	130,821	176,400	74.16%
Security Patrol	86,520	175,000	49.44%
Temporary Admin	10,874	-	Not budgeted
Sub Total	228,215	351,400	64.94%
FMAP Expenditures			
LOI/SWIF (Consultants)	24,112	20,000	120.56%
Equipment	-	-	Not budgeted
Operations & Maintenance (Field)	100,541	409,400	24.56%
Administrative	-	10,000	0.00%
Sub Total	124,653	439,400	28.37%
Total A, O & M Expenses	4,713,456	5,340,604	88.26%
Capital Expenses			
Capital Office Upgrades	57,390	75,000	76.52%
Capital Facilities	195,062	2,920,000	6.68%
Sub Total	252,452	2,995,000	8.43%
Total All Expenditures	4,965,908	8,335,604	59.57%



RECLAMATION DISTRICT 1000

DATE: JUNE 16, 2023

AGENDA ITEM NO. 5.5

TITLE: Authorization to Submit Grant Application

SUBJECT: Review and Consider Adoption of Resolution No. 2023-06-01: Authorizing the General Manager to Submit Application for Grant Funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2023/2024.

EXECUTIVE SUMMARY:

Reclamation District 1000 (District; RD 1000) has identified a funding opportunity through the State of California Department of Water Resources (DWR) under the Flood Maintenance Assistance Program (FMAP) for 2023/2024. The FMAP program provides State funds for eligible maintenance activities to Local Maintaining Agencies, like RD 1000. The program was started to help ensure that State Plan of Flood Control facilities are properly maintained and have sufficient resources, including funding, to meet applicable federal regulations and Operation and Maintenance (O&M) manual requirements. The District has previously accepted funds under an FMAP funding agreement with DWR, for 2018/2019, 2019/2020, 2020/2021, 2021/2022 and 2022/2023. The District desires to apply for another grant in 2023/2024 for identified maintenance needs.

Staff recommends the Board review and consider adoption of Resolution No. 2023-06-01 Authorizing the General Manager to Submit Application for Grant Funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2023/2024.

RECOMMENDATION:

Staff recommends the Board review and consider adoption of Resolution No. 2023-06-01 Authorizing the General Manager to to Submit Application for Grant Funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2023/2024.

FINANCIAL IMPACT:

Up to \$500,000 in grant revenue in Fiscal Year 2023/2024.

ATTACHMENTS:

1. Resolution No. 2023-06-01: Authorizing the General Manager to Submit Application for Grant Funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2023/2024.

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 06/08/2023



RECLAMATION DISTRICT NO. 1000
RESOLUTION NO. 2023-06-01

AGENDA ITEM 5.5
ATTACHMENT NO. 1

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000
AUTHORIZING THE GENERAL MANAGER TO SUBMIT APPLICATION FOR GRANT FUNDING
WITH STATE OF CALIFORNIA DEPARTMENT OF WATER RESOURCES –
FLOOD MAINTENANCE ASSISTANCE PROGRAM 2023/2024**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 16th day of June 2023, the following resolution was approved and adopted:

WHEREAS, the Board of Trustees (“Board”) of Reclamation District No. 1000 (“District”) is a reclamation district created by act of the legislature of the State of California, approved April 8, 1911; and,

WHEREAS, the District has a progressive history of providing flood protection and maintaining the District’s levee system; and,

WHEREAS, the District has identified certain maintenance needs that further the goals and objectives of the District; and,

WHEREAS, the District has identified potential funding through the California Department of Water Resources (“DWR”) Flood Maintenance Assistance Program funds under Budget Act of 2018 (Stats. 2018, Ch. 29, Item 3860-001-0001); and,

WHEREAS, the Board desires to authorize the District General Manager to submit an application for funding through DWR.

NOW THEREFORE BE IT RESOLVED THAT: the Board of Trustees of Reclamation District No. 1000 hereby authorize the General Manager to submit an application for grant funding with State of California Department of Water Resources – Flood Maintenance Assistance Program 2023/2024.

ON A MOTION BY Trustee _____, seconded by Trustee _____, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 16th day of June 2023, by the following vote, to wit:

AYES: Trustees:

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

ABSENT: Trustees:

Elena Lee Reeder
President, Board of Trustees
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2023-06-01 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 16th day of June 2023 and made a part of the minutes thereof.

Joleen Gutierrez, District Secretary



RECLAMATION DISTRICT 1000

DATE: JUNE 16, 2023

AGENDA ITEM NO. 5.6

TITLE: Authorization to Execute Funding Agreement

SUBJECT: Review and Consider Adoption of Resolution No. 2023-06-02 Authorizing General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood Maintenance Assistance Program

EXECUTIVE SUMMARY:

Reclamation District 1000 (District; RD 1000) will submit a grant application to the California Department of Water Resources (DWR) under the Flood Maintenance Assistance Program (FMAP). The FMAP program provides State funds for eligible maintenance activities to Local Maintaining Agencies, like RD 1000. The program was started to help ensure that State Plan of Flood Control facilities are properly maintained and have sufficient resources, including funding, to meet applicable federal regulations and Operation and Maintenance (O&M) manual requirements.

Staff recommends the Board review and consider adoption of Resolution No. 2023-06-02 Authorizing the General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood Maintenance Assistance Program.

RECOMMENDATION:

Staff recommends the Board review and consider adoption of Resolution No. 2023-06-02 Authorizing the General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood Maintenance Assistance Program 2023/2024.

FINANCIAL IMPACT:

Up to \$500,000 in grant revenue in Fiscal Year 2023/2024.

ATTACHMENTS:

1. Resolution No. 2023-06-02: Authorizing the General Manager to Execute Funding Agreement with State of California Department of Water Resources – Flood Maintenance Assistance Program 2023/2024.

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 06/12/2023



RECLAMATION DISTRICT NO. 1000
RESOLUTION NO. 2023-06-02

AGENDA ITEM 5.6
ATTACHMENT NO. 1

A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000
AUTHORIZING THE GENERAL MANAGER TO EXECUTE FUNDING AGREEMENT
WITH STATE OF CALIFORNIA DEPARTMENT OF WATER RESOURCES –
FLOOD MAINTENANCE ASSISTANCE PROGRAM 2023/2024

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 16th day of June 2023, the following resolution was approved and adopted:

WHEREAS, the Board of Trustees (“Board”) of Reclamation District No. 1000 (“District”) is a reclamation district created by act of the legislature of the State of California, approved April 8, 1911; and,

WHEREAS, the District is a California Public Agency with responsibility for flood maintenance and land use authority of the Project facilities; and,

WHEREAS, the District has a progressive history of providing flood protection and maintaining the District’s levee system; and,

WHEREAS, the District has identified certain maintenance needs that further the goals and objectives of the District; and,

WHEREAS, the District has applied for California Department of Water Resources (“DWR”) Flood Maintenance Assistance Program funds under Budget Act of 2018 (Stats. 2018, Ch. 29, Item 3860-001-0001); and,

WHEREAS, the Board desires to authorize the District General Manager to execute a Funding Agreement and any amendments thereto with DWR for the 2023/2024 Flood Maintenance Assistance Program; and,

WHEREAS, the District acknowledges that it must submit a new operations, maintenance, repair, rehabilitation, and replacement agreement with the Central Valley Flood Protection Board prior to the receipt of Flood Maintenance Assistance Program funds and desires to authorize the General Manager to execute said agreement.

NOW THEREFORE BE IT RESOLVED THAT: the Board of Trustees of Reclamation District No. 1000 hereby authorize the General Manager to execute a Funding Agreement with the California Department of Water Resources and to sign requests for disbursements to be made under this funding agreement and accept funds pursuant, and subject to all of the terms and provisions of the Safe Drinking Water, water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006, and Disaster Preparedness and Flood Prevention Bond Act of 2006.

BE IT FURTHER RESOLVED THAT: the Board of Trustees of Reclamation District No. 1000 hereby authorize the General Manager to prepare the necessary data, make investigations, and

take other such actions as necessary and appropriate to obtain funding for the 2023/2024 Flood Maintenance Assistance Program.

BE IT FURTHER RESOLVED THAT: the Board of Trustees of Reclamation District No. 1000 hereby authorize and directs the General Manager to execute an operation, maintenance, repair, rehabilitation, and replacement agreement with the Central Valley Flood Protection Board, or successor thereto.

ON A MOTION BY Trustee _____, seconded by Trustee _____, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 16th day of June 2023, by the following vote, to wit:

AYES: Trustees:
NOES: Trustees:
ABSTAIN: Trustees:
RECUSE: Trustees:
ABSENT: Trustees:

Elena Lee Reeder
President, Board of Trustees
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2023-06-02 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 16th day of June 2023 and made a part of the minutes thereof.

Joleen Gutierrez, District Secretary



RECLAMATION DISTRICT 1000

DATE: JUNE 16, 2023

AGENDA ITEM NO. 5.7

TITLE: Authorization to Participate

SUBJECT: Review and Consider Adoption of Resolution No. 2023-06-03: Authorizing The Intent to Participate in the State of California Department of Water Resources Flood System Repair Project to Receive State Cost-Share Funds.

EXECUTIVE SUMMARY:

Reclamation District 1000 (District; RD 1000) has identified a funding opportunity through the State of California Department of Water Resources (DWR) under the Flood System Repair Program (FSRP). FSRP program is a flood system repair program, consistent with the State Systemwide Investment Approach (SSIA) as identified in the 2017 Central Valley Flood Protection Plan (CVFPP). Under FSRP, DWR may execute cost share agreements with the Local Maintaining Agencies (LMAs) to repair documented prioritized problems on the facilities of the State Plan of Flood Control (SPFC). FSRP repairs assist in maintaining a dependable levee system for flood protection of these valuable assets. FSRP is a proven cost-effective program for maintaining the current level of flood protection provided by SPFC facilities. This program provides State funds for eligible maintenance activities to Local Maintaining Agencies, like RD 1000.

