



**RECLAMATION DISTRICT NO. 1000  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

1633 GARDEN HIGHWAY  
SACRAMENTO, CA 95833

**FRIDAY, JULY 12, 2019  
8:00 A.M.**

**AGENDA**

**1. PRELIMINARY**

- 1.1. Call Meeting to Order
- 1.2. Approval of Agenda
- 1.3. Pledge of Allegiance
- 1.4. Conflict of Interest (*Any Agenda items that might be a conflict of interest to any Trustee should be identified at this time by the Trustee involved*)

**2. PRESENTATIONS**

No presentations scheduled for this meeting.

**3. PUBLIC COMMENT (NON-AGENDA ITEMS)**

*Any person desiring to speak on a matter which is not scheduled on this agenda may do so under the Public Comments section. Speaker times are limited to three (3) minutes per person on any matter within RD 1000's jurisdiction, not on the Agenda.*

*Public comments on agenda or non-agenda items during the Board of Trustees meeting are for the purpose of informing the Board to assist Trustees in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate. Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda unless the item meets stringent statutory requirements (see California Government Code Section 54954.2 (a)).*

*Public comments during Board meetings are not for question and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. Please present your questions to any member of RD 1000 staff via e-mail, telephone, letter, or in-person at a time other than during a Board meeting.*

**4. INFORMATIONAL ITEMS**

- 4.1. GENERAL MANAGER'S REPORT: Update on activities since the June 2019 Board of Trustees Meeting.
- 4.2. SUPERINTENDENT'S REPORT: Update on activities since the June 2019 Board of Trustees Meeting.
- 4.3. DISTRICT COUNSEL'S REPORT: Update on activities since the June 2019 Board of Trustees Meeting.

**5. CONSENT CALENDAR**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Trustees, staff or the public request specific items be discussed and/or removed from the Consent Calendar.*

- 5.1. APPROVAL OF MINUTES: Approval of Minutes from June 7, 2019 Regular Board Meeting.
- 5.2. TREASURER'S REPORT: Approve Treasurer's Report for June 2019.
- 5.3. EXPENDITURE REPORT: Review and Accept Report for June 2019.
- 5.4. BUDGET TO ACTUAL REPORT: Review and Accept Report for June 2019.
- 5.5. ANNUAL BANKING AUTHORIZATION (SACRAMENTO COUNTY): Review and Consider Adoption of Resolution No. 2019-7-1 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds held by Sacramento County Treasurer.
- 5.6. AUTHORIZATION TO INVEST IN LOCAL AGENCY INVESTMENT FUND: Review and Consider Adoption of Resolution No. 2019-7-2 Authorizing Officers to Invest District Funds in the Local Agency Investment Fund.
- 5.7. LETTER OF SUPPORT FOR ASSEMBLY BILL NO. 137: Review and Consider Approval of Letter of Support for Assembly Bill No. 137 (Cooper) – Facilities of the State Plan of Flood Control.

**6. SCHEDULED ITEMS**

- 6.1. PUBLIC HEARING: ADOPTION OF FISCAL YEAR 2019/2020 OPERATION AND MAINTENANCE ASSESSMENT: Review and Consider Adoption of Resolution No. 2019-7-3 Authorizing Levying of Operations and Maintenance Assessment for Fiscal Year 2019/2020.

6.2. CERTIFICATION OF LEGAL PROCESS FOR SPECIAL ASSESSMENT: Review and Consider Adoption of Resolution No. 2019-7-4 Certifying to the County of Sutter the Validity of the Legal Process Used to Place Direct Charges (Special Assessment) on the Secured Tax Roll for Fiscal Year 2019/2020.

**7. BOARD OF TRUSTEE’S COMMENTS**

7.1. BOARD ACTIVITY UPDATES:

7.1.1. RD 1000 Committee Meetings Since Last Board Meeting

- Executive Committee (Smith & Barandas) July 3, 2019

7.1.2. RD 1000 Committees No Meetings Since Last Board Meeting

- Finance Committee (Gilbert, Harris, & Smith)
- Legal Committee (Avdis, Barandas, & Harris)
- Operations Committee (Barandas, Christophel, & Smith)
- Personnel Committee (Harris, Burns, Christophel)
- Urbanization Committee (Burns, Gilbert, & Avdis)
- Ad-Hoc Committee – Habitat Conservation Plan (HCP) (Christophel, Avdis, Barandas, & Burns)

7.1.3. Trustee’s Comments/Reports

**8. CLOSED SESSION**

8.1. No Closed Session Items

**9. RECONVENE TO OPEN SESSION**

9.1. No Closed Session Items

**10. ADJOURN**



## RECLAMATION DISTRICT 1000

DATE: July 12, 2019

AGENDA ITEM NO. 4.1

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**TITLE:** General Manager's Report – July 2019

**SUBJECT:** Update on activities since the June 2019 Board of Trustees Meeting

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**EXECUTIVE SUMMARY:**

Reclamation District 1000's (RD 1000; District) General Manager, Kevin King, to provide verbal report of work performed during the month of June 2019.

**ATTACHMENTS:**

1. Sacramento Area Flood Control Agency – June 2019 Board Meeting

**STAFF RESPONSIBLE FOR REPORT:**

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Kevin L. King, General Manager

Date: 07/05/2019



# Board of Directors Agenda of

## June 20, 2019 - 3:00 pm

City of Sacramento Council Chambers, 915 I Street, Sacramento, CA. 95814

**Directors/Alternates Present:** Avdis, Barandas, Conant, Frost, Harris, Holloway, Jennings, Kennedy, Nottoli, Peters, Serna and Shah

**Directors Absent:** Ashby

### ROLL CALL

PLEDGE

### PUBLIC COMMENTS

**PUBLIC HEARING** – No public comments were received

1. [Resolution No. 2019-082 - Adopting the Recommended Fiscal Year 2019-20 Budget \(Campbell\)](#).

Motion by Director Shah and seconded by Director Holloway to approve Resolution No. 2019-082.

AYES: Avdis, Barandas, Conant, Frost, Harris, Holloway, Jennings, Kennedy, Nottoli, Peters, Serna, and Shah  
 NOES: (None)  
 ABSTAIN: (None)  
 RECUSE: (None)  
 ABSENT: Ashby

### **EXECUTIVE DIRECTOR'S REPORT**

2. [Information - Executive Director's Report for June 20, 2019 \(Johnson\)](#) – no action

### CONSENT MATTERS

Motion by Director Jennings and seconded by Director Conant to approve the Action Summary of May 16, 2019 and Resolution Nos: 2019-083; 2019-084; 2019-085; 2019-086; 2019-087; 2019-088; 2019-089; 2019-090; 2019-091; 2019-092; 2019-093; 2019-094; and 2019-095 of the Consent Matters

AYES: Avdis, Barandas, Conant, Frost, Harris, Holloway, Jennings, Kennedy, Nottoli, Peters, Serna, and Shah  
NOES: (None)  
ABSTAIN: (None)  
RECUSE: (None)  
ABSENT: Ashby

3. [Adopting the Action Summary for May 16, 2019 \(Russell\)](#)
4. [Resolution No. 2019-083 - Setting the Public Hearing for the Purpose of Approving SAFCA's Operations & Maintenance Assessment District No. 1 Fiscal Year 2019-20 Assessment Roll and Setting the Assessment Rate \(Campbell\)](#)
5. [Resolution No. 2019-084 - Authorizing the Executive Director to Execute a Consulting Services Contract with Mick Klasson, CFM for Grant Writing and Environmental Planning Services \(Ghelfi\)](#)
6. [Resolution No. 2019-085 - Authorizing the Executive Director to Execute a Contract with MBK Engineers for General Engineering Consulting Services \(Ghelfi\)](#)
7. [Resolution No. 2019-086 - Approving Contract Documents and Authorizing the Executive Director to Advertise Contract No. 40903 for Bid - Sacramento River East Levee Improvements - Levee Encroachment Removal and Restoration Project, 5890 Riverside Boulevard, Sacramento County, California \(Ghelfi\)](#)
8. [Resolution No. 2019-087 - Consideration of the Final Supplemental Environmental Assessment/Initial Study and Mitigated Negative Declaration on the American River Common Features 2016 Beach Stone Lakes Mitigation Site Project as a Responsible Agency; and Approving the Project \(Sorgen\)](#)
9. [Resolution No. 2019-088 - Authorizing the Executive Director to Execute a Contract with the California Conservation Corps for Miscellaneous Landscape Maintenance Services Required for Habitat Mitigation and Restoration Sites Located in Sacramento and Sutter Counties \(Sorgen\)](#)
10. [Resolution No. 2019-089 - Authorizing the Executive Director to Award a](#)

[Contract with Wood Rodgers, Inc. for Surveying and Mapping Services for the Sacramento Weir and Bypass to Assist the U.S. Army Corps of Engineers in Execution of the American River Common Features 2016 Project \(Tibbitts\).](#)

11. [Resolutions - Authorizing the Executive Director to Amend Legal Services Contracts \(Gilchrist\).](#)
  - A. Resolution No. 2019-090 - Downey Brand, LLP - Amendment No. 2 to Contract No. 1403
  - B. Resolution No. 2019-091 - Shute, Mihaly & Weinberger, LLP - Amendment No. 2 to Contract No. 1404
12. [Resolution No. 2019-092 - Authorizing the Executive Director to Execute Amendment No. 3 to Contract No. 1387 with GEI Consultants, Inc. Related to the Bryte Landfill Remediation Project \(Tibbitts\).](#)
13. [Resolution No. 2019-093 - Authorizing the Executive Director to Execute Contract Change Order No. 6 for the North Area Streams Levee Improvement Project, Sacramento County, California, Contract No. 4355, with Nordic/Great Lakes E&I JV \(Ghelfi\).](#)
14. [Resolution No. 2019-094 - Approving Contract Documents and Authorizing the Executive Director to Advertise Contract No. 4464 for Bid - American River Watershed Project, Natomas Basin, Reach B - Residential Structure Asbestos and Lead Paint Abatement Project, Sacramento County, California \(Bassett\).](#)
15. [Resolution No. 2019-095 - Authorizing the Executive Director to Execute Amendment No. 9 to Contract No. 1153 with Psomas for Surveying and Mapping Services Associated with Levee Accreditation of the North Area Stream Levees, American River Levees, and the Sacramento River Levees from the Confluence of the American River to Freeport, and the Beach Lake Levee and Floodwall System to the Union Pacific Railroad \(Tibbitts\).](#)

## **ADJOURN**

Respectfully submitted,  
Lyndee Russell



## RECLAMATION DISTRICT 1000

DATE: July 12, 2019

AGENDA ITEM NO. 4.2

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TITLE: Superintendent's Report

SUBJECT: Update on activities since the June 2019 Board of Trustees Meeting

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### EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board and serve as official record of the activities the District's field staff engaged in for the month of June 2019. As well as provide information regarding District facility use and local weather impacts on District facilities and river levels.

