



# Protecting Natomas Since 1911

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**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**FRIDAY, MAY 8, 2026  
8:00 A.M.**

**DISTRICT OFFICE**

1633 GARDEN HIGHWAY  
SACRAMENTO, CA 95833

**SECOND LOCATION**

HAMPTON INN & SUITES SAN LUIS OBISPO  
1530 CALLE JOAQUIN, ROOM 310  
SAN LUIS OBISPO, CA 93405

**JOIN ZOOM MEETING**

<https://us02web.zoom.us/j/89556088810?pwd=ME2V0B1ipyeEQqo2LCPpF4Kb49aOL2.1>

Meeting ID: 895 5608 8810

Passcode: 112006

**Mobile**

+1 669 444 9171

Meeting ID: 895 5608 8810

Passcode: 112006

*Members of the public may participate in this meeting in person. Members of the public will have an opportunity to address the Board during Public Comment. Comments may also be emailed prior to the meeting to [jgutierrez@rd1000.org](mailto:jgutierrez@rd1000.org)*

**1. PRELIMINARY**

- 1.1. Call Meeting to Order
- 1.2. Roll Call
- 1.3. Approval of Agenda
- 1.4. Pledge of Allegiance
- 1.5. Conflict of Interest

**2. PRESENTATIONS**

No Presentations

## AGENDA

RD 1000 Board Meeting  
May 8, 2026

### **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.*

*Public comments on agenda or non-agenda items during the Board of Trustees meeting are for the purpose of informing the Board to assist Trustees in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda unless the item meets stringent statutory requirements (see California Government Code Section 54954.2 (a)).*

*Public comments during Board meetings are not for questions and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to any member of RD 1000 staff via e-mail, telephone, letter, or in-person at a time other than during a Board meeting.*

### **4. INFORMATIONAL ITEMS**

- 4.1. GENERAL MANAGER'S REPORT: Update on activities since the April 2026 Board Meeting.
- 4.2. OPERATIONS MANAGER'S REPORT: Update on activities since the April 2026 Board Meeting.
- 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the April 2026 Board Meeting.

### **5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

- 5.1. APPROVAL OF MINUTES: Approval of Minutes – April 11, 2026 - Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for April 2026.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for April 2026.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for April 2026.
- 5.5. INVESTMENT REPORT: Review and Accept Report for April 2026.
- 5.6. AUTHORIZATION TO INVEST IN SACRAMENTO CITY POOL A: Review and Consider Adoption of Resolution No. 2026-05-01: Authorizing the Investment of Reclamation District No. 1000 Monies in the City of Sacramento Investment Pool A.
- 5.7. DISTRICT GENERAL ELECTION PROCEDURES: Review and Consider Approval of Resolution No. 2026-05-02 – Adopting Election procedures for 2026 General Election.
- 5.8. CSDA: Consider approval for General Manager to attend 2026 General Manager Summit, June 29 -30.

### **6. SCHEDULED ITEMS**

- 6.1. EXECUTION OF ENCROACHMENT PERMIT: Review and Consider Approval of Greenbrier Open Space Encroachment Permit: Authorizing General Manager to Execute an Encroachment Permit for Greenbrier Open Space Trail improvements within the District's maintenance easement.
- 6.2. FISCAL YEAR 2026/2027 DRAFT BUDGET: Review and Discuss Draft Budget for Fiscal Year 2026/2027.

## AGENDA

*RD 1000 Board Meeting  
May 8, 2026*

### **7. BOARD OF TRUSTEE'S COMMENTS/REPORTS/ACTIVITY**

#### 7.1. BOARD COMMENTS & REPORTS

#### 7.2 BOARD ACTIVITY

##### *Committee Meetings Since Last Board Meeting*

- Operations Committee (Bains, Chan & Smith) April 21, 2026
- Personnel Committee (Hill, Lee Reeder & Chan) April 22, 2026
- Finance Committee (Gilbert, Hill & Chan) April 28, 2026
- Executive Committee (Lee Reeder & Gilbert) April 29, 2026

##### *Upcoming Meetings*

- SAFCA Board Meeting – May 21, 2026 @ 3:00 pm
- RD 1000 Executive Committee Meeting – May 27, 2026 @ 8:00 am
- RD 1000 Board Meeting – June 12, 2026 @ 8:00 am

### **8. CLOSED SESSION**

8.1 *Closed session under Gov. Code § 54956.9 potential litigation – (one case – Sofa Republic, Inc.)*

### **9. RECONVENE TO OPEN SESSION**

9.1. *Report on Closed Session.*

### **10. ADJOURN**



## RECLAMATION DISTRICT 1000

DATE: May 8, 2026

AGENDA ITEM NO. 4.1

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TITLE: General Manager's Report – April 2026

SUBJECT: Update on Activities Since the April 2026 Board of Trustees Meeting

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### EXECUTIVE SUMMARY:

This Staff Report is intended to report the noteworthy activities and events of the District since the April 2026 Board meeting.

#### 1. Administration Services

##### a. Human Resources

- i. Mike Rhoads accepted the District's employment offer as Flood Operations Specialist II, starting on 5/1/2026.
- ii. Staff continue recruiting for one additional Flood Operations Specialist I/II.
- iii. Timothy Curry accepted the District's employment offer as Administrative Assistant, starting 5/1/2026.

##### b. Office Relocation

- i. Office will relocate to 2450 Venture Oaks, Suite 200 on May 8, 2026.
- ii. Future Board and Committee meetings will be scheduled at 2450 Venture Oaks through November 2026.

#### 2. Strategic Planning Workshop

Due to Trustees' availability, the Strategic Planning Works could not be scheduled for May 2026. The workshop will be scheduled in August or September.

#### 3. District Operations

##### a. Routine Operations & Maintenance:

- i. District crews continue to perform routine maintenance and operations of the District's infrastructure. See Agenda Item 4.2 for information regarding activities performed in April 2026.

##### b. Status Of District Pumping Plants

###### i. PUMPING PLANT 1A/1B

- Currently operational.
- Plant 1B sump improvements scheduled for May 15, 2026 through

**TITLE: General Manager's Report – April 2026**

July 31, 2026. Plant 1B will be inoperable during this period.

- Plant 1A tunnel repairs and soil grouting scheduled to begin in July 2026.
- ii. PUMPING PLANT #1B
  - Fully Operational
- iii. PUMPING PLANT #2
  - Pump 1 is operational; Pump 2 is offline pending replacement of siphon breaker valve scheduled for July 2026.
- iv. PUMPING PLANT #3
  - Fully operational
- v. PUMPING PLANT #4
  - Currently inoperable
  - USACE work is progressing to install SCADA equipment to monitor power status. Once complete PG&E will connect permanent power. Work is anticipated to be complete by the end of June 2026.
  - Coordinating with NMWC and USACE to schedule final testing.
- vi. PUMPING PLANT #5
  - Fully operational
- vii. PUMPING PLANT #6
  - Currently inoperable.
  - Rewiring on hold pending installation of security fencing by USACE as part of the Reach G construction contract.
- viii. PUMPING PLANT #8
  - Pump #5 is still non-operational due to shorted conductors from the motors to the MCC cabinets, repairs will be performed as time becomes available. Plant capacity is at 90%.
- ix. SAN JUAN PUMP STATION
  - Vandalized on 4/22/26. Wire cut/stolen between transformer and SMUD, plus additional wires cut. Met on-site 4/27/26 with J. Franke to assess damage – cost estimate and schedule for repairs pending.
  - First time this pumping plant has been vandalized since construction in 1998. Proposing new Sonitrol security system be installed in FY 26/27 budget.

x. RIVERSIDE PUMP STATION

- Inspected plant – no vandalize occurred.
- Installation of new Sonitrol security system included in FY 26/27 budget.

**4. RD 1000 Development Impact Fee Update**

- a. Effort to update the Development Impact Fee has been included in the FY26/27 Budget.

**5. Capital Improvement Projects**

a. CIP Update

- i. Pumping Plant #8 Improvements: 60% design submittal is under review.
- ii. Pumping Plant #8 trash rack replacement parts: Delivery anticipated in May 2026 with installation in June/July 2026.

**6. Interior Levee Certification**

a. Interior Levee Certification Update

- i. Mead & Hunt (M&H) is working to update scope and costs for adding fill in areas to meet freeboard requirement. M&H to prepare technical memorandum summarizing work for further internal review to determine field crew capacity to add fill at identified locations.

**7. System-Wide Improvement Framework (SWIF)**

a. SWIF Update

- i. No change or update to SWIF in May 2026.

**8. Urban Levee Design Criteria (ULDC)**

a. ULDC/ULOP Update

- i. ULOP certification extended to 2030. Fielding questions from MBK & Kleinfelder related to Pumping Plant 6.

**9. Development Project Updates**

a. Airport South Industrial

- i. Funding Agreement pending.
- ii. No activities to report for May 2026.

b. GrandPark Provenance

- i. Funding Agreement executed.
- ii. Continued discussion/review of revised Facilities Technical Memorandum. One remaining item for approval related to setback for East Drainage Canal maintenance bench.

**TITLE: General Manager's Report – April 2026**

- c. GrandPark Trails
  - i. Funding Agreement executed.
  - ii. Met on 4/6/2026 to discuss revised drainage concepts. No red flags identified. Next step is revised drainage plan.
- d. Greenbriar
  - i. Funding Agreement pending.
  - ii. No update on status of Shore Vista bridge crossing Hwy 99.
  - iii. Open Space Trail drainage and access approved. Encroachment permit being provided for Board approval.
- e. Metro Air Park
  - i. Funding Agreement executed.
  - ii. District previously coordinated with MAP and County on potential to eliminate I-5 culvert but use funds for replacement project(s) benefiting MAP landowners. No update to report on this item.
  - iii. District also previously engaged with MAP and County for placing additional pump at Plant 3 per agreement. No update to report on this item.
- f. Panhandle 105
  - i. Funding Agreement pending.
  - ii. No activities to report for April 2026.
- g. Panhandle 180
  - i. Funding Agreement pending.
  - ii. No activities to report for April 2026.
- h. Panhandle Cononelos
  - i. Funding Agreement pending.
  - ii. No activities to report for April 2026.
- i. Panhandle WD40
  - i. Funding Agreement executed.
  - ii. No activities to report for April 2026.
- j. Russel at Truxel Apartments (Fong Ranch Road)
  - i. Funding Agreement pending.
  - ii. No activities to report for March 2026.
- k. Sutter Pointe
  - i. Funding agreement executed.

**TITLE: General Manager's Report – April 2026**

- ii. Developer requested outstanding January 2026 invoice but has provided additional deposit to continue reviews.
- iii. Sanitary sewer construction under NMDEC tentatively scheduled for summary 2026. No further update for April 2026.
- l. Upper West Side
  - i. Funding Agreement pending.
  - ii. No activities to report for April 2026.
- m. Watt EV Electric Truck Stop Project
  - i. Funding Agreement executed.
  - ii. Revisions to drainage study pending.

**10. General Engineering Updates**

- a. Basin-wide Hydraulic Model
  - i. Provide drafted MOU for cost sharing additional work to partnering agencies.
  - ii. Waiting to hear back from Sutter County regarding cost share for prior work.

**11. Natomas Levee Improvement Projects**

- a. Reach A
  - i. PP 1B sump work schedule for May – July 2026.
  - ii. PP 1A work tentatively scheduled to begin in July 2026. Work limited to crack repairs, soil grouting and air vents for tunnel. Further schedule details pending USACE review.
  - iii. Levee work: 2026 construction season to begin in May.
  - iv. Negotiations continue with City of Sacramento on requirements for water service crossings.
- b. Reach D
  - i. See Pumping Plant #8 discussion above.
  - ii. No additional activities to report.
- c. Reach E
  - i. Pre-final inspection scheduled for May 8, 2026.

**TITLE: General Manager's Report – April 2026**

- d. Reach F & G
  - i. Utility relocations underway.
  - ii. Final design documents completed by USACE. USACE progressing towards award of Reach G (Elverta to NEMDC Pump Station) based on \$80 million line item in President's Budget.
  - iii. Pumping Plant 6: Design complete. Currently included in plan to award Reach G construction contract. Will be working with SAFCA on Alteration Agreement.
- e. Reach I, Contract 2
  - i. USACE working toward advertisement and award by September 30, 2026.
- f. Other Projects
  - i. Plant 5 replacement: Ready to advertise in 2026.
  - ii. West Drainage Canal Relocation Project: The 95% design is underway. The anticipated construction start date is 2028.
  - iii. NMWC Pumping Plants Discharge Pipes Replacement: The 100% plans were completed. USACE working towards advertisement and award by September 30, 2026. Construction will span 3 years, tentatively 2027-2029.

**12. Other Activities**

- a. Continued work on potential quitclaim of property in NEMDC near El Camino Avenue from North Sacramento Land Company to the District
- b. Continued coordination with SAFCA on NLIP real estate transfers.

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Scott L. Brown, General Manager

Date: 5/8/2026



## RECLAMATION DISTRICT 1000

DATE: MAY 8, 2026

AGENDA ITEM NO. 4.2

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TITLE: Operations Manager's Report – May 2026

SUBJECT: Update on Activities Since the April 2026 Board of Trustees Meeting

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### EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board and serve as the official record of the activities the District's field staff engaged in for the month of April 2026. As well as provide information regarding District facility use and local weather impacts on District facilities and river levels. Noteworthy activities include mowing along the inner and outer perimeter of the District and aquatic vegetation applications along various interior drainage ditches. In addition, Staff conducted homeless encampment removals along the NEMDC and the East Drain near San Juan and Airport Rd. Staff is also performing mechanical cleaning of the I-1 ditch from Elverta Rd to Elkhorn Blvd. Activities within the mechanic shop include ongoing preventative maintenance, repairs, routine service requests, and emergency response work. In addition, the mechanic shop continues to provide support to field crews as needed.

The Operations Manager's report was created to provide monthly updates to the Board of Trustees on field-related activities within the District boundaries, as well as providing a historical record. This allows for the District and the public an opportunity to refer back to data trends over time regarding the weather impact on District facilities, crew activities, and local river and canal conditions as well as general District activities from month to month.

### RECOMMENDATION:

There are no staff recommendations, the information provided is strictly informational.

### ATTACHMENTS:

1. Operations Manager's Report Data Sheet

### STAFF RESPONSIBLE FOR REPORT:

  
\_\_\_\_\_  
Gabriel J. Holleman, Operations Manager

Date: 05/01/2026

  
\_\_\_\_\_  
Scott L. Brown, General Manager

Date: 05/01/2026



## Operations Manager's Report May 2026

### Rain Fall Totals:

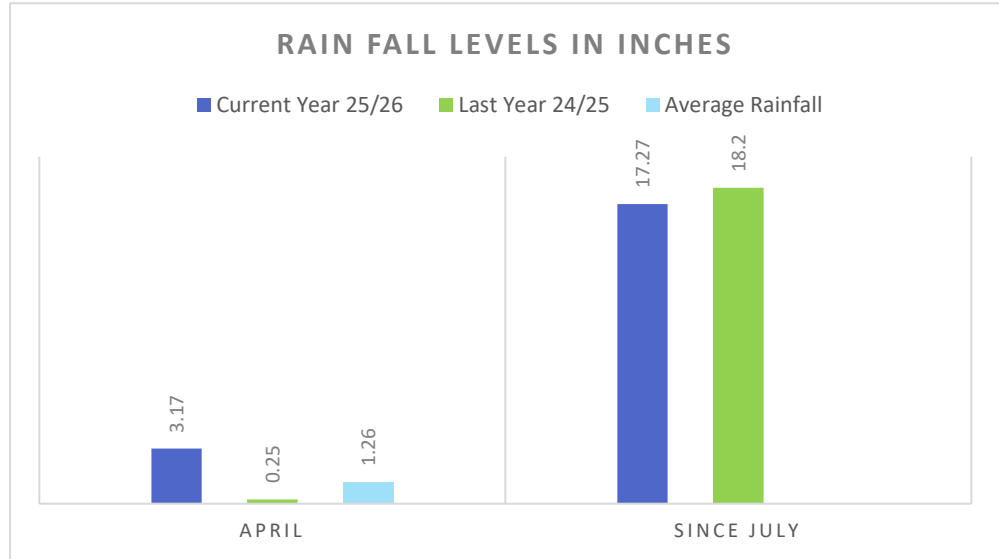
April 2026

Rain Totals = 3.21"

April Average = 1.26"

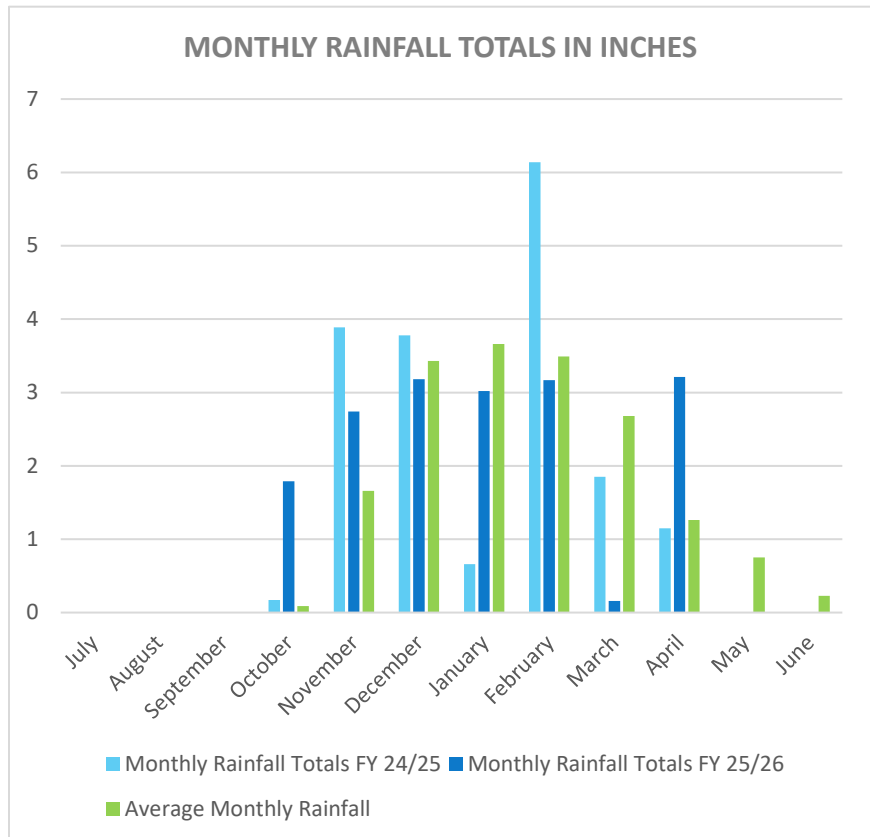
Rain Totals Since

July 1, 2025 = 17.27"



### Fiscal Year Monthly Totals:

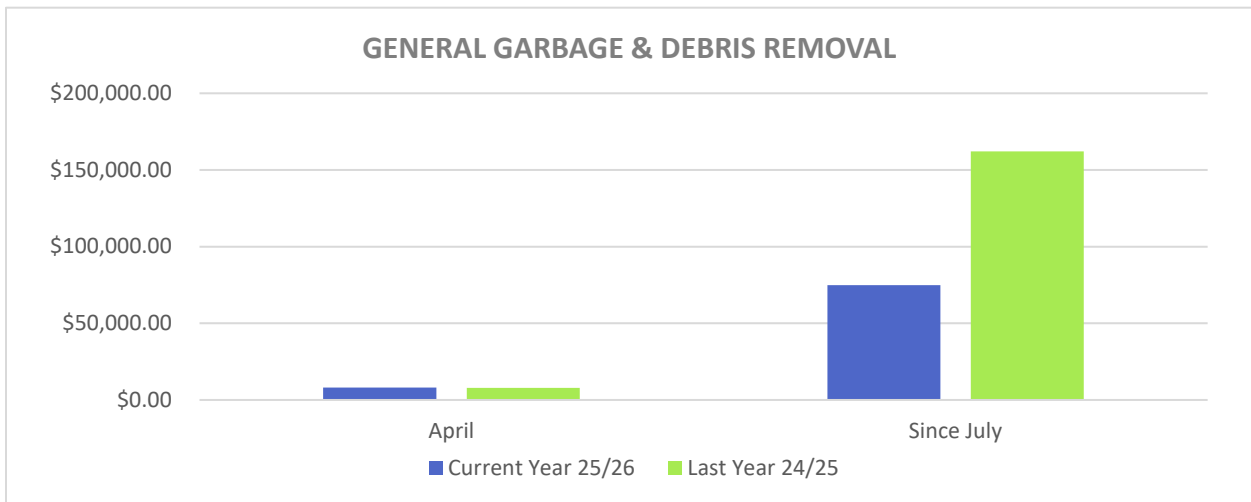
Month	24/25	25/26
July	0	0
Aug	0	0
Sept	0	0
Oct	0.17"	1.79"
Nov	3.89"	2.74"
Dec	3.78"	3.18"
Jan	0.66"	3.02"
Feb	6.14"	3.17"
Mar	1.85"	.16
Apr	1.15"	3.21
May	0	
June	0	



## GENERAL GARBAGE & DEBRIS ACTIVITES

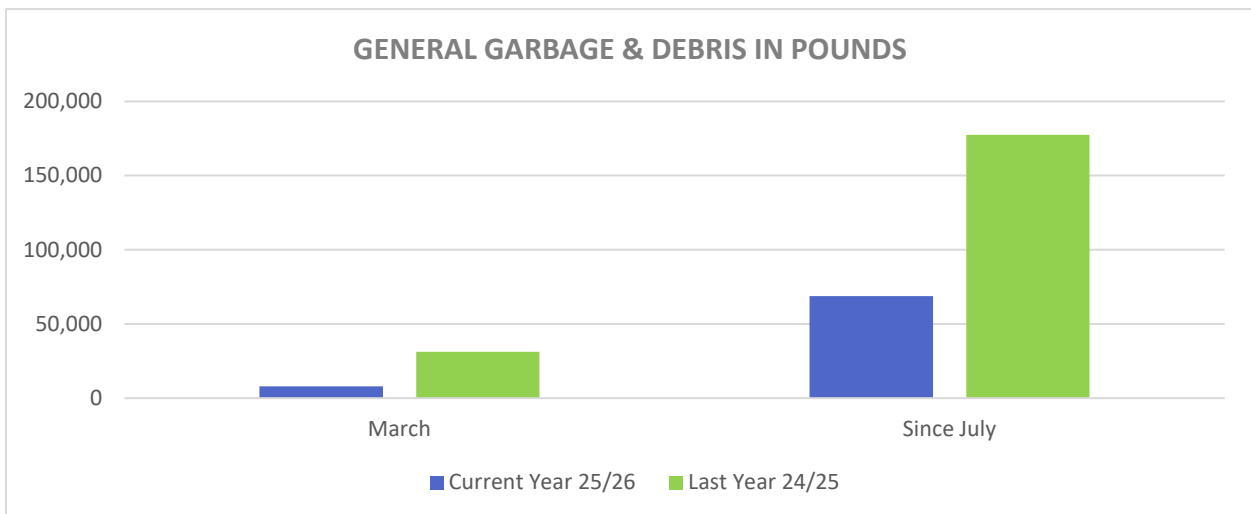
**General Garbage & Debris Removal Costs** – During the month of April, the District spent a total of 56 crew hours on general qarbage removal activities with a total cost to the District of \$8,138.32. This total includes labor and equipment costs.