Staff recommends the Board review and consider adoption of Resolution No. 2023-06-03 Approving the intent to participate with State of California Department of Water Resources – Flood system Repair Program.

RECOMMENDATION:

Staff recommends the Board review and consider adoption of Resolution No. 2023-06-03 Authorizing the intent to participate in the state of california department of water resources flood system repair program to receive state cost-share funds.

ATTACHMENTS:

1. Resolution No. 2023-06-03: Authorizing the intent to participate in the state of california department of water resources flood system repair project to receive state cost-share funds.

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 06/08/2023



RECLAMATION DISTRICT NO. 1000
RESOLUTION NO. 2023-06-03

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000
APPROVING THE INTENT TO PARTICIPATE IN THE STATE OF CALIFORNIA DEPARTMENT OF
WATER RESOURCES FLOOD SYSTEM REPAIR PROJECT TO RECEIVE STATE COST-SHARE FUNDS.**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 16th day of June 2023, the following resolution was approved and adopted:

WHEREAS, the Board of Trustees (“Board”) of Reclamation District No. 1000 (“District”) is a reclamation district created by act of the legislature of the State of California, approved April 8, 1911; and,

WHEREAS, the Legislature and Governor of the State of California have provided funds for the program shown above; and

WHEREAS, the Department of Water Resources has been delegated the responsibility for establishing the necessary procedures for the administration of this program; and

WHEREAS, said procedures established by the Department of Water Resources require a resolution certifying the approval of Intent to Participate Letter by the Applicant’s governing board before submission to the State; and

WHEREAS, the Applicant, if selected, will enter into a cost share and assurance agreement with the State of California to implement the project.

NOW THEREFORE BE IT RESOLVED THAT: The Board of Trustees of Reclamation District No. 1000:

1. Approves the filing of the Intent to Participate Letter for the Flood System Repair Project.
2. Certifies that Applicant understands the assurances and certification required.
3. Certifies that Applicant or title holder will have sufficient funds to operate and maintain the project(s) consistent with the land tenure requirements; or will secure the resources to do so.
4. Certifies that Applicant will comply with all provisions of Section 1771.5 of the California Labor Code.

5. Certifies that the project will comply with all applicable laws and regulations including, but not limited to, the *California Environmental Quality Act (CEQA)*, state or municipal building codes, health and safety codes, disabled access laws; and, prior to commencement of construction, Applicant will obtain all applicable permits.

6. Delegates authority to the General Manager of Reclamation District No. 1000, to serve as the Applicant’s agent in the negotiations, execution, and submission of all documents, including any amendment thereof, but not limited to applications, agreements, and payment requests, which may be necessary for the completion of the aforementioned project(s).

ON A MOTION BY Trustee _____, seconded by Trustee _____, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 16th day of June 2023, by the following vote, to wit:

AYES: Trustees:
 NOES: Trustees:
 ABSTAIN: Trustees:
 RECUSE: Trustees:
 ABSENT: Trustees:

Elena Lee Reeder
 President, Board of Trustees
 Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2023-06-03 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 16th of June 2023 and made a part of the minutes thereof.

Joleen Gutierrez, District Secretary



RECLAMATION DISTRICT 1000

DATE: JUNE 16, 2023

AGENDA ITEM NO. 5.8

TITLE: Grant Deed Acceptance

SUBJECT: Review and Consider Adoption of Resolution No. 2023-06-04 Authorizing General Manager to accept Grant Deed from Beazer Homes Holdings LLC

EXECUTIVE SUMMARY:

APN 225-3190-004, adjacent to the Main Drainage Canal is currently owned by Beazer Homes Holdings, LLC. This property borders Reclamation District's Main Drainage Canal to the west. An MOU was developed in 2018 with RD 1000 and Beazer Homes Holdings LLC, which required ("Beazer") to provide additional right of way in fee simple to RD 1000. This was created due to the development of a bike/pedestrian train along the west side of the Main Drainage Canal. Following the recording of a final map for Phase 3, The Cove subdivision Beazer shall convey those lands described above.

RECOMMENDATION:

Staff recommends the Board review and consider adoption of Resolution No. 2023-06-04 Authorizing the General Manager to accept the Grant Deed, as provided in Attachment 1 of this report.

ATTACHMENTS:

1. Resolution No. 2023-06-04: Authorizing the General Manager to accept Grant Deed from Beazer Homes Holding LLC.

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 06/08/2023



RECLAMATION DISTRICT NO. 1000
RESOLUTION NO. 2023-06-04

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000
AUTHORIZING THE GENERAL MANAGER TO ACCEPT GRANT DEED
FROM BEAZER HOMES HOLDINGS LLC**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 16th day of June 2023, the following resolution was approved and adopted:

WHEREAS, the Board of Trustees (“Board”) of Reclamation District No. 1000 (“District”) is a reclamation district created by act of the legislature of the State of California, approved April 8, 1911; and,

WHEREAS, the Beazer Homes Holdings LLC (“Beazer”); and,

WHEREAS, District has the need to accept a grant deed from Beazer Homes Holdings LLC in following a final map for Phase 3 of The Cove subdivision; and,

WHEREAS, Beazer Homes Holdings has provided to Reclamation District No. 1000 a grant deed as provided in Exhibit A to this resolution; and,

WHEREAS, the Board desires to authorize the District General Manager to accept the grant deed on behalf of the District.

NOW THEREFORE BE IT RESOLVED THAT: The Board of Trustees of Reclamation District No. 1000 hereby accepts grant deed from Beazer Homes Holdings LLC as provided in Exhibit A of this resolution and authorizes the General Manager to accept grant said deed.

ON A MOTION BY Trustee _____, seconded by Trustee _____, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 16th day of June 2023, by the following vote, to wit:

AYES: Trustees:

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

ABSENT: Trustees:

Elena Lee Reeder
President, Board of Trustees
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2023-06-04 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 16th day of June 2023 and made a part of the minutes thereof.

Joleen Gutierrez, District Secretary



RECLAMATION DISTRICT 1000

DATE: JUNE 16, 2023

AGENDA ITEM NO. 5.9

TITLE: California Special Districts Association

SUBJECT: Review and Consider Selection of California Special Districts Association Board of Director Seat C and Authorize Board Secretary to Cast Vote.

EXECUTIVE SUMMARY:

Reclamation District No. 1000 (RD 1000; District) has an opportunity to vote in the California Special Districts Associations' election of a Board of Directors Seat C. Candidate statements are provided in Attachment No. 1. A majority vote of the Board of Trustees is required to cast a vote for the Seat C position.

RECOMMENDATION:

Staff recommends the Board select General Manager Kevin King for Seat C Board Member for the California Special District Associations Board of Directors and Authorize the Board Secretary to cast a ballot prior to July 14, 2023.

ATTACHMENTS:

1. California Special District Association Board of Directors Seat C Election

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 06/12/2023

Dear CSDA Member:

A link to an electronic CSDA Board of Directors election ballot is being sent via email to your district's main contact for your district's use in voting to elect a representative to the CSDA Board of Directors in your Network for Seat C.

Each of CSDA's six (6) networks has three seats on the Board and the candidates are either a board member or management-level employee of a member district located in your Network. Each Regular Member (district) in good standing shall be entitled to vote for one (1) person to represent its Network in Seat C.


Once logged in, you will see the candidates for CSDA Board Seat C in your Network as well as candidate information for each person who submitted the optional background information. Please vote for **only one** candidate to represent your Network in Seat C and be sure to fully complete all required fields and submit your vote. Unfortunately, if any part of the ballot is not complete, the ballot will not be valid and will not be counted.

The deadline to complete your voting through the system is July 14, 2023 at 5:00 pm.


If you have any questions please contact Amber Phelen at 916.442.7887 or amberp@csla.net

Thank you!

CSDA Board of Directors Election Ballot - Term 2024 - 2026; Seat C - Sierra Network

 Restricted to **SIERRA NETWORK**. This does not appear on the real ballot.

Please vote for your choice

 Restricted to **SIERRA NETWORK**. This does not appear on the real ballot.

Choose **one** of the following candidates:

- *Pete Kampa, General Manager, Groveland Community Services District (incumbent)
- Kevin King, General Manager, Reclamation District 1000
- Beau Reynolds, North Highlands Recreation and Park District
- Nicholas Schneider, General Manager, Georgetown Public Utility District

*Incumbent

- Pete Kampa*** [\[view details\]](#)
- Kevin King** [\[view details\]](#)
- Beau Reynolds** [\[view details\]](#)
- Nicholas Schneider** [\[view details\]](#)

Continue

Cancel



2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Peter J. Kampa

District/Company: Groveland Community Services District

Title: General Manager

Elected/Appointed/Staff: Staff GM

Length of Service with District: 5 Years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Member of the CSDA Board for 24 years and currently CSDA Vice President, serve on all CSDA committees, attend CSDA Annual Conference and GM

Leadership Summit annually, completed Governance Academy twice

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

Eleven year member of ACWA and active on Legislative Committee and

related task forces. Previous Board member with California Rural Water

Association and member for 15 years

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Spearheaded special district gaining seats on Tuolumne County LAFCo and attend all meetings, spearheaded formation of the Tuolumne County Chapter of CSDA and its current President, spearheaded formation of the Tuolumne-Stanislaus Integrated Regional Water Management Authority

4. List civic organization involvement:

Hwy 120 Chamber of Commerce

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office March 31, 2023, after 5:00 p.m. will not be included with the ballot.**

Peter J. Kampa, CSDM

CSDA Board Candidate Statement March 2023



I seek your support for my reelection to the Board of Directors of California Special Districts Association. I have served 24 years as a member of the Board of Directors of the California Special Districts Association and am currently its Vice President as well as the Chair of its Member Services Committee. I am very active in CSDA functions and events attending all CSDA committee meetings, the CSDA conference, Legislative Days and GM Leadership Summit annually.