The Superintendent report was created to provide monthly updates to the Board of Trustees on field activities within the District boundaries, as well as provide a historical record. This allows for the District and the public the opportunity to refer back to data trends over time regarding the weather impact on District facilities, crew activities and local river and canal conditions as well as general District activities from month to month.

### RECOMMENDATION:

There are no staff recommendations, information provided is strictly informational.

### ATTACHMENTS:

1. Superintendent's Report Data Sheet

### STAFF RESPONSIBLE FOR REPORT:

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Donald Caldwell, Superintendent

Date: 07/03/2019

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Kevin L. King, General Manager

Date: 07/05/2019





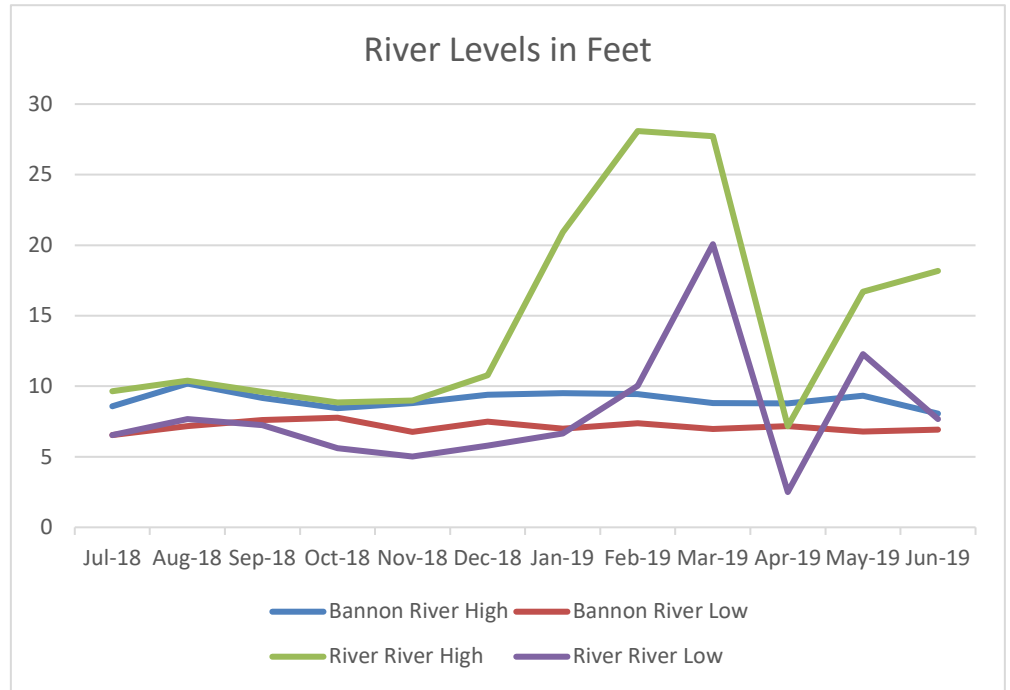
RECLAMATION DISTRICT 1000

Superintendent's Report – June 2019

River Levels:

**Bannon** H: 8.06'  
L: 6.93'

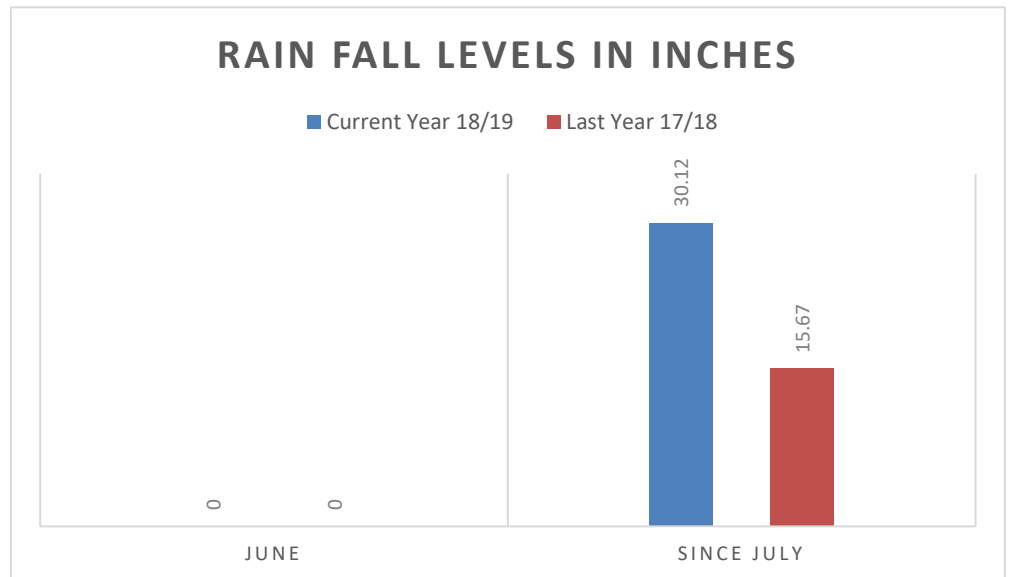
**River** H: 18.17  
L: 7.67



Rain Fall Totals:

Rain totals for the month of June were 0"

Rain totals since July 1st were 30.12"



**TITLE: Superintendent's Report – June 2019**

The chart below represents the various activities the field crew spent their time working on during the month of June 2019.

<b>RD 1000 Field Crew</b>	<b>*Field Hours Worked</b>	<b>Activity</b>
	24	Plant Maintenance
	8	Levee Maintenance
	104	Garbage
	195	Weed Control
	8	Tree Trimming
	424.5	Mowing
	8	Upper GGS
	117	Equipment Repairs

*\*Hours worked do not include: sick, vacation, holiday or Superintendent's time*

**Pumping**

There was no pumping for the month of June. Natomas Mutual Water Company used district drains for agriculture irrigation.

**Safety topics for the month of June:** Heat Safety: Avoiding heat stress by staying hydrated.



## RECLAMATION DISTRICT 1000

DATE: July 12, 2019

AGENDA ITEM NO. 4.3

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TITLE: District Counsel's Report – June 2019

SUBJECT: Update on activities since the June 2019 Board of Trustees Meeting

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### EXECUTIVE SUMMARY:

Reclamation District 1000's (RD 1000; District) General Counsel, Jim Day, to provide verbal report of work performed during the month of June 2019.

### ATTACHMENTS:

None

### STAFF RESPONSIBLE FOR REPORT:

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Kevin L. King, General Manager

Date: 07/05/2019



## RECLAMATION DISTRICT 1000

DATE: JULY 12, 2019

AGENDA ITEM NO. 5.1

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**TITLE:** Approval of Minutes

**SUBJECT:** Approval of Minutes from June 7, 2019 Regular Board Meeting

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### EXECUTIVE SUMMARY:

This staff report is intended to serve as the official record of monthly meetings of the Board of Trustees. This document details meeting participants, proof of items discussed, summaries of board meeting discussion, and vote actions taken by the Board. Staff recommends Board approval of the June 7, 2019 Board Meeting Minutes.

### BACKGROUND:

The Ralph M. Brown Act (Gov. Code Section 54950 et seq.) governs meetings by public commissions, boards and councils, and public agencies in California. The Act facilitates public transparency and public participation in local government decisions. The Act also contains specific exemptions from the open meeting requirements where governmental agencies have a demonstrated need for confidentiality.

To further comply with transparency, Reclamation District 1000 documents monthly meetings of its Board of Trustees through Board Minutes. Reclamation District 1000 also maintains a historical archive of Board meeting Minutes since 1912.

### RECOMMENDATION:

Staff Recommends the Board approve the Minutes from the June 7, 2019 Board of Trustees Meeting.

### FINANCIAL IMPACT:

None.

### ATTACHMENTS:

1. June 7, 2019, Board Meeting Minutes

### STAFF RESPONSIBLE FOR REPORT:

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 07/03/2019

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 07/05/2019



**Reclamation District No. 1000  
Board of Trustees Meeting**

1633 Garden Highway  
Sacramento, CA 95833

**JUNE 7, 2019  
MEETING MINUTES**

The Reclamation District No. 1000 Board of Trustees met in regular session on this date at the District Office. Present were: Board President Jeff Smith; Vice President Tom Barandas; Trustee Nick Avdis; Trustee David Christophel; Trustee Chris Burns; Trustee Fred Harris; General Manager Kevin King; District Counsel Jim Day; Administrative Services Manager Joleen Gutierrez; District Superintendent Don Caldwell; and Administrative Assistant Christina Forehand.

Absent: Trustee Thom Gilbert

**1. Preliminary**

No presentations were scheduled for this meeting.

The meeting was called to order by Board President, Jeff Smith. Trustee Harris moved to approve the agenda, seconded by Trustee Christophel; all were in favor, the motion was approved.

After the Pledge of Allegiance, led by Trustee Christophel, the Board was given the opportunity to disclose any potential conflicts of interest for items listed on the agenda. There were no conflicts of interest to disclose.

**2. Presentations**

No presentations were scheduled for this meeting.

**3. Public Comment**

There were no public comments.

#### **4. Informational Items**

4.1 – General Manager’s Report: GM King provided a written summary in the May board packet, which discussed District activities since the May 2019 Board Meeting.

He reported a great deal of his time had been spent working on unauthorized encampment/encroachment issues and various Sacramento area agency responses to his sent letter requesting assistance to enforce the District’s ability to inspect its levees and make repairs to any damaged surfaces due to levee excavation by unauthorized campers. GM King reported accelerated progress had been made; campsites are being inspected and damages, if found, are being repaired. Thus far, repairs have cost the District a minimal amount (\$3500) to make necessary repairs. Trustee Christophel added the District should not minimize levee repairs, had levee damage not been caught early, this figure could be exponentially higher. Trustee Avdis added staff should track time, document before and after photos, as well as prepare annual reports of District resources used on unauthorized encampment repairs, and cleanups. GM King made known that if the District is unable to prevent continued levee damage and collection of debris from happening, the District may need to contract out future repair work so that staff can resume their normal operations and maintenance duties.

GM King made known the Flood Protection Board is also concerned with the state-wide impact unauthorized camping is having on the state and Sacramento area and is exploring a state budget trailer bill and or additional legislative vehicles to help mitigate this issue.