**General Garbage & Debris Activity – Year to Date** This fiscal year to date the District spent a total of 556 crew hours on general qarbage removal activities with a total cost to the District of \$74,973.46. This total includes labor and equipment costs.



**General Garbage & Debris Weight Totals** – During the month of April, the District removed a total of 20,710 pounds of general qarbage and debris.

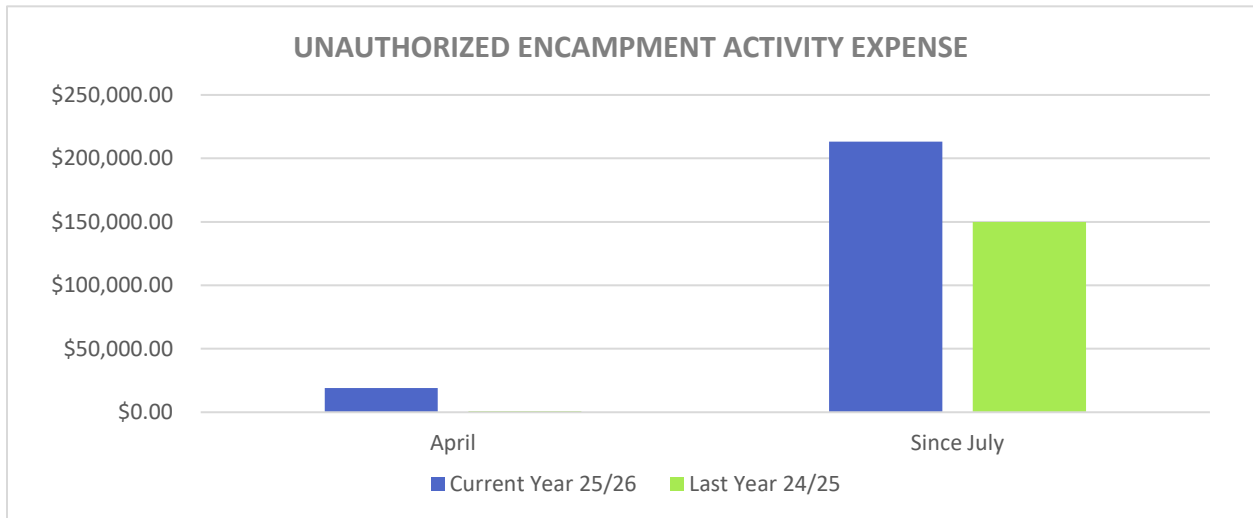
**General Garbage & Debris Weight Totals – Year to Date** This fiscal year to date the District removed a total of 89,590 pounds of general qarbage and debris.



## UNAUTHORIZED ENCAMPMENT ACTIVITES

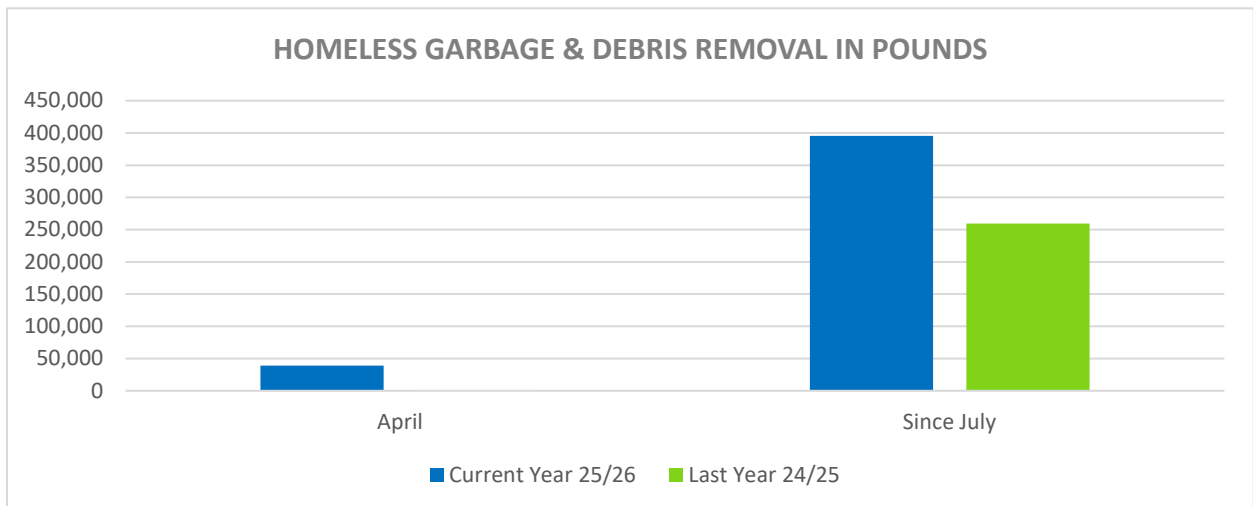
**Unauthorized Encampment Activity** During the month of April, the District spent a total of 125.50 crew hours on *unauthorized encampment* related activities, with a total cost to the District of \$19,061.81. This total includes labor and equipment costs.

**Unauthorized Encampment Activity – Year to Date** This fiscal year to date the District has spent a total of 1434.50 crew hours on *unauthorized encampment* activity for a total cost to the district of \$213,249.98. This total includes labor and equipment costs.



**Unauthorized Encampment Garbage & Debris Weight Totals** – During the month of April, the District removed a total of 39,200 pounds of *unauthorized encampment garbage* and debris.

**Unauthorized Encampment Garbage & Debris Weight Totals – Year to Date** This fiscal year to date the District removed a total of 395,670 pounds of *unauthorized encampment garbage* and debris.



The chart below represents various activities the field crew spent their time working on during the month of April 2026.

RD 1000 Field Crew	*Field Hours Worked	Activity
	336	Mowing
	176	Garbage Removal – Homeless & General
	136	Equipment & Maintenance Repairs
	80	Weed Control
	72	Ditch Maintenance

*\*Hours worked do not include the Operations Manager's time.*

### **Pumping**

Please review the pumping data below, specifically pertaining to pump totals in April. A total of 2743.1 acre-feet was pumped from the Basin.

Pumping Plant	Pump	Hours / Ac-ft
<b>Plant 1B</b>	Pump #1	84.2 Hrs / 825.2 Ac-ft
	Pump #3	51.2 Hrs / 500.8 Ac-ft
<b>Plant 3</b>	Pump #2	135.3 Hrs / 608.9 Ac-ft
<b>Plant 8</b>	Pump #1	8.6 Hrs / 90.3 Ac-ft
	Pump #3	84.7 Hrs / 321.9 Ac-ft
	Pump #5	104.2 Hrs / 396 Ac-ft

### **Safety Topics for the Month of April**

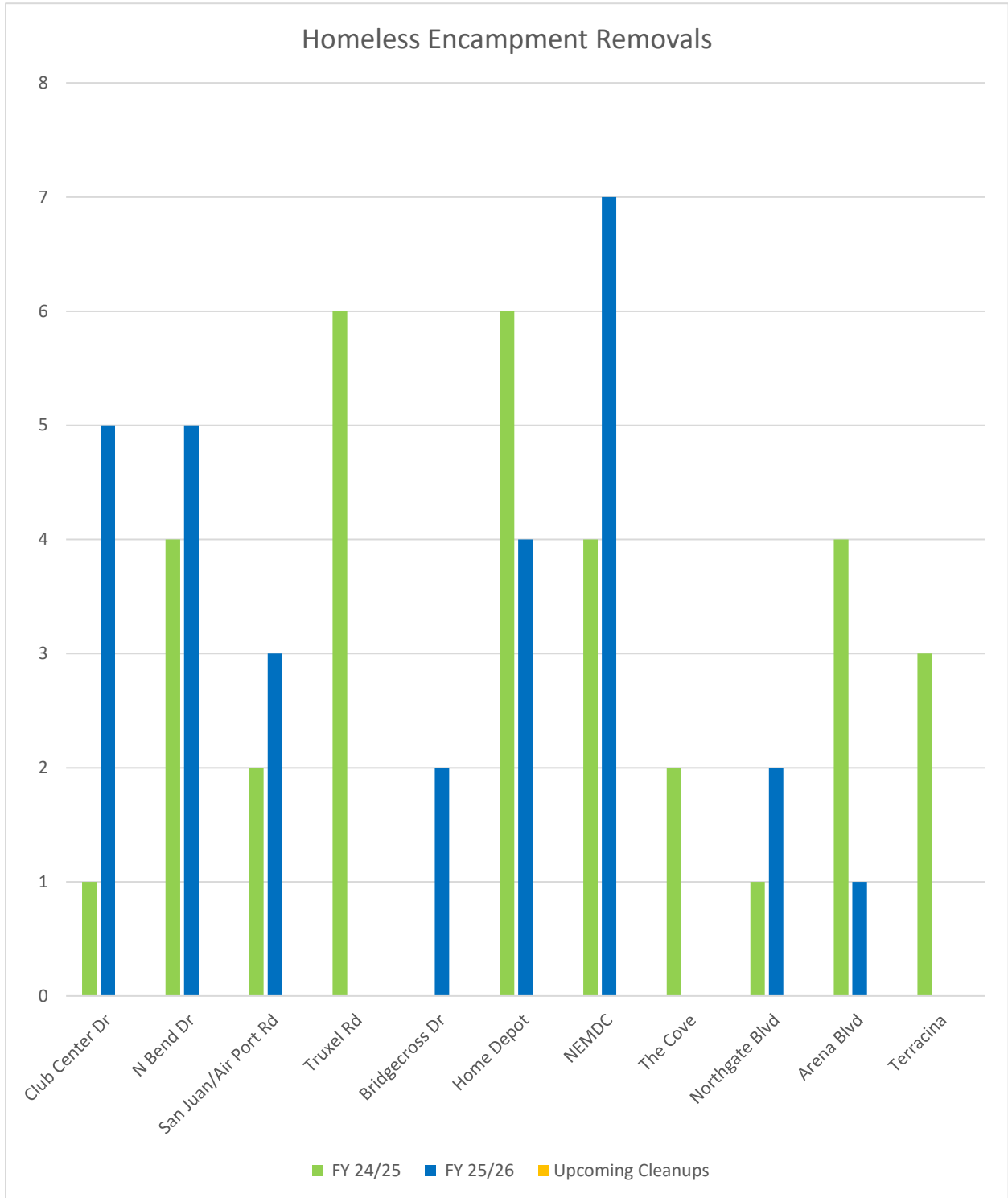
Cutting, Welding, & Compressed Gas Safety – Protective Clothing

Hazardous Substance Awareness - Introduction

Hazardous Substance Awareness - Arsenic

Hazardous Substance Awareness - Asbestos

**Unauthorized Encampment Removal Report** During the month of April, District staff performed encampment removals located along the NEMDC and the East Drainage Canal at Airport Rd/San Juan Road. There are no cleanup activities scheduled for the month of May.



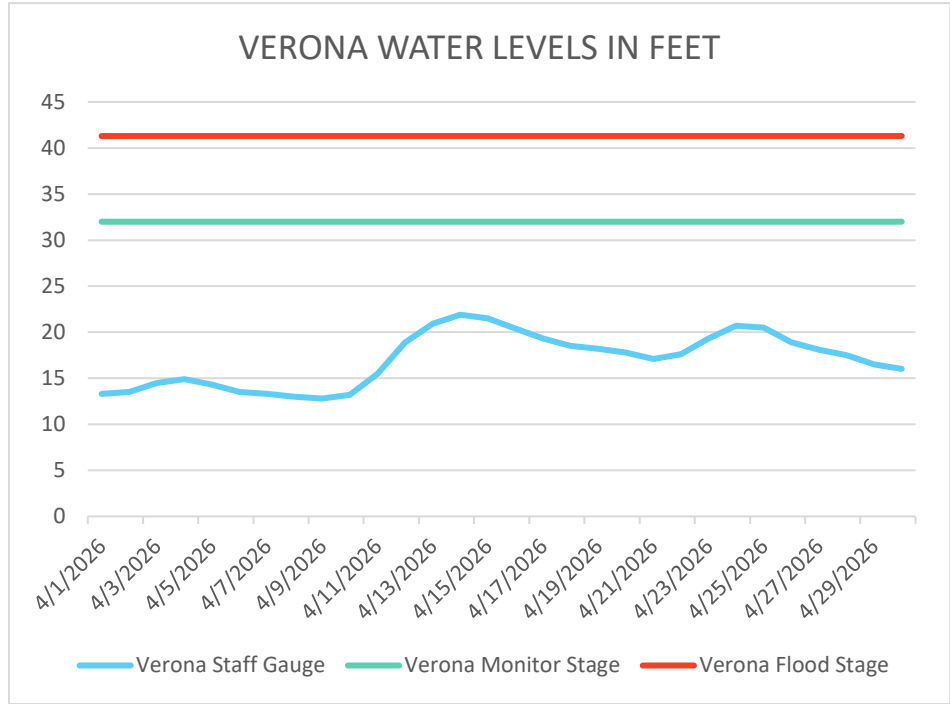
**Verona River Levels:**

H: 21.9'

L: 12.8'

Monitor Level: 32'

Flood Stage: 41.3'



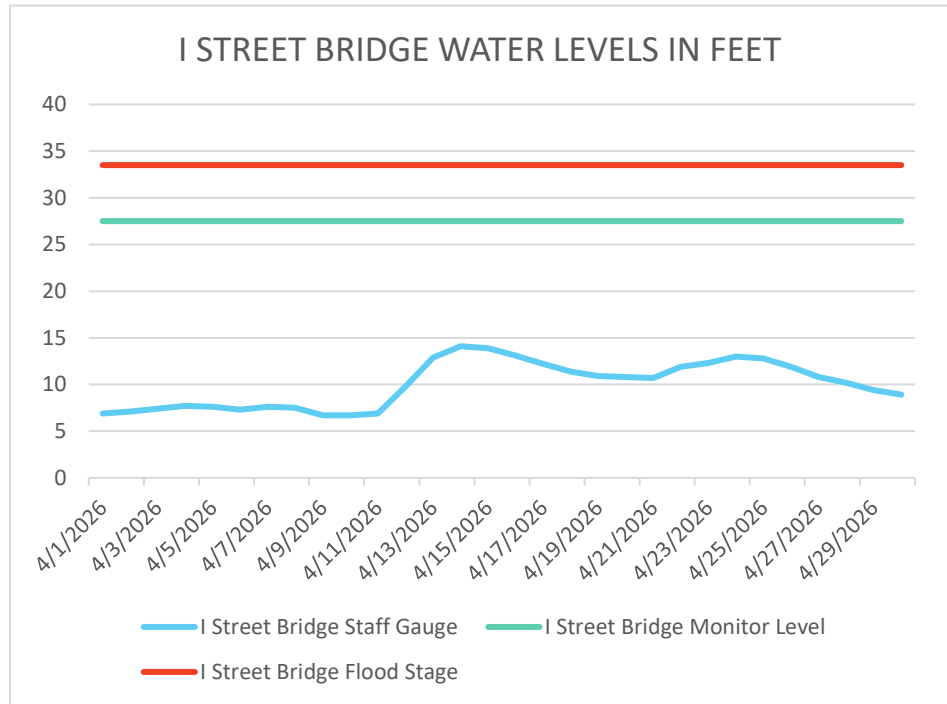
**I Street River Levels:**

H: 14.1'

L: 6.7'

Monitor Level: 27.5'

Flood Stage: 33.5'



Maintenance Work Schedule		1-Apr Through 30-Apr		
Crew 1	1-Apr	8-Apr	15-Apr	22-Apr
<b>Beto Gutierrez</b>				
Truck # 57	<ul style="list-style-type: none"> <li>* Mowing activities along Garden Hwy from Powerline Rd to Sankey Rd</li> <li>* Concrete apron repairs at the H-1 ditch</li> <li>* Aquatic vegetation applications in Zone K</li> </ul>	<ul style="list-style-type: none"> <li>* Mowing activities along the West Drain from Del Paso to Powerline Rd</li> <li>* Aquatic vegetation applications in Zone J</li> </ul>	<ul style="list-style-type: none"> <li>* Homeless encampment removal along the NEMDC</li> <li>* Aquatic vegetation applications in Zone F</li> <li>* Pump rounds at District pumping plants</li> <li>* Attended pesticide applicators seminar at the City of Stockton</li> <li>* Vegetation applications at the Corp Yard, PP#1B and PP#3</li> </ul>	<ul style="list-style-type: none"> <li>* Aquatic vegetation applications in Zone F</li> <li>* Homeless Encampment removals along the NEMDC</li> </ul>
<b>Crew 2</b>	<b>1-Apr</b>	<b>8-Apr</b>	<b>15-Apr</b>	<b>22-Apr</b>
<b>Jose Ramirez</b>				
Truck # 56	<ul style="list-style-type: none"> <li>* Mowing activities along Garden Hwy from Powerline Rd to Sankey Rd and Northgate to City Sump 160</li> <li>* General garbage removal throughout the District</li> </ul>	<ul style="list-style-type: none"> <li>* Mowing activities along the West Drain from Del Paso to Powerline Rd</li> <li>* Homeless encampment removal along the East Drain at Airport/San Juan Rd.</li> </ul>	<ul style="list-style-type: none"> <li>* Mowing activities along the West Drain from Del Paso to El Centro</li> <li>* Pump rounds at District pumping plants</li> <li>* Homeless encampment removal along the NEMDC</li> <li>* General garbage removal throughout the District</li> </ul>	<ul style="list-style-type: none"> <li>* Mowing activities along Garden Hwy and the West Drain from El Centro to the East Drain</li> <li>* Homeless Encampment removals along the NEMDC</li> </ul>
<b>Crew 3</b>	<b>1-Apr</b>	<b>8-Apr</b>	<b>15-Apr</b>	<b>22-Apr</b>
<b>Taylor Tikalsky</b>				
Truck # 55	<ul style="list-style-type: none"> <li>* Mowing activities along Garden Hwy from Powerline Rd to Sankey Rd</li> <li>* General garbage removal throughout the District</li> </ul>			
<b>Crew 4</b>	<b>1-Apr</b>	<b>8-Apr</b>	<b>15-Apr</b>	<b>22-Apr</b>
<b>Bryan Hall</b>				
Truck # 69	<ul style="list-style-type: none"> <li>* Culvert inlet repairs at E. Levee Rd, south of Sankey</li> <li>* Equipment fueling</li> <li>* Unit #37 - Mower head repairs, Exhaust repairs and Cooling system repairs</li> <li>* Unit #17 - Replaced mower head skids and repaired roller bearing</li> <li>* Unit #54 - Mower head repairs</li> <li>* Cleaned &amp; Organized shop</li> <li>* Elkhorn gate repairs</li> </ul>	<ul style="list-style-type: none"> <li>* Unit #71 - Hydraulic system repairs</li> <li>* Unit #55 - Tire repairs</li> <li>* Unit #53 - EGR Valve repairs</li> <li>* TPMS tool programming</li> <li>* Repaired shop air hoses</li> </ul>	<ul style="list-style-type: none"> <li>* Unit #52 - Diagnosing SES light</li> <li>* Unit #55 - Tire repairs</li> <li>* Unit #53 - Large P.M. and mower deck repairs</li> <li>* Unit #56 - Tire repair</li> <li>* Elkhorn gate repairs</li> </ul>	<ul style="list-style-type: none"> <li>* Homeless Encampment removals along the NEMDC</li> <li>* Installed decals on equipment</li> <li>* Unit #53 - Mower head repairs</li> <li>* Cleaned &amp; Organized shop</li> <li>* Elkhorn gate repairs</li> </ul>
<b>Crew 5</b>	<b>1-Apr</b>	<b>8-Apr</b>	<b>15-Apr</b>	<b>22-Apr</b>
<b>Ray Lewis</b>				
Truck: #58	<ul style="list-style-type: none"> <li>* Mowing activities along Garden Hwy from Powerline Rd to Sankey Rd</li> <li>* General garbage removal throughout the District</li> </ul>	<ul style="list-style-type: none"> <li>* Mowing activities along the West Drain from Del Paso to Powerline Rd</li> <li>* Homeless encampment removal along the East Drain at Airport/San Juan Rd.</li> </ul>	<ul style="list-style-type: none"> <li>* Homeless encampment removal along the NEMDC</li> <li>* General garbage removal throughout the District</li> <li>* Pump rounds at District pumping plants</li> <li>* Attended pesticide applicators seminar at the City of Stockton</li> </ul>	<ul style="list-style-type: none"> <li>* Mowing activities along Garden Hwy from El Centro to the East Drain</li> </ul>
<b>Crew 6</b>	<b>1-Apr</b>	<b>8-Apr</b>	<b>15-Apr</b>	<b>22-Apr</b>
Truck #60				
<b>Crew 6</b>	<b>1-Apr</b>	<b>8-Apr</b>	<b>15-Apr</b>	<b>22-Apr</b>
<b>Mark Jenkins</b>				
Truck #60	<ul style="list-style-type: none"> <li>* Concrete apron repairs at the H-1 ditch</li> <li>* Mechanically cleaning the I-1 ditch</li> <li>* General garbage removal throughout the District</li> <li>* Culvert inlet repairs at E. Levee Rd, south of Sankey Rd</li> </ul>	<ul style="list-style-type: none"> <li>* Mechanically cleaning the I-1 ditch</li> <li>* Homeless encampment removal along the East Drain at Airport/San Juan Rd.</li> </ul>	<ul style="list-style-type: none"> <li>* Homeless encampment removal along the NEMDC</li> <li>* General garbage removal throughout the District</li> <li>* Pump rounds at District pumping plants</li> <li>* Mechanically cleaning the I-1 ditch</li> </ul>	<ul style="list-style-type: none"> <li>* Homeless encampment removal along the NEMDC</li> <li>* Mechanically cleaning the I-1 ditch</li> </ul>



## RECLAMATION DISTRICT NO. 1000

DATE: MAY 8, 2026

AGENDA ITEM NO. 4.3

---

TITLE: District Counsel's Report – May 2026

SUBJECT: Update on Activities Since the April 2026 Board of Trustees Meeting

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### EXECUTIVE SUMMARY:

Reclamation District No. 1000 (RD 1000; District) General Counsel, Scott Shapiro, to provide a verbal report of work performed during the month of April 2026.