My goals as a CSDA Board member have been, and will continue to be, setting direction with the Board for the protection of local revenues, to bring realities to public works legislation and to convey the practicalities of running a special district to the legislature, regulators and other agencies. CSDA has seen amazing growth in membership and service delivery in the past two decades, and I intend to lead within the CSDA Board to continue to improve and keep relevant all of the offerings provided by CSDA.

I am a Certified Special District Manager who has served as General Manager for eleven special districts throughout Northern and Central California over my thirty-year career in local government, including a county water district, sanitary district and nine community services districts.

Public services delivered by the special districts under my management include water, sewer, ambulance, fire and emergency response, parks and recreation, solid waste, roads and stormwater, street lighting, snow removal, library, and mosquito protection. My management teams and I have administered the planning, design, funding and construction of over \$80 million in public facility construction, infrastructure and technology upgrades.

I currently serve as General Manager of the Groveland Community Services District in Tuolumne County and the Copper Valley CSD in Calaveras County.



2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Kevin L. King

District/Company: Reclamation District No. 1000

Title: General Manager

Elected/Appointed/Staff: Staff

Length of Service with District: 4 years

- 1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

CSDA Legislative Committee 2020, General Manager Leadership Conference, CSDA Leadership

Summit, CSDA District 6 Roundtables, CSDA Annual Conferences

- 2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

ACWA

- 3. List local government involvement (such as LAFCo, Association of Governments, etc.):**

California Central Valley Flood Control Association - Board Member

- 4. List civic organization involvement:**

Natomas Chamber of Commerce

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**



Reclamation District No. 1000
1633 Garden Highway, Sacramento, CA 95833
(916) 922-1449
kking@rd1000.org
www.rd1000.org
www.4Natomas.org

Candidate Statement

Kevin L. King



I am interested in serving on the California Special District's Board of Directors to more significantly contribute to the vitally important work done by CSDA. With more than two decades worth of experience in leadership roles for special districts, I certainly appreciate the significance of all special districts and believe my background and perspectives would be an asset as a member of the CSDA Board.

Upon graduating from California Polytechnic State University, San Luis Obispo, I began my career in public service at a small irrigation district in western Stanislaus County. My career has taken me on a path since that time with stops at Oakdale Irrigation District, Solano Irrigation District and currently as the General Manager of Reclamation District No. 1000 in Sacramento. The advocacy, resources, and support provided by CSDA each step of the way has been tremendous, not only to me personally but to the communities I served.

The challenges faced by special districts escalates, seemingly, on a daily basis. Funding challenges, legislative challenges, staffing challenges, modernization challenges...the list is endlessly, yet the need for our services never wanes. I am an enthusiastic, solution oriented and creative problem solver ready to take on these challenges. I believe my unique background; communication style and leadership would serve all special districts well.

I would be honored to receive your vote for the CSDA Board of Directors – Sierra Network

Warm regards,

Kevin L. King
General Manager
Reclamation District No. 1000



2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: BEAU Reynolds
District/Company: North Highlands Recreation & Parks District
Title: Director
Elected/Appointed/Staff: Elected
Length of Service with District: 2.5 years '20-'24 term

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2022 Leadership Academy Grad - NAPA

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

No

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

2023 Appointed - LAFCO - Special District Advisory

4. List civic organization involvement:

STONEWALL Foundation of Greater Sacramento



2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Nicholas Schneider

District/Company: Georgetown Divide Public Utility District

Title: General Manager

Elected/Appointed/Staff: Staff

Length of Service with District: 1 year

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I currently serve on the Fiscal Committee and I have participated with the Legislative Committee for the last two years.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

I am currently involved with ACWA, in that role I serve on the State Legislative Committee, Agriculture Committee, and many workgroups. Also involved with CMUA and served on their Leg Committee as well.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

I have worked in local government for 10 plus years. I have presented to LAFCO many times and have also represented my District in front of a variety of local government associations.

4. List civic organization involvement:

I serve as Boy Scout and Cub Scout leader. In the past I have coached little league.

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**



RECLAMATION DISTRICT 1000

DATE: JUNE 16, 2023

AGENDA ITEM NO. 6.1

TITLE: Review and Consider Adoption of Fiscal Year 2023/2024 Budget

SUBJECT: Review and Consider Adoption of Resolution No. 2023-06-05 Adopting Fiscal Year 2023/2024 Budget

EXECUTIVE SUMMARY:

The Board of Trustees of Reclamation District No. 1000 (RD 1000; District) annually adopts a budget. Staff prepared a Draft Budget for Fiscal Year 2023/2024, which was presented to the Board of Trustees at the May 12, 2023, Regular Meeting. Based on feedback and comments received from the Board at the May 2023 meeting, staff has prepared the Fiscal Year 2023/2024 Budget (Attachment No. 1: Resolution 2023-06-05 "Exhibit A"), for review and consideration of approval.

RECOMMENDATION:

Staff recommends the Board review and consider adoption of Resolution No. 2023-06-05 Adopting Fiscal Year 2023/2024 Budget.

ATTACHMENTS:

1. Resolution No. 2023-06-05

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 06/12/2023



RECLAMATION DISTRICT NO. 1000
RESOLUTION NO. 2023-06-05

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000
ADOPTING FISCAL YEAR 2023/2024 BUDGET**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 16th day of June 2023, the following resolution was approved and adopted:

WHEREAS, the Reclamation District No. 1000's (District) mission is flood protection for the Natomas Basin providing for the public's health and safety by operating and maintaining the levees, and the District's canals and pump stations; and

WHEREAS, the Board of Trustees (Board) of the District recognizes the importance of providing flood protection in a safe, efficient and responsible manner; and

WHEREAS, it is appropriate and necessary to expend funds to pay wages, purchase materials and supplies, contract for services, repair, replace and construct facilities, acquire equipment and pay for other expenses; and

WHEREAS, the establishment of a budget for approved expenditures is an integral part of a strong financial management and internal control program, and the Board desires to continue to exercise its financial and fiduciary responsibility to its constituents; and

WHEREAS, the Board has been presented with, reviewed, and considered the Fiscal Year 2023/2024 Budget and considers the proposed budget level of expenditures necessary and appropriate to operate, maintain and improve the District operations and facilities in Fiscal Year 2023/2024.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The facts contained in the recitals above are true and correct, and the Board so finds and determines.
2. The Reclamation District No. 1000 Fiscal Year 2023/2024 Budget is hereby adopted as presented, and as attached hereto as "Exhibit A".
3. It is recognized that the budget is a guide and estimate for future events and that circumstances change over time. As a result, the General Manager is authorized to make budgeted material/supply purchases and transfer funds between expense categories to meet operating needs while remaining within the authorized levels for total operating expense requirements.

BE IT FURTHER RESOLVED THAT: The General Manager and Administrative Services Manager are responsible for adherence to this resolution and regular reporting of the District's financial status. Board oversight will be accomplished through the regular reporting of budget-to-actual expenditures during the year.

ON A MOTION BY Trustee _____, seconded by Trustee _____, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 16th day of June 2023, by the following vote, to wit:

AYES: Trustees:
NOES: Trustees:
ABSTAIN: Trustees:
RECUSE: Trustees:
ABSENT: Trustees:

Elena Lee Reeder
President, Board of Trustees
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2023-06-05 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 16th day of June 2023 and made a part of the minutes thereof.

Joleen Gutierrez, District Secretary

**RECLAMATION
DISTRICT
NO. 1000**

**FISCAL YEAR
2023/2024
BUDGET**



**ADOPTED JUNE XX, 2023
RESOLUTION NO. 2023-06-XX
EFFECTIVE JULY 1, 2023**



Fiscal Year 2023/2024 Budget

Reclamation District No. 1000 –Budget (FY23/24)

TRUSTEES

ELENA LEE REEDER – BOARD PRESIDENT

THOMAS M. GILBERT – BOARD VICE PRESIDENT

NICK AVDIS – TRUSTEE

JAG BAINS – TRUSTEE

TOM BARANDAS – TRUSTEE

EDWIN PEREZ – TRUSTEE

THOMAS W. SMITH – TRUSTEE

OFFICERS

KEVIN L. KING – GENERAL MANAGER

JOLEEN GUTIERREZ – BOARD SECRETARY/TREASURER

DOWNEY BRAND, LLP - ATTORNEYS

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Introduction

General

Reclamation District No. 1000 (RD 1000; District) was organized on April 8, 1911, under the California Flood Control Act of 1911. The District's affairs are governed by a seven-member Board of Trustees. At the time of formation, the District embarked on the largest privately funded reclamation project in the United States. What was accomplished by the District in the twentieth century was truly remarkable. Today, the District's perimeter levee system consists of 42.6 miles of project levees encircling the District's 55,000 acres. The District also operates and maintains an interior drainage system consisting of 30 miles of main drainage canals, approximately 150 miles of drainage ditches and eight pumping stations. The drainage system collects agricultural tailwater, stormwater and drainage and delivers them to the pumping plants for disposal in the adjacent rivers and creeks.

RD 1000 perimeter levees are undergoing the largest rehabilitation since their original construction over a hundred years ago. The \$1.7 billion Natomas Levee Improvement Project (NLIP) which began in 2007 and will continue through 2026, will provide the Natomas Basin with two-hundred-year flood protection when complete.

As the District moves into its second century, its public safety mission remains its first commitment. The District's sole purpose and function is to monitor, operate, and maintain the levees and flood control infrastructure protecting the more than 130,000 people in the Natomas Basin, ensuring that the system is ready for the next one hundred years.