4.2 – Superintendent’s Report: A written informational summary was provided to the Board in the June board packet.

4.3 – District Counsel’s Report: District Counsel Jim Day provided a verbal report of his activities during May 2019.

#### **5. Consent Calendar**

Trustee Burns requested Item 5.6 pulled from the agenda for discussion.

The Board voted on Consent Calendar items: 5.1 Approval of Minutes; 5.1 Treasurer’s Report; 5.3 Expenditure Report; 5.4 Budget to Actual Report; 5.5 Authorization to Accept Easement – these items were moved for approval by Trustee Harris, seconded by Trustee Barandas, all in favor, motions carry.

Item 5.6 Review and Consider Authorizing the General Manager to Execute Professional Services Agreement with Cropper Accountancy Corporation for Audit Service for 2019/2020.

Trustee Burns inquired about the length of time the District has used Cropper Accountancy and guidelines for retaining auditors. GM King added from discussions with Trustee Gilbert; the cost is reasonable and actually more expensive to find auditors to perform small government audits. Moved by Trustee Harris, seconded by Trustee Barandas, all in favor, motion carries.

## **6. Scheduled Items**

GM King provided written summaries of items for discussion and public comment.

### **6.1 – Review and Consider Approval of Fiscal Year 2019/2020 Budget**

GM King introduced the 2019/2020 Budget and answered questions. Board President Smith inquired about budgeting for field staff training. Trustee Christophel would like to see a specific line item in future budgets that designates continuing education for staff (field staff included). GM King confirmed that a separate continuing education line item for staff would appear in future budgets. Trustee Avdis asked about the compensation survey and financial plan study budgeted items. GM King explained this is for a comprehensive financial plan and study. After the District updates its CIP Plan, there is a need to forecast out 5-10 years – what needs to be done and how it will be funded. It is expected that District costs will continue to increase from expanded O/M operations and increased personnel costs. Further, GM King explained the District is due for a compensation study every few years and that this is typical for governmental agencies.

Trustee Burns asked about the budgeted ‘Work Study Program’ through Christo Rey School. He and took a strong position that students should come from the district and he is concerned with the community relations aspect of supporting students that are not explicitly receiving an education from a school within the Natomas School District. GM King will check with Christo Rey to learn if it is possible to locate a student from the district. GM King expressed that no matter where students come from, they will be a great benefit to the district’s administrative operations in that they are available for 7 hours a day, unlike internships, or other student programs where students are only available when their school day ends. After much discussion, it is determined that the district will try out the Christo Rey Work Study program for one year and may consider looking at comparable programs in the future.

On a motion by Trustee Harris, seconded by Trustee Barandas, all Trustees in favor, Resolution 2019-6-2 approving the Fiscal Year 2019/2020 Budget was passed and adopted.

## 6.2 – Review and Consider Adoption of Official Pay Rate Schedule for Fiscal Year 2019/2020

Annually, the Board is required to approve and adopt an Official Pay Rate Schedule for the upcoming fiscal year. The Official Pay Rate Schedule is then posted to the District's website as a transparency requirement. GM King shared with the Board that in the FY 19/20 Budget, a 1.5% COLA increase has been applied to positions and merit increases were applied within position pay ranges. Trustee Burns made known that he still does not support the retired annuitant position which is included in the Official Pay Rate Schedule and to be consistent with his previous voting record relating to this position, he requested a roll call vote.

On a motion by Trustee Christophel, seconded by Trustee Barandas, to adopt and approve Resolution 2019-6-3.

### Vote

Ayes: Trustees Christophel, Barandas, Harris, Smith, Avdis

No: Trustee Burns

Abstain: none

Absent: Trustee Gilbert

With five Ayes, one no vote, one absent non-voting, the Official Pay Rate - Resolution 2019-6-3 is adopted and approved.

## **7. Board of Trustees' Comments**

### 7.1 – Board Activity Updates

#### 7.1.1 RD 1000 Committee Meetings

#### Ad-Hoc Committee – Habitat Conservation Plan (HCP) (Christophel, Avdis, Barandas, & Burns) May 23, 2019

Trustee Burns requested to add it was part of the Committee's discussion that the District would have the option to explore other opportunities in the future and other similar habitat conservation organizations to partner with. He noted that review of the document prepared H.T. Harvey; the report only contemplated the Natomas



Basin HCP and costs. The Committee discussed other opportunities that the District could explore on its own.

Trustee Barandas stated Developers have a benefit, but the District will pay a cost that the District does not necessarily have a benefit to. For now, Committee and staff will track expenses and continue to explore options to get take coverage and align to best practices.

#### Executive Committee (Smith & Barandas) May 29, 2019

The Executive Committee met on May 29 to set the June 6, meeting agenda.

#### SAFCA Executive Committee Meeting June 6, 2019

Trustee Barandas provided a verbal update of the June 6, 2019 SAFCA meeting. He reported there had been a change in command at Army Corps of Engineers. On June 12 the new water control manual for Folsom Dam will be implemented, reducing the amount of flood space in Folsom Lake. There is no benefit to the water supply, but it will increase the cold-water pool, which will help in the fisheries aspect of the American River. SAFCA will celebrate its 30<sup>th</sup> Anniversary at their August Board Meeting. Reach I, still working on replacing water line, lane closures are expected at I-5 and Garden Highway, the schedule is underway and waiting for City approval. Reach H, construction will begin soon, and the contract is moving forward. Reach D, at the Cross Canal, contractors are still waiting for PG&E, and the Cross Canal is preventing removal of water discharge plants at Natomas Water Co.'s northern pumping plant. Reach B contract is scheduled to be awarded in September of this year. Reach A, in August, the process to identify properties that need to be relocated will begin. On American River, areas that erosion has taken place will be repaired; Folsom Dam Dyke raise work starts in September of this year.

### **8. Closed Session**

8.1 – There were no Closed Session items.

### **9. Reconvene to Open Session**

9.1 – There were no Closed Session items.

### **10. Meeting Adjourned**



## RECLAMATION DISTRICT 1000

DATE: JULY 12 , 2019

AGENDA ITEM NO. 5.2

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TITLE:           Treasurer's Report

SUBJECT:       Approve Treasurer's Report for June 2019

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### EXECUTIVE SUMMARY:

This Staff Report is intended to inform the Board of the current total funds in the District's checking and money market accounts, Sacramento County Treasurer Fund, State Treasurer Local Agency Investment Fund (LAIF), and the City of Sacramento Pooled Investment Fund.

The Staff Report attachment provides the monthly beginning and ending balances of its Operations and Maintenance cash flow. The report considers the current month's receipts, fund to fund transfers, accounts payable, and payroll.

Noteworthy fund and cash flow items in the month of June 2019 are specified in the attached Treasurer's Report.

### BACKGROUND:

#### Income and Cash

The District has funds in the California State Controller Local Agency Investment Fund (LAIF), the Sacramento County Treasurer and Bank of the West.

The District's primary source of income is property assessments. These assessments are collected in respective Sacramento and Sutter County tax bills.

The District is required by law to have a minimum of 6 months operation and maintenance reserves. Additionally, the District needs six months of Operations and Maintenance (O/M) reserves to pay expenses from July through December when the 1<sup>st</sup> installments are collected on property assessments. The annual O/M budget is approximately \$2 million per year.

### RECOMMENDATION:

Staff recommends the Board approve the information in the June 2019 Treasurer's Report.

**TITLE: Treasurer's Report – June 2019**

**FINANCIAL IMPACT:**

None.

**ATTACHMENTS:**

1. Treasurer's Report

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 07/03/2019

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 07/05/2019

**Reclamation District 1000  
Treasurer's Report  
June 2019**

**Treasurer's Report for June 2019**

<b>June 2019</b>		
Total Funds		9,885,956.22
Bank of the West - Checking		152,023.36
Bank of the West - Money Market		217,837.30
Sacramento County Treasurer		3,290,354.29
State Treasurer - Local Agency Investment Fund		4,165,959.63
City of Sacramento - Pool A		2,059,781.64

<b>June 2019 - Operations and Maintenance Cash Flow</b>			
<b>Beginning Balance</b>			3,450,094.03
	Income	Expense	
Current months receipts	3,665.49		3,665.49
Transfer from money market account	200,000.00		200,000.00
Accounts Payable*		(129,472.37)	(129,472.37)
Payroll		(81,909.50)	(81,909.50)
<b>Ending Balance</b>			3,442,377.65

\*See Attached Check Register

Current months receipts are made up of the following:

Unknown credit to operating account, currently being researched	97.71
Reimbursement of engineering deposit from SAFCA	2,500.00
June 2019 interest on operating account	1.28
Reimbursement from OSE Properties for fronted Mead & Hunt costs	1,066.50

The district received \$903,829.40 into the County Treasury during May 2019. Because of the timing of receipt of the County Treasury statements, these amounts were not previously reported.



## RECLAMATION DISTRICT 1000

DATE: JULY 12, 2019

AGENDA ITEM NO. 5.3

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**TITLE:** Expenditure Report

**SUBJECT:** Review and Accept Report for June 2019

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### EXECUTIVE SUMMARY:

This Staff Report is intended to advise the Board of monthly expenditures and provide an explanation of any expenses outside of the usual course of business. Staff recommends the Board review and accept the Expenditure Report for June 2019.

### BACKGROUND:

#### Expenses

The Administrative Services Manager reviews and the General Manager approves expenditures. This activity is disclosed monthly as an attachment to this staff report.

A highlight of expenditures for the month of June:

The Fiscal Year came to a close on June 30. Our spending for the month of June is reflective of this. The attached Expenditure Report (Attachment 1) reveals typical District vendor payments. With the absence of rain and warmer weather, less pumping has been required resulting in electric expenses returning to more typical levels.

### RECOMMENDATION:

Staff recommends the Board review and accept the Expenditure Report for June 2019.

### FINANCIAL IMPACT:

None.