### ATTACHMENTS:

None

### STAFF RESPONSIBLE FOR REPORT:

---

Scott L. Brown, General Manager

Date: 05/01/2026



## RECLAMATION DISTRICT NO. 1000

DATE: MAY 8, 2026

AGENDA ITEM NO. 5.1

---

**TITLE:** Approval of Minutes

**SUBJECT:** Approval of Minutes from April 10, 2026 Regular Board Meeting

---

**EXECUTIVE SUMMARY:**

This staff report serves as the official record of the Board of Trustees' monthly meetings. This document details meeting participants, proof of items discussed, summaries of board meeting discussions, and the Board's actions. Staff recommends Board approval of meeting minutes from the following Board Meeting:

- April 10, 2026 Regular Board Meeting (Attachment No. 1)

The Ralph M. Brown Act (Gov. Code §54950 et seq.) governs meetings by public commissions, boards, councils, and agencies in California. The Act facilitates public transparency and participation in local government decisions. The Act also includes specific exemptions from the open meeting requirements where governmental agencies demonstrate a need for confidentiality. Reclamation District No. 1000 documents the Board of Trustees' meetings in Board Minutes to further ensure transparency.

**RECOMMENDATION:**

Staff recommends the Board approve the Minutes of the following Board Meeting:

- April 10, 2026 Regular Board Meeting (Attachment No. 1)

**ATTACHMENTS:**

1. April 10, 2026 Regular Board Meeting

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Service Manager

Date: 05/01/2026



# Protecting Natomas *Since 1911*

Learn more at [RD1000.ORG](http://RD1000.ORG)

**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**APRIL 10, 2026  
MEETING MINUTES**

Members of the Board of Trustees participated in this meeting in person. Board President Elena Lee Reeder, Trustee Thom Gilbert, Trustee Nick Avdis, Trustee Jag Bains, Trustee Howard Chan, and Trustee Tom Smith were present. Trustee Hill was unavailable to attend the meeting. Also, in attendance were General Manager Scott L. Brown, General Counsel Scott Shapiro, Operations Manager Gabe Holleman, Project Manager (Retired Annuitant) Paul Devereux, Administrative Services Manager Gutierrez, and Temporary Administrative Assistant Timmy Curry.

**1. PRELIMINARY**

1.1. Call Meeting to Order

Board President Lee Reeder called the meeting to order

1.2. Roll Call

Board Secretary Gutierrez called the roll:

PRESENT: Trustees Lee Reeder, Gilbert, Avdis, Bains, Chan, Smith

ABSENT: Trustee Hill

1.3. Approval of Agenda

MOVED/SECOND: Trustee Avdis/Smith

AYES: Trustees Lee Reeder, Gilbert, Avdis, Bains, Chan, Smith

NOES: None

ABSENT: Trustee Hill

Action: The motion to approve the April 10, 2026, Board meeting agenda as modified to move up the closed session item after the District's Counsel's report is approved.

1.4. Pledge of Allegiance

Trustee Smith led the Pledge of Allegiance

1.5. Conflict of Interest

The Trustees identified no conflicts of interest.

**2. PRESENTATIONS**

- 2.1. LETTER OF RECOGNITION: By Paul Devereux, former General Manager, Recognizing John A. Bassett for His Contributions to Flood Control Improvements within RD 1000 upon His Retirement from the Sacramento Area Flood Control Agency.

## AGENDA

RD 1000 Board Meeting  
April 10, 2026

Former General Manager Paul Devereux thanked John Bassett for his assistance with RD 1000's flood control improvements and noted that John has done a lot. He joined SAFCA in 1993 and began his own project as the Construction Manager for the North Area Local Point. With John in charge, SAFCA undertook the Natomas Levee Improvement Project, a \$400 million effort to stabilize the highest-risk area. He is a friend of Natomas and of RD 1000. John looked out for RD 1000 while he was on SAFCA, making sure RD 1000 had access to important projects. Paul said, "Congratulations on retirement, and thank you." Board President Lee Reeder thanked John for the Natomas Levee Improvement Project. General Manager Scott Brown mentioned that John began his tenure in 1993, he started in 1998, and that John was one of three individuals he regarded as a professional role model.

### **3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.*

*Public comments on agenda or non-agenda items during the Board of Trustees meeting are intended to inform the Board and assist Trustees in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please be aware that the California Government Code prohibits the Board from taking any immediate action on an item that does not appear on the agenda unless the item meets stringent statutory requirements (see California Government Code Section 54954.2 (a)).*

*Public comments during Board meetings are not for questions and answers. Should you have questions, please do not ask them in your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to any member of RD 1000 staff via e-mail, telephone, letter, or in-person at a time other than during a Board meeting.*

### **4. INFORMATIONAL ITEMS**

#### **4.1. GENERAL MANAGER'S REPORT: Update on activities since March 2026 Board Meeting.**

General Manager Scott L. Brown provided a verbal update on work activities since the March Board Meeting.

#### **Staffing Update**

GM Brown shared a staffing update. Operations crew, Taylor Tikalsky has resigned from RD 1000 and is taking on a new role in construction management. Recruitment has been initiated to backfill the Flood Operations Specialist role, and after competitive interviews, Michael Rhoads, a former employee of RD 1000, has been selected to return to the District as a Flood Specialist II.

#### **Staffing Reorganization**

There has been a reorganization based on the Personnel Committee's recommendations, with the appropriate changes to be incorporated into the District's FY 2026-2027 Budget. Trustee Avdis asked Scott Brown whether he had reviewed and made the same recommendation. GM Brown mentioned that he was being responsive to the Personnel Committee's recommendation. The Trustees had a robust discussion regarding personnel and district operations, as well as the

## AGENDA

*RD 1000 Board Meeting  
April 10, 2026*

Personnel Committee's authority to restructure agency positions without full board participation.

Trustee Avdis expressed concerns about the concept and requested additional information, as the only information provided was in the staff report. He's neither for nor against changes, but he would have anticipated some strategic planning at some point. Trustee Avdis is interested in discussing outside of the budget to better understand the perspectives of the Personnel Committee and the GM. Knowing that GM Brown has only been with the District for a couple of months, Trustee Avdis wanted to understand his read: what he has evaluated as needed going forward, what his priorities are, and where restructuring efforts are. Trustee Avdis accepts that the GM works for the Board and everyone else works for him; that's his prerogative to make changes, but Trustee Avdis wants to be included in and understand the process. Trustee Avdis inquired whether GM Brown had completed his evaluations. He stated that he had not completed his evaluations.

Board President Lee Reeder stated that the Personnel Committee reviewed the workload coming up over the next couple of decades. The Committee also reviewed work completed and not completed in the CIP, which Trustee Lee Reeder described as one-third of a sheet of paper. The Committee seeks someone who can work on the CIP, developer agreements, and longevity training as well, because the district currently has a succession-planning hole. She also sees the reorganization as a cost-saving measure. Trustee Lee Reeder later shared that the Personnel Committee made the difficult decision to reorganize because the ratepayers approved a 218, and we haven't been able to deliver anything yet, and we need to meet the promises made to the community.

Trustee Smith was caught by surprise by all the sudden changes and inquired about the driving force behind them. He stated that if the general manager feels these are needed changes, then it's his prerogative. Trustee Smith's other concern is the budget implications of those changes. He's not for or against changes. He's just not convinced, at this point, and wants to be convinced.

GM Brown will evaluate the workload in the upcoming year and schedule a Strategic Planning Workshop.

### **District Maintenance Activity**

GM Brown discussed maintenance around the District. Operations Crew has been mowing the perimeter levee. There have also been 2 trash pickups, totaling 17,000 lbs., including many objects such as shopping carts and bikes.

### **Capital Improvements**

- The construction at Plant 1B is set to kick off in May, Plant 1A in mid-July, but awaiting the final schedule.
- Plant 4 SCADA installation is underway; PG&E is testing; and Plant 8 had parts for the trash rake delayed in May due to overseas part shipments from the UK.
- The KSN 60% plan is also underway for improvements at Plant 8.
- USACE is working to award contracts to obligated places for the West Drain and the Plant 5 relocation.

**Basin-wide Hydraulic Model**

The Basin-wide Hydraulic Model, for which a draft of the new MOU has been included in the Board packet. Mead & Hunt is in discussion of certification, will revise based on feedback, then send to the City of Sacramento.

GM Brown will engage Larsen Wurzel & Associates to wrap up the Development Impact Fee this year.

**Developer Updates:**

Regarding developer updates, there is Watt EV, a new project featuring solar and charging stations, and Grandpark Trails, which includes drainage concepts.

**4.2. OPERATIONS MANAGER'S REPORT: Update on activities since March 2026 Board Meeting.**

Operations Manager Holleman provided a brief update on work items since the March 2026 Board Meeting.

OM Holleman reported seven enforcement actions for unauthorized activity. Mowing is also in full swing around the district, from NEMDC to Arden to Sankey Rd. There is a DWR inspection upcoming and ditch cleaning along the canals. OM Holleman has also met with Panhandle 105 concerning their deep basin.

At Terracina Park, which is adjacent to Home Depot, boulders have been placed to prevent unauthorized vehicle access to the canal. Board President Lee Reeder inquired about the differences between pages 2 and 4 regarding garbage. Ops Manager Holleman explained the differences: one is for general garbage and the other for encampment garbage.

**4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the March 2026 Board Meeting.**

District Counsel Scott Shapiro provided a verbal report on a few items.

Counsel Shapiro explained that he wanted to tackle the changed-agenda closed-session claim because he may be called out after 9 am.

The first item was the opinion requested by the Attorney General, which was sent to the District Attorney's office and has been assigned to someone there. The next item is that election memos are coming soon, and there will be a briefing in May. Counsel has also been assisting GM Brown and Project Manager (Retired Annuitant) Devereux with Developers.

Agenda item 8.1 was moved up and considered after the District Counsel's Report.

**5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items routine and will adopt them in a single motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

Trustee Gilbert moved to approve the Consent Calendar.

## AGENDA

*RD 1000 Board Meeting  
April 10, 2026*

MOVED/SECOND: Trustee Gilbert/Trustee Bains

AYES: Trustees Lee Reeder, Gilbert, Avdis, Bains, Chan, Smith

NOES: None

ABSENT: Trustee Hill

ACTION: The motion to approve Consent Calendar items 5.1 through 5.6 is approved.

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from the March 6, 2026 Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for March 2026.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for March 2026.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for March 2026.
- 5.5. INVESTMENT REPORT: Review and Accept Report for March 2026.
- 5.6. DISTRICT INSURANCE: Authorize the General Manager to Execute Agreements and Necessary Documents Required for District Workers' Compensation Insurance Renewal.

### **6. SCHEDULED ITEMS**

- 6.1. BANKING AUTHORIZATION: Review and Consider Adoption of Resolution No. 2026-04-01 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds Held by Sacramento County Treasurer.

ASM Gutierrez mentioned that this resolution was an update to Resolution No. 2026-01-01 due to Board Changes and that it updates the approved list of eligible vendors for digital payment.

Trustee Bains made a motion to approve Resolution No. 2026-04-01.

MOVED/SECOND: Trustee Bains/ Trustee Chan

AYES: Trustees Lee Reeder, Gilbert, Avdis, Bains, Chan, Smith

NOES: None

ABSENT: Trustee Hill

ACTION: The motion to authorize Officers and Trustees as signatories to the Operation and Maintenance Funds Held by Sacramento County Treasurer is approved.

- 6.2. TEMPORARY OFFICE RELOCATION: Discuss and Consider Approval for the General Manager to execute a lease agreement with Venture OfficeNow for the temporary office relocation during Pumping Plant 1A/1B Construction in 2026.

GM Brown discussed that the U.S. Army Corps of Engineers will begin construction in May for Pumping Plant 1A/1B. The Corps will also use the RD 1000 office parking lot to lay materials. This is similar to last year, when RD 1000 had to move out of the office due to construction. Venture OfficeNow (VON), where the district temporarily relocated for much of 2025, will be relocated again in 2026. GM Brown talked about how it's a plug-and-play solution with all amenities included in the cost.

RD 1000 will move in May; the May Board Meeting will take place at 1633 Garden Highway, and meetings will resume at VON beginning in June 2026 through November.

## AGENDA

*RD 1000 Board Meeting  
April 10, 2026*

Trustee Avdis asks that RD 1000 seek reimbursement for this move and last year's move because the district has no choice in the matter. GM Brown mentions that he will inquire with SAFCA.

### Public Comment

Commenter Doug Beamer asked whether the entire office was moving or only certain staff. He also asked whether the meetings at Venture OfficeNow would be open to the public.

Trustee Avdis made a motion to approve the temporary office relocation to Venture OfficeNow

MOVED/SECOND: Trustee Avdis/Trustee Smith

AYES: Trustees Lee Reeder, Gilbert, Avdis, Bains, Chan, Smith

NOES: None

ABSENT: Trustee Hill

ACTION: The motion to authorize the temporary relocation to Venture OfficeNow is approved.

- 6.3. DEVELOPMENT AGREEMENTS: Review and Consider Adoption of Resolution No. 2026-04-02 Authorizing General Manager to Execute Development Agreements on Behalf of the Board of Trustees.

GM Brown mentioned that this item came from prior authorizations from previous GMs to sign reimbursement agreements. GM Brown asked for more blanket authority, as this is a reimbursement of our costs and not a fiscal impact. He can negotiate and execute the agreement without going to the Board for each one.

Trustee Chan asked GM Brown about his standard for routine versus controversial in what comes before the Board. GM Brown expects most to be routine and, if anything is inconsistent, to seek counsel's input to bring the matter to the Board.

Trustee Avdis thought all developer agreements came to the Board for approval. GM Brown clarified that developer agreements and encroachment agreements will come to the Board; these are funding agreements that allow RD1000 to be reimbursed for development review costs. Trustee Avdis asked whether those would also come to the Board, and Counsel Shapiro explained that this would not require each individual agreement to come before the Board, as these are standard agreements. Counsel Shapiro noted that previously, the GM would approve these types of agreements because of the belief that the Board had delegated authority, and this is a measure to provide clarity.

Trustee Lee Reeder opened the floor for public comment. There were no public comments made.

Trustee Gilbert made a motion to approve Resolution No. 2026-04-02.

MOVED/SECOND: Trustee Gilbert/Trustee Smith

AYES: Trustees Lee Reeder, Gilbert, Avdis, Bains, Chan, Smith

NOES: None

ABSENT: Trustee Hill

ACTION: The motion to authorize the General Manager to Execute Development Agreements on Behalf of the Board of Trustees is approved.

## AGENDA

*RD 1000 Board Meeting  
April 10, 2026*

- 6.4. BASIN WIDE HYDRAULIC MODEL MOU: Review and Consider Approval for General Manager to Execute Memorandum of Understanding with City of Sacramento, County of Sacramento, and County of Sutter for Apportionment of Cost Share for the Natomas Basin FEMA Letter of Map Revision Internal Drainage

GM Brown began by reviewing the history of the MOU with the Natomas Basin hydraulic model. The MOU between RD 1000, the City of Sacramento, and the County of Sacramento, completed in 2021, was discussed. GM Brown explained how the Scope of Work in the packet addresses FEMA review comments on the hydrology. He is preparing a submittal for the FEMA certification package, and Sutter County is willing to participate as a participating agency in the new MOU, so the cost will be split 4 ways. The total cost would be just under \$300,000, with the RD 1000 share at \$74,200. GM Brown obtained legal approval for the draft MOU and sent it to the partner agencies for approval. GM Brown is looking for Board approval to sign. If there are any substantial changes, the MOU will be brought back to the Board for a second look and review.

Trustees inquired about the model's purpose, which was described as depicting the interior drainage floodplain for FEMA certification. The District will also benefit from developing that model, as it can be used to evaluate future development and establish what the interior drainage floodplains are or are not.

GM Brown would like to move forward with the first two tasks, and although they are not specifically budgeted for this fiscal year, there is room in the budget for them. The larger tasks, 3 and 4, would be budgeted for the next fiscal year.

Trustee Avdis asked about Sutter County's involvement in the first MOU and suggested that, given their benefit from the model, it may be appropriate to explore whether a partial reimbursement to RD1000 for earlier costs could be considered. GM Brown will work with Sutter County to determine a practical cost-share split for the benefits already received in the 2021 model and anticipated model updates.

When the updated model is complete, RD1000 will be the owner, and it will be housed at Civil Engineering Solutions.

Board President Lee Reeder opened the floor for public comments. There were no comments made.

MOVED/SECOND: Trustee Avdis/Trustee Smith

AYES: Trustees Lee Reeder, Gilbert, Avdis, Bains, Chan, Smith

NOES: None

ABSENT: Trustee Hill

ABSTAIN: None

MOTION: A motion for staff to work with Sutter County to increase its percentage, allowing the District's proportionate share to decrease, and giving General Manager Brown the authority to adjust and sign an MOU to allow Sutter County to catch up is approved.

## **7. BOARD OF TRUSTEES COMMENTS/REPORTS/ACTIVITY**

### 7.1. BOARD ACTIVITY:

Committee Meetings Since Last Board Meeting:

## AGENDA

*RD 1000 Board Meeting  
April 10, 2026*

- SAFCA Board Meeting – March 19, 2026
- Ad Hoc Committee on Tenant Relocation (Avis, Hill & Gilbert) – March 20, 2026
- RD1000 Budget Committee - Personnel (Hill, Lee Reeder & Chan) – March 25, 2026
- RD 1000 Executive Committee Meeting (Lee Reeder & Gilbert) – April 1, 2026

### Upcoming Meetings

- Executive Committee Meeting (Lee Reeder & Gilbert) – April 29, 2026 @ 9:00 am
- RD1000 Budget Committee - Personnel (Hill, Lee Reeder & Chan) - TBD
- RD1000 Budget Committee – Operations (Bains, Chan, & Smith) – TBD
- RD1000 Budget Committee – Finance (Gilbert, Hill & Chan) - TBD
- RD1000 Board Meeting – May 8, 2026 @ 8:00 am

## **8. CLOSED SESSION**

- 8.1. CONFERENCE WITH LEGAL COUNSEL – Significant Exposure to Litigation Pursuant to Government Code §54956.9(d). One case (Notice of Claim – Ritchie), Discussion and Possible Action on the Claim.

## **9. RECONVENE TO OPEN SESSION**

### 9.1. REPORT ON CLOSED SESSION:

RD 1000 has received a claim from Attorney Jordan Maher, who represents claimant Bri Anne Ritchie, who attended the Aftershock Concert and fell, alleging that RD 1000 is partially responsible for the injuries. Counsel Shapiro presented three Board options: take no action, accept the claim and pay damages, or reject the claim, in which case the statute of limitations for suing would be six months. Counsel Shapiro recommends rejecting the claim.

MOVED/SECOND: Trustee Avis/Trustee Chan

AYES: Trustees Lee Reeder, Gilbert, Avis, Bains, Chan, Smith

NOES: None

ABSENT: Trustee Hill

Action: The motion to reject the Bri Anne Ritchie claim is approved.

## **10. ADJOURN**

With the Trustees present, and with all in favor, Trustee Lee Reeder adjourned the meeting.



## RECLAMATION DISTRICT NO. 1000

DATE: MAY 8, 2026

AGENDA ITEM NO. 5.2

---

**TITLE:** Treasurer's Report

**SUBJECT:** Approve Treasurer's Report for April 2026

---

### EXECUTIVE SUMMARY:

This Staff Report aims to inform the Board of the current total funds in the District's checking and money market accounts, Sacramento County Treasurer Fund, State Treasurer Local Agency Investment Fund (LAIF), and the City of Sacramento Pooled Investment Fund.

The attached report presents the monthly beginning and ending balances for operations and maintenance cash flow. It includes the current month's receipts, fund-to-fund transfers, accounts payable, and payroll. The Treasurer's Report also highlights notable fund and cash flow items for April 2026.

The District maintains funds in the California State Controller Local Agency Investment Fund (LAIF), the Sacramento County Treasurer, and River City Bank. For fiscal year 2026-2027, the District will primarily rely on levied property assessments and the newly approved Stormwater Fee for its income. Sacramento and Sutter County property tax bills collect these assessments and fees.

The Board of Trustees annually (and as needed) approves a resolution designating officers and signatories for the Operations and Maintenance Fund held by the Sacramento County Treasurer. The District's Financial Reserve Policy guides funding for current, future, and unexpected needs. In contrast, the District's Investment Policy guides investments of any surplus or reserve funds the District may have.

### RECOMMENDATION:

Staff recommends that the Board approve the April 2026 Treasurer's Report.