Mission Statement

Reclamation District No. 1000's mission is flood protection for the Natomas Basin providing for the public's health and safety by operating and maintaining the levees, and the District's canals and pump stations in a safe, efficient and responsible manner.

Responsibility Statement

On behalf of and in communication with the residents of the Natomas Basin, the District meets its flood protection Mission by operating and maintaining:

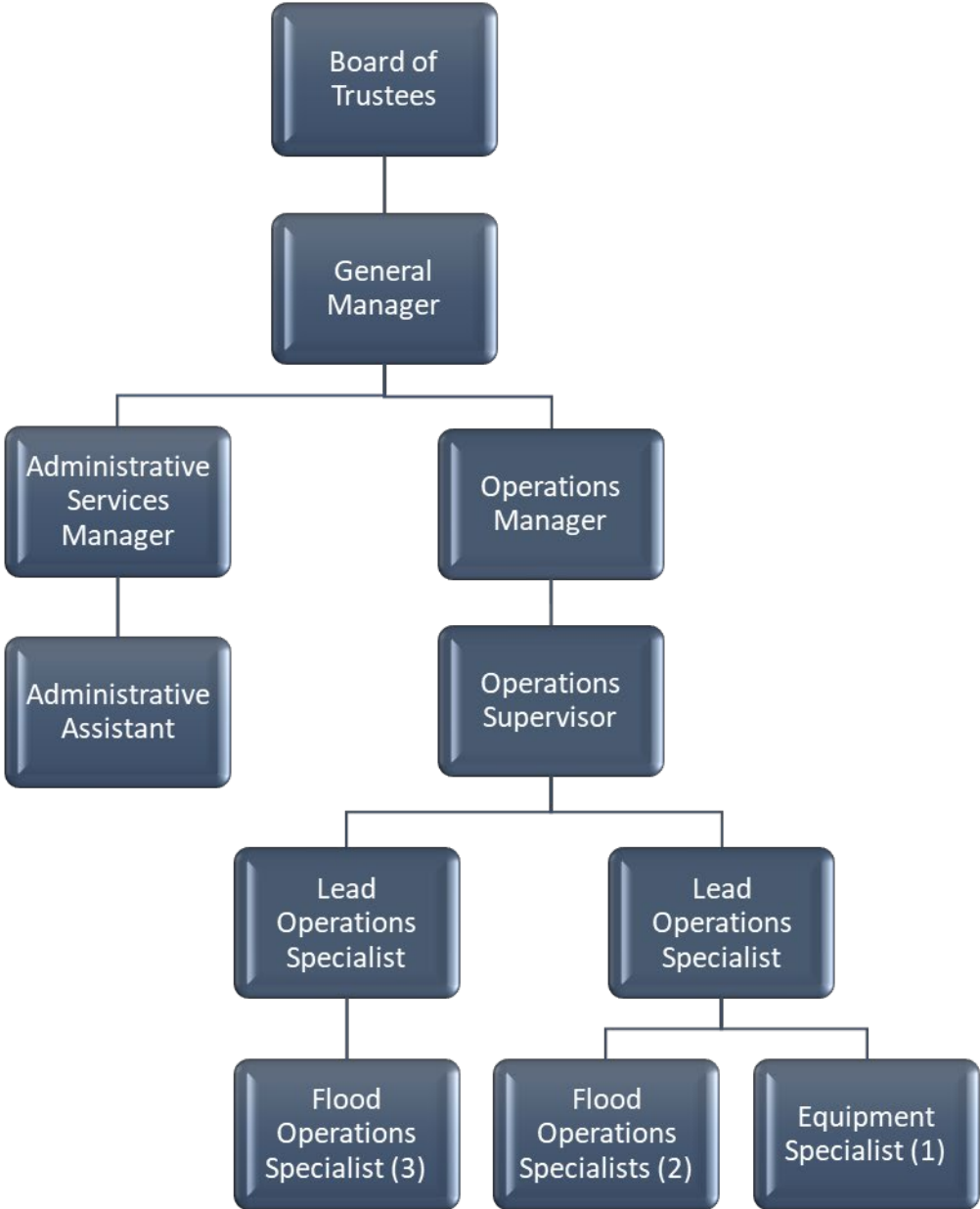
- The perimeter levee system to prevent exterior floodwaters from entering the Natomas Basin.
- The District's interior canal system to collect the stormwater runoff and agricultural drainage from within the Natomas Basin.
- The District's pump stations to safely discharge interior stormwater and agricultural drainage out of the Natomas Basin.

Vision Statement

In meeting its flood protection Mission, the District shall also:

- Carry out its responsibilities in a safe, professional, and accountable manner that adheres to the principles of good governance and transparency being sensitive to community interests and the environment.
- Continuously identify and implement operational, maintenance, structural and non-structural improvements that reduce flood risks in the Natomas Basin.
- Cooperate with private entities and public agencies (including the Corps of Engineers and the State Central Valley Flood Protection Board) with whom the District shares responsibilities, common goals, and objectives for flood protection in the Natomas Basin.
- Educate the public about the risks of flooding in the Natomas Basin and the District's efforts to minimize those risks.

RECLAMATION DISTRICT NO. 1000 ORGANIZATIONAL CHART



Budget Summary (FY 2023/2024)

Executive Summary

The Fiscal Year 2023/2024 Budget for Reclamation District No. 1000 was prepared by General Manager, Kevin L. King. The balanced budget was prepared to accomplish the goals and objectives of the District. The Fiscal Year 2023/2024 Budget is reflective of the District’s focus to catch up on deferred maintenance and planning for implementation of capital infrastructure improvements.

The Fiscal Year 2023/2024 Budget is highlighted by expenditures aimed at positioning the District for sustained financial stability, long-term infrastructure reliability and identification of projects/policies required for further evolution of the organization. Specifically, the District will begin implementation of a new property related fee, approved by the District’s property owners in March 2023. The new funding source is essential to rebuilding the District’s interior infrastructure.

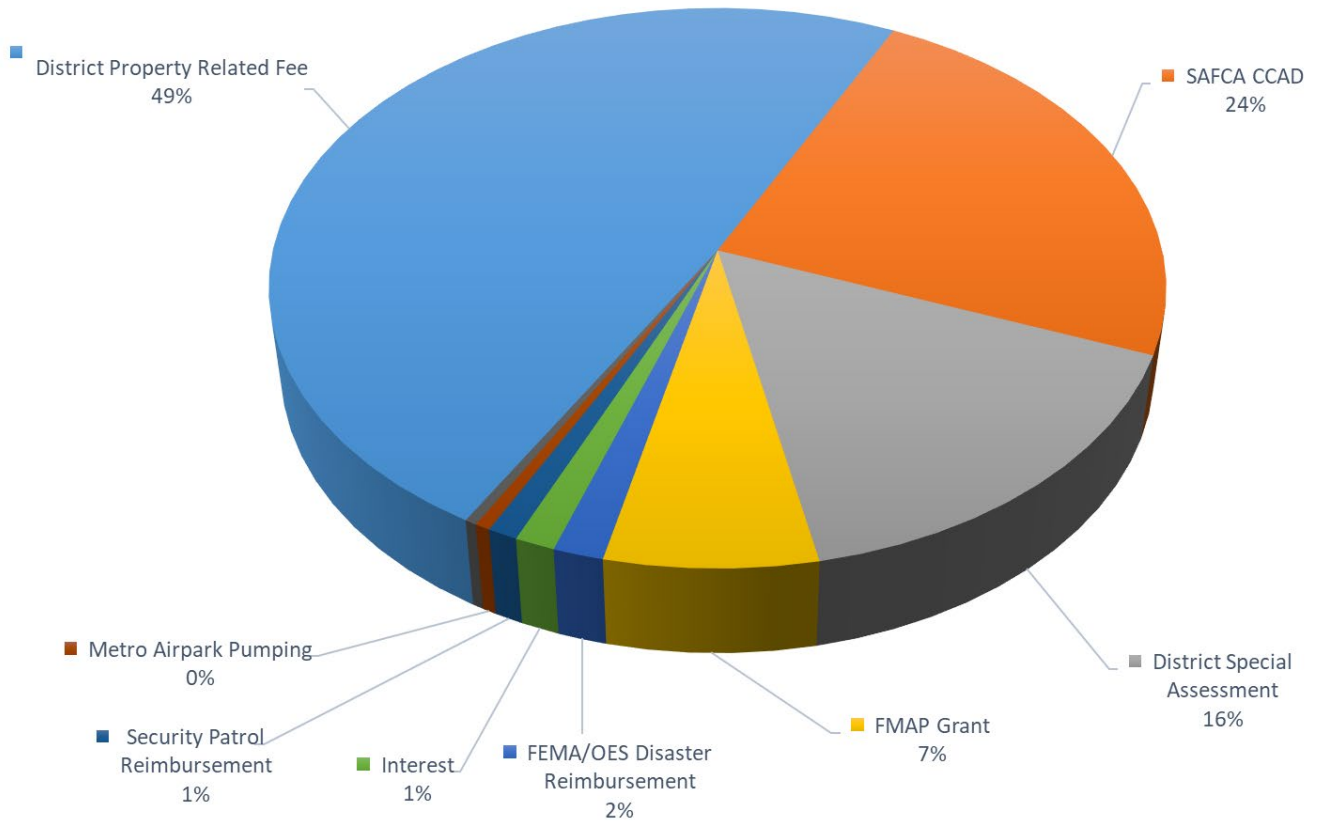
BUDGET SUMMARY FY 2023/2024	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Total Revenues	4,254,400	4,631,047	6,204,823	(1,950,423)
Total All Expenditures	8,335,604	5,491,788	7,039,711	1,295,893
Net Expense to Revenue	(4,081,204)	(860,741)	(834,888)	(3,246,317)

Revenues

The District’s revenue sources in FY 23/24 reflect the addition of the District’s new property related fee. With the new fee in place, the existing special assessment can be reduced from \$0.0075 to \$0.003 (60% reduction). The District will continue to pursue grant opportunities throughout the year, which may result in additional revenue.