### ATTACHMENTS:

1. June 2019 Expenditure Report

### STAFF RESPONSIBLE FOR REPORT:

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 07/03/2019

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 07/05/2019

# June 2019 Expenditure Report

Type	Date	Num	Adj	Name	Memo	Debit	Credit	Balance
<b>Cash and Investments</b>								<b>159,739.74</b>
<b>1010.00 - Bank of the West Checking Acct</b>								<b>159,739.74</b>
General	06/03/201							
Journal	9		√	6/3/19 payroll			95.85	159,643.89
General	06/03/201							
Journal	9		√	6/3/19 payroll			13,443.60	146,200.29
General	06/03/201							
Journal	9		√	6/3/19 payroll			30,876.63	115,323.66
General	06/03/201							
Journal	9		√	6/3/19 payroll, # 10042			587.70	114,735.96
General	06/03/201							
Journal	9		√	6/3/19 payroll, # 10043			415.58	114,320.38
General	06/05/201				Unknown deposit on 6/5/19 into Bank			
Journal	9		√	of the West operating		97.71		114,418.09
Bill Pmt -	06/06/201	4054						
Check	9	5		Airgas NCN			363.58	114,054.51
Bill Pmt -	06/06/201	4054						
Check	9	6		AT&T			270.46	113,784.05
Bill Pmt -	06/06/201	4054						
Check	9	7		Boutin Jones, Inc.			245.00	113,539.05
Bill Pmt -	06/06/201	4054						
Check	9	8		Brookman Protection Services, Inc.			8,100.00	105,439.05
Bill Pmt -	06/06/201	4054						
Check	9	9		Feather River AQMD			75.60	105,363.45
Bill Pmt -	06/06/201	4055						
Check	9	0		Neat Freak Clean, LLC			350.00	105,013.45
Bill Pmt -	06/06/201	4055						
Check	9	1		Smile Business Products			261.21	104,752.24
Bill Pmt -	06/06/201	4055						
Check	9	2		Valley Tire Center, Inc.			1,858.83	102,893.41
Bill Pmt -	06/06/201	4055						
Check	9	4		Yolo County Public Works			141.00	102,752.41
Check	06/06/201							
Check	9	EFT		Cal Pers			5,542.84	97,209.57
Check	06/06/201							
Check	9	EFT		Cal Pers			4,001.69	93,207.88
Check	06/06/201							
Check	9	EFT		Cal Pers			2,499.50	90,708.38
Check	06/06/201							
Check	9	EFT		Cal Pers			8,032.26	82,676.12
Bill Pmt -	06/06/201							
Check	9	EFT		PG&E			28.91	82,647.21
Check	06/06/201							
Check	9	EFT		Cal Pers			817.23	81,829.98
Check	06/07/201							
Check	9	EFT		Cal Pers			500.00	81,329.98
Bill Pmt -	06/07/201							
Check	9	EFT		City of Sacramento			4.38	81,325.60
Bill Pmt -	06/07/201							
Check	9	EFT		Comcast			158.38	81,167.22
Bill Pmt -	06/07/201							
Check	9	EFT		Waste Management of Sacramento			684.09	80,483.13
Bill Pmt -	06/13/201	4055						
Check	9	5		A T.E.E.M. Electrical Engineering, Inc.			810.00	79,673.13
Bill Pmt -	06/13/201	4055						
Check	9	6		ACWA JPIA			1,546.53	78,126.60
Bill Pmt -	06/13/201	4055						
Check	9	7		Carson Landscape Industries			695.00	77,431.60
Bill Pmt -	06/13/201	4055						
Check	9	8		Del Paso Pipe & Steel			137.47	77,294.13
Bill Pmt -	06/13/201	4055						
Check	9	9		Great America Financial Services			304.85	76,989.28
Bill Pmt -	06/13/201	4056						
Check	9	0		Montage Enterprises			388.08	76,601.20
Bill Pmt -	06/13/201	4056						
Check	9	1		Terrapin Technology Group			422.24	76,178.96
Bill Pmt -	06/13/201	4056						
Check	9	3		Valley Truck & Tractor Company			3,196.45	72,982.51
Bill Pmt -	06/13/201	4056						
Check	9	2		US Bank Corp			5,410.15	67,572.36

Transfer	06/14/2019			Funds Transfer	100,000.00		167,572.36	
Bill Pmt - Check	06/14/2019	EFT		Napa Auto Parts		2,534.27	165,038.09	
General Journal	06/14/2019		√	SAFCA	2,500.00		167,538.09	
General Journal	06/18/2019		√	6/18/19 payroll		25,035.51	142,502.58	
General Journal	06/18/2019		√	6/18/19 payroll		11,369.88	131,132.70	
General Journal	06/18/2019		√	6/18/19 payroll		84.75	131,047.95	
Bill Pmt - Check	06/19/2019	4056		Barnett Heating & Air		3,507.87	127,540.08	
Bill Pmt - Check	06/19/2019	4056		Berkshire Hathaway Homestate Companies		3,452.30	124,087.78	
Bill Pmt - Check	06/19/2019	4056		Chavez, Silva & Company		1,657.50	122,430.28	
Bill Pmt - Check	06/19/2019	4056		Day Carter & Murphy LLP		5,750.50	116,679.78	
Bill Pmt - Check	06/19/2019	4056		Hire Right Solutions, LLC		93.04	116,586.74	
Bill Pmt - Check	06/19/2019	4056		Interstate Oil Company		4,672.64	111,914.10	
Bill Pmt - Check	06/19/2019	4057		Security & Asset Management, LP		2,037.72	109,876.38	
Bill Pmt - Check	06/19/2019	4057		Streamline		200.00	109,676.38	
Bill Pmt - Check	06/19/2019	4057		Total Compensation Systems, Inc.		1,350.00	108,326.38	
Bill Pmt - Check	06/19/2019	4057		West Yost Associates		577.70	107,748.68	
Bill Pmt - Check	06/20/2019	EFT		Cal Pers		16,582.81	91,165.87	
Bill Pmt - Check	06/20/2019	EFT		PG&E		251.26	90,914.61	
Bill Pmt - Check	06/20/2019	EFT		The Home Depot		1,726.44	89,188.17	
Check	06/26/2019	4057		Franchise Tax Board		366.30	88,821.87	
Bill Pmt - Check	06/26/2019	4057		J Franko Electric		3,270.00	85,551.87	
Bill Pmt - Check	06/26/2019	4057		Larsen Wurzel & Associates		210.00	85,341.87	
Bill Pmt - Check	06/26/2019	4057		MBK Engineers		251.25	85,090.62	
Bill Pmt - Check	06/26/2019	4057		Neofunds by Neopost		54.73	85,035.89	
Bill Pmt - Check	06/26/2019	4057		SMUD		33,368.20	51,667.69	
Check	06/27/2019	EFT		Cal Pers		250.00	51,417.69	
Transfer	06/28/2019			Funds Transfer	100,000.00		151,417.69	
General Journal	06/28/2019		√	Bank of the West		1.28	151,418.97	
Bill Pmt - Check	06/28/2019	EFT		Alhambra & Sierra Springs		53.54	151,365.43	
Bill Pmt - Check	06/28/2019	EFT		Verizon		408.57	150,956.86	
General Journal	06/28/2019		√	Reimbursement from OSE Properties for Sept. 2018 Mead & Hunt expenses	1,066.50		152,023.36	
Total 1010.00 · Bank of the West Checking Acct						203,665.49	211,381.87	152,023.36
Total Cash and Investments						203,665.49	211,381.87	152,023.36
						<b>203,665.49</b>	<b>211,381.87</b>	<b>152,023.36</b>



## RECLAMATION DISTRICT 1000

DATE: JULY 12, 2019

AGENDA ITEM NO. 5.4

---

**TITLE:** Budget to Actual Report

**SUBJECT:** Review and Accept Report for June 2019

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### **EXECUTIVE SUMMARY:**

This Staff Report is intended to provide a monthly budgetary snapshot of how well the District is meeting its set budget goals for the fiscal year. The monthly Budget to Actual Report contains a three-column presentation of actual expenditures, budgeted expenditures, and percentage of the budget. Each line item compares budgeted amounts against actual to date expenses. Significant budgeted line item variances (if any) will be explained in the Executive Summary of this report.

The attached report reflects the District's year to date budget for the month ending June 30, 2019; which is also the end of the 2018-19 Fiscal Year. Unfavorable budget line item variances are still consistent with previously established reasons (staffing, permits, assessments, association memberships, power, field consultants, office upgrades, etc.); the District will end Fiscal Year 18/19 under the total approved FY 18/19 budget.

### **BACKGROUND:**

The Board of Trustees adopts a budget annually in June. District staff prepares the Budget, which shows current year budget versus expenditures and a proposed budget for the next fiscal year.

Three committees review the draft budget before being presented to the Board for adoption in June. The Personnel Committee reviews the wage and benefits portion of the Budget. The Operations Committee reviews the Capital expenditures Budget. After the two committees review and make recommendations to the budget, the final draft is prepared for the Finance Committee to consider. After review by the Finance Committee, the final Budget is presented to the Board for adoption at a regular Board meeting.

### **RECOMMENDATION:**

Staff recommends the Board review and accept the Budget to Actual Report for June 2019.

### **FINANCIAL IMPACT:**

None.



**TITLE: Budget to Actual Report**

**ATTACHMENTS:**

1. Budget to Actual Report

**STAFF RESPONSIBLE FOR REPORT:**

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 07/03/2019

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 07/05/2019

**AGENDA ITEM 5.4  
ATTACHMENT NO. 1**

**Reclamation District No. 1000  
Budget to Actual Comparison  
July 1, 2018 to June 30, 2019 (Twelve Months Ending of Fiscal 2019)**

	Year to Date July 1, 2018 to June 30, 2019	Budget	Percent of Budget
<b>Operation &amp; Maintenance Income</b>			
Property Assessments	2,159,348	2,250,000	95.97%
Rents	19,871	20,000	99.36%
Interest Income	121,309	50,000	242.62%
SAFCA - O/M Assessment	1,400,000	1,400,000	100.00%
Misc Income	12,757	-	Not Budgeted
FEMA/OES Disaster Reimbursement	1,041,811	-	Not Budgeted
Gain on Capital Asset Disposal	6,400	-	Not Budgeted
<b>Total</b>	<b>4,761,496</b>	<b>3,720,000</b>	<b>128.00%</b>
<b>Restricted Fund</b>			
Metro Airpark Groundwater Pumping	17,488	22,000	79.49%
<b>Total Combined Income</b>	<b>4,778,984</b>	<b>3,742,000</b>	<b>127.71%</b>
<b>Operations and Maintenance - Expense</b>			
<b>Administration</b>			
Government Fees/Permits	12,300	12,000	102.50%
Legal	85,051	100,000	85.05%
Liability/Auto Insurance	107,637	110,000	97.85%
Office Supplies	4,917	5,500	89.40%
Computer Costs	16,839	17,000	99.05%
Accounting/Audit	40,037	45,000	88.97%
Admin. Services	11,426	17,000	67.21%
Utilities (Phone/Water/Sewer)	23,750	22,000	107.95%
Mit. Land Expenses	2,592	3,000	86.40%
Administrative Consultants	41,767	52,000	80.32%
Assessment/Property Taxes (SAFCA - CAD)	6,864	6,350	108.09%
Admin - Misc./Other Expenses	8,532	5,000	170.64%
Memberships	31,014	30,000	103.38%
Office Maintenance & Repair	17,037	24,000	70.99%
Payroll Service	2,320	3,000	77.33%
Public Relations	18,237	40,000	45.59%
Small Office & Computer Equipment	4,088	5,000	81.76%
<b>Sub Total</b>	<b>434,408</b>	<b>496,850</b>	<b>87.43%</b>
<b>Personnel/Labor</b>			
Wages	1,068,379	1,000,000	106.84%
Group Insurance (employee health insurance)	91,197	130,000	70.15%
Worker's Compensation Insurance	32,231	40,000	80.58%
OPEB - CERBT ADC	-	28,000	0.00%
Annuitant Health Care	65,512	-	Not Budgeted
Dental/Vision/Life	20,591	26,000	79.20%
Payroll Taxes	82,066	77,500	105.89%
Pension	186,895	165,000	113.27%
Continuing Education	5,564	15,000	37.09%
Trustee Fees	34,650	39,000	88.85%
<b>Sub Total</b>	<b>1,587,085</b>	<b>1,520,500</b>	<b>104.38%</b>