### ATTACHMENTS:

1. Treasurer's Report April 2026

### STAFF RESPONSIBLE FOR REPORT:

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 05/01/2026

Reclamation District 1000  
Treasurer's Report  
April 2026

Treasurer's Report for April 2026

April 2026		Ending Balance @ 4/30/26
<b>Total Funds at 4/30/26</b>		<b>10,262,962.98</b>
River City Operating*	Included in O&M cash flow below	1,713,274.20
River City Money Market	Included in O&M cash flow below	1,561,176.84
River City Grants	Included in O&M cash flow below	918,344.44
River City Acquisition Funds		1,112,303.15
Sacramento County Treasurer		837,613.84
Sacramento County Treasurer - Stormwater Fund		1,900,361.16
State Treasurer - Local Agency Investment Fund		1,348,546.19
California Class		559,589.32
City of Sacramento - Pool A		311,753.84

April 2026 - Operations and Maintenance Cash Flow	River City Operating	River City Money Market	River City Grants	Combined O&M
<b>Beginning Balance at 4/1/26</b>	1,391.74	1,561,176.84	918,344.44	2,480,913.02
Transfers to/from RCB money market account	-	-	-	-
Transfers to/from RCB operating account	-	-	-	-
Transfers from Country Treasury	2,000,000.00	-	-	2,000,000.00
Current months receipts	16,227.15	-	-	16,227.15
Monthly interest	-	-	-	-
Accounts Payable*	(140,281.88)	-	-	(140,281.88)
Payroll	(108,387.90)	-	-	(108,387.90)
Building debt service payment	(55,674.91)	-	-	(55,674.91)
<b>Ending Balance at 4/30/26</b>	<b>1,713,274.20</b>	<b>1,561,176.84</b>	<b>918,344.44</b>	<b>4,192,795.48</b>

\*See Attached Check Register

Note: At the time this report was made, the bank statements were not available to record all the inter account transfers or interest income.

April 2026 deposits are made up of the following:

Sacramento City Fire Department	6,227.15
Developer receipts	10,000.00
<b>Total</b>	<b>16,227.15</b>



## RECLAMATION DISTRICT NO. 1000

DATE: MAY 8, 2026

AGENDA ITEM NO. 5.3

---

TITLE: Expenditure Report

SUBJECT: Review and Accept Reports for April 2026

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### EXECUTIVE SUMMARY:

This Staff Report informs the Board of monthly expenditures and explains expenses outside the usual course of business. Staff recommends that the Board review and accept the Expenditure Report for April 2026.

The Administrative Services Manager reviews expenditures, and the General Manager approves them. This activity is disclosed monthly as an attachment to this staff report.

The Expenditure Report (Attachment 1) notes the following items: \$55,674 monthly loan payment for the Northgate property, \$13,938 to Kjeldsen Sinnock & Neudeck Inc. (KSN) for Pumping Plant #8 final design services, and \$12,568 to Downey Brand for general legal and specialized legal services.

### RECOMMENDATION:

Staff recommends that the Board review and accept the Expenditure Reports for April 2026.

### ATTACHMENTS:

1. April 2026 Expenditure Report

### STAFF RESPONSIBLE FOR REPORT:

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 05/01/2026

**Transaction Report**  
**April 2026**

1001.00 River City  
Operating

Transaction date	Num	Name	Description	Amount	Balance
Beginning Balance					1,391.74
04/01/2026	1864		April 2026 building loan payment	-55,674.91	-54,283.17
04/02/2026	EFT	T-Mobile USA, Inc	987329339	-299.62	-54,582.79
04/03/2026	53899	Downey Brand LLP	Invoice(s): 625872 and 625871	-6,863.00	-61,445.79
04/03/2026	1857		4/3/26 payroll activity	-17,778.89	-79,224.68
04/03/2026	1857		4/3/26 payroll activity	-38,399.47	-117,624.15
04/07/2026	53898	VERIZON	Invoice No: 378000084456	-632.95	-118,257.10
04/07/2026	53900	Streamline	Invoice No: A14C0AB6-0065	-373.10	-118,630.20
04/07/2026	53901	Roth Staffing Services	Invoice No: 16383250	-1,929.08	-120,559.28
04/07/2026	53902	PG&E	Account No: 8886406823-9	-34.90	-120,594.18
04/07/2026	53903	Robert G Merritt	Invoice No: 1941	-2,612.50	-123,206.68
04/07/2026	53904	PAPE Kenworth	Invoice No: 1118922	-751.32	-123,958.00
04/07/2026	53905	Culligan	Invoice No: CD3581614	-27.08	-123,985.08
04/07/2026	53906	Contour Sierra Aebi, LLC	Invoice No: 15206	-424.90	-124,409.98
04/07/2026	53907	Cintas	Invoice(s): 9366106841, 9366098032	-233.82	-124,643.80
04/07/2026	53908	Blue Ribbon Maintenance (BNCB Enterprises, Inc.)	Invoice No: 559494	-995.00	-125,638.80
04/07/2026	53909	AT&T	0025038228	-2,681.37	-128,320.17
04/07/2026	53910	Airgas USA, LLC	Invoice No: 5523946435	-599.56	-128,919.73
04/07/2026	53911	Smile Business Products	Invoice No: 1342197	-269.36	-129,189.09
04/07/2026	53912	Terrapin Technology Group	Invoice No: 26-522	-2,646.28	-131,835.37
04/07/2026	EFT	CalPERS		-1,367.28	-133,202.65
04/07/2026	EFT	CalPERS		-2,600.00	-135,802.65
04/07/2026	EFT	City of Sacramento		-53.04	-135,855.69
04/07/2026	EFT	City of Sacramento		-1,848.50	-137,704.19
04/07/2026	EFT	City of Sacramento		-64.72	-137,768.91
04/07/2026	EFT	City of Sacramento		-103.00	-137,871.91
04/07/2026	EFT	City of Sacramento		-87.15	-137,959.06
04/08/2026	EFT	CalPERS		-13,334.67	-151,293.73
04/08/2026	EFT	CalPERS		-255.42	-151,549.15
04/08/2026	EFT	CalPERS		-298.33	-151,847.48
04/10/2026	53913	Corporate Payment Systems	Acct# 4246 04** **** 4049   03-23-****	-4,773.76	-156,621.24
04/10/2026	1858		Tikalsky final payroll	-1,444.59	-158,065.83
04/10/2026	1858		Tikalsky final payroll	-3,013.86	-161,079.69
04/14/2026	53914	Allied Public Risk	Invoice No: 122602   Insured #: 10308	-4,599.76	-165,679.45
04/14/2026	EFT	CalPERS		-14,434.68	-180,114.13
04/14/2026	1860		Transfer from Cash in Treasury and Storm water fund	2,000,000.00	1,819,885.87
04/17/2026	53915	Sacramento Metropolitan Air Quality Mgmt	Invoice No: 4244-00	-5,743.74	1,814,142.13
04/17/2026	53916	Verizon Wireless	Invoice No: 6140036977	-190.32	1,813,951.81
04/17/2026	1863		4/17/26 payroll activity	-15,693.06	1,798,258.75
04/17/2026	1863		4/17/26 payroll activity	-32,058.03	1,766,200.72
04/17/2026	EFT	WM Corporate Services, Inc.		-1,342.21	1,764,858.51
04/17/2026	EFT	WM Corporate Services, Inc.		-371.01	1,764,487.50
04/17/2026	EFT	City of Sacramento		-189.58	1,764,297.92
04/17/2026	1865		Developer deposit from WD 40	10,000.00	1,774,297.92

04/20/2026	53918	Carson Landscape Industries	Invoice No: 1148193	-600.00	1,773,697.92
04/20/2026	53919	Bowman	Invoice No: 552210   Project No: 410145-01-003	-961.25	1,772,736.67
04/20/2026	53920	Roth Staffing Services	Invoice No(s): 16375605, 16387906	-4,371.56	1,768,365.11
04/20/2026	53921	County of Sacramento	Invoice No: 81079	-1,150.40	1,767,214.71
04/20/2026	53922	ACWA JPIA	Invoice No: 0708898	-1,379.80	1,765,834.91
04/20/2026	53923	Valley Hydraulics & Machine, Inc.	Invoice No: 2604-020518	-160.09	1,765,674.82
04/20/2026	53924	Grow West	Invoice No: 1382682	-221.51	1,765,453.31
04/20/2026	53925	City of Sacramento - Revenue Division	Invoice No: YCTYMC00569	-206.00	1,765,247.31
04/20/2026	53926	Venture OfficeNow	Invoice No: 202600326	-4,609.00	1,760,638.31
04/20/2026	53927	Kjeldsen, Sinnock & Neudeck, Inc.	Invoice No: 43138	-13,938.25	1,746,700.06
04/20/2026	53928	Cintas	Invoice No(s): 4265813205, 5328727608, 5328465601	-319.41	1,746,380.65
04/20/2026	53929	SMUD	Account No: ***7362	-43.49	1,746,337.16
04/20/2026	53930	Sonitrol of Sacramento	Invoice No: 5299893	-2,550.11	1,743,787.05
04/20/2026	53931	Downey Brand LLP	Invoice No: 626086	-885.00	1,742,902.05
04/20/2026	53932	Downey Brand LLP	Invoice No: 626580	-5,705.70	1,737,196.35
04/20/2026	EFT	City of Sacramento		-184.49	1,737,011.86
04/20/2026	EFT	City of Sacramento		-5.64	1,737,006.22
04/20/2026	EFT	CalPERS		-18,764.04	1,718,242.18
04/23/2026	53933	SCI Consulting Group	Invoice No: SBS12390	-5,908.00	1,712,334.18
04/23/2026	53934	PG&E	Account No: 3702326178-9	-14.39	1,712,319.79
04/23/2026		City of Sac - Fire Station #3		6,227.15	1,718,546.94
04/23/2026	EFT	City of Sacramento		-67.08	1,718,479.86
04/23/2026	EFT	City of Sacramento		-105.15	1,718,374.71
04/23/2026	EFT	City of Sacramento		-9.39	1,718,365.32
04/24/2026	EFT	Zenith Insurance Company		-5,072.00	1,713,293.32
04/28/2026	EFT	City of Sacramento		-19.12	1,713,274.20
<b>Total for 1001.00 River City Operating</b>					<b>\$1,711,882.46</b>
<b>Total for 1001.00 River City Operating with sub-accounts</b>					<b>\$1,711,882.46</b>

Net Activity

Deposits	16,227.15
Transfers from County Treasury	2,000,000.00
Payroll activity	-108,387.90
Accounts payable	-140,281.88
Building note payment	-55,674.91
<b>Total net activity</b>	<b>1,711,882.46</b>



## RECLAMATION DISTRICT NO. 1000

DATE: MAY 8, 2026

AGENDA ITEM NO. 5.4

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**TITLE:** Budget to Actual Report

**SUBJECT:** Review and Accept Report for April 2026

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### EXECUTIVE SUMMARY:

The Budget to Actual report provides a monthly snapshot of how well the district meets its budget goals for the fiscal year. The monthly report presents actual expenditures, budgeted expenditures, and the budget percentage in three columns. Each line item compares budgeted amounts against real-to-date expenses. Significant variances in budgeted line items (if any) will be explained below.

Attachment 1 provides a report for the month ending in April 2026. The most significant administrative expenditures to date include legal services, liability insurance, mitigation land expenses, utilities, administrative consultants, annual memberships, and public relations. The most significant operational expenditures include power, herbicides, equipment repair and parts, field equipment, utilities, government fees, security patrols, and temporary administrative staffing.

### BACKGROUND:

Annually, the Board of Trustees adopts the district's budget in June. Typically, three board committees review the draft budget prepared by staff. The Personnel Committee reviews the wage-and-benefits portion of the budget. The Operations Committee reviews the Capital Expenditures Budget. After the two committees review and make recommendations on the budget, the Finance Committee considers the final draft. After review by the Finance Committee, the final Proposed Budget is presented to the entire Board for review and, thirty days later, for adoption at a regular Board meeting.

### RECOMMENDATION:

Staff recommends that the Board review and accept the Budget to Actual Report for April 2026.

### ATTACHMENTS:

1. Budget to Actual Report April 2026

### STAFF RESPONSIBLE FOR REPORT:

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 05/01/2026

**Reclamation District No. 1000  
Budget to Actual Comparison  
July 1, 2025 to April 30, 2026 (Ten Months Ending of Fiscal 2026)**

	Year to Date July 1, 2025 to April 30, 2026	Budget	Percent of Budget
<b>Operation &amp; Maintenance Income</b>			
District Special Benefit Assessment	931,184	1,141,591	81.57%
District Stormwater Fee	1,538,690	3,162,367	48.66%
Rents	18,681	24,000	77.84%
Interest Income	252,934	320,984	78.80%
SAFCA - O/M Assessment	-	1,508,198	0.00%
Misc Income	43,482	3,000,000	1.45%
<b>Total</b>	<b>2,784,971</b>	<b>9,157,140</b>	<b>30.41%</b>
<b>Restricted Fund</b>			
Metro Airpark Groundwater Pumping	45,987	40,000	114.97%
<b>Total Combined Income</b>	<b>2,830,958</b>	<b>9,197,140</b>	<b>30.78%</b>
<b>Administration, Operations and Maintenance - Expenses</b>			
<b>Administration</b>			
Government Fees/Permits	26,848	36,950	72.66%
Legal	164,238	140,000	117.31%
Liability/Auto Insurance	208,457	252,595	82.53%
Office Supplies	4,827	15,000	32.18%
Computer Costs ( Information Technology)	33,618	42,600	78.92%
Accounting/Audit	48,945	63,000	77.69%
Admin. Services	9,185	25,250	36.38%
Utilities (Phone/Water/Sewer)	25,071	31,500	79.59%
Mit. Land Expenses	5,205	5,500	94.64%
Administrative Consultants	103,811	66,500	156.11%
Assessment/Property Taxes (SAFCA - CAD)	18,941	25,000	75.76%
Admin - Misc./Other Expenses	2,896	15,000	19.31%
Memberships	46,319	43,215	107.18%
Office Maintenance & Repair	17,407	32,500	53.56%
Payroll Service	2,378	3,750	63.41%
Public Relations	19,884	25,000	79.54%
Small Office & Computer Equipment	3,756	14,500	25.90%
Election	-	45,000	0.00%
Conference/Travel/Professional Development	12,271	50,000	24.54%
Unbudgeted Administration	440,836	-	N/A
<b>Sub Total</b>	<b>1,194,893</b>	<b>932,860</b>	<b>128.09%</b>
<b>Personnel/Labor</b>			
Wages	1,113,628	1,441,644	77.25%
Group Insurance	100,666	118,184	85.18%
Worker's Compensation Insurance	39,788	45,000	88.42%
OPEB - ARC	99,923	99,923	100.00%
Dental/Vision/Life	17,607	22,147	79.50%
Payroll Taxes	77,802	108,123	71.96%
Pension	234,768	471,710	49.77%
Continuing Education	600	10,000	6.00%
Trustee Fees	23,625	25,000	94.50%
Annuitant Health Care	65,627	75,000	87.50%
<b>Sub Total</b>	<b>1,774,034</b>	<b>2,416,731</b>	<b>73.41%</b>
<b>Operations</b>			

A

Power	584,648	515,712	113.37%
Supplies/Materials	14,687	23,000	63.86%
Herbicide	103,019	153,424	67.15%
Fuel	39,768	82,811	48.02%
Field Services	184,474	272,000	67.82%
Field Operations Consultants	11,460	16,500	69.45%
Equipment Rental	576	5,000	11.52%
Refuse Collection	43,071	200,000	21.54%
Equipment Repair/Service	39,564	25,000	158.26%
Equipment Parts/Supplies	34,831	30,000	116.10%
Facility Repairs	35,778	816,500	4.38%
Shop Equipment (not vehicles)	-	7,500	0.00%
Field Equipment	4,553	2,000	227.65%
Misc/Other 2	934	4,500	20.76%
Utilities - Field	24,720	25,000	98.88%
Government Fees/Permits - Field	12,681	11,500	110.27%
<b>Sub Total</b>	<b>1,134,764</b>	<b>2,190,447</b>	<b>51.81%</b>
<b>Equipment</b>			
Equipment	16,118	-	N/A
<b>Sub Total</b>	<b>16,118</b>	<b>-</b>	<b>N/A</b>
<b>Consulting and Contracts</b>			
Engineering/Technical Consultants	114,026	350,000	32.58%
Security Patrol	219,194	225,000	97.42%
Temporary Admin	93,609	90,000	104.01%
<b>Sub Total</b>	<b>426,829</b>	<b>665,000</b>	<b>64.18%</b>
<b>FMAP Expenditures</b>			
LOI/SWIF (Consultants)	-	-	N/A
Equipment	-	-	N/A
Operations & Maintenance (Field)	-	-	N/A
Administrative	-	-	N/A
<b>Sub Total</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total A, O &amp; M Expenses</b>	<b>4,546,638</b>	<b>6,205,038</b>	<b>73.27%</b>
<b>Capital Expenses</b>			
Capital Office Upgrades	-	25,000	0.00%
Capital Real Estate Acquisition	4,389,560	4,500,000	97.55%
Capital Facilities	62,786	4,800,000	1.31%
<b>Sub Total</b>	<b>4,452,346</b>	<b>9,325,000</b>	<b>47.75%</b>
<b>Total All Expenditures</b>	<b>8,998,984</b>	<b>15,530,038</b>	<b>57.95%</b>

A Includes temporary office rent, tenant relocation costs and interest costs on building purchase



## RECLAMATION DISTRICT NO. 1000

DATE: MAY 8, 2026

AGENDA ITEM NO. 5.5

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TITLE: Investment Report

SUBJECT: Monthly District Investment Report – APRIL 2026

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### INTRODUCTION:

The Monthly Investment Report informs the Board of the District's investment activity to ensure alignment with the District's Investment Policy, focusing on "Security, Liquidity, and Yield."

Monthly investment reporting lags by one month due to the timing of monthly pooled fund yields.

### EXECUTIVE SUMMARY:

#### 1. Investment Holdings Summary:

The District maintains investment balances in Sacramento City Pool A, Sacramento County Treasury, LAIF, California Class, and River City Bank.

#### 2. Performance Metrics:

City Pool A's most recent report shows a 3.89% yield for April 2026. City Pool A offers a competitive yield among the District's pooled investments; however, it maintains the second-highest fee structure, currently 0.26%, with an increase to 0.28% effective July 1, 2026.

Sacramento County Treasury yields are reported quarterly and are not yet available for April 2026. The most recent reported yield is 3.88% for February 2026. The County Treasury maintains a competitive fee structure of 0.06%.

LAIF's most recent reported yield is 3.90% for March 2026. The April data have not been released. LAIF continues to carry the highest management fee at 0.34%.

The California Class (Prime) reported an April 2026 yield of 3.69%, matching March's 3.69%. California Class maintains a stable 0.1% management fee.

River City Bank (RCB) reports a yield of 3.91% for April 2026. This account continues to provide the highest yield among the District's investments with zero management fees.

#### 3. Compliance and Policy Adherence:

The District's investments adhere to the District's investment policy.

**INFORMATIONAL:**

Since the April Board Meeting, staff have continued to closely monitor the pooled fund's performance.

**RECOMMENDATION:**

Staff recommends that the Board review the attached Investment Report. Economic conditions and pooled fund performance should continue to be monitored.

**ATTACHMENTS:**

1. Monthly Investment Report (April 2026)

Note: The "current reporting yield" may be one month behind. Because of this, it may not accurately represent the actual to-date yield or account balances for the "current reporting period."

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Service Manager

Date: 05/01/2026

# Investment Report (April 2026)

FY 25-26	City Pool A Reported Interest	Sacramento County Treasury	LAIF	CA Class (Prime)	River City Bank
Average 12-Month Reported Interest	3.31%	3.95%	4.15%	4.04%	4.13%
4/30/2026	3.89%	unavailable	3.83%	3.69%	3.91%
3/31/2026	3.89%	unavailable	3.90%	3.69%	3.89%
2/28/2026	3.79%	3.88%	3.87%	3.74%	4.05%
1/31/2026	3.32%	3.80%	3.93%	3.78%	4.13%
12/31/2025	3.25%	3.84%	4.02%	3.87%	4.20%
11/30/2025	3.31%	3.92%	4.09%	4.03%	4.02%
10/31/2025	3.11%	3.92%	4.15%	4.18%	4.32%
9/30/2025	3.11%	3.95%	4.21%	4.19%	4.34%
8/31/2025	2.99%	3.93%	4.25%	4.32%	4.36%
7/31/2025	3.07%	3.97%	4.25%	4.34%	4.28%
6/30/2025	3.110%	4.02%	4.26%	4.34%	4.05%
5/31/2025	2.920%	4.01%	4.27%	4.35%	4.05%
4/30/2025		4.07%			
3/31/2025		4.03%			
		</			



## RECLAMATION DISTRICT NO. 1000

DATE: MAY 8, 2026

AGENDA ITEM NO. 5.6

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**TITLE:** Authorization to Invest in Sacramento City Pool A

**SUBJECT:** Review and Consider Adoption of Resolution No. 2026-05-01: Authorizing the Investment of Reclamation District No. 1000 Monies in the City of Sacramento Investment Pool A

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**EXECUTIVE SUMMARY:**

With the recent hiring of General Manager, Scott Brown, it is necessary for the District to update its officers with the City of Sacramento, Pool A. Resolution 2026-05-01 simply adds the District's current General Manager, Scott Brown, as an officer and authorizes him to make deposits into and withdrawals from the Pool A Fund for Reclamation District No. 1000 investment purposes.

**RECOMMENDATION:**

Staff recommends the Board review and consider the adoption of Resolution No. 2026-05-01, authorizing continued investment in the City of Sacramento Pool A Fund and updating designated RD 1000 District officers to make deposits and withdrawals of RD 1000 monies for the purpose of investment.

**ATTACHMENTS:**

1. Resolution No. 2026-05-01: Authorizing the Investment of Reclamation District No. 1000 Monies in the City of Sacramento Investment Pool A

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 05/01/2026



**RECLAMATION DISTRICT NO. 1000**  
**RESOLUTION NO. 2026-05-01**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000**  
**AUTHORIZING INVESTMENT OF RECLAMATION DISTRICT NO. 1000**  
**MONIES IN CITY OF SACRAMENTO, POOL A FUND**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 8<sup>th</sup> day of May 2026, the following resolution was approved and adopted:

**WHEREAS**, the City of Sacramento maintains a fund of the City Treasury known as “Pool A” through which funds are invested by the City Treasurer pursuant to Sacramento City Charter Section 73, with cash pool operations authorized by Sacramento City Charter Section 113. Pool A funds include assets of external participants; and

**WHEREAS**, the City of Sacramento and Reclamation District No. 1000 has entered into a Joint Exercise of Powers Agreement pursuant to California Government Code Sections 6500 et seq. under which, and in accordance with Section 6509.7 of the California Government Code, the City of Sacramento and Reclamation District No. 1000 will jointly exercise the collective power to invest funds in their treasury by Reclamation District No. 1000’s deposit of funds in Pool A pursuant to such Joint Exercise of Powers Agreement; and

**WHEREAS**, the Trustees do hereby find that the deposit and withdrawal of money in Pool A for purposes of investment as stated therein as in the best interest of the Reclamation District.