REVENUES	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Revenues				
O&M Assessment	2,250,000	2,465,762	986,305	1,263,695
Property Related Fee (2023)	0	0	3,039,569	(3,039,569)
SAFCA CCAD	1,421,000	1,442,315	1,463,950	(42,950)
Interest	35,000	69,978	80,000	(45,000)
Leases	24,000	21,663	24,000	0
Metro Airpark Pumping	25,000	47,295	30,000	(5,000)
FMAP Grant	439,400	439,400	421,000	18,400
FEMA/OES Reimbursement	0	0	100,000	(100,000)
Annuitant Trust Reimbursement	0	0	0	0
Security Patrol Reimbursement	60,000	36,575	60,000	0
Miscellaneous	0	108,060	0	0
Total Revenues	4,254,400	4,631,047	6,204,823	(1,950,423)

**Projected Revenues
FY 23/24**

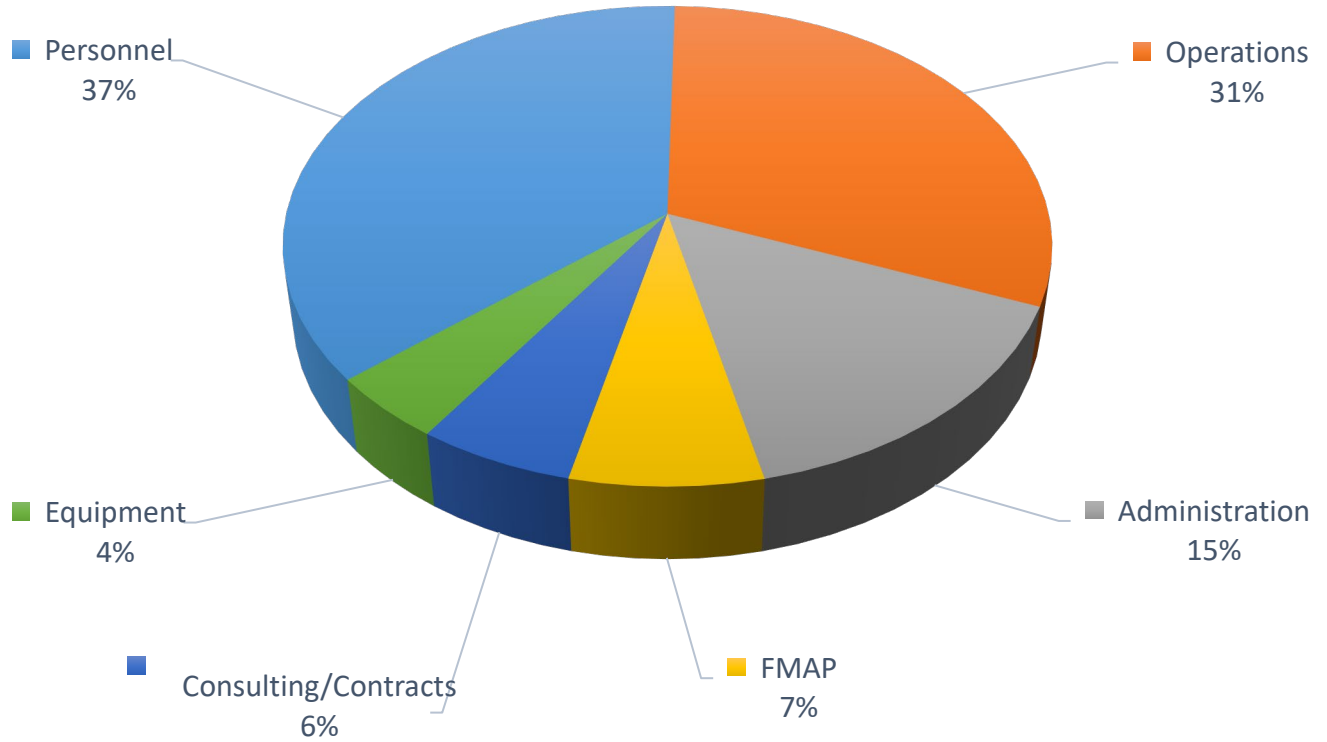


Operations & Maintenance Expenditures

The District anticipates approximately \$524K more in Operations and Maintenance expenditures in FY 23/24 compared to the FY 22/23 Budget. Primarily due to an equipment purchase needed in FY 23/24.

OPERATIONS & MAINTENANCE EXPENDITURES	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
O&M Expenditures				
Personnel	1,966,434	2,085,317	2,138,520	(172,086)
Operations	1,834,000	1,425,802	1,803,591	30,409
Administration	749,370	1,132,456	899,600	(150,230)
FMAP	439,400	439,400	421,000	18,400
Consulting/Contracts	351,400	249,132	342,000	9,400
Equipment	0	9,681	260,000	(260,000)
Total O&M	5,340,604	5,341,788	5,864,711	(524,107)

Projected Operations & Maintenance Expenditures FY 23/24



Personnel Expenditures

Personnel Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Personnel/Labor				
Wages	1,218,409	1,306,439	1,264,664	(46,255)
Trustee Compensation	35,000	25,031	30,000	5,000
Group Health Insurance	115,592	146,451	161,096	(45,504)
Annuitant Health Care	108,127	88,755	97,631	10,497
Dental/Vision/Life	25,300	26,025	28,628	(3,328)
Workers Compensation Insurance	25,000	31,619	35,000	(10,000)
OPEB - ARC	62,485	75,205	75,205	(12,720)
Continuing Education	5,000	6,283	12,000	(7,000)
Payroll Taxes	92,599	96,440	93,356	(757)
Pension	278,922	283,069	340,941	(62,019)
Personnel Subtotal	1,966,434	2,085,317	2,138,520	(172,086)

Major Personnel expenditure variations include:

- Wages (+ \$46K) – Includes a 5.5% Cost of Living Adjustment.
- Group Health Insurance (+ \$45K) – 10% increase over actual in FY 22/23.
- Pension (+ \$62K) – Additional Contribution of \$41K to Unfunded Liability and \$21K increase to employer required contribution based on actuarial valuation (June 2022)

Operations Expenditures

Operations Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Operations				
Consultants - Field Operations	15,000	12,861	16,200	(1,200)
Equipment Parts/Supplies	50,000	27,603	35,000	15,000
Equipment Rental	5,000	4,250	4,000	1,000
Equipment Repairs/Service	25,000	38,036	40,000	(15,000)
Facility Repairs	595,000	326,438	561,000	34,000
Gates & Fences	5,000	0	5,000	0
Canal Erosion Program (RSP)	100,000	78,917	200,000	(100,000)
Access Road AB Program	50,000	62,954	65,000	(15,000)
Plant 1A Repairs	130,000	34,917	45,000	85,000
Plant 1B Repairs	100,000	60,590	30,000	70,000
Plant 2 Repairs	15,000	2,671	120,000	(105,000)
Plant 3 Repairs	35,000	14,699	8,500	26,500
Plant 4 Repairs	0	0	2,500	(2,500)
Plant 5 Repairs	0	0	2,000	(2,000)
Plant 6 Repairs	5,000	413	1,500	3,500
San Juan / Riverside	0	2,640	4,000	(4,000)
Plant 8 Repairs	120,000	55,000	45,000	75,000
Corporation Yard	30,000	5,698	25,000	5,000
Miscellaneous	5,000	7,940	7,500	(2,500)
Field Equipment	40,000	25,000	17,000	23,000
Thumb Attachment for Excavator	15,000	0	0	15,000
Small Power Equipment	10,000	8,999	15,000	(5,000)
Box Scraper	10,000	10,000	0	10,000
Misc.	5,000	6,001	2,000	3,000
Field Services	267,000	173,430	260,500	6,500
Veg Management	190,000	135,000	200,000	(10,000)
Tree Service	25,000	0	15,000	10,000
Pump Plant Meggar Testing	7,500	3,672	4,000	3,500
Sonitrol Security	17,500	13,466	14,500	3,000
Hazardous Waste Recycle	6,500	0	0	6,500
Tire Recycle	2,000	5,083	6,500	(4,500)
Backflow	500	500	500	0
Water Service	1,000	1,325	1,500	(500)
Fleet Tracking	9,500	5,283	7,500	2,000
Misc. / Janitorial	7,500	9,101	11,000	(3,500)
Fuel	80,000	79,723	85,000	(5,000)
Herbicides	225,000	149,983	160,000	65,000
Power	450,000	496,221	490,000	(40,000)
Refuse Collection	30,000	29,614	50,000	(20,000)
Shop Equipment (Not Vehicles)	12,500	12,500	30,000	(17,500)
Supplies and Materials	18,500	22,196	23,000	(4,500)
Boot Allowance	3,000	1,500	2,000	1,000
Uniform Service	4,000	595	6,000	(2,000)
Misc.	11,500	20,101	15,000	(3,500)

Operations Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Utilities - Field	11,000	15,256	16,891	(5,891)
Sacramento County	3,500	569	1,500	2,000
City of Sacramento	2,000	2,740	2,891	(891)
Cell Phone Reimbursement	5,500	5,938	5,500	0
Copier Printer	2,000	1,708	2,000	0
Misc. / Other - Field	500	4,303	5,000	(5,000)
Govt Fees/Permits - Field	9,500	3,068	3,500	(3,000)
FEMA Permits	0	9,625	11,500	(2,000)
Operations Subtotal	1,834,000	1,425,802	1,803,591	30,409

Major Operations expenditure variations include:

- Nothing of note. FY 23/24 Operations Budget is \$30K less than FY 22/23.