<b>Operations</b>			
Power	570,086	500,000	114.02%
Supplies/Materials	20,791	22,000	94.50%
Herbicide	79,287	115,000	68.95%
Fuel	47,123	65,000	72.50%
Field Services	45,490	142,000	32.04%
Field Operations Consultants	21,211	20,000	106.06%
Equipment Rental	100	10,000	1.00%
Refuse Collection	11,024	25,000	44.10%
Equipment Repair/Service	2,897	22,000	13.17%
Equipment Parts/Supplies	39,506	60,000	65.84%
Facility Repairs	65,731	273,000	24.08%
Shop Equipment (not vehicles)	7,392	9,000	82.13%
Field Equipment	-	8,000	0.00%
Misc/Other 2	126	-	Not Budgeted
FEMA Fees	1,800	-	Not Budgeted
	<hr/>	<hr/>	
<b>Sub Total</b>	<b>912,564</b>	<b>1,271,000</b>	<b>71.80%</b>
<b>Equipment</b>			
Equipment	146,908	150,000	97.94%
	<hr/>	<hr/>	
<b>Sub Total</b>	<b>146,908</b>	<b>150,000</b>	<b>97.94%</b>
<b>Consulting/Contracts/Memberships</b>			
Engineering/Technical Consultants	175,128	250,000	70.05%
Security Patrol	52,350	80,000	65.44%
	<hr/>	<hr/>	
<b>Sub Total</b>	<b>227,478</b>	<b>330,000</b>	<b>68.93%</b>
<b>Total O &amp; M Expenses</b>	<b>3,308,443</b>	<b>3,768,350</b>	<b>87.80%</b>
<b>Capital Expenses</b>			
Capital Office Upgrades	26,187	15,000	174.58%
Capital RE Acquisition	5,500	120,000	4.58%
Capital Office Facility Repair	20,912	30,000	69.71%
Document Management	8,875	8,800	100.85%
Capital Facilities	335,437	715,000	46.91%
	<hr/>	<hr/>	
<b>Sub Total</b>	<b>396,911</b>	<b>888,800</b>	<b>44.66%</b>
<b>Total All Expenditures</b>	<b>3,705,354</b>	<b>4,657,150</b>	<b>79.56%</b>



## RECLAMATION DISTRICT 1000

DATE: JULY 12, 2019

AGENDA ITEM NO. 5.5

---

**TITLE:** Annual Banking Authorization (Sacramento County)

**SUBJECT:** Review and Consider Adoption of Resolution No. 2019-7-1 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds held by Sacramento County Treasurer.

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### EXECUTIVE SUMMARY:

Reclamation District No. 1000 is required to adopt and file a new Banking Resolution with the Sacramento County Treasurer annually authorizing Officers and Trustees as Signatories to the Operations and Maintenance Fund, a revolving Fund held by the Sacramento County Treasurer. Resolution No. 2019-7-1 (Attachment 1) has been prepared to fulfill this requirement.

### BACKGROUND:

The California Water Code allows the Board to create a revolving fund for paying expenses. The District maintains an O/M Revolving Fund with the County of Sacramento. Annually, the Board is required to adopt and file a new Banking Resolution with the Sacramento County Treasurer. The attached Resolution 2019-7-1 sets forth account terms as well as use parameters.

### RECOMMENDATION:

Staff recommend the Board of Trustees adopt Resolution 2019-7-1 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds held by Sacramento County Treasurer.

### FINANCIAL IMPACT:

None.

### ATTACHMENTS:

1. Resolution No. 2019-7-1 Authorizing Officers and Trustees as Signatories to the Operations and Maintenance Funds held by Sacramento County Treasurer.

### STAFF RESPONSIBLE FOR REPORT:

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 07/03/2019

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 07/05/2019



**RECLAMATION DISTRICT NO. 1000  
RESOLUTION NO. 2019-7-1**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000  
AUTHORIZING OFFICERS AND TRUSTEES AS SIGNATORIES TO THE OPERATIONS AND  
MAINTENANCE FUNDS HELD BY SACRAMENTO COUNTY TREASURER.**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 12<sup>th</sup> day of July 2019, the following resolution was approved and adopted:

**WHEREAS**, Reclamation District No. 1000 maintains an Operation and Maintenance Fund held by the Sacramento County Treasurer; and

**WHEREAS**, Reclamation District No. 1000 also maintains a Revolving Fund pursuant to Water Code Section 50657; and Reclamation District No. 1000 assumes responsibility for disbursement of such Revolving Fund and agrees to hold and save the Sacramento County Treasurer harmless from any improper disbursement of such Revolving Fund as required by Water Code Section 50658; and

**WHEREAS**, the Board of Trustees by this Resolution desires to set forth the names and specimen signatures of the Officers and Trustees of Reclamation District No. 1000 and set forth the names and required signatures for withdrawal or payment of funds from such accounts;

**NOW THEREFORE BE IT RESOLVED THAT:** The Board of Trustees of Reclamation District No. 1000 affirm the names and specimen signatures of the Trustees of Reclamation District No. 1000, as provided herein:

Nicholas Avdis

Tom Barandas

Christopher Burns

David Christophel

Thomas Gilbert


Frederick Harris

Jerome Smith

The image shows seven handwritten signatures in blue ink, each written on a horizontal line. From top to bottom, the signatures correspond to the names listed on the left: Tom Barandas, Christopher Burns, David Christophel, Thomas Gilbert, Frederick Harris, and Jerome Smith. The signature for Nicholas Avdis is not visible, likely obscured by the top signature.

**BE IT FURTHER RESOLVED THAT:** The Board of Trustees of Reclamation District No. 1000 affirm the names and specimen signatures of the Officers of Reclamation District No. 1000, as provided herein:

Kevin L. King  
General Manager



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Joleen Gutierrez  
District Secretary



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**BE IT FURTHER RESOLVED THAT:** Funds held in the Reclamation District No. 1000 Operation and Maintenance Fund held by the Sacramento County Treasurer may be withdrawn or paid solely by warrant signed by any four or more of the Trustees of the District as identified in this resolution and attested to by the Secretary of the Board of Trustees or General Manager as identified in this resolution.

**BE IT FURTHER RESOLVED THAT:** Funds on deposit in the District's revolving fund may be withdrawn or paid by check signed by any one of the Trustees identified in this resolution or the District Manager or District Secretary as identified in this resolution, for amounts less than \$20,000.00 and any two of the Trustees as identified in this resolution or the General Manager as identified and a Trustee as identified of this resolution for amounts exceeding \$20,000.00.

**BE IT FURTHER RESOLVED THAT:** Funds on deposit in the District's revolving fund may be withdrawn or paid via electronic fund transfer (ACH) to specific vendors as provided in Exhibit A of this resolution. Electronic fund transfers paid to vendors specified in Exhibit A shall not exceed \$20,000.00. If an amount to be paid via electronic transfer exceeds \$20,000.00, a written authorization must be received from a Trustee as identified in this Resolution in addition to authorization by the General Manager, an email authorization is considered a written authorization. Amounts of \$20,000.00 or less may be authorized by any of the Trustees identified in this resolution or the District Manager or District Secretary as identified in this resolution.

ON A MOTION BY Trustee Christopher, seconded by Trustee Barandas, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 12<sup>th</sup> day of July 2019, by the following vote, to wit:

AYES: Trustees: Gilbert, Burns, Smith, Barandas, Christopher

NOES: Trustees: none.

ABSTAIN: Trustees: none.

RECUSE: Trustees: none.

ABSENT: Trustees: Audis, Harris



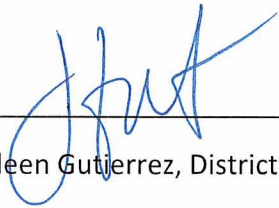
Jeff Smith

President, Board of Trustees

Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2019-7-1 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 12<sup>th</sup> of July 2019 and made a part of the minutes thereof.



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Joleen Gutierrez, District Secretary



**EXHIBIT A**

List of vendors approved by the Board to be paid electronically:

<b>Vendor</b>	<b>Item(s) Paid</b>
CalPERS	Pension/Health/Deferred Comp
PG&E	Utilities
City of Sacramento	Utilities
Verizon	Wireless Phone Service
Comcast	Internet Service
Smile Business	Office Equipment Maintenance
Alhambra	Water Service
Airgas	Shop Service
Berkshire Hathaway	Worker's Comp
Home Depot Credit	Shop Supplies
Napa Auto Parts	Equipment Supplies/Parts
Tractor Supply	Equipment Parts
Waste Management	Garbage/Recycling
Streamline	Website
ACWA JPIA	Dental/Vision/Life Insurance
US Healthworks	DOT Screening
Sacramento County Utilities	Utilities



## RECLAMATION DISTRICT 1000

DATE: JULY 12, 2019

AGENDA ITEM NO. 5.6

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**TITLE:** Authorization to Invest in Local Agency Investment Fund (LAIF)

**SUBJECT:** Review and Consider Adoption of Resolution No. 2019-7-2 Authorizing Officers to Invest District Funds in the Local Agency Investment Fund.

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### EXECUTIVE SUMMARY:

When signatories change, the Reclamation District No. 1000 is required to adopt and file a Resolution with the Local Agency Investment Fund (LAIF) authorizing District Officers to order the deposit or withdrawal of monies in the Local Agency Investment Fund. With the recent change of District's General Manager, it is necessary for the Board to adopt the District's designated LAIF Officers and submit the resolution to LAIF.