**NOW, THEREFORE BE IT RESOLVED THAT:** The Board of Trustees do hereby authorize the deposit and withdrawal of Reclamation District No. 1000 monies in Pool A for the purpose of investment.

**BE IT FURTHER RESOLVED THAT:** The following two officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in Pool A:

Joleen Gutierrez  
Administrative Service Manager

Scott L. Brown  
General Manager

**ON A MOTION BY** Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 8<sup>th</sup> day of May 2026, by the following vote, to wit:

AYES: Trustees:  
NOES: Trustees:  
ABSTAIN: Trustees:  
RECUSE: Trustees:  
ABSENT: Trustees:

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Elena Lee Reeder  
President, Board of Trustees  
Reclamation District No. 1000

CERTIFICATIOON:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2026-05-01 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 8<sup>th</sup> of May 2026 and made a part of the minutes thereof.

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Joleen Gutierrez, District Secretary



## RECLAMATION DISTRICT NO. 1000

DATE: MAY 8, 2026

AGENDA ITEM NO. 5.7

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**TITLE: District Election**

**SUBJECT: Review and Consider Adoption of Resolution No. 2026-05-02 Adopting 2026 General District Election Procedures**

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### EXECUTIVE SUMMARY:

Reclamation District No. 1000 elections are conducted in even numbered years, with Trustee positions designated as “Parcel Seats,” “Land Assessment Seats,” or “Resident Voter Seats” based on the then-current land uses within the District. The District board is currently composed of 4 Land Assessment Seats and 3 Parcel Seats, the three Parcel Seats are up for election in 2026.

Water Code 57080 and following require that the Board review District land use designations between 180 and 200 days before each general election, to determine whether those uses exceed the statutory threshold requiring the District to re-allocate seats across these three designations. The assessment rolls for 2024 and 2025 show that District lands used for agricultural purposes are still greater than the 35% threshold, and therefore no change to the Board composition or seats is required in this election cycle.

All-mailed ballot elections are common within Reclamation Districts, and have historically resulted in better turnout and significant cost savings for this District. Accordingly, staff recommends setting an **all-mailed ballot election for the three expiring Parcel Seats on November 10, 2026**. This date reduces confusion by providing some separation from the statewide election and allows the District to capture cost savings while still allowing the District to seat a Board before the existing terms expire in December 2026.

The District will be required to carry out its own election. Staff have compiled a digest of Election Procedures (Exhibit A of Resolution 2026-05-02) to support in the election process. These procedures summarize statutory requirements and key decision points for your election. Where the law is silent, these procedures give staff direction as to how the election process should be administered.

**TITLE: 2026 General District Election Procedures**

**For an election to be held November 10, 2026, Trustee candidate nomination petitions may be filed between August 27 and September 17, 2026.** If the number of eligible candidates exceeds the number of positions available on the filing deadline, an election shall be held. If it does not, the eligible candidates shall be appointed by the County.

**ATTACHMENTS:**

1. Resolution No. 2026-05-02
2. 2026 Digest of Election Procedures

**STAFF RESPONSIBLE FOR REPORT:**

\_\_\_\_\_  
Scott Shapiro, General Counsel

Date: 5/8/2026

  
\_\_\_\_\_  
Scott L. Brown, General Manager

Date: 5/8/2026



**RECLAMATION DISTRICT NO. 1000**  
**RESOLUTION NO. 2026-05-02**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000**  
**ADOPTING PROCEDURES FOR THE 2026 GENERAL ELECTION**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 8th day of May 2026, the following resolution was approved and adopted:

**WHEREAS**, Reclamation District No. 1000 (“District”) has transitioned from an odd-year election cycle to an even-year election cycle, consistent with the requirements of the Elections Code and the California Reclamation District Law; and

**WHEREAS**, three “Parcel Seats” are up for election in the District’s 2026 general district election; and

**WHEREAS**, due to the requirements of the California Reclamation District Law specific to the District, the Board must determine the proportion of lands used for agricultural purposes and assessed by the District between 200 and 180 days before its general district election; and

**WHEREAS**, to improve voter turnout and allow for additional public outreach, the Board transitioned to all-mailed ballot elections in 2024, rescinding in part Resolution 2024-03-02; and

**WHEREAS**, the Board desires to conduct the 2026 general district election as an all-mailed-ballot election; and

**WHEREAS**, an all-mailed-ballot election may be held on any date except the statewide election date; and

**WHEREAS**, a general district election for the terms of the expiring Parcel Seats shall be held on November 10, 2026 by all-mailed-ballot; and

**WHEREAS**, the Board should establish general procedures for the conduct of the election, and make certain other findings to facilitate the orderly administration of the election.

**NOW, THEREFORE, BE IT RESOLVED, ADJUDGED and ORDAINED as follows:**

1. An all mailed ballot election shall be held on November 10, 2026.
2. The proportion of lands used for agricultural purposes assessed by the District is greater than thirty-five percent, and therefore pursuant to Water Code Section 50780.18 the Board of Trustees shall remain composed of four Assessment Seats and three Parcel Seats.

3. Consistent with Water Code section 50731.5, Nomination Petitions for the Office of Trustee shall be filed between August 27, 2026 and September 17, 2026. If sufficient qualified people declare their candidacies such that an election is necessary, a General District Election shall be held on November 10, 2026 by all-mail ballot only.
4. Where the relevant sections of the Elections Code or Water Code are silent, the attached General Election Procedures will govern the conduct of the election.
5. The General Manager of the District or their designee will serve as the elections official within the meaning of Election Code for purposes of publishing notices, printing ballots, and any other administrative procedures necessary to carry out the election.
6. The District staff shall publish notice of the election and notices of the nominating petitions, shall distribute and receive declarations of candidacy, and take all appropriate actions to implement this Resolution.

**ON A MOTION BY** Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 8th day of May 2026, by the following vote, to wit:

AYES: Trustees:  
 NOES: Trustees:  
 ABSTAIN: Trustees:  
 RECUSE: Trustees:  
 ABSENT: Trustees:

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Elena Lee Reeder  
 President, Board of Trustees  
 Reclamation District No. 1000

**CERTIFICATION:**

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2026-05-02 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 8th day of May 2026 and made a part of the minutes thereof.

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Joleen Gutierrez, District Secretary

**Reclamation District No. 1000**  
**General District Election Procedures**

**November 2026**

**BACKGROUND**

Effective in 2020, District Elections in Reclamation District No. 1000 are held in November of even-numbered years. Seats on the District’s Board of Trustees are designated and elected as Parcel Seats (one vote per parcel); Assessment Seats (votes allocated according to assessment roll) or Resident Seats (one vote per resident). Water Code § 50780.2 *et seq.* The distribution of Parcel, Assessment, and Resident seats on the 7 member board is dictated by the proportionate land uses in the District, pursuant to Water Code § 50780.18. Votes are assigned to each parcel and voter according to the provisions of the Water Code, as follows:

- For a Parcel Seat: One vote per parcel owned, multiplied by the number of open Parcel Seats.
- For an Assessment Seat: One vote per dollar of assessment valuation, according to the District’s most recent Operations and Maintenance roll, multiplied by the number of open Assessment Seats.
- For a Resident Seat: One vote per District resident, multiplied by the number of open Resident Seats.

The provisions of Water Code 50780 *et seq* dictate the allocation of votes when each of these seats is open for election. Prior to the November 2026 election, the Board evaluated the proportionate land uses in the District, and determined that the threshold requiring a change to Board composition had not been reached. Accordingly, for purposes of the 2026 election, the 3 existing Parcel Seats will be up for election.

**PRE-ELECTION PROCEDURES**

Pre-election procedures involve the preparation and mailing of ballots and the set-up of materials for canvassing the returned ballots. They are taken from the general election laws found at Election Code sections 4000 and following, wherever not inconsistent with the election procedures in Reclamation District Law.

1. Determine Seat Categories. Between 200 and 180 days before the November election, the District must assess the proportion of assessed land within the district used for agricultural purposes during the preceding two years. Water Code § 50780.18. If the proportion is equal to or greater than 35 percent, then no action is necessary. If the proportion is less than 35 percent but greater than or equal to 20 percent, then the Board must designate four seats as Parcel Seats and three seats as Land Assessment Seats. If the proportion is less than 20 percent, then the Board must designate five seats as Resident Voter Seats and two seats as Land Assessment Seats. If the seat designations change, then the Board must adjust, by lot, the length of terms of any trustees whose terms are not otherwise scheduled to expire. Water Code § 50780.20. This evaluation was performed at the May 2026 Board meeting. Because the

proportion of assessed land used for agricultural purposes was greater than 35 percent, no change was required.

2. Notice of General Election and Nominating Petitions. The District will publish a Notice of General Election and Notice of Nominating Petitions no later than 7 days before nominations are due to be submitted. Water Code § 50731.5. If the election includes the balance of an unexpired term, the notice shall state that the petition must indicate whether the nomination is for that unexpired term. This notice shall be published in a newspaper in each county in which any of the district lands are located, and posted in the District office.

3. Nomination for Office. In order to appear on the ballot, anyone desiring to run for trustee must file a nomination petition with the Secretary of the Reclamation District no earlier than 75 days before the election and no later than 5:00 p.m. 54 days before the election. Water Code § 50731.5. The petition must be signed by at least 5 qualified voters.

4. The Election Board. An election board consists of three landowners of the District, or their legal representatives, and shall include one inspector and two judges of election. The election board shall be appointed by the county board of supervisors at the request of the District. Water Code § 50700. District personnel will identify and recommend election board members, who may not be candidates or the family members of candidates. The Election Board members shall be responsible for overseeing the count of the ballots; ruling on disputes or challenges to a ballot; and ruling on disputes or challenges to the qualifications of a voter.

5. Oaths of Office. Each member of the Election Board shall take an oath of office before entering on his or her duties. The oath of office may be administered by any officer authorized to administer oaths. Water Code § 50750.

6. Publication of Notice of Election. If the number of nominees exceeds the number of available seats and an election is necessary, the District's secretary shall give notice of the election by publishing a notice of election once a week for four weeks beginning not less than one month prior to the date of election in the same newspaper or newspapers used for publication of the notice calling for nomination petitions. Water Code § 50732.

7. Candidate Statement. Candidates may prepare a candidate's statement that will be distributed to voters. The statement may include the name, age and occupation of the candidate and a brief description, of no more than 200 words, of the candidate's education and qualifications. Elections Code § 13307. If the candidate currently holds the office for which s/he is running, the word "incumbent" may be used instead of the candidate's occupation. The statement may not state the party affiliation of the candidate and may not describe membership or activity in partisan political organizations. Elections Code § 13307. The statement shall be filed at the same time as a candidate files nominating papers.

8. Ballots. The ballots shall give the names of the trustee candidates. Ballots shall be numbered consecutively and there should be sufficient extra ballots to permit the Election Board to replace spoiled ballots. Sufficient ballots should be prepared for the election at least 20 days prior to Election Day. Elections Code § 10527.

9. Providing Ballots to Voters. The District shall deliver to each voter in the District a unique ballot; a return/identification envelope, with postage pre-paid; and a voter pamphlet containing candidate statements or any additional information necessary to cast votes. The identification envelope will include a declaration under penalty of perjury that the voter is eligible to cast votes in the RD 1000 election. The District shall be entitled to rely upon this declaration in determining the qualifications of voters. The District shall provide these materials to voters no earlier than 29 days before the date of the election and shall complete any mailing of ballots no later than 10 days before the date of the election. Elections Code § 4101.

10. Consolidation of Ballots. When a Parcel Seat or Assessment Seat is up for election, the District may choose to consolidate the votes of a single landowner onto one ballot. For example, where one landowner owns 10 parcels, each entitled to one vote, the District in its discretion may choose to issue a single ballot with all 10 parcels and votes consolidated. The District may also, at the request of a landowner, cancel previously issued ballots before the close of polls in order to issue a single consolidated ballot for that landowner. In either circumstance, the particular parcels combined and/or ballots re-issued will be carefully recorded on the Voter List.

11. List of Voters. The Elections Official shall compile a list of the voters in the District, the date(s) on which each voter was sent a ballot in the mail, the number of votes to which the voter is entitled, and the date on which the ballot is returned. Elections Code § 3013. The District shall send a second ballot to any voter upon receipt of the statement under penalty of perjury identified above. Elections Code § 3014. The District shall verify, prior to counting any such duplicate ballot, that the voter has not attempted to vote twice. If so, both ballots shall be void. Elections Code § 3014. The District shall make copies of this list available to all observers during the canvass of votes. Elections Code § 15105.

12. Return of Ballots. Ballots must be returned to the District by the close of the polls on Election Day. Ballots may be returned in person or by mail. Mailed ballots must be received by 8 pm on Election Day, or postmarked on or before Election Day and received no later than 3 days after Election Day; Ballots returned in person must be delivered on or before Election Day. Elections Code § 4103; Water Code § 50705. As ballots are returned, the Elections Board and/or Elections Official may verify that the return envelope has been signed, and mark the ballot/parcel as having been returned on the District's Voter List. **No identification/return envelope may be opened before 8pm Election Day.**

### COUNTING OF BALLOTS

The District shall assemble at least 4 individuals to canvass the votes. Of these, one person will read from the ballot, one will keep watch for any error or improper vote, and the other two will keep the tally. The members of the Election Board may serve in any of these rolls. In the event of a disruption or impropriety, the Election Board Inspector may excuse anyone from canvassing votes and enforce that order. Elections Code § 15152.

1. Commencing the Canvass. Counting may only begin after the closing of the polls. Elections Code § 15152. The count *must* begin no later than the first Thursday after the General District Election. Elections Code § 10547. Counting shall be public and continued until

complete. Elections Code § 15272. The ballot being read and the tally sheet must be within clear view of any watchers, but observers may not touch or handle the ballots. Elections Code § 15272.

2. Addressing Challenges to Voters. The District will make a copy of the Voter List available for inspection by any person who may wish to challenge any voters. Elections Code § 15105. **All challenges must be made before the return envelopes are opened.** This procedure protects the privacy of voters while allowing challenges to voters as required by law. A return/identification envelope may be challenged on the grounds that (1) the voter is not the owner or legal representative of an owner of land in the District; (2) that the parcel's votes have already been cast; (3) that the ballot was not received within the time provided by the Elections Code; or (4) that the person signing is presently on parole or imprisoned for a felony, and therefore ineligible to vote. The challenger has the burden of establishing extraordinary proof of the validity of the challenge, because of the absence of the voter. Elections Code § 15106. Any doubt in the interpretation of the law should be resolved in favor of the challenged voter. Elections Code § 14251.

3. Resolving the Challenge. In the event of a challenge, the Elections Board will open the identification envelope containing the ballot in order to examine any certificate(s) of authority contained in the identification envelope. The Election Board may also examine any other materials required to determine the validity of the challenge. If a challenge is overruled, the ballot shall be counted. If a challenge is allowed, the board shall endorse on the face of the identification envelope the cause of the challenge and its action thereon. Elections Code § 15108. After all challenges have been resolved and noted, the remaining envelopes may be opened, and the tally may begin.

4. Examination of Ballots. The Election Board will examine each ballot for irregularities. Ballots not marked as provided by law or marked so that they can be identified should be rejected. Elections Code § 15154. Soiled ballots are valid, but ballots on which the choice of the voter is impossible to determine are not. Elections Code § 15154. The Election Board shall be responsible for making a final determination on the admissibility of any ballot. Rejected ballots will be placed in a separate container. The reason for rejecting each rejected ballot must be written on the ballot. The Elections Board must sign each rejected ballot. Elections Code § 15154 (a).

5. Tally of Votes. As the vote is read from the ballot, two canvassers will each record the votes cast on separate tally sheets. Election Code § 15277. If the tally must be suspended at any time, the tally sheets will be marked with the date and time that the tally was suspended, and will be placed with the remaining ballot materials in a secured and tamper-proof container, until such time as the count may be resumed. Immediately on completion of the tally, the persons keeping each tally shall draw two heavy lines from the last tally mark to the end of the line and initial the lines. The total number of votes for each candidate shall be recorded on the tally sheets in words and in figures. Elections Code § 15277 (c).

6. Post Count Procedure. The Election Board will seal all voted, spoiled, canceled, and unused ballots; the tally sheets; the voter roster; and any record of challenges in one or more packages. Elections Code §§ 14431, 14432. The District shall retain the ballots, tally sheets,

and list of challenges for six months from the date of election. The voter roster will be preserved for 5 years following the election.

7. Official Canvass. The Election Board shall submit a certified statement of the results of the election to the District's Board of Trustees. Elections Code § 10551; Water Code § 50752. The statement shall show the total number of ballots cast and the number of votes cast for each candidate. Elections Code § 15374.

8. Recounts. Within five days of the certification of the election results, any voter may file a written request for a recount of the election with the District. Elections Code § 15620. The recount shall be conducted in public by a special recount board consisting of four landowners, supervised by the Election Board. Elections Code §§ 15625, 15629. Before each day's recount, the voter requesting a recount shall deposit with the District a sum required to cover the cost of the recount for that day. If the election result changes on the basis of the recount, the deposit shall be returned. If the election result does not change, the deposit in excess of the amount required for the recount shall be returned to the depositor. Elections Code § 15624. The Election Board shall be responsible for ruling on any challenges to ballots during the recount, and its decision on any challenge is final. Elections Code § 15631.



## RECLAMATION DISTRICT 1000

DATE: MAY 8, 2026

AGENDA ITEM NO. 5.8

**TITLE:** General Manager Training

**SUBJECT:** Review and Consider Approval for General Manager to attend the CSDA General Manager Leadership Summit on June 29<sup>th</sup> – 30<sup>th</sup> in Newport Beach.

**EXECUTIVE SUMMARY:**

The California Special District Association is hosting the General Manager Leadership Summit to provide general managers and emerging leaders from special districts across California to engage in meaningful peer networking, gain fresh insights, and strengthen leadership skill. Additional information is included in the attached event brochure.

**RECOMMENDATION:**

Staff recommends that the Board of Trustees approve General Manager Brown’s attendance at CSDA General Manager Leadership Summit.

**FINANCIAL IMPACT:**

The cost of attendance is within the FY25/26 budget for Conference/Travel/Professional Development. The estimated cost of attendance for registration, travel, hotel, meals & incidentals is \$2,400.

**ATTACHMENTS:**

- 1. CSDA General Manager Leadership Summit event brochure.

**STAFF RESPONSIBLE FOR REPORT:**

\_\_\_\_\_  
Scott L. Brown, General Manager

Date: 05/8/2026

All New Content  
Including Keynotes  
& Breakout Session  
Options!



# CSDA's 2026 GENERAL MANAGER LEADERSHIP SUMMIT



*A leadership conference for general managers  
and other management staff of special districts*

June 28 – 30, 2026  
Hyatt Regency | Newport Beach



**General managers and emerging leaders from special districts across California gather at the General Manager Leadership Summit to engage in meaningful peer networking, gain fresh insights, and strengthen their leadership skills.**

This dynamic event features inspiring keynote speakers and expert-led breakout sessions covering governance best practices, legal updates, human resources, budgeting, operations, and more—all tailored to the unique challenges of district leadership. Attendees enjoy interactive networking opportunities throughout the summit, including receptions, meals, and collaborative discussions that foster lasting connections.

You'll return to your district energized and equipped with new strategies to elevate your board relationships, staff engagement, and organizational impact.

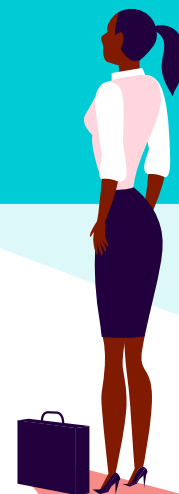


**A Leadership Conference  
Designed for District  
Managers and Other  
Management Staff**

**OTHERS WHO WOULD BENEFIT FROM ATTENDING:**

- DISTRICT ADMINISTRATORS
- DEPARTMENT MANAGERS
- OPERATIONS MANAGERS
- OFFICE MANAGERS
- SUPERVISORS
- FINANCE OFFICERS
- BUSINESS MANAGERS
- LEGAL COUNSEL
- OTHER DISTRICT MANAGEMENT STAFF

**SCHOLARSHIPS  
AVAILABLE!**  
*visit [sdlf.org](http://sdlf.org)*



**SDRMA Credit Incentive Points**

Special District Risk Management Authority (SDRMA) is committed to establishing a strategic partnership with our members to provide maximum protection, help control losses and positively impact the overall cost of property/liability and workers' compensation coverage through the Credit Incentive Program. Credit incentive points can be earned based on an agency's full-conference attendance at the General Manager Leadership Summit.

**“ This was my second time attending and I'm blown away with the support and professionalism CSDA provides to our industry. Seriously well done all!!! The networking opportunities are fantastic, and I love that you pack it all in in a relatively short window so everyone is able to stay engaged. Some conferences I've attended wear you down by days 3, 4, or 5. This feels just right, sort of like how Special Districts offer the right size government”**

– ERIC MARTIN, NORTHSTAR COMMUNITY SERVICES DISTRICT

# at a glance SCHEDULE



Pre-conference workshops held on Sunday, June 28 are not included with full registration. They require separate registration and are offered at an additional cost. Detailed information on pre-conference workshops can be found on page 5.