Administration Expenditures

Administration Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Administration				
Accounting/Audit	57,200	49,847	57,000	200
GASB Report	15,500	15,500	15,500	0
Audit	15,200	19,750	20,000	(4,800)
CPA - Consultant	25,000	13,547	20,000	5,000
CalPERS (GASB)	1,500	1,050	1,500	0
Administrative Consultants	38,800	46,693	81,500	(42,700)
Financial Plan/Study	8,500	21,500	0	8,500
Total Compensation Survey	0	0	25,000	(25,000)
Assessment & Fee Consulting	20,300	20,193	46,500	(26,200)
Overhead Rate Study	5,000	5,000	5,000	0
Miscellaneous	5,000	0	5,000	0
Admin - Misc./Other Expenses	2,800	764	2,800	0
Bank Fees	300	150	300	0
Business Expense	2,500	614	2,500	0
Admin. Services	20,750	14,357	24,500	(3,750)
Alarm/Security Office	7,500	5,538	10,000	(2,500)
Copy/Print Services	2,000	0	1,000	1,000
DOT/Screening	1,750	724	1,500	250
Postage/Shipping	1,000	750	1,000	0
Records/Retention Management	2,000	2,083	2,000	0
Supplies (First Aid/AED/etc...)	2,500	3,321	3,500	(1,000)
Timekeeping	3,500	1,570	5,000	(1,500)
Miscellaneous	500	370	500	0
Computer Costs (Tech/Website/Software)	34,900	31,347	42,600	(7,700)
Software	15,000	10,544	15,000	0
IT Support	17,500	18,303	24,000	(6,500)
Website Support	2,400	2,500	3,600	(1,200)
Govt Fees/Permits	27,700	17,146	21,950	5,750
City of Sacramento (Investment Pool)	6,000	5,746	6,000	0
Sac County Treasury (Investment Pool)	20,000	10,864	15,000	5,000
Police Alarm	200	0	200	0
Miscellaneous	1,500	536	750	750
Legal	77,500	86,294	102,500	(25,000)
Human Resources/Employment (Boutin Jones)	15,000	3,147	15,000	0
General Counsel (Downey Brand)	60,000	83,147	85,000	(25,000)
Other Legal Services	2,500	0	2,500	0
Liab/Auto/Business Insurance	171,270	200,293	197,000	(25,730)
Insurance	171,270	200,293	197,000	(25,730)
Memberships	39,700	35,728	37,600	2,100
ACWA	15,000	13,428	14,000	1,000
CCVFCA	16,300	13,642	14,500	1,800
Chamber of Commerce	250	225	250	0
Costco	200	180	200	0
CSDA	7,500	7,901	8,200	(700)
Sacramento LAFCO	450	353	450	0

Administration Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Mitigation Land Expenses	6,000	4,995	5,500	500
Yolo County Treasurer	6,000	4,995	5,500	500
Office Maintenance & Repair	33,350	22,976	33,700	(350)
Custodial Service	9,000	7,318	9,000	0
HVAC Maintenance	6,000	1,500	2,500	3,500
Landscaping	14,850	12,000	13,200	1,650
Pest Control	1,500	531	1,500	0
Misc.	2,000	1,628	7,500	(5,500)
Office Supplies	4,500	4,069	25,000	(20,500)
Payroll Services	4,500	2,529	4,500	0
Public Relations	74,000	442,500	90,000	(16,000)
Direct Outreach (Community Engagement)	18,000	10,000	30,000	(12,000)
Consulting	50,000	425,000	45,000	5,000
Subscriptions/Publications	6,000	7,500	15,000	(9,000)
Small Office & Computer Equipment	10,000	5,150	20,750	(10,750)
Computer Equipment	2,500	2,150	6,000	(3,500)
Miscellaneous Equipment	7,500	3,000	14,750	(7,250)
Utilities (Phone/Water/Sewer/Internet)	16,900	14,046	35,700	(18,800)
Telephone	4,000	4,301	4,500	(500)
Water	700	441	750	(50)
Internet	2,750	3,957	22,500	(19,750)
Sewer	750	569	1,250	(500)
Phone System	1,500	580	750	750
Copier/Printer	3,000	1,764	2,500	500
Cellular Service	4,000	2,435	3,250	750
Miscellaneous	200	0	200	0
Election	100,500	141,447	45,500	55,000
Legal	15,000	15,818	5,000	10,000
Publications/Notices	2,500	2,269	3,000	(500)
Facility Rental	0	0	0	0
Printing Services	75,000	102,522	37,500	37,500
Temporary Staff	8,000	6,000	0	8,000
Miscellaneous	0	14,838	0	0
Assessment/Property Taxes	8,500	9,039	11,500	(3,000)
Conference/Travel/Prof. Development	20,500	3,235	60,000	(39,500)
Conference (Exec Staff & Trustees)	8,500	0		0
Travel (Exec Staff & Trustees)	12,000	3,235		0
Administration Subtotal	749,370	995,310	899,600	(150,230)

Major Administration expenditure variations include:

- Administrative Consultant (+\$17K) – Includes +\$25K for Total Compensation Survey, and +\$26K for new fee administration.
- Liability Insurance (+\$25K) – Insurance Premium Increase

-
- Office Supplies (+\$36K) – New letterhead, business cards and supplies for in person meetings (post covid).
 - Public Relations (+\$16K) – Direct Outreach (New Logo Expense)
 - Utilities (+\$19K) – Internet Service (+\$20K) Upgrade to fiber optic internet service.
 - Election (-\$55K) – Reduction during odd years for Trustee Election Expense.

Flood Maintenance Assistance Program

FMAP Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
FMAP Grant				
FMAP Expense	439,400	439,400	421,000	18,400
FMAP Subtotal	439,400	439,400	421,000	18,400

Flood Maintenance Assistance Program Grant expenditure variations include:

- (\$421K) – offset by revenue from the grant.

Consulting /Contracts Expenditures

Consulting / Contracts Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Consulting/Contracts				
Technical Consultants	176,400	130,351	107,000	69,400
Land, Right of Way and Title Expert	0	0	0	0
Geotechnical Consultants	0	0	0	0
Specialized Flood Control Engineering	15,000	7,378	10,000	5,000
General District Engineering	80,000	36,627	65,000	15,000
Managerial Support	0	0	0	0
Hydraulic Modeling - Update	78,400	79,859	20,000	58,400
Hydraulic Modeling - Maintenance	3,000	6,487	10,000	(7,000)
Development Impact Fee Support	0	0	2,000	(2,000)
Security Patrol	175,000	107,474	215,000	(40,000)
Temporary Admin	0	11,307	20,000	(20,000)
Consulting/Contracts Subtotal	351,400	249,132	342,000	9,400

Major Consulting/Contracts expenditure variations include:

- Technical Consultants (-\$69K)
- Security Patrol (+\$40K)
- Temporary Admin (+\$20K)

Equipment Expenditures

Equipment Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Equipment				
Equipment	0	9,681	260,000	(260,000)
SCADA Equipment	0	9,681	65,000	(65,000)
John Deere 5115M (w/mower attachment)	0	0	195,000	(195,000)
Equipment Subtotal	0	9,681	260,000	(260,000)

Major Equipment expenditure variations include:

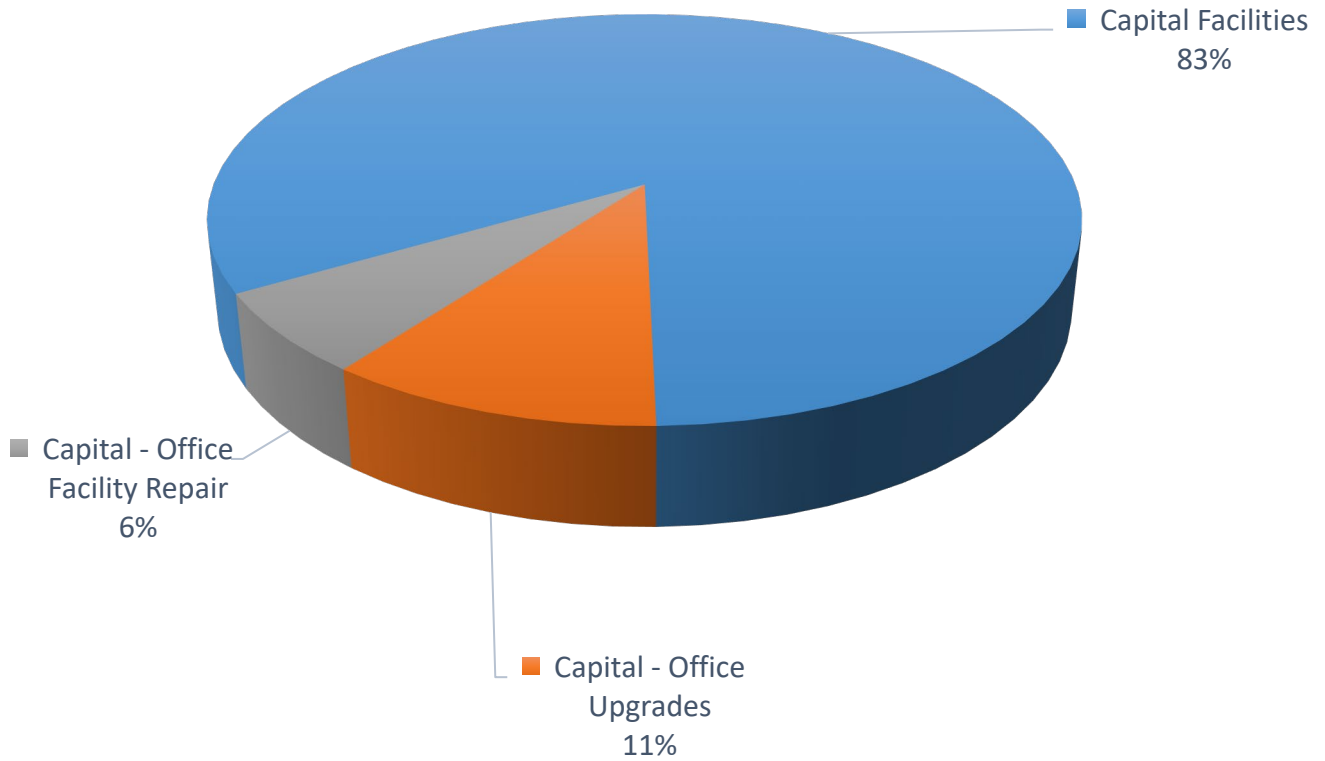
- SCADA Equipment (+\$65K) – Increase in SCADA Equipment Expense
- John Deere Mower (+\$195K) – Increase in Equipment Expense to purchase one (1) John Deere 5115M with Mower Attachment.