### BACKGROUND:

Government Code Section 16429.1 created a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes on investment by the State Treasurer. Historically the Board has authorized participation in LAIF and the deposit and withdrawal of RD 1000 monies in LAIF by designated District Officers.

### RECOMMENDATION:

Staff recommends the Board of Trustees adopt Resolution 2019-7-2 Authorizing Officers to Invest District Funds in the Local Agency Investment Fund.

### FINANCIAL IMPACT:

None.

### ATTACHMENTS:

1. Resolution No. 2019-7-2 Authorizing Officers to Invest District Funds in the Local Agency Investment Fund.

### STAFF RESPONSIBLE FOR REPORT:

  
\_\_\_\_\_  
Joleen Gutierrez, Administrative Services Manager

Date: 07/03/2019

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 07/05/2019



RECLAMATION DISTRICT NO. 1000  
RESOLUTION NO. 2019-7-2

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000  
AUTHORIZING OFFICERS TO INVEST FUNDS IN LOCAL AGENCY INVESTMENT FUND**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 12<sup>th</sup> day of July 2019, the following resolution was approved and adopted:

**WHEREAS**, pursuant to Chapter 630 of the Statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

**WHEREAS**, the Trustees do hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for purposes of investment as stated therein as in the best interest of the Reclamation District.

**NOW, THEREFORE BE IT RESOLVED THAT:** The Board of Trustees do hereby authorize the deposit and withdrawal of Reclamation District No. 1000 monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of Government code for the purpose of investment as stated therein.

**BE IT FURTHER RESOLVED THAT:** The following two officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

Joleen Gutierrez

Administrative Service Manager

Kevin L. King

General Manager

**ON A MOTION BY** Trustee Chris Burns, seconded by Trustee David Christophel, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 12<sup>th</sup> day of July 2019, by the following vote, to wit:

AYES: Trustees: Burns, Barandas, Christophel, Gilbert, Smith

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

ABSENT: Trustees: Harris, Avdis



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Jeff Smith

President, Board of Trustees  
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2019-7-2 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 12<sup>th</sup> of July 2019 and made a part of the minutes thereof.



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Joleen Gutierrez, District Secretary



## RECLAMATION DISTRICT 1000

DATE: July 12, 2019

AGENDA ITEM NO. 5.7

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**TITLE: Letter of Support for Assembly Bill No. 137**

**SUBJECT: Review and Consider Approval of Letter of Support for Assembly Bill No. 137 (Cooper) – Facilities of the State Plan of Flood Control.**

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### **EXECUTIVE SUMMARY:**

California State Assemblyman Jim Cooper (District 9) introduced Assembly Bill No. 137 – Facilities of the State Plan of Flood Control (Attachment 1). AB 137 proposes changes to the California Water Code which if enacted, would prohibit a person from concealing, defacing, destroying, modifying, using, occupying, cutting, altering, or physically or visually obstructing any levee along a river or bypass, any levee forming part of any flood control plan, or any other facility of the State Plan of Flood Control without permission from the Central Valley Flood Protection Board (CVFPB). By expanding the behavior that would be punishable as a misdemeanor, the bill would impose a state mandated local program. The bill would further authorize the CVFPB, or its designee, or a local agency that maintains the levee or facility, to inspect and remove any physical or visual obstructions placed or alterations made on any of the specified levees or facilities. The bill would authorize a peace officer, as defined in Chapter 4.5 (commencing with Section 830) of Title 3 of Part 2 of the Penal Code, to enforce those provisions punishable by a misdemeanor in any place in the state which the peace officer's authority extends. Lastly, the bill would declare, among other things, that facilities of the State Plan of Flood Control are critical/essential public infrastructure necessary for the protection of life, property, and the economy.

AB 137 is the result of Reclamation District No. 1000's (RD 1000; District) call for support in the removal of unauthorized encampments on the District's Levee System. District Staff has worked closely with CVFPB Staff, the City of Sacramento, the California Central Valley Flood Control Association, and Assemblyman Cooper's Staff to develop AB 137. General Manager King testified on the importance and need for AB 137 at the Senate Natural Resources and Water Committee hearing on July 9, 2019.

AB 137 will assist the District in fulfilling its public safety responsibility and ensure the District's Levee System is maintained. Staff recommends the Board of Trustees, review and consider approving a Letter of Support for Assembly Bill No. 137 (Attachment 2).

### **RECOMMENDATION:**

Staff recommends the Board approve the Letter of Support for Assembly Bill No. 137 (Cooper).

**TITLE: Letter of Support – Assembly Bill No. 137**

**ATTACHMENTS:**

1. Assembly Bill No. 137 (Cooper)
2. Letter of Support – Assembly Bill No. 137 (Cooper)

**STAFF RESPONSIBLE FOR REPORT:**



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Kevin L. King, General Manager

Date: 07/05/2019

AMENDED IN SENATE JUNE 28, 2019

AMENDED IN SENATE JUNE 25, 2019

AMENDED IN ASSEMBLY MARCH 11, 2019

CALIFORNIA LEGISLATURE—2019–20 REGULAR SESSION

**ASSEMBLY BILL**

**No. 137**

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**Introduced by Assembly Member Cooper**

December 7, 2018

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*An act to amend Section 8720 of, to add Section 8540 to, and to repeal and add Section 8712 of, the Water Code, relating to flood control.*

LEGISLATIVE COUNSEL'S DIGEST

AB 137, as amended, Cooper. Facilities of the State Plan of Flood Control: public access. *Control.*

Existing law establishes the Central Valley Flood Protection Board and authorizes the board to engage in various flood control activities along the Sacramento River, the San Joaquin River, their tributaries, and related areas. ~~Under existing law, it is unlawful for any person or public agency to interfere with, obstruct the performance, maintenance, or operation of, or otherwise take actions that may adversely affect facilities of the State Plan of Flood Control, as defined, designated floodways, or streams that are regulated by the board. Existing law requires every plan of reclamation, flood control, drainage, improvement, dredging, or work, that includes or contemplates the construction, enlargement, revetment, or alteration of any levee, embankment, canal, or other excavation in the bed of or along or near the banks of the Sacramento or San Joaquin Rivers or any of their tributaries or connected therewith, upon any land adjacent thereto,~~



*within any of the overflow basins thereof, or upon any land susceptible to overflow therefrom, to be approved by the board before construction is commenced. Existing law prohibits a levee along a river or bypass at any of those specified places, or any levee forming part of any adopted flood control plan, from being cut or altered without permission of the board. Existing law makes a violation of the latter provisions a misdemeanor.*

~~This bill would authorize the board to designate recreational areas within the State Plan of Flood Control to ensure public access to rivers, streams, overflow channels, basins, and bypasses, as prescribed. The bill would authorize the board to coordinate with other state and local entities to prohibit or limit public access to facilities of the State Plan of Flood Control as necessary to protect this critical public infrastructure.~~ *instead prohibit a person from concealing, defacing, destroying, modifying, using, occupying, cutting, altering, or physically or visually obstructing any levee along a river or bypass at any of those specified places, any levee forming part of any flood control plan, or any other facility of the State Plan of Flood Control without permission of the board. By expanding the behavior that would be punishable as a misdemeanor, the bill would impose a state-mandated local program. The bill would authorize the board or its designee, or a local agency that maintains the levee or facility, to inspect and remove any physical or visual obstructions placed or alterations made on any of the above-specified levees or facilities. The bill would authorize a peace officer, as defined, to enforce those provisions punishable by a misdemeanor in any place in the state to which the peace officer's authority extends.*

*This bill would declare, among other things, that facilities of the State Plan of Flood Control are critical public infrastructure necessary for the protection of life, property, and the economy.*

*The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.*

*This bill would provide that no reimbursement is required by this act for a specified reason.*

Vote: majority. Appropriation: no. Fiscal committee: yes.  
State-mandated local program: ~~no~~-yes.

*The people of the State of California do enact as follows:*

1 SECTION 1. Section 8540 is added to the Water Code, to read:

2 8540. ~~(a)~~ The Legislature finds and declares as follows:

3 ~~(1)~~

4 (a) The federal, state, and local governments have invested  
5 billions of dollars into improving the State Plan of Flood Control,  
6 which is composed of essential public safety infrastructure.

7 ~~(2)~~

8 (b) The purpose of and need for the State Plan of Flood Control  
9 is to protect life, property, and the economy.

10 ~~(3)~~

11 (c) Facilities of the State Plan of Flood Control are critical public  
12 infrastructure necessary for the protection of life, property, and  
13 the economy.

14 ~~(b) The board may designate recreational areas within the State  
15 Plan of Flood Control to ensure public access to rivers, streams,  
16 overflow channels, basins, and bypasses, where the board finds  
17 that public access to the area will not harm facilities of the State  
18 Plan of Flood Control.~~

19 ~~(e) The board may coordinate with other state and local entities  
20 to prohibit or limit public access to facilities of the State Plan of  
21 Flood Control as necessary to protect this critical public  
22 infrastructure.~~

23 *SEC. 2. Section 8712 of the Water Code is repealed.*

24 ~~8712. No levee along a river or by-pass at any of the places  
25 mentioned in this article, nor any levee forming part of any of the  
26 plans of flood control adopted by this part or by the board, shall  
27 be cut or altered without permission of the board.~~

28 *SEC. 3. Section 8712 is added to the Water Code, to read:*

29 8712. (a) *A person shall not conceal, deface, destroy, modify,  
30 use, occupy, cut, alter, or physically or visually obstruct any levee  
31 along a river or bypass at any of the places mentioned in this  
32 article, any levee forming part of any of the plans of flood control  
33 adopted by this part or by the board, or any other facility of the  
34 State Plan of Flood Control without permission of the board.*

35 (b) *The board or its designee, or a local agency that maintains  
36 the levee or facility, may inspect and remove any physical or visual  
37 obstructions placed or alterations made on any levee along a river  
38 or bypass at any of the places mentioned in this article, any levee*

1 *forming part of any of the plans of flood control adopted by this*  
2 *part or by the board, or any other facility of the State Plan of Flood*  
3 *Control.*

4 *SEC. 4. Section 8720 of the Water Code is amended to read:*

5 *8720. (a) Any person who does any act contrary to or in*  
6 *violation of any of the provisions of this article is guilty of a*  
7 *misdemeanor.*

8 *(b) A peace officer, as defined in Chapter 4.5 (commencing with*  
9 *Section 830) of Title 3 of Part 2 of the Penal Code, may enforce*  
10 *the provisions of this article in any place in the state to which the*  
11 *peace officer's authority extends.*

12 *SEC. 5. No reimbursement is required by this act pursuant to*  
13 *Section 6 of Article XIII B of the California Constitution because*  
14 *the only costs that may be incurred by a local agency or school*  
15 *district will be incurred because this act creates a new crime or*  
16 *infraction, eliminates a crime or infraction, or changes the penalty*  
17 *for a crime or infraction, within the meaning of Section 17556 of*  
18 *the Government Code, or changes the definition of a crime within*  
19 *the meaning of Section 6 of Article XIII B of the California*  
20 *Constitution.*



July XX, 2019

Senator Henry Stern, Chair  
Senate Natural Resources and Water Committee  
State Capitol, Room 5046  
Sacramento, CA 95814

**Subject: Assembly Bill No. 137 (Cooper) - Support**

Dear Senator Stern:

Reclamation District No. 1000 (District; RD 1000) is submitting this letter of support for Assembly Bill No. 137 (Cooper).