## SUNDAY, JUNE 28, 2026

9:00 am–3:30 pm	Pre-Conference Workshop I: So, You Want to Be A General Manager? <i>(separate registration and payment required)</i>
9:00 am–3:30 pm	Pre-Conference Workshop II: Crisis-Ready Leadership - Leading with Clarity, Credibility, and Calm When Everything Is On Fire (Literally or Figuratively) <i>(separate registration and payment required)</i>
9:20 am Tee times start	Pre-Conference Activity - Pre-Conference Golf <i>(separate registration required)</i>
10:00 am–12:00 pm	Pre-Conference Activity - Courtside Connections: A Pre-Summit Pickleball Social <i>(separate registration and payment required)</i>
3:30–5:00 pm	Speed Networking <i>(separate registration required)</i>

## SUMMIT OFFICIALLY BEGINS SUNDAY AFTERNOON

5:00 – 6:30 pm	Wine and Welcome Reception
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## MONDAY, JUNE 29, 2026

7:30–8:30 am	First-Time Attendee Breakfast
8:00 am	Conference Registration Opens
8:00–8:30 am	Continental Breakfast with the Exhibitors
8:30–10:00 am	OPENING KEYNOTE: <b>Employalty: How to Ignite Commitment and Keep Top Talent in the New Age of Work</b>
10:00–10:30 am	Break and Networking with the Exhibitors
10:30–11:45 am	BREAKOUT OPTIONS: Harmonious Workplace: Leading through Discord; AI for General Managers: From Insight to Impact; From Ambiguity to Action: Framing Decisions as a GM; SB 707 and the Brown Act: What General Managers Need to Know Now
11:45 am–1:00 pm	Networking Lunch with the Exhibitors
1:00–2:15 pm	BREAKOUT OPTIONS: Unlocking Your Agency's Potential: Attracting Talent and Building the Leadership Pipeline; Burnout-Proof Leadership; Building Financial Sustainability in Special Districts; Building Resilient Operations Through Emergency Preparedness
2:15–2:45 pm	Break and Networking with the Exhibitors
2:45–3:45 pm	BREAKOUT OPTIONS: Protect Public Trust by Protecting Your Systems; Building High-Performing Teams Through Trust, Clarity, and Collaboration; Getting and Maintaining Support of Governing Bodies for Negotiations; Public Contracting Made Simple
4:00–5:00 pm	BREAKOUT OPTIONS: Districts in Search of Money – Getting Capital Projects Funded; Your Website May be Compliant, But Are Your Documents?; Leading Through Generational Change: Building Your Next-Level Workforce; Listen Like a Leader: Techniques That Lower Defense and Build Trust
5:15–6:45 pm	EVENING RECEPTION: The California CLASSic

## TUESDAY, JUNE 30, 2026

8:30–9:00 am	Continental Breakfast with the Exhibitors
9:00–10:30 am	GENERAL SESSION KEYNOTE: <b>ON FIRE: Ignite a Radically Inspired Life</b>
10:30–11:00 am	Break and Networking with the Exhibitors
11:00 am–12:15 pm	BREAKOUT OPTIONS: Beyond Boundaries: Building Coalitions that Drive Real Change; Resolving Conflict Under Pressure: Practical De-Escalation for Special Districts; Succession Planning Success: Lessons from a Special District
12:30–2:30 pm	CLOSING LUNCH: State of Play in the Capitol
2:30 pm	Event Adjourns

# LOCATION

Newport Beach  
California



Great  
Location!



## HYATT REGENCY NEWPORT BEACH

1107 Jamboree Rd  
Newport Beach, CA 92660

### HOTEL ROOM RESERVATIONS

Room reservations in the CSDA room block start at the rate of \$229 per room per night, plus tax and fees per day. The room reservation cut-off is June 5, 2026; however, space is limited and may sell out before this date.



### IDEAL SETTING

When you're not in a session at the General Manager Leadership Summit, Newport Beach is the perfect place to reset. Enjoy ocean breezes, waterfront dining, and easy walks along the harbor or beach—classic Southern California energy that's ideal for unwinding, networking, and heading back to your district refreshed.

## REGISTRATION FEES

### EARLY BIRD PRICE (on or before May 29, 2026):

Member	\$890
Non-member	\$1,780
Guest of a CSDA Member*	\$330
Guest of a Non-member	\$660

### REGULAR PRICE (after May 29, 2026):

Member	\$990
Non-member	\$1,980
Guest of a CSDA Member*	\$430
Guest of a Non-member	\$860

### ADDITIONAL COST WORKSHOPS\*\*

#### Pre-conference workshop - two options!

So, You Want to Be a GM?	\$130 Member/Non-member
Crisis-Ready Leadership	\$325 Member/\$650 Non-member

**Not sure if you are a member?** Contact the CSDA office at 877-924-2732 to find out if your agency or company is already a member. To learn more about the many benefits of CSDA membership contact Member Services at [membership@csda.net](mailto:membership@csda.net) or 877-924-2732.

\* Guest Fee (cannot be from a district or a company that does business with districts): Includes Welcome Reception on Sunday, Continental Breakfast on Monday and Tuesday, and California CLASSic on Monday.

\*\*Separate registration and payment required. Space is limited and on a first-come, first-served basis.



**Need help paying for this conference?** The Special District Leadership Foundation has scholarships available for Members or Non-members. The Education Allowance Fund is available to special district staff to cover registration fees for this conference and other CSDA workshops and conferences. There is also a Special District Emerging Leaders Scholarship and the New General Manager Scholarship to cover registrations for the General Manager Leadership Summit. <https://www.sdlf.org/scholarships/sdlf-scholarships>



## RECLAMATION DISTRICT 1000

DATE: MAY 8, 2026

AGENDA ITEM NO. 6.1

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**TITLE:** Encroachment Permit

**SUBJECT:** Review and Consider Approval Authorizing General Manager to Execute Encroachment Permit for the Greenbrier Open Space Trail.

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**EXECUTIVE SUMMARY:**

The Greenbrier Open Space Trail Project has advanced to design completion. Reclamation District 1000 ("District") has reviewed and coordinated with the developer's engineer to incorporate the District's requirements for access and drainage, and protection of existing drainage infrastructure. The District requires execution of an Encroachment Permit as a condition of approval prior to construction of the trail project which includes grading, access ramps and drainage culverts within the District's drainage easement. A draft Encroachment Permit, including construction plans for the trail, is attached.

**RECOMMENDATION:**

Staff recommends that the Board of Trustees authorize the General Manager to execute the Encroachment Permit for the Grand Park Open Space Trail Project.

**FINANCIAL IMPACT:**

None.

**ATTACHMENTS:**

1. Draft Encroachment Permit for Grand Park Open Space Trail Project.

**STAFF RESPONSIBLE FOR REPORT:**

A handwritten signature in blue ink, appearing to read "Scott L. Brown".

---

Scott L. Brown, General Manager

Date: 05/8/2026



**RECLAMATION DISTRICT NO. 1000  
ENCROACHMENT PERMIT**

**GREENBRIER PHASE 2 PROJECT - OPEN SPACE TRAIL**

Reclamation District No. 1000, a public entity of the State of California formed by Special Act of the California Legislature (“RD 1000”) hereby grants the City of Sacramento Department of Public Works and its contractors, agents, and assignees (“Permittee”) a permit to encroach upon RD 1000’s property and drainage easements (collectively “Right of Way”) at the location described below for the purpose of constructing, operating, and maintaining an Open Space Trail associated with the Greenbrier Phase 2 Project. The Open Space Trail will begin at the future extension of Shore Vista Drive adjacent to the west side of Interstate 99 and will extend approximately 1,600 linear feet to the south, then continue approximately 3,000 linear feet to the west. Construction of the Open Space Trail in the improvement plans titled Greenbrier PH 2 – Open space Parcel D & E, prepared by Wood Rodgers Inc, 2026 (EXHIBIT A).

**TERMS AND CONDITIONS:**

1. Permittee shall obtain all permits required for the project and ensure that all permit terms and conditions are fulfilled.
2. Permittee will construct the project according to the agreed to drawings and the features described above. Any changes to proposed changes to the drawings and/or features of the Open Space Trail shall be coordinated with and approved by RD 1000 prior to construction. Any work performed during the flood season (November 1 through April 15) shall be coordinated with and approved by RD 1000 so as to not interfere with RD 1000’s flood operations including maintaining reasonable all-weather access.
3. RD 1000 shall be notified at least 48 hours prior to commencement of construction and may have on site a representative to view construction.

4. Permittee agrees to save and hold RD 1000, its trustees, officers, employees and agents free and harmless from and to defend and indemnify them against any and all claims of personal injury or property damage, costs (including reasonable attorney fees) and expenses arising as a result of the work authorized herein by any wrongful or negligent act or omission of Permittee or its agents, employees or contractors.
5. Permittee shall obtain and maintain in force throughout the period of construction a comprehensive general liability policy in a combined single limit of not less than \$2,000,000.00 covering construction activities undertaken by or for Permittee hereunder, and RD 1000 shall be named as an additional insured.
6. Permittee shall remain responsible for any damage to the RD 1000 facilities as a result of this permitted encroachment and shall protect the L-5 Drain from eroding or collapsing during or after construction. In any case, should the L-5 Drain be damaged as a result of Permittee's work herein authorized, it shall be repaired to the reasonable satisfaction of RD 1000 at Permittee's expense.
7. Permittee may be required, at its sole cost and expense, to remove, alter, relocate, or reconstruct all or any part of the encroachment if such removal, alteration, relocation or reconstruction, after consultation regarding said conflicts occurs between RD 1000 and Permittee, is deemed reasonably necessary as a part of or in conjunction with any present or future flood control plan or project or if the project unreasonably interferes with RD 1000's ability to operate and maintain its flood control facilities. RD 1000 shall cooperate with Permittee in identifying mutually acceptable location for the relocated, altered, or reconstructed facilities and authorizing the occupation in the new location.
8. Upon request by RD 1000, or as required, the City of Sacramento shall provide maintenance for all culverts and erosion control features installed through the Open Space Trail that discharge into RD 1000's drainage ditch/swale. The City of Sacramento shall use its best efforts to maintain and repair all culverts in a reasonable timeframe and manner including reasonable precautions to avoid damage to the L-5 Drain. Prior to any maintenance activities, the City of Sacramento shall contact RD 1000 with a minimum 48-hours notification.

9. It is understood and agreed that use of the Trail shall at all times be subordinate to the drainage, flood control, reclamation, inspection, maintenance, repair, and emergency operations of RD 1000. The District shall retain the unrestricted right to access and use the trail for such purposes. RD 1000 shall make reasonable efforts, when practicable and consistent with its operational and economic considerations, to minimize interference with the use of the trail during the performance of its operations. However, nothing herein shall obligate RD 1000 to alter, delay, or limit its operations for the benefit of trail users. Permittee acknowledges and agrees that RD 1000 shall not be responsible or liable for any damage to the trail or associated improvements resulting from RD 1000's operations, maintenance activities, inspections, repairs, equipment access, or flood control and emergency response activities, whether foreseeable or unavoidable.

Agreed to this \_\_\_\_ day of \_\_\_\_\_, 2026.

RECLAMATION DISTRICT NO. 1000

By: \_\_\_\_\_

Date: \_\_\_\_\_

Scott L. Brown, General Manager

City of Sacramento

Department of Public Works

By: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_



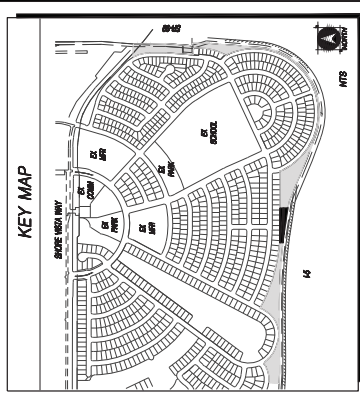










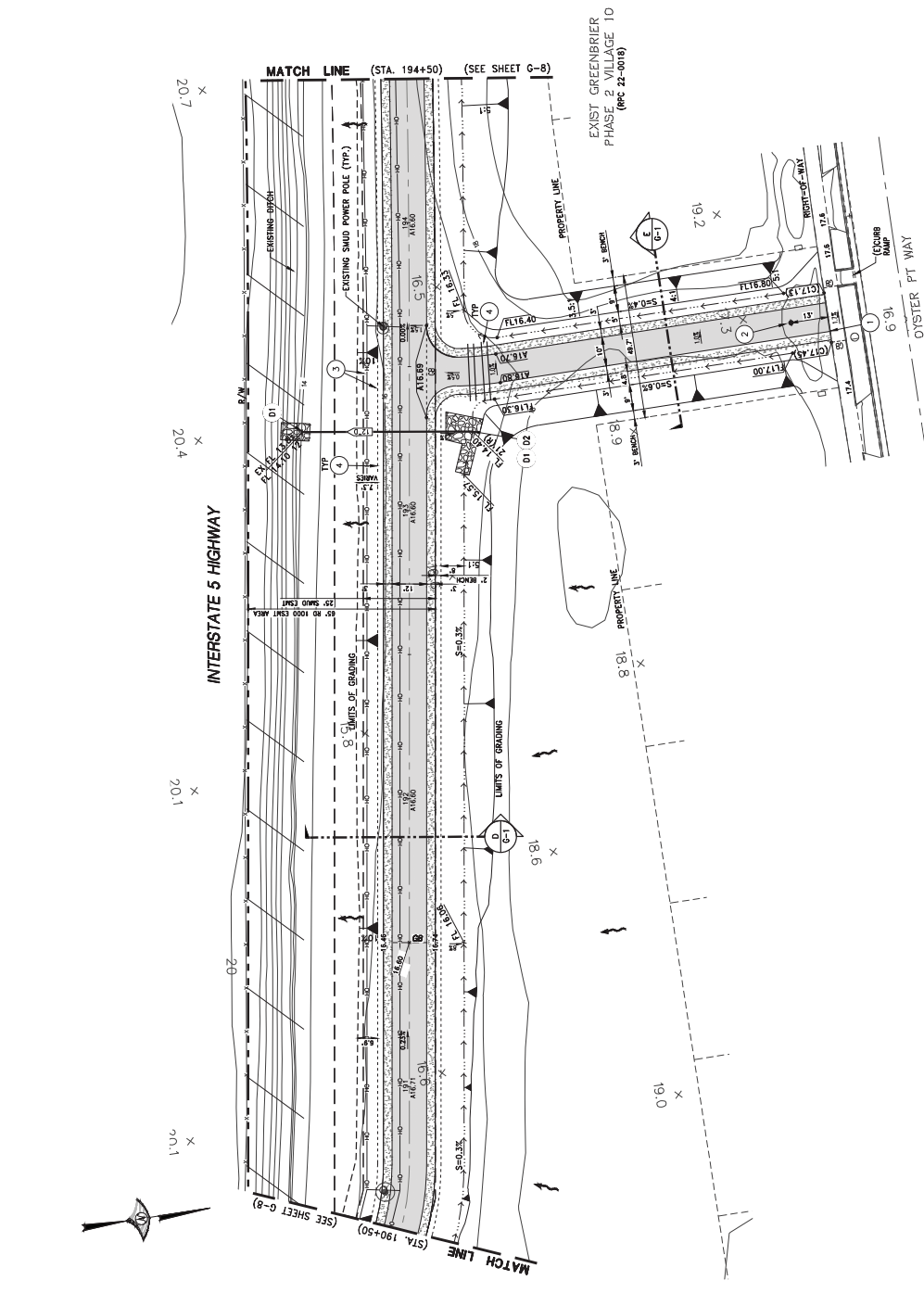


**CONSTRUCTION KEY NOTES**

- 1 CONNECTING TO EXISTING, PROVIDE EXPANSION JOINT AND DOWEL PER DETAIL ON SHEET SD-1.
- 2 CONSTRUCT ONE (1) REMOVABLE BOLLARDS WITH 6' CLEAR SPACING FROM CENTERLINE AND 3' FROM BACK OF CURB PER LANDSCAPE DETAIL SHEETS.
- 3 LIMITS OF GRADING, PROTECT EXISTING SMUD UTILITY APPURTENANCES.
- 4 PLACE IRONWORK SLEEVES, SET LANDSCAPE PLANS FOR SIZES AND EXACT LOCATIONS-TYP.

**DRAINAGE CONSTRUCTION NOTES**

- 01 PLACE 5'x10" (OR AS SHOWN) OF 18" DEEP ROCK SLOPE PROTECTION, CALTRANS CLASS II, AS SPECIFIED IN SECTION 72 OF STANDARD SPECS.
- 02 PLACE 12" RCP C/S DUCTILE WITH SPLIT AT 5L-0.50K PER CITY STANDARDS.



NO.	REVISIONS	DATE	DESCRIPTION

BENCHMARK: ELEV. 18.742, TYP. (6022)  
 IRRADIATION: 256-448  
 BENCHMARK NO. 256-448  
 BENCHMARK PLACED IN LIGHT BASE NW CORNER  
 MASON DR., VAN DYCK WAY AND BANKSIDE WAY.  
 ADDITIVE VALUE OF 99 IS REQUIRED TO  
 CONVERT ELEV. FROM ANGLE TO HIGHERS

SCALE:  
 ON ORIGINAL SCALE  
 ALL DIMENSIONS  
 SCALED DIMENSIONS  
 1"=20'  
 IF THIS DOES NOT  
 SCALE TO 11.

FIELD BOOK  
 1"

CITY OF SACRAMENTO  
 DEPARTMENT OF PUBLIC WORKS  
 DESIGNED BY: J. ROEPER  
 DRAWN BY: J. ROEPER  
 DATE: JAN. 2026  
 R.C.E. NO. 62110

CHECKED BY: S. LYNCH  
 DATE: \_\_\_\_\_  
 R.C.E. NO. 62110

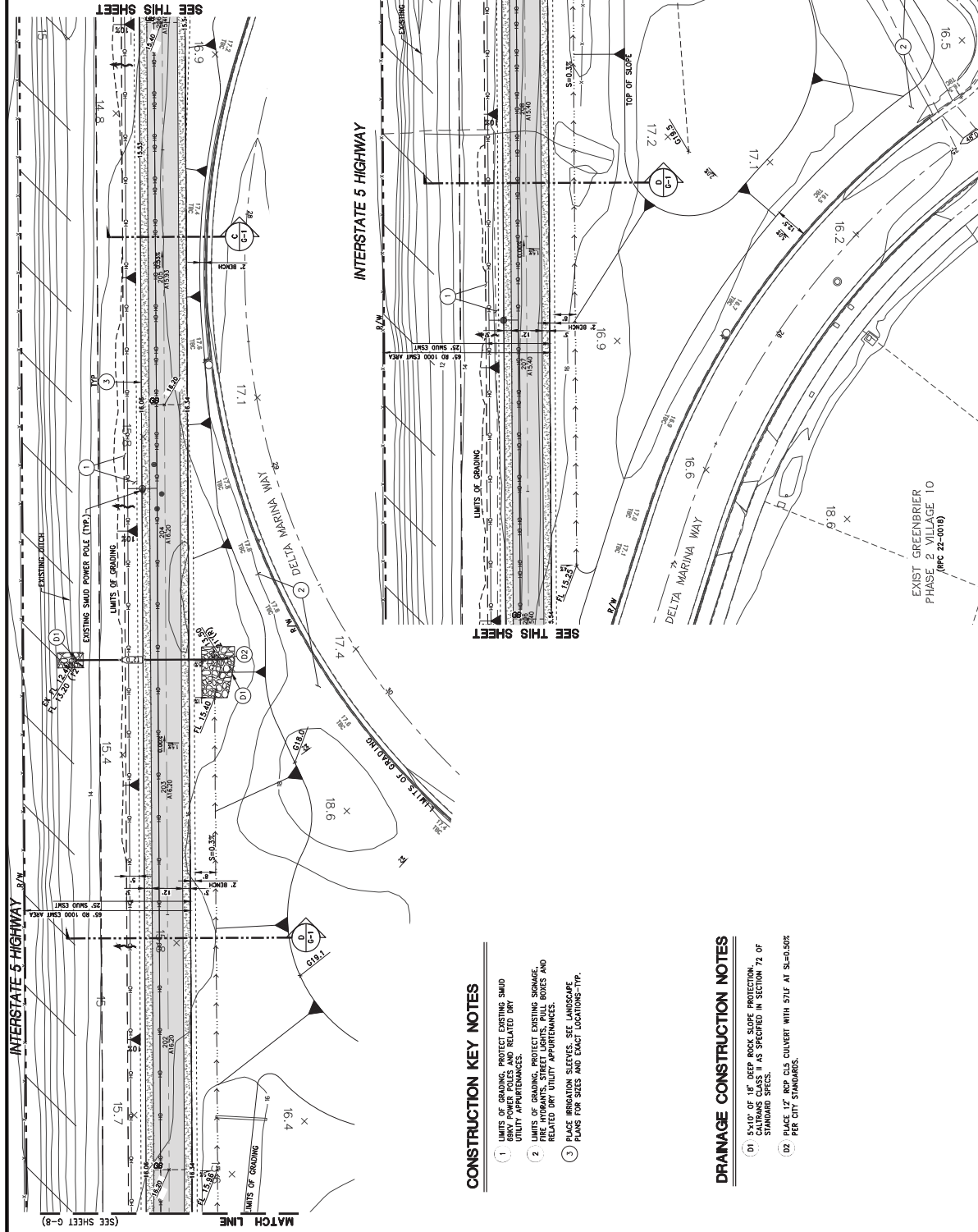
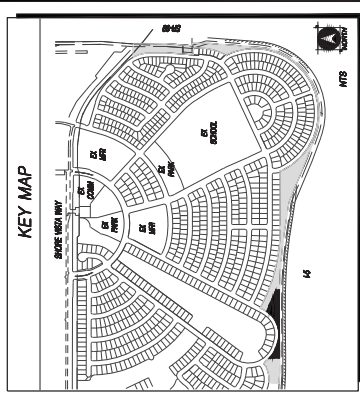
WOODS ENGINEERING  
 3001 O ST., SUITE 200  
 SACRAMENTO, CA 95817  
 TEL: 916.441.7700  
 FAX: 916.441.7720

IMPROVEMENT PLANS FOR:  
 GREENBRIAR PH 2 OPEN SPACE PARCEL D & E  
 GRADING AND LAYOUT PLAN

P15690200  
 P18-050  
 PRC25-0023  
 P-2025048

DWG: 0-7  
 SHEET 9 OF 9  
 P15690200





- CONSTRUCTION KEY NOTES**
- 1 LIMITS OF GRADING, PROTECT EXISTING SHMID POWER POLES AND RELATED UTILITY APPEARANCES.
  - 2 LIMITS OF GRADING, PROTECT EXISTING FIRE HYDRANTS, STREET LIGHTS, PULL BOXES AND RELATED UTILITY APPEARANCES.
  - 3 PLACE IRRIGATION SLEEVES, SEE LANDSCAPE PLANS FOR SIZES AND EXACT LOCATIONS-TYP.

- DRAINAGE CONSTRUCTION NOTES**
- 01 2'x10' OF 18" DEEP ROCK SLOPE PROTECTION, 18" DIA. 12' LONG, AS SHOWN IN SECTION 72 OF STANDARD SPECS.
  - 02 PLACE 18" DIA. CULVERT WITH 50% AT 5% SLOPE PER CITY STANDARDS.