Capital Expenditures

The District anticipates approximately \$1.8M less in Capital expenditures in FY 23/24 compared to the FY 22/23 Budget.

Capital Expenditures	Adopted Budget FY 22/23	Estimate YE FY 22/23	Budget FY 23/24	Variance Budget FY 23/24 v. Budget FY 22/23 (over)/under
Capital Expenditures				
Capital Facilities	2,920,000	90,000	975,000	1,945,000
Plant 1B Spare Transformer	225,000	0	225,000	0
Capital Project Design	945,000	90,000	750,000	195,000
2023/2024 CIP Projects	1,750,000	0	0	1,750,000
Capital - Office Upgrades	0	0	125,000	(125,000)
Building Improvements	0	0	125,000	(125,000)
Capital - RE Acquisition	0	0	0	0
Capital - Office Facility Repair	75,000	60,000	75,000	0
AV Equipment	75,000	60,000	5,000	70,000
Total Capital Expenditures	2,995,000	150,000	1,175,000	1,820,000

Projected Capital Expenditures FY 23/24





RECLAMATION DISTRICT 1000

DATE: JUNE 16, 2023

AGENDA ITEM NO. 6.2

TITLE: Official Pay Rate Schedule for Fiscal Year 2023/2024

SUBJECT: Review and Consider Adoption of Resolution No. 2023-06-06 Adopting Official Pay Rate Schedule for Fiscal Year 2023/2024.

EXECUTIVE SUMMARY:

The Board of Trustees of Reclamation District No. 1000 (RD 1000; District) annually adopt an official pay rate schedule. Staff has prepared an Official Pay Rate Schedule for Fiscal Year 2023/2024 (“Exhibit A” in Resolution 2023-06-06).

RECOMMENDATION:

Staff recommends the Board review and consider adoption of Resolution No. 2023-06-06 adopting an official pay rate schedule for Fiscal Year 2023/2024.

ATTACHMENTS:

1. Resolution No. 2023-06-06

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 06/06/2023



RECLAMATION DISTRICT NO. 1000
RESOLUTION NO. 2023-06-06

AGENDA ITEM 6.2
ATTACHMENT NO. 1

A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000
ADOPTING THE OFFICIAL PAY RATE SCHEDULE FOR FISCAL YEAR 2023/2024

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 16th day of June 2023, the following resolution was approved and adopted:

WHEREAS, the Reclamation District No. 1000's (District) mission is flood protection for the Natomas Basin providing for the public's health and safety by operating and maintaining the levees, and the District's canals and pump stations; and

WHEREAS, the Board of Trustees (Board) of the District recognizes the importance of providing flood protection in a safe, efficient and responsible manner; and

WHEREAS, it is appropriate and necessary to employ staff to achieve the goals and objectives of the District; and

WHEREAS, the establishment and adoption of an official pay rate schedule is necessary; and

WHEREAS, the Board has been presented with, reviewed, and considered the official pay rate schedule for Fiscal Year 2023/2024 and considers the proposed schedule as necessary and appropriate for Fiscal Year 2023/2024.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The facts contained in the recitals above are true and correct, and the Board so finds and determines.
2. The Reclamation District No. 1000 Official Pay Rate Schedule for Fiscal Year 2023/2024 is hereby adopted as presented, and as attached hereto as "Exhibit A".
3. The Official Pay Rate Schedule will become effective on July 1, 2023.

BE IT FURTHER RESOLVED THAT: The General Manager and Administrative Services Manager are responsible for adherence to this resolution.

ON A MOTION BY Trustee _____, seconded by Trustee _____,
the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District
No. 1000, this 16th day of June 2023, by the following vote, to wit:

AYES: Trustees:

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

ABSENT: Trustees:

Elena Lee Reeder
President, Board of Trustees
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2023-06-06 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 16th day of June 2023 and made a part of the minutes thereof.

Joleen Gutierrez, District Secretary

RECLAMATION DISTRICT NO. 1000

OFFICAL PAY RATE SCHEDULE

FY 2023-2024

(Adopted 6/16/2023)

(Effective 7/1/2023)

Position	Minimum	Maximum
General Manager	\$13,575/Mo.	\$19,022/Mo.
Project Manager/Engineer (Temporary)	\$11,599/Mo.	\$16,013/Mo.
Operations Manager	\$11,468/Mo.	\$15,834/Mo.
Administrative Services Manager	\$6,912/Mo.	\$9,543/Mo.
Operations Supervisor	\$6,832/Mo.	\$9,475/Mo.
Lead Flood Operations Specialist	\$35.99/Hr.	\$49.69/Hr.
Equipment Maintenance Specialist	\$29.19/Hr.	\$40.31/Hr.
Flood Operations Specialist II	\$29.19/Hr.	\$40.31/Hr.
Flood Operations Specialist I	\$24.25/Hr.	\$33.49/Hr.
Administrative Assistant	\$20.54/Hr.	\$28.36/Hr.



RECLAMATION DISTRICT 1000

DATE: JUNE 16, 2023

AGENDA ITEM NO. 6.3

TITLE: Sacramento Local Agency Formation Commission

SUBJECT: Nominations for Special District Representation.

EXECUTIVE SUMMARY:

Sacramento Local Agency Formation Commission (LAFCO) is accepting nominations for Special District Commissioner (Office 7). Nominations are due by July 1, 2023. See Attachment No. 1 for more information.

If any Trustee of RD 1000, is interested in serving in any of the three roles on LAFCO, they must be nominated and approved by the majority of the RD 1000 Board at a Public Meeting, prior to submitting a nomination form to LAFCO.

RECOMMENDATION:

Staff recommends the Board consider any nominations of an RD 1000 Trustee for the LAFCO roles, and then take possible action to nominate pursuant to the provisions as outlined in Attachment No. 1 of this Staff Report.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

- 1) Sacramento LAFCO – Nomination Form

STAFF RESPONSIBLE FOR REPORT:



Kevin L. King, General Manager

Date: 06/12/2023




SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458
www.saclafco.org

MEMO

DATE: May 19, 2023

TO: Special District Presiding Officer

FROM: José C. Henríquez, Executive Officer 
Sacramento Local Agency Formation Commission

SUBJECT: Election of Special District Representatives to Sacramento LAFCo
Nominations for Special District Commissioner

The Special District Selection Committee is electing a regular representative to serve a new 4-year term beginning in January 1, 2024.

Due to the size of the Special District Selection Committee, it has been difficult to establish a quorum when meeting in person. Therefore, pursuant to the provisions of Government Code §56332(f), the Executive Officer has determined that the business of the Special District Selection Committee will be conducted in writing to elect a regular Special District Representative to Sacramento LAFCo.

Special District Commissioner (Office #7)

This office is currently held by Lindsey Liebig of Herald Fire Protection District. Her term will expire December 31st, 2023. The term of office is four years.

Nomination Requirements

The nomination period will be 45 days; all nominations are due in writing on or before 5:00 pm on July 1, 2023. Nominations received after that date cannot be accepted and will be returned to your District. A nominee must be a Director from an independent special district within Sacramento County. To be valid, all nominations must include the following:

- 1) Name and district of the nominee;
- 2) Name of the nominating district; and

Commissioners

Sue Frost, Rich Desmond, County Members ■ *Patrick Hume, Alternate*
Sean Loloee, Iva Walton, City Members ■ *Katie Valenzuela, Jay Vandenburg, Alternates*
Chris Little, Public Member ■ *Timothy Murphy, Alternate*
Lindsey Liebig, Gay Jones, Special District Members ■ *Charlea Moore, Alternate*

Staff

José C. Henríquez, Executive Officer ■ *Desirae Fox, Policy Analyst*
Nancy Miller, Deputy Executive Officer ■ *Commission Counsel*

- 3) Signature of the Presiding Officer of the District's Board of Directors or the record of nomination made by majority vote at an official meeting of your District's Board (Resolution or Minute Order can be attached), certified by the Board Secretary, Clerk of District Manager.

Please submit a statement of qualifications (not to exceed one page) for each nominee.

Special District Representative Election (to be held after July 1, 2023)

Once the nomination period is closed, the Executive Officer will prepare and distribute by certified mail, one ballot listing valid candidates and voting instructions to each Independent Special District. The one-page statement of qualifications will be included as submitted. The ballot will include the names of all nominees submitted for Office #7. The Districts must return their ballot to the Executive Officer by the date specified in the voting instructions, which will be at least 30 days from the date the ballots were distributed. Any ballot received after the specified date will not be valid.

Within 14 days of the election date, the Executive Officer will announce the winner of the most votes.

If you have any questions, please contact the LAFCo office at (916) 874-6458.