The District is currently experiencing a rapid and unprecedented increase in unauthorized encampments along the District's Levee System. These encampments pose a risk to public safety within and around the Natomas Basin, as they impede the District from carrying out its responsibility to monitor, maintain, rebuild, construct and operate the Levee System. Due to the nature of the encampments, the District is unable to ensure the Levee System is protected from potentially dangerous degradation and/or damage.

In March, the District discovered damage to a portion of the Levee System caused by inhabitants of an unauthorized encampment on the levee slope. Fortunately, this damage was determined not to have compromised the levee integrity, it did however impose unexpected financial cost and staff resources to repair. Furthermore, the District was only able to discover the damage after the encampment was voluntarily abandoned, which left the District questioning the integrity and condition of the levees at the numerous other encampment sites. Without the ability to see under, behind or beyond the unauthorized encampments on the levee top and slope, the District is unable to determine if there is any additional damage to the levees.

AB 137 proposes changes to the California Water Code which if enacted, would prohibit a person from concealing, defacing, destroying, modifying, using, occupying, cutting, altering, or physically or visually obstructing any levee along a river or bypass, any levee forming part of any flood control plan, or any other facility of the State Plan of Flood Control without permission from the Central Valley Flood Protection Board (CVFPB). By expanding the behavior that would be punishable as a misdemeanor, the bill would impose a state mandated local program. The bill would further authorize the CVFPB, or its designee, or a local agency that maintains the levee or facility, to inspect and remove any physical or visual obstructions placed or alterations made on any of the specified levees or facilities. The bill would authorize a peace officer, as defined in Chapter 4.5 (commencing with Section 830) of Title 3 of Part 2 of

the Penal Code, to enforce those provisions punishable by a misdemeanor in any place in the state which the peace officer's authority extends. Lastly, the bill would declare, among other things, that facilities of the State Plan of Flood Control are critical/essential public infrastructure necessary for the protection of life, property, and the economy.

District Staff has worked closely with CVFPB Staff, the City of Sacramento, the California Central Valley Flood Control Association, and Assemblyman Cooper's Staff to develop AB 137. AB 137 will assist the District in fulfilling its public safety responsibility and ensure the District's Levee System is maintained.

Reclamation District No. 1000 respectfully requests your support of AB 137. With your help, we can continue our long history of maintaining the levees and protecting the 100,000 people who live and work in the Natomas Basin.

Sincerely,

***Reclamation District No. 1000***

Kevin L. King  
General Manager

Courtesy Copy:

Senator Brian Jones, Vice-Chair  
Assemblyman Jim Cooper



## RECLAMATION DISTRICT 1000

DATE: July 12, 2019

AGENDA ITEM NO. 6.1

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**TITLE: Public Hearing: Adoption of Fiscal Year 2019/2020 Operation & Maintenance Assessment**

**SUBJECT: Review and Consider Adoption of Resolution No. 2019-7-3 Authorizing Levying of Operations and Maintenance Assessment for Fiscal Year 2019/2020.**

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### EXECUTIVE SUMMARY:

This staff report has been prepared for the Reclamation District No. 1000 (RD 1000; District) Board of Trustees to review and consider adoption of Resolution No. 2019-7-3 (Attachment 1) authorizing levying of Operations and Maintenance Assessment (O&M Assessment) for Fiscal Year 2019/2020. In order to raise funds necessary for the operation and maintenance of the District, it is necessary and prudent to set an assessment rate each fiscal year and levy said assessment. For Fiscal Year 2019/2020, staff recommends the Board set the rate at \$0.75 per \$100 of assessed value (no change from Fiscal Year 2018/2019). It should be noted, the assessment rate has remained unchanged since Fiscal Year 1996/1997.

For the District to levy an assessment for Fiscal Year 2019/202, the following is required:

1. Publish and Post Notice of a Public Hearing regarding intent to set an assessment rate and levy said assessment.
2. Hold a Public Hearing.
3. Consider Public Comment from the Public Hearing and then consider adoption of a resolution authorizing the levying of an O&M Assessment for Fiscal Year 2019/2020.

On June 28, 2019 and July 6, 2019, the District published in the Sacramento Bee the Notice of Public Hearing (Attachment 2). As of July 5, 2019, the District had not received any comments from the public regarding the assessment.

The July 12, 2019 Board of Trustees Meeting will serve as the Public Hearing on the O&M Assessment. The following is a recommended process for the Public Hearing:

1. Staff Presentation
2. Open Public Hearing
3. Receive Public Comment
4. Close Public Hearing
5. Consider Public Comment, and then consider adoption of Resolution No. 2019-7-3 authorizing the levying of O&M Assessment for Fiscal Year 2019/2020

**TITLE: Public Hearing: Adoption of Fiscal Year 2019/2020 O&M Assessment**

**RECOMMENDATION:**

Pending public comment, Staff recommends the Board adopt Resolution No. 2019-7-3 Authorizing Levying of Operations and Maintenance Assessment for Fiscal Year 2019/2020.

**ATTACHMENTS:**

1. Resolution No. 2010-7-3 Authorizing Levying of Operations and Maintenance Assessment for Fiscal Year 2019/2020.
2. Public Notice – Sacramento Bee

**STAFF RESPONSIBLE FOR REPORT:**



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Kevin L. King, General Manager

Date: 07/05/2019



**RECLAMATION DISTRICT NO. 1000**

**RESOLUTION NO. 2019-7-3**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000  
AUTHORIZING LEVYING OPERATIONS AND MAINTENANCE ASSESSMENT  
FISCAL YEAR 2019/2020**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 12<sup>th</sup> day of July 2019, the following resolution was approved and adopted:

**BE IT RESOLVED AND ORDERED** that it is necessary to raise the sum of two million three hundred one thousand, five hundred fifty-five thousand, dollars and ninety-six cents (\$2,301,555.96) for maintenance, repair and operation of the District reclamation works and the payment of incidental expenses of the District, and that in order to raise said sum the Board of Trustees of RECLAMATION DISTRICT NO. 1000 hereby levies an operation and maintenance assessment in said amount and fixes the rate of assessment at seventy-five cents (\$.75) on each One Hundred Dollars (\$100.00) of assessed valuation as shown on the Operation and Maintenance Assessment Roll of said RECLAMATION DISTRICT NO. 1000 heretofore prepared and approved by the Board of Supervisors of the County of Sacramento, with a minimum assessment of Twenty-five Dollars (\$25.00) per parcel;

**BE IT FURTHER RESOLVED AND ORDERED** that a Supplement to said Assessment Roll be prepared and filed with the County Treasurer of Sacramento County with a copy filed with the County Treasurer of Sutter County, California, setting forth the assessed value (hereby adjusted to reflect changes in land use as of July 13, 2019, pursuant to Water Code Section 51346.5 and reapportioned to reflect division of parcels as of July 13, 2019, pursuant to Water Code Section 51892.5) the rate and the total assessment for each tract of land, in accordance with the provisions hereinabove set forth and that said Supplement, when so filed, be deemed a part of the original Operation and Maintenance Assessment Roll without the necessity of actually inserting the rate and total assessment in said Roll; that a copy of the Resolution, duly certified by the Secretary of this District, be also filed in the offices of such County Treasurer;

**BE IT FURTHER RESOLVED AND ORDERED** that said assessment so levied shall be payable in two (2) installments; the first to be due and payable upon receipt of the County Property Tax Bill and delinquent on December 10, 2019, and the second to be due and payable on receipt of the County Property Tax Bill and delinquent on April 10, 2020, both of which are to be paid to and collected by the Tax Collector in the county in which the parcel is located and placed in the District's Operation and Maintenance Fund maintained by the Sacramento County Treasurer in the manner provided by law;



**BE IT FURTHER RESOLVED AND ORDERED** that if any of said installment shall remain unpaid on its delinquency date as above established, then the said installment will be delinquent and shall bear interest from the date of the delinquency at the rate of one percent (1%) per month and a ten percent (10%) penalty will be added thereto and collected for the use of the District;

**BE IT FURTHER RESOLVED AND ORDRED** that a notice of this levy of assessment be given as hereinafter provided and be entered in these Minutes in substantially the following form, to with:

**NOTICE OF FIRST INSTALLMENT UPON  
ASSESSMENT CALL FOR MAINTENANCE PURPOSES**

**RECLAMATION DISTRICT NO. 1000**

**PRINCIPAL PLACE OF BUSINESS:  
SACRAMENTO COUNTY, CALIFORNIA**

**NOTICE IS HEREBY GIVEN** that at a meeting of the board of Trustees of **RECLAMATION DISTRICT NO. 1000** held July 12, 2019, a total assessment of two million three hundred one thousand, five hundred fifty-five thousand, dollars and ninety-six cents (\$2,301,555.96) based on the 1984 Valuation Assessment of said District (adjusted to reflect changes in land use categories as of July 13, 2019, pursuant to Government Code Section 51346.5 and reapportioned to reflect division of parcels as of July 13, 2019, pursuant to Government Code Section 51895.5) was ordered paid in two (2) equal installments. The first installment is payable upon receipt of the County Property Tax Bill and delinquent December 10, 2019. The installment is payable as will be directed on the County Property Tax Bill. Any installment which shall remain unpaid on its delinquency date will be delinquent and shall bear interest from the date of delinquency at the rate of one percent (1%) per month, and a ten percent (10%) penalty will be added thereto and collected for the use of the District.