NO.	REVISIONS	DATE	BY	BENCHMARK	ELEV.	18.742	TI(6029)	FIELD BOOK	1"	ON ORIGINAL SCALE SCALED DIMENSIONS IF THIS DOES NOT SCALE TO 1"	SCALE: 1"=20'	DESIGNED BY: I. ROEPER	CHECKED BY: S. LYNCH	DATE: JAN. 2026	R.C.E. NO. 62310	DATE: DATE:

**CITY OF SACRAMENTO  
DEPARTMENT OF PUBLIC WORKS**

**IMPROVEMENT PLANS FOR:  
GREENBRIER PH 2 OPEN SPACE PARCEL D & E  
GRADING AND LAYOUT PLAN**

**EXIST GREENBRIER  
PHASE 2 VILLAGE 10  
(PRC 22-0018)**

**WALTON ENGINEERING**  
REGISTERED PROFESSIONAL ENGINEER  
NO. 10000  
1000 N. GREENBRIER DRIVE, SUITE 100  
SACRAMENTO, CA 95834  
TEL: 916.441.7780  
FAX: 916.441.7720

**PROJECT INFORMATION:**  
PROJECT NO.: P18-050  
SHEET NO.: 11 OF 11  
DATE: 1/14/2026  
BY: M. SHORE





## RECLAMATION DISTRICT 1000

DATE: MAY 8, 2026

AGENDA ITEM NO. 6.2

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TITLE: Fiscal Year 2026/2027 Draft Budget

SUBJECT: Review and Discuss Draft Budget for Fiscal Year 2026/2027

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### EXECUTIVE SUMMARY:

The Board of Trustees of Reclamation District 1000 (RD 1000; District) annually adopts a budget. For the fiscal year 2026/2027, staff have prepared a draft budget (refer to Attachment No. 1). Staff is seeking the Board's review and feedback on this draft budget. Any necessary changes will be made based on the Board's discussion. The final budget, incorporating any adjustments, will be presented for approval at the Board of Trustees meeting in June 2026.

### RECOMMENDATION:

None.

### FINANCIAL IMPACT:

None.

### ATTACHMENTS:

1. Reclamation District No. 1000 – Fiscal Year 2026/2027 Draft Budget

### STAFF RESPONSIBLE FOR REPORT:

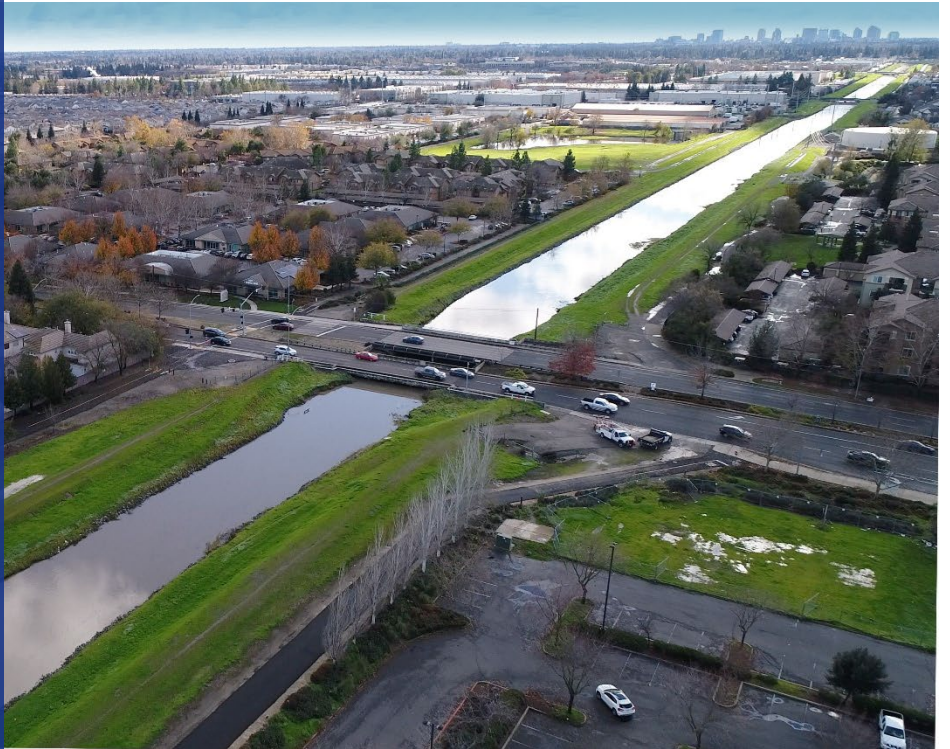
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Scott L. Brown, General Manager

Date: 05/08/2026

**RECLAMATION  
DISTRICT  
NO. 1000**

**FISCAL YEAR  
2026 / 2027  
DRAFT  
BUDGET**



**Reclamation District No. 1000**

**1633 Garden Highway**

**Sacramento, CA 95833**

**(916) 922-1449**

**[www.rd1000.org](http://www.rd1000.org)**

**May 8, 2026**

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# Fiscal Year 2026/2027 Draft Budget

## Reclamation District No. 1000

### TRUSTEES

**ELENA LEE REEDER – BOARD PRESIDENT**

**THOMAS M. GILBERT – BOARD VICE PRESIDENT**

**NICK AVDIS – TRUSTEE**

**JAG BAINS – TRUSTEE**

**HOWARD CHAN – TRUSTEE**

**EVA HILL – TRUSTEE**

**THOMAS W. SMITH – TRUSTEE**

### OFFICERS

**SCOTT L. BROWN – GENERAL MANAGER**

**JOLEEN GUTIERREZ – BOARD SECRETARY/TREASURER**

**SCOTT L. SHAPIRO, ESQ. – GENERAL COUNSEL (DOWNEY BRAND, LLP)**

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# Introduction

## General

Reclamation District No. 1000 (RD1000; District) was organized on April 8, 1911, by special act of the California Legislature, and is governed by the Reclamation District Act (California Water Code sections 50,000 et. seq.). The District's affairs are governed by a seven-member Board of Trustees. At the time of formation, the District embarked on the largest privately funded reclamation project in the United States. What was accomplished by the District in the twentieth century was truly remarkable. Today, the District's perimeter levee system consists of approximately 42 miles of project levees encircling the District's 55,000 acres. The District also operates and maintains an interior drainage system consisting of 30 miles of main drainage canals, approximately 150 miles of drainage ditches and nine pumping stations. The drainage system collects agricultural tailwater, stormwater and drainage and delivers them to the pumping plants for discharge into the adjacent rivers and creeks.

RD 1000 perimeter levees are undergoing the largest rehabilitation since their original construction over a hundred years ago. The Natomas Levee Improvement Project (NLIP) which began in 2007 and will continue through 2030, will provide the Natomas Basin with two-hundred-year flood protection when complete.

As the District moves into its second century, its public safety mission remains its first commitment. The District's sole purpose and function is to monitor, operate, and maintain the levees and flood control infrastructure protecting the more than one hundred twenty thousand people in the Natomas Basin, ensuring that the system is ready for the next one hundred years.

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## Mission Statement

Reclamation District No. 1000's mission is flood protection for the Natomas Basin providing for the public's health and safety by operating and maintaining the levees, and the District's canals and pump stations in a safe, efficient and responsible manner.

## Responsibility Statement

On behalf of and in communication with the residents of the Natomas Basin, the District meets its flood protection Mission by operating and maintaining:

- The perimeter levee system to prevent exterior floodwaters from entering the Natomas Basin.
- The District's interior canal system to collect the stormwater runoff and agricultural drainage from within the Natomas Basin.
- The District's pump stations to safely discharge interior stormwater and agricultural drainage out of the Natomas Basin.

## Vision Statement

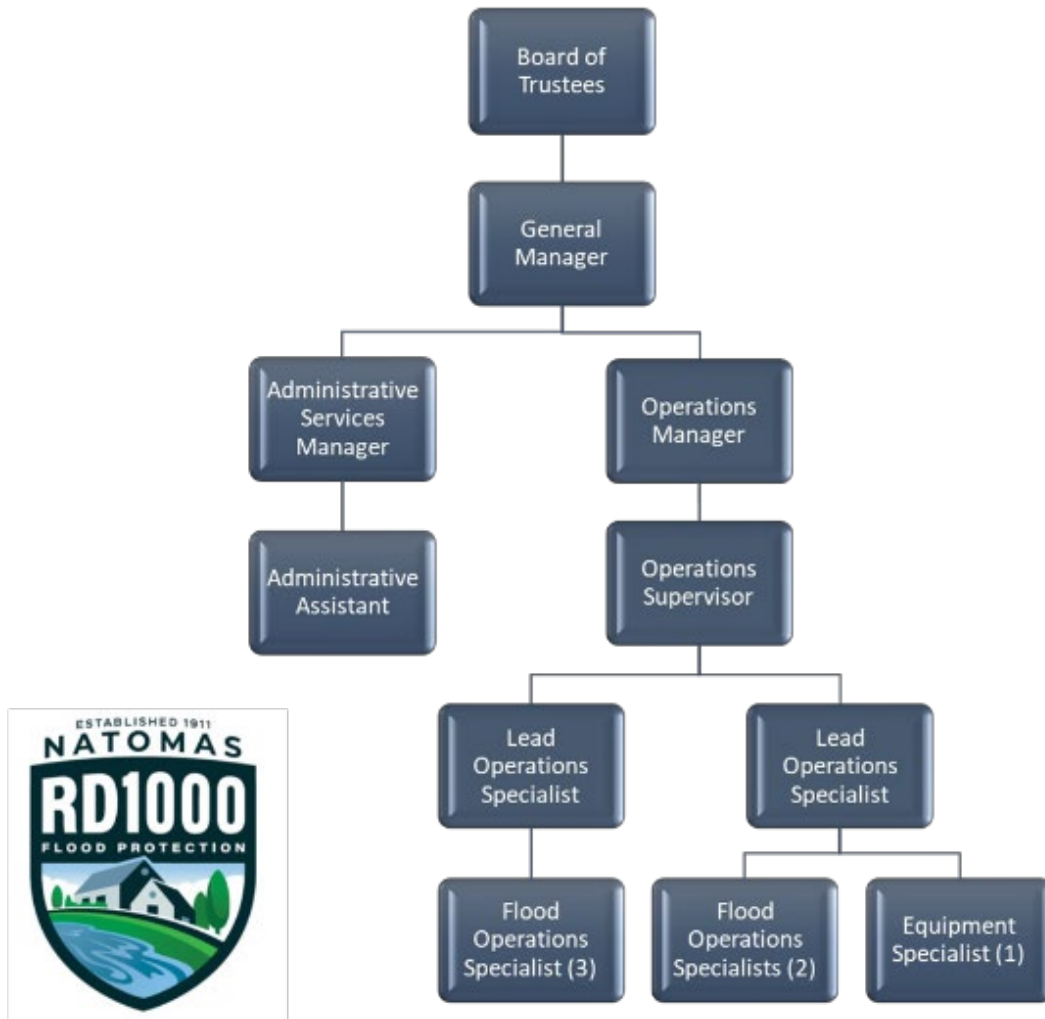
In meeting its flood protection Mission, the District shall also:

- Carry out its responsibilities in a safe, professional, and accountable manner that adheres to the principles of good governance and transparency, being sensitive to community interests and the environment.
- Continuously identify and implement operational, maintenance, structural and non-structural improvements that reduce flood risks in the Natomas Basin.
- Cooperate with private entities and public agencies (including the US Army Corps of Engineers and the State Central Valley Flood Protection Board) with whom the District shares responsibilities, common goals, and objectives for flood protection in the Natomas Basin.
- Educate the public about the risks of flooding in the Natomas Basin and the District's efforts to minimize those risks.

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## District Reorganization

Reclamation District No. 1000's current organizational structure is shown below.



During the Personnel Committee meeting on March 25, 2026, committee members recommended restructuring the organization to provide greater support for the General Manager. In response, the General Manager proposed the organizational structure on the following page for further consideration.

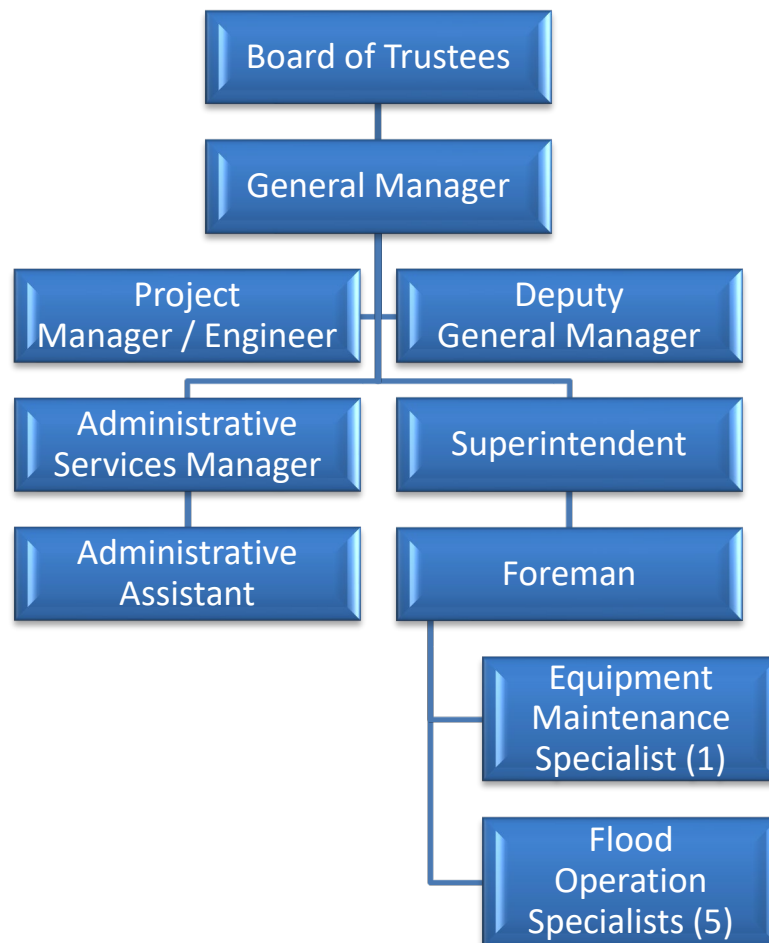
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**Proposed agency reorganization:**

The proposed reorganization would create a new Deputy General Manager position, to be occupied by a licensed professional engineer to support the planning and implementation of the District's capital improvements.

Operations would be restructured to a traditional Superintendent/Foreman management structure with direct oversight of all field staff.

The Operations Manager position would be eliminated, and the associated duties/responsibilities would be divided between the new Deputy Manager and the Superintendent.



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Following introduction of the proposed restructuring, the General Manager solicited feedback from all Trustees to confirm the necessity for, and timing of, the proposed reorganization.

- A majority of the Trustees agreed that proposed reorganization was needed.
- Most of the Trustees indicated that a reorganization was the General Manager's responsibility / prerogative.
- There was not consensus on the timing of the reorganization, but the general desire was sooner rather than later.

Based on this feedback, the General Manager incorporated the proposed agency reorganization into the Fiscal Year 26/27 Draft Budget.

# Budget Summary (FY 2026/2027)

## Executive Summary

The Fiscal Year 2026/2027 Budget for Reclamation District No. 1000 was prepared by General Manager, Scott L. Brown. The budget was prepared in conformance with the District’s mission and vision, and is reflective of the District’s focus to address deferred maintenance, improve infrastructure resiliency and planning for implementation of capital infrastructure improvements.

The Fiscal Year 2026/2027 Budget was developed to achieve a balanced budget with minimal reliance on reserve funds.

	Adopted Budget FY 25/26	Estimated Year End FY 25/26	DRAFT Budget FY 26/27	Percent of Total Revenues	Percent Change
<b>Total Revenues</b>	\$9,197,140	\$6,443,611	<b>\$6,373,500</b>		<b>-31%</b>
Annual Revenue	\$6,197,140	\$6,443,611	\$6,373,500		3%
Grants/Special Funding	\$3,000,000	\$0	\$0		-
<b>Total Operations and Maintenance</b>	\$6,205,038	\$5,527,123	<b>\$5,768,800</b>	<b>91%</b>	<b>-7%</b>
Operations Subtotal	\$2,190,447	\$1,631,824	\$1,795,000	28%	-18%
Personnel Subtotal	\$2,416,731	\$2,203,447	\$2,382,000	37%	-1%
Admin Subtotal	\$932,860	\$1,298,852	\$1,131,800	18%	21%
Equipment Subtotal	\$0	\$0	\$0	0%	0%
Consulting/Contracts Subtotal	\$665,000	\$393,000	\$460,000	7%	-31%
<b>Total Capital Expenditures</b>	\$9,325,000	\$6,177,164	<b>\$1,178,100</b>	<b>18%</b>	<b>-87%</b>
<b>Total All Expenditures</b>	\$15,530,038	\$11,704,287	<b>\$6,946,900</b>	<b>109%</b>	<b>-55%</b>
<b>Net Expenditures to Revenue</b>	(\$6,332,898)	\$(5,260,676)	<b>\$(573,400)</b>	<b>-9%</b>	

# Revenues

The District’s revenues in FY 26/27 are derived from three primary and reoccurring sources:

1. District Stormwater Fee
2. District Special Benefit Assessment
3. Sacramento Area Flood Control Agency: Consolidated Capital Assessment District

The District anticipates receipt of other additional revenue in FY 26/27 from the following sources:

- Interest on District funds
- Leases on District property
- Reimbursement for Metro Airpark pumping
- Miscellaneous - Unbudgeted (e.g. scrap metal sales, vehicle auctions)

The District does not anticipate any additional revenue in FY 26/27 from grants or special funding.

REVENUES	Adopted Budget FY 25/26	Estimated Year End FY 25/26	DRAFT Budget FY 26/27	Percent Change
District Special Benefit Assessment	\$1,141,591	\$1,211,631	<b>\$1,157,000</b>	1%
District Stormwater Fee	\$3,162,367	\$3,264,445	<b>\$3,329,500</b>	5%
SAFCA CCAD	\$1,508,198	\$1,508,198	<b>\$1,523,000</b>	1%
Interest	\$320,984	\$353,400	<b>\$300,000</b>	-7%
Leases	\$24,000	\$24,909	<b>\$24,000</b>	0%
Metro Airpark Pumping	\$40,000	\$45,987	<b>\$40,000</b>	0%
Miscellaneous	\$0	\$35,042	<b>\$0</b>	0%
Grant/Special Funding	\$3,000,000	\$0	<b>\$0</b>	0%
<b>Total Revenues</b>	<b>\$9,197,140</b>	<b>\$6,443,611</b>	<b>\$6,373,500</b>	<b>-31%</b>

---

# Operations & Maintenance Expenditures

The District anticipates approximately \$265,000 thousand less in Operations and Maintenance expenditures in FY 26/27 compared to the FY 25/26 Budget.

OPERATIONS & MAINTENANCE EXPENDITURES	Adopted Budget FY 25/26	Estimated Year End FY 25/26	DRAFT Budget FY 26/27	Percent of Total Revenue	Percent Change
Operations	\$2,190,447	\$1,631,824	<b>\$1,795,000</b>	28%	-18%
Personnel	\$2,416,731	\$2,203,447	<b>\$2,382,000</b>	37%	-1%
Administration	\$932,860	\$1,298,852	<b>\$1,131,800</b>	18%	21%
Equipment	\$0	\$0	<b>\$0</b>	0%	0%
Consulting/Contracts	\$665,000	\$393,000	<b>\$460,000</b>	7%	-31%
<b>Total O&amp;M Expenditures</b>	<b>\$6,205,038</b>	<b>\$5,527,123</b>	<b>\$5,768,800</b>	<b>91%</b>	<b>-7%</b>

## Personnel Expenditures

Overall, the Fiscal Year 26/27 Personnel Expenditures are estimated to be 3% less than the previous budget year, resulting in a decrease of approximately \$83,000. The Draft Personnel Budget is based on the following key assumptions:

- Wages:
  - Assumed 3% Cost of Living Compensation Adjustment (data will post on May 12, 2026) plus merit raises for two field staff
  - No COLA adjustment for management staff, per Personnel Committee direction
  - Reorganization expected to increase total wages by \$22,000
- Pension:
  - Assumes 0.2% increase in employer’s contribution across all classifications
  - Unfunded liability based on prior year’s actuarial report plus 5%
- Group Health Insurance: Assumed a 10% increase in rates
- OPEB – ARC:
  - Annuitant Health Care assumed a 10% increase in rates
  - CERBT Contribution is a placeholder for an end-of-year contribution similar to prior fiscal year
- Dental/Vision/Life: Assumes a 3% increase in calendar year 2027
- Workers Compensation Insurance based on current quote for May 2026 thru April 2027 with an assumed 15% increase next year

Personnel Expenditures	Adopted Budget FY 25/26	Estimated Year End FY 25/26	DRAFT Budget FY 26/27	Percent Change
Wages	\$1,441,644	\$1,306,900	<b>\$1,475,000</b>	2%
Pension				
Employer Portion	\$141,169	\$101,000	<b>\$145,000</b>	3%
Unfunded Liability	\$330,541	\$167,000	<b>\$200,000</b>	-39%
Group Health Insurance	\$118,184	\$155,000	<b>\$170,000</b>	44%
OPEB - ARC				
Annuitant Health Care	\$75,000	\$72,000	<b>\$80,000</b>	7%
CERBT Contribution	\$99,923	\$99,923	<b>\$100,000</b>	0%
Dental/Vision/Life	\$22,147	\$23,000	<b>\$26,000</b>	17%
Workers Compensation Insurance	\$45,000	\$33,824	<b>\$40,000</b>	-11%
Payroll Taxes	\$108,123	\$92,200	<b>\$111,000</b>	3%
Continuing Education	\$10,000	\$1,000	<b>\$10,000</b>	0%
Trustee Compensation	\$30,000	\$28,025	<b>\$25,000</b>	-17%
<b>Personnel Subtotal</b>	<b>\$2,416,731</b>	<b>\$2,079,872</b>	<b>\$2,382,000</b>	<b>-1%</b>

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## Operations Expenditures

Operations Expenditures for Fiscal Year 26/27 are estimated to be 19% less than the previous budget year, resulting in a budget decrease of approximately \$4,540,000. The Operations Budget includes the following expenditure assumptions:

- Generally, all budget items were reconciled to estimated year-end expenditures for FY 25/26 with an adjustment for reasonable increase in costs for FY 26/27.
- Significant Facility Repairs:
  - Trash Rakes: The FY 25/26 budget included significant purchase item for the Plant 8 trash rake replacement parts. Installation will occur in FY 26/27 prior to flood season – estimated cost is \$50,000. There are no other major trash rake repairs planned for FY 26/27.
  - Plant 1B battery bank replacement: \$50,000
  - Plant 4 SCADA integration to allow PG&E to connect electrical service: \$40,000
- Significant Field Services:
  - Budget allowance (\$150,000) for three aquatic herbicide applications in response to growers' request for improved management of aquatic weed growth in the drains.
  - Security alarms: Includes monitoring service at current locations (\$120,000), plus three new installations (\$30,000 each) at Pumping Plant 4, San Juan Pump Station and Riverside Pump Station with additional monitoring service (\$18,000).
- Fuel:
  - Increased budget by 20% over current annual cost to account for the current spike in fuel prices.
- Power:
  - Establish annual budget of \$600,000 based on average monthly power bills. Note that additional pumping due to extreme weather conditions will require pulling from reserves.
- Refuse collection:
  - Included \$50,000 placeholder to cover dump fees
  - Included \$120,000 for a contractor to perform bi-monthly clean-ups at bridges and homeless encampments in NEMDC/Steelhead Creek.