Enclosure: Election Nomination Ballot

Government Code §56332



SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District

SIGNATURE OF PRESIDING OFFICER: _____
 (Original Signature Required)

Note: *Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.*

PRINTED NAME OF PRESIDING OFFICER: _____
 (Required)

NAME OF NOMINATING DISTRICT: _____

MINUTES ATTACHED (Optional): Yes No

Attest:

 District Secretary, Clerk or General Manager

**Nominations must be received by LAFCO before
 5:00 p.m. on July 1, 2023**

Return to:

**Sacramento LAFCo
 1112 I Street, Suite 100
 Sacramento, CA 95814**

Commissioners

*Sue Frost, Rich Desmond, County Members ■ Patrick Hume, Alternate
 Iva Walton, Sean Loloee, City Members ■ Jay Vandenburg, Katie Valenzuela, Alternates
 Chris Little, Public Member ■ Timothy Murphy, Alternate
 Lindsey Liebig, Gay Jones, Special District Members ■ Charlea Moore, Alternate*

Staff

*José C. Henríquez, Executive Officer ■ Desirae Fox, Policy Analyst
 Nancy Miller, Deputy Clerk ■ Commission Counsel*

Public member restrictions

No person appointed as a public member or alternate public member pursuant to this chapter shall be an officer or employee of the county or any city or district with territory in the county, provided, however, that any officer or employee serving on January 1, 1994, may complete the term for which he or she was appointed.

Alternative member; one vote

56331.3. If two or more members are absent or disqualify themselves from participating in a meeting of the commission, any alternate member who is authorized to serve and vote in the place of a member shall only have one vote.

Independent special district selection committee

56332. (a) The independent special district selection committee shall consist of the presiding officer of the legislative body of each independent special district. However, if the presiding officer of an independent special district is unable to participate in a meeting or election of the independent special district selection committee, the legislative body of the district may appoint one of its members as an alternate to participate in the selection committee in the presiding officer's place. Those districts shall include districts located wholly within the county and those containing territory within the county representing 50 percent or more of the assessed value of taxable property of the district, as shown on the last equalized county assessment roll. Each member of the committee shall be entitled to one vote for each independent special district of which he or she is the presiding officer or his or her alternate as designated by the governing body. Members representing a majority of the eligible districts shall constitute a quorum.

Meetings

(b) The executive officer shall call and give written notice of all meetings of the members of the selection committee. A meeting shall be called and held under one of the following circumstances:

Anticipated vacancy

(1) Whenever the executive officer anticipates that a vacancy will occur within the next 90 days among the members or alternate member representing independent special districts on the commission.

(2) Whenever a vacancy exists among the members or alternate member representing independent special districts upon the commission.

(3) Upon receipt of a written request by one or more members of the selection committee representing districts having 10 percent or more of the assessed value of taxable property within the county, as shown on the last equalized county assessment roll.

(4) Upon the adoption of a resolution of intention pursuant to Section 56332.5.

(5) Upon receipt of a written request by one or more members of the selection committee notifying the executive officer of the need

to appoint a member representing independent special districts on an oversight board pursuant to paragraph (3) of subdivision (j) of Section 34179 of the Health and Safety Code.

Appointment of special district members

(c) The selection committee shall appoint two regular members and one alternate member to the commission. The members so appointed shall be elected or appointed members of the legislative body of an independent special district residing within the county but shall not be members of the legislative body of a city or county. If one of the regular district members is absent from a commission meeting or disqualifies himself or herself from participating in a meeting, the alternate district member may serve and vote in place of the regular district member for that meeting. Service on the commission by a regular district member shall not disqualify, or be cause for disqualification of, the member from acting on proposals affecting the special district on whose legislative body the member serves. The special district selection committee may, at the time it appoints a member or alternate, provide that the member or alternate is disqualified from voting on proposals affecting the district on whose legislative body the member serves.

District member disqualification

Call for nominations

(1) The executive officer may prepare and deliver a call for nominations to each eligible district. The presiding officer, or his or her alternate as designated by the governing body, may respond in writing by the date specified in the call for nominations, which date shall be at least 30 days from the date on which the executive officer mailed the call for nominations to the eligible district.

(2) At the end of the nominating period, if only one candidate is nominated for a vacant seat, that candidate shall be deemed appointed. This paragraph shall be operative only if the written notice of the meeting provided pursuant to subdivision (b) discloses that, if nominations are received for only one candidate by the end of the nominating period, the candidate shall be deemed appointed and the meeting may be cancelled.

(d) If the office of a regular district member becomes vacant, the alternate member may serve and vote in place of the former regular district member until the appointment and qualification of a regular district member to fill the vacancy.

Elections by mailed ballot

(e) A majority of the independent special district selection committee may determine to conduct the committee's business by mail, including holding all elections by mailed ballot, pursuant to subdivision (f).

(f) If the independent special district selection committee has determined to conduct the committee's business by mail or if the executive officer determines that a meeting of the special district selection committee is not feasible, the executive officer shall conduct the business of the committee by mail. Elections by mail shall be conducted as provided in this subdivision.

(1) The executive officer shall prepare and deliver a call for nominations to each eligible district. The presiding officer, or his or her alternate as designated by the governing body, may respond in writing by the date specified in the call for nominations, which date shall be at least 30 days from the date on which the executive officer mailed the call for nominations to the eligible district.

(2) At the end of the nominating period, if only one candidate is nominated for a vacant seat, that candidate shall be deemed appointed. If two or more candidates are nominated, the executive officer shall prepare and deliver one ballot and voting instructions to each eligible district. The ballot shall include the names of all nominees and the office for which each was nominated. Each presiding officer, or his or her alternate as designated by the governing body, shall return the ballot to the executive officer by the date specified in the voting instructions, which date shall be at least 30 days from the date on which the executive officer mailed the ballot to the eligible district.

Ballot and voting instructions

(3) The call for nominations, ballots, and voting instructions shall be delivered by certified mail to each eligible district. As an alternative to the delivery by certified mail, the executive *** **officer may transmit materials by electronic mail. All notices and election materials shall be addressed to the presiding officer, care of the clerk of the district.**

(4) *****Nominations and ballots may be returned** to the executive officer by electronic mail.

(5) Each returned nomination and ballot shall be signed by the presiding officer or his or her alternate as designated by the governing body of the eligible district.

Quorum

(6) For an election to be valid, at least a quorum of the special districts must submit valid ballots. The candidate receiving the most votes shall be elected, unless another procedure has been adopted by the selection committee. Any nomination and ballot received by the executive officer after the date specified is invalid, provided, however, that if a quorum of ballots is not received by that date, the executive officer shall extend the date to submit ballots by 60 days and notify all districts of the extension. **If ballots from a quorum of the districts have not been received at the end of the 60-day extension period, the executive officer shall extend the period to return ballots for a length of time at his or her discretion until a quorum is achieved, unless another procedure has been adopted by the selection committee.** The executive officer shall announce the results of the election within seven days of the date specified.

(7) For a vote on special district representation to be valid, at least a quorum of the special districts must submit valid ballots **to the executive officer by the date specified in the voting instructions, which date shall be at least 30 days from the date on which the executive officer mailed the ballot to the eligible**

district. If ballots from a quorum of the districts have not been received at the end of the 60-day extension period, the executive officer shall extend the period to return ballots for a length of time at his or her discretion until a quorum is achieved, unless another procedure has been adopted by the selection committee. By a majority vote of those district representatives voting on the issue, the selection committee shall either accept or deny representation. The executive officer shall announce the results of the election within seven days of the date specified.

"Executive officer"

(8) All election materials shall be retained by the executive officer for a period of at least six months after the announcement of the election results.

(g) For purposes of this section, "executive officer" means the executive officer or designee as authorized by the commission.

(Amended by Stats. 2018, Ch. 86)

Representation of independent special districts

56332.5. (a) If the commission does not have representation from independent special districts on or before January 1, 2001, the commission shall initiate proceedings for representation of independent special districts upon the commission if either of the following occur:

Proceedings

(1) Upon receipt of a written request by one or more members of the selection commission representing districts having 10 percent or more of the assessed values of taxable property within the county, as shown on the last equalized county assessment roll.

(2) Upon adoption of a resolution by the commission proposing representation of special districts upon the commission.

Meeting

(b) The commission, at its next regular meeting, shall adopt a resolution of intention. The resolution of intention shall state whether the proceedings are initiated by the commission or by an independent special district or districts, in which case, the names of those districts shall be set forth. The commission shall order the executive officer to call and give notice of a meeting of the independent special district selection committee to be held within 15 days after the adoption of the resolution in order to determine whether independent special districts shall accept representation on the commission and appoint independent special district representation pursuant to Section 56332.

Appointment of public member when commission includes special district representation

56333. When a commission is enlarged to seven members as provided in Section 56332, the public members appointed pursuant to Sections 56325 and 56329 shall thereafter be appointed by members of the commission representing cities, counties, and special districts. Those appointments shall be made at the times and in the manner provided in Section 56334.



RECLAMATION DISTRICT 1000

DATE: JUNE 16, 2023

AGENDA ITEM NO. 7.1

TITLE: Committee Meeting Minutes

SUBJECT: Committee Meeting Minutes since the May Board Meeting

EXECUTIVE SUMMARY:

Executive Committee Meeting – May 31, 2023

A meeting of the Reclamation District No. 1000 Executive Committee was held on Wednesday, May 31, 2023, at 8:00 a.m. at the District's office. In attendance were Trustees Lee Reeder and Gilbert. Staff in attendance were General Manager King, Operations Manager Holleman, and General Counsel Smith. There were no members of the public present, therefore no public comments were received.

General Manager King presented the proposed agenda for the June 16, 2023, Board of Trustees meeting. The Committee reviewed the agenda and approved.

With no further business on the Executive Committee Agenda, meeting adjourned at 8:45 a.m.