Dated: July 12, 2019

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Joleen Gutierrez, Secretary

Reclamation District No. 1000

**BE IT FURTHER RESOLVED AND ORDERED** that a copy of said Notice of First Installment be published once a week for two successive weeks commencing September 29, 2019 in the "Sacramento Bee" a newspaper of general circulation and devoted to the publication of general news, printed and published in the City of Sacramento, the County Seat of the County wherein is situated the greater portion of this Reclamation District, there being no newspaper printed and published within the boundaries of said Reclamation District, and that a similar notice for the second installment be published in the same manner commencing January 26, 2020.

**ON A MOTION BY** Trustee David Christophel, seconded by Trustee Tom Barandas, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 12<sup>th</sup> day of July 2019, by the following vote, to wit:

AYES: Trustees: Burns, Barandas, Christophel, Gilbert, Smith  
NOES: Trustees:  
ABSTAIN: Trustees:  
RECUSE: Trustees:  
ABSENT: Trustees: Harris, Avdis

  
\_\_\_\_\_  
Jeff Smith  
President, Board of Trustees  
Reclamation District No. 1000

CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2019-7-3 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 12<sup>th</sup> of July 2019 and made a part of the minutes thereof.



---

Joleen Gutierrez, District Secretary



## Order Confirmation

**Customer**

RECLAMATION DISTRICT NO. 1000

**Customer Account**

339553

**Customer Address**

1633 GARDEN HWY  
 SACRAMENTO CA 95833 USA

**Customer Phone**

916-922-1449

**Customer Fax**

**Sales Rep**

krovelo@mcclatchy.com

**Payor Customer**

RECLAMATION DISTRICT NO. 1000

**Payor Account**

339553

**Payor Address**

1633 GARDEN HWY  
 SACRAMENTO CA 95833 USA

**Payor Phone**

916-922-1449

**Customer EMail**

**Order Taker**

krovelo@mcclatchy.com

<u>PO Number</u>	<u>Payment Method</u>	<u>Blind Box</u>	<u>Tear Sheets</u>	<u>Proofs</u>	<u>Affidavits</u>
NOTICE OF PUBLIC HEARING	Invoice		0	0	1

<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Amount</u>	<u>Amount Due</u>
\$555.76	\$0.00	\$555.76	\$0.00	\$555.76

<b><u>Ad Order Number</u></b> 0004258177	<b><u>Order Source</u></b>	<b><u>Ordered By</u></b> Joleen Gutierrez	<b><u>Special Pricing</u></b>
<b><u>Invoice Text</u></b> Assessment Levy - 2019-2020			<b><u>Promo Type</u></b>
<b><u>Package Buy</u></b>			<b><u>Materials</u></b>

**Ad Order Information**

**Ad Number**      **Ad Type**      **Production Method**      **Production Notes**  
0004258177-01      SAC-Class Liner      AdBooker

**External Ad Number**      **Ad Attributes**      **Ad Released**      **Pick Up**  
No

**Ad Size**      **Color**  
1 X 36 li

**Product**      **Placement**      **Times Run**      **Schedule Cost**  
SAC-The Sacramento Bee      0300 - Legals Classified      2      \$455.76

**Run Schedule Invoice Text**      **Position**  
NOTICE OF PUBLIC HEARING TO: Landowners      0301 - Legals & Public Notices

**Run Dates**  
06/28/2019, 07/06/2019

**Product**      **Placement**      **Times Run**      **Schedule Cost**  
SAC-upsell.sacbee.com      0300 - Legals Classified      2      \$100.00

**Run Schedule Invoice Text**      **Position**  
NOTICE OF PUBLIC HEARING TO: Landowners      0301 - Legals & Public Notices

**Run Dates**  
06/28/2019, 07/06/2019

NOTICE OF PUBLIC HEARING

TO: Landowners within the Boundaries of Reclamation District No. 1000

PLEASE TAKE NOTICE that at the regular meeting of the Board of Trustees to be held commencing at 8:00 A.M. on July 12, 2019 at the District offices at 1633 Garden Highway, Sacramento, CA 95833, the Board of Trustees of Reclamation District No. 1000 will consider the levy of its Operations and Maintenance Assessment for fiscal year 2019-2020 to be payable in two installments. At the time such agenda item is called, the Board of Trustees will hold a public hearing to consider and adopt such assessment levy, at which time interested persons may appear and be heard. The assessment levy proposed to be considered is the District's normal fiscal year operations and maintenance assessment. This notice is to be published for two successive weeks in advance of such meeting and hearing.

Joleen Gutierrez, Board Secretary  
Reclamation District No. 1000



## RECLAMATION DISTRICT 1000

DATE: July 12, 2019

AGENDA ITEM NO. 6.2

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**TITLE:** Certification of Legal Process for Special Assessment

**SUBJECT:** Review and Consider Adoption of Resolution No. 2019-7-4 Certifying to the County of Sutter the Validity of the Legal Process Used to Place Direct Charges (Special Assessment) on the Secured Tax Roll for Fiscal Year 2019/2020.

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### EXECUTIVE SUMMARY:

This staff report has been prepared for the Reclamation District No. 1000 (RD 1000; District) Board of Trustees to review and consider adoption of Resolution No. 2019-7-4 (Attachment 1) certifying to the County of Sutter the validity of the legal process used to place direct charges (special assessment) on the Secured Tax Roll for Fiscal Year 2019/2020. Sutter County requirements must be met for the District to place its annual assessment on the Sutter County Secured Tax Roll. The following is required:

1. Proposition 218 or Compliance Certification & Hold Harmless Statement
2. Authority to Approve Direct Charges
3. A Resolution that states:
  - a. The assessment being levied complies with all laws pertaining to it, including Proposition 218;
  - b. The assessment is being levied without regard to property valuation;
  - c. The purpose of, and the authority (Government Code) for the levy.

### RECOMMENDATION:

Staff recommends the Board adopt Resolution No. 2019-7-4 Certifying to the County of Sutter the validity of the legal process used to place direct charges (Special Assessment) for Fiscal Year 2019/2020.

### ATTACHMENTS:

1. Resolution No. 2010-7-4 Authorizing Levying of Operations and Maintenance Assessment for Fiscal Year 2019/2020.

### STAFF RESPONSIBLE FOR REPORT:

  
\_\_\_\_\_  
Kevin L. King, General Manager

Date: 07/05/2019



**RECLAMATION DISTRICT NO. 1000**

**RESOLUTION NO. 2019-7-4**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1000  
CERTIFYING TO THE COUNTY OF SUTTER THE VALIDITY OF THE LEGAL PROCESS USED TO  
PLACE DIRECT CHARGES (SPECIAL ASSESSMENTS) ON THE SECURED TAX ROLL**

At a regular meeting of the Board of Trustees of Reclamation District No. 1000 held at the District Office on the 12<sup>th</sup> day of July 2019, the following resolution was approved and adopted:

**WHEREAS**, the special assessment fees for the purpose of operation and maintenance of District facilities is a continuation of a special assessment which predates Article XIIC of the California Constitution (Proposition 218) which has not been increased, and is therefore permitted under California Constitution Article XIIC, Section 5(a), and is to be included on the regular County property tax bill for property owners within Reclamation District No. 1000; and

**WHEREAS**, the District is placing the special assessments on the Sutter County secured property tax roll for collection; and

**WHEREAS**, the District has complied with all laws pertaining to the levy of the special Assessments, including Proposition 218, to be collected per Government Code Section 29304; and

**WHEREAS**, the assessment is being levied without regard to property valuation of the properties involved; and

**WHEREAS**, the District agrees that it shall be solely liable and responsible, and will defend and hold the County of Sutter harmless from any liability as a result of claims or claims for refunds and related interest due filed by taxpayers against any assessments, fees, charges or taxes placed on the roll for the District by the County; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Reclamation District No. 1000 that the list submitted with parcel numbers and amount are certified as being correct, the District Secretary, or Jeanette Hynson of SCI Consulting Group are hereby authorized to sign any documents required and directed to give the list to the Sutter County Auditor on behalf of the District for placement on the secured tax roll for collection:

1. Prop 218 or Compliance Certification and Hold Harmless Statement
2. Property Tax Data Bill Form
3. Authority to Approve Direct Assessment Charges
4. Parcel Listing

**ON A MOTION BY** Trustee Tom Barandas, seconded by Trustee Jeff Smith, the foregoing resolution was passed and adopted by the Board of Trustees of Reclamation District No. 1000, this 12<sup>th</sup> day of July 2019, by the following vote, to wit:


AYES: Trustees: Barandas, Burns, Christophel, Gilbert, Smith

NOES: Trustees:

ABSTAIN: Trustees:

RECUSE: Trustees:

ABSENT: Trustees: Harris, Avdis

  
\_\_\_\_\_

Jeff Smith

President, Board of Trustees

Reclamation District No. 1000



CERTIFICATION:

I, Joleen Gutierrez, Secretary of Reclamation District No. 1000, hereby certify that the foregoing Resolution 2019-7-4 was duly adopted by the Board of Trustees of Reclamation District No. 1000 at the regular meeting held on the 12<sup>th</sup> of July 2019 and made a part of the minutes thereof.



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Joleen Gutierrez, District Secretary



## RECLAMATION DISTRICT 1000

DATE: July 12, 2019

AGENDA ITEM NO. 7.1.1

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TITLE: Committee Meeting Minutes

SUBJECT: Meeting Minutes from Committee Meetings Since the June Board Meeting

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### EXECUTIVE SUMMARY:

#### Executive Committee Meeting / Special Board Meeting – July 3, 2019

A meeting of the Reclamation District 1000 Executive Committee/Special Board Meeting was held on Wednesday, July 3, 2019 at 8:00 a.m. at the District office. In attendance were Trustees Barandas, Burns, Smith and Harris. Staff in attendance were General Manager King and Administrative Services Manager Gutierrez. No members of the public were present and therefore no public comments were made.

General Manager King presented the proposed agenda for the July 12, 2019 Board of Trustees meeting. Trustee Burns had requested an additional item be placed on the agenda, regarding advertisement in N-Magazine for a period of two (2) months beginning in August to inform the public that RD 1000 would be accepting candidate applications for three (3) Board of Trustee positions through September 13, 2019. The cost for the advertisement for two (2) months is approximately \$1,600 and within the General Manager's spending authority. The Executive Committee agreed that a specific item for this request was not needed and that the General Manager could inform the Board of the intent to advertise during the General Manager's report at the July Board Meeting. The Executive Committee approved the July 12, 2019 Board Agenda and with no further business on the Executive Committee Agenda, the meeting was adjourned at 8:45 a.m.

### STAFF RESPONSIBLE FOR REPORT:

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Kevin L. King, General Manager

Date: 07/05/2019