Operations Expenditures	Adopted Budget FY 25/26	Estimated Year End FY 25/26	DRAFT Budget FY 26/27	Percent Change
Consultants - Field Operations	\$16,500	\$20,700	<b>\$20,000</b>	21%
Equipment Parts/Supplies	\$30,000	\$41,500	<b>\$45,000</b>	50%
Equipment Rental	\$5,000	\$1,000	<b>\$2,000</b>	-60%
Equipment Repairs/Service	\$25,000	\$34,600	<b>\$50,000</b>	100%
Facility Repairs	\$816,500	\$600,000	<b>\$180,000</b>	-78%
Field Equipment	\$2,000	\$5,093	<b>\$10,000</b>	400%
Field Services	\$272,000	\$212,568	<b>\$436,000</b>	60%
Fuel	\$82,811	\$60,000	<b>\$85,000</b>	3%
Herbicides	\$153,424	\$150,000	<b>\$125,000</b>	-19%
Power	\$515,712	\$405,000	<b>\$600,000</b>	16%
Refuse Collection	\$200,000	\$45,000	<b>\$170,000</b>	-15%
Shop Equipment (Not Vehicles)	\$7,500	\$0	<b>\$7,500</b>	0%
Supplies and Materials	\$23,000	\$22,900	<b>\$25,000</b>	9%
Utilities - Field	\$25,000	\$19,000	<b>\$20,000</b>	-20%
Misc/Other - Field	\$4,500	\$963	<b>\$4,500</b>	0%
Govt Fees/Permits - Field	\$11,500	\$13,500	<b>\$15,000</b>	30%
<b>Operations Subtotal</b>	<b>\$2,190,447</b>	<b>\$1,631,824</b>	<b>\$1,795,000</b>	<b>-18%</b>

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## Administration Expenditures

Administration Expenditures for Fiscal Year 26/27 are 21% greater than the previous budget year, resulting in an increase of approximately \$200,000. The Administrative Budget includes the following expenditure assumptions:

- Generally, all budget items were reconciled to estimated year-end expenditures for FY 25/26 with an adjustment for reasonable increase in costs for FY 26/27.
- The prior fiscal year's unbudgeted administrative items have been incorporated in the FY 26/27 administrative budget, and the Northgate property loan payments have been included in the Capital Expenditures budget.
- Accounting/Audit budget item includes the following items:
  - Actuarial services for GASB reporting: \$20,000
  - Annual audit services: \$20,000
  - CPA services: \$50,000 which includes a bill rate adjustment beginning July 2026
- Administrative Consultants budget item includes:
  - Classification/Compensation Survey to confirm salary ranges for classifications established following the reorganization: \$20,000
  - Consultant for the Deputy General Manager recruitment: \$20,000
- Administrative Misc./Other Expense budget item includes:
  - Additional cost for temporary office relocation during Plant 1A construction: \$21,000
- Administrative budget item includes:
  - Additional cost to implement electronic payment system (\$2,000 setup + \$2,000/year)
- Computer Costs budget item includes:
  - Updated software licenses/subscriptions: \$35,000
  - Tech support based on average monthly charges for prior year: \$30,000
  - Website with additional ADA compliance service: \$10,000
- Legal budget item:
  - HR consultant to update employee handbook: \$25,000
  - Adjusted General Counsel budget to level of effort prior to Norgate Property acquisition (\$2,000/month for meetings; \$6,300/month for additional services)
- Liability/Auto/Business Insurance:
  - Assumed 13% increase at next renewal
- Election:
  - Assumed contested election; estimated cost for legal, publications, facility rental, printing, and temporary staff based on 2022 election plus 10%
- Conferences/Travel/Professional Development:
  - Reduced to 50% of prior year's budget based on current expenditures.

Administrative Expenditures	Adopted Budget FY 25/26	Estimated Year End FY 25/26	DRAFT Budget FY 26/27	Percent Change
Accounting/Audit	\$63,000	\$61,350	<b>\$90,000</b>	43%
Administrative Consultants	\$66,500	\$94,700	<b>\$82,000</b>	23%
Admin - Misc./Other Expenses	\$15,000	\$325,463	<b>\$26,800</b>	79%
Admin. Services	\$25,250	\$16,000	<b>\$25,000</b>	-1%
Computer Costs (Tech/Website/Software)	\$42,600	\$53,874	<b>\$75,000</b>	76%
Govt Fees/Permits	\$36,950	\$52,930	<b>\$60,000</b>	62%
Legal	\$140,000	\$300,000	<b>\$125,000</b>	-11%
Liab/Auto/Business Insurance	\$252,595	\$215,000	<b>\$295,000</b>	17%
Memberships	\$43,215	\$42,750	<b>\$45,000</b>	4%
Mitigation Land Expenses	\$5,500	\$5,400	<b>\$6,000</b>	9%
Office Maintenance & Repair	\$32,500	\$28,925	<b>\$27,000</b>	-17%
Office Supplies	\$15,000	\$4,000	<b>\$5,000</b>	-67%
Payroll Services	\$3,750	\$3,000	<b>\$5,000</b>	33%
Public Relations	\$25,000	\$24,500	<b>\$21,000</b>	-16%
Small Office & Computer Equipment	\$14,500	\$8,000	<b>\$10,000</b>	-31%
Utilities (Phone/Water/Sewer/Internet)	\$31,500	\$31,760	<b>\$32,000</b>	2%
Election	\$45,000	\$0	<b>\$160,000</b>	256%
Assessment/Property Taxes	\$25,000	\$19,000	<b>\$17,000</b>	-32%
Conference/Travel/Professional Development	\$50,000	\$12,200	<b>\$25,000</b>	-50%
<b>Administrative Subtotal</b>	<b>\$932,860</b>	<b>\$1,298,852</b>	<b>\$1,131,800</b>	<b>21%</b>

## Consulting/Contracts Expenditures

Consulting / Contracts Expenditures for Fiscal Year 26/27 are 34% less than the previous budget year, resulting in an decrease of approximately \$225,000. The Draft Consulting/Contracts Budget includes the following expenditure assumptions:

- Security Patrol budget item assumes the same level of service as the prior fiscal year.
  - Currently patrolling: two back-to-back 8-hour shifts from 4pm – 8 am
  - Staff will evaluate targeting patrolling during critical times and doubling the number of agents to reduce the intervals between site visits: Two agents, simultaneous 8-hour shifts from 9pm to 5 am.
- Technical Consultants include the following budget items:
  - General District Engineering: Assumes continued level of support for issues not related to the Natomas Basin Levee Project
  - Geotechnical Support: Placeholder budget for availability to assess unforeseen issues and provide recommended actions.
  - Specialized Flood Control Support: Assumes continued level of support for SWIF and ULOP/UDC compliance.
  - Development Impact Fee Update / Support: Based on proposal to complete the DIF update and fees.
  - Basin Wide Model Update: Assumes 25% cost share of the effort to update the model and coordinate FEMA reviews. Remaining cost share is provided by Sacramento City, Sacramento County and Sutter County.
- Temporary Administrative Staff
  - Assumes limited support from temporary staff as Administrative Assistant gets up to speed on full duties of the position.

Consulting / Contracts Expenditures	Adopted Budget FY 26/27	Estimated Year End FY 26/27	DRAFT Budget FY 26/27	Percent Change
Security Patrol	\$225,000	\$210,000	<b>\$180,000</b>	-20%
Technical Consultants	\$350,000	\$79,829	<b>\$230,000</b>	-34%
General District Engineering (Mead & Hunt)		\$55,000	<b>\$60,000</b>	
Geotechnical Support (Kleinfelder)		\$0	<b>\$5,000</b>	
Specialized Flood Control Engineering (MBK)		\$4,042	<b>\$5,000</b>	
Development Impact Fee Update/Support (LWA)		\$11,422	<b>\$80,000</b>	
Hydraulic Modeling – Basin Wide Model Update (CES)		\$9,365	<b>\$75,000</b>	
Temporary Administrative Staff	\$90,000	\$103,000	<b>\$50,000</b>	-63%
<b>Consulting/Contracts Subtotal</b>	<b>\$665,000</b>	<b>\$392,829</b>	<b>\$460,000</b>	<b>-34%</b>

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## Equipment Expenditures

There were no Equipment Expenditures budgeted in Fiscal Year 25/26.

For Fiscal Year 26/27, Operations Staff evaluated the following needs:

- Boom Mower: One of the boom mowers will need to be replaced within the next few years due to age and hours of use. Delivery of the new boom mower will take one to two years. The decision was made to defer placing the order such that the timing of payments will occur during Fiscal Year 27/28.
- Zero Emission Vehicle (ZEV) Purchases:
  - Current CARB regulations impose near-term ZEV fleet milestones that require the District’s fleet to be comprised of 10% ZEVs by January 1, 2027, increasing to 25% by January 1, 2030. Current rulemaking process does not include any changes to the milestone schedule.
  - The District’s fleet is currently comprised of 18% ZEVs, meeting the 2027 milestone. Therefore, the FY 26/27 budget does not include the purchase of additional ZEVs.
  - However, the Board of Trustees should be aware that two ZEV replacements will be required to meet the 25% milestone by January 1, 2030. Staff currently recommends these purchases be placed in FY 27/28 and FY30/31.

Equipment Expenditures	Adopted Budget FY 25/26	Estimated Year End FY 25/26	DRAFT Budget FY 26/27	Percent Change
Boom Mower: Deferred	\$0	\$0	<b>\$0</b>	0%
Fleet Vehicles (Electric): Not Required	\$0	\$0	<b>\$0</b>	0%
<b>Equipment Subtotal</b>	\$0	\$0	<b>\$0</b>	0%

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# Capital Expenditures

Capital Expenditures budgeted in Fiscal Year 25/26 included significant investments in:

- Acquisition of the Northgate Property. The property was acquired in September 2026 and the final tenant relocation costs are assumed to be settled by June 30, 2026.
- Design and Construction of improvements at Pumping Plant 8. While the design was advanced to 65% completion, planned construction relied on the congressional appropriations of Community Project Funding that did not materialize.

For Fiscal Year 26/27, the following items have been included in the budget:

- Capital Facilities
  - Capital Improvement Plan Update: Revisit the 2020 CIP and develop a 10-year implementation schedule by:
    - ◆ Eliminating items that have been, or will be, completed by the US Army Corps of Engineers under the Natomas Basin Project
    - ◆ Updating planning level costs
    - ◆ Confirming, or revising, implementation priorities
  - Pumping Plant 8 Improvements: Complete final design and develop finance plan to implement the improvements.
  - Culvert Replacement Program: Identify critical culvert replacements in the agricultural service area. Coordinate with Natomas Mutual Water Company to begin systematic replacement of culverts.
  - GIS Implementation – Phase 1: Complete the solicitation of a consultant to guide the development and implementation of a GIS system for the District. Complete the planning effort to define the goals/objectives and develop the system’s framework. Begin acquisition and preparation of data to launch the system.
- Office Upgrade & Repairs:
  - The District’s office is in need of repair (painting, dry rot repairs, select window replacements, etc.), but these repairs are being deferred until the Plant 1A construction is complete in 2027.
- Real Estate Acquisition:
  - Monthly loan payments for the Northgate Property
  - A modest contingency for final acquisition close-out activities

Capital Expenditures	Adopted Budget FY 25/26	Estimated Year End FY 25/26	DRAFT Budget FY 26/27	Percent Change
<b>Capital Facilities</b>	<b>\$4,800,000</b>	<b>\$109,065</b>	<b>\$460,000</b>	<b>-90%</b>
Capital Improvement Plan Update			<b>\$80,000</b>	
Plant 8 Improvements – Design & Finance Plan		\$109,065	<b>\$300,000</b>	
Culvert Replacement Program			<b>\$30,000</b>	
GIS Implementation – Phase 1			<b>\$50,000</b>	
<b>Capital - Office Upgrades &amp; Repairs</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>	<b>-100%</b>
Building Improvements	\$25,000	\$0	<b>\$0</b>	
Building Repairs	\$0	\$0	<b>\$0</b>	
<b>Capital - RE Acquisition</b>	<b>\$4,500,000</b>	<b>\$5,100,000</b>	<b>\$718,100</b>	<b>-84%</b>
Northgate Property – Acquisition	\$4,500,000	\$5,100,000	<b>\$0</b>	
Northgate Property – Loan Payments			<b>\$668,100</b>	
Northgate Property – Closeout Contingency			<b>\$50,000</b>	
<b>Total Capital Expenditures</b>	<b>\$9,325,000</b>	<b>\$4,514,743</b>	<b>\$1,178,100</b>	<b>-87%</b>



## RECLAMATION DISTRICT NO. 1000

DATE: MAY 8, 2026

AGENDA ITEM NO. 7.1

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TITLE: Committee Meeting Minutes

SUBJECT: Committee Meeting Minutes since the April Board Meeting

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### Operations Committee Meeting – April 21, 2026

A meeting of the Reclamation District No. 1000 Operations Committee was held on April 21, 2026, at 11:00 a.m. at the District office. In attendance were Trustees Bains, Chan, and Smith. Staff in attendance were General Manager Brown and Operations Manager Holleman. No members of the public were present.

The Operations Committee performed the following items:

1. Operations Committee Meeting

- 1.1. Reviewed and Discussed Operations and Maintenance Assumptions for Fiscal Year 2026/2027 Budget. General Manager Brown lead a detailed review and discussion of the assumptions for each budget line item. Committee member made recommendations for changes to be included in the Fiscal Year 2026/2027 Draft Budget prior to be presenting to the Board.

Committee members were concerned that the proposed budget had limited capital expenditures but understood the rationale for achieving a balance budget. Committee members reiterated the priority to complete Pumping Plant 8 design, to determine the planned utilization of the Northgate warehouse, and to develop a finance plan for implementation of Pumping Plant 8 improvements.

2. Public Comment

There were no members of the public present, therefore no public comments were received.

3. Adjournment

With no further business on the agenda, the meeting adjourned at 12:37 p.m.

### Personnel Committee Meeting – April 22, 2026

A meeting of the Reclamation District No. 1000 Personnel Committee was held on April 22, 2026, at 1:00 p.m. at the District office. In attendance were Trustees Hill, Lee Reeder, and Chan. Staff in attendance were General Manager Brown and Administrative Services Manager Gutierrez. The District's General Counsel, Scott Shapiro, attended the meeting remotely. No members of the public were present.

The Personnel Committee performed the following items:

1. Personnel Committee Meeting

- 1.1 Reviewed and Discussed Personnel Assumptions for Fiscal Year 2026/2027 Budget. The Committee reviewed, discussed, and made recommendations for inclusion in the Fiscal Year 2026/2027 Budget to be presented to the Board.

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The Committee focused on reviewing the personnel budget for the upcoming year, building on discussions from a previous March meeting about wages, COLA adjustments, and performance raises. The Committee discussed various budget components, including trustee compensation, health insurance costs, post-employment benefits, and pension obligations, with particular attention to a proposed reorganization that would add three new positions, including a deputy general manager role. Committee members requested clarification on pension liabilities and the OPEB trust.

2. Public Comment

There were no members of the public present, therefore no public comments were received.

3. Adjournment

With no further business on the agenda, the meeting adjourned at 1:57 p.m.

**Finance Committee Meeting – April 28, 2026**

A meeting of the Reclamation District No. 1000 Operations Committee was held on April 28, 2026, at 3:00 p.m. at the District office. In attendance were Trustees Gilbert and Hill; due to a time change, Trustee Chan was unavailable to attend. Staff in attendance were General Manager Brown and Administrative Services Manager Gutierrez. Also in attendance was the District's consulting accountant, Rob Merritt. No members of the public were present.

The Finance Committee performed the following items:

1. Finance Committee Meeting

- 1.1. Reviewed and Discussed Budget Assumptions for Fiscal Year 2026/2027 Budget. The Committee reviewed, discussed, and made recommendations for inclusion in the Fiscal Year 2026/2027 Budget to be presented to the Board.

Revenues and Deficit

GM Brown reviewed his proposed skinny budget, and after including some CIP work, we're looking at a \$750,000 deficit in FY 26/27 that will come out of district reserves. A big portion of the budget is the \$665,000 that we're paying for the Northgate warehouse.

GM Brown noted he will hold the existing assessment rate moving forward. The current consultant administering the assessment rate is SCI. The Stormwater Fee revenue is approximately \$3.3 million, an estimate from NBS, which includes a 2% rate increase but does not include any land use conversions because they have not yet been captured by the county. As conversions take place, the annual assessment and annual stormwater fee are reassessed based on the new land use. There's a separate development impact fee that developers pay as they convert property from agricultural to urban land use.

SAFCA provides \$1.5 million annually under the CCAD.

There are no plans for federal or state grant funding in FY 26/27.

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### Administration

The committee discussed soliciting audit proposals, holding off one year, or continuing with the current District Auditor. The committee suggested requesting a proposal from Richardson & Co.

GM Brown made it known that he planned to increase the district's consulting accountant rate from \$95 to \$115 per hour comparable to what he is charging other districts. The last increase was reportedly three years ago.

Temporary office relocation is now budgeted for as well and will no longer be included in the unbudgeted admin category.

GM Brown plans to look closely into the District's mitigation land and possible transfer to RD537.

With 2026 being a District (parcel) election year, \$160k is being planned for a contested election. He agreed it is high, but it represents a 2.5% annual escalation above the previous contested election in 2022.

Also introduced was the proposal of integrating Paylocity with QuickBooks to speed up the payment and approval process. The benefit is staff time savings at a nominal monthly cost.

The committee also expects legal costs to decrease in the upcoming FY, as district-related tenant relocation responsibilities should be resolved.

### Personnel/Labor

GM Brown budgeted for the Employee Handbook refresh and will work with LCW on it. GM Brown will also review the CSDA Handbook.

District GM also planned to update the employee compensation study to confirm the reorganization, the new classifications, and the salary rates. A draft study was prepared by Gallagher last year, but it has not yet been finalized. The consultant will provide recommendations for the new Deputy GM, Superintendent, and Foreman positions based on the draft survey results, with the expectation of updated rates by July 1, 2026. Trustees expressed hesitation about wage reviews and whether they were needed; however, GM Brown stated he would feel more comfortable with a review since the district is adding a new Deputy GM position and reclassifying two others. A recruiter is planned for \$20k for the new Deputy GM position.

The committee is interested in better understanding the Pension and OPEB liabilities and in having a longer conversation about whether to continue making voluntary CERBT contributions as it nears 80% funding, or to instead consider funding more of the pension liability.

### Operations

GM Brown provided budgeted expenses and supporting reasons for items under the operations budget.

Trustee Hill would like to see a CAPEX schedule so we can mark off completed items and see what still needs to be done.

GM Brown discussed an increase in aquatic herbicides, and a possible cost share with Natomas Mutual and TNBC for security patrols. He discussed the need to revisit the CIP, re-

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evaluating which projects are district responsibility vs. those the Corps will complete. Costs will also be reevaluated, as it has been six years since the original CIP, a 5-10-year plan of CIP priorities.

Also planned for is \$300K for KSN to complete the design of plant 8. With KSN at 65% completion, this will be the final lift for design. Trustee Hill expressed that she expected the Deputy GM to take on this kind of work to reduce costs. GM Brown shared that it is best to use a firm familiar with current projects, costs, and bids to take on this work.

Other planned items include culvert replacements and GIS planning and data acquisition. Deferred items included EV infrastructure at the district's corporate yard. Currently, the district is tapped out of transformer capacity but still needs to meet CARB 2030 requirements.

2. Public Comment

There were no members of the public present, therefore no public comments were received.

3. Adjournment

With no further business on the agenda, the meeting adjourned at 1:57 p.m.

**Executive Committee Meeting – April 29, 2026**

A meeting of the Reclamation District No. 1000 Executive Committee was held on April 29, 2026, at 9:00 a.m. at the District office. In attendance were Trustees Gilbert and Lee Reeder. Staff in attendance were General Manager Brown, Operations Manager Holleman, and Administrative Services Manager Gutierrez. The District's General Counsel, Scott Shapiro, also attended the meeting. No members of the public were present.

The Executive Committee performed the following items:

1. Executive Committee Meeting

1.1. Review Agenda for May 8, 2026 - Regular Board of Trustees Meeting

Counsel Shapiro mentioned that an Ad hoc meeting will need to be scheduled soon on the remaining tenant relocation obligations. He also updated the Committee that he is working with Rebecca Smith on this year's election schedule.

1.2. General Manager's Report

GM Brown shared that he has an encroachment permit for Greenbrier, and it will be its own scheduled item in case any Board members need to recuse themselves.

GM Brown will seek approval to attend the CSDA General Manager Summit training in Newport.

He shared that he has met with all budget committees and will synthesize assumptions and prepare a draft budget in a format more consistent with what has been done in the past. A budget adoption rate will come in June.

Committee Chair Lee Reeder mentioned Board trainings (finance and sexual harassment prevention) and Leadership training as well, to promote good practices.

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The May Board Meeting will be at the District office, and then meetings will take place at VON through November. The scheduled June Executive Committee meeting will be moved to May 29, at 8 am.

2. Public Comment

No public comments were received.

3. Adjournment

With no further business on the agenda, the meeting adjourned at 8:58 am.